

Semester Status/Progress Report

Project Name: Semester Planning

Project Manager: Divyansh Sharma

Date: March 1, 2017

Reporting Period: Every Week

Work completed this reporting period:

- Successfully completed my assignments
- Submitted assignments on time
- Done in-class labs

Work to complete next reporting period:

- Upcoming Assignments if any
- Study for mid-term exam
- Scoring well in mid-term exams in upcoming week
- Attending all classes (important)

What's going well and why:

My semester is going very well. I am getting good marks in my assignments and labs due to my proper time management. On the other side, I got promoted in my job in which I got legal authority to work as forklift operator.

What's not going well and why:

I am still suffering from cold and fever taking me a little longer time to complete my assignments. I also missed my two classes this week but still I managed to learn from other resources about the lessons taught during in-class lectures.

Suggestions/Issues:

The project schedule is on track but requires attention. All the risks are in control till now and the budget is under control but still some issues are required to be fixed.

Project changes

None. The project is on track.