

# GENERAL TERMS AND CONDITIONS OF VTB BANK (AUSTRIA) AG

Version April 2014

## **GENERAL PROVISION**

# I. BASIC RULES FOR BUSINESS RELATIONS BETWEEN CUSTOMER AND BANK

# A. Scope of application of and modifications of or amendments to these General Terms and Conditions

### 1. Scope of application

Section 1. (1) These General Terms and Conditions (hereinafter referred to as GTC) shall apply to the overall business relation between the customer and all branch offices of the bank in Austria and abroad. The business relation shall encompass all individual business transactions between the customer and the bank and therefore also all master agreements for payment services (e.g. current account agreement or credit card agreement). Terms and conditions of agreements concluded with the customer or of special terms and conditions shall prevail.

(2) The terms "consumer" and "entrepreneur" are used hereinafter in the meaning they have in the Consumer Protection Act (Konsumentenschutzgesetz).

### 2. Modifications or amendments

Section 2. (1) Modifications of or amendments to these GTC or the current account agreement shall be offered to the customer by the bank not later than two months before they are proposed to take effect, with reference to the provisions concerned. The customer's consent will be deemed to be given unless the bank has received an objection from the customer prior to the proposed time at which such changes enter into force. The bank shall inform the customer of this consequence in the amendment proposal. In addition, the bank shall publish a comparison of the GTC affected by the change as well as the complete version of the new GTC on its website and shall provide such comparison to the customer at the latter's request. The bank shall indicate this in the amendment proposal. A customer who qualifies as a consumer must be notified of the amendment proposal. In business relations with an entrepreneur it shall suffice to keep the amendment proposal available for retrieval in a manner agreed with the entrepreneur.

(2) In case of any intended modification or amendment of the GTC, the customer who is a consumer shall be entitled to terminate his/her master agreements for payment services (in particular the current account agreement) without notice and free of charge prior to such modification or amendment taking effect. The bank will indicate this in its amendment proposal.

(3) Paragraphs (1) and (2) shall also apply to such changes to the master agreements for payment services (especially the current account agreement) as they do not concern the performance to be rendered by the bank or fees. Changes to the performance to be rendered by the bank (including credit interest) and to the fees charged to the customer (including debit interest) from those stipulated in such master agreements are regulated separately in Sections 43 to 47.

### **B. Statements**

## 1. Customer orders and instructions

**Section 3.** (1) Instructions shall be given in writing. The customer may also give orders or instructions by using a device for electronic signature which may be kept available by the bank for this purpose.

- (2) The bank shall also be entitled to carry out instructions given via telecommunications (in particular over the phone, telefax or data communication). Subject to the fulfilment of all other prerequisites the bank shall only be obliged to carry out such orders if agreed upon by the customer and the bank.
- (3) The bank shall be entitled to carry out instructions of any kind given by an entrepreneur within the scope of the business relation on the customer's account if the bank is, without fault, of the opinion that they originate from the entrepreneur and if the ineffective order cannot be attributed to the bank. This shall not apply to orders relating to payment services.

# 2. Obtaining of confirmations by the bank

**Section 4.** For security reasons the bank shall be entitled, in particular in case of instructions given via telecommunications, to obtain a confirmation of the order via the same or a different means of communication, as the case may be.

### 3. Statements of the bank

**Section 5.** (1) Any notifications and statements of the bank made by way of telecommunications shall – unless agreed otherwise in writing and in the absence of other practices of the bank – apply subject to written confirmation. The above shall not apply vis-à-vis consumers.

(2) Statements and information, which the bank is required to provide or make available to the customer, shall be issued in hardcopy, whereby the bank may also use statements of account to provide such statements and information.

### C. Right of disposal upon the death of a customer

**Section 6.** (1) As soon as it receives notice of the death of a customer the bank shall permit dispositions on the basis of a special decision rendered by the probate court or the certificate of inheritance. In case of joint accounts/joint securities accounts dispositions made by an account holder holding individual authority to dispose of the account shall not be affected by this provision.

(2) No authority to sign on an account granted by an entrepreneur for a business account shall terminate upon the death of a customer. In case of any doubt the accounts of an entrepreneur shall be considered business accounts.

## D. Obligations and liability of the bank

### 1. Information duties

Section 7. (1) Apart from the statutory duties to provide information, the bank shall have no other duties to provide information in addition to that stated in its terms and conditions unless separately agreed. For this reason, the bank shall not be obligated – unless there is a legal or contractual obligation – to inform the customer of imminent price or exchange losses, of the value or worthlessness of objects entrusted to the bank, or of any facts or circumstances likely to affect or jeopardise the value of such objects. Nor shall the bank be obliged to provide other advice or information to the customer.

(2) The information provided for in Sections 26 (1) to (4), 28 (1), 31 and 32 of the Payment Services Act shall not apply in relations with entrepreneurs.

### 2. Carrying out of orders

**Section 8.** (1) The bank shall carry out an order which, due to its nature, requires the assistance of a third party, by calling in a third party in its own name. If the bank selects the third party it shall be liable for diligent selection.

(2) The bank shall be obligated to assign claims vis-à-vis the third party, if any, to the customer upon his/her request.

Section 9. In addition to Clause 8 above, the bank shall furthermore be liable for payment services within the European Economic Area (EEA) in Euro or in any other currency of an EEA Member State vis-à-vis consumers (but not entrepreneurs) for the due execution of the transfer instruction until receipt by the receiving bank (Section 39a of these GTC).

### E. Obligations to co-operate and liability of the customer

### 1. Introduction

**Section 10.** In his/her dealings with the bank the customer shall, in particular, observe the obligations to cooperate stated below. Any violation thereof shall lead to an obligation to pay damages on the part of the customer or to a reduction in his/her claims for damages vis-à-vis the bank.

### 2. Notification of important changes

### a) Name or address

**Section 11.** (1) The customer shall immediately notify the bank in writing of any changes in his/her name, company name, address or the service address advised by him/her.

(2) If the customer fails to notify changes in the address, written communications of the bank shall be deemed received if they were sent to the address most recently advised to the bank by the customer.

### b) Power of representation

Section 12. (1) The customer shall immediately notify the bank in writing of any cancellation or of changes of any power of representation advised to it, including an authority to operate and an authority to sign on an account (Sections 31 and 32), and shall provide appropriate documentary evidence in this regard.

(2) Any power of representation advised to the bank shall continue to be effective until written notification of cancellation of the same or of a change in its current scope, unless the bank had knowledge of such cancellation or change or was not aware thereof due to gross negligence. The same shall, in particular, also apply if the cancellation or change in the power of representation is registered in a public register and was duly published.

# c) Capacity to enter into legal transactions; dissolution of the company

**Section 13.** The bank shall immediately be notified in writing of any loss of or reduction in the customer's capacity to enter into legal transactions. If the customer is a company or legal entity, dissolution of the same shall be immediately notified to the bank.

## 3. Clarity of orders

**Section 14.** (1) The customer shall ensure that his/her orders/instructions to the bank are clear and unambiguous. Modifications, confirmations or reminders shall expressly be marked as such.

(2) If the customer wishes to give special instructions to the bank regarding the carrying out of orders s/he shall inform the bank thereof separately and explicitly, and in case of orders given by means of forms, the instructions shall be given separately, i.e. not on the form. This shall, above all, apply if the carrying out of the order is extremely urgent or subject to certain periods and deadlines.

### 4. Due care and diligence in using means of telecommunication

**Section 15.** If the customer places orders or other statements via telecommunication, s/he shall take reasonable precautions in order to avoid transmission errors and misuse. This provision shall not apply to orders and notices given by the customer in relation to payment services.

Section 15a. (1) When using payment instruments in accordance with the agreement to place orders with the bank, the customer shall take all reasonable precautions to protect the personalised security features against unauthorised access and to report any loss, theft, misuse, or any other unauthorised use of the payment instrument without delay to the bank or to a body specified by the bank as soon as s/he has become aware of the above. Entrepreneurs shall be liable for any losses sustained by the bank due to violations of these duties of care and diligence without limitation in case of negligence on the part of the entrepreneur.

(2) The bank shall be authorised to cancel payment instruments issued to the customer

- if justified by objective reasons in connection with the security of the payment instrument, or
- if unauthorised or fraudulent use of the payment instrument is suspected, or
- in case of a significantly increased risk of the customer failing to meet his/her payment obligations under the credit line associated with the payment instrument.

Unless notice of the blocking or of the reasons for such blocking would violate an order issued by a court or an administrative authority and/or would compromise Austrian or Community legislation or objectively justified security reasons, the bank shall notify the customer prior to, but in any event without delay after such, cancellation and indicate the reasons.

## 5. Raising of objections

Section 16. (1) The customer shall immediately verify statements of the bank not relating to payment services (such as confirmations of his/her orders placed in relation to financial instruments and communications about the carrying out of the same and confirmation of trades; statements of account, closing statements and any other accounts relating to lending and foreign currency transactions; statements of securities accounts and/or statements of securities) as to their completeness and correctness and shall raise objections, if any, without delay.

- (2) If the bank receives no written objections to such notice within a period of two months, the statements of the bank shall be deemed approved. The bank shall in each case inform the customer about the significance of his/her behaviour at the beginning of the period.
- (3) In case of any debit entries made to the customer's current account as a result of unauthorised or erroneous payment transactions, the customer may effect an adjustment by the bank in any event if s/he has notified the bank without undue delay upon detecting such unauthorised or erroneous payment transactions, but in any event no later than 13 months after the relevant debit date. The time limits shall not apply if the bank has failed to notify the customer about or make available the information provided for in Section 39 (9) of these GTC regarding the relevant payment transactions. Other claims for rectification that the customer may have are not excluded by this provision.
- (4) The period of Paragraph (3) above shall be reduced from 13 months to 3 months in case of entrepreneurs.

# 6. Notification in case of non-receipt of communications

**Section 17.** The customer shall notify the bank immediately if s/he does not receive regular communications from the bank (such as closing statements or statements of securities) or other communications or mail from the bank which the customer would have had to expect in his/her circumstances within the period of time normally to be expected with respect to the agreed form of transmission. This shall not apply to communications or mail relating to payment services.

#### 7. Translations

**Section 18.** Any foreign-language instruments shall be presented to the bank also in a German translation of a courtappointed and certified interpreter if the bank so requires.

# F. Place of performance; choice of law; legal venue

### 1. Place of performance

**Section 19.** The place of performance for both parties shall be, in regard to transaction business with entrepreneurs, the offices of that branch of the bank with which the transaction was concluded. This does not apply to payments, which a customer who is a consumer has to make to the bank.

### 2. Choice of law

**Section 20.** All legal relations between the customer and the bank shall be subject to Austrian law.

### 3. Legal venue

Section 21. (1) Legal actions of an entrepreneur against the bank may only be taken in the court having subject matter jurisdiction at the place of the bank's registered office. This shall also be the legal venue in case of legal actions of the bank against an entrepreneur, with the bank being entitled to assert its rights in every court having local jurisdiction and jurisdiction over the subject-matter.

(2) The general legal venue in Austria provided for by law in case of legal actions of a consumer or against a consumer regarding agreements with a bank shall remain the same even if the consumer, after conclusion of the agreement, transfers his/her domicile abroad and Austrian court decisions are enforceable in that country.

### G. Termination of the business relation

# 1. Ordinary termination in the business with an entrepreneur

Section 22. Unless an agreement has been concluded for a definite period of time, the bank and the customer shall be entitled to terminate the entire business relation or individual parts thereof (including loan agreements and master agreements for payment services such as current account agreements in particular) at any time by observing a period of notice. Fees paid in advance shall not be reimbursed.

# 2. Ordinary termination in the business relation with a consumer

Section 23. (1) The customer shall be entitled to terminate a master agreement for payment services, especially the current account agreement, free of charge at any time as of the last day of the current month, whereas any notice of termination issued on the last business day of a month shall only take effect on the first business day of the following month. The right to terminate a master agreement for payment services, especially the current account agreement, free of charge and without notice due to modifications of or amendments to the GTC or a master agreement for payment services proposed by the bank, especially the current account agreement (Section 2), shall remain unaffected.

- (2) Customers may terminate loan agreements concluded for an indefinite period of time at any time free of charge subject to a notice period of one month. Notice of termination must be communicated on paper or on another durable medium agreed.
- (3) All other contracts or agreements concluded with the bank for an indefinite period of time may be terminated by the customer at any time subject to an adequate notice period.
- (4) The bank shall be entitled to terminate any master agreements for payment services (especially current account agreements) and loan agreements which have been concluded for an indefinite period of time by giving two months' notice.
- (5) All other contracts or agreements concluded for an indefinite period of time may be terminated by the bank at any time subject to an adequate notice period.

### 3. Termination for important reason

**Section 24.** (1) The bank and the customer shall be entitled to terminate the entire business relation or individual parts thereof at any time with immediate effect for important reason notwith-standing any agreements to the contrary.

- (2) Important reasons entitling the bank to terminate the business relation are, in particular, if
- the financial situation of the customer or of a co-debtor deteriorates or is put at risk and the fulfilment of obligations vis-à-vis the bank is jeopardised as a result thereof,
- the customer furnishes incorrect information which is incorrect in important aspects about his/her financial situation or other facts and circumstances,
- the customer has failed or is unable to fulfil an obligation to provide or increase collateral.

### 4. Legal consequences

**Section 25.** (1) Upon termination of the entire business relation or individual parts thereof the amounts owed thereunder will immediately become due and payable. In addition, the customer shall be obliged to release the bank from all liabilities assumed for him/her.

- (2) In addition, the bank shall be entitled to terminate all liabilities assumed for the customer and to settle the same on behalf of the customer as well as to immediately redebit credited amounts, subject to collection. Claims arising from securities, in particular bills of exchange or cheques, may be asserted by the bank until potential debit balances, if any, are covered.
- (3) In the event of termination of the entire business relation or of individual business transactions, the bank shall proportionally reimburse customers, who qualify as consumers, such charges for payment services as have been paid for a certain period in advance.
- (4) These General Terms and Conditions shall continue to apply even after termination of the business relation until complete settlement.

# H. Right to refuse payout

**Section 26.** (1) The bank shall be entitled to refuse payout of the loan amount for objectively justified reasons.

- (2) Objectively justified reasons within the meaning of Paragraph (1) will be deemed present if, after conclusion of the contract.
- circumstances arise that lead to such deterioration of the borrower's financial situation or such a depreciation of stipulated collateral to such a degree that repayment of the loan or payment of interest is jeopardised even if collateral were to be realised, or
- the bank has the reason to objectively justified suspicion that the loan amount is or will be used by the borrower in a manner contrary to contractual agreement or the law.
- (3) The bank shall communicate any such intention, as well as the reasons, to the consumer on paper or on another durable medium without delay. No reasons shall be provided where public security or order would be jeopardised thereby.

### II. BANK INFORMATION

#### **Bank information**

**Section 27.** General information about the financial situation of an enterprise which is customary in banking practice will only be provided in a non-binding manner and, vis-à-vis entrepreneurs, only in writing unless an obligation to provide such information exists.

# III. OPENING AND KEEPING OF ACCOUNTS AND SECURITIES ACCOUNTS

### A. Scope of application

**Section 28.** Unless otherwise provided the following regulations regarding accounts shall also apply to securities accounts.

### **B.** Opening of accounts

**Section 29.** When opening an account the future account holder shall prove his/her identity. Accounts shall be kept under the name of the account holder or the company name together with an account number.

# C. Specimen signature

**Section 30.** Persons who are to be authorised to operate or sign on an account or securities account shall deposit their signature with the bank. Based on the signatures deposited the bank shall permit written disposition within the scope of the account.

# D. Authority to operate and sign

# 1. Authority to operate

Section 31. Only the account holder shall be entitled to make dispositions regarding the account. Only persons whose power of representation is provided for by law or persons who hold an express written power of attorney to operate the account shall be entitled to represent the account holder. They shall be obliged to prove their identity and power of representation. In the case of powers of attorney issued as a precaution, of which the effectiveness has been recorded in the Austrian Central Register of Durable Powers of Attorney, a general power of attorney to operate the accounts of the grantor of the power of attorney shall suffice.

## 2. Authority to sign

**Section 32.** (1) The account holder may expressly and in writing grant third parties authority to sign on an account. The authorised signatory shall be obliged to prove his/her identity to the bank. The person authorised to sign shall be exclusively entitled to make and revoke dispositions on the account.

(2) The authority to sign on a securities account also includes the power to buy and to sell securities within the scope of the coverage available and in accordance with the investment objective and risk orientation of the security deposit holder pursuant to the Statute on the Supervision of the Securities Market.

## E. Special types of accounts

## 1. Sub-account

**Section 33.** An account may also include sub-accounts. Even if they are given sub-account names the account holder shall be exclusively entitled and obligated vis-à-vis the bank in connection with the same.

### 2. Escrow account

**Section 34.** In case of escrow accounts the escrow agent shall be exclusively entitled and obligated vis-à-vis the bank as account holder.

### 3. Joint account

Section 35. (1) An account may also be opened for several account holders (joint account). Dispositions regarding the claim underlying the account, in particular the closing thereof and the granting of authority to sign, may only be made by all account holders jointly. Every account holder may be represented by an authorised representative in the individual case.

- (2) The account holders shall be liable jointly and severally for obligations arising out of the account.
- (3) Unless expressly agreed otherwise every joint account holder shall have individual power to make dispositions regarding the account. Such authority also includes the power to buy and sell securities within the scope of the coverage available and the joint investment objective and risk orientation of all security deposit holders in accordance with the Statute on the Supervision of the Securities Market. The authority will, however, be terminated by the express objection of another account holder. In such case the joint account holders shall only be authorised to act jointly.

(4) Authorisations to sign may be revoked by each individual joint account holder.

Section 36. no longer applicable

## 4. Foreign currency account

Section 37. Holders of credit balances in foreign currency shall bear any and all financial and legal consequences and damages affecting the total credit balance in the respective currency held by the bank in Austria and abroad which were caused by measures or events for which the bank is not responsible prorata up to their respective credit balances.

## F. Balancing of accounts and lists of securities

**Section 38.** (1) Unless otherwise agreed the bank shall balance the account on a quarterly basis. All interests and consideration accrued in a quarter form part of the closing balance which in turn will be subject to further interest paid thereafter (compound interest). Lists of securities shall be prepared once a year.

(2) The statement of account including the balance of account/ the lists of securities shall be kept available for the customer at the account-keeping branch office of the bank.

## IV. GIRO TRANSACTIONS

### A. Transfer instructions

Section 39. (1) When transfers are to be made to a payee whose account is kept by a payment service provider within Austria, other countries of the European Economic Area (EEA) or Switzerland, the customer shall identify the payee by his/her International Bank Account Number (IBAN). If the registered office of the payee's payment service provider is situated in an EEA member country other than Austria or in Switzerland, the Bank Identifier Code (BIC) of the payee's payment service provider must be specified in addition to the IBAN until 31 January 2016.

Until 31 January 2014, customers shall be entitled to continue identifying the payee by providing the payee's name and account number instead of the IBAN and using either the sort code or the BIC of the payee's payment service provider.

(2) When transfers are to be made to a payee whose account is held by a payment service provider outside the EEA or Switzerland, the customer shall be obliged to identify the payee as follows:

- by providing the payee's name and account number and using either the name, the sort code or the BIC of the payee's payment service provider, or
- by providing the payee's IBAN and the BIC of the payee's payment service provider.
- (3) The information on IBAN and BIC to be provided by the customer under Paragraph (1) and (2) shall constitute the payee's unique identifier on the basis of which the transfer order is carried out. Additional information relating to the payee such as, in particular, the name of the payee, which must be specified for the purpose of documentation when giving the transfer order, shall not form part of the unique identifier and shall be disregarded when carrying out the transfer.
- (4) The designated purpose stated in the transfer instruction shall be irrelevant to the bank in any case.
- (5) Acceptance of a transfer instruction by the bank alone shall not lead to any rights of a third party vis-à-vis the bank.
- (6) The bank shall only be obliged to carry out a transfer instruction if sufficient funds to cover the total amount are available in the customer's account stated therein (credit balance, overdraft facility).
- (7) Any transfer instructions received by the bank (Section 39a) may not be unilaterally revoked by the customer. If a later date of execution has been agreed for a transfer instruction, it shall become irrevocable only upon expiration of the business day immediately preceding the execution date.
- (8) If the bank refuses execution of a transfer instruction, the bank shall notify the customer as soon as possible, but in any event within the time periods specified in Section 39a (3) and (4), in the form agreed with the customer. A reason for refusal shall only be provided to a customer if this does not violate Austrian or Community law or a court or administrative order. Transfer orders refused by the bank for justified reasons shall not trigger the execution deadlines stipulated in Section 39a of the GTC.
- (9) Information about executed transfer instructions (reference, amount, currency, charges, interest, exchange rate, value date of the debit entry) as well as any other payments debited from the customer's account, particularly in relation to direct debits and standing orders, shall be provided to the customer, who is a consumer unless already shown for the relevant transaction monthly upon request in the bank.

## **Execution deadlines**

**Section 39a** (1) Payment orders received by the bank after the fixed time deadlines (points of time of receipt) specified for the

respective type of payment near the end of business hours, or on a day which is not a business day, are deemed received on the following business day. The bank shall inform the customer who is a consumer in good time before or upon the conclusion of the current account agreement, and thereafter whenever the fixed time deadlines change, of the fixed time deadlines that have been established, and shall provide that information either on paper or – if so agreed with the customer – on another durable medium. A business day is any day on which the bank is open for business as required for the execution of payment transactions.

- (2) If the customer making a payment order and the bank agree that execution of a payment order should commence on a specific date or at the end of a specific period or on the day on which the customer provides the bank with the relevant amount of money, then the agreed date shall be deemed the date of receipt. If the agreed date is not a banking day, the payment order shall be treated as received on the following business day.
- (3) The bank shall ensure that after the time of receipt the amount of the payment transaction will be received by the receiving bank no later than by the end of the following business day (in case of paper-initiated payment transactions by the end of the second business day that follows). This Paragraph shall apply only to payment transactions made in Euros within the European Economic Area ("EEA").
- (4) The execution period specified in Paragraph (3) shall be 4 days in case of payment transactions made within the European Economic Area that are not denominated in Euros but in another currency of an EEA Member State.

# B. Credit entries and right to cancel

Section 40. (1) In case of a valid existing current account agreement, the bank shall be obliged and irrevocably entitled to accept amounts of money on behalf of the customer and credit the same to his/her account. Even after termination of the current account agreement the bank shall be entitled to accept amounts of money on behalf of the customer to the extent obligations of the customer exist in connection with the account. The instruction to provide a customer with an amount of money shall be carried out by the bank by crediting the amount to the account of the beneficiary unless otherwise indicated in the instruction. If the customer's account stated in the order is not kept in the currency indicated in the order, the credit entry shall be made after conversion to the currency of the account at the conversion rate of the day on which the amount stated in the order is at the bank's disposal and may be used by it.

- (2) Information about transfers credited to his/her account (reference, amount, currency, charges, interest, exchange rate, value date of the credit entry) shall be provided to the customer, who is a consumer unless already shown for the relevant transaction in the statement of account monthly upon request in the bank.
- (3) The bank shall be entitled to deduct from the credited amount its charges for the relevant transfer. The bank shall show the transfer amount and deducted charges separately.
- (4) The bank shall be entitled to cancel any credit entries made due to an error on its part at any time. In other cases, the bank will only cancel the credit entry if the ineffectiveness of the transfer instruction is clearly proven. The right to cancel shall not be eliminated by any balancing of the account in the meantime. If the right to cancel exists, the bank may deny disposal over the amounts credited.

## C. Credit entry - subject to collection

Section 41. (1) If the bank credits amounts which it has to collect on behalf of the customer (in particular, within the scope of collecting cheques, bills of exchange and other securities, debit notes, etc.), or which are to be transferred to the customer's account, to the customer's account before the amount to be collected or transferred is received by the bank, the credit entry shall be made subject to the actual receipt of the credited amount by the bank. This shall also apply if the amount to be collected should be payable to the bank.

- (2) Due to this reservation, the bank shall be obliged to reverse the credit entry by means of a simple entry if the collection has failed or if due to the economic situation of a debtor, intervention by a public authority or for other reasons it is to be expected that the bank will not obtain the unrestricted right of disposition over the amount to be collected.
- (3) The reservation may also be exercised if the amount credited was collected or transferred from abroad and the bank is re-debited the amount by a third party pursuant to foreign law or on the basis of an agreement entered into with a foreign bank.
- (4) If the reservation is in force, the bank shall also be entitled to deny the customer the right to dispose of the credited amounts. The reservation will not be eliminated by the balancing of accounts.

#### D. Debit entries

**Section 42.** (1) In the event of transfer instructions, debit entries shall only be considered a confirmation that the instruction has been carried out if the debit entry was not reversed within two banking days (Section 39a (1)).

(2) Cheques and other payment instructions as well as debit entries are deemed collected/cashed/honoured if the debit entry has not been cancelled on the debited account of the customer within two banking days unless the bank has informed the presenter or paid him/her the amount in cash already prior thereto.

## E. Direct debit authorisations and standing orders

Section 42a (1) The customer agrees to debiting his/her account with amounts collected by third parties authorised by him/her from the account he/she holds with the bank. Such approval may be revoked by the customer at any time in writing. Such revocation shall take effect from the business day following receipt by the bank. In the same way, the consent to collections being made by an authorised third party can be limited to a certain amount or periodicity or both as from 1 February 2014 by instructing the bank accordingly.

- (2) If at the time of a debit the bank had received a relevant order by the customer to pay amounts collected by a third party specified in such order from the customer's account ("standing order"), the bank shall be required to meet the request of a customer, who is a consumer, to reverse the debited amounted from his/her account with the same value date. The above shall not apply if the bank is able to prove that the customer had been provided or made available information by the bank or by the payment recipient about the upcoming debit no later than four weeks prior to the due date in an agreed form. The bank must have received the customer's receipt for reversal of the debit entry within 8 weeks from the date of such debit entry. Entrepreneurs shall not be entitled to make such a request.
- (3) If at the time of a debit the bank has not received a standing order by the customer ("direct debit authorisation"), the bank shall be required to meet the request of a customer (including entrepreneurs) received within 8 weeks from the date of the debit entry to reverse the debited amounted from his/her account.
- (4) A justified request by a customer to reverse a debit entry shall be met within 10 business days.

# V. CONSIDERATION OF SERVICES AND REIMBURSEMENT OF EXPENSES

## A. Changes to fees and performance for entrepreneurs

**Section 43.** (1) The bank shall be entitled to demand consideration from the customer for its services, in particular, interest, fees and commissions.

- (2) In business transactions with entrepreneurs, the bank shall be entitled to change the fees payable for services or performance to be rendered by the bank or by the customer on an ongoing basis (including credit interest or debit interest on current accounts or other types of accounts, account keeping fees, etc.) by taking into account all relevant circumstances (in particular, changes in the legal and regulatory framework conditions, changes in the money market or capital market, changes in the refinancing cost, changes in the staff expenses or operating expenditure, changes in the Consumer Price Index, etc.). This shall also apply to changes to any other bank services or performance to be rendered by the bank which are made due to changes in statutory requirements, the security of banking operations, technical development or the rate of utilization of the service or performance having materially decreased in a manner substantially affecting cost recovery.
- (3) Changes concerning the bank's services or performance or the fees payable by the customer exceeding the scope of Paragraph (2) above, the introduction of new services subject to a cost as well as the charging of new fees for services already agreed shall be offered to the customer by the bank not later than two months before the proposed date of entry into force. The customer's consent to these changes will be deemed to be given, unless the bank has received a written objection from the customer prior to the proposed date on which the amendment takes effect. The bank shall inform the customer of this circumstance in the amendment proposal. The bank may keep the amendment proposal available for retrieval in a manner agreed with the customer.

# B. Changes to the fees agreed with consumers outside payment services (except for debit interest)

Section 44. (1) The fees agreed with consumers to be payable for any services or performance rendered by the bank on an ongoing basis outside the payment services (such as rent for a safe, account keeping fees for accounts not used for implementing payment services) will be adjusted (raised or reduced) on an annual basis in accordance with the development of the Austrian Consumer Price Index 2010 published by Statistics Austria, such adjustment to take effect as from 1 April of any year and the amount determined being rounded to the nearest whole unit in cents. The adjustment

shall be performed by comparing the index figure of the month of November preceding the adjustment to the figure of the month of November two years before such adjustment. Should, for whatever reason, the fees not increase despite of an increase of the index, the bank's right to implement this raise should not be effected for the future.

Adjustments of fees shall not be made earlier than two months after the date of the agreement.

- (2) Any changes in services for or in charges payable by customers going beyond Paragraph (1) above and any changes in the bank's services shall require the consent of the customer. Unless the customer previously gave his/her express consent, such changes shall become effective two months after the bank has notified the customer of the change requested by the bank unless the bank receives a written objection from the customer by then. In the notification the bank shall draw the customer's attention to the requested change and to the fact that in the absence of any response from the customer, s/he will be deemed to have consented to the change upon expiry of the specified period.
- (3) In the way as provided for in Paragraph (2) above, the bank may propose an increase of any fees for permanent services agreed with the customer only if all of the following requirements are met:
- Taking into account all objectively justified circumstances
  eligible in this context (in particular, changes in the legal
  and regulatory framework conditions, changes in the staff
  expenses or operating expenditure), the development that
  the costs incurred by the bank in connection with the
  relevant ongoing services or performance have taken during
  the period provided in Paragraph (1) as being relevant for the
  adjustment of charges deviates from the development of the
  Consumer Price Index and the adjustment of charges that is
  being offered corresponds to this deviating cost
  development.
- Any increase proposed to a charge shall, at maximum, amount to three times the increase in such charge that would derive from the development of the consumer price index.
- It is pointed out in the amendment proposal that the proposed amendment of fees is greater than the amendment that would result from the development of the consumer price index.
- (4) The provisions of this Section 44 do not apply to the changes of fees and services agreed on in agreements for payment services which are regulated in Section 45.

# C. Changes to the fees agreed with consumers in respect of payment services (except for debit interest)

Section 45. (1) Changes to the fees agreed in a master agreement for payment services (especially the current account agreement) in respect of ongoing services or performance shall be offered to the customer by the bank not later than two months before the day they are proposed to take effect. Unless the customer previously gave his/her express consent, such changes shall become effective two months after the bank has notified the customer of the change requested by the bank unless the bank receives a written objection from the customer by then. The customer shall be entitled to terminate the master agreement without notice and free of charge prior to such change taking effect. The bank shall inform the customer in the amendment proposal of the proposed change as well as the fact that in the absence of any response from the customer, s/he will be deemed to have consented to the change upon expiry of the specified period and his/her right to terminate.

(2) Using the method agreed in Paragraph (1), an adjustment of the charges to the development of the Austrian Consumer Price Index 2010 published by Statistics Austria ("Consumer Price Index") may be agreed with the customer. The adjustment shall be performed by comparing the index figure of the month of November preceding the adjustment to the figure the month of November two years before such adjustment. The charge derived from the adjustment shall be rounded to the nearest whole unit in cents. If, in a given year, the adjustment to charges derived from the development of the consumer price index was not offered to the customer, he/she can still be offered the adjustment at a later date, with effect for the future.

(3) An adjustment to charges that deviates from the development of the Consumer Price Index may only be agreed with the customer by the bank using the method provided for in Paragraph (2), if the following conditions are met:

- Taking into account all objectively justified circumstances
  eligible in this context (in particular, changes in the legal
  and regulatory framework conditions, changes in the staff
  expenses or operating expenditure), the development that
  the costs incurred by the bank in connection with the
  relevant ongoing services or performance have taken during
  the period provided in Paragraph (2) as being relevant for
  the adjustment of charges deviates from the development of
  the consumer price index and the adjustment to charges
  that is being offered corresponds to this deviating cost
  development.
- Any increase proposed to a charge shall, at maximum, amount to three times the increase in such charge that would derive from the development of the Consumer Price Index.

 It shall be pointed out in the amendment proposal that the change proposed to the charge is higher than the one that would derive from the development of the consumer price index.

# D. Changes to the debit interest rates agreed with consumers (except for loan agreements)

**Section 45a.** (1) If an adjustment clause links a debit interest rate to a reference interest rate (e.g. EURIBOR), any changes shall take effect immediately, without prior notification of the customer. The consumer shall be informed in the next calendar quarter at the latest of any interest rate changes that have taken effect.

(2) If no adjustment clause was agreed, the bank shall offer the customer such interest rate change not later than two months before it is proposed to take effect. The customer's consent to the change will be deemed to be given unless the bank has received an objection from the customer prior to the proposed entry into effect. The bank shall inform the customer of this consequence in the amendment proposal, which shall also show the extent of the change.

The bank may keep the offer of change available for retrieval in a manner agreed with the customer. However, if the amendment proposal concerns an account used for implementing payment services, the amendment proposal must be communicated to the customer and the customer shall be entitled to terminate the related master agreement without notice and free of charge prior to such change taking effect. The bank shall also inform the customer of this termination right in the amendment proposal.

(3) Using the method provided for in Paragraph (2), interest rate adjustments may, however, only be agreed with the customer by the bank if the following conditions are met:

- Taking into account all objectively justified circumstances (in particular, changes in the legal and regulatory framework conditions, changes in the money market or capital market, changes in the refinancing cost, changes in the staff expenses or operating expenditure), the interest rate adjustment offered corresponds to the development that the costs incurred by the bank in connection with the relevant loan have taken since the date of the agreement underlying the interest rate currently applied.
- A raise in interest rate under Paragraph (2) may not exceed
   0.5 percentage points.
- It shall be pointed out in the amendment proposal that the proposed change to the interest rate is higher than the one that would derive from the agreed adjustment clause. Where no adjustment clause has been agreed, it must be pointed

- out that the agreement underlying the interest rate concerned does not provide for unilateral interest rate adjustment.
- Interest rates changes under Paragraph (2) are not permitted earlier than one year after the date of the agreement underlying the interest rate currently applied.

# E. Changes to the ongoing services or performance agreed with consumers (except for credit interest)

**Section 46.** (1) Changes to the ongoing services or performance to be rendered to the customer by the bank shall be offered to the customer by the bank not later than two months before they are proposed to take effect. The customer's consent to these changes will be deemed to be given unless the bank has received an objection from the customer prior to the proposed entry into effect. The bank shall inform the customer of this consequence in the offer of change. The bank shall be entitled to keep the amendment proposal available for retrieval in a manner agreed with the customer. However, if the amendment proposal concerns payment services, the offer of change must be communicated to the customer and the customer shall be entitled to terminate the related master agreement without notice and free of charge prior to such change taking effect. The bank shall also specify this termination right in the amendment proposal.

(2) Using the method provided for in Paragraph (1), changes to performance may only be agreed with the customer by the bank if this is objectively justified, considering all circumstances (change in prevailing customer needs, legal and regulatory requirements, the security of banking operations, technical development or the rate of utilization of the service or performance having materially decreased in a manner substantially affecting cost recovery).

## F. Reimbursement of expenses

Section 47. (1) The customer who qualifies as an entrepreneur shall bear all expenses, disbursements and costs, in particular stamp duties and legal transaction charges, taxes, postage, cost of insurance, legal counsel, collection, consultancy services in business administration matters, telecommunications as well as provision, administration and utilisation or release of collateral incurred in connection with the business relation between him/her and the bank.

(2) The bank shall be entitled to charge such expenses as a lumpsum amount without specifying the individual amounts unless the customer expressly demands itemisation of the individual amounts.

### VI. COLLATERAL

### A. Provision and increasing collateral

## 1. Change in the risk

Section 48. (1) If, in the business relation with an entrepreneur, circumstances occur or become known subsequently which justify an increased risk assessment of the claims vis-à-vis the customer, the bank shall be entitled to demand the provision or increase of collateral within a reasonable period of time. This shall, in particular, be the case if the economic situation of the customer has deteriorated or threatens to deteriorate or if the collateral available has deteriorated in value or threatens to deteriorate.

(2) This shall also apply if no collateral was required at the time the claims came into existence.

#### B. Bank's lien

### 1. Scope and coming into existence

**Section 49.** (1) The customer shall grant the bank a lien on any items and rights which come into the possession of the bank.

(2) The lien shall, in particular, also exist on all distrainable claims of the customer vis-à-vis the bank, such as claims based on credit balances. If securities are subject to the lien, the lien shall also extend to the interest and dividend coupons pertaining to such securities.

Section 50. (1) The lien shall secure the bank's claims vis-à-vis the customer under the business relation, including joint accounts, even if the claims are conditional or limited as to time or not yet due. If the customer is an entrepreneur, the lien shall also secure statutory claims of the bank as well as claims vis-à-vis third parties for the satisfaction of which the customer is personally liable.

(2) The lien shall come into existence upon the bank's taking possession of the item to the extent claims pursuant to Paragraph (1) exist; otherwise at any future point in time when such claims arise.

### 2. Exemptions from the lien

**Section 51.** (1) The lien shall not include items and rights which have been assigned by the customer to a certain instruction prior to coming into existence of the lien, such as amounts designated for the cashing of a certain cheque or honouring of a certain bill of exchange as well as for the carrying out of a certain transfer. This shall, however, apply only as long as the assignment is effective.

- (2) Notwithstanding the existing lien the bank will carry out dispositions of the customer regarding credit balances on current accounts in favour of third parties as long as the customer has not received a notification by the bank of the assertion of the lien. Distraint of the credit balance shall not be considered a disposition by the customer.
- (3) The lien shall not include assets which the customer has disclosed in writing to the bank as escrow assets prior to the coming into existence of the lien or which have come into the possession of the bank without the customer's will.

### C. Release of collateral

**Section 52.** Upon the customer's request the bank will release collateral to the extent it has no justified interest in keeping it as security.

#### D. Realisation of collateral

### 1. Sale

**Section 53.** Collateral having a market price or stock exchange price shall be realised by the bank in compliance with the relevant statutory provisions by selling them at such price in the open market.

Section 54. Where the collateral has no market price or stock exchange price, the bank shall have it assessed by an expert. The bank shall notify the customer of the result of the assessment and at the same time ask the customer to nominate a party interested in purchasing the same within a reasonable period of time and who will pay the assessed value as purchase price to the bank within such period. If the customer fails to nominate an interested party within such period or if the purchase price is not paid by the interested party nominated, the bank shall irrevocably be entitled to sell the collateral in the name of the customer for not less than the assessed value. The proceeds from the sale shall be used for redemption of the secured claims, with the customer being entitled to the surplus, if any.

# 2. Realisation and out-of-court auction

**Section 55.** The bank shall also be entitled to realise the collateral by enforcement or - to the extent it has no market price or stock exchange price - to sell it at an out-of-court auction.

# 3. Collection

**Section 56.** (1) The bank shall be entitled to terminate and collect the claims provided to it as security (including securities) at the time the secured claim becomes due. Prior

thereto it shall be entitled to collect the claim serving as collateral when it becomes due. In case of an imminent loss in value of the claim serving as collateral the bank shall be entitled to terminate the same already prior to the same becoming due. To the extent possible the customer shall be informed thereof in advance. Amounts collected prior to the due date of the secured claim shall serve as pledge instead of the claim collected.

(2) The provisions under Paragraph (1) shall not apply to wage and salary claims of consumers which have been provided as security for claims not yet due.

## 4. Admissibility of realisation

**Section 57.** Even if the purchaser does not immediately pay the purchase price in cash, the bank shall be entitled to realise the collateral nevertheless to the extent no or no equivalent offer for immediate payment in cash has been made and payment at a later point in time is secured.

### E. Right of retention

**Section 58.** The bank shall be entitled to retain services to be rendered by it to the customer due to claims arising out of the business relationship even if they are not based on the same legal relationship. Sections 50 and 51 shall apply accordingly.

### VII. OFFSET AND CREDITING

## A. Offsetting

## 1. by the bank

**Section 59.** (1) The bank shall be entitled to offset all of the customer's claims to the extent they are distrainable against all liabilities of the customer vis-à-vis the bank.

(2) Notwithstanding the existing right to offset the bank shall carry out dispositions of the customer in favour of third parties regarding credit balances on current accounts as long as the customer has not received an offsetting statement. Distraint of the credit balance shall not be considered a disposition by the customer.

# 2. by the customer

**Section 60.** The customer shall only be entitled to offset his/her liabilities if the bank is insolvent or if the claim of the customer is related to his/her liability or has been ascertained by court decision or recognised by the bank.

### B. Credit

Section 61. Notwithstanding the provisions of Section 1416 ABGB [Austrian General Civil Code] the bank may initially credit payments to accounts payable to the bank to the extent no collateral has been provided for the same or if the value of the collateral provided does not cover the claims. In this respect it is irrelevant at what time the individual claims have become due. This shall also apply to a current account relationship.

### SPECIAL TYPES OF BUSINESS

### I. TRADE IN SECURITIES AND OTHER ASSETS

## A. Scope of application

**Section 62.** The terms and conditions under Sections 63 to 67 shall apply to securities and other assets even if they are not certificated.

### **B.** Carrying out of instructions

**Section 63.** (1) In principle, the bank carries out customer instructions for the purchase and sale of securities as commission agent.

- (2) However, if the bank agrees on a fixed price with the customer, it concludes a purchase agreement.
- (3) The customer hereby gives his/her consent to the bank's execution policy, on the basis of which the bank in the absence of other instructions will execute the customer's orders. The bank shall inform the customer of any material changes in the execution policy.
- (4) The bank may also carry out orders for the purchase and sale of securities in part if the market situation does not allow that the same be carried out in full.

# C. Market practice at the place of execution of an order

**Section 64.** The statutory provisions and market practice applicable at the place of execution shall apply to the execution of an order.

# D. Date of carrying out instructions

**Section 65.** If an instruction which is to be carried out on the same day has not been received early enough to be carried out that day within the scope of ordinary workflow, it shall be scheduled to be carried out on the next trading day.

## E. Insufficient coverage

**Section 66.** (1) The bank shall be entitled to refrain from carrying out transactions in securities in whole or in part if no sufficient coverage is available.

- (2) However, the bank shall be entitled to execute such securities transactions, if it is unable to note that the customer wants the order to be carried out only on the condition that coverage is available.
- (3) If the customer does not provide coverage despite demand, the bank shall be entitled to enter into a closing transaction for account of the customer at the best possible price.

### F. Transactions abroad

Section 67. If a customer is credited for securities held abroad, the customer's claim vis-à-vis the bank equals the share in the overall portfolio of securities of the same type maintained abroad which is held by the bank for account of its customers in compliance with the relevant statutory provisions and market practices.

### G. Transactions in stocks

**Section 68.** In case of transactions in stocks the physical securities of which are not being traded yet the bank shall neither be liable for the issuance of the securities on the part of the jointstock company nor for the possibility of exercising the shareholders rights prior to the issuance of the securities.

## II. SAFEKEEPING OF SECURITIES AND OTHER VALUABLES

# A. Safekeeping of securities

**Section 69.** (1) The bank shall be entitled to place securities deposited with it in the safe-keeping deposit of the beneficiary.

- (2) The bank is hereby expressly authorised to keep securities issued in Austria abroad and securities issued abroad in Austria. Likewise it shall be authorised to cause registered securities issued abroad to be registered in the name of the domestic depositary or in that of the nominee of the foreign depositary ("nominee").
- (3) Vis-à-vis an entrepreneur the bank shall exclusively be liable for careful selection of the third-party depositary.B. Redemption of shares, renewal of coupons, drawing, termination.

**Section 70.** (1) The bank shall ensure detachment of due interest coupons, profit participation certificates and dividend coupons and collect their countervalue. The bank shall procure new interest coupons, profit participation certifications and dividend coupons without specific instruction.

- (2) Drawings, terminations and other comparable measures in respect of the securities held in safekeeping shall be monitored by the bank insofar as they are published in the official gazette "Amtsblatt der Wiener Zeitung" or in "Mercur, Authentischer Verlosungsanzeiger". The bank shall redeem drawn and terminated securities as well as interest coupons, profit participation certificates and dividend coupons.
- (3) In case of securities deposited with a third-party depositary the same shall assume the obligations described in Paragraphs (1) and (2) above. In case of securities held abroad the bank shall not be obliged to inform the customer about the numbers of securities credited and in particular of securities redeemable by drawings. The bank shall then determine by drawing what customers are to be allotted the securities drawn. If, however, numbers of securities redeemable by drawings are advised, they shall only be relevant to the drawing and redemption and only for as long as this is the practice abroad. If, according to the practice abroad, the collection amounts of the drawn securities would have to be distributed prorata and if in doing so it would not be possible to represent the remaining parts for individual customers in securities, the customers whose securities are to be redeemed shall be determined by means of a drawing.

## C. The bank's obligation to examine

Section 71. The bank shall examine whether Austrian securities are affected by public notification procedures, payment stops and the like on the basis of the Austrian documents available to it once, namely on the occasion of delivery of the securities to the bank. Also the examination regarding invalidation procedures for securities lost or stolen shall be carried out upon delivery.

## D. Notification of conversion or other measures

Section 72. In case of conversion, capital increase, capital reduction, merger, exercise or realisation of subscription rights, request for payment, grouping, change, ex-change/conversion offer, coupon increase or other important measures regarding securities the bank shall, to the extent a respective notification has been published in the official gazette "Amtsblatt der Wiener Zeitung" or communicated in time by the issuing house or the foreign depositary, try to notify the customer thereof. If the customer fails to provide instructions in time the bank shall act to the best of its knowledge by taking into account the customer's interests and, in particular, realise rights which would otherwise forfeit at the latest point in time possible.

### III. TRADE IN FOREIGN EXCHANGE AND FOREIGN CURRENCY

#### A. Procedure

Section 73. The bank shall conclude a purchase agreement with the customer on foreign ex-change and foreign currency. If it is agreed that the bank acts as commission agent for the customer, the provisions on commission transactions contained in the section on trade in securities shall apply accordingly. In case the bank contracts in its own name no express notification pursuant to Section 405 UGB [Austrian Commercial Code] shall be required.

### **B.** Forward transactions

Section 74. (1) In case of forward transactions the bank shall be entitled to demand from the customer at a reasonable date before the due date evidence on the fact that the amount owed by the customer will be received in the agreed account in time. If such evidence is not provided or if due to other circumstances it is obvious that the customer will not fulfil his obligations, the bank shall be entitled to conclude a closing transaction at the best possible price already prior to the agreed due date.

- (2) Even without prior agreement the bank shall be entitled to demand coverage for the risk of loss if, according to the opinion of an expert, such risk has increased or if the assets situation of the customer has deteriorated. Unless otherwise agreed coverage shall be provided in cash. The bank shall hold a lien on the assets deposited as coverage. If the customer fails to provide coverage the bank shall be entitled to conclude a closing transaction at the best possible price.
- (3) If the bank concludes a closing transaction pursuant to Paragraphs (1) or (2), any resulting price difference shall be debited or credited to the customer, respectively. Any and all expenses incurred in connection therewith shall be borne by the customer.

### IV. FOREIGN CURRENCY LOANS

**Section 75.** Foreign currency loans shall be paid back in the currency in which they were granted by the bank. Payments made in other currencies shall be considered security payments unless the bank informs the customer that they will be used for redemption of the loan.

The bank shall also be entitled to convert an outstanding debit balance in a foreign currency into Austrian currency upon notification of the customer if

- the credit risk in the business relation with an entrepreneur increases due to the price development of the foreign currency and if the bank does not receive sufficient security within a reasonable period of time or
- pursuant to statutory or other circumstances for which the bank is not responsible refinancing in the foreign currency is not possible anymore or
- the entire loan is due for repayment and is not repaid despite reminder.

# V. COLLECTION, DISCOUNT BUSINESS, BILL OF EXCHANGE AND CHEQUE OPERATIONS

# A. Scope of application

**Section 76.** These terms and conditions shall apply to bills of exchange, cheques and other collection documents (such as commercial instructions and certificates of obligation).

# B. Collection or negotiation of documents

**Section 77.** In principle, such documents shall be accepted by the bank for collection unless negotiation (discounting) of the same has been agreed upon.

# C. Timeliness of orders

**Section 78.** Orders for collection shall be received so much in advance that they may be carried out in the ordinary course of business without making use of special means of express handling.

## D. Rights and obligations of the bank

**Section 79.** In case of discounting as defined under Sections 41 (2) and (3) the bank shall be entitled to debit the seller with the full nominal amount plus all expenses incurred by the bank; in case of documents denominated in foreign currency the customer shall also bear the ex-change risk.

Section 80. In the events stated above as well as in case of redebits of "subject to collection" credits (Section 41) the claims under security law for payment of the full amount plus ancillary expenses vis-à-vis the customer and any party obligated under the document shall remain with the bank until coverage of the debit balance which results from such redebit. Section 81. The bank may demand from the customer that the claim on which the document or acquisition of the same by the customer is based as well as all present and future rights arising from the underlying transactions including the collateral pertaining thereto be transferred. The bank shall only be obliged to cash documents which are due for payment with it if it has received an order from the customer in time and if sufficient coverage is ensured.