**OFFICE OF THE {{instituteName}} (M.P.)**

**PROVISIONAL INCOME TAX ASSESSMENT FOR THE FINANCIAL YEAR {{finYear}} (ASSESSMENT YEAR {{assessYear}})**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PAN No.** | {{pan}} |  | **ADHAAR No.** | {{aadhar}} |
| **Unique I.D.** | {{uniqueId}} |  | **EMP Treasure Code** | {{treasuryCode}} |
| **Name of employee** | {{name}} |  | **Father/Husband Name** | {{fatherName}} |
| **Date of Birth** | {{dob}} |  | **Designation** | {{designation}} |
| **Residence Address** | {{address}} | | | |

**~~…………………………………………………………………………………………………………………………………………………………………………………………………………………………~~**

**1. INCOME FROM SALARY**

|  |  |
| --- | --- |
| (a) Basic/Spl. Pay | {{basicPay}} |
| (b) A.G.P. | {{agp}} |
| (c) Dearness Allowance | {{da}} |
| (d) H.R.A. | {{hra}} |
| (e) Other | {{others}} |
| (f) Arrears, if any | {{arrear}} |
| **Total (A to F)** | **{{totalAtoF}}** |

**2. Less : Deduction of H.R.A. (Whichever is less )**

Actual House Rent Received . {{houseRent}}

Rent paid in excess of 10% of salary . {{excessRentPaid}}

**3. Other Deduction:** Standard Deduction (Upto 50000/-) {{standard}}

**4. Less Professional Tax** {{proffTax}}

(Below 225000.00 Nil)

(Rs. 225000.00 to Rs. 300000.00 = 1500.00)

(Rs. 300000.00 to Rs. 400000.00 = 2000.00) (Above Rs.400000.00 = 2500.00)

**5.Income from house property**

Less Interest of Loan upto Rs. 2,00,000/- {{houseLoanInterest}}

**6.Add : Income From other Sources (Bank Intt., NSC Int. Etc.)**  {{incomeOtherSources}}

**7.GROSS TOTAL INCOME (1 to 6)** **{{grossTotal}}**

**8.Other Deductions**

(a)Deduction U/s 80C-

|  |  |
| --- | --- |
| L.I.C. | {{lic}} |
| G.P.F./P.P.F./G.I.S. | {{gpf}} |
| N.S.C. | {{nsc}} |
| N.S.C. Accrued Interest | {{nscInt}} |
| Repayment of House Loan (Principal) | {{homeloanP}} |
| Tuition fees (up to 2 Children) | {{tuitionfee}} |
| Bank FDR (5 years) | {{bankfdr}} |
| Mutual Fund (3 years) | {{mutualFund}} |
| New Pension Scheme | {{nps}} |
| Other ({{specifyOther}}) | {{other}} |

**(Investment in 80C is allowed upto Rs.1,50,000.00)** **{{80c}}**

|  |
| --- |
| {{80ccd}} |
| {{80d}} |
| {{80dd}} |
| {{80e}} |
| {{80u}} |
| {{80ttb}} |

(b) 80CCD Investment in New Pension Scheme (other than 80C upto 50000/-

(c) 80D Medical Insurance premium upto 25000/- (for Sr.Citizen) 50000/-

(d) 80DD Dependent Handicapped exemption upto 75000/-

(e) 80E Interest of education loan

(f) 80U Physically Handicapped Exemption upto 75000/-

(g) 80TTB Interest of Saving & FD for Sr. Citizen upto 50000/-

**Total Deductions = {{deduction}}**

**9. Net Taxable Income (7-8)** **({{grossTotal}} - {{deduction}} ) = {{netIncome}}**

**10.Statement of Tax :**

(a) Upto Rs.250000/- Nil

Upto Rs.300000/- (in case of senior Citizens 60 years ) Nil

Rs.250001/- to 500000/- (5%) {{5per}}

Rs.300001/- to 500000/ - (in case of senior Citizens ) (5%) {{5perS}}

RS.500001/- to 1000000/- (20%) {{20per}}

Rs.1000001/- to above (30%) {{30per}}

|  |
| --- |
| **{{totalTax}}** |
| **{{rebate}}** |
| **{{balance}}** |
| **{{educationCess}}** |
| **{{totalTaxPayable}}** |
| **{{relief89}}** |
| **{{taxPaid}}** |
| **{{topay}}** |

**11. Tax Payable**

**12. Tax Rebate of Rs. 12500/- (u/s 87A for NTI ) Taxable Income is Rs.500000/ or Less**

**13. Balance Tax Payable**

**14. Add : Education cess @ 4% on Balance Tax**

**15. Total Tax Payable**

**16. Less : Relief u/s 89 (I)**

**17. Less : Tax Paid**

**18. Refund / Payable**

**STATEMENT OF ADVANCE TAX PAID**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. April-2024 | **{{apr}}** |  | 2. May-2024 | **{{may}}** |  | 3. June-2024 | **{{jun}}** |
| 4. July-2024 | **{{jul}}** |  | 5. Aug-2024 | **{{aug}}** |  | 6. Sep-2024 | **{{sep}}** |
| 7. Oct-2024 | **{{oct}}** |  | 8. Nov-2024 | **{{nov}}** |  | 9. Dec-2024 | **{{dec}}** |
| 10. Jan-2025 | **{{jan}}** |  | 11. Feb-2025 | **{{feb}}** |  | 12. Mar-2025 | **{{mar}}** |

**Total (1 TO 12)** **= {{taxPaid}}**

**DECLARATION**

I **{{name}}** Designation **{{designation}}** In **INCOME TAX ASSESSMENT**  hereby declare that.(a) information furnished by me are correct to the best of my knowledge.(b) Deducation claimed by U/s 80 are supported by documentary proof. (c) I shall file the I.T.Return to authority by 31 july....

Place: **{{place}}** Signature With full Name

Date: **{{date}}** **{{name}}**