**OFFICE OF THE {{instituteName}} (M.P.)**

**PROVISIONAL INCOME TAX ASSESSMENT FOR THE FINANCIAL YEAR {{finYear}} (ASSESSMENT YEAR {{assessYear}})**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PAN No.** | {{pan}} |  | **ADHAAR No.** | {{aadhar}} |
| **Unique I.D.** | {{uniqueId}} |  | **EMP Treasure Code** | {{treasuryCode}} |
| **Name of employee** | {{name}} |  | **Father/Husband Name** | {{fatherName}} |
| **Date of Birth** | {{dob}} |  | **Designation** | {{designation}} |
| **Residence Address** | {{address}} | | | |

**1. INCOME FROM SALARY**

|  |  |
| --- | --- |
| (a) Basic/Spl. Pay | {{basicPay}} |
| (b) A.G.P. | {{agp}} |
| (c) Dearness Allowance | {{da}} |
| (d) H.R.A. | {{hra}} |
| (e) Other | {{others}} |
| (f) Arrears, if any | {{arrear}} |
| **Total (A to F)** | **{{totalAtoF}}** |

|  |
| --- |
| {{standard}} |
| {{incomeOtherSources}} |
| **{{netIncome}}** |

**2. Other Deduction:** Standard Deduction (Upto 75000/-)

**3.Add : Income From other Sources (Bank Intt., NSC Int. Etc.)**

**4. Net Taxable Income (1-3)**

**5.Statement of Tax :**

|  |  |
| --- | --- |
| (a) Upto Rs.300000, 0% | Nil |
| (b) Rs.300001/- to 700000/ ,5% | **{{5per}}** |
| (c) Rs.700001/- to 1000000/ ,10% | **{{10per}}** |
| (d) Rs.1000001/- to 1200000/ ,15% | **{{15per}}** |
| (e) RS.1200001/- to 1500000/ ,20% | **{{20per}}** |
| (f) Rs.1500001/- to above , 30% | **{{30per}}** |

|  |
| --- |
| **{{totalTax}}** |
| **{{rebate}}** |
| **{{balance}}** |
| **{{educationCess}}** |
| **{{totalTaxPayable}}** |
| **{{relief89}}** |
| **{{taxPaid}}** |
| **{{topay}}** |

**6. Tax Payable**

**7. Tax Rebate of Rs. 20000/- (u/s 87A for NTI ) Taxable Income is Rs.700000/ or Less**

**8. Balance Tax Payable**

**9. Add : Education cess @ 4% on Balance Tax**

**10. Total Tax Payable**

**11. Less : Relief u/s 89 (I)**

**12. Less : Tax Paid**

**13. Refund / Payable**

**STATEMENT OF ADVANCE TAX PAID**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. April-2024 | **{{apr}}** |  | 2. May-2024 | **{{may}}** |  | 3. June-2024 | **{{jun}}** |
| 4. July-2024 | **{{jul}}** |  | 5. Aug-2024 | **{{aug}}** |  | 6. Sep-2024 | **{{sep}}** |
| 7. Oct-2024 | **{{oct}}** |  | 8. Nov-2024 | **{{nov}}** |  | 9. Dec-2024 | **{{dec}}** |
| 10. Jan-2025 | **{{jan}}** |  | 11. Feb-2025 | **{{feb}}** |  | 12. Mar-2025 | **{{mar}}** |

**Total (1 TO 12)** **= {{taxPaid}}**

**DECLARATION**

I **{{name}}** Designation **{{designation}}** In **INCOME TAX ASSESSMENT**  hereby declare that.(a) information furnished by me are correct to the best of my knowledge.(b) Deducation claimed by U/s 80 are supported by documentary proof. (c) I shall file the I.T.Return to authority by 31 july....

Place: **{{place}}** Signature With full Name

Date: **{{date}}** **{{name}}**