• Texas • (555) 525-7777

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SUMMARY OF QUALIFICATIONS

Highly competent professional with experience in leading, managing, planning, facilitating, and monitoring projects related to information systems, computing, networking, maintenance, troubleshooting, research, development, and logistics management of government systems and operations. Employs skills in decision-making, attention to detail, customer service, and problem solving, resulting in mission accomplishment on a daily basis. Unrivaled analytical talents utilized to evaluate and improve processes for higher productivity. An outstanding communicator and trainer, adeptly conveying knowledge to peers and staff members of all levels.

PROFESSIONAL EXPERIENCE

Logistics Management Specialist

Jun 2009-Present

Department of the Army, 1st Armored Division, 11685 Sergeant Major Blvd. Fort Bliss, Texas 79918

Duties and Related Skills:

- Serves as a Subject Matter Expert for the 1st Armored Division G4 in automated support of critical Logistics information Systems (LIS) and Tactical Enterprise Logistics Systems (TELS).
- Project Manager for a Systems, Applications & Products (SAP) system during initial fielding and life cycle replacement for the installation. Successfully implemented two separate phases of organizations receiving new information systems and formal training through Northrop Grumman over a four-year period.
- Provides guidance on the interpretation of regulations, policies, operations orders, and directives for 1st Armored Division and subordinate organizations on Recoverable Management and provides customer service support on Department of Defense Activity Address Code (DoDAAC) matters as the division DoDAAC Coordinator.
- Presents briefings to senior military and civilian leadership on Recoverable Item Management, financial issues, logistical matters, life cycle management, and other special projects on a monthly basis at readiness reviews. Frequently participates in logistics working groups and conferences that reference principles, policies, regulations, best practices, concepts, and methodologies. Prepared reports by using applications to create, access, and manipulate database files.
- Fulfilled duties as a Contracting Officer Representative for 32 Supply Technicians under two different contracts, served as an Accountable Officer for a Supply Support Activity warehouse consisting of over 3,500 inventory lines totaling over \$25 million, and supervised 22 military personnel in automated warehouse operations.

Awards/Achievements:

- Received the Department of the Army Achievement Medal for Civilian Service for saving 1st Armored Division over \$30 million dollars by directing subordinate units to utilize the Forces Command Material Redistribution Program for repair parts.
- Received the Department of the Army Commander's Award for Civilian Service for leading the Global Combat Support System – Army (GCSS-Army) implementation of Systems, Applications & Products (SAP) in six Divisional Supply Support Activity (SSA) parts warehouses during the Phase One conversion. Created and implemented a division wide checklist for GCSS-Army DODAAC requests, which allows units to efficiently deploy to worldwide missions.
- Successfully submitted over 500 arbitration cases from 2011 to 2014 and was able to recoup over \$20 million in recoverable Class IX repair parts from Department of the Army Life Cycle Management Centers.

Hours per week: 40

Position: Logistics Management Specialist (GS-12) Series: 0346 Supervisor: Mr. Franco Spikes, 555-526-8888 (Contact me first)

DEDDRICK J. WORTHY

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Senior Logistics Functional Expert

AllSource Global LLC, 1st Armored Division, 11685 Sergeant Major Blvd. Fort Bliss, Texas 79918

Dec 2008-Jun 2009

Duties and Related Skills:

- Assisted the division in the establishment and build-out of new units including executing all aspects necessary to accomplish tasks associated with implementation of Army Force Generation (ARFORGEN) cycles and processes. Assisted in the integration of elements of Doctrine, Organization, Training, Material, Leadership, Personnel, and Facilities (DOTMLPF).
- Managed the automated information and telecommunication systems used for procurement, inventory, and maintenance operations. Ensured systems were accounted for, maintained, and issued to customers in the event of any system failures. Planned, coordinated, and executed actions that supported the logistics of establishing the 1st Armored Division on Fort Bliss, Texas.

Achievements:

• Conducted studies to evaluate the logistical operations and procedures of military units and recommended new or revised procedures to improve efficiency.

Hours per week: 40

Position: Government Contractor

Supervisor: Mr. Franco Spikes, 555-526-8888 (Contact me first)

Systems Integrator Apr 2005-Oct 2008

U.S. Army, Directorate of Combat Developments Fort Bliss, Texas 79918

Duties and Related Skills:

- Supervised five personnel and oversaw comprehensive operations involving the integration of systems and data collection as directed by the organization. Collaborated with developers on future technologies and systems, which involved conducting live and virtual exercises.
- Procured Information Systems, components, and services to support the development of an enterprise network for
 exercises, experiments, and training of personnel. Installed and integrated system hardware, operating systems, and
 software.
- Responsible for the maintenance and accountability of equipment worth over \$2 million. Established project objectives and closely monitored team progress towards meeting the organizational goals within prescribed scope, timelines, and budgets.
- Developed a logical network diagram and designed the physical network that connected a US network to a German Air Force allied coalition network. The network included the latest encryption devices in the Army inventory. This Virtual Private Net (VPN) operated securely for three successful joint experiments.
- Conducted research on new and emerging technologies as requested; kept abreast of developments and improvements in the field; and assisted in evaluating and testing new products and technologies.
- Developed a curriculum in which over 65 personnel were trained on new Army information systems and networks. The training included configuring and maintaining routers, switches, Local Area Networks (LANs), Virtual Local Area Networks (VLANs), designing network diagrams, and system troubleshooting. The training was successfully conducted for over two years with 12 different class sessions.

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Achievements:

Successfully designed a network that connected from Crete, Greece to Fort Bliss, Texas for 30 days during a
multi-national exercise.

Hours per week: 40

Position: Air and Missile Defense Systems Technician – U.S. Army Supervisor: MAJ Able Sams, 000-000-0000 (Contact me first)

EDUCATION

University of Maryland Global Campus, Adelphi, MD

• Bachelor of Science, Information Systems Management GPA: 4.00 out of 4.00 – Summa Cum Laude – 30 December 2020

Training

- Full Stack Developer Coding Boot Camp (Part-Time), 6 Months, Southern Methodist University Dallas, Virtual Classroom [Jan 2021 Present [projected graduation: Jul 2021]
- Contracting Officer Representative, 40 hrs., Resident [15 Aug 2019]
- Intermediate Course, Civilian Education System, (Class 16-005), 3 Weeks, Army Management Staff College, Resident (Fort Leavenworth, KS), Resident [19 Feb 2016]
- Global Combat Support System Army (GCSS-Army) [Material Manager], 40 hrs., Resident [6 Jun 2014]
- Civilian Foundation Course [19 Feb 2013]

ADDITIONAL INFORMATION

Awards:

- Performance Award: Time-off Award 40 hours 17 Jun 2020
- Performance Award: Quality Pay Grade Step Increase 23 Jun 2019
- Performance Award: Time-off Award 16 hours 20 Jun 2019
- Performance Award: Time-off Award 16 hours 24 Apr 2018
- Performance Award: Cash Award 23 Apr 2018
- Department of the Army Certificate of Achievement 2 May 2017
- Department of the Army Certificate of Achievement 20 Oct 2016
- Department of the Army Certificate of Appreciation 19 Sep 2015
- Commander's Award for Civilian Service 30 Apr 2014
- Achievement Medal for Civilian Service 25 Jul 2013

Application Proficiency:

• Windows 10, Microsoft (Word, PowerPoint, Project, Excel, Outlook, Teams, Publisher, SharePoint Designer, Access, and Visio), Oracle SQL Developer, Adobe Acrobat Professional, and Zoom.

Knowledge and Experience:

• Computer networking. Builds desktop/servers computers. Familiar with Windows and Linux operating systems. Experience with HTML, CSS, JavaScript, jQuery, Bootstrap, Bulma, Node.js, SQL, C, and Python. Able to use faxes, printers, copiers, and scanners.

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Current Status:

Current Security Clearance: Secret (Active)Highest Held Security Clearance: Top-Secret

Citizenship: USVeteran: US Army

REFERENCES

• Available upon request