e TrdoAauiont PitopddahR0T

Busine eusDnetaulSeAleD psr AaeAleAPaecahsEaceo raF

xleEaAdEDeAleAPaePlMaeo raeiusineAPaeylMaeA tFef&eLldei DbAehaaeAPaeylMae

cti5 t 0raR	**A uiT**	**chtd/ TiT**	**4iThu0T**
ehTrRiTTo2i0	**A uiTp5t**	**chtd/ TiTp5t**	**A1oA/at0**
.rEiPopTTi0T	**A uiTN Y**	**chtd/ TiTN Y**	**ctaOr0oUoIaTTopdd**
2iD0atToUoL1	**A uiTfhR**	**chtd/ TiTfhR**	**-Rdasion E**
	A uiTfhu	**chtd/ TiTfhu**	
	A uiTphS	**chtd/ TiTphS**	
	A uiTAi5	**chtd/ TiTAi5**	
	A uiTmd0	**chtd/ TiTmd0**	
	A uiTya(	**chtd/ TiTya(**	
	A uiT2id	**chtd/ TiT2id**	
	A uiTf R	**chtd/ TiTf R**	
	A uiT.iD	**chtd/ TiT.iD**	
	A uiTN t	**chtd/ TiTN t**	

Costs and Expenses

0.00	0.00	120.00	0.00	400.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
15-Aug-25		120.00											
1-Aug-25				400.00									
10-Aug-25					350.00								

Costs and Expenses

0.00	0.00	120.00	0.00	400.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
15-Aug-25		
1-Aug-25		
10-Aug-25		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference
			Total for Month	**0**	**5,000.00**	**0.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
15-Sep-25	Acme Corp		Bank		4,000.00					
28-Sep-25	Gamma Ltd		Bank		1,000.00					

Sales Turnover

Sales Date	Customer Name		Total for Month	0	5,000.00	0.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,120.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
15-Sep-25	Shell		Bank	d		120.00		
28-Sep-25	Casual worker		Bank	e		600.00		
1-Sep-25	Landlord		DD	p		400.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,120.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	0.00	120.00	600.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
15-Sep-25		120.00											
28-Sep-25			600.00										
1-Sep-25				400.00									

Costs and Expenses

0.00	0.00	120.00	600.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
15-Sep-25		
28-Sep-25		
1-Sep-25		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference
			Total for Month	**0**	**5,500.00**	**200.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
10-Oct-25	Acme Corp		Bank		4,000.00					
22-Oct-25	Beta Systems		Bank		1,500.00	200.00				

Sales Turnover

Sales Date	Customer Name		Total for Month	0	5,500.00	200.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,515.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
5-Oct-25	TechParts Ltd		Bank	s		400.00		
15-Oct-25	Shell		Bank	d		120.00		
1-Oct-25	Landlord		DD	p		400.00		
20-Oct-25	BT		DD	g		120.00		
8-Oct-25	LinkedIn		Bank	a		300.00		
31-Oct-25	Bank		Bank	b		25.00		
12-Oct-25	ACM Membership		Bank	o		150.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,515.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	400.00	120.00	0.00	400.00	0.00	120.00	0.00	0.00	300.00	0.00	25.00	0.00	150.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
5-Oct-25	400.00												
15-Oct-25		120.00											
1-Oct-25				400.00									
20-Oct-25						120.00							
8-Oct-25									300.00				
31-Oct-25											25.00		
12-Oct-25													150.00

Costs and Expenses

0.00	400.00	120.00	0.00	400.00	0.00	120.00	0.00	0.00	300.00	0.00	25.00	0.00	150.00
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
5-Oct-25		
15-Oct-25		
1-Oct-25		
20-Oct-25		
8-Oct-25		
31-Oct-25		
12-Oct-25		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference
			Total for Month	**0**	**4,500.00**	**0.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
15-Nov-25	Acme Corp		Bank		3,000.00					
28-Nov-25	Delta PLC		Bank		1,500.00					

Sales Turnover

Sales Date	Customer Name		Total for Month	0	4,500.00	0.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,140.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
15-Nov-25	Shell		Bank	d		120.00		
1-Nov-25	Landlord		DD	p		400.00		
10-Nov-25	Kwik Fit		Bank	m		400.00		
18-Nov-25	Travelodge		Bank	t		220.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,140.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	**0.00**	**120.00**	**0.00**	**400.00**	**0.00**	**0.00**	**400.00**	**220.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	**D**	**E**	**P**	**R**	**G**	**M**	**T**	**A**	**L**	**B**	**I**	**O**
15-Nov-25		120.00											
1-Nov-25				400.00									
10-Nov-25							400.00						
18-Nov-25								220.00					

Costs and Expenses

0.00	**0.00**	**120.00**	**0.00**	**400.00**	**0.00**	**0.00**	**400.00**	**220.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
15-Nov-25		
1-Nov-25		
10-Nov-25		
18-Nov-25		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference
			Total for Month	**0**	**3,000.00**	**300.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
12-Dec-25	Acme Corp		Bank		3,000.00	300.00				

Sales Turnover

Sales Date	Customer Name		Total for Month	0	3,000.00	300.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,240.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
15-Dec-25	Shell		Bank	d		120.00		
28-Dec-25	Casual worker		Bank	e		600.00		
1-Dec-25	Landlord		DD	p		400.00		
31-Dec-25	HP Finance		DD	i		120.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,240.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	0.00	120.00	600.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
15-Dec-25		120.00											
28-Dec-25			600.00										
1-Dec-25				400.00									
31-Dec-25												120.00	

Costs and Expenses

0.00	0.00	120.00	600.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
15-Dec-25		
28-Dec-25		
1-Dec-25		
31-Dec-25		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference
			Total for Month	**0**	**4,000.00**	**500.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
15-Jan-26	Acme Corp		Bank		2,500.00					
28-Jan-26	Beta Systems		Bank		1,500.00	500.00				

Sales Turnover

Sales Date	Customer Name		Total for Month	0	4,000.00	500.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,565.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
10-Jan-26	TechParts Ltd		Bank	s		400.00		
15-Jan-26	Shell		Bank	d		120.00		
1-Jan-26	Landlord		DD	p		400.00		
20-Jan-26	BT		DD	g		120.00		
25-Jan-26	Accountant		Bank	l		500.00		
31-Jan-26	Bank		Bank	b		25.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**1,565.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	400.00	120.00	0.00	400.00	0.00	120.00	0.00	0.00	0.00	500.00	25.00	0.00	0.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
10-Jan-26	400.00												
15-Jan-26		120.00											
1-Jan-26				400.00									
20-Jan-26						120.00							
25-Jan-26										500.00			
31-Jan-26											25.00		

Costs and Expenses

0.00	400.00	120.00	0.00	400.00	0.00	120.00	0.00	0.00	0.00	500.00	25.00	0.00	0.00
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
10-Jan-26		
15-Jan-26		
1-Jan-26		
20-Jan-26		
25-Jan-26		
31-Jan-26		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
			Total for Month	**0**	**2,500.00**	**0.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
									CIS Tax Deducted	CIS Certificate reference
15-Feb-26	Acme Corp		Bank		2,500.00					

Sales Turnover

Sales Date	Customer Name		Total for Month	0	2,500.00	0.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**820.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
15-Feb-26	Shell		Bank	d		120.00		
1-Feb-26	Landlord		DD	p		400.00		
10-Feb-26	Building Services		Bank	r		300.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**820.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	0.00	120.00	0.00	400.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
15-Feb-26		120.00											
1-Feb-26				400.00									
10-Feb-26					300.00								

Costs and Expenses

0.00	0.00	120.00	0.00	400.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
15-Feb-26		
1-Feb-26		
10-Feb-26		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Sales Turnover

Sales Date	Customer Name	Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
			Total for Month	**0**	**2,000.00**	**0.00**	**0.00**	**3-Apr-26**	**0.00**	**0.00**
									CIS Tax Deducted	CIS Certificate reference
15-Mar-26	Acme Corp		Bank		2,000.00					

Sales Turnover

Sales Date	Customer Name		Total for Month	0	2,000.00	0.00	0.00	3-Apr-26	0.00	0.00
		Sales Invoice or reference	Receipt record Cash, Bank deposit, Dr Cr Card	Sales Mileage	Gross Sales Value	Other Income (start up grants)	Sales Value not yet received	Number of Days Outstanding	Sub contractors only	
									CIS Tax Deducted	CIS Certificate reference

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**520.00**	0.00	3-Apr-26
Purchase Date	**Supplier**	Purchase Reference / Invoice Number	Payment method Enter cash, cheque no., DD, credit card	Enter Expense Code Letter	Enter Mileage	Total Purchase Value incl Vat	Purchases waiting payment	Purchases number of days outstanding
				m		0.00		
15-Mar-26	Shell		Bank	d		120.00		
1-Mar-26	Landlord		DD	p		400.00		

Costs and Expenses

0.00	**Mileage to date**	**0**	Total for Month		**0**	**520.00**	0.00	3-Apr-26
Purchase	**Supplier**	Purchase Reference /	Payment method Enter cash, cheque no	Enter Expense	Enter	Total Purchase Value incl Vat	Purchases	Purchases number of days

Costs and Expenses

0.00	0.00	120.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase Date	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel & Stationery	Motor Expenses 0.00	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest Charges	Other Expenses
	S	D	E	P	R	G	M	T	A	L	B	I	O
15-Mar-26		120.00											
1-Mar-26				400.00									

Costs and Expenses

0.00	**0.00**	**120.00**	**0.00**	**400.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Purchase	Stock Purchases	Direct other costs	Employee Costs	Premises Costs	Repairs & Maintenance	Gen Admin Postage Tel &	Motor Expenses	Travel & Subsistence	Advertising & Promotion	Legal & Professional	Bad Debts	Bank Interest	Other Expenses

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase Date	Fixed Assets (items over £100)	FIXED ASSETS requires updating with new additions
	F	
15-Mar-26		
1-Mar-26		

Costs and Expenses

0.00	**0.00**	1,200.00
Purchase	Fixed Assets (items over	FIXED ASSETS requires updating

Dates
29-Feb-20
31-Mar-20
6-Apr-20
30-Apr-20
31-May-20
30-Jun-20
31-Jul-20
31-Aug-20
30-Sep-20
31-Oct-20
30-Nov-20
31-Dec-20
31-Jan-21
28-Feb-21
31-Mar-21
5-Apr-21
30-Apr-21
31-May-21
30-Jun-21
31-Jan-22
31-Jul-22
2020-21
2021-22

Capital Tax Allowances	2020-21
Annual Investment Allowance	100%
Writing down allowance	18%

Allowances restricted on Motor vehicles

Costing over	12000	Restricted to	3000

Depreciation Rates Applied	%
Land & Property	0%
Plant & Machinery	10%
Fixtures & Fittings	20%
Computer Equipment	33%
Motor Vehicles	25%

Mileage Allowances	Miles	p per mile
Higher rate allowance up to	10000	0.45
Lower rate allowance over	10001	0.25

VAT	
VAT Registration threshold	85000

Income Tax Rates	2020-21	
Personal allowance	12500	£
Starting tax rate on lower tax band	0%	%
Basic rate applicable on taxable income up to higher rate	20%	%
Higher rate applicable on taxable income over higher rate	40%	%

Taxable Bands Allowances		Start Level	End Level	Tax Band
Starter rate	0%	0	0	0
Basic rate	20%	0	37500	0
Higher rate	40%	37501		37501

National Insurance rates	2020-21			
NI Class 2 rate	3.05	Above Lower Profits Threshold (LP		
NI Class 4 rate between lower profits and upper profits limit	9.00%	NIC class 4 lower limit	9500	£
NI Class 4 rate above upper profits limit	2.00%	NIC class 4 upper limit	50000	£

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