



EMPLOYEE - DEVICE RELEASE FORM

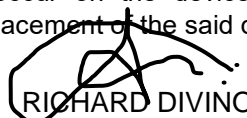
Name: Richard Divino **Job Title:** Front End Web Developer

Employee ID: 0DXF054 **Date Hired:** November 8, 2023

This is to acknowledge device/s issued under my name which will be within my accountability during my tenure as Employee of Digital Transformation Corporation (DX Form Corp.) and that these devices are in good, working condition upon receipt.

DESCRIPTION OF ITEM	SERIAL NUMBER	DATE RECEIVED
1. Mac mini M1 2020	1. C07GX0PRQ6NV	1. January 26, 2024
2. Mi 23.8 "Desktop Monitor 1C"	2. 29200/00275877	2. January 26, 2024
3. Wireless Keyboard and Mouse	3. 40473/BZACTF2WE02514	3. January 26, 2024
4. Eveready Rechargeable Battery	4. 8888021300956	4. January 26, 2024
5.	5.	5.
6.	6.	6.
7.	7.	7.

By signing below, I agree to accept liability for the device/s listed below. I also understand that should any damages occur on the device/s, I will be held fully responsible and liable for the full amount of repairs/replacement of the said device/s:


RICHARD DIVINO
Employee Signature Over Printed Name

January 26, 2024
Date

ADMIN USE ONLY:

Last Day of Work: _____

Date returned: _____

Device/s received are complete and in good condition: Yes ☐ No ☐ Action Taken: _____