

Ref # NBC/HR/OL/09-2020/256

26th September, 2020

**Ms. Pooja Ratanlal Mistry,
Faculty of Computer Technology – GLS University,
Ahmedabad**

Offer Letter

Dear Pooja,

We are pleased to welcome you on board as a “**Project Trainee**” with **NINtec Business Consulting LLP** (referred to as “**company**”), a part of **Gateway Group of Companies**.

Initially you will have to undergo our training program specially designed to enable you to acclimatize you to the industry and accelerate your transition to a Software Engineer level.

Specific terms & conditions of our offer are mentioned below -

The offer will be effective on or before your date of joining i.e. **19th January, 2021**. If you do not confirm your acceptance by 10th October, 2020, this offer will stand withdrawn.

Kindly confirm your acceptance by signing on the copy of this letter, scanning and sharing via Email to your college to be received by us before 10th October, 2020.

On your date of joining, you are requested to report to below address at 09:00 a.m. Please note that you are expected to be on time to complete the joining formalities as per the schedule. Late arrival may result in rescheduling of your joining.

B/81, Corporate House, Opp. Pakwan II, Judges Bungalow Cross Road, Bodakdev, Ahmedabad.

You are required to submit the following documents at the time of joining:

- 1) 4 passport size photos
- 2) Copy of all academic mark sheets & certificates (from 10th Std. to last degree)
- 3) Proof of Identity – Bring 2 sets each of any 2 of the following – Aadhar Card, Pan Card, Passport, Driving License.
- 4) Electricity Bill / Mobile Bill / Telephone Bill (Recent bill not more than 2 months old)

Please note that all the documents listed above are mandatory to complete your joining.

NINtec Business Consulting LLP

Registered Office: IT/ITES SEZ-M/s. Aqualine Properties Pvt.Ltd, Unit No.-305, 3rd Floor,
Building No. 1-A, Village Koba, Dist.Gandhinagar-382007, Gujarat

Other terms & conditions of the offer are as below:

- a) This offer is contingent upon your background verification process, which includes history, application material & educational qualification etc. If, at any time in future, it comes to light that any of this information is incorrect or any relevant information has been withheld, then your assignment is liable to be terminated without notice.
- b) Your services are transferable to any office of Gateway Group of Companies and assigned to any subsidiary or associate company or to any office location of the company.
- c) Your compensation package & structure is unique to you & is not liable for comparison. This information and any changes made in there in should be treated personal and confidential.
- d) During your engagement with company, we expect your whole time, commitment and attention for company's affair and refrain from any direct or indirect involvement with any other business.
- e) By accepting this offer, you acknowledge that you agree to all the terms and conditions of the Service Agreement to be executed as a part of the joining formalities on the date of joining, including but not limited to the tenure of service for a minimum of 2 years and 6 months from the date of joining and a penalty of Rs 50,000 (Rupees fifty thousand only) in case of breach of any of the provisions of the Service Agreement.
- f) Acceptance of this offer is deemed to be assumed as being read, understood and agreed by your parents and/or legal guardian.

You will abide all the rules & regulation of the company, which are in force from time to time and the company shall have the right to vary, withdraw or modify any or all above terms and conditions which shall be binding on you.

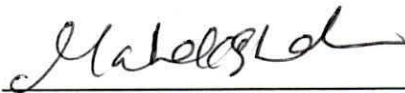
We look forward to have you onboard and be a part of our team for commitment towards Excellence.

Please contact us 079-40223000 for any query or further clarification about your offer.

With Best Regards,

For NINtec Business Consulting LLP

Read and Accepted


(Mahek Shah)
(Pooja Ratanlal Mistry)