

**REQUEST FOR ARCHITECTURAL CHANGE
APPLECROSS COUNTRY CLUB
ARCHITECTURAL COMMITTEE**

Date: _____

Type of Homes: _____
(Classic, Estate, Carriage, Town, etc.)

Owner (s): _____ **Address:** _____

Phone # (work): _____ **(home):** _____

E-Mail Address: _____

Descriptions and Specifications: _____

(Please continue on another piece of paper if needed & remember to include your diagram)

Work to be completed by : _____
(Contractors Name)

All work performed, either by a contractor or a homeowner, must receive prior approval from the Board of Directors. All contractors or homeowners are responsible to familiarizing themselves with an As-built Plan prior to commencement of requested work. As part of the approval, the contractor **MUST** submit an Insurance Certificate of Liability before the work is started.

As the Unit Owner, I/we agree to be totally responsible for the entire installation, maintenance and upkeep (replacement, insurance, etc.) for the above request, if approved. This agreement will be made part of any agreement of sale that I/we may enter into for the above-mentioned unit.

Date: _____ **Signature:** _____

Date: _____ **Signature:** _____
*******(office use only)*******

Date Submitted to the Architectural Committee: _____ Approved: Y N Date: _____

Date Submitted to the Board of Directors: _____ Date Rejected: _____

Notification was made on: _____ in the form of a _____

Notification was made by: _____