



P.O. Box 891506
Houston, TX. 77289
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November 15, 2018

David Jeffs
1202 Willowbrook Dr.
Cedar Park, TX 78613

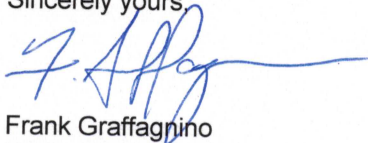
Dear David,

It is with pleasure that I offer you a summer internship with METECS. Your anticipated dates of employment will be Monday, May 20, 2019 to Friday, August 9, 2019.

Your compensation will be \$28.95 per hour paid in accordance with the Company's regular payroll practices. The normal work week is 40 hours. Your benefits will include 16 hours of available Paid Time Off and paid observance of any Federal Government holidays within this period.

I thank you in advance for your consideration and look forward to your contributions as an intern. Please indicate your acceptance by signing your name in the space provided below and returning the original to my attention by November 26, 2018. Please direct any questions that you may have regarding this offer to me.

Sincerely yours,



Frank Graffagnino
METECS

Agreed and accepted:



Signature

11/19/18

Date