# Researcher Bi-Weekly Reporting Template

The purpose of this document is to help prompt reflection and capture the progress, barriers, and needs you have as you undertake your project. We’ve included some preferred and suggested prompts in each section below. This document is to be completed every two weeks and submitted according to the reporting schedule.

Please append the filename with the date of submission and your initials (ex: CCHC-Biweekly-Reporting-Template-**2021-06-01**-**od**.docx). Once completed, please submit to [**LC-Labs@loc.gov**](mailto:LC-Labs@loc.gov)and CC Jaime Mears ([jame@loc.gov](mailto:jame@loc.gov)).

**Name:**

**Reporting Period: 8: 9/6/2021-9/17/2021**

### No Work Completed

We anticipate that there may be periods in your project during which you make little progress. In this situation, we ask you to check the “Nothing to report” box. After the “Reason” prompt below, please briefly indicate why there was nothing to report. Where possible, we’d still like to learn more about the reasons behind any unexpected events or barriers you encounter. You can share additional details in the “Obstacles/Needs” section before submitting this report.

Nothing to report

Reason:

### Activity and Progress

*We’d like to hear about your progress over the last couple of weeks. Please feel free to expand on the questions below.*

1. **What did you and your team work on over the last two weeks? Why?**

*We’d love to hear about your decision-making, the technologies (ie. cloud services, hardware, and software) you’ve been using, why you’ve adopted them, modifications or hacks you’ve had to create, prototyping and testing, and anything you’d like to share about your current in-progress deliverables.*

We worked on building a prototype with the FSA color photographs. We started with this set because it’s about 1600 photos and a nice size for a test set. We also are very versed in the metadata for the FSA so we would know if data was missing or not in the right place. We also worked on putting together the presentation for September 14th. It was actually a nice exercise because it forced us to summarize what we’ve done so far and where we are headed.

Following the presentation, we made a list of ideas and updates to the platform that we have begun to look into implementing. They include:

* Finding a way to clarify the different options on the visualizer (such as the annotation types)
* Lighting up the frame of the image as well as the bounding box when selecting opacity
* Panopto/ Thing-Stuff: Seeing if we can make those links clickable to then move the person through the collection this way

Other ideas included possibly using the thing/stuff and pose detection to determine studio photos, which will be interesting now that we are turning to the Bain Collection. If thre are other ideas, please let me know! I did save the chat from that meeting too and using that as a guide.

1. **What are your plans for the next two weeks? What excites you about those plans?**

Over the next two weeks, we are going to be working on a slightly larger collection in the visualizer. We are planning on Bain.

### Obstacles/Needs

1. **What barriers, if any, have you encountered over the past two weeks? Were these barriers expected?**

*Examples: unexpected costs; API limitations; organizational barriers; data issues; technical gaps or challenges; collections knowledge.*

It’s been a little crazy on my end. I was still supporting my family due to Hurricane Ida, so I didn’t have a lot of capacity for anything else.

1. **What would resolve these barriers (or would have resolved them, in retrospect)?**

*We’d love to know what you need help with! This is an opportunity for LC staff to learn from you about how to best support this work going forward.*

I’ll have more time in the upcoming week to work on this project!

1. **What changes, if any, do you anticipate to your proposed timeline? Why?**

*Do you expect any significant blockers to your progress?*

We are still generally on track with the proposed timeline. We shall see once we start working with a lot more data this week!

### Reflection

1. **What happened over the last two weeks that was particularly thought-provoking?**

*Examples: surprises; places where help from Library staff was critical; incorrect assumptions; things you learned; things that, in retrospect, you wish you’d known.*

Our presentations last Tuesday were particularly tbought provoking. It was great to hear more about wehre Andromeda and Lincoln are and what they are thinking about. I particularly appreciated the feedback and perspectives of the LOC team! It would great to hear more about what they think is possible from their perspective/position within the library!

1. **Anything else you’d like to add?**