Date: - «date»

To,

**«to\_name»,**

**«Add\_l1»,**

**«Add\_l2»,**

**«loc»-«pincode».**

**Sub: «sub».**

Respected Sir/Madam,

We are **«comp\_name»** located at «comp\_add». Enclosing herewith the Annual Return in Form XXV under Gujarat Contract Labour(Regulation and Abolition) Rules. Please find the Return copy along with Covering letter,

Kindly acknowledge the same

**For «comp\_name».**

**Authorized Signatory**