

ONTARIO
Ontario Superior Court of Justice – Family Branch
(Name of Court)

Court File Number
FC-15-2492

at **161 Elgin Street, Ottawa, Ontario, K2P 2K1**
(Court office address)

Form 17A:
Case Conference Brief -
General

Name of party filing this brief

Date of case conference

Cynthia Holmes – the Respondent

January 19, 2018 at 2:00 p.m.

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Darryl Ross
328 Dunlin Ridge
Ottawa, Ontario
K2J 0E3

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Cynthia Holmes
925 Caldermill Pvt
Ottawa, Ontario
K2J 0Z8

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Alison Boyce
Delaney's Law Firm, Professional
Corporation
543 Somerset Street West
Ottawa, Ontario
K1R 5J9

Tel: 613-233-7000
Fax: 1-866-846-4191
Email: alison@delaneys.ca

Name & address of Children's Lawyer's agent (street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any)) and name of person represented.

PART 1: FAMILY FACTS

1. **APPLICANT:** Age: 38 Birthdate: (d, m, y) February 5, 1979

2. **RESPONDENT:** Age: 40 Birthdate: (d, m, y) March 6, 1977

3. **RELATIONSHIP DATES:**

- ☒ Married on (date) November 13, 2011 ☒ Started living together on (date) 2010
☒ Separated on (date) November 7, 2015 ☐ Never lived together.
☐ Other (Explain.)

4. The basic information about the child(ren) is as follows:

Child's full legal name	Age	Birthdate (day, month, year)	Grade/Year and School	Now living with (name of person and relationship to child)
Charlotte Olive Holmes	6	September 4, 2011	TBD	Cynthia Holmes, Mother
Alice Harriett Holmes	3	March 30, 2014	TBD	Cynthia Holmes, Mother

PART 2: THE ISSUES

5. What are the issues in this case that **HAVE** been settled:

- | | | |
|--|--|--|
| <input type="checkbox"/> child custody | <input type="checkbox"/> spousal support | <input type="checkbox"/> possession of home |
| <input type="checkbox"/> Access | <input type="checkbox"/> child support | <input type="checkbox"/> equalization of net family property |
| <input type="checkbox"/> restraining order | <input type="checkbox"/> ownership of property | |
| <input type="checkbox"/> other (Specify.) | | |

6. What are the issues in this case that have **NOT** yet been settled:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> child custody | <input type="checkbox"/> spousal support | <input type="checkbox"/> possession of home |
| <input checked="" type="checkbox"/> Access | <input type="checkbox"/> child support | <input type="checkbox"/> equalization of net family property
(Attach Net Family Property Statement,
Form 13B) |
| <input type="checkbox"/> restraining order | <input type="checkbox"/> ownership of property | |
| <input type="checkbox"/> other (Specify.) | | |

7. If child or spousal support is an issue, give the income of the parties:

Applicant: Unknown per year for the year 2017

Despite requests and a court order, the Applicant has failed to provide disclosure of his income and employment status.

Respondent: \$80,568 per year for the year 2017

8. Have you explored any ways to settle the issues that are still in dispute in this case?

- ☐ No. ☒ Yes. (Give details.)

The parties have been negotiating amongst themselves.

9. Have any of the issues that have been settled turned into a court order or a written agreement?

- ☒ No.
- ☐ Yes. ☐ an order dated _____
- ☐ a written agreement that is attached.

10. Have the parents attended a family law or parenting education session?

- ☒ No. (Should they attend one?.....)

- ☐ Yes. (Give details.)

PART 3: ISSUES FOR THIS CASE CONFERENCE

11. What are the issues for this case conference? What are the important facts for this case conference?

OVERVIEW

1. The main issues for this Case Conference are continued supervised access, child support and section 7 extraordinary expenses and disclosure.
2. In October 2017 the parties attended a Case Conference before the Honourable Master Fortier where Mr. Ross was given 30 days to provide financial disclosure related to his employment status, his treatment for alcohol and/or substance abuse and the history of car accidents consequent to the same. Attached at **Tab A** is a copy of the Order that was signed by the Honourable Master Fortier at the last Case Conference.
3. Mr. Ross has breached this Order and counsel is still waiting for this disclosure, among other things, despite repeated requests. The evidence that Mr. Ross provides is crucial to settle the financial issues and parenting issues of this case on a final basis.
4. Consequent to Mr. Ross's alcohol and substance abuse, the children are residing full time with Ms. Holmes. Mr. Ross is currently involved with the Children's Aid Society because of his alcohol abuse. He is exercising access in a supervised setting two to three times per week.
5. Mr. Ross was provided an opportunity to seek treatment and to report back to the court, at this Case Conference, with respect to his progress. Mr. Ross has ignored requests to advise regarding treatment for his alcoholism and/or substance abuse, participation with Smart Recovery Canada and whether he has sought additional help from private counsellors or any other rehabilitation facilities.
6. It is Ms. Holmes' position that there has not been a material change in circumstances since the last Case Conference which would warrant a change in the parenting arrangement nor of the supervision requirement for Mr. Ross's access. Counsel is not aware at this time of whether Mr. Ross is seeking a change to supervised access.
7. As noted above, the Children's Aid Society is also involved in this case. The worker has not provided any recommendations to change the current arrangement.
8. The children are living with Ms. Holmes on a full time basis. The parties had previously been exercising access on a 2/2/3 schedule as set out below.
9. Mr. Ross has had a history of alcohol and prescription drug abuse. He was involved in two car accidents consequent to alcohol or drug abuse post separation. Criminal charges were laid against Mr. Ross as a result of the second accident.
10. Further, Mr. Ross has frequently attended pick up/drop off of the children smelling of alcohol. Ms. Holmes has had to refuse releasing the children to his care more than once out of concern for their safety.
11. In July 2017 an incident occurred where Mr. Ross had the children in his care and became severely intoxicated. Mr. Ross's family members called Ms. Holmes to come immediately to Mr. Ross's home to pick up the children and keep them in her care on a full time basis until Mr. Ross got treatment for his alcohol and substance addiction

12. There is additional disclosure that Ms. Holmes will require from Mr. Ross before she consents to any change in the current parenting and access arrangement. At the Case Conference held in October 2017, Mr. Ross had consented to provide disclosure pertaining to his treatment for his alcoholism. Counsel has yet to receive same.
13. Ms. Holmes is seeking an Order that Mr. Ross shall have no unsupervised access to the children until he has satisfactorily completed a drug and alcohol assessment and he has provided evidence of the level of his success in the program.
14. Further, Ms. Holmes is seeking an interim Order for child support and that Mr. Ross pay his proportionate share of the children's section 7 expenses, pursuant to the Child Support Guidelines, once his income has been determined.
15. Still further, Ms. Holmes is seeking an Order that Mr. Ross sign directions allowing Ms. Holmes and her counsel to obtain the following disclosure:
 - a. Employment and income disclosure from Algonquin College;
 - b. Police reports and accident reports related to Mr. Ross's two car accidents;
 - c. Reports related to treatment and progress of Mr. Ross's alcoholism and/or substance abuse.

BACKGROUND

16. The parties began cohabitating in February 2010 and were married on November 13, 2011. The parties separated on November 7, 2015 when Ms. Holmes left the home with the daughters to temporarily reside with her parents. The matrimonial home has since been sold, and the parties were exercising a 2/2/3 access schedule.
17. Ms. Holmes is a communications officer with Agriculture Canada. She has been in this senior position for approximately eight (8) years. In October 2015 she left on stress leave due to the deterioration of the situation at home. On November 23, 2015, she returned to work.
18. Mr. Ross is a professor at Algonquin College. Ms. Holmes is unsure whether Mr. Ross has returned to work on a part time basis or if he is on sick leave for his depression and alcohol abuse. Ms. Holmes is also unsure whether Mr. Ross has sought alternative employment.
19. The parties' incomes have been relatively similar for the past few years and they were exercising access on a 2/2/3 schedule. As such, neither party made a claim for child support.
20. On March 1, 2017 Mr. Ross was in a car accident as a result of impaired driving. Mr. Ross pleaded guilty to the criminal charges of attempting to leave the scene of an accident and of impairment while operating a vehicle. His license has been suspended and he is currently on probation.
21. From April until June 2017 Ms. Holmes continued to have concerns with Mr. Ross's behaviour and alcohol use. In July 2017 there was a serious incident where the parties' children were left unsupervised in the home while Mr. Ross was severely intoxicated. Mr. Ross now recognizes that there is an issue, and has agreed to the children living with Ms. Holmes on a full time basis. He is cooperating with the Children's Aid Society and is currently exercising supervised access two to three times a week. Mr. Ross's family is aware of the current situation. Mr. Ross's sister, Ms. Angela Russell also believes it is in the best interests of the children for Mr. Ross to continue with supervised access at this time.

22. Mr. Ross has generally been consistent with his access visits for two to three week periods. There have been times where he cancels access visits at the last minute with no explanation.
23. The parties have *de facto* joint custody of the children. Both parties have been actively involved in making decisions on behalf of the children since separation. More recently, Ms. Holmes has been making decisions on behalf of the children regarding their health and well being, daycare, and extra curricular activities.

DISCLOSURE

24. Ms. Holmes is seeking an Order for the following disclosure from Mr. Ross:
- a. All documents relating to Mr. Ross's car accidents from November 2016 and March 2017 including police reports, accident reports, photos of the damage and bills for repairs to the car;
 - b. A letter from Algonquin college stating:
 - i. Mr. Ross's current employment status;
 - ii. Mr. Ross's current annual salary;
 - iii. Mr. Ross's pay/employment benefits while on sick leave;
 - c. Mr. Ross's year-end paystubs for the year 2017;
 - d. Mr. Ross's T4 and tax information slips from Algonquin College, when available.
 - e. Confirmation of enrollment in an alcohol and drug addiction treatment program or facility including any treatment recommendations and evidence of his level of success in the program;
 - f. An updated copy of the Society's case file.
25. Alternatively, Ms. Holmes is seeking an Order that Mr. Ross sign letters of direction/authorizations that she can obtain the above-noted information directly.

CUSTODY AND ACCESS

26. Ms. Holmes has always been the primary caregiver for the children.
27. Ms. Holmes is seeking a continuation of supervised access until Mr. Ross has successfully completed a program or course related to his alcohol addiction. Ms. Holmes is seeking confirmation of rehabilitation for Mr. Ross. Once the Society also provides their recommendations for supervised access, Ms. Holmes may reconsider her position.
28. The parties had previously been attending counselling to assist in their communication skills as a separated family.
29. The parties should continue joint custody and make decisions on behalf of the children together.
30. Therefore, Ms. Holmes is also seeking a consent order for the continuation of the current custody and access arrangement.

CHILD SUPPORT AND SECTION 7 EXTRAORDINARY EXPENSES

31. Given the change in the children's residency, Ms. Holmes is seeking child support from Mr. Ross retroactive to July 2017. It is financially draining Ms. Holmes' resources to cover the expenses of the children without financial support from Mr. Ross.
32. Therefore, Ms. Holmes is seeking child support in the amount of \$1,067 per month based on an income of \$70,000 per year. Ms. Holmes is seeking this child support be paid retroactively to July 1, 2017.
33. Pursuant to the Order of the Honourable Master Fortier, Mr. Ross had consented to cover 50% of the children's extraordinary expenses.
34. On December 1, 2017 Ms. Holmes sent Mr. Ross an email detailing the children's expenses. Attached at **Tab B** is a copy of the email including copies of the receipts and a breakdown of the expenses. Mr. Ross has failed to pay for these obligations. Ms. Holmes is seeking an immediate reimbursement in the amount of \$3,119.64.
35. Mr. Ross is currently in breach of the Order from October 2017. Ms. Holmes seeks an Order for interim child support and section 7 expenses as noted above.
36. Alternatively, Ms. Holmes seeks leave of the court to bring a motion for interim child support and payment for the children's extraordinary expenses.

12. What is your proposal to resolve these issues?

13. Do you want the court to make a temporary or final order at the case conference about any of these issues?

☐

No.

☒

Yes. (Give details.)

1. Order for disclosure;
2. An Order that Mr. Ross sign consents allowing Ms. Holmes to obtain the disclosure directly as outlined above;
3. An Order for interim child support and s. 7 expenses.
4. An Order allowing Ms. Holmes to amend her pleadings to request child support and section 7 extraordinary expenses, if required;
5. An Order that Mr. Ross shall have no unsupervised access to the children until he has satisfactorily completed a drug and alcohol assessment and he has provided evidence of the level of his success in the program;

PART 4: FINANCIAL INFORMATION

NOTE: - If a claim for support has been made in this case, you must serve and file a new Financial Statement (Form 13 or 13.1), if it is different from the one filed in the continuing record or if the one in the continuing record is more than 30 days old. If there are minor changes but no major changes in your financial statement, you can serve and file an affidavit with details of the changes instead of a new financial statement. If you have not yet filed a financial statement in the continuing record, you must do it now. The page/tab number of the financial statement in the continuing record is

14. If a claim is being made for child support and a claim is made for special expenses under the child support guidelines, give details of those expenses or attach additional information.
1. Ms. Holmes is currently covering 100% of the children's extraordinary expenses. She is seeking a contribution to the children's daycare and dance lessons in proportion to the parties' respective incomes.
 2. Given that the children reside full time with Ms. Holmes, she is seeking table child support at this time.
 3. Ms. Holmes may need to amend her pleadings in order to add these issues of corollary relief.
 4. Ms. Holmes may need leave to bring a motion for interim child support and s. 7 expenses.
15. If a claim is made for child support and you claim that the child support guideline table amount should not be ordered, briefly outline the reasons here or attach an additional page.

PART 5: PROCEDURAL ISSUES

16. If custody or access issues are not yet settled:
- (a) Is a custody or access assessment needed?
- ☒ No. ☐ Yes. (Give names of possible assessors.)
- (b) Does a child or a parent under 18 years of age need legal representation from the Office of the Children's Lawyer?
- ☒ No. ☐ Yes. (Give details and reasons.)
17. Does any party need an order for the disclosure of documents, the questioning of witnesses, a property valuation or any other matter in this case?
- ☐ No. ☒ Yes. (Give details.)
- Please see above.
18. Are any other procedural orders needed?
- ☐ No. ☒ Yes. (Give details.)
- Please see above.
19. Have all the persons who should be parties in this case been added as parties?
- ☒ Yes. ☐ No. (Who needs to be added?)
20. Are there any other issues that should be reviewed at the case conference?
- ☒ No. ☐ Yes. (Give details.)

~~Cynthia Holmes~~ ^{CLH} January 11, 2018
Date of party's signature

Cynthia Holmes
Signature of party

January 11, 2018
Date of lawyer's signature

Atty. [Signature]
Signature of party's lawyer

TAB A



The Honourable
Master Fortier
Judge (Print or type name)
October 4, 2017
Date of order

ONTARIO
Superior Court of Justice Family Court Branch
(Name of Court)

at 161 Elgin Street, Ottawa, Ontario K2P 2K1
(Court office address)

Court File Number
FC-15-2492

Form 25: Order (General)

☒ Temporary
☐ Final

Applicant(s)

(Full legal name & address for service: street, number, municipality, postal code telephone & fax numbers & e-mail address (if any)).

Darryl Ross
328 Dunlin Ridge
Ottawa, Ontario
K2J 0E3

Lawyer's name & address: street, number, municipality, postal code, telephone & fax numbers & e-mail address (if any).

Respondent(s)

(Full legal name & address for service: street, number, municipality, postal code telephone & fax numbers & e-mail address (if any)).

Cynthia Holmes
925 Caldermill Pvt
Ottawa, Ontario
K2J 0Z8

Lawyer's name & address: street, number, municipality, postal code, telephone & fax numbers & e-mail address (if any).

Alison Boyce
Delaney's Law Firm, Professional Corporation
543 Somerset Street West
Ottawa, Ontario
K1R 5J9

Tel: 613-233-7000
Fax: 1-866-846-4191
Email: alison@delaneys.ca

BOX #355

The following persons were in court (names of parties and lawyers in court)

Darryl Ross – Applicant
Cynthia Holmes – Respondent
Alison Boyce – Counsel for the Respondent

The court received evidence and heard submissions on behalf of (name or names)

Both parties

ON CONSENT, THE COURT ORDERS THAT:

1. The parties shall continue to have joint custody of the children, namely Charlotte Holmes (born September 4, 2011) and Alice Holmes (born March 30, 2014).
2. The children shall maintain their primary residence with the mother, Cynthia Holmes, until further agreement by the parties or further Order of the Court.
3. On an interim, without prejudice basis, until further agreement of the parties or Order of the Court, the father, Darryl Ross, shall have interim supervised access three times per week on a schedule that is mutually agreed upon by the parties, subject to a mutually agreeable supervisor being available.
4. Access will be facilitated by third party supervisors mutually agreed upon by the parents.

-
5. The father shall not consume alcohol or non-prescription medication for 24 hours prior to exercising access with the children. If the father breaches this provision during any access, that access visit shall not take place.
 6. The father shall have uninterrupted access with the children via FaceTime for a minimum of once per week for a maximum duration of fifteen minutes. FaceTime shall be for a shorter duration if the children end the conversation.
 7. The father shall provide the following disclosure to the mother within 30 days from the date of this Order:
 - a. A letter from Algonquin College stating his current employment status (full time, part time or sick leave basis);
 - b. A letter from Algonquin College stating his current annual salary and all other benefits;
 - c. A letter from Algonquin College stating any pay and/or employment benefits available to the father while he is on sick leave; and
 - d. All documents relating to the father's car accidents from November 2016 and March 2017 including, but not limited to police reports, accident reports, court documents, photos of the damage and bills for repairs to the car.
 8. The mother shall provide the following disclosure to the father within 30 days from the date of this Order:
 - a. An updated Financial Statement; and
 - b. The mother's three most recent paystubs.
 9. The parties consent to the release of records of the Children's Aid Society.
 10. The mother shall be permitted to amend her pleadings in this proceeding. The amended pleadings are to be served and filed by November 30, 2017. The father may amend his pleadings within 20 days of receipt of the mother's amended pleadings.
 11. As of November 1, 2017, the parties shall equally (50/50) share any section 7 extraordinary expenses, including but not limited to daycare costs and dance lessons for the children. The mother shall provide the father with a receipt within 30 days of incurring the cost to the father. The father shall reimburse the mother within 14 days of receiving the receipt.
 12. The parties agree that the issue of supervised access is to be addressed at a further Case Conference

scheduled for January 19, 2018 at 2:00 p.m.

13. Each party shall bear their own legal costs for this Conference.

Put a line through any blank space left on this page.


October 4, 2017

Date of signature



Signature of judge or clerk of the court

TAB B

From: Cynthia Holmes cynthmholin@gmail.com 
Subject: Fwd: Expenses
Date: December 1, 2017 at 4:50 PM
To: Darryl Ross darrylondunlin@gmail.com, Darryl Ross rossd1@algonquincollege.com
Cc: Alison Boyce alison@delaneys.ca



Hi Darryl,

Attached are the expenses that I have incurred for the girls (\$6,239.29) which include daycare, preschool, activities and school fees. I expect reimbursement payments as soon as possible. Please advise when you can begin.

Thanks in advance,

Cynthia

Please do not reply to this e-mail as the shipper will not receive your message.
Veuillez ne pas répondre à ce courriel, car il ne sert qu'à envoyer vos documents numérisés.
Xerox Service Portal / Portail des services Xerox : <https://office.services.xerox.com/XSP/AAFC%20CFIA>



EXPENSES—CHARLOTTE AND ALICE HOLMES

Daycare June 26 2017- December 1, 2017

Roxanne Peppin	\$2,200.00
Dawn Kathleen Reid	\$1342.50
TOTAL	\$3,542.50

Activities September 2017/18

Charlotte & Alice Dance	\$1,171.32
Charlotte Girl Guides	\$179
Charlotte School fees	\$80.50
Alice Gymnastics	\$63.25
Alice Preschool	\$224

-These do not include special uniforms (tap shoes, jazz, ballet, tights, leotard, Girl Guide uniform)

Total **\$ 1,718.07**

Activities 2016/17 September 2016-June 2016

Charlotte Dance	\$629.54
Alice Preschool	\$346.18
TOTAL	\$975.72

TOTAL **\$6,239.29**

Received from Cynthia Holmes for caring for Alice Holmes and Charlotte Holmes
in the sum of \$2,200 for the period from September 5, 2017 to December 1, 2017.

Services provided by: Roxanne Peppin

Address: 530 Dundonald Drive, Ottawa, ON K2J0E4

SIN:

Received from Cynthia Holmes for caring for Alice Holmes and Charlotte Holmes
in the sum of \$1,342. 50 for the period from June 26, 2017 to December 1, 2017.

Services provided by: Dawn Kathleen

Address: 3152 Foxhound way, Ottawa, ON K2J 0S8

SIN:

Balance: 828.20

Showing last 20 transactions

Date	Type	Student	Class	Session	Note	Payment Method	Check #	HST	Fee	Payment	Unpaid Amt	Balance
12/01/2017	Payment				December	Cheque	034			212.44		828.20
11/01/2017	Payment				November class fees	Cheque	033			212.44		1,040.64
10/17/2017	Payment				October Fees + costume	Cheque	032			212.44		1,253.08
09/21/2017	Payment				Sept class + costume dep	Cheque	028			434.00		1,465.52
09/18/2017	Fee	Alice Holmes		DR 2017/2018	2017/2018 recital costume deposit x1 class	Cheque	028		50.00		0.00	1,899.52
09/18/2017	Fee	Charlotte Holmes		DR 2017/2018	2017/2018 recital costume deposit x3 classes	Cheque	028		150.00		0.00	1,849.52
09/18/2017	Fee			DR 2017/2018	2017/18 registration fee waived				0.00		0.00	1,699.52
09/15/2017	Tuition Fee	Alice Holmes	Princesses & Pirates	DR 2017/2018	10% Family Discount	Cheque	028		38.02	330.52	96.52	1,699.52
09/15/2017	Tuition Fee	Charlotte Holmes	Jr. 1 Jazz	DR 2017/2018					0.00		0.00	1,369.00
09/15/2017	Tuition Fee	Charlotte Holmes	Jr. 1 Tap	DR 2017/2018					0.00		0.00	1,369.00
09/15/2017	Tuition Fee	Charlotte Holmes	Grade 1 Ballet	DR 2017/2018					169.00	1,469.00	831.68	1,369.00
08/29/2017	Payment				Grade 1 Foundations Package 2017/18 early registration	Cheque	010			-100.00		-100.00

paid to date

1,171.32

-1,002.32

Order your uniform

OFFICIAL RECEIPT
GIRL GUIDES OF CANADA ONLINE REGISTRATION

Girl Guides of Canada
50 Herton St
Toronto, ON
1-800-565-8111
Billing Date: 2017/08/18
Receipt Number: 4N82671XT5149625

FAMILY ACCOUNT

Parent/Guardian: Cynthia M. Holmes
Family Account ID: cynthmholmes@gmail.com
221 BRAMBLING WAY
OTTAWA ON K2J 0E4

REGISTRATION

CYNTHIA M. MICHELLE - 1553576 (2011/09/04)
198th Nepean Spark Unit
Wednesday - 6:30 PM-7:30 PM - Weekly
Larkin House Hall A 76 Larkin Rd Ottawa, ON K2J 1A8 ([View Map](#))
Registered
Unit Start Date: September 20, 2017
Fees for Guiding Program year September 01, 2017 to August 31, 2018. Note: While the
Guiding Year runs until August 31st each year, most units hold their weekly meetings
and special outings during the school year (approximately September to May) and close
for the summer.
Handling Fee
Total Fees

\$175.00

\$4.00
\$179.00

NOTE: Unit location, daytime, and start date are subject to change. These details will be confirmed by a Unit Guide.
* Paid successfully by credit card on August 18, 2017.

[Refund Information](#)



Sainte-Kateri

Imprimer

2450 River Mist Rd, Nepean (ON) K2J5W5
(613) 741-6754
<http://sainte-kateri.ecolecatholique.ca/>

Client:

Cynthia Holmes

Adresse:

221 Brambling Way
Ottawa (ON)
K2J0E4

Numéro de commande:

1418-6126-7411-5091

Détails de la commande

ENV	ARTICLE	ATTRIBUTE	DATE	SELS	QUANTITE	PAIX	TOTAL
00020678	Catéchisme scolaire 2017-2018	1ère année		Holmes, Charlotte	1	40,00\$	40,00\$
00021061- Repparoni	Pizza du 21 septembre 2017 au 1er février 2018	Choix de pizzas: Repparoni	21 sept. 17-01 févr. 18	Holmes, Charlotte	1	40,50\$	40,50\$
Total							80,50\$

Transactions

DATE	TYPE	METHODE	STATUT	NO. D'AUTORISATION	NO. CONFIRMATION	MONTANT
2017-09-11 14:39:07	Achat	VISA - 6355	APPROUVÉE	071841	7342560054	80,50\$

Numéro de TVH: 122864804RR0001

**Receipt Ottawa**

Printed: 18 Aug 2017 11:11 AM

Holmes, Cynthia
221 Brambling WAY
Ottawa, ON K2J 0E4 Canada

Receipt #: 10513421
Issued: Fri 18 Aug 17 11:10 AM

Description	Amount
Previous Balance	\$0.00
Registration: Alice Holmes #1120640 : HPSPLAYG - FALL 2017 - 008 Gymnastics-Playgym - Preschool Classes: 12 Hours: 9:00 Days: Sun Starts: Sun 17 Sep 17 09:00 AM - 09:45 AM Ends: Sun 10 Dec 17 09:00 AM - 09:45 AM Location: Minto Recreation Complex - Barrhaven - Gymnasium Parental participation is required for this program. Children must be barefoot with long hair tied back. No Class on October 8th	Birth Year: 2014 Eligible for Child Tax Credit? No \$63.25
Payment: Visa Card	(\$63.25)
Balance	\$0.00

For any Parks, Recreation and Cultural Services inquiries, call 311.

Use up your credits! The City is moving to a new registration, booking and payment system and is asking for your assistance. You can help by applying your credits to your next purchase. For more information, visit ottawa.ca/recreation.

Visit www.ottawa.ca for a full listing of Registration/Refund Terms and Conditions.

Credit card payments totalling \$5,000 or greater (within a one month period) will be charged a fee of 1.99%, as authorized by City of Ottawa By-Law 2013-191.

Personal information is collected on this form pursuant to s. 10(1) of the Municipal Act, 2001, S.O. 2001, c.25, and will be used for the purposes of processing your application and management of the City of Ottawa recreation and culture programs. Questions regarding the collection of this information may be addressed by calling a Client Service Centre Agent at 3-1-1.

THE UNDERSIGNED AGREES TO ABIDE BY THE TERMS AND CONDITIONS CONTAINED HEREIN AND ATTACHED HERETO.

Signature

Date

Signature of Official

Date

**Receipt Ottawa**

Printed: 17 Aug 2017 10:24 AM

Holmes, Cynthia
221 Brambling WAY
Ottawa, ON K2J 0E4 Canada

Receipt #: 10508811
Issued: Thu 17 Aug 17 10:23 AM

Description		Amount
Previous Balance		\$0.00
Registration:	Alice Holmes #1116026 : HPGIDUFFER - FALL 2017 - 014 GI-Play, Create and Explore-Duffer Doo Classes: 11 Hours: 22:00 Days: Tue Starts: Tue 26 Sep 17 09:15 AM - 11:15 AM Ends: Tue 05 Dec 17 09:15 AM - 11:15 AM Location: Minto Recreation Complex - Barrhaven - Black Leaf Room Participants are to be toilet trained at beginning of session. Please bring a nut-free snack and water.	Birth Year: 2014 Eligible for Child Tax Credit? No \$123.50
Payment:	Visa Card	(\$123.50)
Balance		\$0.00

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Credit card payments totalling \$5,000 or greater (within a one month period) will be charged a fee of 1.99%, as authorized by City of Ottawa By-Law 2013-191.

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THE UNDERSIGNED AGREES TO ABIDE BY THE TERMS AND CONDITIONS CONTAINED HEREIN AND ATTACHED HERETO.

Signature

Date

Signature of Official

Date

**Receipt Ottawa**

Printed: 15 Nov 2017 10:28 AM

Holmes, Cynthia
221 Brambling WAY
Ottawa, ON K2J 0E4 Canada

Receipt #: 10706724
Issued: Wed 15 Nov 17 10:27 AM

Description		Amount
Previous Balance		\$0.00
Registration:	Alice Holmes #1121187 : HPGIDUFFER - WINTER 2018 - 019 GI-Play, Create and Explore-Duffer Doo Classes: 9 Hours: 18:00 Days: Thu Starts: Thu 11 Jan 18 09:15 AM - 11:15 AM Ends: Thu 08 Mar 18 09:15 AM - 11:15 AM Location: Minto Recreation Complex - Barrhaven - Black Leaf Room Participants are to be toilet trained at beginning of session. Please bring a nut-free snack and water. Please enter your email, participants will receive an email before the first class with details on the program and what to bring.	Birth Year: 2014 Eligible for Child Tax Credit? No \$101.00
Payment:	Visa Card	(\$101.00)
Balance		\$0.00

For any Parks, Recreation and Cultural Services inquiries, call 311.

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Signature

Date

Signature of Official

Date

2016-2017

For:

Cynthia Holmes
328 Dunlin Ridge
Ottawa, Ontario K2J0e3

Students:

Charlotte Holmes (09/04/11)

This statement only reflects transactions between 1Jan2016 - 31Dec2016 to be used for tax purposes.

Account Summary

Previous Balance as of January 01, 2016	155.58
+ Fees	630.96
- Payments	- 305.00
Balance as of December 31, 2016	481.54

Transaction Summary January 01, 2016 - December 31, 2016

Date	Type	Payment Method	Student	Class/Event	Orig Amt	Discount	HST	Amount	Paid	Balance
01/01/16	Previous Balance									155.58
02/01/16	Payment	Cheque 661						-157.00	02/01/16	-1.42
09/16/16	Tuition Fee	Interac Transfer	Charlotte Holmes	5-6 Years Ballet	275.00		35.75	310.75		309.33
Note: Auto-post from portal										
Fee -										
09/19/16	Registration Fee		Charlotte Holmes		25.00			25.00		334.33
10/11/16	Tuition Fee	Interac Transfer	Charlotte Holmes	5-6 Years Tap	275.00	13.75	33.96	295.21		629.54
Note: 5% 2nd class discount										
12/14/16	Payment	Interac Transfer						-148.00	12/14/16	481.54
Note: November & December										

**Ottawa Receipt**

Printed: 03 Mar 2017 12:56 PM

Holmes, Cynthia
221 Brambling Way
Ottawa, ON K2J 0E4 Canada

Receipt #: 10127014
Issued: Fri 03 Mar 17 12:55 PM

Description		Amount
Previous Balance		(\$1.82)
Registration:	Alice Holmes #1050953 : HPGIDUFFER - SPRING 2017 - 002 GI-Play, Create and Explore-Duffer Doo Classes: 11 Hours: 22:00 Days: Wed Starts: Wed 29 Mar 17 09:15 AM - 11:15 AM Ends: Wed 07 Jun 17 09:15 AM - 11:15 AM Location: Chapman Mills Community Building - Multi Purpose Room Newly registered participants for the Spring session are encouraged (optional) to arrange an Orientation prior to the end of the Winter session (Mar. 5th, 2017), Please call the Program Supervisor to set up an appointment(580-2424 Ext. 41243). Registration has been ongoing since Aug.10th 2016.for the Fall,Winter and Spring Sessions. No Program Friday, April 14, 2017; Monday, April 17th, 2017 and Monday May 22nd 2017.	Birth Year: 2014 Eligible for Child Tax Credit? Yes \$119.00
Payment:	Visa Card	(\$117.18)
Balance		\$0.00

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Signature

Date

Signature of Official

Date

**Receipt Ottawa**

Printed: 11 Aug 2017 04:14 PM

Holmes, Cynthia
221 Brambling WAY
Ottawa, ON K2J 0E4 Canada

Receipt #: 10015737
Issued: Mon 09 Jan 17 10:12 AM

Description	Amount
Previous Balance	(\$110.00)
Registration: Alice Holmes #1046582 : HPGIDUFFER - WINTER 2017 - 002 GI-Play, Create and Explore-Duffer Doo Classes: 11 Hours: 22:00 Days: Wed Starts: Wed 04 Jan 17 09:15 AM - 11:15 AM Ends: Wed 22 Mar 17 09:15 AM - 11:15 AM Location: Chapman Mills Community Building - Multi Purpose Room Birth Year: 2014 Eligible for Child Tax Credit? Yes Newly registered participants for the Winter session are encouraged to arrange an Orientation prior to the end of the Fall session (Dec. 05, 2016) .Please call the Program Supervisor 580-2424 Ext. 41243 to set up an appointment. Registration has been ongoing since Aug.10th 2016.for the Fall,Winter and Spring Sessions.No program during the March Break (March 13th to 17th 2017 inclusive.) No program on Feb. 20th 2017.	\$108.18
Balance	(\$1.82)

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Signature

Date

Signature of Official

Date



Ottawa Receipt

Printed: 16 Sep 2016 08:25 AM

Holmes, Cynthia
328 Dunlyn Ridge DR
Ottawa, ON K2J 0E3 Canada

Receipt #: 9792296
Issued: Fri 16 Sep 16 08:25 AM

Description	Amount
Previous Balance	\$0.00
Registration: Alic Holmes #1045960 : HPGIDUFFER - FALL 2016 - 017 GI-Play, Create and Explore-Duffer Doo Classes: 11 Hours: 22:00 Days: Wed Starts: Wed 28 Sep 16 09:15 AM - 11:15 AM Ends: Wed 07 Dec 16 09:15 AM - 11:15 AM Location: Chapman Mills Community Building - Multi Purpose Room Orientation for participants is on Friday, Sept. 23rd, 2016. Surnames A to L is from 9:15 to 10:00 am. Surnames M to Z is 10:15 to 11:00 am. Parents and child(ren) are encouraged to meet the staff and see the program. Registration is ongoing for the Fall, Winter and Spring as of August 10th, 2016. More info 613-580-2424 ext 41243. Once the program begins all registration must be in person at a City of Ottawa Client Service Centre.	Birth Year: 2014 Eligible for Child Tax Credit? Yes \$119.00
Payment: Visa Card	(\$119.00)
Balance	\$0.00

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