TO DO BY FRIDAY:

- pull requests which address security issues should be labelled 'security' on Githhub.
- define group conventions
  - style guide
  - code review guide
- per sprint:
  - user story map
  - backlog
  - retrospective
  - who was responsible for each story?
  - link to our Githhub board.
- calculate time per story
- calculate velocity per sprint.
- document describing important architectural decisions (architecture decision records)