

COLLIN POTTER

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SUMMARY

Hardworking and adaptable professional with strong leadership, customer service, and hands-on roles across retail, food service, and technology. I am driven by efficiency, problem-solving, and teamwork to achieve high performance. Seeking an opportunity to contribute expertise in fast-paced environments while balancing creativity and organization to drive success.

WORK EXPERIENCE

Citronnelle, Prep Cook / Dishwasher / Cleaner

01/2025 - Present

- Ensured kitchen efficiency by maintaining clean equipment, prepping ingredients, and following proper food handling procedures.
- Assisted chefs by preparing key ingredients and mixtures to streamline kitchen operations during peak hours.
- Maintained high standards of cleanliness in the kitchen, dining, and bathroom areas to enhance guest experience.

Sheetz, Shift Supervisor / Lead

08/2023 - 10/2024

- Led and trained a team in a high-volume food service and retail environment, ensuring high operational standards.
- Managed store inventory, cash handling, and scheduling to optimize workflow and efficiency.
- Conducted quality control checks to uphold food safety, cleanliness, and exceptional customer service

Technosapien LLC, Founder / Sole Proprietor

10/2024 - Present

- Built and managed a digital brand, producing and distributing music, videos, and content online.
 - Engaged in creative projects, including video editing, digital marketing, and content strategy.
 - Organized charity events and volunteer initiatives to strengthen community impact.
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EDUCATION

Bachelor of Science in Computer Science and Business (90 Credits)

09/2019 - 12/2022

Lehigh University - *Bethlehem, Pennsylvania*

- Relevant Coursework: Accounting, Database Systems, Algorithms and Applications, Web Development, Systems Development, Finance, Economics, Statistical Methods, Marketing, Linear Methods, Calculus.
 - Developed a strong analytical foundation through a blend of computer science, business strategy, and data-driven problem-solving.
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ADDITIONAL INFORMATION

- **Technical Skills:** Python, SQL, Java, JavaScript, Web Development, Database Management, System Administration, Video Editing (DaVinci Resolve), Music Production (Ableton, Udio), Graphic Design, AI Tools & Automation, CAD
- **Personal Skills:** Leadership, Problem-Solving, Creativity, Team Collaboration, Adaptability, Efficiency, Communication, Time Management, Business Operations
- **Certifications:** ServSafe Food Handler Certified, RAMP Certified
- **Activities:** SCORE Business Mentoring Program