



MANIFESTO
for the post of
Professional Development Council Secretary



Mohit Mina

Junior Undergraduate

Discipline of Computer Science and Engineering

Past Positions of Responsibilities:

- PDC Council Member (2019-20)
- Event Management Team Member, Blithchron' 20
- Student Guide (2019-20)
- Hospitality Coordinator, Amalthea'18
- Tinkerers' Lab Member (2018-19)

I, Mohit Mina, announce my candidature for the position of Professional Development Council (PDC) Secretary, IIT Gandhinagar for the year 2020-2021.

My Vision

It's time we leverage the professional culture at IIT Gandhinagar. As the Secretary of this council, I, along with my team, plan to aid students become more competent and develop essential skills that will help them bag the best career opportunities.

Proposed Agendas

1. Skill Development

I strongly believe that regular and persistent efforts focussed on Skill Development will make all the difference. Having the right skills boosts one's competency when it comes to competitive opportunities.

- ***Soft Skills***
 - ***Workshops*** for grooming students for writing impeccable SOPs, Resumés, CVs and professional emails by council members.
 - ***Webinar*** on English-speaking and communication skills.
 - ***Timely sessions*** on effective use of online platforms like LinkedIn to grab the best career-related opportunities and expand network.
- ***Technical Skills***
 - ***Virtual Guidance Sessions*** conducted by alumni on preparation for higher studies and competitive exams.
 - PDC will collaborate with *Metis* and *GRASP* for regular coding practice and tests on weekends, including company specific preparation.
 - PDC will collaborate with the *IR & P council* to increase participation of students in external competitions and Industry-based projects. To leverage the status-quo we plan to come up with a "*Reward and Recognition System*" to felicitate the participants.

2. Placements and Internships

- ***Preparation Drive***: An accelerated training initiative aiming to help students prepare their best for the upcoming placement and interview process. It incorporates the following:
 - ***Feedback Assessment*** - Sharing and assessing the feedback received from companies and past experiences.
 - ***Guidance session*** - Series of company specific sessions and talks by previously selected students as well as company officials.

- *Prep Pool* – Shared pool of resources and prep material for specific companies to aid the students.
- Mock Interview and Group Discussion sessions

A calendar will be prepared with agendas for every day and/or week of the Preparation Drive and will be shared with the students.

- ***CDS Students Team:*** To bridge the gap between the CDS and the student community, a CDS Student team has been formed. Being in its nascent stage, I plan to expand its involvement in the placement as well as the internship process.
- ***Special Focus:***
 - Introducing paid employment opportunities within the college like fellowships where students can be trainees or do a project with involvement of faculty.
 - Incrementing the number of Work From Home (WFH) opportunities and resources for discipline specific internships and funded projects.
- ***Collaborations:*** PDC will collaborate with the Student Academic council and Senate Academic Programmes Committee (SAPC) to suggest amendments in courses through the feedback given by companies.

3. **Mentorship Program**

- ***Expansion of “Focussed Groups”:*** The *Focussed Groups* initiative started last year aims to bring students with similar goals and interest together and provide shared resources for preparation. We will include alumni as mentors for the benefit of the interested students.
- ***Weekend Sessions:*** Bi-Weekly Mock Tests and webinars for competitive exams like CAT, GRE, UPSC, GATE.

4. **Other Ideas:**

- ***Blog Series:*** PDC will collaborate with the Student Academic Council on a blog series which shall feature “*Intern Tales* “, “*Job Diaries*” and “*AlumniSpeaks*”, where previously selected students and alumni share their experiences with the community ranging from their start-up and job/internship experiences, tips for preparation for competitive exams etc.
- ***TEDx IIT Gandhinagar***
- ***Social Media for prep:*** Efficacious use of social media platforms to keep the student community updated about useful information and developments.

As the Professional Development Council (PDC) Secretary, I pledge to work with utmost sincerity and dedication, steadfast on the proposed vision and agendas. I will ensure that the PDC council and CDS team works smoothly and effectively to perform these tasks. I will make every effort to address suggestions and concerns from the students.

Mohit Mina

Nominee | PDC Secretary, 2020-21

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