

SUCCEEDING AS A FOREMAN IV



**Baystate
Roads
Program**

Sharing the Best in Transportation Technology

massDOT
Massachusetts Department of Transportation



**UMASS
AMHERST**
Transportation Center

Baystate Roads Program
UMass Transportation Center
214 Marston Hall
130 Natural Resources Road
Amherst, MA 01003
ST 140031

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Email Address: _____

If you are a person with a disability who requires accommodation, please contact the Baystate Roads Program so that we may reserve services.

If applicable, make checks payable to: University of Massachusetts
Please include course name and full name of attendee on check

Mail to: Baystate Roads Program,
214 Marston Hall, 130 Natural Resources Rd., Amherst, MA 01003

Succeeding as a Foreman IV

Dates Requested: _____

Location (city/town): _____

REGISTRATION FEE

\$50.00 municipal/\$75.00 private sector.

Light breakfast, lunch and course materials are included.

**Make checks payable to
The University of Massachusetts**

Cancellations must be received 4 days prior to the workshop or you will be invoiced.



Why Register Online?

- Instantly confirm registration!
- View how many seats are left!
- View all courses currently accepting registrations!
- View workshop flyers as well as Newsletters and Tech Notes!
- Save paper and time!



Course Description

Turning a collection of individuals into an efficient, high-performing crew isn't easy, but it can be done. This workshop examines techniques foremen can use to create and maintain productive groups that serve their communities well. Among the questions we will address are: What skills and personal traits does a worker need to become effective? What do you expect from your workers—and what do they expect of you? How long does it take for individuals to act like a team? And how do you handle crew members who are not working together?

Who Should Attend

The program is open to all foremen or supervisors who are responsible for the day-to-day management of field operations for their towns. Whether you are a veteran foreman or someone who hopes to achieve that position in the future, you will benefit from this program. Although this is the fourth in a series of Foreman workshops, attendance in Succeeding as a Foreman I, II or III is NOT a prerequisite to Succeeding as a Foreman IV

Speaker

Rockie Blunt, Ed. D.: Rockie Blunt is president of Blunt Consulting Group, a West Boylston-based firm that offers management and organizational communications training and consulting services to companies and organizations throughout New England. He has worked extensively with municipal and state agencies, and has built a reputation as a lively speaker who delivers informative seminars.

Contact cindy@baystateroads.org for additional information. Maximum class size is 30.

Succeeding as a Foreman IV

August 13, 2013

Hotel Northampton
36 King St., Northampton, MA 01060

August 15, 2013

Beechwood Hotel
363 Plantation St., Worcester, MA 01605

August 21, 2013

Holiday Inn
31 Hampshire St., Mansfield, MA

August 22, 2013

Cape Codder Resort & Spa
1225 Iyannough Road, Hyannis, MA 02601

August 28, 2013

Davenport Yacht Club
107 R Elliott St., Danvers, MA 01923

This Course counts towards 1 Roads Scholar Credit/0.5 CEUs

This Baystate Roads Program (LTAP) workshop is a cooperative effort of the Federal Highway Administration, MassDOT and the University of Massachusetts Transportation Center.

Agenda

8:30 am	Breakfast/Registration
9:00	Course Introduction/ Objectives
9:15	Identifying Necessary Competencies
10:00	Establishing Roles and Expectations
10:30	Break
10:45	Stages of Crew Development
12:00	Lunch
1:00 pm	Teamwork Lessons from the Sports World
2:15	Break
2:30	Handling Disagreement and Conflict
3:30	Evaluations/Certificates/ Adjourn

Workshops Coming Soon!

- Snow & Ice Operations
 - Flagger Certifications
 - Low Cost Safety Improvements
- ...and more!