Taxi Driver Accounts

Click a link below to navigate to the desired page.

To return to the home page click the Home tab. If you can't see the Home tab, you can scroll to it by clicking the **|<** *symbol (bottom left).*

Preparation	Taxi Receipts	Expenses	Results
Business Details	SalesApr	PurchasesApr	SE Short
Fixed Assets	SalesMay	PurchasesMay	Profit & Loss Acc
	SalesJun	PurchasesJun	Draft Tax Calculation
	SalesJul	PurchasesJul	
	SalesAug	PurchasesAug	
	SalesSep	PurchasesSep	
	SalesOct	PurchasesOct	
	SalesNov	PurchasesNov	
	SalesDec	PurchasesDec	
	SalesJan	PurchasesJan	
	SalesFeb	PurchasesFeb	
	SalesMar	PurchasesMar	

ENTER YOUR BUSINESS DETAILS - *which are then transferred to the Self-employment Tax Return*

Your name

1 Description of business

Taxi Driver

2 Postcode of your business

3 If your business name, description, address or postcode have changed in the last 12 months, put 'X' in the box and give details in the 'Any other information' box of of your Tax Return

Your unique taxpayer reference (UTR)

4 If you are a foster carer or adult placement carer, put 'X' in the box - *read page SESN 2 of the notes*

5 If your business started sifter enter the start date *DD/MM/YYY* Monday, April 6, 2020

6 If your business ceased before enter the final date of trading Monday, April 5, 2021

7 Date your books or accounts are made up to - *read page SESN 2 of the notes*

05/04/2021

26 **ENTER**: Total losses brought forward from earlier years

£ . 0 0

Loss used this year

Calculated no entry required

£ **0** . 0 0

24 **ENTER**: Value of goods and services for your own use - *read page SESN 7 of the notes*

£ . 0 0

Total loss carried forward to future years

Calculated no entry required

£ **0** . 0 0

HM Revenue & Customs

COPY DETAILS TO HMRC FORM
Submit HMRC ONLINE by 31st January 2022

Self-employment (short)

Tax year Monday, April 6, 2020 to Monda

Your name

Your unique taxpayer reference (UTR)

Business details

1 Description of business
Taxi Driver

2 Postcode of your business

3 If your business name, description, address or postcode have changed in the last 12 months, put 'X' in the box and give details in the 'Any other information' box of of your Tax Return

4 If you are a foster carer or adult placement carer, put 'X' in the box - *read page SESN 2 of the notes*

5 If your business started sifter enter the start date *DD/MM/YYYY* Monday, April 6, 2020

6 If your business ceased before enter the final date of trading Monday, April 5, 2021

7 Date your books or accounts are made up to - *read page SESN 2 of the notes*
05/04/2021

Business income - if your annual turnover was below £85000 VAT threshold

8 Your turnover - *the takings, fees, sales or money earned by your business*
£ 36,000 . 0 0

9 Any other business income not included in box 8 - *excluding Business Start-up Allowance*
£ . 0 0

Allowable business expenses

Read pages SESN 3 of the *notes* to see which expenses are allowed for tax purposes. If your annual turnover was below £30,000 you may just put your total expenses in box 19, rather than filling in the whole section.

10 Cost of goods bought for re-sale or goods used
£ 4,980 . 0 0

11 Car, van and other travel expenses - *after private use proportion*
£ . 0 0

12 Wages, salaries and other staff costs
£ 0 . 0 0

13 Rent, rates, power and insurance costs
£ 0 . 0 0

14 Repairs and renewals of property and equipment
£ . 0 0

15 Accountancy, legal and other professional fees
£ 900 . 0 0

16 Interest and bank and credit card etc. financial charges
£ 0 . 0 0

17 Telephone, fax, stationery and other office costs
£ 480 . 0 0

18 Other allowable business expenses - *client entertaining costs are not an allowable expense*
£ 0 . 0 0

19 Total allowable expenses - *total of boxes 10 to 18*
£ 6,360 . 0 0

Net profit or loss

20	Net profit - *if your business income is more then your expenses (box 8 + box 9 minus box 19)*	21	Or, net loss - *if your expenses exceed your business income (box 8 + box 9 minus box 19 is negative)*
	£ 29,640 . 0 0		£ 0 . 0 0

Tax allowances for vehicles and equipment (capital allowances)

There are 'capital' tax allowances for vehicles and equipment used in your business (you should not have included the cost of these in your business expenses) Read pages SESN 3 to SEFN 6 of the *notes* and use the example and Working Sheets to work out your capital allowances.

22	Annual Investment Allowance	24	Other Capital Allowances
	£ 0 . 0 0		£ 0 . 0 0
23	Allowance of small balance of unrelieved expenditure	25	Total balancing charges - where you have disposed of items for more than their value
	£ 0 . 0 0		£ 0 . 0 0

Calculating your taxable profits

Your taxable profit may not be the same as your net profit. Read page SESN 7 of the *notes* to see if you need to make any adjustments and fill in the boxes which apply to arrive at your taxable profit for the year.

26	Goods and services for your own use - *read page SESN 9 of the notes*	28	Loss brought forward from earlier years set-off against this year's profits - *up to the amount in box 27*
	£ 0 . 0 0		£ 0 . 0 0
27	Net business profit for tax purposes (if box 20 + box 25 + box 26 minus boxes 21 to 24) is positive)	29	Any other business income not included in boxes 8 or 9 - *for example, Business Start-up Allowance*
	£ 29,640 . 0 0		£ 0 . 0 0

Total taxable profits or net business loss

30	Total taxable profits from this business if box 27 + box 29 minus box 28 is positive	31	Net business loss for tax purposes (if boxes 21 to 24 minus (box 20 + box 25 + box 26) is positive)
	£ 29,640 . 0 0		£ 0 . 0 0

Losses, Class 4 NICs and deductions

If you have made a loss for tax purposes (box 29), read page SESN 7 of the *notes* and fill in boxes 30 to 32 as appropriate.

32	Loss from this tax year set-off against other income for 2020-21	35	If you are exempt from paying Class 4 NICs, put 'X' in the box - *read page SESN 10 of the notes*
	£ . 0 0		
33	Loss to be carried back to previous year(s) and set-off against income (or capital gains)	36	If you have been given a 2020-21 Class 4 NICs deferment certificate, put 'X' in the box - *read page SESN 10 of the notes*
	£ . 0 0		
34	Total loss to carry forward after all other set-offs - *including unused losses brought forward*	37	Deductions on payment and deduction statements from contractors - *construction industry subcontractors only*
	£ 0 . 0 0		£ 0 . 0 0

y, April 5, 2021

Financial accounts for the period
6 April 2017 to 5 April 2018

Profit & Loss account automatically updates with the most tax efficient option	0		CABSMART MOST TAX EFFICIENT OPTION IS > > > >					VEHICLE EXPENSES	4980	Enter mileage and vehicle expenses on the sales and expenses sheet and the formula will automatically select the best option			
Profit & Loss Account	TOTAL 2020-21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Sales Turnover	36,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Fuel & Oil Expenses	3,600	300	300	300	300	300	300	300	300	300	300	300	300
Car Hire/Vehicle Leasing	0	0	0	0	0	0	0	0	0	0	0	0	0
Repairs, servicing and parts	0	0	0	0	0	0	0	0	0	0	0	0	0
Road tax and insurance	1,380	1,380	0	0	0	0	0	0	0	0	0	0	0
Capital Allowances	0	0	0	0	0	0	0	0	0	0	0	0	0
Mileage Allowance	0	0	0	0	0	0	0	0	0	0	0	0	0
Cost of Sales	4,980	1,680	300	300	300	300	300	300	300	300	300	300	300
Gross Profit	31,020	1,320	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700
Employee costs	0	0	0	0	0	0	0	0	0	0	0	0	0
Premises costs	0	0	0	0	0	0	0	0	0	0	0	0	0
General admin expenses	480	120	0	0	120	0	0	120	0	0	120	0	0
Advertising & promotion	0	0	0	0	0	0	0	0	0	0	0	0	0
Legal & professional	900	400	0	0	0	0	0	0	0	0	500	0	0
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0
Other finance charges	0	0	0	0	0	0	0	0	0	0	0	0	0
Other expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenses	1,380	520	0	0	120	0	0	120	0	0	620	0	0
Net Profit/Loss	29,640	800	2,700	2,700	2,580	2,700	2,700	2,580	2,700	2,700	2,080	2,700	2,700
Any Other Business Income	0	0	0	0	0	0	0	0	0	0	0	0	0
Financial Business Health Check													
Forecast Profit	**29,640**	800	2,700	2,700	2,580	2,700	2,700	2,580	2,700	2,700	2,080	2,700	2,700
Drawings Week 1	0												
Drawings Week 2	0												
Drawings Week 3	0												
Drawings Week 4	0												
Income Tax & NI Liability	4,971	414	414	414	414	414	414	414	414	414	414	414	414
Financial Health Check	**24,669**	386	2,286	2,286	2,166	2,286	2,286	2,166	2,286	2,286	1,666	2,286	2,286

Financial accounts for the period
6 April 2020 to 5 April 2021

VitalTax summary	Q1	Q2	Q3	Q4	Annual	Notes
Turnover	9,000	9,000	9,000	9,000	36,000.00	
Other income	0	0	0	0	0.00	
Cost of goods bought	0	0	0	0	0.00	
Allowable expenses						
Staff costs	0.00	0.00	0.00	0.00	0.00	
Premises running costs	0.00	0.00	0.00	0.00	0.00	
Maintenance	1,380.00	0.00	0.00	0.00	1,380.00	
Admin	120.00	120.00	120.00	120.00	480.00	
Financial charges	0.00	0.00	0.00	0.00	0.00	
Travel	900.00	900.00	900.00	900.00	3,600.00	
Advertising	0.00	0.00	0.00	0.00	0.00	
Professional	400.00	0.00	0.00	500.00	900.00	
Bad debt	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Interest	0.00	0.00	0.00	0.00	0.00	
Other	0.00	0.00	0.00	0.00	0.00	
CIS payment to subcontractors	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Business entertainment	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Depreciation	0.00	0.00	0.00	0.00	0.00	
Total allowable expenses	**2,800**	**1,020**	**1,020**	**1,520**	**6,360**	
Disallowable expenses						
Cost of goods bought	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
CIS payment to subcontractors	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Staff costs	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting

Financial accounts for the period
6 April 2020 to 5 April 2021

VitalTax summary	Q1	Q2	Q3	Q4	Annual	Notes
Travel	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Premises running costs	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Maintenance	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Admin	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Advertising	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Business entertainment	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Interest	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Financial charges	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Bad debt	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Professional	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Depreciation	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting
Other	0.00	0.00	0.00	0.00	0.00	Not captured in DIY Accounting

Fixed Assets Capital Allowances

6 April 2015 - 5 April 216

Date Asset Purchased	Asset Description	Purchase Reference	Original Cost	Enter % Personal use of vehicles	W Down Net Value	Annual Investment Allowance	W Down Allowance	W Down Net Value	Date Asset or Vehicle Sold	Sales Value	Capital Allowance	Balancing Charge
	TOTAL FIXED ASSETS AT	**Monday, April 5, 2021**	**0.00**		**0.00**	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**
					6-Apr-20	**100%**	**18%**	5-Apr-21				
Fixed Assets including Commercial vehicles bought before 6-Apr-20												
						0						
						0						
						0						
						0						
						0						
						0						
						0						
						0						
Fixed Assets incl Commercial vehicles bght before 6-Apr-20			0.00		0	0.00	0	0.00		0.00	0.00	0.00
Vehicles under £12,000 bought before 6-Apr-20												
						0						
						0						
						0						
						0						
						0						
Sub total Vehicles under £12000 purchased before 6-Apr-20			0.00		0	0.00	0	0.00		0.00	0.00	0.00
Vehicles over £12,000 bought before 6-Apr-20												
						0						
						0						
						0						
						0						
						0						
Sub total Vehicles over £12000 purchased before 6-Apr-20			0.00		0	0.00	0	0.00		0.00	0.00	0.00

Fixed Assets Capital Allowances

6 April 2015 - 5 April 216

Date Asset Purchased	Asset Description	Purchase Reference	Original Cost	Enter % Personal use of vehicles	W Down Net Value	Annual Investment Allowance	W Down Allowance	W Down Net Value	Date Asset or Vehicle Sold	Sales Value	Capital Allowance	Balancing Charge
TOTAL FIXED ASSETS AT		**Monday, April 5, 2021**	**0.00**		**0.00**	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**
					6-Apr-20	**100%**	**18%**	5-Apr-21				
FIXED ASSETS EXISTING at		**Monday, April 6, 2020**	0.00		0	0.00	0	0.00		0.00	0.00	0.00
Fixed Assets including Commercial vehicles bought after 6-Apr-20												
					0		0					
					0		0					
					0		0					
					0		0					
					0		0					
					0		0					
					0		0					
					0		0					
Fixed Assets incl Commercial vehicles bght after 6-Apr-20			0.00		0	0.00	0	0.00		0.00	0.00	0.00
Vehicles under £12,000 bought after 6-Apr-20												
					0	0						
					0	0						
					0	0						
					0	0						
					0	0						
Sub total Vehicles under £12000 purchased after 6-Apr-20			0.00		0	0.00	0	0.00		0.00	0.00	0.00
Vehicles over £12,000 bought after 6-Apr-20												
					0	0						
					0	0						
					0	0						
					0	0						
					0	0						
Sub total Vehicles over £12000 purchased after 6-Apr-20			0.00		0	0.00	0	0.00		0.00	0.00	0.00
FIXED ASSET ADDITIONS		**2020-21**	0.00		0	0.00	0	0.00		0.00	0.00	0.00

Provisional tax calculation

precise figures will depend upon personal circumstances

TAXATION CALCULATION	2020-21	This section an indication and for your information only

Profit from Self employment			29,640.00
Minus Personal Allowance	2020-21		12,500
Total income on which tax is due			17,140.00
Income Tax first band	0	0%	0.00
Income Tax second band	0	20%	3,428.00
Income Tax payable			**3,428.00**

Amounts Payable by Monday, January 31, 2022

Class 4 NI Contribution Lower - Upper profits	9%	1,812.60
Class 4 NI Contribution Upper profits	2%	0.00
TOTAL Income Tax & NI Liability		**5,240.60**

FUTURE TAX LIABILITY (if over £500)	This section for your information only

		Due Date	Amount Payable
Tax & NI Assessment	2021-22	Previous Year	5,240.60
50% Payable		31-Jan-22	2,620.30
50% Payable		31-Jul-22	2,620.30

NOTES:

Working Tax Credit

Not taxable and not added to self employment income for tax purposes

Pension Entitlement

To receive Full Pension entitlement NI has to be paid 44 years out of 49 years (16 - 65)

UK residents aged 60 - 65 get 5 years bonus.

To confirm current NI / Pension entitlement years the helpline number is 0845 3000 168

ACTUAL Profit and Loss Account	Total Year 5-Apr-21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
	£	£	£	£	£	£	£
Sales Turnover	36,000	3,000	3,000	3,000	3,000	3,000	3,000
Investment Grants	0	0	0	0	0	0	0
Cost of Sales	4,980	1,680	300	300	300	300	300
Gross Profit	31,020	1,320	2,700	2,700	2,700	2,700	2,700
General Expenses	1,380	520	0	0	120	0	0
Profit (Loss) before Tax	29,640	800	2,700	2,700	2,580	2,700	2,700

FORECAST Profit and Loss Account	Total Year 5-Apr-21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
	12	1	1	1	1	1	1
Sales Turnover	36,000	3,000	3,000	3,000	3,000	3,000	3,000
Investment Grants	0	0	0	0	0	0	0
Cost of Sales	4,980	1,680	300	300	300	300	300
Gross Profit	31,020	1,320	2,700	2,700	2,700	2,700	2,700
General Expenses	1,380	520	0	0	120	0	0
Profit (Loss) before Tax	29,640	800	2,700	2,700	2,580	2,700	2,700

FORECAST TAX CALCULATION	
Profit before Tax	29,640
Personal Allowance	12,500
Profit after Allowance	17,140
Tax at standard rate	0
Tax at higher rate	3,428
National Insurance	1,543
TAX & NI LIABILITY	**4,971**

Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
£	£	£	£	£	£
3,000	3,000	3,000	3,000	3,000	3,000
0	0	0	0	0	0
300	300	300	300	300	300
2,700	2,700	2,700	2,700	2,700	2,700
120	0	0	620	0	0
2,580	2,700	2,700	2,080	2,700	2,700

Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
1	1	1	1	1	1
3,000	3,000	3,000	3,000	3,000	3,000
0	0	0	0	0	0
300	300	300	300	300	300
2,700	2,700	2,700	2,700	2,700	2,700
120	0	0	620	0	0
2,580	2,700	2,700	2,080	2,700	2,700

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
6-Apr-20	Monday				
7-Apr-20	Tuesday			200.00	
8-Apr-20	Wednesday			220.00	
9-Apr-20	Thursday			180.00	
10-Apr-20	Friday			210.00	
11-Apr-20	Saturday			190.00	
12-Apr-20	Sunday				
12-Apr-20	Rental due				
12-Apr-20	Any other income				
				1,000.00	0.00
13-Apr-20	Monday				
14-Apr-20	Tuesday			200.00	
15-Apr-20	Wednesday			220.00	
16-Apr-20	Thursday			180.00	
17-Apr-20	Friday			200.00	
18-Apr-20	Saturday			200.00	
19-Apr-20	Sunday				
19-Apr-20	Rental due				
19-Apr-20	Any other income				
				1,000.00	0.00
20-Apr-20	Monday				
21-Apr-20	Tuesday			200.00	
22-Apr-20	Wednesday			200.00	
23-Apr-20	Thursday			200.00	
24-Apr-20	Friday			200.00	
25-Apr-20	Saturday			200.00	
26-Apr-20	Sunday				
26-Apr-20	Rental due				
26-Apr-20	Any other income				
				1,000.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**2,200.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Apr-25	Shell		d		300
6-Apr-25	DVLA		t		180.00
10-Apr-25	Insurance Co		t		1,200.00
20-Apr-25	Vodafone		g		120.00
8-Apr-25	Council		l		400.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**2,200.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	300.00	0.00	0.00	1,380.00	0.00	0.00	120.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00
0.00	**Vehicle expenses to date**		**1,680.00**											
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	Motor Vehicles: make, model, date reg. and reg. Mark
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**	
15-Apr-25	300.00													
6-Apr-25				180.00										
10-Apr-25				1,200.00										
20-Apr-25							120.00							
8-Apr-25									400.00					

Costs and Expenses

0	300.00	0.00	0.00	1,380.00	0.00	0.00	120.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00
0.00	**Vehicle expenses to date**		**1,680.00**											
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	Motor Vehicles: make, model, date reg. and reg. Mark
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**	

Costs and Expenses

0	**0.00**
0.00	Mileage Allowance
Purchase Date	
	0.00
15-Apr-25	
6-Apr-25	
10-Apr-25	
20-Apr-25	
8-Apr-25	

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
27-Apr-20	Monday				
28-Apr-20	Tuesday				
29-Apr-20	Wednesday				
30-Apr-20	Thursday				
1-May-20	Friday				
2-May-20	Saturday				
3-May-20	Sunday				
3-May-20	Rental due				
3-May-20	Any other income				
				0.00	0.00
4-May-20	Monday				
5-May-20	Tuesday			200.00	
6-May-20	Wednesday			200.00	
7-May-20	Thursday			200.00	
8-May-20	Friday			200.00	
9-May-20	Saturday			200.00	
10-May-20	Sunday				
10-May-20	Rental due				
10-May-20	Any other income				
				1,000.00	0.00
11-May-20	Monday				
12-May-20	Tuesday			200.00	
13-May-20	Wednesday			200.00	
14-May-20	Thursday			200.00	
15-May-20	Friday			200.00	
16-May-20	Saturday			200.00	
17-May-20	Sunday				
17-May-20	Rental due				
17-May-20	Any other income				
				1,000.00	0.00
18-May-20	Monday				
19-May-20	Tuesday			200.00	
20-May-20	Wednesday			200.00	
21-May-20	Thursday			200.00	
22-May-20	Friday			200.00	
23-May-20	Saturday			200.00	
24-May-20	Sunday				
24-May-20	Rental due				
24-May-20	Any other income				
				1,000.00	0.00
25-May-20	Monday				
26-May-20	Tuesday				
27-May-20	Wednesday				
28-May-20	Thursday				
29-May-20	Friday				
30-May-20	Saturday				
31-May-20	Sunday				
31-May-20	Rental due				
31-May-20	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-May-25	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	0.00	**0.00**
0.00	**Vehicle expenses to date**		**1,980.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	Motor Vehicles: make, model, date reg. and reg. Mark	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-May-25	300.00														

Costs and Expenses

0	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	**Vehicle expenses to date**		**1,980.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	Motor Vehicles: make, model, date reg. and reg. Mark	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
1-Jun-20	Monday				
2-Jun-20	Tuesday			200.00	
3-Jun-20	Wednesday			200.00	
4-Jun-20	Thursday			200.00	
5-Jun-20	Friday			200.00	
6-Jun-20	Saturday			200.00	
7-Jun-20	Sunday				
7-Jun-20	Rental due				
7-Jun-20	Any other income				
				1,000.00	0.00
8-Jun-20	Monday				
9-Jun-20	Tuesday			200.00	
10-Jun-20	Wednesday			200.00	
11-Jun-20	Thursday			200.00	
12-Jun-20	Friday			200.00	
13-Jun-20	Saturday			200.00	
14-Jun-20	Sunday				
14-Jun-20	Rental due				
14-Jun-20	Any other income				
				1,000.00	0.00
15-Jun-20	Monday				
16-Jun-20	Tuesday			200.00	
17-Jun-20	Wednesday			200.00	
18-Jun-20	Thursday			200.00	
19-Jun-20	Friday			200.00	
20-Jun-20	Saturday			200.00	
21-Jun-20	Sunday				
21-Jun-20	Rental due				
21-Jun-20	Any other income				
				1,000.00	0.00
22-Jun-20	Monday				
23-Jun-20	Tuesday				
24-Jun-20	Wednesday				
25-Jun-20	Thursday				
26-Jun-20	Friday				
27-Jun-20	Saturday				
28-Jun-20	Sunday				
28-Jun-20	Rental due				
28-Jun-20	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**8,300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Jun-25	Shell		d		300
1-Jun-25	Car Dealer		f		8,000.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**8,300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**8,000.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**2,280.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Jun-25	300.00														
1-Jun-25													8,000.00		

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**8,000.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**2,280.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
29-Jun-20	Monday				
30-Jun-20	Tuesday				
1-Jul-20	Wednesday				
2-Jul-20	Thursday				
3-Jul-20	Friday				
4-Jul-20	Saturday				
5-Jul-20	Sunday				
5-Jul-20	Rental due				
5-Jul-20	Any other income				
				0.00	0.00
6-Jul-20	Monday				
7-Jul-20	Tuesday			200.00	
8-Jul-20	Wednesday			200.00	
9-Jul-20	Thursday			200.00	
10-Jul-20	Friday			200.00	
11-Jul-20	Saturday			200.00	
12-Jul-20	Sunday				
12-Jul-20	Rental due				
12-Jul-20	Any other income				
				1,000.00	0.00
13-Jul-20	Monday				
14-Jul-20	Tuesday			200.00	
15-Jul-20	Wednesday			200.00	
16-Jul-20	Thursday			200.00	
17-Jul-20	Friday			200.00	
18-Jul-20	Saturday			200.00	
19-Jul-20	Sunday				
19-Jul-20	Rental due				
19-Jul-20	Any other income				
				1,000.00	0.00
20-Jul-20	Monday				
21-Jul-20	Tuesday			200.00	
22-Jul-20	Wednesday			200.00	
23-Jul-20	Thursday			200.00	
24-Jul-20	Friday			200.00	
25-Jul-20	Saturday			200.00	
26-Jul-20	Sunday				
26-Jul-20	Rental due				
26-Jul-20	Any other income				
				1,000.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**420.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Jul-25	Shell		d		300
10-Jul-25	Vodafone		g		120.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**420.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	300.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00
0.00	**Vehicle expenses to date**		**2,580.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Jul-25	300.00														
10-Jul-25							120.00								

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**120.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**2,580.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
27-Jul-20	Monday				
28-Jul-20	Tuesday				
29-Jul-20	Wednesday				
30-Jul-20	Thursday				
31-Jul-20	Friday				
1-Aug-20	Saturday				
2-Aug-20	Sunday				
2-Aug-20	Rental due				
2-Aug-20	Any other income				
				0.00	0.00
3-Aug-20	Monday				
4-Aug-20	Tuesday			200.00	
5-Aug-20	Wednesday			200.00	
6-Aug-20	Thursday			200.00	
7-Aug-20	Friday			200.00	
8-Aug-20	Saturday			200.00	
9-Aug-20	Sunday				
9-Aug-20	Rental due				
9-Aug-20	Any other income				
				1,000.00	0.00
10-Aug-20	Monday				
11-Aug-20	Tuesday			200.00	
12-Aug-20	Wednesday			200.00	
13-Aug-20	Thursday			200.00	
14-Aug-20	Friday			200.00	
15-Aug-20	Saturday			200.00	
16-Aug-20	Sunday				
16-Aug-20	Rental due				
16-Aug-20	Any other income				
				1,000.00	0.00
17-Aug-20	Monday				
18-Aug-20	Tuesday			200.00	
19-Aug-20	Wednesday			200.00	
20-Aug-20	Thursday			200.00	
21-Aug-20	Friday			200.00	
22-Aug-20	Saturday			200.00	
23-Aug-20	Sunday				
23-Aug-20	Rental due				
23-Aug-20	Any other income				
				1,000.00	0.00
24-Aug-20	Monday				
25-Aug-20	Tuesday				
26-Aug-20	Wednesday				
27-Aug-20	Thursday				
28-Aug-20	Friday				
29-Aug-20	Saturday				
30-Aug-20	Sunday				
30-Aug-20	Rental due				
30-Aug-20	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Aug-25	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**2,880.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Aug-25	300.00														

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**2,880.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
31-Aug-20	Monday				
1-Sep-20	Tuesday			200.00	
2-Sep-20	Wednesday			200.00	
3-Sep-20	Thursday			200.00	
4-Sep-20	Friday			200.00	
5-Sep-20	Saturday			200.00	
6-Sep-20	Sunday				
6-Sep-20	Rental due				
6-Sep-20	Any other income				
				1,000.00	0.00
7-Sep-20	Monday				
8-Sep-20	Tuesday			200.00	
9-Sep-20	Wednesday			200.00	
10-Sep-20	Thursday			200.00	
11-Sep-20	Friday			200.00	
12-Sep-20	Saturday			200.00	
13-Sep-20	Sunday				
13-Sep-20	Rental due				
13-Sep-20	Any other income				
				1,000.00	0.00
14-Sep-20	Monday				
15-Sep-20	Tuesday			200.00	
16-Sep-20	Wednesday			200.00	
17-Sep-20	Thursday			200.00	
18-Sep-20	Friday			200.00	
19-Sep-20	Saturday			200.00	
20-Sep-20	Sunday				
20-Sep-20	Rental due				
20-Sep-20	Any other income				
				1,000.00	0.00
21-Sep-20	Monday				
22-Sep-20	Tuesday				
23-Sep-20	Wednesday				
24-Sep-20	Thursday				
25-Sep-20	Friday				
26-Sep-20	Saturday				
27-Sep-20	Sunday				
27-Sep-20	Rental due				
27-Sep-20	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Sep-25	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00
0.00	**Vehicle expenses to date**		**3,180.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Sep-25	300.00														

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**3,180.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
28-Sep-20	Monday				
29-Sep-20	Tuesday				
30-Sep-20	Wednesday				
1-Oct-20	Thursday				
2-Oct-20	Friday				
3-Oct-20	Saturday				
4-Oct-20	Sunday				
4-Oct-20	Rental due				
4-Oct-20	Any other income				
				0.00	0.00
5-Oct-20	Monday				
6-Oct-20	Tuesday			200.00	
7-Oct-20	Wednesday			200.00	
8-Oct-20	Thursday			200.00	
9-Oct-20	Friday			200.00	
10-Oct-20	Saturday			200.00	
11-Oct-20	Sunday				
11-Oct-20	Rental due				
11-Oct-20	Any other income				
				1,000.00	0.00
12-Oct-20	Monday				
13-Oct-20	Tuesday			200.00	
14-Oct-20	Wednesday			200.00	
15-Oct-20	Thursday			200.00	
16-Oct-20	Friday			200.00	
17-Oct-20	Saturday			200.00	
18-Oct-20	Sunday				
18-Oct-20	Rental due				
18-Oct-20	Any other income				
				1,000.00	0.00
19-Oct-20	Monday				
20-Oct-20	Tuesday			200.00	
21-Oct-20	Wednesday			200.00	
22-Oct-20	Thursday			200.00	
23-Oct-20	Friday			200.00	
24-Oct-20	Saturday			200.00	
25-Oct-20	Sunday				
25-Oct-20	Rental due				
25-Oct-20	Any other income				
				1,000.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**420.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Oct-25	Shell		d		300
10-Oct-25	Vodafone		g		120.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**420.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**120.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**3,480.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Oct-25	300.00														
10-Oct-25							120.00								

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**120.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**3,480.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
26-Oct-20	Monday				
27-Oct-20	Tuesday				
28-Oct-20	Wednesday				
29-Oct-20	Thursday				
30-Oct-20	Friday				
31-Oct-20	Saturday				
1-Nov-20	Sunday				
1-Nov-20	Rental due				
1-Nov-20	Any other income				
				0.00	0.00
2-Nov-20	Monday				
3-Nov-20	Tuesday			200.00	
4-Nov-20	Wednesday			200.00	
5-Nov-20	Thursday			200.00	
6-Nov-20	Friday			200.00	
7-Nov-20	Saturday			200.00	
8-Nov-20	Sunday				
8-Nov-20	Rental due				
8-Nov-20	Any other income				
				1,000.00	0.00
9-Nov-20	Monday				
10-Nov-20	Tuesday			200.00	
11-Nov-20	Wednesday			200.00	
12-Nov-20	Thursday			200.00	
13-Nov-20	Friday			200.00	
14-Nov-20	Saturday			200.00	
15-Nov-20	Sunday				
15-Nov-20	Rental due				
15-Nov-20	Any other income				
				1,000.00	0.00
16-Nov-20	Monday				
17-Nov-20	Tuesday			200.00	
18-Nov-20	Wednesday			200.00	
19-Nov-20	Thursday			200.00	
20-Nov-20	Friday			200.00	
21-Nov-20	Saturday			200.00	
22-Nov-20	Sunday				
22-Nov-20	Rental due				
22-Nov-20	Any other income				
				1,000.00	0.00
23-Nov-20	Monday				
24-Nov-20	Tuesday				
25-Nov-20	Wednesday				
26-Nov-20	Thursday				
27-Nov-20	Friday				
28-Nov-20	Saturday				
29-Nov-20	Sunday				
29-Nov-20	Rental due				
29-Nov-20	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Nov-25	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**3,780.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Nov-25	300.00														

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**3,780.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
30-Nov-20	Monday				
1-Dec-20	Tuesday			200.00	
2-Dec-20	Wednesday			200.00	
3-Dec-20	Thursday			200.00	
4-Dec-20	Friday			200.00	
5-Dec-20	Saturday			200.00	
6-Dec-20	Sunday				
6-Dec-20	Rental due				
6-Dec-20	Any other income				
				1,000.00	0.00
7-Dec-20	Monday				
8-Dec-20	Tuesday			200.00	
9-Dec-20	Wednesday			200.00	
10-Dec-20	Thursday			200.00	
11-Dec-20	Friday			200.00	
12-Dec-20	Saturday			200.00	
13-Dec-20	Sunday				
13-Dec-20	Rental due				
13-Dec-20	Any other income				
				1,000.00	0.00
14-Dec-20	Monday				
15-Dec-20	Tuesday			200.00	
16-Dec-20	Wednesday			200.00	
17-Dec-20	Thursday			200.00	
18-Dec-20	Friday			200.00	
19-Dec-20	Saturday			200.00	
20-Dec-20	Sunday				
20-Dec-20	Rental due				
20-Dec-20	Any other income				
				1,000.00	0.00
21-Dec-20	Monday				
22-Dec-20	Tuesday				
23-Dec-20	Wednesday				
24-Dec-20	Thursday				
25-Dec-20	Friday				
26-Dec-20	Saturday				
27-Dec-20	Sunday				
27-Dec-20	Rental due				
27-Dec-20	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Dec-25	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**4,080.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Dec-25	300.00														

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**4,080.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
28-Dec-20	Monday				
29-Dec-20	Tuesday				
30-Dec-20	Wednesday				
31-Dec-20	Thursday				
1-Jan-21	Friday				
2-Jan-21	Saturday				
3-Jan-21	Sunday				
3-Jan-21	Rental due				
3-Jan-21	Any other income				
				0.00	0.00
4-Jan-21	Monday				
5-Jan-21	Tuesday			200.00	
6-Jan-21	Wednesday			200.00	
7-Jan-21	Thursday			200.00	
8-Jan-21	Friday			200.00	
9-Jan-21	Saturday			200.00	
10-Jan-21	Sunday				
10-Jan-21	Rental due				
10-Jan-21	Any other income				
				1,000.00	0.00
11-Jan-21	Monday				
12-Jan-21	Tuesday			200.00	
13-Jan-21	Wednesday			200.00	
14-Jan-21	Thursday			200.00	
15-Jan-21	Friday			200.00	
16-Jan-21	Saturday			200.00	
17-Jan-21	Sunday				
17-Jan-21	Rental due				
17-Jan-21	Any other income				
				1,000.00	0.00
18-Jan-21	Monday				
19-Jan-21	Tuesday			200.00	
20-Jan-21	Wednesday			200.00	
21-Jan-21	Thursday			200.00	
22-Jan-21	Friday			200.00	
23-Jan-21	Saturday			200.00	
24-Jan-21	Sunday				
24-Jan-21	Rental due				
24-Jan-21	Any other income				
				1,000.00	0.00
25-Jan-21	Monday				
26-Jan-21	Tuesday				
27-Jan-21	Wednesday				
28-Jan-21	Thursday				
29-Jan-21	Friday				
30-Jan-21	Saturday				
31-Jan-21	Sunday				
31-Jan-21	Rental due				
31-Jan-21	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**920.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Jan-26	Shell		d		300
10-Jan-26	Vodafone		g		120.00
20-Jan-26	Accountant		l		500.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**920.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	300.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	500.00	0.00	0.00	0.00	0.00	8,000.00	0.00
0.00	**Vehicle expenses to date**		**4,380.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Jan-26	300.00														
10-Jan-26							120.00								
20-Jan-26									500.00						

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**120.00**	**0.00**	**500.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**4,380.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
1-Feb-21	Monday				
2-Feb-21	Tuesday			200.00	
3-Feb-21	Wednesday			200.00	
4-Feb-21	Thursday			200.00	
5-Feb-21	Friday			200.00	
6-Feb-21	Saturday			200.00	
7-Feb-21	Sunday				
7-Feb-21	Rental due				
7-Feb-21	Any other income				
				1,000.00	0.00
8-Feb-21	Monday				
9-Feb-21	Tuesday			200.00	
10-Feb-21	Wednesday			200.00	
11-Feb-21	Thursday			200.00	
12-Feb-21	Friday			200.00	
13-Feb-21	Saturday			200.00	
14-Feb-21	Sunday				
14-Feb-21	Rental due				
14-Feb-21	Any other income				
				1,000.00	0.00
15-Feb-21	Monday				
16-Feb-21	Tuesday			200.00	
17-Feb-21	Wednesday			200.00	
18-Feb-21	Thursday			200.00	
19-Feb-21	Friday			200.00	
20-Feb-21	Saturday			200.00	
21-Feb-21	Sunday				
21-Feb-21	Rental due				
21-Feb-21	Any other income				
				1,000.00	0.00
22-Feb-21	Monday				
23-Feb-21	Tuesday				
24-Feb-21	Wednesday				
25-Feb-21	Thursday				
26-Feb-21	Friday				
27-Feb-21	Saturday				
28-Feb-21	Sunday				
28-Feb-21	Rental due				
28-Feb-21	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Feb-26	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**4,680.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Feb-26	300.00														

Costs and Expenses

0	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00
0.00	**Vehicle expenses to date**		**4,680.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
1-Mar-21	Monday				
2-Mar-21	Tuesday			200.00	
3-Mar-21	Wednesday			200.00	
4-Mar-21	Thursday			200.00	
5-Mar-21	Friday			200.00	
6-Mar-21	Saturday			200.00	
7-Mar-21	Sunday				
7-Mar-21	Rental due				
7-Mar-21	Any other income				
				1,000.00	0.00
8-Mar-21	Monday				
9-Mar-21	Tuesday			200.00	
10-Mar-21	Wednesday			200.00	
11-Mar-21	Thursday			200.00	
12-Mar-21	Friday			200.00	
13-Mar-21	Saturday			200.00	
14-Mar-21	Sunday				
14-Mar-21	Rental due				
14-Mar-21	Any other income				
				1,000.00	0.00
15-Mar-21	Monday				
16-Mar-21	Tuesday			200.00	
17-Mar-21	Wednesday			200.00	
18-Mar-21	Thursday			200.00	
19-Mar-21	Friday			200.00	
20-Mar-21	Saturday			200.00	
21-Mar-21	Sunday				
21-Mar-21	Rental due				
21-Mar-21	Any other income				
				1,000.00	0.00
22-Mar-21	Monday				
23-Mar-21	Tuesday				
24-Mar-21	Wednesday				
25-Mar-21	Thursday				
26-Mar-21	Friday				
27-Mar-21	Saturday				
28-Mar-21	Sunday				
28-Mar-21	Rental due				
28-Mar-21	Any other income				
				0.00	0.00
29-Mar-21	Monday				
30-Mar-21	Tuesday				
31-Mar-21	Wednesday				
1-Apr-21	Thursday				
2-Apr-21	Friday				
3-Apr-21	Saturday				
4-Apr-21	Sunday				
4-Apr-21	Rental due				
4-Apr-21	Any other income				
				0.00	0.00

Sales Receipts

Sales Date	Day	Total for Month	0	3,000.00	0.00
		Customer Name (rental/other income)	Sales Mileage	Gross takings including tips	Other Income (start up grants)
5-Apr-21	Monday				
5-Apr-21	Rental due				
5-Apr-21	Any other income				
				0.00	0.00

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat
15-Mar-26	Shell		d		300

Costs and Expenses

0	Mileage to date	**Total for Month**		**0**	**300.00**
0.00	Mileage expenses to date				
Purchase Date	Supplier	Purchase Reference / Invoice Number	Enter Expense Code Letter	Mileage	Total Purchase Value incl Vat

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**4,980.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00
15-Mar-26	300.00														

Costs and Expenses

0	**300.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	8,000.00	**0.00**
0.00	**Vehicle expenses to date**		**4,980.00**												
Purchase Date	Fuel & Oil Expenses	Car Hire & Vehicle Leasing costs	Repairs, servicing and parts	Road tax and insurance	Employee Costs	Premises Costs	General Admin Tel Postage Stationery Radio hire	Advertising & Promotion	Legal & Professional incl Council Taxi Licence Costs	Bank Business Account Interest	Bank Charges & Other Leasing	Other Expenses incl valet costs	Fixed Assets Motor Vehicles	ENTER VEHICLE CHANGES on Fixed Asset schedule	Mileage Allowance
	D	**H**	**R**	**T**	**E**	**P**	**G**	**A**	**L**	**I**	**B**	**O**	**F**		0.00

Dates
29-Feb-20
31-Mar-20
6-Apr-20
30-Apr-20
31-May-20
30-Jun-20
31-Jul-20
31-Aug-20
30-Sep-20
31-Oct-20
30-Nov-20
31-Dec-20
31-Jan-21
28-Feb-21
31-Mar-21
5-Apr-21
30-Apr-21
31-May-21
30-Jun-21
31-Jan-22
31-Jul-22
2020-21
2021-22

Capital Tax Allowances	**2020-21**
Annual Investment Allowance	100%
Writing down allowance	18%

Allowances restricted on Motor vehicles

Costing over	12000	Restricted to	3000

Depreciation Rates Applied	%
Land & Property	0%
Plant & Machinery	10%
Fixtures & Fittings	20%
Computer Equipment	33%
Motor Vehicles	25%

Mileage Allowances	Miles	p per mile
Higher rate allowance up to	10000	0.45
Lower rate allowance over	10001	0.25

Mileage Allowances

VAT Threshold	85000

Income Tax Rates

Personal allowance

Basic rate applicable on t
Higher rate applicable on

Taxable Bands Allowance

Basic rate
Higher rate

National Insurance ra

NI Class 2 rate

NI Class 4 rate between l
and upper profits limit

NI Class 4 rate above upp
limit

2020-21

	12500	£
axable income up to higher rate	0%	%
taxable income over higher rate	20%	%
	0.4	

es	Start Level	End Level	Tax Band
20%	0	37700	0
40%	37701	37500	0
	37501		37501

tes	2020-21	
	0.00	Above Lower Profits Threshold (LPT)
	3.05	

ower profits	9.00%	NIC class 4 lower limit	9500	£
per profits	2.00%	NIC class 4 upper limit	50000	£