**Terms and Conditions for the Trachoma photo database**

The Trachoma Photo Database contains de-identified photos from multiple studies conducted in multiple countries, with associated metadata. To be granted access to these photos, we ask that you provide the information requested below and agree to the terms & conditions. Please return the completed form to [admin@tropicaldata.org](mailto:admin@tropicaldata.org).

Information requested

1. Requester’s name:
2. Requester’s organization:
3. Requester’s contact details (address and email address):
4. a. What is the title of your project?

b. Please provide a short description of your project (two paragraphs max).

1. The governing ethics committees for each study have given approval for the photos and associated metadata to be used for educational and research purposes, such as the development of photo grading methodologies. For which purpose(s) will you use these photos and associated metadata?

* Educational and training purposes Yes/No
* Developing methods for photo grading Yes/No
* Research Yes/No
* Other, please describe

6. Please provide the name(s) and contact details of others within your organisation that are working with you on this project, and who will also have access to these resources.

7. Will you require access to view and download images individually or do you have a need to download images in bulk? Individually/bulk/unsure

Terms and Conditions

Do you agree to **not** share these photos and associated metadata with any other individuals not named above?

Yes/No

Do you agree to **not** share these photos and associated metadata with any other organisations?

(If your project involves work with other organisations, please ask them to submit a separate request for access.)

Yes/No

Do you agree to use these photos and associated metadata strictly for the purpose(s) stated above?

Yes/No

Do you agree to acknowledging this Trachoma Photo database in all dissemination activities (including, but not limited to, conference presentations and publications) arising from your work using these photos and associated metadata?

Yes/No (If no, please explain why)

Privacy

The information you provide in this document will be stored securely on Tropical Data systems, hosted by Sightsavers and will only be shared with members of the Steering Committee for the database. Tropical Data hosts this database on behalf of the trachoma community, representatives of which make up the committee. All access requests will be shared with the Steering Committee to review and confirm access. For an up-to-date list of Steering Committee members please consult the Trachoma Photo Database or contact: [admin@tropicaldata.org](mailto:admin@tropicaldata.org).

If you would like to remove your data from the system please contact admin@tropicaldata.org, and if you have any questions regarding the use of your data on this system please contact Sightsavers’ Data Protection Officer via [dpo@sightsavers.org](mailto:dpo@sightsavers.org)