



Schreiner University

LEARNING BY HEARTSM

OFFICE OF THE
VICE PRESIDENT FOR
ADMINISTRATION
AND FINANCE

2100 MEMORIAL BLVD.
KERRVILLE, TEXAS 78028-5697
830.792.7355

March 24, 2008

Mr. Jesus Moya
Senior Institutional Review Specialist
U.S. Department of Education
1999 Bryan Street, Suite 1410
Dallas, TX 75201-6817

Dear Mr. Moya:

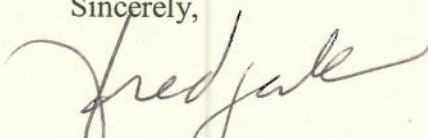
Dr. C. Timothy Summerlin asked that I respond to your letter dated March 5, 2008. Attached you will find a transmittal form delineating the documents you requested. You will also find our website, www.schreiner.edu, helpful. A copy of our most recent campus crime statistics report may be viewed at www.schreiner.edu/security/campus_crime_stats.html. A copy of our current student hand book can be viewed at www.schreiner.edu/handbook.

Schreiner takes seriously its obligation to report openly and honestly about crime statistics as required under the Clery Act. We comply with letter and spirit of the Clery Act scrupulously. The alleged incident you referenced was not reported because we have not received any details of the alleged crime either from the accuser or her parents. The complaint to the Department of Education by the family and their counsel appears to be an effort to harass and intimidate Schreiner into making a cash offer.

The only details we have received of an alleged crime were in the lawsuit, filed over two years after the alleged incident. I can only surmise that the counsel for the plaintiff wants us to report a crime to bolster her claim against the university.

If you need additional information or have questions, please call me to the number located on the top of my letterhead.

Sincerely,



Fred L. Gamble
Vice President for Administration and Finance

cc: Dr. C. T. Summerlin
President

SCHREINER UNIVERSITY
TRANSMITTAL CONTROL DOCUMENT
RE: Department of Education Inquiry

<u>ITEM</u>	<u>DESCRIPTION</u>
	1. <i>Copies of the two most recent Campus Security Reports prepared by the Institution for purposes of complying with the Clery Act.</i>
A-1	2005-2006 Hardcopy Campus Security Report (original filed electronically)
A-2	2006-2007 Hardcopy Campus Security Report (original filed electronically)
	2. <i>A Copy of the two most recent catalogs and student handbooks for the Institution;</i>
B-1	2006-2007 Student handbook
B-2	2007-2008 Student handbook
B-3	2006-2007 Schreiner University catalog
B-4	2007-2008 Schreiner University catalog
	3. <i>A copy of the organizational chart for the Institution and for all schools, divisions, and locations;</i>
C	Organizational chart
	4. <i>A complete set of all applications, brochures, disclosures, forms, and other publications normally distributed to 1) prospective students; 2) prospective employees; 3) first-time students; and, 4) new hires of the Institution and all Colleges, Schools, etc.</i>
D-1	Application for undergraduate admission
D-2	Learning by Heart brochure/request information about Schreiner University
D-3	Academics at Schreiner University brochure

Page 2 – Schreiner University Transmittal Control Document
Department of Education Inquiry

<u>ITEM</u>	<u>DESCRIPTION</u>
D-4	Financial Aid at Schreiner University brochure
D-5	Campus Life at Schreiner University brochure
D-6	Involvement goes hand in hand with education brochure
D-7	2008-2009 Financial Aid at Schreiner brochure
D-8	Schreiner University Learning by Heart brochure
D-9	Application for employment
D-10	Drug-free campus and workplace
D-11	Sexual harassment policy
D-12	Campus conduct hotline
D-13	Whistleblower policy
D-14	Staff manual