
Re: AL038 - Resignation letter.

1 message

Revathi Tadikonda <revathi.tadikonda@aifalabs.com>
To: Sathyanarayanan Sudhakar <sathya.remsit@gmail.com>

Mon, Aug 7, 2023 at 4:21 PM

Hi Sathya,

Thanks for the mail.

We are accepting your resignation based on your current situation. You are not eligible for Form 16 as you joined in the month of May 23.

Once your F&F process gets completed, you will receive salary and payslip for July 23.

Experience and relieving letters will be shared after completion of your F&F settlement.

Regards,
Revathi - HR Manager



Saga City Heights, Suite 303, Kavuri Hills.
Hyderabad, Telangana 500081, IN.

From: Sathyanarayanan Sudhakar <sathya.remsit@gmail.com>
Sent: 07 August 2023 15:59
To: Revathi Tadikonda <revathi.tadikonda@aifalabs.com>
Subject: AL038 - Resignation letter.

Dear Revathi,
Please accept this letter as notification that I am resigning from my job. However, I regret that due to circumstances beyond my control, I need to resign.
Please forward my payslip, Form 16 and other relevant documents.
Thank you for the support that you have provided me during my tenure with the company.

Please note my last working day was July 31 2023.

Thanks & Regards
Sathya