

RAVI TRIVEDI

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SUMMARY

- Strong interpersonal communication skill developed through working at the gas station.
- Great administration and organizational abilities created by working intently in a convenience store as a customer service representative.

EXPERIENCE

DECEMBER 2018 – JULY 2019

FULFILLMENT ASSOCIATE, U MART CONVENIENCE STORE

Managing inventory in Stock rooms and on the sales floor. Packing and shipping of customer orders and applying price tags to items.

MAY 2018 – DECEMBER 2018

CASHIER, RELIANCE PETROLEUM GAS STATION

Cash counter handling, stock administration and stocking, operate gas pumps, bookkeeping records.

EDUCATION

SEPTEMBER 2019 – APRIL 2023

BACHELOR OF COMPUTER SCIENCE, UNIVERSITY OF WINDSOR

Working with computer programs, Solving technological problems. Developing new, and improving existing, computer-based technologies, systems, and solutions.

SKILLS

- Team member
- Communication and Organizational skills
- Problem-solving
- Time management
- Quick Learner
- Highly Adaptable

ACTIVITIES

- Volunteer at YUVA NGO to educate the underprivileged children.
- Organized a blood donation camp in society.
- Part of 'Clean India' initiative organized at the district level.