



25-point Website Usability Checklist

Items in yellow represent those that are easy to implement while returning maximum benefits.

Accessibility	Rating	Comments
1. Site load-time is reasonable	✓ ✓ ✗	
2. Adequate text-to-background contrast	✓ ✓ ✗	
3. Font size/spacing is easy to read	✓ ✓ ✗	
4. Flash & add-ons are used sparingly	✓ ✓ ✗	
5. Images have appropriate ALT tags	✓ ✓ ✗	
6. Site has custom not-found/404 page	✓ ✓ ✗	
Identity		
7. Company logo is prominently placed	✓ ✓ ✗	
8. Tagline makes company's purpose clear	✓ ✓ ✗	
9. Home-page is digestible in 5 seconds	✓ ✓ ✗	
10. Clear path to company information	✓ ✓ ✗	
11. Clear path to contact information	✓ ✓ ✗	
Navigation		
12. Main navigation is easily identifiable	✓ ✓ ✗	
13. Navigation labels are clear & concise	✓ ✓ ✗	
14. Number of buttons/links is reasonable	✓ ✓ ✗	
15. Company logo is linked to home-page	✓ ✓ ✗	
16. Links are consistent & easy to identify	✓ ✓ ✗	
17. Site search is easy to access	✓ ✓ ✗	
Content		
18. Major headings are clear & descriptive	✓ ✓ ✗	
19. Critical content is above the "fold"	✓ ✓ ✗	
20. Styles & colors are consistent	✓ ✓ ✗	
21. Emphasis (bold, etc.) is used sparingly	✓ ✓ ✗	
22. Ads & pop-ups are unobtrusive	✓ ✓ ✗	
23. Main copy is concise & explanatory	✓ ✓ ✗	
24. URLs are meaningful & user-friendly	✓ ✓ ✗	
25. HTML page titles are explanatory	✓ ✓ ✗	