



# DARYL JOHN MIRONΤOS

IT ADMINISTRATOR



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## ABOUT ME

To bring a unique blend of analytical skills, meticulous attention to detail, and unwavering dedication to optimizing software development processes. With a comprehensive understanding of web development technologies and best practices, coupled with a proactive approach to problem-solving and continuous learning, I am adept at contributing to all facets of the software development lifecycle. My goal is to ensure seamless project execution, code quality, and user satisfaction, while continually enhancing my technical expertise and adapting to new industry trends.

## EDUCATION

### BACHELOR OF SCIENCE

Alfonso Tan College / Tangub City, Philippines / 2006

## SKILLS

JAVASCRIPT

HTML

CSS

NODEJS

REACTJS

POSTGRES SQL

WINDOWS SERVERS

NETWORKS

VISUAL BASIC

MICROSOFT EXCEL

## WORK EXPERIENCE

### ROYAL CARIBBEAN CRUISE LTD.

At Sea  
Sep 2018 - Present

#### IT Administrator

- Spearheaded seamless network operations, delivering robust IT system access to passengers through meticulous planning, deployment, and optimization of network infrastructure.
- Championed end-to-end network management, encompassing installation, configuration, maintenance, and enhancement of hardware, software, and communication systems.
- Accountable for direct reporting to the IT Fleet Manager at the Germany office, ensuring alignment with corporate IT standards and protocols.
- Maintained a hierarchical reporting structure onboard, providing regular updates and system status to the ship's Master (Captain).

### FILREMIT CORP.

Makati City, Philippines  
Sep 2020 - Mar 2021

#### IT Supervisor

- Spearheaded installation and maintenance of comprehensive computer systems, enhancing operational efficiency.
- Led technology upgrades to ensure cutting-edge performance and reliability.
- Implemented robust data recovery strategies, securing critical information assets.
- Managed IT staff and operations, optimizing team productivity and service delivery.
- Collected and analyzed end-user requirements for new hardware and software, driving user satisfaction.
- Developed standardized templates for process documentation and manuals, streamlining knowledge transfer.
- Proficient in utilizing project management tools such as MS Project to track and report project milestones.
- Conducted market research to stay abreast of emerging products and technologies, informing strategic decisions.
- Proposed innovative solutions to project-related and operational challenges, improving IT infrastructure.
- Provided cross-functional support to IT department heads, fostering collaborative problem-solving.
- Delivered comprehensive end-user training and business process standardization sessions, enhancing organizational competencies.

### MANILA SHIP MANAGEMENT & MANNING INC.

Makati City, Philippines  
Aug 2016 - Jun 2018

#### IT Specialist/Computer Specialist

- Directly accountable to the Captain for comprehensive management of vessel's IT and network operations, guaranteeing seamless functionality across communications, Windows, and Linux systems.
- Spearhead administrative tasks, maintaining optimal performance of the vessel's IT infrastructure to support critical maritime operations.
- Led vessel's IT operations
- Maintained seamless system uptime
- Expert in Windows & Linux platforms

DATABASES

SYSTEM & NETWORK ADMINISTRATION

## LINKS

MY PORTFOLIO:  
[www.djmirontos.com](http://www.djmirontos.com)

## CERTIFICATIONS & TRAININGS

COMPLETE WEB  
DEVELOPMENT  
BOOTCAMP  
UDEMY

SOPHOS FIREWALL  
Sophos Technology

LINUX 101 - LINUX  
INSTALLATION &  
CONFIGURATION

MS DYNAMICS AX ERP

WINDOWS SERVER  
ADMINISTRATION

CISCO - CCNA

HONDA TRADING  
PHILIPPINES INC.  
Binan Laguna,  
Philippines  
Jun 2013 - Jun 2015

ARUZE GAMING  
AMERICA  
Binan Laguna,  
Philippines  
Aug 2011 - May 2013

BO'S COFFEE  
Cebu City, Philippines

## IT Chief

- Directed daily operations of the IT Department, ensuring efficiency and reliability.
- Administered and managed the Company's ERP System (MS Dynamics AX), guaranteeing accurate transaction processing for month-end closings.
- Provided critical support for MS Dynamics AX, both pre and post Go Live, enhancing system performance.
- Served as the primary technical and procedural advisor for MS Dynamics AX within Honda Trading Philippines.
- Developed comprehensive MS Dynamics AX user manuals and training programs, elevating employee proficiency.
- Completed assigned tasks with precision, adhering to strict schedules and guidelines.
- Managed IT infrastructure, ensuring the availability of up-to-date hardware and software.
- Maintained and optimized technology systems to ensure uninterrupted access and maximum efficiency.
- Led successful migration and implementation of the ERP System, streamlining business processes.
- Addressed all IT-related issues promptly, maintaining system integrity.
- Enhanced IT security and control measures, safeguarding company data and assets.
- Educated IT team members on best practices, maintaining confidentiality and company protocols.
- Formulated and spearheaded the corporate Strategic IT plan, defining key IT objectives.
- Orchestrated network installations (LAN/WAN) across all branches nationwide, ensuring robust connectivity.
- Oversaw daily IT operations & ERP system management
- Led MS Dynamics AX ERP migration & post-launch support
- Developed & delivered ERP training for staff efficiency
- Directed IT security, network installations & strategic planning

## Network and Systems Administrator

- Spearheaded the deployment of IT solutions and initiatives across various business units, enhancing operational efficiency.
- Played a pivotal role in shaping the corporate IT strategic plan and defining bespoke functional system requirements.
- Delivered cost-effective system design, development, engineering, and project management, ensuring seamless systems integration.
- Managed critical network infrastructure, including firewalls, routers, and servers, to optimize system performance and security.
- Established and maintained core IT services, including Active Directory, file servers, FTP, web servers, antivirus solutions, UTM firewalls, video conferencing, and data backup systems.
- Continuously monitored network performance, making necessary adjustments and forecasting future infrastructure requirements.
- Developed custom software solutions to extend the functionality of the company's ERP system, tailoring reports to executive needs.
- Led IT support teams in providing prompt resolution to IT and ERP-related user issues.
- Managed IT infrastructure, ensuring secure, cost-effective system implementations
- Developed custom software and reports, enhancing functionality of ERP systems
- Formulated IT strategies, defined functional requirements for corporate systems

## IT Officer

Jan 2010 - Mar 2011

- Spearheaded IT infrastructure oversight, reporting directly to the Chief Information Officer, ensuring robust technical operations across all Bo's Coffee outlets.
- Led system development initiatives, MIS helpdesk support, and network infrastructure management, enhancing nationwide operational efficiency.
- Orchestrated the successful implementation of Jimac POS System and online CCTV integration for heightened security and surveillance across branches.
- Administered Bo's Coffee Accounting System, Active Directory, email, and file servers, ensuring seamless business processes and data management.
- Accountable for the strategic direction and maintenance of the new computing environment, encompassing network, servers, and desktop systems.
- Fostered a culture of high security awareness, implementing protocols to safeguard sensitive information and user data integrity.
- Led IT operations, system dev & support for Bo's Coffee nationwide
- Oversaw new IT infrastructure: network, servers, desktop systems
- Enforced high-level security & user awareness across all platforms

**FUTURA GROUP  
CORPORATION**

Cebu City, Philippines  
Mar 2009 - Dec 2009

● **IT Systems Administrator**

- Led IT under CEO, managing all tech ops
- Oversaw Sys Dev, MIS, & network mgmt
- Accountable for new IT infrastructure
- Analyzed needs & developed tech solutions

**GAISANO CAPITAL  
GROUP OF  
COMPANIES**

Cebu City, Philippines  
Dec 2006 - Feb 2009

● **Software Engineer/Software Developer**

- Spearheaded the development of bespoke software solutions, driving company innovation and operational efficiency.
- Enhanced software features and functionality to optimize performance and user experience.
- Developed key company software
- Enhanced software features
- Boosted software functionality
- Delivered tailored tech solutions