# Danielle Janney

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### Experience

#### **Library Assistant - Clearwater Countryside Library**

Jan. 2022 - present, Clearwater, Florida

- Assist with circulation of library materials and accessibility of office supplies
- Assist at public information desk with library patron accounts, reference questions, and technology issues
- Navigate integrated library system (SirsiDynix Workflows)
- Process and manage circulation of magazines
- Update and manage inventory of Library of Things
- Assist with inventory of adult fiction collection

### **Delivery Driver & Swing Cook - Flippers Pizzeria**

Dec. 2017 - Dec. 2019 & Apr. 2021 - Feb. 2022, St. Petersburg, Florida

- Lunch, dinner and catering order delivery
- Answer phone calls and enter order information in POS system
- Food preparation
- Assemble and cook food
- Dishes, sweep, mop, sanitize, trash collection

#### **Delivery Driver & Swing Cook - Doormét**

Jul. 2020 - May 2021, St. Petersburg, Florida

- Lunch, dinner and catering order delivery
- Food preparation
- Assemble and cook food
- Dishes, sweep, mop, sanitize, trash collection

### **Cold Cook - Greenstock**

Dec. 2019 - Jul. 2020, St. Petersburg, Florida

- Assemble salads and wraps
- Food preparation
- Answer phone calls for pick-up orders
- Assist customers with dietary preferences
- Dishes, sweep, mop, sanitize, trash collection

## **Delivery Driver - Joey D's Chicago Style Eatery**

Jan. 2017 - Dec. 2017, Bradenton, Florida

- Lunch, dinner and catering order delivery
- Answer phone calls and enter order information in POS system
- Fold boxes, fill ice dispenser, clean bathrooms, mop, dishes

#### Delivery Driver & Shift Leader - Papa Johns Pizza

Apr. 2015 - Nov. 2017, Bradenton & Sarasota, Florida

- Lunch, dinner and catering order delivery
- Answer phone calls and enter order information in POS system
- Food preparation
- Assemble and cook food
- Dishes, fold boxes, sweep, mop, sanitize, trash collection
- "Master" certified pizza maker, dough slapper, oven tender, delivery driver
- "ROC" certified to open/close store, run shifts, handle cash/deposits

# **Education**

Master of Library and Information Science - University of South Florida 2024, Tampa, Florida

**Bachelor of Fine Arts, Studio Art - University of South Florida** 2015, Tampa, Florida

Associate in Arts - State College of Florida 2011, Bradenton, Florida

**High School Diploma - Manatee High School** 2008, Bradenton, Florida

# <u>Awards</u>

Talent Grant (University of South Florida, 2013 and 2014) Ann McKeel Ross Award (University of South Florida, 2013) Florida Water Color Society Scholarship (2011)