Manuscript Metadata Form

Fill as many fields as possible, leave fields blank if unknown, mark not applicable fields with “X”.

**Metadata compiled by**

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| Forename |  |
| Surname |  |
| Affiliation  e.g.: University of Vienna |  |
| Role  e.g.: Researcher, professor,.. |  |

**Keeping**

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| Country e.g.: Austria |  |
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| Alternative Signature(s) (if relevant) |  |

**Basic information**

|  |  |
| --- | --- |
| Name(s) e.g.: Codex Millenarius Maior |  |
| Origin date  Timespan, e.g.: 12th century, 1050-1100,… |  |
| Origin place  As precise as possible, e.g.: “southern Italy”, “St. Catherine’s Monastery” |  |
| Short description  Free text, 1-2 sentences |  |

**Physical description**

|  |  |
| --- | --- |
| Form  e.g.: codex, scroll,… |  |
| Support  e.g.: parchment, paper; optional: more specific description (e.g.: high quality vellum, goat parchment, Italian paper,…) |  |
| Leaves  e.g.: ix (paper) + 512 + ii |  |
| Folio height  e.g.: “200 mm”, “195-205 mm” |  |
| Folio width  e.g.: “120 mm”, “1105-130 mm” |  |
| Collation  Collation formula or verbal description |  |
| Condition  Free text; can be anything from a short statement (e.g.: “well-preserved”) to a full account of individual damages, erasures, etc. (conservational account) |  |
| Binding description  Free text |  |
| Binding date  Date or timespan |  |

**Manuscript contents**If the manuscript contains multiple distinct parts (e.g.: palimpsests, glosses, different part of compound manuscripts, etc.), please make a copy of this section for each part.

|  |  |
| --- | --- |
| Part identifier  e.g.: palimpsest on ff. 2r-11v  (leave blank if this applies to the whole manuscript) |  |
| Language  Preferably ISO code |  |
| Script description  e.g.: Greek minuscule |  |
| Columns  number |  |
| Ruled lines  number |  |
| Written lines  number |  |
| Text height  Written area, e.g.: 170 mm |  |
| Text width  Written area, e.g.: 100 mm |  |
| Line height  e.g. 5 mm |  |
| Ruling description  Free text, type of ruling (dry point, lead, etc.), pricking,.. |  |
| Decoration description  Free text describing illuminations, initials, etc. |  |
| Hands  describe different hands involved in this manuscript (-part) |  |

**Additional information**Here you can provide relevant information that did not fit into the form above.