Ganesaperumal

A highly organized and self-motivated individual seeking an opportunity for career in a high-level professional

📒 CONTACT

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Tamil Nadu - 625536

🎓 EDUCATION

- St. Xavier's College of Education
Bachelor of Education
Completed in 2017

- **St. Joseph's College, Trichy**
Masters in Mathematics
Completed in 2015

- **The American College, Madurai**
Bachelor of Mathematics
Completed in 2012

🏆 ACHIEVEMENTS

- **Admin Power Actions
| Google App Script**
Executed all primary IT Admin actions and networking with zero cost and zero man power.

- **UI Automation
| Python + Selenium**
Created automation process for necessary clerical data entry and communications for education institution.

🎖️ credly.com/users/ganesaperumal

💼 WORK EXPERIENCE

- **People's Watch
| Help Line Desk Coordinator**
2012 – 2013
Managing the team of help desk (Legal Aid)
Plan of actions
Planning – Monitoring – Evaluating the progress of projects

- **The Indian Council of Social Science Research
| Coordinator**
2013
Coordinating the group of field staff
Preparing research data and presentation
Prepare JD and Agile management

- **Lake Montfort School
| Teacher**
2017 – 2020
Higher Secondary Maths Teacher

- **Lake Montfort School
| IT – Assistant**
2020 – 2023
Online Class Management
Network and office Software Management
UI & API Automations
Inventory Mobile App (AI) for events

⚙️ SKILLS

- Python
- JavaScript
- Microsoft 365
- Google Workspace (Advanced)
- Full-Stack Development (Foundation)