
DICKSON DJIDULAH DJIKUNU

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SUMMARY

Resourceful, meticulous IT-oriented person with over 4 years of experience in strategic problem-solving using Information Technologies, system troubleshooting, customer relationship management, software development, general IT equipment maintenance, and management. Team player with strong technical proficiency and commitment to accuracy.

SKILLS

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| • Programming languages: Python, JavaScript | • Web development: HTML, CSS, JavaScript, PHP, Bootstrap, jQuery |
| • Databases: MySQL | • Tools and version control: Git, Visual Studio |
| • Operating Systems: Windows, Linux | • GitHub pages |
| • Data Structures and Algorithm | |
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WORK EXPERIENCE

Content Manager | ODA Community (My Own Blog and Freelancing)

Remote - December 2022 – Current

- Managed content distribution to online channels and social media platforms.
- Collaborated with graphic designers to create visually appealing graphics that complemented written content effectively.
- Edited and proofread all written materials, maintaining a high standard of grammar and style consistency.
- Utilized analytics and site metrics to determine areas of improvement.
- Image annotation to improve AI metrics for radar systems.
- Tested visual contents on various systems to ensure smooth user experience.

Municipal Environmental Health Officer | BCMA (Service Personnel)

Eastern Region, Ghana - September 2021 - September 2022

- Inspected businesses for health and safety, food hygiene, and food standards and trouble-shooting equipment problems.
- Followed up on complaints and investigated outbreaks of food poisoning, infectious disease, and pests.
- Collected samples for laboratory testing.
- Enforced environmental health laws in the BCMA areas.
- Investigated accidents at work.
- Advised community groups and gave educational talks.
- Wrote records and reports.

Technical Officer | Akim State University College

Eastern Region, Ghana - August 2017 - September 2021

- Provided technical support and advice for employees and students in need of assistance.
- Designed, developed, and maintained equipment to ensure effective and safe use.
- Serviced and cleaned equipment and infrastructure.
- Tested and evaluated new technologies.
- Worked continuously on tasks until completion and referred to third parties if appropriate.
- Conducted electrical safety tests on computer equipment and other new technology.
- Provided support, including procedural documentation and relevant reports.
- Followed diagrams and written instructions to repair a fault or set up a system.
- Troubleshoot system and network problems, diagnosed and solved hardware and software faults.

PROJECTS / ACCOMPLISHMENTS

- Designed and developed a store stock management system with HTML, CSS, PHP and JavaScript where a user adds, removes and keep track of stock items as well as generate timely reports.
- Developed a complete full custom e-commerce system featuring admin panel using PHP.
- Designed and developed a comprehensive student portal for educational institution, featuring: student profile management and admissions, course registration and management, fee payment and tracking, result viewing and analysis, notifications, chat and news section.
- Used “mymemory.translated.net API” to develop a text translator.
- Developed a local storage budget tracker with JavaScript.
- Developed pupils’ enrollment record system with python, Tkinter and Microsoft Excel.
- Developed and managed wordpress themes and sites.

EDUCATION

Bachelor of Science: Computer Science, September 2021

Kwame Nkrumah University of Science and Technology - Kumasi, Ghana

WASSC: Pure Science July 2017

Akim State SHS – E/R Akim Oda, Ghana

TRAINING AND CERTIFICATION

- Music Production – G-Digital Studio, Weija
- WordPress Development– Udemy

REFEREE(S)

Available upon request.