

**10(8)/2018-SS Section/3894**  
Government of India  
Ministry of Electronics & Information Technology  
**National Informatics Centre**  
Service Support Section  
A-Block, CGO Complex, Lodhi Road, New Delhi-110003

Dated : 17/03/2020

To  
Silver Touch Technologies Ltd.  
321, Somdatt Chambers-II, 9, Bhikaji Cama Place  
New Delhi.

Subject **Placement of job order to outsource the services of Technical Manpower for NIC-Cell, Cabinet Secretariat.**

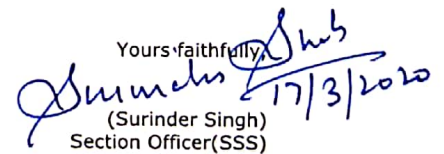
Sir,

I am directed to refer to NIC's empanelment/letter no. NIC/TPS/2015/18/RC/02 dated 19/04/2016 and to place an order in continuation of previous Work Order No. 10(8)/2018-SS Section/3805, dated 06.01.2020, as per details given below :-

S. No.	Description	Rate Rs.	No. of Persons	Duration Months/Days	Period		Total Amount Rs.
					From	To	
1	Team Lead Niche area I	63,250.00	3	03 Month(s)	01/01/2020	31/03/2020	5,69,250.00
	Tax	Extra					
2	Senior S/W Developer/Trainer	37,950.00	3	03 Month(s)	01/01/2020	31/03/2020	3,41,550.00
	Tax	Extra					
Grand Total							9,10,800.00

**Terms & Conditions**

2. For further details & direction in this regards, you may contact to Shri V.T.V. Ramana, Scinetist-G, NIC-Cell, Cabinet Secretariat.
3. In case the empanelled vendor is found in breach of any condition(s) of tender or supply order, at any stage during the course of supply/installation/commissioning or on-site warranty or software subscription period, EMD/Security Deposits will be forfeited. Further, NIC reserves the right to initiate legal action as per Govt.rule/laws and may also debar the defaulting vendor from participating in NIC Tenders for three years.
4. Any delay in deployment of manpower in stipulated time period as mentioned in Work Order or any unjustified and unacceptable delay in the deliverables beyond the time indicated in the order delivery will invite penalty at the rate 1.00% of the order value per week of the delay with a maximum limit of 10%.
5. If the delay is such that the delay penalty has reached a value of more than 10% of the order value, NIC will impose the penalty as above and will have an option to cancel the order and awards the work to any other empanelled agency without any compensation to the agency which delayed the completion of the work and get the work done from any other source at the risk and cost such defaulting Agency shall also ensure knowledge transfer to a new agency.
6. A pre-receipted bill, along with certificate of satisfactory performance (Monthly performance report) from the NIC HOG/HOD/NIC project co-ordinator of the project will have to be submitted for each of the hired manpower resource as mentioned in the work order issued to the agency.
7. As per Note 1 of Empanelment No.NIC/TPS/2015/18/RC/02 dt. 19.04.2016, Vendor needs to give an undertaking that at least 60% of hiring charges shall be paid as Gross Salary to the hired manpower/resources.
8. All terms and conditions mentioned in the tender No. NIC/TPS/2015/18 shall be ipso facto applicable. Acceptance of all the terms and conditions of the tender/rate contract may be forwarded to the undersigned within (7) seven days from the date of issuance of this letter.
9. kindly acknowledge the receipt of this orders immediately.

Yours faithfully,  
  
(Surinder Singh)  
Section Officer(SSS)

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Copy to :

1. Shri V.T.V. Ramana, Scinetist-G, NIC-Cell, Cabinet Secretariat with a request to:
  - (i) Please ensure that sources posted are as per clause/Terms & Conditions mentioned in the empanelment/tender.
  - (ii) On deployment above source(s) kindly forward the CVs/Bio-data and attested copies of certificates and experience as per empanelment/tender to Service Support Section.
  - (iii) Also please submit the attendance sheet as per enclosed format.
- 2 Guard File.