SERIAL NO.	FEATURES	MS OFFICE	GOOGLE OFFICE SUIT
01	Text Formatting	Advanced formatting options; supports styles, themes, and custom fonts	Good formatting options; simpler than MS Office
02	Table Creation	Extensive table tools with formatting, formulas, and design options	Basic table tools; limited formatting compared to MS Office
03	Real time collaboration	Available, slightly less smooth than google	Seamless and real-time; ideal for collaboration
04	Saving/exporting formats	Supports multiple formats (DOCX, PDF, etc)	Support various formats, but best with Google-native
05	Offline availability	Fully functional offline with installed software	Limited offline use
06	Macro/automation support	Supports VBA macros; powerful automation in Excel & Word	Limited ; uses Google Apps Script