

**Mr Martin Ian Buckley.**  
**47, Monmouth Road, Blackburn, Lancashire, BB1 3LB.**  
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**DOB – 22<sup>nd</sup> April 1973**

**Marital Status – Engaged.**  
**Dependants – Two.**  
**Full Driving Licence – Yes.**  
**Own Transport – Yes. (Motorcycle)**  
**Current Salary - £23,040.00**

**In brief:**

I consider myself and I am also regarded as to be hardworking, honest & reliable. I am able to communicate at all levels and, work under minimal supervision. However, I am a team player, but can also work alone if needs be and I can offer any employer total commitment, integrity and honesty.

**Summary of Qualifications:**  
**Sept 1984 – June 1989 – G.C.S.E examinations:**  
Computer Science – A\*  
Computerised Mathematics and  
Architectural Schematics – A\*  
Mathematics – B  
English Language – B  
English Literature – B  
Physics – A  
Business Studies – A merit  
Typewriting – A

**Other Qualifications:**  
Typewriting – ULCI Distinction.  
Desktop Publishing – A level pass with 3 credits.  
Audio Visual and Related Media – Equivalent to 3 A levels. (YTS)

**Education:**

1984 – 1989 – Billinge High School, Blackburn, Lancashire.  
1990 – 1992 – Blackburn Technical College, Blackburn, Lancashire.

**Professional Experience:**

**October 2020 – Date – Concentrix, home based.**

Position: Inbound Acquisitions Manager  
Duties include: Taking web chat interactions from potential new customers attempting to get a contract mobile phone with Vodafone  
Reason for leaving: Still there  
Team Leader: Miss Emily McCaulaugh

**September 2020 – October 2020 – Civic Centre, West Paddock, Leyland, Lancashire, PR25 1DH**

Position: COVID-19 Testing General Assistant  
Duties include: Building testing kits, cleaning, directing people, dealing with queries.  
Reason for leaving: I did not feel safe so I sought another job.  
Manager: Mr Kevin McGreedy

**September 2013 – July 2020 – Positive-Solutions LTD - East Terrace, Euxton Lane, Chorley, PR7 6TE.**

Position: Telesales Executive.  
Duties include inbound and outbound calls to a potential customer base, arranging for one of the sales reps to visit a pharmacy manager and show them the abilities of the world famous Analyst PMR/EPoS.  
Reason for leaving: Made redundant due to Covid-19.  
Manager: Miss Emma Lavender. Tel: 07503 017 010

**June 2008 – August 2013 – The Shop Direct Group (Littlewoods).**

Position: Outbound Telesales.  
Duties include inbound and outbound calls to the existing customer base, amongst other duties I would offer alternative financial solutions as well as take inbound calls.  
Reason for leaving: I was made redundant on 3rd August 2013.  
Manager: Mr Mark Symonds. Tel: 01772 482 719

**November 2007 – June 2008 – Hbos, Preston.**

Position: eBanking Clerk.

Duties include setting up bank accounts for new customers, general office duties and maintenance of other customer's bank accounts.

Reason for leaving: My position was moved to Manchester and it was impossible for me to commute, all though the position was offered to me I was unable to continue my role as eBanking Clerk.

Manager: HR. Tel: 01772 257 811

**September 2007 – November 2007 – Poppy Cottage, Chorley.**

Position: Care Worker for Sick and Severely Disabled Clients.

Duties include caring for the service users every need from getting up in the morning, feeding times and bathing then going to bed, also looking after the client throughout the night.

Reason for leaving: This was too emotionally demanding for me.

Manager: HR. Tel: 01772 337 701

**February 2007 – August 2007 - iQor, Winckley Square, Preston.**

Initially started as a four-week contract but has escalated to become permanent after only 5 weeks.

Position: Customer Service Representative.

Duties include processing of customer calls, ensuring targets are met on Cash Easy Entry sales. Keeping all paperwork in order, all other office tasks. Directly responsible to the British Broadcasting Corporation.

Reason for leaving: Family commitments.

Manager: HR. Tel: 01772 202 050

**April 2006 – December 2006 – H&A Prestige Packing Ltd, Ackhurst Business Park, Chorley.**

Position: Production Operative.

Duties include working on the shop floor – General Production Operative duties.

Reason for leaving: Made redundant.

Manager: HR. Tel: 01257 479 100

**February 2003 – October 2005 – Fresco Oils & Fats, Sough Road, Darwen Lancashire.**

Position: Production Operative.

Duties include preparation of dairy products for rework, operation of machinery, packing orders and all other general operative duties.

Reason for leaving – Made redundant.

Manager: Mr Robin Smith. Tel: 01254 701 513 - This company has actually closed down.

**November 2001 – February 2003 - M&G Plastics, Marsh House Lane, Darwen, Lancashire.**

Position: Injection Moulder – Setter.

Duties include the manufacture of small parts for Dyson, SGB, and Marconi Products. Setting machines and keeping them running at maximum velocity.

Reason for leaving: Was asked to go back to Fresco for better rate of pay.

Manager: Mr Simon Kenyon. Tel: 01254 703 930 this company has actually closed down.

**January 1999 – November 2001 – Fresco Oils & Fats, Sough Road, Darwen Lancashire.**

Position: Production Operative.

Duties included preparation of dairy products for rework. All general production operative duties.

Reason for leaving: Offer of better pay.

Manager: Mr Robin Smith. Tel: 01254 701 513 - This company has actually closed down.

**September 1996 – January 1999 – Time Computers, Time Business Park, Simonstone.**

Position: Service Centre Technician.

Duties Included maintenance of PC based systems – Networking – LAN configuration – Software Installation – Rectification of faulty machines both hard and software.

Reason for leaving: Family commitments.

Manager: HR. Tel: 08701 22 4 301

**May 1995 - September 1996 – some time was taken out of the working environment to look after my father who was convalescing.****May 1993 – May 1995 – St Thomas' YTS Scheme.**

Training undertaken in the Media Sphere. Taught to use all audio-visual equipment including mixing desks, samplers, vinyl mixing, X track & all related equipment.

**Other Skills:**

First Aid 1 Cross Award – Red Cross.

Computer literate to a very high standard, web design, computer programming and system maintenance. Fully conversant in all computer programmes such as MS Word, Excel and Windows O/S etc.

Typing – 120 words per minute.

Audio Typing.

**Hobbies:**

I am a world class DJ and I also enjoy working with computers, building them from scratch and computer programming. System Analysis and Web Design. I also enjoy outdoor life. I enjoy reading, socialising, the cinema and spending as much time with my children as possible.

Referees: Available upon request