



# DAVID ADAMICK

Sub-editor | Writer | Proofreader

## PROFILE

University-educated, freelance copy-editor/writer, blogger and senior account manager open to new projects in content creation and management. Versatile; clear and concise in style, founded on excellence in English grammar and composition. Strong, transferable skill set; professional manner with proficiency in digital technology and foreign languages.

## CONTACT

### ADDRESS:

Chelmsford, Essex, UK

### PHONE:

07825 237 969

### WEBSITE:

[www.davidadamick.com](http://www.davidadamick.com)

### EMAIL:

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### LINKED-IN:

[www.linkedin.com/in/davidadamick/](http://www.linkedin.com/in/davidadamick/)

### GITHUB URL:

<https://github.com/djadamick/David-Adamick-Editing-Writing>

## EDUCATION

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### University of Western Ontario

B.A. Hons. (4 yrs.); Art history/English literature

### Alliance Française

Advanced French

### University of Southwark

Intermediate Italian

### The University of Westminster

Mandarin Chinese

## PROFESSIONAL SKILLS

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- Advanced English - written/verbal (native)
- Strong grasp of American & British idioms
- Proofreading/editing
- Blogging/content composition
- Public speaking & presentation
- Time management/punctuality
- French (proficient)/Italian (intermediate)

## TECHNICAL SKILLS

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- Office 365
- Programming languages (HTML5/CSS3/JavaScript/Bootstrap/jQuery)
- WordPress CMS
- Adobe In-Design/XD
- Social Media
- SEO best practice
- Google Analytics

## EXTRA-CIRRICULAR EDUCATION

- Udemy - Effective Copywriting
- Simplilearn - Full SEO Tutorial (9 hrs.)
- HubSpot Academy - SEO: Building Sustainable Traffic
- HubSpot Academy - Website Optimisation
- Udemy - The Complete 2020 Web Development Bootcamp
- Linked-In - JavaScript Essential Training (5.5 hrs.)
- Udemy - Adobe XD
- Future Learn - Social Media Marketing Campaign Design
- Future Learn - Introduction to Content Design
- Future Learn - Creating Online Content

## PERSONAL INTERESTS

Life-long, dedicated musician; foreign language enthusiast (French, Italian, Polish, Russian, Mandarin); avid reader; amateur visual artist; culinary genius; Liverpool Football Club... wine!

## REFERENCES

Available upon request.

## CAREER SUMMARY

### **Freelance English Editor/Copy Writer Startup Development House (Warsaw, Poland) | 2021-present**

- Copy editor/copywriter for English language website content / blogs
- SEO optimisation
- Topic research

### **Freelance Writer Ambulance + Transfers Ltd. (Essex) | 2021 - present**

- Copy editing, bid writing

### **English Copyeditor/Copywriter (part-time) Startup House (Warsaw) | 2021 – present**

- Blog copy editing
- Copy writing
- Website content writing
- Keyword/topic research
- SEO optimisation

### **Sub-Editor/Blogger/Account Manager Roberson Wine Ltd. (London) | 2012 - 2020**

- Product catalogue copy-editing/writing/maintenance
- Company website content composition/blogging
- Tech sheet composition/translation (French, Italian)
- Company social media contributions
- Commercial offers composition
- Group account management & contractual agreements
- New business prospecting/conversion

### **New Business Executive Amathus Drinks (London) | 2010 - 2012**

- New/current business development
- Sales forecasting
- Credit rating/financial analysis
- Contractual agreements
- Database management
- Sales incentive implementation
- Trade fair participation
- Masterclass presentations