



Department of Energy

Washington, DC 20585

JUN 24 2009

Mr. Phillip Manske

RE: FOIA Request No. 2009-00362

Dear Mr. Manske:

This is in response to the request for information that you made to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. This office is considered to be the office most likely to contain documents responsive to the request.

You requested documentation that was submitted by the applicant that was hired for the Associate Chief Financial Officer Announcement No: 1DOE-08-ES-CF-0111.

Response: No selection was made for the Associate Chief Financial Officer Announcement No: 1DOE-08-ES-CF-0111. The vacancy was cancelled. Attached is a copy of the vacancy announcement.

Pursuant to 10 C.F.R. § 1004.7, you may challenge the adequacy of our search by submitting a written appeal to the Director, Office of Hearings and Appeals, U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, D.C. 20585-0107, within 30 calendar days of receipt of this determination. The written appeal, including the envelope, must clearly indicate that a Freedom of Information appeal is being made, and the appeal must contain all the elements required by 10 C.F.R. § 1004.8. Judicial review will thereafter be available in the district where you reside, the district where you have your principal place of business, the district where the Department's records are located, or in the District of Columbia.

Thank you for your interest in the Department. If you have any additional questions, please contact Teri Heinicke at 202-586-8469.

Sincerely,

Kenneth Venuto, Acting
Sarah J. Bonilla, Director
Office of Human Capital Management

cc: FOIA Office



Printed with soy ink on recycled paper

Department: Department Of Energy
Agency: Department Of Energy
Sub Agency: Office of the Chief Financial Officer
Job Announcement Number:
DOE-08-ES-CF-0111



Overview

Associate Chief Financial Officer

Salary Range: 114,468.00 - 158,500.00 USD per year
Relocation expenses are available for this position.

Series & Grade: ES-0501-00/00

Open Period: Monday, September 22, 2008 to Thursday, October 23, 2008

Position Information: Full-Time
Permanent

Duty Locations: 1 vacancy - Washington, DC

Who May Be Considered:

Applications will be accepted from United States citizens.

Mailed applications must be postmarked by the closing date. Hand carried, applications are due on the closing date. We are unable to accept faxed and electronic applications at this time.

YOU ARE REQUIRED TO SUBMIT 4 STAPLED COPIES OF YOUR APPLICATION PACKAGE (INCLUDE RESUME, ECQ'S, and TECHNICAL QUALIFICATIONS).

Job Summary:

The mission of the Department of Energy is to advance the national, economic and energy security of the United States; to provide scientific and technological innovation in support of that mission; and to ensure the environmental cleanup of the national nuclear weapons complex. We win more research and development awards than any private sector organization and twice as many as all other federal agencies combined. We are the Nation's top sponsor of research and development in fields such as alternate fuel vehicles, energy efficiency, gene

research, supercomputers and microelectronics.

To meet the future demand facing the Department, we are building a new culture in our financial community. We are seeking hard-working and dedicated professionals that strive to exceed the exacting and demanding needs of our customers and stakeholders. It's more than just the numbers; we are both curious and dogged in our analysis, and we are compelled to be at the table when decisions that shape the Department are made.

As a result of the increasing role the Office of the CFO is playing in formulating and executing the Department's strategy we have created a new executive position. The successful applicant will report directly to the CFO, and will be responsible for: (1) Office of Budget, whose mission is to formulate, analyze, and execute the Department's budget); (2) Office of Program Analysis and Evaluation, whose mission is to provide independent analytical advice to the Secretary through the CFO, on planning, execution, measurement and evaluation of the Department's activities. This organization also plans and manages the Department's strategic planning effort, (3) Office of Cost Analysis, a newly established office whose mission is to provide independent cost estimates of the Department's advanced and unique major construction and engineering projects.

<>

Key Requirements:

- U.S. Citizenship
- Designated and/or Random Drug Testing required.
- Background and/or Security

- Investigation required.
- Position involves travel

Duties

Major Duties:

The Associate CFO will have the overall responsibility for the Offices of Budget, Program Analysis and Evaluation and Cost Analysis, reporting directly to the CFO, and working closely with the Deputy CFO. The major duties will include:

- (1) To provide executive-level leadership to ensure that missions of the Department and the CFO are accomplished with consistency in policy, direction, and compliance with overall DOE and Administration policy.
- (2) To provide inspiration, direction, and guidance to staff members to improve the effectiveness and efficiency of operations.
- (3) To provide insight and technical expertise in the areas of budgeting, strategic planning, program analysis and evaluation, and/or cost analysis.
- (4) To establish trusting relationships with programmatic and functional organizations in the Department.
- (5) To represent the Office of the CFO and the Department to external stakeholders.

Qualifications and Evaluation

Qualifications:

You must meet the technical and managerial qualification factors identified below. Failure by non-Senior Executive Service members to address each of the required Executive Core Qualifications (ECQ's) and Mandatory Technical Qualifications (MTQ's) statements will result in disqualification of your application. Your application must demonstrate that you possess these qualifications. Please provide examples that are clear, concise, and emphasize your level of responsibilities, the scope and complexity of programs managed, program accomplishments, policy initiatives undertaken, and level of contacts. All qualified candidates will be evaluated on the relevance of their experience, education, training, self-development, honors, awards, and outside activities. Career Senior Executive Service Members who apply are expected to address only the MTQ's.

POSITION STATUS/CONDITIONS OF EMPLOYMENT: This is a career

position in the SES. Unless the selectee is a member of the SES with career status or has successfully completed an SES Candidate Development Program, certified by the Office of Personnel Management, and his/her managerial qualifications must be approved by the OPM before appointment can be effected.

New SES members must serve a one-year probationary period. If you are selected for this position, you will be subject to the U.S. Department of Energy mandatory requirements and will be required to file a public financial disclosure report within 30 days of entry on duty.

As a condition of appointment to this position, you will be subject to pre-employment/pre-appointment testing for illegal drug use under the U.S. Department of Energy Employee Drug Plan. If you are selected you will be provided information regarding drug testing. Failure to undergo testing or positive findings resulting from the test will eliminate you from further consideration for this position. If selected for and appointed to this position you will be subject to random drug testing while employed.

The incumbent of this position must be able to obtain and maintain a **Top Secret** clearance.

You must be a U.S. citizen to qualify for this position.

You must submit to a drug test and receive a negative drug test before you can be appointed into this position.

In order to qualify for this position, you must possess a Top Secret security clearance.

You will be required to do some travel.

Those who previously applied for this job, Announcement DOE-08-ES-CF-109R need not apply.

How You Will Be Evaluated:

2. Broad based knowledge of and experience with program elements, regulatory bodies, and elected officials, in the course financial negotiations, policy implementation and program performance.
3. Business savvy and an ability to assess private sector business plans, including cost share programs and other innovative public/private sector partnerships.
4. Ability to integrate issues in budget, cost analysis, and program analysis in order to independently identify high risks in projects and programs, and offer cost effective solutions in mitigating those concerns.

EXECUTIVE CORE QUALIFICATIONS: Additional information regarding the following five executive core qualifications listed below is available on the Office of Personnel Management (OPM's) Web site at www.opm.gov/ses/index.html.

1. **LEADING CHANGE:** Ability to develop and implement an organizational vision that integrates key national program goals, priorities, and values to improve customer service and program performance while maintaining an organizational climate that encourages innovation.
2. **LEADING PEOPLE:** Ability to design and implement strategies which maximize employee potential and foster high ethical human standards in meeting the organization's vision, mission and goals.
3. **RESULTS DRIVEN:** Ability to establish measures that ensure accountability and continuous improvement and to produce results through strategic planning and the implementation and evaluation of programs and policies.
4. **BUSINESS ACUMEN:** Ability to acquire and administer human, financial, material, and information resources in a manner which instills public trust and accomplishes the Agency's mission and to use new technology to enhance decisionmaking.
5. **BUILDING COALITIONS/COMMUNICATION:** Ability to explain, advocate, and express facts and ideas in a convincing manner, negotiates with individuals and groups internally and externally, develop a professional network with other organizations, and identify the internal and external politics that impact the work

of the organization.

Benefits and Other Information

Benefits:

BENEFITS - Our benefits package offers:

Retirement/Pension Plan – You will be covered by a defined benefit, contributory Federal retirement system that provides benefits for both normal retirement (with as few as 5 years of civilian service) and for circumstances that might occur earlier, such as involuntary retirement because of disability, or benefits for survivors in cases of the death of a worker.

Thrift Savings Plan (TSP) – You may participate in a retirement savings investment plan that offers before-tax savings and tax-deferred investment earnings. Employees covered by the Federal Employees' Retirement System may contribute up to 13 percent of salary not to exceed \$15,500 per year and may also receive agency contributions up to 5 percent of salary. Employees covered by the Civil Service Retirement System may contribute up to 8 percent of salary.

Health Benefits – Employees and family members are eligible for health benefits at reasonable rates with no required medical examinations or restrictions because of age or physical condition. You will have a wide selection of insurance plans, offering a variety of benefits, such as dental coverage, prescription discounts, and eye care services. In addition, your health benefits coverage can be carried into retirement.

Flexible Spending Account – You may choose to participate in the Flexible Spending Account (FSA) Program. This program allows you to set aside money, on a pre-tax basis, for certain kinds of out of pocket medical expenses or dependent care costs of a child or parent. The Federal FSA Program offers The Health Care Flexible Spending Account, and The Dependent Care Flexible Spending Account.

Federal Long Term Care Insurance Program – You may elect to participate in the Federal Long Term Care Insurance Program. Long term care is something you may need if you can no longer perform everyday tasks by yourself.

Life Insurance - You may participate in the Federal Employees' Group Life Insurance program, the largest group life insurance program in the world. The program offers employees an opportunity to acquire life insurance protection at group rates with a government contribution toward the cost of basic insurance.

The plan also offers several levels of additional optional insurance coverage to enable employees to select the level of protection that best suits their personal circumstances.

Transit Benefits - We subsidize up to \$115 of mass transit commuting costs each month.

Employee Assistance - Employees and their immediate families can take advantage of free, confidential counseling with health professionals as part of the Federal Employees Assistance Program.

Annual Leave (paid vacation), Sick Leave, and Holidays - You will earn 8 hours of annual leave each pay period. This equates to 26 days of annual leave per year. SES members can accrue a total of up to 90 days (720 hours) of annual leave. Employees also earn 13 days of sick leave per year. In addition, the Federal Government observes 10 regular paid holidays each year.

Other Information:

FEDERAL GOVERNMENT TRAVEL CARD REQUIREMENT: The Travel and Transportation Reform Act of 1998 [pub.L.105-264] and the Federal Travel Regulations [41 CFR Part 3000 et seq.] require that all Federal employees obtain and use Federal travel charge cards for all payments or expenses related to official Government travel. To be considered for this position, all applicants who are current employees of either the FMCSA or another Federal agency will be asked to certify that their Government travel card is in good standing (i.e., not suspended or cancelled) as of the date of this application and that there exist no known circumstances which would jeopardize that good standing. All applicants understand and agree that FMCSA's offer of employment under this announcement is voidable at the sole discretion of FMCSA (1) if the applicant fails to provide the required certifications, or (2) if the certification is found to be untrue, or (3) if the applicant is unable to obtain a Federal Government travel card for whatever reason.

Documentation not requested by this announcement will be removed from applications and will not be considered in the staffing process.

How to Apply

How To Apply:

- (1) Mail and/or hand deliver 4 STAPLED COPIES of your application package, including (a) a resume in any written format of your choice, (b) ECQ statements

and (c) technical qualification statements to the following address: U.S. Department of Energy, HR-30, Room 4E-084, Forrestal Building, 1000 Independence Ave, SW, Washington, D.C. 20585, Attn: Patricia Harris, HR Specialist, Announcement # DOE-08-ES-CF-0111

(2) A Standard Form 50 (SF-50) "Notification of Personnel Action" if you are a current or former Federal employee.

Contact Information:

Patricia Harris
Phone: 202-586-8466
Fax: 202-586-0077
Email: Patricia.Harris@hq.doe.gov

Or write:

Department Of Energy
1000 Independence Avenue
Forrestal Building 4E-084
Washington, DC 20585
US
Fax: 202-586-0077

What To Expect Next:

Once your complete application is received we will conduct an evaluation of your qualifications and determine your ranking. The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. You will be notified of the outcome.

EEO Policy Statement

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

Reasonable Accommodation Policy Statement

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

 DETAILED VERSION

 CLOSE

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 Send Mail

Send Mail to:

Department Of Energy
1000 Independence Avenue
Forrestal Building 4E-084
Washington, DC 20585
US
Fax: 202-586-0077

 Questions?

For questions about this job:

Patricia Harris
Phone: 202-586-8466
Fax: 202-586-0077
Email: Patricia.Harris@hq.doe.gov

USAJOBS Control Number: 1268210

 PRINT



Department of Energy
Washington, DC 20585

JUN 24 2009

Mr. Phillip D. Manske

RE: FOIA Request No. FOIA2009-000363

Dear Mr. Manske:

This is in response to the request for information that you made to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. This office is considered to be the office most likely to contain documents responsive to the request.

These documents we located are being redacted under the authority of Exemption 6 of the Freedom of Information Act, 5 U.S.C. section 552(b)(6). See also 10 C.F.R. section 1004(b)(6), the Department's regulations implementing FOIA.

Exemption 6 authorizes the withholding of the names, addresses and other personal information of individuals found in "personnel and medical and similar files" where the disclosure of such information "would constitute a clearly unwarranted invasion of personal privacy." Because the term "similar files" is read quite broadly, the files containing the information you seek would be considered such files. The individual named in these files has a significant privacy interest in the personal information about them contained therein in order to be free from unwanted solicitations from those requesters who are provided such information and from those to whom such information may be transferred. This information is not information which is relative to the operations of the agency or the federal government, the core purpose for which the FOIA was enacted. No public interest relative to the core purpose of FOIA would be served by disclosure of an individual's personal information. Further, there is a viable privacy interest which would be threatened by such disclosure; therefore, Exemption 6 authorizes the withholding of this material.

You requested information in regards to the following Vacancy Announcement Numbers:

1. DOE-O8-ES-HS1-3217A – Director, Office of HQ Security Operations

Response:

Enclosure #1 is a copy of the Vacancy Announcement which includes the Mandatory Technical Qualifications and Executive Core Qualification.

Enclosure #2 is a copy of the resume and qualification statements from the Selectee James E. Toczko. The following personal information is withheld from Enclosure #2: home address, home telephone number, and mobile telephone numbers. This information is withheld pursuant to Exemption 6.



The personal information protected by Exemption 6 is not the type of information ordinarily considered appropriate for discretionary FOIA disclosure in accordance with 10 C.F.R. 1004.1. The reasonably expected consequence of disclosure would be harmful to an important interest protected by the exemption, the protection of viable privacy interest of the individuals listed. This is especially true in cases such as this one, when no public interest relative to the core purpose of the FOIA would be served by disclosure.

Pursuant to 10 CFR 1004.7(b)(2), I am the individual responsible for the determination to withhold the information pursuant to Exemption 6.

Pursuant to 10 CFR 1004.8, you may challenge the determination to withhold information from the responsive document by submitting a written appeal to the Director, Office of Hearings and Appeals, HG-1, U.S. Department of Energy, 1000 Independence Avenue, SW, Washington, DC 20585-0107. The written appeal, including the envelope, must be marked "FREEDOM OF INFORMATION ACT APPEAL" and must clearly indicate that a Freedom of Information appeal is being made. The appeal must contain all the elements required by 10 CFR 1004.8 to the extent applicable. Judicial review will thereafter be available (1) in the District of Columbia; (2) in the district where you reside; (3) where you have your principal place of business; or (4) where the Department's records are located.

Thank you for your interest in the Department. If you have any additional questions, please call Teri Heinicke of my staff (202) 586-8469.

Sincerely,



Sarah J. Bonilla, Director
Office of Human Capital Management

cc: FOIA Office



U.S. Department of
Energy

Work for the Department of Energy -
where imagination and creativity begin

Department: Department Of Energy

Agency: Department Of Energy

Sub Agency: Office of Health, Safety and Security

Job Announcement Number:

DOE-08-ES-HS1-3-217A

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Overview

Director, Office of HQ Security Operations - (AMENDMENT)

Salary Range: 114,468.00 - 158,500.00 USD per year
Relocation expenses are not available for this position.

Open Period: Friday, September 05, 2008
to Tuesday, October 14, 2008

Series & Grade: ES-1811-00/00

Position Information: Full-Time Permanent

Duty Locations: 1 vacancy - Washington, DC

Who May Be Considered:

Applications will be accepted from all groups of qualified individuals.

Mailed applications must be postmarked by the closing date. Hand carried, applications are due on the closing date. We are unable to accept faxed and electronic applications at this time.

YOU ARE REQUIRED TO SUBMIT 4 STAPLED COPIES OF YOUR APPLICATION PACKAGE (INCLUDE RESUME, ECQ'S AND TECHNICAL QUALIFICATIONS).

Job Summary:

Vacancy Announcement has been extended until October 14, 2008.

Amended this announcement to add Conditions of Employment for this Vacancy

The U.S. Department of Energy is an excellent, family friendly employer and an exciting place to work. Our overarching mission is to advance the national, economic and energy security of the United States, to provide scientific and technological innovation in support of that mission; and to ensure the environmental cleanup of the national weapons complex. Winning more R&D awards than any private sector organization and twice as many as all other federal agencies combined, DOE is the Nation's top sponsor of research and

development in fields such as alternate fuel vehicles, energy efficiency, gene research, supercomputers and microelectronics.

The mission of the Office of Security Operations is to strengthen the national security by protecting personnel, facilities, property, classified information and sensitive unclassified information for DOE Headquarters facilities in the National Capital Area under normal and abnormal conditions; managing access authorization functions; ensuring that executives and dignitaries are fully protected and supporting efforts to ensure the continuity of government in all circumstances as mandated by Presidential Decision Directive.

Key Requirements:

- U.S. Citizenship
- Designated and/or Random Drug Testing required.
- Background and/or Security Investigation required.

Duties**Major Duties:**

Development and execution of protective operations to be undertaken in support of the Secretary of Energy and others designation by the Secretary, to include protection to other senior DOE Officials, visiting dignitaries and other select individuals who could be potential targets of criminal or terrorist attacks. Provides executive direction and oversight to all Headquarters Security Operations including physical protection and systems security, information security, Operations Security (OPSEC) and Technical Surveillance Countermeasures (TSCM). Directs investigation of alleged or suspected violations directed against Headquarters assets that could possibly impact the general safety, welfare of personnel; the national security or the compromise or potential compromise of classified and unclassified sensitive information. Serves DOE and the public at large by providing round-the-clock protective operations, surveillance and services that ensure the safety and security of all DOE HQ employees, contractors and visitors at DOE locations in the National Capital Area.

Qualifications and Evaluation**Qualifications:**

You must meet the technical and managerial qualification factors identified below. Failure by non-Senior Executive Service members to address each of the required Executive Core Qualifications (ECQ's) and Mandatory Technical Qualifications (MTQ's) statements will result in disqualification of your application. Your application must demonstrate that you possess these qualifications. Please provide examples that are clear, concise, and emphasize your level of responsibilities, the scope and complexity of programs managed, program accomplishments, policy initiatives undertaken, and level of contacts. All qualified candidates will be evaluated on the relevance of their experience, education, training, self-development, honors, awards, and outside activities. Career Senior Executive Service Members who apply are expected to address only the MTQ's.

POSITION STATUS/CONDITIONS OF EMPLOYMENT: This is a career position in the SES. Unless the selectee is a member of the SES with career status or has successfully completed an SES Candidate Development Program, certified by the Office of Personnel Management, his/her managerial qualifications must be approved by the OPM before appointment can be effected.

New SES members must serve a one-year probationary period. If you are selected for this position, you will be subject to the U.S. Department of Energy mandatory requirements and will be required to file a public financial disclosure report within 30 days of entry on duty.

As a condition of appointment to this position, you will be subject to pre-employment/pre-appointment testing for illegal drug use under the U.S. Department of Energy Employee Drug Plan. If you are selected you will be provided information regarding drug testing. Failure to undergo testing or positive findings resulting from the test will eliminate you from further consideration for this position. If selected for and appointed to this position you will be subject to random drug testing while employed.

CONDITIONS OF EMPLOYMENT FOR THIS VACANCY:

1. Must not have reached your 37th birthday prior to employment. (**NOTE:** This does not apply to applicants already in the GS-1811 series)
2. Must pass a pre-employment medical exam and drug test.
3. Must possess an active DOE 'Q' security clearance or be able to obtain and maintain a 'Q' security clearance (top secret equivalent).
4. Must carry and remain proficient in the judicious use of firearms.

LAUTENBERG AMENDMENT: This position authorizes the incumbent to carry a firearm. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (Title 18, U.S.C., Section 922 (g)(91).) Candidates who have been convicted of a misdemeanor crime of domestic violence are not qualified for this position. Candidates under consideration will be required to certify whether they have ever been convicted of such an offense. False or fraudulent information provided by candidates is criminally punishable by fine or imprisonment (Title 18, U.S.C., Section 1001.)

You must be a U.S. citizen to qualify for this position.

You must submit to a drug test and receive a negative drug test before you can be appointed into this position.

In order to qualify for this position, you must possess a "Q" or Top Secret security clearance.

You will be required to do some travel.

How You Will Be Evaluated:

MANDATORY TECHNICAL QUALIFICATIONS:

1. Experience in effectively directing and administering an executive protective operation in support of cabinet level executives.

2. Experience in effectively directing and administering all security operations including physical protection and systems security, information security, Operations Security (OPSEC) and Technical Surveillance Countermeasures (TSCM) for a large organization.
3. Experience in representing a departmental level organization to other Federal agencies, private industry, and/or Congress and obtaining cooperation of individuals with diverse backgrounds, disciplines and perspectives.
4. Ability to direct and supervise a staff of professional, technical and administrative personnel through effective communication, effective delegation of responsibility, and the motivation and development of employees.

EXECUTIVE CORE QUALIFICATIONS: Additional information regarding the following five executive core qualifications listed below is available on the Office of Personnel Management (OPM's) Web site at www.opm.gov/ses/index.html.

1. **LEADING CHANGE:** Ability to develop and implement an organizational vision that integrates key national program goals, priorities, and values to improve customer service and program performance while maintaining an organizational climate that encourages innovation.
2. **LEADING PEOPLE:** Ability to design and implement strategies which maximize employee potential and foster high ethical human standards in meeting the organization's vision, mission and goals.
3. **RESULTS DRIVEN:** Ability to establish measures that ensure accountability and continuous improvement and to produce results through strategic planning and the implementation and evaluation of programs and policies.
4. **BUSINESS ACUMEN:** Ability to acquire and administer human, financial, material, and information resources in a manner which instills public trust and accomplishes the Agency's mission and to use new technology to enhance decision making.
5. **BUILDING COALITIONS/COMMUNICATION:** Ability to explain, advocate, and express facts and ideas in a convincing manner, negotiates with individuals and groups internally and externally, develop a professional network with other organizations, and identify the internal and external politics that impact the work of the organization.

Benefits and Other Information

Benefits:

BENEFITS - Our benefits package offers:

Retirement/Pension Plan - You will be covered by a defined benefit, contributory Federal retirement system that provides benefits for both normal retirement (with as few as 5 years of civilian service) and for circumstances that might occur earlier, such as involuntary retirement because of disability, or benefits for survivors in cases of the death of a worker.

Thrift Savings Plan (TSP) - You may participate in a retirement savings investment plan that offers before-tax savings and tax-deferred investment earnings. Employees covered by

the Federal Employees' Retirement System may contribute up to 13 percent of salary not to exceed \$15,500 per year and may also receive agency contributions up to 5 percent of salary. Employees covered by the Civil Service Retirement System may contribute up to 8 percent of salary.

Health Benefits – Employees and family members are eligible for health benefits at reasonable rates with no required medical examinations or restrictions because of age or physical condition. You will have a wide selection of insurance plans, offering a variety of benefits, such as dental coverage, prescription discounts, and eye care services. In addition, your health benefits coverage can be carried into retirement.

Flexible Spending Account – You may choose to participate in the Flexible Spending Account (FSA) Program. This program allows you to set aside money, on a pre-tax basis, for certain kinds of out of pocket medical expenses or dependent care costs of a child or parent. The Federal FSA Program offers The Health Care Flexible Spending Account, and The Dependent Care Flexible Spending Account.

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Employee Assistance – Employees and their immediate families can take advantage of free, confidential counseling with health professionals as part of the Federal Employees Assistance Program.

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Other Information:

FEDERAL GOVERNMENT TRAVEL CARD REQUIREMENT: The Travel and Transportation Reform Act of 1998 [pub.L.105-264] and the Federal Travel Regulations [41 CFR Part 3000 et seq.] require that all Federal employees obtain and use Federal travel charge cards for all payments or expenses related to official Government travel. To be considered for this position, all applicants who are current employees of either the FMCSA or another Federal agency will be asked to certify that their Government travel card is in good standing (i.e., not suspended or cancelled) as of the date of this application and that there exist no known circumstances which would jeopardize that good standing. All applicants understand and agree that FMCSA's offer of employment under this announcement is voidable at the sole discretion of FMCSA (1) if the applicant fails to provide the required certifications, or (2) if the certification is found to be untrue, or (3) if the applicant is unable to obtain a Federal Government travel card for whatever reason.

Documentation not requested by this announcement will be removed from applications and will not be considered in the staffing process.

How to Apply

How To Apply:

- (1) Mail and/or hand deliver 4 STAPLED COPIES of your application package, including (a) a resume in any written format of your choice, (b) ECQ statements and (c) technical qualification statements to the following address: U.S. Department of Energy, HR-30, Room 4E-084, Forrestal Building, 1000 Independence Ave, SW, Washington, D.C. 20585, Attn: Gloria Jackson, HR Specialist, Announcement # DOE-08-ES-HS1-3-217A
- (2) A Standard Form 50 (SF-50) "Notification of Personnel Action" if you are a current or former Federal employee.

Contact Information:

Gloria Jackson
Phone: 202-586-8565
Fax: 202-586-0077
Email: Gloria.Jackson@hq.doe.gov

Or write:

Department Of Energy
1000 Independence Avenue
Forrestal Building 4E-084
Washington, DC 20585
US
Fax: 202-586-0077

What To Expect Next:

Once your complete application is received we will conduct an evaluation of your qualifications and determine your ranking. The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. You will be notified of the outcome.

EEO Policy Statement

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

Reasonable Accommodation Policy Statement

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

**Send Mail**

Send Mail to:
Department Of Energy
1000 Independence Avenue
Forrestal Building 4E-084
Washington, DC 20585
US
Fax: 202-586-0077

**Questions?**

For questions about this job:
Gloria Jackson
Phone: 202-586-8565
Fax: 202-586-0077
Email: Gloria.Jackson@hq.doe.gov

USAJOBS Control Number: 1307776**PRINT**

James E. Toczko

SUMMARY OF QUALIFICATIONS

I am a security and military intelligence professional with 24 years of experience, having assumed increasingly greater leadership responsibilities throughout my career in federal law enforcement and military service. Each new assignment and promotion has lead to increasing supervisory and management opportunities. I am currently an Acting Director (normally a Senior Executive Service position), having reached the grade of GS-15, and a Senior Intelligence Officer, having attained the rank of Commander in the U.S. Navy Reserve. My past assignments have included service as a Director/Special Agent in Charge with the Department of Energy and as a Branch Chief for the Multi National Force Iraq with a demonstrated record of achievement. I have consistently been recognized for my outstanding performance with multiple Superior and Meritorious Departmental awards.

I currently supervise the day-to-day protection operations for as many as 5000 personnel and with an operating budget in excess of \$25 million dollars. I have operational and supervisory experience in the development and execution of protection operations. I provide executive direction and oversight to many types of security operations including executive and physical protection, information and technical security. I have extensive experience in drafting policies and procedures to ensure successful office operations. My duties have regularly included presentations to senior U.S. and foreign government officials to include ambassadors and other cabinet level officials on a variety of security, intelligence and law enforcement matters.

I have been in public service positions as a police officer, firefighter, Federal Air Marshal, special agent and antiterrorism/force protection and intelligence officer at locations around the world. These positions have provided exposure to a wide range of cultures and ethnic diversity. As the composition of our work force and communities change, these experiences have developed my ability to leverage cultural diversity, making me uniquely qualified to strengthen the Department of Energy's position as leading federal government employer.

U.S. Department of Energy (2005 to Present)

Acting Director – Office of Headquarters Security Operations (Jul 2008 to Present)

- Development and execution of protective operations to be undertaken in support of the Secretary of Energy.
- Provides executive direction and oversight to all Headquarters Security Operations including physical protection and systems security, information security, Operations Security (OPSEC) and Technical Surveillance Countermeasures (TSCM).
- Directs investigation of alleged or suspected violations directed against Headquarters assets that could possibly impact the general safety, welfare of personnel; the national security or the compromise or potential compromise of classified and unclassified sensitive information.
- Serves the Department of Energy and the public at large by providing round-the-clock protective operations, surveillance and services that ensure the safety and security of all Department of Energy Headquarters employees, contractors and visitors in the National Capital Area.

Director - Office of Special Operations (2006-Present)

- Manages the \$4 million dollar budget and supervises a 19-person veteran special agent and administrative staff, providing executive protection for the Secretary of Energy and other senior DOE officials.
- Implements management and policy reforms after assuming management to increase efficiencies and prioritize limited resources to meet mission requirements.
- Exercises full and final authority regarding various management and program activities related to a broad range of law enforcement, criminal investigation, physical security and executive protection operations.
- Serves as the senior law enforcement officer, possessing a wide range of knowledge and experience in matters related to investigative services.
- Supervises a staff responsible for planning, organizing, administering and coordinating the full spectrum of investigative activities and other agency programs that are broad in scope and complex in nature.
- Establishes and implements specific action plans to accomplish investigative goals and objectives.
- Develops investigative procedures and techniques and provide policy guidance to subordinate supervisors.
- Established and maintains close and cooperative working relationships with agency, department management officials, other government agencies, and institutions in order to advance the programs and objectives of the agency.
- Directs, coordinates and oversees the work through subordinate supervisors (or team leaders).

Team Leader, Office of Special Operations (2005 - 2006)

- Coordinated and supervised the operational activities of five special agents. Managed the day-to-day operations of agent work requirements to ensure the office objectives were met. Special emphasis was given to the investigative, protective, and overseas assignments.

U.S. Navy Reserve (1999 – Present)

Chief – Interrogation Operations Branch; Baghdad, Iraq (Jul 2007 - Mar 2008)

- Conducted full spectrum intelligence operations to support Multi-National Force Iraq (MNF-I) to establish the conditions for Iraq to defeat terrorism, neutralize the insurgency, and attain national self-reliance.
- Provided executive leadership to implement, coordinate and oversee detainee exploitation, ensuring compliance with national laws, international treaties, Department of Defense (DOD) regulations, Central Command and MNF-I's policies and procedures throughout the Iraqi Theater of Operations.
- Acted as the executive agent for the Strategic Debriefing Center and was able to successfully increase the number of trained Iraqi interrogators by 25 percent, which is a key component of the U.S. strategy.
- Improved the quality and quantity of detainee threat assessments provided to General/Flag Officers and national level decision makers. Implemented an innovative Concept of Operation to reduce the in-theater footprint by 80% and save the U.S. government a minimum of one million dollars.
- Served as Senior liaison between Iraqi National Security Council Subcommittee for Targeting and the Deputy Chief of Staff for Intelligence of the MNF-I.

Counterintelligence Officer, Naval Criminal Investigative Service (Feb - Oct 2003)

- Provided coordination with Central Intelligence Agency, National Counterintelligence Executive, National Security Agency, Defense Intelligence Agency and Federal Bureau of Investigations for Counterterrorism (CT), Counterintelligence (CI) and Counterespionage (CE) operations.
- Served as subject matter expert on how organizations conduct counterintelligence operations/investigations to detect, exploit, neutralize or prevent espionage activities.
- Validated proposed operations by integrating internal DOD and Navy approval processes with the Director Central Intelligence Directive coordination requirements.

Additional Employment History

- Counterintelligence Specialist, GS-0132-13, Naval Criminal Investigative Service, Washington, DC, Feb 2003 to Apr 2005
- Senior Counterintelligence Specialist, General Dynamics, Oakton, VA, Nov 2002 to Nov 2003
- Federal Air Marshal, FV-1801-H, Transportation Security Administration, Chantilly, VA, Feb 2002 to Nov 2002
- Special Agent, FP-2501-4, Diplomatic Security Service, Washington, DC, Aug 1997 to Feb 2002
- Operations Intelligence Officer, U.S. Navy, Okinawa, Japan, Apr 1999 to Dec 2001
- Intelligence Research Specialist, U.S. Army, Fort Bliss, TX, Oct 1996 to Aug 1997
- Firefighter/EMT, Chesterfield County, VA, Feb 1995 to Aug 1997
- Police Officer, Chesterfield County, VA, Mar 1991 to Feb 1995
- Infantry Team Leader, U.S. Army, Fort Myer, VA, Feb 1984 to Feb 1988

AWARDS & RECOGNITION

- Secretary's Appreciation Award 2008
- Defense Meritorious Service Medal 2008
- Department of Energy Incentive Award 2007
- Department of Energy Incentive Award, 2006
- Department of Energy Incentive Award, 2005
- Naval Criminal Investigative Service Incentive Award, 2004
- Department of State Superior Honor Award, 2001
- DEA Special Achievement Award, 1997

SECURITY CLEARANCE

- TOP SECRET SCI / Q, Counterintelligence Polygraph

EDUCATION

- Diploma, National Defense Studies, Naval War College, Newport, RI, Expected 2009
- BA, Political Science, Virginia Commonwealth University, Richmond, VA, 1993

PROFESSIONAL TRAINING

- NCIS High Risk Operations Training Program, 2007
- Navy Department Head Leadership Continuum, 2006
- OPM SES Executive Core Qualifications Workshop, 2006
- DOE Derivative Classifiers Course, 2005
- Naval War College, Strategy and Policy Course, 2005
- Foreign Service Institute, Intensive China Seminar, 2004
- Army Counterintelligence Agent (nonresident), 2003
- Continuous Risk Management, 2002
- Federal Air Marshal, 2002
- Army Counter Intelligence Familiarization (nonresident), 2000
- Navy Anti-Terrorism / Force Protection Officer, 2000
- Defense Intelligence Agency Mobile Indications and Warning, 2000
- Expeditionary Warfare Intelligence, 1999
- Navy Special Security Officer, 1999
- Navy Afloat Intelligence Systems Manager, 1999
- Naval Intelligence Officer Basic, 1999
- Executive Support Contingency Operations & Readiness, 1998
- Diplomatic Security Service Special Agent, 1998
- FLETC Criminal Investigator Training Program, 1997
- Chesterfield County Fire Academy, 1995
- Army Military Intelligence Officer, 1992
- Chesterfield County Police Academy, 1991
- Army ROTC, 1990
- Army Basic Parachutist, 1989
- Army Primary Leadership Development, 1986
- Army Infantry School, 1984

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LEADING CHANGE

When I assumed responsibility for the Information Security Program, the program faced a major challenge. The Headquarters Security Survey Team within this program, was totally overwhelmed by a two plus year backlog of inspections it hadn't performed. Working with the Program Manager, I determined that a root cause of this problem was the practice of treating each program and staff office within the Department of Energy headquarters complex as a unique and separate entity requiring a separate survey.

I concluded that we could more effectively ensure the proper functioning of the Headquarters Information Security Program by treating headquarters as a single entity and by merging survey and inspection activities. Under this mode of operation, the Survey Team conducts reviews of each of the 26 topical areas included in the survey program for each of the headquarters offices over the course of the year. Individual security areas are visited as appropriate to the topics under review. I directed the coordination of the Security Survey Program with ongoing Headquarters Security Officer training, since each Headquarters program and staff office has a designated Headquarters Security Officer. The objective of this coordinated effort is to train the Headquarters Security Officers in a specific area and give them the opportunity and necessary skills to review their own areas and take corrective actions before the Survey Team arrives.

As a result, the Survey Team is now operating in more of an advisory and coaching role and is better able to work with the individual program and staff offices on protecting the Department of Energy's assets. The Survey Team is no longer viewed as an adversary. When problems are identified we are now more focused on how to solve the problem than to fix the blame. We are also in a better position to determine whether a problem is systemic at headquarters versus unique to an individual program or staff office.

The next step will be to address the results of the survey program in the content of the Annual Security Refresher Briefing that is required for all Headquarters employees with security clearances. This will complete the conversion of the survey program from an inspection program to a key part of a continuous process improvement program. Initial feedback from program offices has been positive. They appreciate the customer service mentality we have imbued in this effort.

One of the issues faced within the Special Operations Program was a sense by the Special Agents that they were in dead end jobs. Their concerns lead to a high level of job dissatisfaction and an unacceptable rate of turnover. In order to address this issue, I negotiated the establishment of four detail positions with the Department of Energy Office of Counterintelligence and the Washington Field Office of the Federal Bureau of Investigation, Joint Terrorism Task Force. These positions allow selected Special Agents to be assigned one of these offices for a period of 12 to 24 months. During this time these agents receive additional training and are able to observe how other organizations operate and conduct investigations. These details are highly sought after assignments and have helped with retention as they provide opportunities for professional growth. These details afforded me the opportunity to reward the excellent performance of a minority

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employee with tremendous investigative skills and resulted in her decision to not leave the Department. She was assigned to the Office of Counterintelligence where she has flourished and is building a great reputation for our office. She was able to use the regular hours of the detail assignment to complete her Bachelor's degree.

Another issue faced by the Special Operations Program was excessive turnover of staff, which resulted in strain on the remaining work force. Through negotiations with our Human Resource Management staff and the Office of Human Capital Management, I was able to hire some new agents to backfill the positions that had been vacated by frustrated agents who had lost hope that things would change. I managed the expectations of the new agents by telling them exactly what challenges they would face and the opportunity they would have to influence the future of the organization. By managing the applicants' expectations I was able to select individuals committed to the goals I have established for this organization provided the type of opportunity they were looking to fill. Through the hiring process I have increased the representation of minority employees in the program by five percent. More recently I was able to rehire one of the previously frustrated agents who had departed, because I kept him informed of the significant number of improvements we have made and my plans to continue to move the office in a positive direction.

LEADING PEOPLE

The Special Agents of the Special Operations Program are responsible for the protection of the Secretary of Energy. They are known to be one of the most difficult groups of employees to manage in the Department of Energy. When I was provided the opportunity to lead the Special Operations Program I had only been with the department 14 months and I was the sixth Director to hold the position in less than five years. There had been tremendous turnover in both the leadership and at the agent level. The Special Operations Program only had 18 agents assigned at its peak and there had been at least 19 agents who left the organization in the preceding five years. The agents had become so frustrated with the pace of change and lack of vision in the organization that they had taken the radical step of airing their complaints directly with the Secretary thus bypassing their intermediate chain of command.

As the Acting Director, I knew I had to defuse the pent up frustration very quickly and I had to establish credibility in a way that none of the previous directors had been able to do. I relied heavily upon my oral communication skills to convey a vision for the office that would gain their buy in and get them focused on moving the organization forward. I listened intently to everyone by providing them with numerous opportunities, in a variety of one-on-one and group sessions, to tell me what they thought the problems were and how they thought they should be resolved. In addition to meeting with the Special Agents, I met with the professional administrative staff, who had been present longer and had seen all of the different directors and agents who had cycled through the office in the previous five years.

I learned about factions in the organization that were created by the perceptions of some agents who believed their training and experience in executive protection was superior to other agents because it was from a more prestigious agency. I determined there were no clear standard operating procedures guiding the Special Operations Program on how to conduct their primary function of executive protection. There were numerous complaints filed against the organization both internally and externally, culminating in an Inspector General inquiry. No baseline training requirements had been established to become a Special Agent with the Special Operations Program. Encompassing all of these issues was a pervasive "me first" mentality on everything from who received assignments to the "choice" travel locations, who was selected to work overtime and who was able to use the government owned vehicles. I also had to overcome the fact that I had only been with Special Operations for a short period of time, had been promoted quickly and had been placed in a position of authority over others who had been there for as many as five years longer than me.

As part of my strategy, I purposely did not make any major changes to the organization, the few standard operating procedures that were in place or immediately address the factions. I wanted to build consensus for change and avoid an authoritarian style of leadership, which previously provided dismal results. I continued to establish personal rapport with each employee as I had been building when I was a peer. My intent was to approach each problem from the perspective of what was the right thing to do for the

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executive protection program here at the Department of Energy, as opposed to what might have been done at a more “prestigious” agency. Slowly, step by careful step, I was able to build a coalition of Special Agents who were willing to help create standard operating procedures. I went on to establish the baseline requirements for being an agent assigned to Special Operations. I reduced the agent turnover rate by 75% in the last two years.

Finally, we have practically eradicated the “me first” mentality by creating fair and transparent guidelines that have addressed how overtime is allocated, travel assignments are made and government owned vehicles are used. While we still have many more issues to address as we continue to professionalize the executive protection program, it is much easier to craft innovations with all of us working together with the same vision.

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RESULTS DRIVEN

My training and career experiences have led me to have a focus on delivering results. As the Acting Director for the Office of Headquarters Security Operations, I am responsible for ensuring the smooth operation of the Department of Energy's Headquarters security and emergency operations activities. I was selected to lead this organization in an effort to address a number of significant issues that came to light as a result of an Office of Independent Oversight inspection. The inspection identified in excess of 40 issues related to security procedures, the conduct of information security surveys and the level of knowledge for key security personnel. While none of the individual issues were critical vulnerabilities in and of themselves, the fact that so many issues existed indicated a systemic problem that needed to be addressed immediately. The normal procedures to address the problems require corrective actions to be completed in six months.

Understanding why I was brought into the situation and the importance of addressing the problems, I developed a prioritized list of issues broken down by each program. I met with each program manager to prioritize the corrective actions within their program. I continued to meet with the entire team on a weekly basis to ensure progress was being made on each and every issue. I supplied our corrective action plans to upper management prior to even receiving the formal report identifying issues from the inspection organization. I empowered the program managers to reorganize their offices to better address the problems now and in the future. I clearly explained my expectations and those of upper management to the entire team. If resources were required from outside sources I located and obtained the resources or attained the support from senior management when needed. Everyone was informed up and down the management chain of our achievements and our problems in solving the inspection issues. At the follow-up review by the inspection office just three months later we only had three corrective actions that remained open, due to solutions requiring construction. My team and I have achieved a correction rate of 93% in half of the normal allotted time. As a preventive measure to ensure we don't run into similar problems in the future, I have developed appropriate metrics to detect trends and more efficiently utilize the taxpayer's money to educate the headquarters complex about potential security issues. I have been rewarded by being selected to lead the Office of Headquarters Security Operations on a permanent basis.

In March 2008, I returned from Iraq where I was mobilized as a Reserve Naval Intelligence Officer. I was assigned as the Chief of Interrogation Operations, Counterintelligence Directorate of the Multi-National Force Iraq. One of my responsibilities was to manage a division of contract intelligence analysts, who conducted intelligence assessments on every detainee recommended for release from coalition detention. General Petraeus (Commander, Multi-National Force Iraq) and Major General Stone (Commander, Detainee Operations) considered the large number of detainees being held by coalition forces to be a strategic issue that had to be dealt with effectively to increase the likelihood of success for coalition forces. The problem was the number of detainees being recommended for release weekly was quite substantial and my analysts had fallen at least two weeks behind in their case load. In addition, the pace of

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recommended releases was expected to increase significantly. I had to develop a solution that increased the production of the analysts without sacrificing the quality. Another problem was the analysts had to conduct a comprehensive review of all the available intelligence in order to advise the generals if we should object to the release of a particular detainee. This issue was further complicated by the classification level of the intelligence, the number of analysts available to perform the tasks, and the ultimate concern of not objecting to the release of a potentially "bad guy," which could result in someone being killed.

I approached the problem from two phases. First, I had to ensure all the resources I had been allocated to conduct the analysis were being properly utilized. I did this by directing the Division Officer in charge of the analyst division to conduct a process review. I wanted him to know what occurs at every step in the process from beginning to end. He learned this by actually conducting analysis of detainees. I had him develop a standard operating procedure and flow chart the process including time expended on each step. I was able to determine that we had some database, software and personnel issues. I started the process (3 months long) to develop new software that would fix the database issues. I negotiated to obtain licenses for every analyst to have software that reduced their average analysis time by 25%. Once I ensured that all of the current resources were being properly utilized I moved into phase two to address the personnel.

In phase two, I moved personnel from other tasks into analysis. I educated my superiors, to include the general in charge of all intelligence in Iraq, on the process by using the charts and information we had developed in phase one. I even arranged for the general to attend a hearing in person to observe the actual process in operation. I explained the need for more analysts in the analysis division. I proposed the implementation of a "reach back" plan using the latest technology to mirror the support of the Iraq analysis process in the United States. The general agreed to provide me with a 66% increase in analysts. When I departed Iraq we had no backlog under the increased work load. I was awarded the Defense Meritorious Service Medal for my work in Iraq.

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BUSINESS ACUMEN

As a Reserve Naval Intelligence Officer, I was recently mobilized and was assigned as the Chief of Interrogation Operations, Counterintelligence Directorate of the Multi-National Force Iraq. One of my responsibilities, as the Chief, was to manage a division of 25 contract analysts that cost the government in excess of \$200,000 per year per person. They conducted intelligence assessments on every detainee recommended for release from detention. The problem was the number of detainees being recommended for release weekly was quite substantial and the cost to maintain pace with the number of recommended releases was going to be even more significant. General Petraeus (Commander, Multi-National Force Iraq) and Major General Stone (Commander, Detainee Operations) considered the large number of detainees being held by coalition forces to be a strategic issue that had to be dealt with effectively to increase the likelihood of success for coalition forces. My responsibility was to develop a cost effective and comprehensive process for reviewing all the available intelligence in order to advise the generals if we objected to the release of a particular detainee. This issue was further complicated by the classification level of the intelligence, the number of analysts available to perform the tasks and the ultimate concern that if we were wrong by not objecting to the release of a potentially "bad guy," which could result in someone being killed.

I developed a three pronged approach to resolve the problem. First, I worked closely with the attorneys at Detainee Operations to make sure I understood the details of the process used to determine if a detainee should be released or not. For instance, I learned that we were not the only organization responsible for providing input to the generals. The combat units, who controlled the battle space where the detainees were captured, would review their records and provide objections as necessary. Second, we had to resolve the issue of whether or not we had access to all the available intelligence on a detainee. This was a significant challenge due to the fact that often the capturing units had already redeployed back to the United States by the time the detainees were recommended for release and there was no one specific database to store all detainee data. We overcame this obstacle by investing considerable resources to move smaller, locally stored data to larger readily accessible databases ensuring we had access to 99% of all intelligence. Finally, I had the problem of determining how many detainees we could assess on a weekly basis, without sacrificing quality (making a mistake). After carefully considering all the options, I proposed the implementation of a "reach back" plan using the latest technology to develop databases stored locally in Iraq and mirrored in the United States. Having a current database in the United States, where we could share the work load with intelligence units opened up a variety of personnel solutions. It now provided the option to use stateside military members or contractors that were less than half the cost of having them in Iraq. The "reach back" proposal reduced the number of intelligence analysts required in Iraq to perform this function by 80%. It also will conservatively save the United States tax payer \$1,000,000 per year. I was awarded the Defense Meritorious Service Medal for my work in Iraq.

BUILDING COALITIONS/COMMUNICATION

I worked directly with Department of Energy employees of the Senior Executive Service charged with managing the Department's health, safety and security programs. I am a principal participant in a bi-weekly meeting with the Secretary of Energy and my immediate supervisor wherein I discuss various aspects of the Special Operations Program. These meetings have provided an essential communications forum between the Secretary and those of us charged with his personal protection. They have served as an effective mechanism to quickly identify and correct any potential problem areas. I have been a principal participant in similar meetings with the Secretary's Chief of Staff and the Deputy Secretary. The result has been a more effective and efficient communications flow between the Secretary's staff and my office, the Special Operations Program.

As the Acting Director of the Office of Headquarter Security Operations, I regularly meet with the three program managers I supervise. These meetings serve as a critical and useful conduit through which information can be both gleaned and disseminated. Additionally, I have held all hands meetings that enable me to hear first-hand the issues that impact my staff members. I speak with the members of our Protective Force while attending their roll call in order to determine what issues concern them. I routinely walk the security posts at Headquarters to get further acquainted with protective force members responsible for the physical protection of the complex. I occasionally accompany the Secretary to spend some time with the executive protection detail while they are conducting operations. These daily interactions at the individual employee level enable me to gather real-time, unfettered information from our employees.

I participate as the Department's representative to the interagency Protective Services Working Group. This group, established and chaired by Department of Energy, provides a forum through which cabinet level agencies can exchange information and ideas on their responsibilities involving the protection of senior agency officials. I have built consensus for the common standards to be utilized in the Protective Service Operations Training Program. The program is now the standard amongst small protection details.

I have successfully communicated with senior officials in various staff offices to include the Office of Management, the Office of Counterintelligence and the Office of Security and Emergency Operations to achieve common security goals. I have built coalitions with diverse groups by actively engaging other agencies during interagency table top security exercises such as the Vital Eagle series. I also have worked closely with internal organizations to amiably resolve contentious issues following security incidents.

I have negotiated Memorandum of Agreements with the Federal Law Enforcement Training Center of the Department of Homeland Security for the Department of Energy to become a partner organization. Subsequently, as partner organization I have either personally represented or directed the Department of Energy in negotiations to develop new training courses. I was the principal participant for the Department of Energy in negotiations with the Federal Bureau of Investigation Joint Terrorism Task Force to allow Special Operations Special Agents to join the Washington Field Office's Joint Terrorism

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Task Force. I am currently negotiating another Memorandum of Agreement with the Department of Homeland Security's Federal Protective Service to allow Special Agents from the Department of Energy to investigate criminal matters that occur at Department of Energy facilities. My contribution in negotiations with each of these agencies has resulted in career enhancing opportunities for my employees as well as the ability for my organization to provide better customer service to those who rely on us.

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1. Experience in effectively directing and administering an executive protective operation in support of cabinet level executives.

I have extensive experience in conducting executive protection operations for cabinet level officials. I was a Special Agent for the Diplomatic Security Service where I protected the Secretary of State. I am currently the Director for the Special Operations Program where I administer a staff of twenty who are responsible for planning, organizing and coordinating the full spectrum of executive protection operations for the Secretary of Energy.

As a Diplomatic Security Service Special Agent I directed teams of agents who had the responsibility to make all the security preparations for the Secretary of State's visits to foreign and domestic locations. I assessed threat, risks and vulnerabilities and developed plans to mitigate these risks. I planned and coordinated the activities of the team in accordance with these plans. I would set and adjust the short-term priorities almost on a daily basis to meet the workload and schedule requirements. I assigned the work to be accomplished in accordance with the priorities, the requirements and difficulty of each of the assignments and based on each agent's capabilities. I defined, planned, organized and assigned budget resources to accomplish program objectives. I was delegated full authority to direct personnel, as deemed appropriate to successfully accomplish missions. I conducted evaluations of the effectiveness and adequacy of assigned programs and operations. I established and maintained liaison and coordination with senior levels of the Diplomatic Security Service management. I served as liaison with officials throughout the Government and private sector to include representatives of Federal, State, and local law enforcement agencies, administrators of related programs and professional organizations. I ensured administrative, operational and training requirements were met.

I was named to lead the Advance for the President and Secretary of State's visit to the Gaza Strip. Advancing for Presidential visits is normally reserved for senior agents. Many agents on the Secretary's protective detail have never been given the responsibility of leading an Advance. I reviewed all security plans developed by my team for each site in the Gaza Strip. I had to overcome language barriers and balance the requirements of the U.S. Secret Service and the White House Advance Teams who each drew a significant amount of resources from the embassy. I coordinated between the Palestinian Authority, Israeli law enforcement agencies, U.S. Secret Service, White House and State Department advance teams. Ultimately I was able to develop and elicit cooperation between all entities to provide acceptable emergency reaction plans for each site the Secretary of State visited.

As the Director for the Special Operations Program for the Department Of Energy, I have directed the executive protection operations for over 120 visits made by the Secretary of Energy to a variety of foreign and domestic locations. These visits involved executive protection operations that ranged from low risk locations like family vacation areas in the United States to high risk operations in areas like Baghdad, Iraq and Islamabad, Pakistan.

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I was personally involved in every aspect of the planning and execution for the trips to Pakistan and Iraq, which were limited to only a few key personnel inside of the Department Of Energy, State Department and the Embassies prior to the Secretary's arrival in country. I traveled to both countries to support these executive protection operations and to ensure that the Secretary was afforded the highest level of security possible.

I have established and implemented specific action plans to accomplish executive protection goals and objectives. I have developed and maintain close and cooperative working relationships with the Department's senior management, other governmental agencies and businesses with related executive protection interests. In order to advance the executive protection program and the objectives of the Department Of Energy, I have improved the executive protection procedures, techniques and provided policy guidance to subordinate supervisors. I have been building an executive protection program for the Department Of Energy which has resulted in a reputation for being effective in the use of technology and efficient with the use of resources. Under my direction, the Special Operations Program has partnered with the interagency Protective Service Working Group, Federal Law Enforcement Training Center, International Chiefs of Police Policy Center and the Federal Bureau of Investigations Joint Terrorism Task Force in order to continue to improve our executive protection program to assure it becomes a "best in class" program.

2. Experience in effectively directing and administering all security operations including physical protection and systems security, information security, Operations Security (OPSEC) and Technical Surveillance Countermeasures (TSCM) for a large organization.

As the Acting Director for the Office of Headquarters Security Operations I direct and administer all security operations for the Headquarters facilities of the Department Of Energy. I lead of a team of more than 300 security professionals who are dedicated to the mitigation of physical, informational, operational and technical security threats. My team and I are responsible for the security and safety of over 5000 employees in the Washington, DC area. I administer and manage the Physical Protection, Information Security and Technical Security Programs for the Headquarters of the Department Of Energy.

The Information Security Program that I lead has senior security authorities in the Information Security topical area, requiring expert knowledge of Department Of Energy, national-level and program specific security requirements. The Information Security Program protects classified matter (both National Security Information and Restricted Data) and sensitive unclassified information (e.g., Naval Nuclear Propulsion Information; Official Use Only; Privacy Act; Proprietary Information; and Unclassified Controlled Nuclear Information) from unauthorized disclosure, which might adversely impact national security. I have reinvigorated our inspection and site survey programs in order to provide adequate risk analysis/threat assessments to identify structural, procedural and

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personnel practices contributing to vulnerabilities. Recognizing the impact of technological advancements, I have worked with subject matter experts to shift the focus of the Information Security Program from checking document markings and accountability records to ensuring proper computer security and access control procedures are followed. Under my leadership, the Operations Security Program at Department Of Energy Headquarters has been redefined to evolve into a more relevant and focused aspect of the Information Security Program.

The Physical Protection Program is responsible for access control to all headquarters facilities in the Washington Metropolitan Area. It is designed to safeguard employees and other personnel, protect facilities, materials and information; and to safeguard against theft, espionage, sabotage or terrorist activity. I ensure the program performs a full range of physical security operations, identifying force protection and physical/procedural needs. I review directives, orders, manuals and national standards to develop, prepare, implement, and maintain procedures/technical methods to enhance physical protection. I ensure standard operating procedures are prepared and published in the Headquarters Facilities Master Security Plan. I have overall management responsibility for the conduct of inspections and site surveys and perform risk, threat and vulnerability assessments to identify areas needing improvement. I make recommendations to senior Department Of Energy leadership on ways to enhance security for the people, property and assets of the department. The Physical Protection Program assists in implementing sound security measures including providing technical guidance for facility modification and renovation activities. I manage the budget for a 21 million dollar per year armed protective force contract. Together with my senior staff for the Physical Protection Program, I serve on the Incident Command Team responsible for implementing Emergency Procedures.

The Technical Security Program, which I manage, is building a “best in class” reputation throughout the national Technical Surveillance Countermeasures community. I have ensured the Technical Security Program has the equipment, training and experience to conduct technical security assessments and make recommendations on security upgrades to deter terrorism and technical espionage. I ensure they schedule and perform Technical Surveillance Countermeasures surveys, inspections, monitor radio frequency signals and perform other related activities in accordance with Department Of Energy Orders, Procedural Manuals, Intelligence Community Guidelines, Federal Training Facility procedures and federal/state law. We provide pre-construction advice and assistance on numerous sensitive/classified facilities/projects/issues for Department Of Energy facilities. I have the program consistently analyze all voice and data communications schemes, systems, circuits, and equipment for susceptibility to interception and compromise. The program conducts initial analyses and evaluations of any suspect surveillance devices discovered, and coordinates with Department Of Energy counterintelligence and senior management as appropriate. I ensure the Technical Security Program remains current on new methods of clandestine technical surveillance and that they develop and apply methods to detect or prevent their application against Department Of Energy facilities.

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Prior to being employed with the Department Of Energy I was the Antiterrorism/Force Protection Program Manager for the Commander, Task Force 76 in Japan with the U. S. Navy. I managed the Force Protection for seven ships, three land based units and the Headquarters staff totaling approximately 1500 sailors. I was able to successfully navigate the force protection challenges following the USS Cole incident and the terrorist attacks of September 11, 2001. I worked closely with the staff of the Commander, Seventh Fleet and our force protection officers to translate and implement the rapid policy changes into functional, unit-level actions. I personally approved and monitored over 100 unit force protection plans for port visits covering 15 nations as well as over 150 force protection plans for individuals traveling the Pacific theater. I designed and executed the first complex, realistic, multi-unit force protection exercise with live opposing forces in Sasebo, Japan providing invaluable lessons learned for the entire force just weeks before September 11 attacks.

3. Experience in representing a departmental level organization to other Federal agencies, private industry, and/or Congress and obtaining cooperation of individuals with diverse backgrounds, disciplines and perspectives.

I have extensive experience in representing the departments I have worked for over the last 24 years of my government service career. As the Director of the Special Operations over the last few years I have represented the Department Of Energy on a variety of issues. I have negotiated a Memorandum of Agreement with the Federal Law Enforcement Training Center of the Department of Homeland Security for the Department Of Energy to become a partner organization. Subsequently, as partner organization I have either personally represented or directed a subordinate to represent the Department Of Energy in negotiations to develop new training courses. I represented the Department Of Energy in negotiations with the Federal Bureau of Investigations' Joint Terrorism Task Force to allow Special Operations Special Agents to participate on the Washington Field Office's Joint Terrorism Task Force. I am currently negotiating a Memorandum of Agreement to allow Special Agents from the Department Of Energy to investigate criminal matters that occur at Department Of Energy facilities with the Federal Protective Service of the Department of Homeland Security. Additionally, I represent the Department Of Energy at the Protective Service Working Group, which is an interdepartmental working group addressing issues of common interest related to executive protection.

Recently, I had the opportunity to serve my country in Iraq as the Chief, Interrogation Operations for the Multi-National Force Iraq. As one of my responsibilities I represented the Multi-National Force Iraq in national level meetings with Iraqi governmental officials. This involved negotiating for the participation of certain Iraqi intelligence and law enforcement organizations in critical coalition operations, while attempting to exclude other Iraqi organizations deemed to be a security concern. In Iraqi culture it is very difficult to negotiate these types of issues in light of the ethnic, cultural and religious differences. My negotiations were successful after I developed a more complete understanding of the underlying issues. I was able to obtain the desired support by

James E. Toczko

Director, Office of HQ Security Operations
Vacancy Number: DOE-08-ES-HS1-3-217A

understanding the Iraqi culture and meeting some of their need to represent themselves well to their national leaders.

During my tenure with the Naval Criminal Investigative Service, assigned to both the Counterintelligence and Counterterrorism Directorates, I coordinated a broad range of multiple interrelated investigative and operational activities. I served as a Desk Officer responsible for managing complex and large-scale investigations and operations. They involved the long-term collection, evaluation, dissemination and maintenance of intelligence related to the support of efforts aimed at detecting, deterring and disrupting the collection of intelligence against Department of Navy personnel and assets worldwide. I was often time the only Naval Criminal Investigative Service representative to coordinate my operations/investigations with the Federal Bureau of Investigation, Central Intelligence Agency, National Counterintelligence Executive, Counterintelligence Field Activity, National Security Agency, Defense Intelligence Agency and other intelligence related organizations. I would often times have to make the case for our operations/investigations to obtain their approval so we could move forward. There were always issues of jurisdiction, notoriety, legal concerns and procedural issues that had to be negotiated before the next logical step could be taken. I was very successful in negotiating for our cases and only failed to get approval one time due to the adoption of our case by the Federal Bureau of Investigation.

As a naval officer on active duty in Japan I was always engaging the Japanese and other partner countries. I specifically represented the Commander, Task Force 76 at negotiations with the Japanese Self Defense Forces and private Japanese companies on the construction of a five million dollar headquarters building project. At Cobra Gold, an international armed forces exercise, I worked very closely with my counterparts from the Thailand Navy on major improvements in our interoperability. As a participant in exercise Ulchi Focus Lens, I worked very closely with our South Korean Navy counterparts to develop plans for the defense of South Korea.

While assigned to the Secretary of State's Protective Detail, I served as a Lead Advance Agent and represented the State Department in a number of negotiations. I successfully negotiated security issues with the United States Secret Service, national and local law enforcement agencies of many different countries as well as the hotels where the Secretary of State stayed. I have represented the State Department to colleagues of the Federal Bureau of Investigation, Secret Service, Army Criminal Investigative Division, Department of Agriculture, Marshals Service, Central Intelligence Agency, Capitol Police, Air Force Security Police and many state/local law enforcement agencies ensuring coordination and adequate support. I have demonstrated "a superior ability" to lead others and manage diverse workforces that included foreign nationals in the employ of the U. S. Government or assisting the U. S. Government.

James E. Toczko

Director, Office of HQ Security Operations
Vacancy Number: DOE-08-ES-HS1-3-217A

4. Ability to direct and supervise a staff of professional, technical and administrative personnel through effective communication, effective delegation of responsibility, and the motivation and development of employees.

My ability to lead a staff possessing diverse characteristics effectively is based on my 24 years of education, training and professional experience. For me to effectively communicate, delegate, motivate and develop employees, I must first gain their commitment and participation by modeling the actions necessary to accomplish the direction. The challenge is clearly a leadership issue and as a leader I must have character and competence if I expect to achieve excellence. I believe leadership starts at the top, with the character of the leader, with my character. In order to lead others, I must first make sure my own house is in order. I must not only display leadership characteristics, I must live them. I believe I have demonstrated a character that is best described through the attributes of loyalty, commitment to duty, respect for myself and others, selfless service, honor, integrity and personal courage. I am a leader that can be relied upon to accomplish the mission without compromising my character or leaving a trail of disgruntled employees.

As a leader I must maintain an expert level of knowledge about leadership principles and styles to be competent. I believe this knowledge falls in to four categories. First, I must have interpersonal skills, understanding of who is on my staff and how to encourage them to achieve desired results. Second, I must have conceptual skills, the ability to comprehend and apply the laws, directives, policies and procedures required. Third, I must have the technical skills, including how to apply our technology to compensate for the ever present shortage of employees. Finally, I must have the tactical skills, the ability to make the right decisions concerning employment of the team in an emergency incident. Tactical skills include the mastery of applying the right people, equipment and methodology appropriate to the type of incident being faced.

An essential aspect of mission accomplishment is giving the staff a purpose. A purpose gives the team "the reason" to do things. This does not mean that every decision has to be explained to the satisfaction of the team. It does mean I must earn their trust: They must know from experience that I care about them and would not ask them to do something—particularly something dangerous—unless there was a good reason and unless the task was essential to mission accomplishment.

When providing direction, I communicate what assignments need to be accomplished. I prioritize the tasks, assign responsibility for completing them (delegating authority when necessary) and make sure the team understands the standards. In short, I figure out how to get the work done right with the available people, time and resources; then communicate that information to the team. Leadership theory indicates that people want direction. They want to be given challenging tasks, training in how to accomplish them and the resources necessary to do them well. Then they want to be left alone to do the job. I know that is how I prefer to operate. To motivate them I afford them the opportunities to take on new challenges with minimal direction. I spend much of my

James E. Toczko

Director, Office of HQ Security Operations
Vacancy Number: DOE-08-ES-HS1-3-217A

time getting to know my key leaders and team members and their capabilities, so I always know the level of difficulty and the number of challenges they can handle. I provide them as much responsibility as they can sustain; then I let them do the work without micro managing them. When they succeed, I try to always praise them in public, in front of their peers, subordinates and our senior leaders. When they fall short, I give them credit for what they have done and coach or counsel them on how to do better next time.

I set the standard from the front. Part of setting a good example is for me to support Department Of Energy management decisions and ensure my team supports them as well. If I am not in agreement with management I will choose an appropriate time and place—usually in private—to explain my concerns to management fully and clearly. I understand that, at some point, the discussion will be over and I must execute management's decision, whatever it is. I also understand that I may not always have the opportunity to see the bigger picture and the effects of corporate decisions. After management has listened to my perspective on the issue and made a decision, I will support that decision as if it were my own.

Finally, I believe I have the leadership attributes and experience required for me to continue as the Director of the Office of Headquarters Security Operations. I have demonstrated the character, competence and ability to lead and supervise a staff of professional, technical and administrative personnel to achieve excellence. I do what is necessary to meet key objectives, support my staff, provide purpose, direction and motivation, while accomplishing the mission to improve the security of the Department of Energy.



Department of Energy
Washington, DC 20585

May 26, 2009

Ms. Monica Jones
INPUT
11720 Plaza America Drive, 12th Floor
Reston, VA 20190

Re: FOIA-2009-000366

Dear Ms. Jones:

This is in further response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. You asked for the contract awarded to Battelle Memorial Institute under the Pacific Northwest National Laboratory requirement including all related attachments and modifications.

Any documents responsive to your request that may exist at the Department are under the jurisdiction of the Pacific Northwest Site Office (PNSO). For this reason, I have transferred your request to that office for appropriate action. Upon completion of the search and the review of any documents located, the PNSO will provide a response to you.

In your letter, you agreed to pay up to \$100.00 for fees associated with the processing of the request. The PNSO will inform you about any fees incurred in the processing of the request.

If you have any questions about the processing of your request by the PNSO, you may contact Mr. Michael Talbot, FOIA Officer, PNSO, PO Box 350, Mail Stop K9-42, Richland, WA 99352. He can be reached on (509) 372-4365.

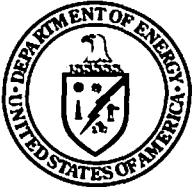
I appreciate the opportunity to assist you with this matter. If you have any questions about this correspondence, you may contact Ms. Washington of my staff on (202) 586-6039.

Sincerely,

Alexander C. Morris
FOIA Officer
Office of Information Resources



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Department of Energy
Washington, DC 20585

May 27, 2009

Ms. Lynn D. Sherman
1ET
4 Ridgewood Circle
Perrysburg, Ohio 43551

Re: FOIA-2009-000367

Dear Ms. Sherman:

This is in further response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. You asked for information that pertains to contract # SOL DE-RP26-04NT42185. You specifically asked for the contract, the cost, and any correspondence that pertains to the contract.

Any documents that may exist at the Department that are responsive to the request are under the jurisdiction of the National Energy Technology Laboratory (NETL). For this reason, the request has been sent to the FOIA Officer at the NETL for action and to provide you a response.

If you have any questions about the processing of the request by the NETL, you may contact Ms. Ann Dunlap, National Energy Technology Laboratory, Morgantown/Pittsburgh, 3610 Collins Ferry Road, Morgantown, WV 26507. She also can be reached at (304) 258-1301.

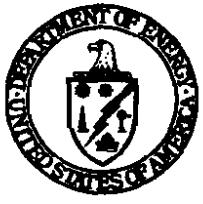
I appreciate the opportunity to assist you with this matter. If you have any questions about this correspondence, please contact Ms. Sheila Jeter of my staff at (202) 586-5061.

Sincerely,

Alexander C. Morris
FOIA Officer
Office of Information Resources



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Department of Energy

Washington, DC 20585

FJUL 09 2009

Mr. David Lewis
Vanderbilt University

RE: FOIA Request No. FOIA2009-000369

Dear Mr. Lewis:

This is in response to the requests for resumes for all Schedule C and Non-Career SES appointees from January 20, 2001 to May 4, 2009 that you made to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. A search was conducted in the Office of the Chief Human Capital Officers as this is the office considered to be the office most likely to contain documents responsive to your request.

The Office of the Chief Human Capital Officers has located the enclosed documents and is releasing the documents with partial redactions under the authority of Exemption 6 of the Freedom of Information Act, 5 U.S.C. sections 552(b)(6). See also 10 C.F.R. sections 1004 (b)(6), the Department's regulations implementing FOIA.

Response:

Enclosure #1 includes a list of all Schedule C and Non-Career SES appointments from January 20, 2001 to May 4, 2009. This list includes a notation identifying those resumes not included in Enclosure #2.

Enclosure #2 includes copies of Schedule C and Non-Career SES appointee's resumes from January 20, 2001 to May 4, 2009. The resumes not included in the package are not available through this office as all related personnel documentation for these individuals has been transferred to the National Personnel Record Center. The following personal information is being withheld; home address, home telephone number, mobile telephone numbers, e-mail addresses, social security numbers, date of birth, and security clearances. This information is withheld pursuant to Exemption 6.

The information withheld in part pursuant to Exemption 6, codified at 5 U.S.C. § 552(b)(6), contain protected personal privacy information about the selectees mentioned above. The public's interest in having such information is low, as it reveals nothing of importance about the business of the government. In contrast, the interest of each of the selectees in not having his or



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her personal contact information generally known is high. After weighing these competing interests, DOE considered whether in its discretion the information should otherwise be released. DOE has determined that the information should be withheld.

Pursuant to 10 CFR 1004.7(b)(2), I am the individual responsible for the determination to withhold the information pursuant to Exemption 6.

Pursuant to 10 CFR 1004.8, the denial of a FOIA request may be appealed, in writing, within 30 days after receipt of a letter denying any portion of the request, to the Director, Office of Hearings and Appeals, HG-1, U.S. Department of Energy, 1000 Independence Avenue, SW, Washington, DC 20585-0107. The written appeal, including the envelope, must be marked "FREEDOM OF INFORMATION ACT APPEAL" and must clearly indicate that a Freedom of Information appeal is being made. The appeal must contain all the elements required by 10 CFR 1004.8 to the extent applicable. Judicial review will thereafter be available (1) in the District of Columbia; (2) in the district where you reside; (3) where you have your principal place of business; or (4) where the Department's records are located.

Thank you for your interest in the Department. If you have any additional questions, please call Teri Heinicke of my staff (202) 586-8469.

Sincerely,



Sarah J. Bonilla, Director
Office of Human Capital Management

cc: FOIA Office

schcnocarses

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	ABDEL-MALIK,ANDREW M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	AGUILAR,ALFONSO G	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	ALAFOGINIS,GEORGE A	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	ALVARADO,MICHELLE NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	ANFUSO,KATELYN G	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	ANGULO,VERONICA A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	ASHBEE,BLAKE M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	ATWATER,ASHLEY P	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	AUDI,RACHEL S	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	AUSTIN,ALYSON P	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	AUSTIN,ELIZABETH PAGE	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	AVILA,LISA J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	DEPUTY ADMINISTRATOR FOR DEFENSE NUCLEAR NONPROLIFERATION (NNSA)	AZADIAN,CHARITY M	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF THE SECRETARY OF ENERGY	BANERJEE,SHOUVIK NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	BARKSDALE,ROBERT G	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	BARNETT,MEGAN H	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	BARQ,VICTORIA L	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	BARR,NATHANIEL D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	BARTLETT,DIRK A	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	BARTON,BRADLEY L	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	BATES III,DAVID Q	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	BAUMGARDNER,HEALY E	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	BEARSON,DARREN W	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF PUBLIC AFFAIRS	BECK,ANDREW C	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	BEDNARZ,DAMIAN M	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR NUCLEAR ENERGY	BEEM,THERESA M	GS	SCHEDULE C (EXCEPTED SERVICE)

schconcurses

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF ELECTRIC TRANSMISSION AND DISTRIBUTION	BEITLER,RACHAEL J	GS	SCHEDULE C (EXCEPTED SERVICE)
	GENERAL COUNSEL	BELMAR,WARREN NMN	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	BERKOWITZ,ANNA E	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	BERNIER,GEORGE M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	BESERRA,FRANK J	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	BOND,DENNIS D	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ELECTRICITY DELIVERY AND ENERGY RELIABILITY	BOYER,MATTHEW W	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT	BOYLES III,WAYNE R.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	BRADY,ERIN N	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	BRAIRTON,MICHAEL A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	NATIONAL NUCLEAR SECURITY ADMINISTRATION	BROEHM,JOHN C	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	BROWN,KRISTIN C	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF NUCLEAR ENERGY, SCIENCE AND TECHNOLOGY	BROWN,LARRY W	GS	SCHEDULE C (EXCEPTED SERVICE)

schcnocarses

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	BRUCE,GEORGE M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	BURGESON,ERIC R	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF SECURITY	BURNS,PATRICK A	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENT, SAFETY AND HEALTH	BURRIDGE,DEAN J.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	BUTTERFIELD,NICHOLAS W	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	CAMPBELL,DAVID A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	CAMPIONE,CHRISTOPHER J	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	CARNES,BRUCE M	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	CARR,JR. BOBBY G.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT AND ADMINISTRATION	CASH,EDWARD J.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	CHIANG,AMY Y	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	CHIMENTI,AMINA DELORENZO	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	CHITWOOD,ANNE R.	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	CILIBERTI,ERIC J	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	CIRIELLO,DEIDRA L	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	CISNEROS,ADRIENNE L	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	COBB,ALAN J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR FOSSIL ENERGY	COFFIN,PETER ROBERTS	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	COHN,ADAM R	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	COLAHAN,KATHRYN R	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	CONNER,BENJAMIN C	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	CONNORS,NICHOLAS L.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	CONOVER,DAVID W	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	COOK,JOHN P	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	COOPER,RORY S	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	COWDEN,CHRISTINE R.	GS	SCHEDULE C (EXCEPTED SERVICE)

schnoncarse

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	CUEVAS,STEVEN J	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	CURRAN,KEVIN H	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	CUTLER,AARON P	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	DANDY,MAJIDA M.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	DAVIS,JOSEPH H	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	DAVIS,MICHAEL J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	DEMAGISTRIS,AMY B	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	DEVITO,VINCENT	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	DIAMOND,MARY C.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	DICKERSON,PAUL H	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	DICKOW,JOANNE M.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	DISCH II,ELLIS V.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	DOBRIANSKY,LARISA E	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

schchoncarse

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF MANAGEMENT	DOMENECH,EMILY H	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	DORR,ANDREW T.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	DRAGER,KJERSTEN S	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	DREDD,TRAVIS D	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	DROGIN,LESLIE J	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	DUNNE,DIANNA L	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	DYKES,MICHAEL M	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF CHIEF FINANCIAL OFFICER	EDWARDS,CHRISTINA J	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	EDWARDS,TIFFANY M	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	EINERTSON,JASON D	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	EINERTSON,JASON D.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	ENSENAT,CATHERINE FARISH	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	EPIFANI,LISA E	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	EULE,STEPHEN D	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	FAULKNER,DOUGLAS L	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	FEE,ROBERT I	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	FELNER,CRAIG	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	FELTS,JONATHAN D	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	FINDLAY,AMY S	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	FLANDERS,DOUGLAS L	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF MANAGEMENT AND ADMINISTRATION	FLANNERY,JULIAN M	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	FLESHMAN,JUSTIN R	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	FRANCISCO,DOUGLAS L	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	FRANKLIN,CHARLES ANSON	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	FRASER,KRISTEN G	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	FREDRIKSEN,KATHERINE A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF MANAGEMENT	GAGE,PETER T	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	GALLEGOS,SKY M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	GELSTHORPE,JOHN DARREL	GS	SCHEDULE C (EXCEPTED SERVICE)
X	BONNEVILLE POWER ADMINISTRATION	GENDRON,MARK O	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	GETTO,BENJAMIN SCOTT	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY ADVISORY BOARD	GIORDANO,JOHN NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	GENERAL COUNSEL	GLADNEY,KATHRYN E	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	GLOTFELTY,JAMES W	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	GORDON,ANNE R	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR FOSSIL ENERGY	GRANEY,KEVIN B	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT	GREENE,WILLIAM P	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR NUCLEAR ENERGY	GUITH,CHRISTOPHER J	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	HADDAD,ZEAD	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF MANAGEMENT	HAMPTON,DEVIN C	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	HANSON,JODI L	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	HARDING,ANDREW C	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	HARDING,TODD K	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	HARMON,HARVEY L	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF NUCLEAR ENERGY, SCIENCE AND TECHNOLOGY	HARPER,RICHARD S	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ELECTRICITY DELIVERY AND ENERGY RELIABILITY	HARRIS,SKILA S	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE CHIEF FINANCIAL OFFICER	HARTMAN,KRISTINE T	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	HARVEY,TOBIN K.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	HAYWARD,MARY ALICE	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF MANAGEMENT AND ADMINISTRATION	HAZLETON,STEPHEN R.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	HENDERSON,SHANNON D	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF SCIENCE	HERWARD,JULIE A	GS	SCHEDULE C (EXCEPTED SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT	HILL,ANGELA MICHELLE	GS	SCHEDULE C (EXCEPTED SERVICE)
X	GENERAL COUNSEL	HILL,DAVID R.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	HODSOLL,FRANCIS H	GS	SCHEDULE C (EXCEPTED SERVICE)
	GENERAL COUNSEL	HOLTZMAN,JILL K.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	NATIONAL NUCLEAR SECURITY ADMINISTRATION	HOOD,ROBERT R	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF SCIENCE	HOPPE,KATHERINE S. A.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	HUDOME,RANDA F	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR ELECTRICITY DELIVERY AND ENERGY RELIABILITY	HUGHES,COLEMAN R	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	HUNTER,DAWSON JAMES	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	HUTCHINS,ERIC M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	HUTCHINSON,JOSHUA L.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	HUTCHINSON,JOSHUA L.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	HUTTO III,F CHASE	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF THE SECRETARY OF ENERGY	IACOBUCCI,FRANCIS R	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	INGOLS,ADAM B	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	IVAHNENKO,MICHAEL A	GS	SCHEDULE C (EXCEPTED SERVICE)
	GENERAL COUNSEL	JINDAL,NIKESH NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF SCIENCE	JOHNS,MITCHELL D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	JOHNSTON,ANN G.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	JONES,HERBERT M.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR NUCLEAR ENERGY	JOYCE,LAUREN K	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	KALLMAN,MATTHEW E	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	KATZ,DAVID L	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	KEATLEY II,ROBERT F	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	KELLIHER,JOSEPH T	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	GENERAL COUNSEL	KESSLER,ELIZABETH A.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF MANAGEMENT AND ADMINISTRATION	KILLIAN,ADAM J.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	KIMBALL,KAREN L.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENT, SAFETY AND HEALTH	KINDRICK,ALAN S	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT	KNOX,ERIC K	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	KNOX,GREGORY RYAN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	KNUTSON,KAREN Y	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	KOCH,MATTHEW J.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	KOHS,BRIANNE E	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	KOLEVAR,KEVIN M	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF SECURITY AND EMERGENCY OPERATIONS	KOLLER,JONATHAN D	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	KOLTON,ANNE WOMACK	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	KOPPLE,SCOTT A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	KRUEGER,KIMBERLY A	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF THE SECRETARY OF ENERGY	KUPFER,JEFFREY F	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	LAHOOD,SAMUEL A	GS	SCHEDULE C (EXCEPTED SERVICE)
	DEPUTY ADMINISTRATOR FOR DEFENSE NUCLEAR NONPROLIFERATION (NNSA)	LAUCKHARDT,ZACHARY E	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	LAUGHLIN,BRADFORD G	GS	SCHEDULE C (EXCEPTED SERVICE)
X	NATIONAL NUCLEAR SECURITY ADMINISTRATION	LAVERA,DAMIEN J	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	LAVIN,TODD W	GS	SCHEDULE C (EXCEPTED SERVICE)
	GENERAL COUNSEL	LAVINE,GARY L	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	LEISTIKOW,DANIEL A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	LEVIN,REBECCA E	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	LEVITT,MARC A	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	LEVY,JONATHAN M	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR NUCLEAR ENERGY	LIAPIS,NICHOLAS G	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	LINDLEY,CHRISTOPHER HAVAR	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF MANAGEMENT	LIPSCOMB,HUNTER M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF SCIENCE	LISING,ANNA J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	LISSAU,JACQUELINE M	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	LONGSWORTH,PAUL M	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	LOPATTO,JEANNE T.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	LUGAR,KELLY SMITH	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	LUHAR,RAJ K	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	LUNDQUIST,ANDREW D	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF ELECTRICITY DELIVERY AND ENERGY RELIABILITY	LYONS JR,JAMES E	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	MADDOX,MARK R	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	MAGRUDER,SARAH K	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	MAIERHOFER,JUSTIN C	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	MAJOR,KRISTIE L.	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	ASSISTANT SECRETARY FOR ENVIRONMENT, SAFETY AND HEALTH	MALLORY,RICHARD C M	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	MARCOIS,BARTON W.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	MCADAMS,RICHARD W	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR FOSSIL ENERGY	MCCUTCHEON II,JOHN H	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	MCGEE,ALEXANDER B	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	MCGEE,MARY ASHLEY	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	MCLEAN-WHEELER,SHANE J	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	MCMAHAN,MICHAEL T	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	MCMONIGLE,JOSEPH P.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	MCNICHOLS,TROY L	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	MCSLARROW,KYLE E.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR NUCLEAR ENERGY	MCWILLIAMS,JOHN D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	MEEKS,EBONY R	GS	SCHEDULE C (EXCEPTED SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF MANAGEMENT AND ADMINISTRATION	MENDOZA,PATRICK D.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	MERCHANT,BRENT W.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	MILLER,KASDIN E	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	MINTON,JENNIFER ANN	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	MIZROCH,JOHN F	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	MOORE,CASTLEN E	GS	SCHEDULE C (EXCEPTED SERVICE)
	GENERAL COUNSEL	MOORE,JANELLE N	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	MOORE,PHILIP C	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	MORALES,JUAN D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	GENERAL COUNSEL	MORGAN,RICHARD A	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	MORRELL,PAUL CHARLES	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF PUBLIC AFFAIRS	MORRIS,JESSICA A.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR ELECTRICITY DELIVERY AND ENERGY RELIABILITY	MORTENSON,ELIZABETH A	GS	SCHEDULE C (EXCEPTED SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF THE SECRETARY OF ENERGY	MOULD,DAVID R.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	MUELLER,STEPHANIE C	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	MURPHY,DAVID W	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	MURPHY,MEGAN K	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR FOSSIL ENERGY	MURPHY,WADE W	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF SCIENCE	NALL,LINDSEY W	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	NANK,TIMOTHY D.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	NEALE,REBECCA C	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	NELSON,GREGORY S	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ELECTRICITY DELIVERY AND ENERGY RELIABILITY	NETHERCUTT,ELLIOTT J	GS	SCHEDULE C (EXCEPTED SERVICE)
	GENERAL COUNSEL	NEUMAYR,MARY BRIDGET C	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	NICOLL,ERIC G	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	DEPUTY ADMINISTRATOR FOR DEFENSE PROGRAMS (NNSA)	NIEDZIELSKI-EICHNER,PHILL	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF CHIEF FINANCIAL OFFICER	NOVITSKY,LESLIE J	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	O'CONNOR,JAMES R	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	O'DONNELL,DANIEL B	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	O'DONOVAN,KEVIN M	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	OKEY,RANDI J	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	O'NEILL,THOMAS C.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	OWEN,JENNIFER M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF WORKER AND COMMUNITY TRANSITION	OWEN,MICHAEL W	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	OWENS,VALERIE J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	PACKER,KATHRYN E.	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	PADUCHIK,ROBERT A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	PALASCIANO,KRISTEN M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ELECTRICITY DELIVERY AND ENERGY RELIABILITY	PALMER,DOWNNEY E	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	PASAY,COURNEY L	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	PATEL,YOSEF	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENT, SAFETY AND HEALTH	PATTERSON,ANDREW C.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	PAYNE,PARKER M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	PEMBERTON,REBEKAH J	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	PISINSKI,PATRICE M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF HUMAN CAPITAL MANAGEMENT	PON,JEFF T H	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	PURCELL,KRISTOPHER N.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	PURPURO,LAURIE B	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	QUINN,WILLIAM T	GS	SCHEDULE C (EXCEPTED SERVICE)
	DEPUTY ADMINISTRATOR FOR DEFENSE NUCLEAR NONPROLIFERATION (NNSA)	RACICOT,JOSEPH M	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENT, SAFETY AND HEALTH	RANKIN,ANNA N	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	RAPUANO,KENNETH P	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF THE SECRETARY OF ENERGY	RASKAS,JONAH J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT	REDIGER,ANTHONY NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY ADVISORY BOARD	REED,CRAIG R	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	RENNER,ELIZABETH M	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	REYNOLDS,THOMAS H	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	RICH,D TATE	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY ADVISORY BOARD	RICHARD,MICHAEL T	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	RICHARDS,STEPHEN R.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	RICHARDSON,ASHLEY R	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	ROBERTSON,MARK J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	RODMAN,LAUREN R	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	ROFF,PETER D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	ROGERS,MATTHEW C	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	RUBERG,CASEY L	GS	SCHEDULE C (EXCEPTED SERVICE)
	CHIEF INFORMATION OFFICER	RUFFINI,PATRICK G	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	RUGGIERO,JULIE LYNN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	RUSSELL,JEAN M.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	RUSSEM,ZACHARY D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	SAAVEDRA,JERRY D	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR POLICY AND INTERNATIONAL AFFAIRS	SALISBURY,BENJAMIN C	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	SALMON,JEFFREY T	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	SCHIERMEYER,CORRY N.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE CHIEF FINANCIAL OFFICER	SCHREIBER,SHANNON M	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	SCHROEDER,JILL C	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	CHIEF INFORMATION OFFICER	SCHUELER,JOHN P	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	SCHULZ,CHRISTOPHER M	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF THE SECRETARY OF ENERGY	SCHWARTZ,DOUGLAS H	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF PUBLIC AFFAIRS	SCOGGINS,JENNIFER A	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT	SCOLA,LINDSAY D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE ADMINISTRATOR, EIA	SEDRANSK,JOSEPH NMN	ED	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	SELLERS,KIAHNA NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	SENEY,MATTHEW JAMES	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT AND ADMINISTRATION	SEPEHRI,LEILA	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	SHAFFER,CARRIE E	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	SHAW,JOHN S.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	SHAW,WILLIAM E	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENVIRONMENT, SAFETY AND HEALTH	SHEARER,C RUSSELL H	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	SHEPHERD,JOHN A	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	SHILLER,SCOTT B	GS	SCHEDULE C (EXCEPTED SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF PUBLIC AFFAIRS	SHIVELY,BETHANY P	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	SHRADAR,JONATHAN MILES	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	SIGAL,JILL L.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT	SIMMONS,D'ANDRA C.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF SCIENCE	SIMS,JAMES T.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	SINGLETON,JUDITH ANNE	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	SLOTA,EMILY W	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	SLUTZ,JAMES A.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF MANAGEMENT	SMITH,JASON H	GS	SCHEDULE C (EXCEPTED SERVICE)
	NATIONAL NUCLEAR SECURITY ADMINISTRATION	SMITH,JULIANNE NMN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	SMITH,KATIE J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	SMITH,KELLY L.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	SMITH,KRISTEN R	GS	SCHEDULE C (EXCEPTED SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	ASSISTANT SECRETARY FOR ENVIRONMENTAL MANAGEMENT	SOBERINSKI,VICTORIA	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF NUCLEAR ENERGY, SCIENCE AND TECHNOLOGY	SODEN,GARRETT D	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR ENERGY EFFICIENCY AND RENEWABLE ENERGY	SOLLARS,JENNIFER A.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ECONOMIC IMPACT AND DIVERSITY	SOLON,RITA M	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	SOURS,RAQUEL C	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT	SPAMPINATO,FRANCIS C	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	SPINNER,STEVEN J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	STEVENS,CRAIG A	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	STUTSMAN,JENNIFER A	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	STWARKA,MICHAEL J	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	SULLIVAN,DANA N	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF PUBLIC AFFAIRS	SULLIVAN,DANIEL J.	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	SWIFT,JUSTIN R	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

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RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	OFFICE OF THE SECRETARY OF ENERGY	TIMMONS,TROY D	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF PUBLIC AFFAIRS	TONER,JANA C.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	TRIPODI,CATHLEEN	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	TSONGAS,KATINA W	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	UTECH,DAN G	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
	OFFICE OF MANAGEMENT AND ADMINISTRATION	VAN BUREN,JASON	GS	SCHEDULE C (EXCEPTED SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	VARGAS,MEAGAN E	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF WORKER AND COMMUNITY TRANSITION	VERSTANDIG,SCOTT B.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF PUBLIC AFFAIRS	WALDRON,MICHAEL D	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	WALTERS,LOGAN M.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	WARD,ADAM J	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ELECTRICITY DELIVERY AND ENERGY RELIABILITY	WARDRIP,JOANN M	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF THE SECRETARY OF ENERGY	WATT,MEGGEN M	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)

RESUME	ORG 1ST TIER TITLE	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
X	OFFICE OF THE SECRETARY OF ENERGY	WEEKS,PETER J	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	WELDON,EDWARD J	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF THE SECRETARY OF ENERGY	WEST,JACLYN L	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	WHATLEY,MICHAEL D	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	NATIONAL NUCLEAR SECURITY ADMINISTRATION	WHITE LAW,AIMEE H	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF ELECTRICITY DELIVERY AND ENERGY RELIABILITY	WHITENTON,MARSHALL E	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	NATIONAL NUCLEAR SECURITY ADMINISTRATION	WILKES,BRYAN K	ES	NONCAREER (SENIOR EXECUTIVE SERVICE)
X	ASSISTANT SECRETARY FOR CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS	WILLIAMS,ANITA DOREEN	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT AND ADMINISTRATION	WILLIAMS,GREGORY M.	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF MANAGEMENT, BUDGET AND EVALUATION	WOLDERT III,DAN C.	GS	SCHEDULE C (EXCEPTED SERVICE)
X	OFFICE OF MANAGEMENT	YAKE,ETHAN C	GS	SCHEDULE C (EXCEPTED SERVICE)
	ASSISTANT SECRETARY FOR FOSSIL ENERGY	YARBOROUGH,JONATHAN W	GS	SCHEDULE C (EXCEPTED SERVICE)
	OFFICE OF SCIENCE	YETTER,CHRISTOPHER L	GS	SCHEDULE C (EXCEPTED SERVICE)

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RESUME	EMPLOYEE NAME COMPRESSED	PAY PLAN CODE	TYPE OF APPOINTMENT DESC
	ZELERMYER,SALO L	GS	SCHEDULE C (EXCEPTED SERVICE)

Wade W. Murphy

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SUMMARY Seeking a position where experience in national policy implementation and strategic planning can benefit operations.

EDUCATION **Wake Forest University**, Winston-Salem, NC
Bachelor of Arts in History, May 2000
Major GPA: 3.7; Cumulative GPA: 3.23
Dean's List 7 of 8 semesters

Foreign Study, Wake Forest University Venice Program, Fall 1998

EXPERIENCE **Executive Assistant**, Office of Fossil Energy, U.S. Department of Energy
Washington, DC July 2002 – Present
Assisted co-chair for demand task force of comprehensive North American natural gas study conducted by the National Petroleum Council (advisory council to Secretary)
Managed office coordination with the National Petroleum Council
Assisted coordination of the DOE Gulf Response Task Force
Assisted oil and gas budget preparations

Special Assistant, Office of Fossil Energy, U.S. Department of Energy
Washington, DC June 2001 – July 2002
Assessed office goals, strategies and employee activities to create restructuring and management agenda
Staffed meetings for Assistant Secretary with key stakeholder groups
Coordinated and edited talking points and speeches for Assistant Secretary

Program Advisor, Wake Forest University Venice Program
Venice, Italy October 2000 – May 2001
Managed 15 students living in Venice during Spring term of 2001
Designed and implemented programs to assist students' assimilation into Italian culture
Revamped house library organization to provide easier access by American students

ACHIEVEMENTS Eagle Scout
Assistant Scout Master
Member of Board of Directors of Rock the World Youth Mission Alliance, 1994-1998
Managing Partner of Hard Bargain Farm LLP, 1999-Present

COMPUTER SKILLS Microsoft Word WordPerfect 6.0
Microsoft Excel Internet Explorer
Microsoft Visio Microsoft PowerPoint

LANGUAGE SKILLS Proficiency in Italian (written and spoken)
Proficiency in Spanish (written)
Proficiency in French (written)

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LINDSEY W. NALL

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EXPERIENCE

United States Department of Agriculture, Research, Education and Economics

Washington D.C.

Confidential Assistant

September 2004- Present

- Assist Under Secretary Joseph Jen with special projects, conferences and reports. Facilitate communications between the Under Secretary and the offices of the White House Liaison and the Secretary of Agriculture.
- Schedule events and travel with Under Secretary; overseeing congressional participation. Arrange meetings with national and international stakeholders.
- Compile and revise weekly reports and review correspondence signed by the Administrators, Under Secretary, Deputy Under Secretary and Secretary. Manage correspondence between Department and congressionally mandated advisory board.

United States Department of Agriculture, Rural Development

Washington D.C.

Confidential Assistant

October 2002- September 2004

- Acted as liaison between the Rural Housing Service and USDA officials to promote policies of the Bush Administration.
- Developed briefing materials and correspondence for Administrator, Under Secretary and Secretary. Collaborated with Legislative and Public Affairs in crafting responses to Congressional inquiries and testimonies.
- Planned USDA National Homeownership Month activities, including over 150 nationwide events. Coordinated with cabinet officials, members of Congress and the housing industry in planning the first National Rural Housing Summit, highlighting the President's Minority Homeownership Initiative.

Saint Louis Art Fair and Jazz Festival

St. Louis, MO

Production Assistant

May – September 2002

- Directed on-site operations, artist relations, restaurant involvement and entertainment for the largest U.S. fine art show and the Saint Louis Jazz Festival.
- Recruited and directed over 500 volunteers from local businesses and the community.
- Orchestrated kick-off party and auction. Compiled press coverage for annual report

Lambert-St. Louis International Airport

St. Louis, MO

Public Relations Intern

Summer 2001

- Developed press materials for airport's public relations department, performed market research. Compiled publication documents of Lambert Airport activities.
- Organized special events including historic groundbreaking ceremony for airport expansion.

EDUCATION

American University

Washington, DC

M.A. May 2005, Public Communication

2003 - 2005

Tulane University, Newcomb College

New Orleans, LA

B.A. May 2002 Major/Minor: Communication/Sociology

1998 – 2002

Semester at Sea, International Communications Program

POLITICAL ACTIVITIES

Marshall, 2004 RNC 72-Hour Task Force

St. Louis, MO

Supervised phone bank, organized volunteer shifts and managed headquarters hotline.

Member, Tulane College Republicans

New Orleans, LA

Attended rallies, events and speaker series organized to promote GOP candidates.

Intern, Campaign America

Phoenix, AZ

Communication intern for multi-candidate political action committee chaired by former Vice President Dan Quayle

Tim D. Nank

US-1372

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Professional Experience

1997-Present

The White House – Executive Office of the President

Office of Homeland Security Washington, DC

Director of Academe and Policy Research

4/02-present

- Initiated and engaged the academic, policy research, Federally Funded Research and Development Centers and Non-Governmental Organization communities to foster development of and receive their advice on developing a comprehensive National Homeland Security strategy
- Created the Academe and Policy Research Senior Advisory Committee
- Integrated the interdependent efforts of the Academe and Policy Research Senior Advisory Committee and the President's Homeland Security Advisory Council
- Served as Executive Secretary for the President's Senior Advisory Committee on Academe and Policy Research
- Prepared briefing papers, speeches, reports, memoranda, letters, and Statements of Work to support the Committee, the President's Homeland Security Advisory Council and its four Senior Advisory Committees
- SECURITY CLEARANCE: Top Secret – SCI

Department of the Interior Washington, DC

Acting White House Liaison & Special Assistant to the Secretary 8/01-4/02

Deputy White House Liaison & Special Assistant to the Secretary 7/01-8/01

- Responsible for placing 110 political appointees within the department and act as liaison between Presidential Personnel and Secretary Norton. Manage and direct (17) PAS, (40) SES and (40) Schedule C candidates. Interviewed a large variety of candidates for the positions available within Interior. Ensure proper placing of each candidate chosen within the appropriate bureau. Act as liaison between DOI and White House Intergovernmental Affairs, Public Affairs and Political Affairs on communications, special projects, scheduling, travel and outreach. Manage and direct 118 Secretarial Boards and Commission for DOI in conjunction with the Office of White House Political Affairs
- Received merit (Star) award from the Bush Administration and Secretary Gale Norton

U. S. Naval Reserves - Office of Naval Intelligence Whidbey Island, WA

Intelligence Specialist (IS3)

- Analyze intelligence information
- Prepare and present intelligence briefings
- Maintain intelligence libraries and files

August
Commission

The Heritage Foundation Washington, DC

Consultant

- Assist with development activities and donor communications including database management and developing outreach projects
- Coordinate events for supporters of the Heritage Foundation
- Partly responsible for launching a network for young conservatives in the DC area
- Maintained the monthly newsletter that went out to supporters
- Organized the scheduling of fundraising activities, such as letters, phone calls, events and one on one contact

The Republican National Committee Washington, DC

Membership Outreach Coordinator

- Oversaw constituent services, donor relations and fundraising
- One on one phone contact with large donors to the RNC
- Managed a variety of fundraising letter campaigns
- Co-wrote the scripts that were used to communicate with small dollar donors

Liberty Park Seattle, WA

Consultant

- Assisted with the preparation of lobbying efforts for gun rights activists
- Oversaw research on fundraising capabilities for PAC
- Supervised event planning throughout the United States, but particularly Washington
- Edited and assisted with the writing of legislation on gun rights in the United States

The National Rifle Association-Institute for Legislative Action Bellevue, WA

Political Director Liaison for Washington

- Registered 200,000 voters through mailings
- Organized Get Out the Vote mailings to target groups
- Coordinated Grassroots activist seminars throughout Washington state
- Assigned Poll watchers to voter booths to follow up on voter turnout
- Organized Get Out the Vote phone campaign targeting 170,000 voters
- Managed distribution of campaign material throughout Washington state
- Worked in cooperation with local organizations to garner support for grassroots efforts

The Madison Group, Inc. Bellevue, WA

Campaign Manager for Property Taxpayers Bill of Rights

- Targeted focus groups, businesses and grassroots efforts to gather support for the Initiative
- Coordinated media coverage and wrote press releases
- Organized signature gathering
- Coordinated opposition research and voter polling
- Managed fundraising campaign
- Fulfilled Public Disclosure requirements
- Developed web page for the Initiative

Washington Institute Foundation Seattle, WA

Administrative Manager/ Website Coordinator

- Coordinated office activities, including database maintenance, correspondence, intern supervision and mass mailing management
- Assisted with planning, marketing and execution of public relations events
- Wrote and edited summaries of forum speeches
- Conducted public policy research
- Directed Institute communications with the media
- Maintained and updated Institute's website

Legal Experience

1994-1997

Perkins Coie Seattle, WA

Davis Wright Tremaine Seattle, WA

Haythe & Curley New York, NY

Skadden, Arps, Slate, Meagher & Flom New York, NY

- Worked as a legal assistant in corporate law divisions
- Accrued in depth knowledge of the formation and maintenance of corporations, general and limited partnerships
- Prepared and reviewed security agreements, UCC filings and contracts
- Handled SEC filing requirements and Blue Sky compliance laws
- Assisted with corporate formation and dissolution

- Analyzed financial statements
- Conducted due diligence and corporate research
- Drafted closing documents and covenants
- Examined surveys and title policies

Education

Naval War College Newport, RI

Masters of Arts Degree in National Security & Strategic Studies 2003

Areas of focus are in strategy and policy, joint military operations, national security and decision making

Oxford University Oxford, England 1994

Pre-Law Graduate Studies Program involving thorough study of the foundations, comparisons and contrasts between British and American law

Columbia University New York, NY 1993

Bachelor of Arts Degree in Political Science

Significant study in Economics, American Politics and International Relations

Skills Summary

- Computer skills: Microsoft Office products; Frontpage
- Research and analysis
- Writing and editing

Political Experience

George W. Bush Campaign

- Bush-Cheney Transition
- Presidential Inaugural Committee
- 46th District Chair of the George W. Bush campaign
- Steering Committee member for Young Professionals for George Bush
- Elected alternate-delegate to the Republican National Convention 2000
- Researcher for Victory 2000

Other Campaign Work

- John Carlson for Governor campaign, 2000
- Slade Gorton for Senate campaign, 1998-2000
- Initiative 200 campaign, 1998
- Precinct Chairman Officer in the 46th District

Other Activities

- Director of Operations for Young Republican Federation of Virginia
- Board Member of the National Young Republican Federation
- Board Member for Washington State Society
- Neighborhood Advisory Board Member for Kingstowne Residency

Interests

Reading, Running and Mountain Biking

Rebecca Clare Neale

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EDUCATION	<p>The Johns Hopkins University, Zanvyl Krieger School of Arts and Sciences, School of Communication in Contemporary Society: Washington, DC. Masters of Arts Candidate Concentration of Study: Political Communication.</p>
EMPLOYMENT	<p>Indiana University, Ernie Pyle School of Journalism: Bloomington, IN. Bachelor of Arts in Journalism; Concentration of Study: Public Relations. Second Concentration of Study: Business, <i>Kelley School of Business</i>.</p> <p>United States Department of Energy, Washington, DC. Schedule C political appointee.</p> <ul style="list-style-type: none">• Office of Scheduling & Advance (January 2005 – Present) <i>Special Assistant</i> – Coordinate logistical arrangements for Secretary Bodman's domestic and international public appearances. Serve as the liaison for the Office of Public Affairs staff while planning and promoting press events; collaborate efforts to obtain media coverage and handle inquiries. Serve as a point of contact for members of the media.• Office of Public Affairs (August 2004 – January 2005) <i>Special Assistant</i> – Promote the policies and initiatives of the Bush Administration, Secretary Abraham and the Department of Energy to the public and news media. Create and carry out campaigns promoting DOE projects and programs. Communicate with news media regarding Secretary Abraham's media appearances.
POLITICAL & COMMUNICATION EXPERIENCE	<p>Republican National Committee Campaign Task Force Marshal, Livingston County, Michigan (2004) <i>Team Leader</i> – Deployed by the RNC to this battleground state to advocate for President Bush through grassroots efforts in the days prior to the 2004 election. Collaborated with state and county headquarters to achieve high Republican voter turnout throughout central Michigan. Helped manage phone bank and door-to-door operations.</p> <p>• The White House, Washington, DC (2003) <i>Intern</i> – Served Mrs. Bush's Press Office staff with media event coordination and daily news clips distribution. Responsible for developing briefing materials and organizing appearance on "Ask the White House" open forum event. Assisted with press advance preparation for local and national events and interviews. Developed organizational system and database for press office records.</p> <p>• Mitch Daniels for Governor, Indianapolis, IN (2003-2004) <i>Volunteer</i> – Assisted with planning and arrangement of campaign fund-raising events. Catalogued media contacts and correspond with them regarding campaign coverage. Coordinated constituent "meet and greet" event at the Republican State Convention. Selected to introduce Daniels to statewide news media at campaign rally following his victory in the Indiana primary in May, 2004.</p> <p>• Hickman and Associates Communications Firm, Indianapolis, IN (2002) <i>Intern</i> – Collaborated with account service and public relations teams on client and in-house projects, including responsibility for client research projects. Reorganized client records and database.</p>
ORGANIZATION INVOLVEMENT	<p>• Republican Communications Association, Washington, DC. Member of the organization for Republican professionals serving in political communications positions. Attend monthly speaker series and luncheons, and participate in various networking events.</p> <p>• The Madison, Washington, DC. Member of this locally-founded philanthropic organization made up of one hundred young, professional women. Devoted to improving the community through fundraising efforts and involvement with community enrichment projects.</p>

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Elliott J. Nethercutt

Education:	University of Colorado , Boulder, CO Major: Economics Minor: Political Science GPA 3.15 (Dean's List)	2003 – 2007	
	Langley High School , McLean, VA General High School Diploma GPA 3.4 (Dean's List)	1999 – 2003	
Extracurricular Activities:	<ul style="list-style-type: none">▪ Order of Omega (Greek Honor Fraternity) – Treasurer▪ Sigma Nu Fraternity – Scholarship Chair▪ Intramural Sports		
Work Experience:	U.S. Department of Commerce (U.S. Export Assistance Center) , Denver, CO <i>Intern for Paul Bergman (Director)</i> <ul style="list-style-type: none">▪ Political science credit (unpaid internship).▪ Compiling data and conducting research on trading partners.	Spring 2007	
	The United States Senate Budget Committee , Washington, D.C. <i>Intern in Senator Judd Gregg's Budget Committee office</i> <ul style="list-style-type: none">▪ Reviewed and summarized floor debates and legislation.▪ Attended several committee hearings.	Summer 2006	
	The Department of the Interior , Washington, D.C. <i>Automation Clerk in the Office of the Secretary</i> <ul style="list-style-type: none">▪ Economics credit (unpaid internship).▪ Experienced a government bureaucracy directly.▪ Assisted with preparation and organization of government events.	Summers 2005, 2006	
Community Service:	Grandma Rita's Children , McLean, Virginia <i>Volunteer</i> <ul style="list-style-type: none">▪ Accompanied younger, less fortunate children to various events.	Summer 2002	
References:	Franklin Nutter President of Reinsurance Association of America Nutter@reinsurance.org (202)638.3690	Margaret Bradley Assistant to the Secretary of the Department of the Interior Margaret_Bradley@ios.doi.gov 202(208)3290	Michael Greenwood Professor of Economics University of Colorado Micheal.Greenwood@colorado.edu (303)492.2650

RANDI J. OKEY

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Experience:

2000 - present

KAISER-HILL COMPANY, LLC. Kaiser-Hill is a \$640 million per year independent company equally owned by ICF Kaiser and CH2M HILL (see below). The purpose of the company is to act as the general contractor executing the \$7 billion, 10 year, operations, cleanup and closure of the Department of Energy's Rocky Flats Plant.

1996 - present

Executive Office Manager. Direct report to the Kaiser-Hill President and CEO. Key responsibilities / accomplishments include the following:

- Management of day-to-day operations of the Office of the President including
 - Oversee and manage preparation of presentations and testimony for the Office of the President and corporate communications materials
 - Annual budget management and development associated with the Office of President
 - Management and oversight of Kaiser-Hill correspondence and commitments tracking and management
 - Point of contact for CH2M HILL business / staffing opportunities
 - Oversees Kaiser-Hill company functions and events
 - Staff management and organization
 - Executive Human Resources Management including recruiting, relocation, compensation and other personnel issues for direct reports to the President
 - Developed and maintained effective relationships on behalf of the CEO with regulators, employees and other stakeholders
- With this and other positions listed below have been consistently awarded the highest possible performance ratings and incentive compensation associated with my classification. Performance awards were made by consensus of the President's direct reports.

1995-1996

Principal Administrative Specialist and Human Resources Manager. Direct report to the Deputy General Manager, and simultaneously reporting to the Director of Environmental Restoration & Waste Management and the Director of Planning & Integration, of the Department of Energy's Rocky Flats Plant. Key responsibilities include the following:

- Performed duties similar to those described for the CEO above

CH2M HILL COMPANIES, LTD. The holding company of one of the larger engineering and services firms in the world with \$2 billion in revenues and 10,000 staff. The practice of the firm is focused in the areas of systems and facilities design, construction, and operations for private and public customers in 120 permanent locations worldwide. The company is comprised of the following business groups: Energy & Environmental Services; Industrial, Operations & Maintenance; Water; and Transportation.

1993-1995

Senior Administrative Assistant to the Group Executive, Environmental Companies.

- Performed duties similar to those described for the Kaiser-Hill CEO above

1993-1995	<i>Senior Administrative Assistant to the Executive Vice President, Director of Environmental Business Line.</i> • Performed duties similar to those described for the Kaiser-Hill CEO above
1992-1993	<i>Senior Administrative Assistant to Senior Vice President, Director of Business Development and Strategic Planning.</i> • Performed duties similar to those described for the Kaiser-Hill CEO above
1991-1992	<i>Senior Administrative Assistant to Vice President, Director of Waste Management.</i> • Performed duties similar to those described for the Kaiser-Hill CEO above
1984-1991	<i>Human Resource Specialist.</i> Responsible for generating and processing firmwide offer and transfer letters and the relocation logistics associated with them such as househunting, move arrangements, salary adjustments, home sale/purchase, and approval of expenses. Also responsible for overseeing the day-to-day operations of corporate recruiting department and the functions of receiving, rating and dispersing qualified applicant information to offices within the firm with a hiring need.
1983-1984 1977-1978	<i>Technical Biologist.</i> Responsible for sampling and testing water and wastewater for both private and commercial parties, superfund qualitative/quantitative testing, microbiology and air monitoring/testing. Certified by both State and Federal agency to perform water quality analysis for compliance with the Safe Drinking Water Act.

Education:

1974-1977 *Oregon Institute of Technology.* Associate of Applied Sciences in Environmental Health Technology

Security Clearance: Holder of an active U.S. Department of Energy "Q" clearance, the Department's highest general clearance level

References: Client, firm, and personal references available on request.

Interests: Active sports; reading; gardening, camping, travel; and home improvement

EMPLOYMENT HISTORY

Daily Scheduler	US Department of Energy, Office of the Secretary	9/2001 – Present
• Requested and collected briefing materials from senior staff members		
• Serve as primary coordinator for the Secretary's daily and trip briefing books which are reviewed by the Deputy Chief of Staff		
• Prepare daily briefing book for Senior Staff		
• Coordinate with DOE program offices for briefing materials		
• Assist in preparing travel paperwork for advance staff		
• Directed incoming correspondence and phone calls		
• Promoted from Staff Assistant to Daily Scheduler		
Assistant	Bush-Cheney 2000, Harrisburg, PA	8/2000 – 11/2000
• Provided administrative assistance to the Field Director and Executive Director including, research, literature design, phone assistance, literature distribution, and other administrative tasks		
Broadband Technician	Earthlink, 2801 Valley Road, Harrisburg, PA 17110	8/2000 – 9/2001
• Provided technical assistance to customers on dialup, DSL, Home Networking, and dialup Internet connectivity		
• Assisted in the development of inter-company resources which led to my nomination for "Above and Beyond" award		
Internship	US Senator Rick Santorum, Washington, DC	8/1998 – 12/1998
• Assisted with constituent casework, screened incoming phone calls, and researched various issues for staff		
• Worked for a variety of staff members on multiple projects		
• Volunteered to manage incoming funds for Fight PAC		
Internship	PA Governor's Sportsmen Advisor, Governor's Council, Harrisburg, PA	6/1998 – 8/1998
• Marketed the Governor's Symposium on North America's Hunting Heritage to state agencies from all over the US		
• Aided in the preparation of internal memos and helped on other council matters		

ACCOMPLISHMENTS AND AWARDS

- Completed the Dale Carnegie Leadership Course and RNC Manager and Marshall's Program
- Helped market Governor Ridge's Symposium on North America's Hunting Heritage to state agencies from all over the country
- Student leader in the Student Government, the Newman Club, and Life Advocates
- Deans List Fall 1998 – Spring 1999, 2000
- Deans List with Distinction Fall 1999
- Presidential Scholars List Fall 1998
- Graduated Cum Laude and Highest Honors in Political Science
- Inducted into Pi Gamma Mu – National Social Science Honorary

COMPUTER SKILLS

Proficient in all Microsoft Windows platforms, all Macintosh OS, Microsoft Office, all forms Internet connectivity, webpage design, image editing, home networking, and personal computer hardware.

CURRENT CATHOLIC ACTIVITES

Fellowship of Catholics United Spiritually, Socially, and in Service (FOCUSSS), Legion of Mary, and St. Charles' Young Adults

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Jennifer Owen

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TITLE Advisor, legislative
OFFICE EERE Affairs
GRADE AS-13
Employment

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Office of Sen. Conrad Burns

Legislative Assistant

Washington D.C.

June 2004 – present

Advise Senator on policy matters related to agriculture, trade, transportation, budget and Indian Affairs.

Other duties include supervising legislative correspondent and interns, as assigned.

- Drafted legislation, memoranda, and background materials for a variety of policy initiatives
- Responsible for agriculture and transportation appropriations bills
- Developed and implemented comprehensive legislative agenda for issue areas.

Senate Committee on Energy and Natural Resources

Washington, D.C.

Research Assistant

Feb. 2003 – June 2004

Worked on major legislative issues for the Committee on a project-to-project basis. Responsibilities focused on the Energy Policy Act of 2003, and included drafting bill language, report language and amendments; providing background research and analysis; and managing amendments and other documents.

- Developed database tracking system for all bills referred to Committee
- Provided research and analytical support to professional staff on a variety of issues

Staff Assistant

May 2002 – Feb. 2003

Served as an assistant to four committee staff members, dealing with issues ranging from nuclear energy to Western water rights. Duties included basic office tasks, as well as writing and preparing background research.

- Assisted committee staff in tracking Appropriations process
- Helped prepare materials for Yucca Mountain debate

Center for Education Reform

Washington D.C.

Feb. 2001 – Feb. 2002

Outreach Coordinator

Responsible for assisting grassroots activists in bringing reforms to their communities. Duties included responding to customer questions and concerns and developing local networks of reformers in Target States.

- Worked with parents, teachers, and community leaders across the country to support charter schools
- Served as project manager for CER's participation in National Charter Schools Week 2002
- Created a series of toolkits for grassroots activists

Education

George Washington University Law School

- Juris Doctor expected May 2008
- Thurgood Marshall Scholar (top 16-35% of class, as of Spring 2006)
- Member, *The George Washington Law Review*
- Member, Moot Court Board

Concordia College

Dec. 1999

- Graduated *cum laude* with a B.A. in political science (3.8 GPA in major)

Relevant Political Experience

- Volunteer: Friends of Conrad Burns
- Volunteer: John Thune for Senate, Fall 2004
- Volunteer: Ehrlich/Steele Campaign, Maryland, Fall 2002
- Volunteer: Cuyahoga County Republican Party, 2000 elections, Cleveland, Ohio
- Intern: Empower America, Summer 2000, Washington D.C.

Kristen M. Palasciano

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PROFESSIONAL EXPERIENCE

February 2001-Present

Special Events Coordinator, Republican National Committee

- Coordinate all White House tour requests from RNC members
- Created surrogate database for use by the Grassroots Development Department as well as state parties
- Schedule surrogates for Team Leader events and forums
- Managed all aspects of registration at the 2001 State Chairmen's Meeting including mail and online registration, speaker and VIP registration, and on site check-in and help desk
- Responsible for tracking and granting of all auction item requests for state parties, candidates and Republican groups

December 2000-February 2001

Special Assistant/Scheduler to Karl Rove, Bush-Cheney Transition, Inc.

- Handled all aspects of daily scheduling for the Senior Advisor to the President including travel with the President, daily staff briefings, press calls, and appearances
- Developed daily call log
- Tracked resumes for administration posts with Presidential Personnel Office
- Assisted Senior Advisor with the transition to the White House

March 1999-December 2000

Special Assistant to Karl Rove, Bush-Cheney 2000

- One of the original staffers on the George W. Bush Presidential Exploratory Committee, Inc.
- Coordinated all travel arrangements for the ten members of Bush's Presidential Exploratory Committee
- Handled all aspects of Mr. Rove's schedule including daily meetings, travel with the candidate, press appearances, and appearances on behalf of the candidate
- Assisted with communication and scheduling between Governors and Members of Congress and Mr. Rove
- Handled logistics for all Governors who participated in the "Barnstorm for Reform Tour" including travel arrangements, briefings materials and assisted with daily clips for the Governors tour
- Created Strategy Department filing/tracking system for media buys, polling reports and correspondence
- Assisted the Strategy Department's Budget Director with tracking departmental expenditures and invoices

June 1997-March 1999

Assistant to the President, Karl Rove + Company

- Responsible for daily scheduling including client meetings, press calls, and speaking engagements
- Coordinated all travel arrangements both foreign and domestic
- Maintained and updated weekly client financial reports

August 1996-December 1996

Finance Director, Rudy Lizard for Congress (TX-17)

- Organized all aspects of fundraising including events, in-house direct mail, and candidate phone calls
- Created and maintained donor database
- Drafted all correspondence to donors including direct mail
- Responsible for all finance events including host committee selection, invitations, on-site organization, and event follow-up

EDUCATION

Boston University, Boston, MA B.A. in Political Science 1996.

GSPM Summer Scholars Program, George Washington University, Summer 1995.

Franklin College, Lugano Switzerland, Swiss-Italian Immersion Program, Summer 1995.

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Downey Palmer

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Speciale assistant
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PROFESSIONAL EXPERIENCE

Talent for Senate, St. Louis, MO

Office Manager, June 2006 to November 2006

Managed the intern program and coordinated volunteer efforts. Assisted in managing campaign field directors, as well as volunteer county coordinators throughout the state. Staffed special events, such as rallies and commercial shoots, which also included staffing the Senator and his family. Oversaw and managed the campaign's data entry project. Ran all day-to-day office operations, including supply upkeep and management of corporate accounts. Managed the front office and answered phones, which often included answering policy-related questions.

U.S. Senator Christopher S. Bond, Washington, DC

Intern, Summer 2005

Assisted efforts to reverse recommendations of Base Realignment and Closure Commission on MO Air National Guard F-15 unit. Gathered Air Force decision documentation, reviewed documents, and prepared briefing materials for Senator's presentation at Commission hearing. Researched legislative proposals in 2005 Energy bill to cap carbon dioxide. Assembled materials to support staff recommendations to Senator during debate. Staffed Counsel negotiating environmental provisions of Highway bill during conference deliberations. Supported office constituent response efforts with data entry and processing.

Women's Health Advocate Program, Oasis Center for Sexual Assault, Tucson, AZ

Advocate, 2003-2006; Coordinator, 2005 -2006

Coordinated two-dozen health advocates providing women's support services to Greek student body. Organized and provided training to health advocates, monitoring their activities and assisting provision of their services. Assisted creation of health advocate program for men. As advocate before assuming coordinator duties, provided women support for personal health issues, crisis response, referral or counseling. Provided education and program service briefings to women in need.

Women's Resource Center, Associated Students of the University of Arizona, Tucson, AZ

Assistant Director, 2004-2005

Assisted Director of Center providing women's health, safety and professional services. Clients included women in the community and on campus with needs personal and professional needs. Planned seminars and informational sessions, conducted community outreach efforts, staffed Center support services.

EDUCATION

University of Arizona, Tucson, AZ

B.A. in Sociology, completed May of 2006

Minor in Family Studies and Human Development

UNIVERSITY ACTIVITIES

Gamma Phi Beta International Sorority, Tucson, AZ

Member, 2002-2006

Ritual Chair, 2004-2005

Women's Health Advocate 2003-2206

Courtney LaFleur Pasay

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Professional Experience***U.S. Department of Energy (DOE), Special Assistant/Scheduler to the Assistant Secretary of Energy Efficiency and Renewable Energy (EERE), 2001 to present***

Responsible for the scheduling and organization of the events for David K. Garman, Assistant Secretary, EERE, as well as providing assistance to senior political staff members on special projects as requested.

- Assist Chief of Staff with administrative management of the Assistant Secretary's Office.
- Assist the senior political staff with research and special projects;
 - Edit draft press releases,
 - website (EREN) updates and rewrites,
 - Collate materials for congressional distribution, and
 - Expedite Executive Correspondence.
- Provide the Assistant Secretary with well organized, high quality briefing materials and speeches.
- Edit and format the EERE weekly report for the Secretary of Energy's Scheduling Office.
- Provide the Secretary of Energy's Scheduling Office with a weekly sub-cabinet report.
- Attend Senior Staff meetings.
- Maintain the Assistant Secretary's schedule.
- Process scheduling requests to the Assistant Secretary.
- Coordinate meeting requests with DOE stakeholders.
- Maintain positive relationships with the outside energy community.
- Attend Congressional hearings and brief senior political staff.

U.S. Department of Energy, Intern, White House Liaison Office, 2001

Responsible for the organization and maintenance of office files and functions in the office.

- Assisted the Senior Staff with research and special projects.
- Responsible for developing Microsoft Word and Excel files.
- Attended White House Personnel Vetting meetings.
- Maintained Interagency Correspondence.
- Maintained confidentiality of the sensitive nature of office business.

Wentworth by the Sea Country Club, Tennis Pro and Manager, 2000 to 2001

Responsible for the management of the Pro shop and teaching tennis.

- Taught tennis skill, strategy and rules and regulation to private, semi-private and group classes at all ages and skill levels.
- Started a special needs tennis program.
- Handled all business transactions in the Pro Shop.
- Organized and scheduled camps and club wide tournaments and events.
- Managed Head Pro's schedule.
- Maintained the courts and surrounding club grounds.

Newfields Elementary School, Special Education Teacher's Assistant, 2000 to 2001

- Worked in the classroom with teachers in order to help develop a variety of skills to aid special education students, in the areas of math, science, reading comprehension and physical education.
- Worked with Special Education professionals to develop teaching methods and plans for course work.

Education

University of New Hampshire, Bachelor of Liberal Arts, Political Science 2002

Washington Center, Congressional Leadership Program Graduate, 2001

*All education has been self financed

Additional Certifications

Graduate of the Dennis Vandemeer Tennis University, 2000

- Certified Teaching Pro

Nike Tennis Camp Coach and Counselor, Lawrenceville Prep, Lawrenceville, NJ, 1998 to 2000

- Tennis coach and trainer for aspiring tennis professionals.
- Coordinator of camp activities.

Professional Associations

- United States Professional Tennis Association, 2000 to 2004

Volunteer Work

- Volunteer for the "Sununu for Senate Campaign," 2002
- 72- hour "Get out the vote", 2002
- Justice Works Interoperability Project Manager, 2001
- Seacoast Special Olympic volunteer, 2000

Collegiate Affiliations

- NCAA Division I Tennis Player, 1997 to 2000
- College Republican Member, 1998 to 2001
- Photographer for *The New Hampshire* (University publication), 1997 to 1999
- UNH Student Senate Member, 1997 to 1998
- Christian Leadership Forum Member, 1997

Recreational Association

- United States Tennis Association, 1994 to 2000

Skills

- Adept at Microsoft PowerPoint, Outlook, Excel and Word.
- Fundamental French language skills.

Yosef Patel

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Summary of Professional Achievements

U.S. Department of Energy (DOE)
Office of Small and Disadvantaged Business Utilization (OSDBU)
From May 2002 to Present:

Appointed to a Schedule C position by the George W. Bush administration as a Deputy Director, Office of Economic Impact and Diversity in May 2002. Responsible for the oversight of: 1) Office of Minority Economic Impact; 2) Office of Small and Disadvantaged Business Utilization (OSDBU); 3) Office of Civil Rights; and 4) Office of Employee Concerns and National Ombudsman.

Subsequently, in August 2004, as a result of reorganization, I was designated as Associate Director, Office of Small and Disadvantaged Business Utilization (OSDBU). This reorganization enabled me to exclusively focus on providing the day-to-day guidance and management to the OSDBU. In this role; I manage the Department's small business goal process; maintain the Department's contracting/subcontracting forecast; make recommendation on acquisition requests over \$3 million for small business participation; work with the Office of Procurement in implementing the Department's small business program; conduct outreach to the contracting officers and procurement specialists at the Department to ensure that they are aware of the small business program goals and the availability of small businesses willing and able to do business with the Department and conduct outreach to the small business community on how to do business with DOE.

In support of the President and Secretary's agenda to enhance small business participation in government contracting and subcontracting, I conducted substantial outreach activities such as two successful DOE Small Business Conferences in Albuquerque, N.M. in 2003 and Philadelphia, PA in 2004 and have planned a 3rd outreach conference in Nashville, TN. We expect 3,000 participants including small businesses, prime contractors, other Federal agencies and civic leaders. In this capacity, I also lead the Department's effort in the nationwide SBA "Matchmaking" sessions to

bring small businesses in contact with DOE procurement opportunities and participate in numerous other small business conferences and workshops to discuss DOE contract opportunities with participating small businesses.

U.S. Small Business Administration, Government Contracting and Business Development, Division of Program Certification and Eligibility (DPCE)
From: 1998 to 2002:

As the Deputy Area Director and team Leader of the San Francisco DPCE, I was responsible to supervise a unit, which reviewed applications from small minority and women-owned businesses for eligibility and 8(a) certification. Such certification enables them to do business with Federal Government under a targeted procurement program.

U.S. Department of Commerce, Minority Business Development Agency (MBDA)
From: 1994 to 1998:

As the Senior Business Development Specialist, San Francisco Regional Office, I managed business development programs for the states of Alaska, California, Hawaii, Idaho, Nevada, Oregon, Washington and Pacific territories. MBDA provides its management and technical assistance to minority businesses through private contractors. I was, therefore responsible to ensure appropriate program design and procurement process and to monitor each contractor's performance. I was supported in this effort by ten (10) Business Development Specialists.

The ACTION Agency (now AMERICORP)
From: 1992 to 1993

I was selected as a Schedule C appointee in the Administration of President George H. Bush as a Regional Director (Region IX) in 1992. The mission of the agency was to promote volunteerism and to administer Federal grants to State local Governments and non-profit organizations to support community enhancement. In this position, I managed a grants portfolio in the amount of over \$50 million within the states of California, Arizona, Nevada and Hawaii. My operation consisted of four (4) State Offices and 35 plus employees.

**State of California
Department of Economic Opportunity (DEO)**
From: 1990 to 1992

Governor Deukmejian appointed me as a Deputy Director in January 1990 and was assigned to Theresa Alvillar-Speake, the then Director of the agency (Currently Ms. Speake is President Bush appointee as the Director, Office of Economic Impact, U.S. Department of Energy). Following the end of Governor Deukmejian's term, I continued with Governor Pete Wilson until November 1992. The mission of DEO is to manage Anti-poverty Federal programs including provision of energy resources to low-income families.

Golden State Business League, Inc. Oakland, California

From: 1984 to 1990:

As a Vice President, I assisted President and Executive Vice President in identifying and securing public/private sector business resources and opportunities in support of small minority and women-owned businesses. I also managed a U.S. Department of Transportation/CALTRNS project to outreach and enhance small minority and women-owned business participation in Federal Highway projects.

U.S. Department of Commerce, Minority Business Development Agency (MBDA)

From: 1980 to 1985:

As a District Director, Hawaii District Office, I was responsible for coordinating procurement opportunities within public and private sectors to be made available to small/minority businesses in the State of Hawaii and the Pacific Trust Territories. I was also responsible to manage private sector contractors to deliver technical assistance to small/minority businesses within to targeted minority business community: i.e. Hispanic and Asia-owned businesses.

U.S. Department of Commerce, Minority Business Development Agency (MBDA)

From: 1972 to 1980:

As a Business Development Specialist in Washington, DC office and as a Senior Business Development Specialist in the San Francisco Regional office, I was responsible for managing private sector contractors who provided management and technical assistance to minority businesses. I also supervised delivery of agency services to targeted minority business community: i.e. Hispanic and Asia-owned businesses.

SKILLS SUMMARY: ADMINISTRATIVE/MANAGERIAL:

As an Associate Director, OSDBU, I develop small business program goals in accordance with congressional mandate and administration directions by outreaching small/ethnic businesses, and advising senior program managers in reaching their small business goals, the Department achieved its SBA negotiated goals, resulting in excess of \$200 million in prime contracts from the previous year.

As Director for Action Agency, I managed office operations to include; budget of over \$50 million and managing four state offices; the states of California, Arizona, Nevada and Hawaii. Also I directed public relations, personnel management, congressional liaison, policy/program development and implementation.

EDUCATION: Business Administration, Santa Ana College, Political Science, Catholic University (115 units). Small Business development, University of Arizona. Registered in Executive MBA at Loyola College.

References:

- 1) Rudy Beserra, Vice President, Latin American Affairs, Coca Cola
- 2) Rosemary Ramirez-Barbour, 2nd Vice-Chair, Republican National Hispanic Assembly
- 3) Michael Barrera, National Ombudsman, U.S. Small Business Administration
- 4) Grace Trujillo Daniel, Member, Board of Directors of the Federal Agricultural

Parker M. Payne

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Objective

A Schedule C Appointment within the Bush Administration

Education

The University of Texas at Austin
B.A. in Government

Professional Experience

- 12/05-5/06 **Project Leader, American Leadership Academy**
Cabo San Lucas, MX
- Assisted with seminar development attracting prominent CEO's, educators, and speakers from all over the United States
 - Implemented program featuring many diverse topics—from business ethics to negotiation tactics
 - Recruited over 800 students from around the country for the 7 week program
- 6/04-11/04 **Regional Field Director-Minnesota, Republican National Committee**
St. Paul, MN
- Helped craft 72 Hour Program for MN and reached 125% volunteer recruitment in target areas
 - Increased voter turnout over the 2000 and 2002 elections
 - Advance work on behalf of the President, Vice President, and First Lady
 - Responsible for mobilizing 3,600+ volunteers
 - Executed the campaign's political message by setting up successful press conferences around the state with high profile surrogates.
- 12/03-4/04 **Staff Assistant, McCaul for Congress**
Austin, TX
- Despite being outspent 2-1, increased voter turnout in Travis County leading to a landslide victory in primary runoff
 - Assisted hired consultants with issue based and early voting mail pieces
 - Candidate's travel-aide to debate forums and fundraisers around district

Activities & Recognition

- **Former State Vice Chairman for College Republicans**
 - Started four new chapters while increasing membership and fundraising efforts
 - Chairman's Leadership Award for significant achievement while in office
- **Silver Spurs**
- **Founder of NexGen PAC**
- **Phi Kappa Psi**
 - Rush Captain
 - Selected as representative to the IFC judicial board
- **Tutor with Neighborhood Longhorns**
- **Finance and Organization Intern-John Cornyn for U.S. Senate**
- **Former Congressional Page for the U.S. House of Representatives**

RELATED SKILLS: MS Word and Excel, Voter Vault, media event planning, and group communication

Rebekah Pemberton

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DOB:
SSN:

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Work Experience
Travel Coordinator
06/04-Present**DEPARTMENT OF HUD, Office of the Secretary****Washington, DC**

Support the Secretary with his daily needs. Coordinate all domestic and international travel arrangements for the Secretary and support staff. Schedule meetings, speaking engagements, and related events that promote the agency. Assist the scheduler with the daily schedule. Interact with high-level officials on a daily basis. Responsible for highly sensitive, but unclassified material.

Intern
01/04-06/04**WHITE HOUSE, Office of Presidential Personnel****Washington, DC**

Held main clerical duties. Briefed candidates about interview and waiting process. Researched and prepped staff about potential candidates. Collaborated personal data for an in-house biography. Arranged schedules for staff. Prepared the necessary paperwork for the President's meetings. Responsible for highly sensitive, but unclassified material.

Field Representative,
Northeast
08/03-01/04**LEADERSHIP INSTITUTE, Campus Leadership Program****Arlington, VA**

Set up contacts and meetings for three months of travel to over 30 college campuses in the Northeast. Part of the successful team in recruiting 47 new conservative clubs. Featured on the cover of the Leadership Institute's monthly newsletter. Speaker for the Youth Leadership School (YLS) which trains conservatives how to become more involved and better informed about the conservative movements. Worked with the Youth Leadership Director in planning 16 YLS in different states, including hotel, travel and conference room arrangements.

Communications
Director
09/02-08/03**OHIO COLLEGE REPUBLICAN FEDERATION****Columbus, OH**

Editor of the *Stampede*, wrote press releases, created programs for numerous events, and corresponded with current and potential donors. Key liaison between the organization and over 50 federated clubs which included sending updates with the newest information, recruiting for campaign events, and ensuring all club needs were met. Made travel arrangements for large groups to attend the annual CPAC conference and CRNC conference held in Washington, DC. Planned several receptions hosted by the Federation including Lincoln-Taft Fundraiser, Ohio College Republican State Convention, and CRNC convention.

Special Events Manager
03/02-05/03**CEDARVILLE UNIVERSITY****Cedarville, OH**

Prepared banquet rooms for dining experiences by the school President, guests, and other special functions. Responsible for set up, clean up, managing a large group of table and servers. Prepared food for presentation.

License
2002-Present**INTELETRAVEL 2000****Delray, FL**

IATA # 10647534

Political Experience
Campaign
2004**ELECTION CYCLES**

2004 election for Bush-Cheney '04: Arlington, Virginia; 72-hour Task Force: New Port Richey, Florida; Press advance: Tampa, Florida.

2002

Worked on many campaigns doing literature drops, phone banking, poll watching and event staffing. Campaigns include 2002 elections for Congressman Hobson, Turner, Portman, Pryce; Ohio Executive Branch; Ohio Judicial Branch; Republican Commissioner Susanne Terrell of Louisiana.

Training**LEADERSHIP INSTITUTE****Arlington, VA**

Attended Youth Leadership School, Campaign Leadership, Capitol Hill Staff classes.

Education
2000-2003**CEDARVILLE UNIVERSITY****Cedarville, OH**

Bachelor of Arts in Communication

9 months word of life Bible Institute
NY, FL last updated 2/24/2006

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Christopher Leland Philbrook

Education	Roanoke College B.A., Political Science Major; Concentration in Communications.	May 2003 Salem, Virginia G.P.A. 3.1
Work Experience	United States Senator Susan Collins	June 2003-November 2005 Washington, DC
	<ul style="list-style-type: none">• Personal Aide June 03-November 05 Provided staff support to the Senator in Washington and Maine during constituent and related events. Ensured the Senator's prompt travel to speeches, votes, fundraisers and press availability. Assisted in identifying and developing DIREGO PAC opportunities.• Legislative Aide/Correspondent June 04 – November 05 Represented Senator Collins in meetings with constituents, advocacy organizations, and trade groups in Washington and Maine regarding energy, environmental, and labor issues. Worked with constituents on state government matters, conducted research and provided background materials on the issues noted above. Prepared appropriations requests, monitored federal and state legislation, and attended hearings in order to assist Senator Collins.• Correspondence Coordinator June 03- June 04 Responsible for the Senator's mail procedure consisting of over 10,000 letters per week. Briefed the Senator on current influxes of mail and prevalent issues and checked the responsiveness of 8 legislative correspondents.	
	President George W. Bush (Office of Presidential Advance) Current Volunteer December 04 – Current Assisted in advancing the travel of President Bush to a variety of venues. Prepared, managed, and coordinated the movements of the President and White House Press Corps.	
Campaign Experience	<i>Senator Lisa Murkowski:</i> scheduled rallies, get out the vote campaigns and coordinated chili cook-offs. Assisted staff in coordinating the travel plans of 100 campaign volunteers from Washington, D.C. to Anchorage and Fairbanks, Alaska. Fall 04 <i>Senator George Allen:</i> participated in stuffing envelopes, phone banks, and rallies at Ole Salem Days in Salem, VA. Fall 02	
Internships	<i>U.S. Senator Susan Collins.</i> Capitol Hill: prepared the Senator's press packet, assisted in state government relations, and wrote constituent correspondence. Spring 02 <i>U.S. Congressman Bob Goodlatte.</i> Roanoke, VA; State legislative office: prepared the Congressman's press packet, ensured his business contacts and assisted in state government relations on behalf of constituents. Spring and Fall 01-02	
Awards received	Roanoke College Honorable Mention List 01-03, Maine Parent Teachers Association Scholarship, National Education Association Scholarship.	
Activities	Mayflower Foundation Board of Advisors, Vice President of Pi Kappa Phi Fraternity, Potomac Running Club, Preble Street Soup Kitchen, Hoop Basketball Camp Counselor, Roanoke College Alumni Network Representative.	
Computer Skills	Quorum Power, Capitol Correspondence, Outlook, PowerPoint, Excel, SPSS.	

PATRICE PISINSKI

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BUSINESS DEVELOPMENT / MARKETING / COMMUNICATIONS MANAGER

With a Track Record of Building Valuable Relationships, Strengthening Image for Political Figures/Programs and Consumer Products, and Driving Growth For High-Profile Organizations

Persuasive, self-confident professional with 20+ years of diverse experience in relationship building and organizational development within both government and private sector organizations. High degree of success in convincing senior-level officials and executives to act on behalf of client/employer interest. Excellent research and analysis skills; keen awareness of regulatory compliance issues that affect political and corporate decision-making process. Polished public speaker and presenter; able to effectively and succinctly communicate salient points of a proposition to achieve buy-in. Proven multimillion-dollar sales achiever; resourceful negotiator.

EDUCATION & CREDENTIALS Bachelor of Arts (BA) in International Studies & Political Science
UNIVERSITY OF NORTH CAROLINA, Chapel Hill, NC

Graduate Studies in Economics
GEORGE WASHINGTON UNIVERSITY, Washington, D.C.

- Civic Involvement**
- ◆ **Fundraiser** – Association for Retarded Citizens Wine Auction. Co-chaired one of San Francisco's largest fundraisers and longest-running fundraiser of its type in the U.S.
 - ◆ **BoardMember & Fundraiser** – San Francisco's largest school volunteer organization.
 - ◆ **Volunteer** – San Francisco Special Olympics programs.

PRIVATE INDUSTRY EXPERIENCE Ashland Distribution Company, San Francisco, CA 1994 – Present
Division of Ashland Inc.

ACCOUNT MANAGER, Industrial Chemicals Division

Built consistent record of achievement in managing up to 85 multimillion-dollar, high-profile accounts requiring advanced communication and relationship building skills. Research petroleum-based and rare specialty chemicals to address client needs, negotiate pricing and terms of agreements, and reformulate strategy when confronted with lack of product availability to produce win-win solutions. Implemented training for client personnel on new products.

- Business Development**
- ◆ Increased sales **8-10%** each year of tenure, placing within **top 10%** company-wide and achieving growth despite gradual downsizing of territory over 10-year period.
 - ◆ Generated new leads and introduced new products within existing client base to capture revenue gains. Maintained among **highest average selling price** within region.

- Key Account Management**
- ◆ Team with individuals across all organizational levels, from senior executives and mid-level managers to operations personnel, to provide support for various issues.
 - ◆ Built strong, sustainable relationships with portfolio of industry-leading, highly respected companies that included: **Georgia-Pacific, Fuller O'Brien, National Starch & Chemical, Burke Industries, Kelly-Moore, and Intel.**

- Regulatory Compliance**
- ◆ Maintained continual awareness of regulatory compliance issues on weekly/monthly/annual basis in heavily controlled oil and chemical product industry.

Crytotech Deicing Technology, San Francisco, CA 1993 – 1994
Division of General Atomics International Services Corporation

MARKETING & COMMUNICATIONS CONSULTANT

Recruited to drive marketing and sales development targets for environmentally safe line of deicing chemical product offerings. Scope of responsibility and goals included competitive product research and positioning, brand identification and penetration, strategic marketing development, and product communications.

- Sales Production**
- ◆ Developed market in 5 states for environmentally safe deicers and generated **300%** sales increase through 3-tier marketing, public affairs, and relationship development strategy.

Professional Experience, Continued

- Marketing Strategies** • Established company's name recognition and created strong brand awareness for breakthrough product offering through multimedia marketing strategy: trade show appearances, PR materials, newspaper articles, and collateral marketing pieces.

Chevron Chemical Company, Specialty Chemicals Division, San Ramon, CA 1988 – 1992**SALES REPRESENTATIVE/MARKETING-COMMUNICATIONS MANAGER**

In charge of developing comprehensive public information campaign for new deicing chemical product, earning additional responsibility as Sales Representative for West Coast highway deicing market to lead sales efforts for new offering.

- Brand Identification** • Established strong brand recognition for previously unknown runway deicer that resulted in its position as one of the most widely used products worldwide.

- Media Recognition** • Gained media exposure through various channels, including first-ever advertisement in Sierra Club magazine for oil company.

Burson-Marsteller Public Relations, Atlanta, GA/San Francisco, CA 1985 – 1988**ACCOUNT MANAGER, B2B MARKETING**

Planned, designed, and managed corporate marketing/public affairs programs for key industrial and public affairs accounts.

- Program Design & Implementation** • Served on select team to develop and secure winning bid for Superconducting Super Collider in joint effort with the University of California-Berkeley and the UC system.

- Developed/managed media relations program for Carter Presidential Center opening and center's 1st Latin American conference that included former Presidents and heads-of-state.

- Created program for opening of 1st multi-use architecture in Southern province of China.

- Strategic Marketing** • Led marketing/sales initiatives for Economic Development Bank of Northern Ireland. Wrote marketing pieces for Southern Bell's entrance into Asia Fiber Optics market.

POLITICAL SECTOR EXPERIENCE **Reagan-Bush 1984 National Campaign, Washington, D.C.** 1984**DEPUTY DIRECTOR, Office of Campaign Event Operations**

- Researched and developed speaking engagements for senior-level Cabinet members and family members of Reagan White House. Worked closely with Cabinet/family members and developed schedule that optimized positive exposure for Reagan-Bush campaign.

United States Department of State, Washington, D.C. 1983 – 1984**COORDINATOR**

- Established and managed 1st office to oversee public appearances of senior state department officials within Latin America and Caribbean regions. Assisted media in Granada Rescue Mission during early 1980's.

U.S. Agency for International Development, Washington, D.C. 1981 – 1983**SPECIAL ASSISTANT**

- Wrote speeches for senior officials, evaluated aid programs and conducted research on various projects per request of Assistant Secretary of External Affairs.

Presidential Personnel, Washington, D.C. 1981**ASSISTANT TO SPECIAL ASSISTANT**

- Researched credentials for top appointees in the Reagan Administration and provided data on candidates to strengthen decision-making process.

Reagan-Bush 1980 Planning Task Force, Washington, D.C. 1980 – 1981**ASSISTANT**

- Selected as 1 of 6 team members selected to construct central database for filling 200 positions in 1st Reagan presidential term.

Maura Plesa

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Professional Experience

➤ **Regional Finance Coordinator**

Bush-Cheney '04, Inc., Washington, D.C.

June 2003-Present

Plan, coordinate, and organize all aspects of regional fundraising events in the Mid-Atlantic region. Duties include drafting event proposals, communication with event staff and White House Advance in the execution of campaign finance events, preparing event briefing papers for the President, Vice President, and First Lady of the United States. Act as a liaison for regional campaign finance events between the campaign and White House staff, offices of the First Lady and the Vice President. Manage event details by overseeing printers, caterers, venue owners, and event hosts/hostesses. Work closely with campaign Regional Political Directors while implementing strategies regarding campaign fundraising events. Establish a working relationship with professional organizations, non-profit groups, national businesses, and state and federal elected officials and their staffs. Assist Regional Finance Director with correspondence, special projects, and donor maintenance.

➤ **Government Relations Associate**

January 2003-June 2003

Association of Independent Colleges and Universities of PA, Harrisburg, PA

Lobbied for AICUP initiatives and topics related to higher education. Developed, and coordinated regional meetings including Student Lobby Day. Arranged and scheduled Member Presidents' legislative visits. Researched and tracked legislation; also acted as AICUP representative at various meetings affecting higher education. Assisted Government Relations Director with correspondences and recording keeping.

➤ **Scheduler**

July-November 2002

Fisher for Governor Campaign, Harrisburg, PA

Worked as Scheduler for Republican Gubernatorial Candidate. Developed, and maintained candidate's daily, weekly, and monthly schedule. Worked with Attorney General's office, finance office, and press office in coordinating events. Regarded as logistical contact person for campaign appearances. Coordinated and staffed appearances for Candidate's spouse as well as surrogates. Worked with Political Director to implement campaign strategies and messages. Ensured maximum statewide exposure by coordinating candidate's schedule with that of the Lieutenant Governor candidate's schedule. Arranged the candidate's schedule with local, county, and state executives. Orchestrated weekly scheduling meetings. Appointed principle contact for Pennsylvania State Police detail for final week of the campaign.

➤ **Administrative Assistant**

February-November 2002

Fisher for Governor Campaign, Harrisburg, PA

Direct Assistant to the Campaign Manager as well as liaison to the staff. Received all incoming calls for campaign manager and disseminated calls to proper campaign departments. Developed and maintained filing system. Served as the special projects coordinator for designated programs within campaign as well as responsible for day-to-day administrative tasks. Assisted in grassroots coordination and constituent outreach events.

Education

➤ **Dickinson College, Carlisle, PA**

Bachelors of Arts degree in Political Science, May 2001

➤ **The Washington Center for Internships and Academic Seminars, Washington DC**

General Internship Program, Spring 2000

➤ **The Dickinson Center, Bologna, Italy**

Advanced studies in the language, culture, and politics of the region, Summer 1999

KRISTOPHER NEAL PURCELL

b4

EXPERIENCE

BUSH-CHENEY 2000, INC. (Austin, Texas) (April 2000 – Present)

Press Department – Broadcast Operations Intern

 Barnstorm for Reform – Satellite truck operations, coordinated technical aspects with local television stations

 Republican National Convention 2000 – Broadcast and satellite operations, assisted in surrogate coordination

 Campaign Headquarters – Broadcast Center; assist Scott Sforza – Director of Television Communications

- produced and operated camera for live surrogate satellite remotes at campaign studio
- compiled and organized information for television interview requests for Governor Bush
- assisted on-site setup for interviews with Governor Bush at Crawford ranch and Governor's Mansion
- transcribed various shows, press conferences and surrogate appearances for staff and rapid response
-  South Carolina Republican Primary – Columbia/Charleston headquarters, get out the vote, on-site poll watcher

TEXAS RAILROAD COMMISSIONER TONY GARZA (Austin, Texas) (May 1999 - August 1999)

Staff Assistant – Friends of Tony Garza political office

 Duties - helped organize and coordinate fundraiser with honored guest Mrs. Laura Bush

- revised and updated donor database for Texas Ethics Commission campaign finance reports

SENATOR JANE NELSON (Austin, Texas) (January 1999 - May 1999) (76th Legislative Session)

Communications Intern

 Duties – wrote correspondence letters and press releases

WESTWARD COMMUNICATIONS (Austin, Texas) (1999 Texas Legislative Session)

Contributing Writer

 Duties – wrote news stories covering legislature including committee meetings and suburban Houston issues

TEXANS FOR RICK PERRY – LIEUTENANT GOVERNOR CAMPAIGN (Austin, Texas) (September 1998

- November 1998)

Volunteer

 Duties – Supporter outreach for campaign events, assisted senior staff

EDUCATION

UNIVERSITY OF TEXAS AT AUSTIN – JOURNALISM – NEWS & PUBLIC AFFAIRS REPORTING (August 1997 - Present)

 Cumulative GPA - 3.07, Communication GPA - 3.57, 106 hours completed

REFERENCES

 Scott Sforza/Bush-Cheney 2000 (Director of Television Communications)

 Rusty Todd/University of Texas (Department of Journalism- News & Public Affairs Chair)

 Karl Doenges/Bush-Cheney 2000 (Broadcast Operations Coordinator)

William T. Quinn

DOB: b6

SSN:

b4

Summary: Award-winning journalist with broad experience in print and electronic media seeks public affairs/communications/speechwriting position in federal government

Professional Experience:

NJBIZ – New Brunswick, New Jersey, 2000 to present. New Jersey's largest circulation weekly business newspaper

Deputy Editor/Special Projects – Covered the pharmaceutical and biotech industries, health care and general political and business news while also overseeing opinion writers and special publications. Previously, covered the same beats as Senior Writer, 2001 to 2005, and directed staff of twelve reporters, editors and designers in producing the paper while upgrading news content and coverage as Managing Editor, 2000 to 2001.

Political Experience:

Volunteer — Republican Convention, New York City, 2004

72 Hour Volunteer — George W. Bush campaign, Northeast Pennsylvania, 2004

Volunteer — council campaign, Summit, New Jersey, 2004

Professional Accomplishments:

- Researched and wrote award-winning enterprise and breaking news stories, including more than 50 cover stories. 2001 to present. Led staff to winning Rutgers/CIT and Society of Professional Journalists, New Jersey Chapter, reporting awards. 2000 to 2001.
- Wrote and delivered on-air business news reports for New Jersey 101.5, the state's most-heard FM radio station, 2000 to 2005.
- Contributed to redesign of NJBIZ web site, daily email news reports, launch of electronic edition and creation of digital photo library. 2001 to present.

Awards:

Alliance of Area Business Publications (AABP), Best Body of Work by a Single Writer, 2005, Rutgers/CIT Award for Business Reporting, 2002, Society of Professional Journalists, New Jersey Chapter, first place awards for business reporting, 2004 and 2002, health, science & technology reporting,

2003, and deadline reporting, 2002. AABP award cited 2004 stories on resignation of former New Jersey Governor James E. McGreevey, suit by undocumented cleaning workers against Wal-Mart and controversy over the use of eminent domain powers in redevelopment projects,

Previous:

The Star-Ledger, Newark, New Jersey, 1987 to 2000. New Jersey's largest circulation daily newspaper

Deputy Bureau Chief & Reporter – Supervised staff of twelve reporters and two photographers in producing The Star-Ledger's Somerset/Hunterdon edition, while also covering legal affairs. 1996 to 2000.

Reporter – Covered the financial services business in New Jersey and general economic, political and business news, specializing in investigative stories on white-collar crime and financial frauds. 1987 to 1996.

Accomplishments:

- Reported major stories including the bankruptcy of former automaker John DeLorean, the financial and business affairs of First Jersey Securities founder Robert Brennan, the collapse and rehabilitation of Mutual Benefit Life Insurance Company, and sales practice scandals at Prudential, as well as bank mergers, savings and loan failures, other major business stories and high-profile criminal and civil trials.
- On-air business news correspondent, News 12 New Jersey, The Star-Ledger's cable television affiliate, 1995-1996.

Awards:

- Society of Professional Journalists, New Jersey Chapter; awards for deadline reporting on DeLorean case, 2000, and Bissell story, 1996, and business reporting, 1995, for coverage of First Fidelity/First Union merger.
- Three-time winner of New Jersey Press Association (NJPA) award for Business Reporting: for coverage of Robert Brennan, 1995, Mutual Benefit Life, 1992, and investor losses in the 1987 stock market crash, 1988.
- Rutgers/CIT award for business reporting and NJPA award for enterprise reporting, 1990, for a series of stories exposing an international lending scandal at First Fidelity.

Business/Legal Experience:

United States Lines, Cranford, New Jersey, 1984 to 1987. International container shipping firm.

General Attorney – Advised management on litigation, labor and regulatory matters. Helped win approval from federal regulators for a new worldwide shipping service. Wrote speeches for delivery by executives to industry audiences.

Evans, Hand, West Paterson, New Jersey, 1982 to 1984. Regional law firm.

Associate – General corporate and litigation practice.

Education:

Georgetown University, J.D., Yale University, B.A., English

Other:

Georgetown Law Alumni of New Jersey, 1983 to 1985.

Founder & Chairman – Organized steering committee, ran annual dinners and other events

JOSEPH M. RACICOT

b6

Home Phone - b6
Work Phone -
joseph.racicot@nnsa.doe.gov

Objective	To obtain an entry-level position within the Federal Government that will support the work of the Administration and eventually lead to a career in Federal law enforcement or national security.
Education	May 2003 Bachelor of Arts in History 3.0 GPA Carroll College, Helena, Montana May 1999 Diploma Capital High School, Helena, Montana
Experience	Confidential Assistant to the Deputy Under Secretary for Counterterrorism National Nuclear Security Administration Department of Energy June 2004 – Present <i>Responsibilities: assist the Deputy Under Secretary and senior staff in various tasks relating to counterterrorism.</i> Confidential Assistant to the Deputy Administrator for Defense Nuclear Nonproliferation National Nuclear Security Administration Department of Energy August 2003 – June 2004 <i>Responsibilities: assisted the Deputy Administrator and senior in various tasks relating to Defense Nuclear Nonproliferation</i> Research Assistant (Intern) Historical Preservation Office, State of Montana January 2003 – May 2003 <i>Responsibilities: following federal criteria, researched historical buildings to determine eligibility for listing on the National Register of Historic Places.</i> Laborer Ash Grove Cement Company, Helena, Montana Summer Employment 2000, 2001 and 2002 Administrative Assistant Alumni Association, University of Notre Dame, Notre Dame, Indiana October 1999 – December 1999 <i>Responsibilities: alumni file maintenance, office assistant duties as assigned.</i>
Volunteer Activity	Gubernatorial Campaign Volunteer, 1992 and 1996

Responsibilities: door-to-door marketing, get-out-the-vote activities and advertisement.

Skills

Working knowledge of Word, Word Perfect and Excel
Strong organizational skills

References

Randy Waits, Production Foreman, Ash Grove Cement Company

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Rev. Jeremiah Sullivan, Associate Professor of History, Carroll College

John Etchart, Partner, The Gallatin Group

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Anna Newsom Rankin

Work Experience

55th Presidential Inaugural Committee, Special Services Manager. Washington, DC December 2004-present
Service the individual needs of the 55th Presidential Inaugural Committee's (PIC) Senior Staff and those who serve on the PIC Executive and Honorary Committees. Coordinate local hotel accommodations, event transportation and ticketing for all official inaugural events.

Republican National Committee, National 72 Hour Coordinator. Washington, DC January 2004-November 2004 \$35,000
Coordinated the efforts of the National 72 Hour Team in building strong Get Out The Vote (GOTV) infrastructures in all 50 states.

- Planned four regional meetings to acclimate each state's 72 hour staff with the national 72 hour program. Managed meeting budgets and logistics including hotel selection and contracting, attendee invitations and confirmations, presentation materials and staff and speaker travel and accommodations.
- Closely tracked the development and execution of strategic 72 hour plans in 20 battleground states. Managed timelines for each phase of plan development; organized state specific conference calls with national, regional and state directors to discuss progress and setbacks; developed and monitored tracking systems for GOTV activities outlined in written 72 hour plans including voter registration, voter identification and advocacy and volunteer recruitment.
- Managed 33 College Field Directors responsible for maximizing the college student vote in 8 battleground states. Tracked each College Field Director's goals and efforts in voter registration, absentee/early vote execution and 72 hour volunteer recruitment. Coordinated payroll, expense and incentive budgets for the College Field Director program.
- Organized the *Call Out The Vote!* phone bank initiative at RNC headquarters credited with making 75,393 GOTV calls to voters in Florida, Ohio, Pennsylvania and New Mexico during the final 72 hours and Election Day. Recruited, vetted and confirmed volunteers to fill 1,015 phone bank shifts; confirmed scripts and call lists; coordinated phone bank logistics including volunteer sign in; volunteer call stations and volunteer refreshments.

The Public Forum Institute, Project Manager. Washington, DC September 2002-January 2004 \$40,000

Served as lead team member in planning and implementing congressionally convened public policy forums across the United States. Coordinated national policy summits and Capitol Hill breakfasts and briefings in Washington, DC.

- Represented the interests of the Public Forum Institute in communications with congressional offices and other partner organizations and ensured clients were adequately engaged and serviced. Prepared invitation letters, scripts and other correspondence for direct use by members of Congress upon congressional staff review.
- Managed the event planning process by developing project timelines for internal and external team members; recruited and serviced speakers by scheduling meetings and coordinating travel; addressed pre-event and on-site logistical concerns; coordinated budgets and contracts with all external vendors. Oversaw on-site event production and registration by serving as key contact for staff, vendors, speakers, media and attendees.
- Assisted in the implementation of audience building strategies including the design of promotional materials.

Girls Friendship Project, Research Assistant. Duke University Department of Psychology, Durham, NC 2002

PLAN International, AIDS Program Intern. Arlington, VA 2001

Education

Duke University, Bachelor of Arts, Durham NC May 2002

Major: Political Science (concentration in International Relations), Certificate: Markets and Management Studies

University of Queensland, Brisbane, Australia Summer and Fall 2000

Study Abroad Program

Republican National Committee Campaign Management College, Washington, DC May 2004

Activities

Junior League of Washington, Member. Washington, DC Summer 2004-present

North Carolina Society of Washington, Member. Washington, DC Fall 2004-present

Kappa Kappa Gamma Sorority, Durham, NC 1999-2002

Membership Chairman 2001-2002

- Created rush budget, scheduled and conducted rush practices, rush parties and membership selection meetings.
- Represented Kappa Kappa Gamma and promoted the sorority at all rush events and meetings sponsored by Duke University Panhellenic Association.

Slating Officer 2001-2001

Assistant New Member Chairman 1999-2000

Computer Skills

Adobe PageMaker Internet Microsoft Excel Microsoft FrontPage Microsoft Office Programs

D. Tate Rich

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EDUCATION

Yale University , New Haven, Connecticut	September 2000 to May 2004
<ul style="list-style-type: none">• Bachelor of Arts, American Studies• 3.4 G.P.A.	
Montgomery Bell Academy , Nashville, Tennessee	September 1996 to May 2000
<ul style="list-style-type: none">• Headmaster's List (2000)• Captain of nationally-ranked Varsity Football Team (1999)• Tennessee Mr. Football Award Winner (1999)	

OIL & GAS EXPERIENCE

The United States Department of Energy , Washington, D.C. <i>Special Assistant, Fossil Energy Office of Oil & Natural Gas</i>	February 2005 to Present
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Policy Analyst

- Schedule C Presidential Appointee
- Analyzed oil and gas proposals for the Energy Policy Act of 2005 and other legislative initiatives
- Researched oil & gas industry news and drafted memorandums to Secretary Bodman outlining key issues
- Drafted policy speeches and presentations for Department of Energy officials
- Worked with oil & gas industry on a regular basis to communicate industry perspectives to the department
- Provided daily operational assistance to the Deputy Assistant Secretary in the Office of Oil & Natural Gas

2005 Natural Gas Hurricane Response Task Force Member

- Assisted Task Force Leader Jim Slutz in collecting data on infrastructure in the Gulf of Mexico region
- Worked with representatives from numerous federal agencies to analyze data
- Published official government-use-only projections of natural gas production recovery in the gulf region
- Provided daily updates on the status of critical infrastructure to Department of Energy officials
- Submitted monthly reports on natural gas production recovery to White House policy advisors
- Contributed to various hurricane impact issue papers and a lessons learned report

Liquefied Natural Gas (LNG) Forums Coordinator

- Coordinated implementation of Energy Policy Act of 2005, Section 317: Federal-State LNG Forums
- Assisted Natural Gas Regulatory Team Leader in planning agenda of regional forums
- Worked in consultation with EIA, FERC, MARAD, USCG, PHMSA, and Sandia National Laboratory
- Recruited government and independent experts to speak at forums
- Drafted letters of invitation to governors and members of the U.S. Congress
- Provided logistics support for forums in Boston, MA; Astoria, OR; and additional to-be-announced sites.

ADDITIONAL EXPERIENCE

The Republican National Committee , Washington, D.C. <i>GOP Victory 2004 Rally Coordinator</i>	July 2004 to November 2004
<ul style="list-style-type: none">• Planned large campaign rallies and bus tours within strict budget guidelines for President George W. Bush• Responsible for events in Iowa, Michigan, Ohio, West Virginia, Wisconsin, and other swing states• Drafted detailed briefing papers summarizing these events for President Bush and Karl Rove• Accountable for monitoring polling data for the state of Florida on election day	

The Bank of Tokyo-Mitsubishi , New York, New York <i>Summer Intern</i>	Summer 2003
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- Restructured account plans in the United States Corporate Banking Division
- Completed an annual review for United Water
- Traced relationships between bank's tier and products cross-sold to corresponding customers

The Police Department of Service , New Haven, Connecticut <i>Yale Presidential Public Service Fellow</i>	Summer 2002
<ul style="list-style-type: none">• Implemented federal "Weed & Seed" program into a New Haven district• Recruited local social agencies to participate in a program with FBI and local law enforcement• Analyzed police report trends through GPS mapping systems	

ACTIVITIES

Varsity Football, Yale University

Fall 2000 to Fall 2003

Three-Year Letterman

- Started at linebacker
- Traveled with varsity team as a freshman
- Committed 5 hours per day to football during season in addition to academic demands

Delta Kappa Epsilon Fraternity, Phi Chapter

March 2003 to March 2004

Vice-President

- Recruited new members for the largest fraternity at Yale
- Planned alumni events, fund-raisers, and numerous fraternity functions
- Founded Phi Chapter band in 2002 that is still in existence

Senior Class Council, Yale University

Fall 2003 to May 2004

Class Day Committee

- Helped lead search for Commencement Speaker culminating in filmmaker Ken Burns

SKILLS: Proficient in Italian; wide range of Microsoft applications including Excel, Word, and Power Point; Bloomberg Training

MICHAEL T. RICHARD

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PROFESSIONAL SUMMARY

A senior executive with a proven fifteen year record of accomplishment in government, media and political affairs, and agency management, with specific experience in energy and environmental policy.

PROFESSIONAL EXPERIENCE

Maryland Energy Administration—Director (June 2003-present)

Appointed by Governor Robert Ehrlich to lead the Maryland Energy Administration, an independent State Agency with 20 staff members and \$15 million budget.

- Advised the Governor on energy issues and represented the Ehrlich Administration before the State Legislature and media on various issues, including the Renewable Portfolio Standards Act, creating the Solar Energy Grant program, and defending the Governor's veto of the Energy Efficiency Standards Act.
- Created and launched a \$1.5 million State "Energy Star" educational campaign featuring Governor Ehrlich. The program succeeded in boosting Maryland Energy Star appliances sales, leveraged additional "earned-media" features, and earned accolades from Federal Government officials and national associations.
- Refocused MEA budget and staff toward fulfilling the Governor's priorities in promoting economic development and preserving Maryland's "Chesapeake Bay" heritage. Over 18 months, MEA created six initiatives in which the Governor or Lt. Governor became directly involved, more time than any previous Governor had spent with this State Agency.
- Spearheaded energy issues as Governor's appointee on the Southern States Energy Board; Chaired the Governor's inter-governmental task force on a Renewable Energy development project; Chaired the Green Building Tax Credit Selection Committee; Maryland Energy Institute Board member; Maryland Industries of the Future Board member; Electric Undergrounding Legislative Task Force (ex officio); Green Building Council member; State-Use Electric Procurement workgroup; State Wind Energy Workgroup member; Renewable Portfolio Standard Act implementation workgroup member.

Deputy Secretary, Governor's Appointments Office (January 2003-June 2003)

Appointed by Governor Robert Ehrlich to this Cabinet-level department, as part of a team to support the first Maryland Republican Governor in nearly 40 years to transition "at will" positions and staff his administration.

- Helped staff and appoint nearly 1,000 employees in the first six months of the new administration.
- Assisted the Appointments Office Secretary in the development and implementation of Senate confirmation strategies for the Governor's appointees.

Nuclear Energy Institute (formerly the American Nuclear Energy Council (ANEC)) – (April, 1990 – January 2003)

Senior Lobbyist: Assigned to develop working relationships and communications with House Republican caucus and leadership.

- Developed legislative strategies for industry members with respect to used nuclear fuel management, nuclear facilities insurance issues and power plant security.

Director, Congressional Information Program (March 1994 – August 2002)

Developed NEI's Congressional Information Program: Built NEI's reputation as the best run congressional information program in Washington.

- Managed a Congressional education program on behalf of the nuclear energy industry. Duties include developing, promoting and conducting fact-finding tours, briefings, and conferences for members of Congress and their staff, and industry executives. Program sites have included destinations throughout the United States and international destinations, including Belgium, England, France, Holland, Japan and Sweden.
- The *Washington Post* (7/21/98, p. A17) recognized CIP as a leading program in the Capital, and ranked it 2nd in effectiveness, and in the top 5 in overall program size.
- Manage the development, production and presentation of informational resources for Congress on industry issues.
- Developed innovative governmental communications strategies, including using the Internet and mass e-mail distribution.

Manager, Congressional Communications (August 1992 - March 1994)

- Instrumental in developing, building and managing the nuclear energy industry's Congressional Information Program, an industry-wide initiative to raise the level of understanding on Capitol Hill about nuclear power and its policy issues. Was promoted to become the program's first full-time director.
- Launched coordinated industry campaigns to visit each congressional staff member responsible for energy issues to introduce the Council as a resource to Capitol Hill, and to distribute specially designed information resources.
- Prepared issue briefs, drafted floor and hearing statements, and lobbied Congress on industry issues
- Developed coalition support from diverse groups and organizations for the Council's legislative initiatives.
- Produced lobbying informational materials and lobbied congress on industry issues.

Legislative Assistant (April 1990 - August 1992)

- Assisted ANEC's vice president for technical issues in planning strategy, conducting research, writing and producing lobbying materials, and lobbying on industry issues.
- Provided specific support on successful initiative to pass legislation that privatized the Department of Energy's Uranium Enrichment Enterprise.

Baltimore Gas & Electric Company -- Government Affairs Intern (June 1988 - March 1990)

- In this paid position, assisted Director of Federal Affairs in managing BG&E's federal political action committee and in preparing candidate recommendations.
- Attended and reported on congressional hearings and tracked legislation. Completed project upgrading office computer and communications capabilities.

POLITICAL EXPERIENCE

- **Bush-Cheney 2004 Campaign Advance** – provided site-advance for Vice President Cheney for events in Toledo, Ohio and Ft. Myers, Florida (volunteer).
- **72 hour Taskforce Marshall** – served for 10 days in Fairfield County, Ohio as a "72 hour Marshall" to help the local Party and campaign staff organize volunteers and execute the "get-out-the-vote" program.
- **Gubernatorial Transition Team** – **Governor-elect Robert Ehrlich** - volunteered to help the first Republican Maryland Governor in four decades to assume leadership. Learned the State personnel system and helped to establish procedures for staffing the State Executive Branch. Vetted candidate resumes and conducted interviews. Helped identify positions in the Departments and Agencies vital to leading State government.
- **U.S. Vice Presidential Advance** – served as site and press advance for Vice President Cheney's political and official events. In addition to events throughout the U.S., worked as site advance for the Vice President's visit to Cairo and Sharm El Sheik, Egypt.
- **Bush-Cheney 2000 Campaign Advance** – worked as campaign site advance for events in New Mexico, Washington and Pennsylvania.
- **Bush-Cheney 2000 "Barnstorm for Reform" regional director** – Helped organize Republican Governors event in Austin, Texas, and then acted as program tour director for Governors Garanger (WY), Gilmore (VA), Ryan (IL), Sunquist (TN) in campaign stops in Kentucky, Ohio and West Virginia.
- **Caucus Advance Team Leader – 2000 Republican National Convention** – Organized and managed Bush-Cheney events for 10 state delegations.

EDUCATIONAL BACKGROUND

MBA with concentrations in finance and public affairs. University of Maryland, College Park, MD. September 1987 - May 1989.

B.A. with major in Political Science and minor in French. Brigham Young University, Provo, UT. Member of Pi Sigma Alpha - political science honor society and Pi Delta Phi - French honor society. February 1983 - April 1986.

Study Abroad Certificate from L'Universite Laval, Quebec, Canada. Studied French language, and French-Canadian history and government as part of major studies. Summer 1985.

Steve R. Richards

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Summary of qualifications

- International business consultant in energy, utilities, aviation and telecommunications
- Advised electric utilities on international market strategy and assisted in market entry campaigns in East Asia, Southeast Asia, Europe, Middle East and Africa. Projects included generation, transmission and distribution.
- Aviation experience includes successful projects in Korea, Thailand, Taiwan, Philippines, Saudi Arabia, Greece, Poland, Russia, Chile and India.
- Telecommunications experience includes large-scale projects in China, Hong Kong, and Saudi Arabia.
- Energy related projects in Vietnam and Laos.
- Familiar with traditional energy technologies in generation, transmission and distribution such as thermal, hydro, waste-to-energy, ranging on any number of platforms (i.e. barges to mega plants). Experience with traditional transmission and distribution systems and technologies.
- Significant experience with emerging energy technologies in distributed generation and distribution. Direct project experience in research and development of energy related technologies (for example: AEP, Johns Hopkins and National Science Foundation).

Work experience

President – Commerce Development International, Ltd., Washington, D.C., 1995 - present

CDI is a strategic development firm based in Washington, D.C. The firm is organized to assist companies in the development and deployment of technology and technical projects. Organized in 1995, CDI represents companies ranging from technical start-up companies to international ventures (e.g. smart cards).

Vice President – Commerce Consultants International, Ltd., Washington, DC, 1989 - 2001

CCI is a consulting firm based in Washington, D.C. Organized in 1984, CCI is a versatile firm successfully representing U.S. and foreign-based companies. CCI is a strategic advisor, consultant, facilitator and manager of international business and government relations.

Research Assistant – World Bank, Africa II Infrastructure, Washington, DC 1988

Supported professionals working with infrastructure projects in East Africa (Ethiopia, Kenya, Sudan, Uganda, Madagascar, Rwanda and Burundi). Projects covered railroad, ports, energy, and telecommunications.

Database Manager – Commission on the Bicentennial of the U.S. Constitution, Washington, DC, 1987 - 1988

Managed database to track hundreds of thousands of customers and 50,000 regular subscribers for highly successful presidential commission led by Chief Justice Warren Burger.

Political Activities

Volunteer with Bush 2000 Campaign, September 1999-2000

2002 GOP Campaign Volunteer, Bergen County, NJ. Republican National Committee volunteer for Scott Garrett (House), Doug Forrester (Senate) and local GOP candidates. Volunteered with local and national Bush/GOP leaders (Karen Hughes & Mary Matlin) in grassroots effort in Bergen County on the final days of the campaign. Garrett won in a landslide. (Reagan Weber 202-863-8597)

Bush-Cheney 2000, Mighty Victory Strike Force, Pittsburgh, PA, October-November 2000. Volunteered with local and national Bush/GOP leaders in grassroots effort in Western Pennsylvania. Worked in Westmoreland, Butler, and parts of Allegheny County. Bush carried Westmoreland and Butler by several points, although they had gone Democrat in the last three presidential elections. (Kim Ward 724-454-6999; Kathy Pippy 724-457-7575)

Fundraising. Raised over \$10,000 for Bush/Cheney campaign. Personal support for various GOP federal, state and local candidates.

Republican National Convention, 1988, 1992, 1996, 2000. Volunteered in various capacities (e.g. recruited and accompanied Team 100 donors to conventions, provided support to transportation and First Family advance teams, etc.).

Congressional 1994 Campaign. Coordinated support for effort to win GOP control of Congress, including support of Contract for America and National Policy Foundation.

American Bicentennial Presidential Inaugural (Bush/Quayle), Washington, D.C., December 1988 to January 1989. Coordinated site transportation needs at various inaugural events as lead advance on two ball sites and two dinner sites.

Bush-Quayle 1988, Washington, D.C., October 1988. Advanced Quayle event - three-event bus tour at Kansas City. Responsible for motorcade and assistant to lead advance.

Republican National Convention, New Orleans, Louisiana, August 1988. Assisted Bush Team Leader (Richard Richards, former Chairman of Republican National Committee) for Committee on Contests and Credentials.

Commission on the Bicentennial of the United States Constitution, Washington, D.C., July 1987 to August 1988. Organized, implemented and documented computer procedures.

Community activities

Volunteer, Boy Scouts of America – Active volunteer since 1988 (Assistant Scoutmaster, Troop Committee Chairman, Assistant District Chairman)

Youth League Coach - T-ball and Soccer

Volunteer interpreter for deaf community

Languages Fluent American Sign Language

Education 1987, Brigham Young University, Provo, Utah
BA: Political Science

References Available upon request.

Married with five children.

Ashley R. Richardson

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Experience

55th Presidential Inaugural Committee

Washington, DC

Caging and Lockbox, Treasury Department, December 2004-Present

- ◆ Directed research at National Archives of past Inaugural Ceremonies
- ◆ Processed all monetary funds and contributions for Inaugural Ceremonies

Republican Party of Florida

Clearwater, FL

Field Director, Pinellas and Pasco Counties, May-November 2004

- ◆ Directed Victory 2004 campaign activities in two of the top swing counties in the United States consisting of more than 10,000 volunteers
- ◆ Organized GOTV activities for six offices, including phone banking, precinct walking, volunteer recruitment, social conservative and church coordination, voter registration, absentee ballot coordination, and transportation to early voting and polling locations.
- ◆ Implemented the 72 Hour Program in Pinellas and Pasco Counties of Florida, a program designed to significantly increase voter turnout through GOTV activities.
- ◆ Coordinated and assisted with Presidential and national surrogate events

Lamar Alexander for Senate

Nashville, TN

Intern, Finance Office, August-November 2004

- ◆ Assisted finance office with campaign fundraiser events
- ◆ Coordinated for mailings, phone banks, and volunteer activities

Bob Barr for Congress

Woodstock, GA

Volunteer Coordinator, May-August 2002

- ◆ Directed large phone banking operation and ran volunteer office
- ◆ Recruited and coordinated volunteers in aggressive grassroots goals
- ◆ Assisted with campaign and fundraising events

The White House

Washington, DC

Intern, First Lady Laura Bush's Projects Office, January-May 2002

- ◆ Handled correspondence concerning Mrs. Bush's education initiatives
- ◆ Assisted Mrs. Bush's staff with planning events such as teacher conferences and author symposiums
- ◆ Assembled briefing information for Mrs. Bush and staff for trips abroad

Education

Belmont University

Nashville, TN

Bachelor of Arts in Political Science, Minor in Broadcasting, Received May 2004

- ◆ 3.26 GPA, Dean's List 2002-2003
- ◆ Kings College, London, England- Study Abroad Program, Summer, 2003

Publication

- ◆ "Gubernatorial Agenda Setting in the American South" The Fourteenth Annual Belmont Undergraduate Research Symposium, Journal of Proceedings, Volume XII, 2004

Volunteer Experience

- ◆ Belmont University Collegiate Republicans, Campaign Director, 2002-2004
- ◆ Volunteer at Tennessee Republican Party for 2002 Republican candidates
- ◆ Volunteer at The Extension, Drug and Alcohol Rehabilitation Center, 2002-2003
- ◆ Four Missionary Trips to Guerro Mexico, and Montego Bay, Jamaica

Mark J. Robertson, Page of 2

Mark J. Robertson

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EXPERIENCE Republican National Committee, Washington, D.C.*Senior Analyst, Research Department, July 2002 - Present*

- Develop and implement long-range research strategy regarding a major Democratic presidential candidate.
- Analyze legislative initiatives and other developments impacting budgetary, tax and economic policy, advise key constituents and coordinate responses.
- Developed and managed ballot integrity programs in certain state-wide elections, including recruiting and training volunteer and paid staff, targeting key precincts, and developing and implementing election day legal strategy.

Hogan & Hartson L.L.P., Washington, D.C.*Corporate and Securities Associate, May 2000 - June 2002*

- Engaged in general corporate law practice focusing on biotechnology, information technology and real estate industries.
- counseled clients and negotiated agreements on a wide variety of corporate and transactional matters, including formation and financing, public and private offerings of debt and equity securities, mergers and acquisitions, strategic relationships, licensing and technology transfer arrangements and international distribution agreements.
- Managed and trained junior associates and legal support staff.

Mayer Brown & Platt, New York, New York*Corporate Finance Associate, September 1998 - April 2000*

- Engaged in corporate finance practice representing prominent financial institutions.
- Negotiated and drafted operative documents for numerous syndicated bank financings, including credit agreements, pledge and security agreements, assignment and assumption agreements, and opinions of counsel.
- Actively involved in the structuring of an off-shore, asset-backed securitization and in representing a prominent foreign banking corporation establishing a U.S. finance subsidiary.

United States Department of Justice, Washington, D.C.*Paralegal Specialist, Antitrust Division, 1993 -1995*

- Assisted trial attorneys with the prosecution of individual and corporate defendants engaged in an international price fixing conspiracy.
- Managed legal support efforts in connection with successful civil action to block an anti-competitive merger.
- Analyzed numerous Hart-Scott-Rodino filings.

EDUCATION The University of Virginia School of Law, Charlottesville, Virginia, May 1998

- Juris Doctor
- *Virginia Tax Review*, Managing Board

Hampden-Sydney College, Hampden-Sydney, Virginia, May 1993

- Bachelor of Arts *cum laude* in Political Science and German
- Honors Scholar, Recognized as Most Outstanding Political Science Student, Student Honor Court

Goethe Institute, Munich, Germany, August 1992

other

- Bar Admissions: New York, Washington, D.C.

Mark J. Robertson, Page of 2

- Former president and chief executive officer of 125,000-member community service organization
- Fluent in German
- Traveled extensively throughout the United States, Europe and Southern Africa

1/18/05 1/14/05
offered GS-11
Technical Intern
Advisor
2/21 start date

EDUCATION	Patrick G. Ruffini	Graduated May 2000
	66	
PROFESSIONAL EXPERIENCE	Bush-Cheney '04, Inc., Arlington, Va.	June 2003 - November 2004
	Webmaster	
	<ul style="list-style-type: none"> • B.A. in Diplomatic History and Political Science, <i>magna cum laude</i>. • Activities: Penn College Republicans (served as Chairman, 1998-99); Co-founder, Penn for George W. Bush; Staff writer, <i>The Red and Blue</i>; Member, Pi Alpha Theta history honor society; Golden Key National Honor Society 	
		\$100 <u>45</u> <u>200.</u> <u>54</u>
	Republican National Committee, Washington, D.C.	July 2002 - June 2003
	Deputy Director of Online Communications	
	<ul style="list-style-type: none"> • Drafted copy for national weekly e-mail message & developed content for Web site. • Developed online Flash commercials that were an integral part of the RNC's successful web strategy in the final days of the 2002 midterm elections. 	
	American Enterprise Institute, Washington, D.C.	March 2001 - \$29,56
	Staff Assistant, Social and Political Studies Department	June 2002
	<ul style="list-style-type: none"> • Coordinated televised special events at AEI and the University of Maryland. • Designed marketing and outreach campaigns to promote publications and distance learning programs for the Institute's social policy studies department. 	
	2000 Republican National Convention, Philadelphia, Pa.	May 2000 - August 2000
	Assistant to the Director of Transportation	
	<ul style="list-style-type: none"> • Served as primary point of contact between Convention and state delegations on transportation issues; provided timely and efficient support in an intense, mission-oriented work environment. 	
	Sam Katz for Mayor, Philadelphia, Pa.	May 1999 - November 1999
	Deputy Finance Director	
	<ul style="list-style-type: none"> • Managed financial compliance for a \$7 million Republican mayoral campaign. • As student organizer at the University of Pennsylvania, registered nearly 10% of students to vote in an off year, generating 73% support at the polls in high turnout. 	
INTERNSHIP EXPERIENCE	The Luntz Research Companies, Arlington, Va. (May - July 1998)	
	Office of Congressman Christopher Shays (R-Conn.), Washington, D.C. (May - July 1997)	
INTERNET DEVELOPMENT	MichaelBarone.com, Webmaster	
	<ul style="list-style-type: none"> • Developed the website for nationally known author and commentator Michael Barone, managing frequent updates and regular e-mail dissemination. 	
	Website Design: Familiar with Flash, PHP, and ColdFusion.	
PERSONAL	<ul style="list-style-type: none"> • Writing: Contributed to <i>National Review Online</i> and <i>FoxNews.com</i>. • Key Interests: The role of the Internet in government & politics; campaigns and strategy; demographic trends; modern American history; American foreign policy. 	

Casey L. Ruberg

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WORK EXPERIENCE

U.S. Department of Education

September 2007- Present

Deputy Press Secretary, Office of Communications and Outreach Washington, D.C.

- Spokesperson for the U.S. Department of Education; focus on postsecondary education issues
- Write and distribute statements on behalf of the Secretary of Education and other Department officials
- Staff Department officials for interviews with media and travel with officials for public events
- Identify media opportunities that target the education community, at-risk populations and the general public, and pitch stories and to media so information is easily understood and useful.
- Prepare message points for Department staff on higher education issues, legislation and reports
- Respond to media inquiries, and clearly, accurately, and strategically communicate the Department of Education's mission and priorities.
- Write and distribute media advisories and press releases to local, regional, and national media outlets and establish working relationships with the press

U.S. Department of Education

December 2006- September 2007

Assistant Press Secretary, Office of Communications and Outreach Washington, D.C.

- Wrote and distribute media advisories and press releases to local, regional, and national media outlets.
- Responded to media inquiries, and clearly, accurately, and strategically communicate the Department of Education's mission and priorities.
- Prepared briefing materials for interviews with Secretary Margaret Spellings and other Department officials.
- Staffed Department officials for interviews with media
- Circulated daily press reports on agency press activities to all communications staff at the Department
- Coordinated the Department's media strategy for grant announcements

U.S. Department of Education

December 2005 – December 2006

Press Assistant, Office of Communications and Outreach

Washington, D.C.

- Wrote and distributed media advisories and press releases to local, regional, and national media outlets.
- Prepared scheduling proposals and briefing papers for interviews with Secretary Margaret Spellings.
- Coordinated press staff assignments to ensure completion, and regularly worked and advised press office staff on how to ensure issues and questions are brought to the press secretary's attention.
- Monitored media coverage of Department of Education events, interviews, and announcements, and prepared detailed news summaries.
- Managed the press secretary's schedule and calendar daily, and prepared and processed travel arrangements.

EDUCATION

Miami University

Bachelor of Arts

May 2005

Major: Political Science

Honors: Graduated Cum Laude, Dean's List, and National Collegiate Honors Society

Activities: Varsity Softball

ACTIVITIES AND ASSOCIATIONS

- Miami University Alumni Association
- Volunteer tutor with Horton's Kids
- Part-time Manager on Duty at Crystal Gateway Sport and Health Club
- Recreational golf, softball, and football

BENJAMIN C. SALISBURY

EXPERIENCE

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LEHMAN BROTHERS

Political Analyst

WASHINGTON, DC

April 2005-Present

- Analyze the impact of policy trends and geopolitical developments on the capital markets and advise clients on the probability, timing, and impact of events.
- Publish research reports for the energy & environment, defense, homeland security, agriculture, and transportation sectors. Produce a weekly energy analysis of U.S. and global political risk.
- Develop and maintain relationships with senior government officials and institutional investors.
- Contributed to "The Business of Climate Change" Lehman Brothers' comprehensive report.
- Successfully projected the outcome of the 2006 elections and worked with team to create an "elections market basket" that outperformed the S&P in the election window.
- Developed research style cited as a reason for team's "All American" ranking.
- Acquired NASD Licenses: Series 7, Series 86, Series 87.

CONGRESSMAN DUNCAN HUNTER

WASHINGTON, DC

July 2004- April 2005

Legislative Assistant

- Formulated legislative initiatives and strategy for agriculture, banking, commerce, education, resources, taxes and international trade.
- Worked with leadership and committees to advance agenda and wrote appropriations requests.
- Made recommendations on legislation and drafted statements for the Congressional Record.

CONGRESSMAN J.D. HAYWORTH

WASHINGTON, DC

March 2003 – July 2004

Legislative Assistant/Correspondent

- Advised Member on agricultural and government-reform issues
- Managed all aspects of the constituent mail program and initiated a redesign of the system.
- Created and implemented aggressive digital communications plan for issue-targeted constituent contact.

PUBLIC OPINION STRATEGIES

ALEXANDRIA, VA

Research Analyst

May 2001- March 2003

- Analyzed survey research and created presentations targeting messages to key constituencies.
- Developed campaign strategies for federal and state candidates in coordination with firm principals.
- Developed a comprehensive analysis for successful U.S. Senate campaign and joined the campaign to help implement the strategy.

Junior Research Assistant, Created client presentations.

May - December 2000

VOLUNTEER AND INTERNSHIPS

STATE SOCIETY OF ARIZONA, *Vice President and Board Member*

January 2004-Present

NATIONAL REPUBLICAN COMMITTEE OHIO PHONE BANK, *Volunteer*

September-November 2006

RNC 72 HOUR TASK FORCE: OHIO, *Volunteer*

January 2001 – April 2001

SENATE REPUBLICAN POLICY COMMITTEE, *Intern*

January 2001 – April 2001

GEORGETOWN PUBLIC POLICY INSTITUTE, *Research Assistant*

1999- 2000

JAMES E. ROGAN FOR CONGRESS, *Intern*

July- September 1998

NATIONAL REPUBLICAN SENATORIAL COMMITTEE, *Research Intern*

May-July 1998

OFFICE OF GOVERNOR PETE WILSON, *Intern*

January-May 1998

EDUCATION

GEORGETOWN PUBLIC POLICY INSTITUTE

WASHINGTON, DC

Master of Public Policy in Environmental and Regulatory Policy Track (Evening)

Expected Spring 2010

GEORGETOWN UNIVERSITY

WASHINGTON, DC

Bachelor of Arts (GPA: 3.5) in Government (GPA: 3.8), with a minor in History (GPA: 3.7) May 2001

Dean's List every semester, Pi Sigma Alpha National Political Science Honor Society, Phi Alpha Theta

National History Honor Society

UNIVERSITY OF KENT

CANTERBURY, UK

Diploma with Merit in Politics and International Relations

June 1999

ERASMUS UNIVERSITY

THE HAGUE, NETHERLANDS

Scholarship in International Management

JENNIFER A. SCOGGINS

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U.S. Department of Commerce, Washington D.C.

April 2007– Present

Political Appointee: Public Affairs Specialist, Office of the Secretary

- Coordinate international trade press strategy and communication for Secretary Carlos M. Gutierrez and Department;
- Liaison for International Trade Administration (ITA) and Business Industry and Security (BIS) with the Secretary's office;
- Coordinate the Department's international and trade message with the White House, Administration, Embassies, and others;
- Point of contact for organizing press opportunities surrounding foreign dignitary visits and trade related issues;
- Press advance on the Secretary's Mission to Hanoi and Ho Chi Minh City, Vietnam: November 2007;
 - Plan media events and opportunities in Vietnam, interface with 22 public affairs offices and business representatives for the companies on the mission, book interviews for the Secretary, staff traveling reporters and create collateral materials for events;
- Coordinate press for the Americas Competitiveness Forum that included three Cabinet Secretaries, two VPs and 30 ministers from the Western Hemisphere and over 1000 attendees in Atlanta, Georgia: June 2007;
- Write talking points, questions and answers and briefings materials for the Secretary as needed;
- Write press releases, fact sheets other documents as needed for distribution to the press, and,
- Pitch stories, book and staff interviews for the Secretary and Senior Administration Officials, as needed.

U.S. Department of Commerce, Washington D.C.

March 2006 – April 2007

Political Appointee: Deputy Press Secretary, International Trade Administration

- Coordinate press strategy and implementation for the Secretary, Under Secretary Frank Lavin and ITA Assistant Secretaries;
- Spokesperson for international trade and issues as well as for Import Administration, the agency's lead unit for enforcing dumping and subsidies trade laws in unfairly traded imports;
- Work daily with wire reporters, trade publications, major newspapers and other interested media;
- Coordinate and prepare releases, advisories, talking points and briefing materials for distribution to the press;
- Press advance on the Secretary's Mission to Shanghai, China: November 2006; and,
- Point of contact for press, organize press logistics, book Secretary's press and create collateral materials.

Governor Arnold Schwarzenegger, Sacramento, California

Dec. 2003 – Feb. 2006

Deputy Assistant Press Secretary, Press Office of California State Governor

- Work in a fast paced, team environment with capitol, state, national, and entertainment press;
- Aid Press Secretary with needs, fact check and research information, set up media pool and aid with press advance;
- Back deputy press secretaries in issue areas and give information to reporters on background;
- Prepare media advisories and statements from Governor Schwarzenegger and First Lady Maria Shriver;
- Work with agency spokespeople to coordinate messaging;
- Continuously watch news wires and proactively monitor events;
- Schedule and staff interviews for Governor, First Lady and Senior Administration Officials; and,
- Prepare morning news summary, clips in adobe PDF format and briefings materials for the Governor and Senior Staff.

Californians for Schwarzenegger, Sacramento, California

Oct. 2005 – Nov. 2005

Campaign Press Staff

- Work on Governor Schwarzenegger's campaign to pass statewide propositions;
- Staff third party surrogates after the Governor's major network TV debates;
- Organize satellite tour for surrogates; and,
- During the Governor's 2003 Recall campaign staffed election night and was a member of the Governor's press transition team.

Additional Positions Held:

Assemblywoman Sharon Runner: Sacramento, California (CA Assembly District 36)

Dec. 2002 – Dec. 2003

Press Secretary/ Scheduler

George Runner for Senate: Lancaster, California. (CA Senate District 17)

August 2003 – Nov. 2003

Press Secretary/ Deputy Campaign Manager

Sharon Runner for Assembly: Lancaster, California (CA Assembly District 36)

August 2003 – Nov. 2003

Deputy Campaign Manager

August 2002 – Nov. 2002

Press Secretary/ Campaign Aide

EDUCATION

University of California at Davis: Davis, California

March 2002

Bachelor of Arts Degree in Communication

KIAHNA SELLERS

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Security Clearance:

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PROFESSIONAL EXPERIENCE

US Department of State, US Embassy/Office of the Ambassador, Confidential Assistant to the US Ambassador, Canberra, Australia 2007 – present

- One of three political appointees within the US Mission Australia
- Overhauled the Ambassador's existing scheduling process to establish more efficient, consistent, and streamlined procedures
- Modernized front office practices to better serve the Ambassador and Mission employees
- Coordinate the Ambassador's official and personal daily and travel schedules, provide recommendations for scheduling matters and brief the Ambassador on meetings and events
- Supervise front office staff and operations

US Department of Justice, Office of the Attorney General, Deputy Director of Scheduling to the US Attorney General, Washington, DC 2005 - present

- One of thirteen political appointees within the office of Attorney General Alberto R. Gonzales
- Coordinated the Attorney General's domestic travel and daily schedule
- Advanced the Attorney General's travel and briefed him on the details of various meetings and events
- Managed the preparation of all daily briefing materials to be submitted to the Attorney General and senior staff
- Received the US Department of Justice "Special Act Award" in September 2005

US Department of Justice, Office on Violence against Women (OVW), Special Assistant to the Director, Washington, DC 2005

- Directed the OVW faith-based and community activities including outreach, program development and grant management

Presidential Inaugural Committee, "America's Future Rocks Today" Coordinator, Washington, DC 2004

- Worked with Barbara Bush to arrange the participation of 22 national volunteer organizations at the 55th Presidential Inauguration youth event

Republican National Committee, Grassroots Regional Coordinator, Washington, DC 2004

- Organized, trained and deployed more than 650 "Get-Out-The-Vote" volunteers to CO, NV, NM, IA, WI, PA, MI, FL and OH for the 2004 presidential election campaign
- Directed political coalitions including the Latter-day Saint, Young Professional, Education, Asian American and Native American
- Planned and executed more than 60 coalition-specific voter registration and volunteer recruitment events in 20 states within six months
- Founded and directed the activities of an advisory board of 40 prominent political activists consisting of former US Senators, Congressmen and current business leaders

Republican National Convention, Official Proceedings Assistant, New York City, NY 2004

- Served as a liaison for convention participants and visiting dignitaries at the 2004 Republican National Convention

National Center for Missing & Exploited Children, Communications Assistant, Alexandria, VA 2002-2003

- Performed media operations including “pitching” to nationwide media, distributing press documents and coordinating press events
- Proofread and revised software programs created for the Boys & Girls Clubs of America and national law enforcement agencies

EDUCATION

Brigham Young University, Provo, UT 2002

- Bachelor of Arts in Communications: Public Relations

POLITICAL EXPERIENCE

US Department of State, Political Appointee, George W. Bush Administration, Washington, DC 2007 - present

US Department of Justice, Political Appointee, George W. Bush Administration, Washington, DC 2005

Republican National Committee, Campaign Management College, Washington, DC 2004

Governor-elect Arnold Schwarzenegger Campaign, Precinct Organizer, Sacramento, CA 2003

Republican National Committee, Campaign Volunteer, New Jersey Fifth District (Garrett / Forrester) 2002

Presidential-elect Bob Dole Campaign, Campaign Volunteer, Sacramento, CA 1996

OTHER EXPERIENCE

Church of Jesus Christ of Latter-day Saints, Missionary, Salt Lake City, UT 1997-1999

- Directed religious tours of up to 65 guests at Historic Temple Square
- Supervised and trained groups of up to 50 volunteer missionaries
- Prepared and presented inspirational speeches to audiences of up to 200 people
- Provided volunteer service at area charities

REFERENCES

- Kyle Sampson, Partner Hunton & Williams LLP, (Former Chief of Staff, Office of the US Attorney General)
- Ed Gillespie, Counselor to the President, (Former Chairman, Republican National Committee)
- Sarah Magruder Lyle, White House Liaison, US Department of Energy,
- Blaise Hazelwood, President, Grassroots Targeting, (Former Political Director, Republican National Committee)
- Tim Flanigan, General Counsel, Tyco International,
- Bill Hansen, Senior Vice President / Managing Director of Education Services, ACS Inc.,
- Lew Cramer, Managing Director, Summit Ventures,
- Esther Cookson, Project Manager, National Center for Missing & Exploited Children,

7/1 CE

11/3/05.
4:20 PM

Matthew Seney

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Staff Assistant

GS-7/1

Accepted. will start
8/1

**Work
Experience**

OHIO REPUBLICAN PARTY

June 2004–Nov. 2004

Victory '04 Coordinator

Staffed on Victory Campaign to re-elect President Bush and other Republican candidates in Ohio

\$25K
(\$500)

- Managed distribution of collateral material to county fairs
- Tracked new voter registration in all 88 counties
- Prepared slate cards for all 88 counties
- Managed 72 hour program in Licking County
- Prepared database of all polling locations in Ohio
- Coordinated Victory Bus Tour (hosted by Cong. Boehner)

OHIO BUSH-CHENEY '04

Jan. 2004–May 2004

Volunteer Coordinator

Volunteered on campaign to re-elect President Bush

- Volunteered 30+ hours a week while working full time
- Assisted Field Directors with B/C County Chair contacts and goals
- Prepared memos and maintained databases
- Oversaw volunteers' schedules and activities
- Assisted staff with day-to-day activities

BD's Mongolian BBQ

June 2002–May 2004

Server/Bartender

Waited tables and tended bar at Arena District location

Education

THE OHIO STATE UNIVERSITY

Sept. 1999–Aug. 2003

Bachelor's Degree – Consumer Textile Sciences

- Areas studied include Human Resources, Economics, Accounting, Marketing, Computer Science, and Organizational Behavior

References

See following page

DOB

SSN

CARRIE SHAFFER

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PROFILE

Highly motivated team player who is committed to public service and meaningful contributions to operational aspects of political offices. Has developed strong organization, writing, and communication skills to plan successful events and manage demanding schedules. An extensive world traveler and voracious reader with excellent people skills.

WORK EXPERIENCE

Office of the Secretary of the United States Department of Energy, Samuel W. Bodman Washington, DC
Scheduler to the Secretary January 2007 – Present

- Coordinate all aspects of Secretary Bodman's daily schedule; including briefing the Secretary on requests, communicating with DOE program offices for meeting preparations, and ensuring schedule's fluidity
- Serve as the Secretary's logistical point of contact for meetings, press conferences, and ministerials with Cabinet members, foreign delegations, and executives
- Assist in domestic and international trip coordination by initiating the arrangements for speeches and events
- Act as Secretary Bodman's personal assistant when a surrogate is necessary
- Currently awaiting finalization for top secret level security clearance

Office of the Speaker of the United States House of Representatives, J. Dennis Hastert Washington, DC
Scheduling Assistant July 2006 – December 2006

- Organized the Speaker's daily schedule of events, meetings and conference calls with Director of Operations
- Served as a liaison between the Speaker and other House Leadership Offices for internal meetings, and meetings with the White House, Foreign Dignitaries, and other high level officers
- Contributed to the planning and execution of the Capitol Christmas Tree Lighting and Reception, State arrivals and luncheons, and public photo lines

The White House Washington, DC
Intern, Office of the Vice President January – May 2006

- Supported Mrs. Cheney's staff at both the White House and Vice President's Residence offices by assisting with daily organization, communication, and scheduling responsibilities
- Coordinated events hosted by the Cheney's at the Vice President's Residence such as the House Leadership Dinner, book release parties, and personal dinners and celebrations
- Wrote letters and processed correspondence as a liaison to the public for Mrs. Cheney using the Internet Quorum and internal databases of 50,000+ contacts in Mrs. Cheney's and the Vice President's offices
- Served as a site volunteer for the Vice President's Advance Office

InterAction – American Council for Voluntary International Action Washington, DC
Intern, Office of Membership and Standards September – December 2005

- Helped to resolve crises and provide relief for events such as the Pakistani earthquake, the Tsunami, and Hurricane Katrina by working alongside company directors of the largest alliance of United States based international development and humanitarian nongovernmental organizations
- Organized materials, guest speakers, and agenda for annual CEO conference

EDUCATION

The George Washington University Washington DC
Bachelor of Arts in Political Science and Minor in English December 2005
Cum Laude

International Center for Human Development (CIDH) San Jose, Costa Rica
Justice, Human Rights, and Development Program Spring 2005

Institute for Shipboard Education, Semester at Sea Program SS Universe Explorer
Study Abroad Program Spring 2004

Studied International Relations, Foreign Policy, and Development through short term visits to the Bahamas, Cuba, Brazil, South Africa, Tanzania, India, Vietnam, Cambodia, China, South Korea, and Japan

LEADERSHIP AND LANGUAGE SKILLS

- Campaign experience for Congressman Peter Roskam from the Illinois Sixth Congressional District
- Internship with the Center for a Free Cuba in Fall 2003
- Four month homestay and Spanish language immersion experience in Costa Rica
- Conference with Fidel Castro in Havana, Cuba concerning US Foreign Policy
- Conducted educational programs in squatter settlements in Mexico, Mennonite and Garifuna communities in Belize, and camps for underprivileged teens in Costa Rica
- Volunteer experience with orphanages and impoverished communities worldwide

William E. R. Shaw

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Education

College:

The George Washington University, Washington, D.C., Class of 2007
BA, Political Science, Cumulative GPA: 3.37/4.0

Institute for the International Education of Students (IES), Barcelona, Spain, Spring 2006

High School:

St. Mary's Springs High School, Fond du Lac, WI, Class of 2003, Cumulative GPA: 3.64/4.0

Work Experience

U.S. Department of Energy, Congressional and Intergovernmental Affairs, D.C., Summer 2007 – Present

- *Special Assistant* - Assist the Director of the Office of Indian Energy Policy and Programs in regard to meetings and travel. Notify Congress of grants and contracts awarded to their district. Fulfill duties of the Intergovernmental Affairs Director upon her absence. Organize and prepare documents for visits between the Secretary of Energy and state and tribal leaders.

The White House, Office of Presidential Personnel, Washington, D.C., Spring 2007

- *Full-time Intern* - Assisted the Special Assistant to the President for Personnel. Searched for potential candidates to fill job vacancies within the administration. Researched, corresponded with and compiled information on candidates. Prepared documents for personnel meetings with the President.

Office of State Senator Carol Roessler, Madison, WI, Summer 2006

- *Intern* - Researched information to help formulate the Senator's new bills and initiatives. Provided general constituent services including correspondence and scheduling. Wrote specialized responses to constituents to be approved by the Senator.

Flood Homes, North Fond du Lac, WI, 2005

- *Landscaper/Setup Homes* - Maintained the homes and landscapes in five manufactured housing communities around Wisconsin. Delivered and set up new mobile homes. Kept in contact with residents to assure the satisfactory completion of miscellaneous jobs

U.S. House of Representatives, Congressman Tom Petri (WI-6), Washington, D.C., Fall 2004

- *Intern* - Assisted in various receptionist duties including research, scheduling, and the organization of files. Spoke with constituents, documented concerns or comments, and responded to them. Attended briefings and hearing in place of the Congressman and reported back with comprehensive notes.

Fusion Café, Fond du Lac, WI, 2001

- *Cashier* - Trusted to handle and organize the restaurant's financial transactions. Assisted with food preparation, restaurant set-up, cleaning, and serving customers.

Honors & Activities

Fraternity:

Kappa Sigma Fraternity, Alpha Eta Chapter, George Washington University, 2004-2005

President - Responsible for budget management, alumni relations, community service, representing the chapter to the University and Nationals, registration and planning of social, rush, and pledge events.

Inter-Fraternity Council, Expansion Committee Member, 2005

Order of Omega, Honors Fraternity, Member, 2005-2007

Philanthropy:

Kappa Sigma Fraternity, Community Service Chairman, 2003-2004

United Way, United Youth Board member, Fond du Lac County, 2002-2003

Political:

Collège Republicans, Member, George Washington University Chapter, 2003-2007

Republican Governors Association, Volunteer, Washington, D.C., 2004 and 2005

Crossfire, Usher & Security, CNN at The George Washington University, 2004

Other:

National Society of Collegiate Scholars, Member, GWU Chapter, 2004-2007

Scholarship Leadership Award, Kappa Sigma International, 2005

Student Council, President, St. Mary's Springs High School, 2002-2003

Schedule C

Title: DAS for Nuclear
Energy & Science
Org: CI

SSN:

b6

DOB:

Scott B. Shiller

b6

Objective:

To utilize current skills in a policy or related political position.

Government and Political Experience:

September 2005-June 2006, December 2006-Present – Legislative Director, Congressman Lee Terry, Washington, DC.

- Handled energy, environment, agriculture issues for Energy and Commerce Member.
- Devised and implemented legislative strategy and monitored floor and Committee activities.
- Drafted legislation for stand-alone bills and amendments.
- Worked with the House Energy and Commerce Committee staff on legislative strategy and preparation
- Staffed Energy and Commerce markups and hearings and prepared briefing books.

June 2006-December 2006 – Campaign Manager, Lee Terry for Congress, Omaha, Nebraska.

- Developed message for the campaign.
- Targeted voters in particular precincts with customized messages.
- Supervised finance, field and press operations and staff.
- Successfully defended 2nd Congressional District of Nebraska with a ten-point victory.

February 2005 to September 2005 – Confidential Assistant and Deputy Chief of Staff to the Rural Utilities Services Administrator, United States Department of Agriculture, Washington, DC.

- Evaluated and made recommendations for improving the effectiveness and efficiency of the agency's Broadband Loan Program.
- Assisted Rural Utilities Service Administrator in executing the President's Broadband Initiative through public relations and inter-agency activities.
- Represented the Administrator's office to external parties and internal entities working with the Agency and acted as Administrator's Chief of Staff when needed.
- Excellent performance led to elevation to Deputy Chief of Staff.

December 2004 to January 2005 - Data Management Associate, 55th Presidential Inaugural Committee, Washington, DC.

- Assisted in creating and managing the central database for all ticketed Inaugural events.
- Trained Public Liaison staff and leadership on database use and parameters and served as the point-of-contact for database troubleshooting issues.
- Collaborated with Inaugural Committee divisions to ensure the standardization and work flow of all records and was liaison to all external divisions.

May 2004 to November 2004 - Regional Victory Director, Republican State Committee of Pennsylvania, Lancaster, PA.

- Implemented successful volunteer-driven grassroots activities in the Lancaster-Lebanon-Schuylkill county region containing two target counties.
- Staffed VIP events in the region, including multiple visits by the President and Vice President.
- Successfully recruited volunteers in order to meet Bush Team Leader goals and sustain grassroots activities, which led to exceeding the vote goals for the entire region.
- Exceeded voter registration goals as set by the Bush-Cheney '04 campaign.
- Managed successful 72-hour programs in the three-county region, pushing each county to exceed its vote goal as set by the Bush-Cheney '04 campaign.

March 2004 to May 2004 – Volunteer, Bush-Cheney '04 Headquarters, Arlington, VA.

- Worked with political team and performed administrative tasks as needed.
- Provided support for the first nationwide Party for the President and other activities in various regions and areas.

February 1997 to September 1998 - Systems Administrator, Office of Senator Chuck Hagel, Washington, DC.

- Managed the mailroom staff and interns and was direct report to the Chief of Staff.
- Set policy, procedures and standards regarding constituent correspondence in conjunction with the Chief of Staff and Legislative Director.
- Worked with Congressional Liaison offices, other Congressional staff and the Congressional Research Service in researching and answering constituent requests.
- Excellent performance as Correspondence Director led to promotion to Systems Administrator, a position held while continuing duties as Correspondence Director.

June 1996 to February 1997 - Legislative Correspondent and Systems Administrator, Office of Congressman Jack Kingston, Washington, DC.

- Worked with Congressional Liaison offices, other Congressional staff and the Congressional Research Service in researching and answering constituent requests.
- Researched and resolved constituent issues working with various Federal Agencies and related offices.
- Managed the office computer network in conjunction with Legislative Correspondent duties.

January 1996 to May 1996 - Intern, Office of Congressman Jack Kingston, Washington, DC.

- Worked with Legislative Staff in answering constituent inquiries.
- Researched specific issues at the request of the Chief of Staff for special projects.
- Answered phones and performed administrative duties as needed.

Candidate for Bellevue City Council, Bellevue, Nebraska, 2002

- Campaigned within the ward as a candidate for Bellevue City Council.
- Raised funds for the campaign by holding events and soliciting donations.
- Defeat in primary ended candidacy.

Education:

1989 - 1994 University of Nebraska at Omaha., Bachelor of Science, Public Relations Major.

References:

- Congressman Lee Terry, Washington, DC 202-225-4155
- Curtis M. Anderson, Deputy Administrator, Rural Utility Programs, USDA Rural Development 202-720-9540
- Matthew F. Hunter, State Director, Office of Senator Mel Martinez , Orlando, FL 407-254-2573.

Volunteer Experience:

Member, Board of Directors, University of Nebraska Alumni Association, National Capital Chapter, 1997-2000, 2004.

Professional Experience:

August 2003 to February 2004 - Clearing Analyst, Ameritrade Company, Omaha, Nebraska.

- Analyzed customer accounts to ensure proper clearing and residual asset transfer of accounts upon their closing.
- Responsible for releasing of customer assets within regulatory and internal timeframes and guidelines.
- Significantly lowered the number of residual assets in closed accounts which helped lower the overall cost per trade for the Company.

May 2002 to August 2003 - Member Services Professional/Technical Support Representative, PayPal, an eBay Company, Omaha, Nebraska.

- Provided leadership, guidance and assistance to a team of call center representatives and was direct report to team manager.
- Analyzed widespread website problems and escalated to the Network Operations Center as needed.
- Participated in training in order to gain understanding of Overseas Foreign Assets Control (OFAC) guidelines as they affected the company.
- Supported and solved PayPal product issues which included finding the cause of unexpected behaviors in eBay/PayPal Seller Tools and Paypal's website.
- Provided regular feedback to knowledgebase managers concerning content and thoroughness.
- Excellent performance in this position led to a promotion to Member Services Professional.

December 2001 to January 2002 - Project Engineer, Axiom Integration, Omaha, Nebraska.

- Implemented CiscoWorks 2000 network management software on the internal/external network.
- Performed basic Cisco troubleshooting and presented the solution to prospective customers in a temporary, project-oriented position.

June 2000 to November 2001 - Sales Engineer, Digital Island, a Cable and Wireless Company, San Francisco, California.

- Provided pre-sales technical support to assigned account executives for a leading provider of hosting and Internet content delivery services.
- Gathered and analyzed detailed technical information and addressed technical issues in determining the best hosting solution for prospective customers.
- Actively participated in an engineering team that developed a product-wide, contractually binding Scope of Work document which outlined procedures for new customers.

September 1998 to June 2000 - Sales Engineer, UUNET, a WorldCom Company, Ashburn, Virginia.

- Provided pre-sales technical support to the sales force of the world's largest Internet service provider.
- Addressed questions regarding UUNET's network and products and provided technical solutions for prospective customers.

DOB: b6

JAMES T. SIMS

b6

PROFILE

Dynamic and innovative marketing / communications professional with 20+ years experience in managing communications, media relations, coalition development and marketing / advocacy campaigns in the public and private sectors. Experienced political operative at both the federal and state levels. Effective manager / team leader and former Chief of Staff to a U.S. Senator. A technologically savvy and creative problem solver with an energetic "can do" attitude and exceptional communications, interpersonal and leadership skills.

EXPERIENCE

President WinCapitol, Inc., Washington, D.C. 1992-Present

- Co-founder of this public affairs/grassroots advocacy firm specializing in helping companies and associations market their message and public policy positions to government, business and community leaders.
- Helped save a Fortune 100 client's multi-million-dollar investment with creative marketing / advocacy that won recognition in a page 1 New York Times story ("How A Fierce Backlash Saved The 'Made in USA' Label," NYT, 12/6/97).
- Helped devise and manage an innovative national marketing/advocacy campaign that was hailed by United Press International as having "raised the heights of Washington lobbying."
- Produced and co-hosted the first live internet webcast from the U.S. House of Representatives' annual Renewable Energy Expo.
- Successfully represented such leading U.S. corporations as The Dow Chemical Company; Premark International, Inc.; Danaher Corporation; Calpine Corporation; Geothermal Resources Association; ESI Energy, Inc.; Constellation Energy, Inc.; Oxbow Power Company; Magna Power Company; Take Pride in America Coalition; Made in USA Coalition; and the United States Olympic Committee.

Principal Murphy & Demory, Ltd., Washington, D.C. 1992

- Helped land one of the firm's primary corporate accounts while representing clients in the fields of energy, environment and high-technology communications.

Chief of Staff U.S. Senator Bob Kasten, Washington, D.C. 1989-1992

- Directed all political, legislative, marketing, media and budget operations for this U.S. Senator. Responsible for political and legislative strategy development, national and state political outreach, media relations, campaign marketing, fundraising and management of a staff of 60+ employees at eight offices.

EXPERIENCE (CONT.)

Press Secretary U.S. Sen. Bob Kasten, Washington, D.C. 1984-1989

Served as state and national news media spokesperson; drafted speeches, opinion-editorials, press releases and weekly newspaper columns; designed and published newsletters and other direct mail pieces; and wrote and produced live radio and television programs.

Deputy Press Secy. U.S. Sen. Roger Jepsen, Washington, D.C. 1981-1984

Similar duties as immediately above.

Caucus Assistant Iowa State Senate 1981

Assisted the Senate Majority Leader and Republican Caucus staff in conducting public relations programs for all Republican Senators.

Reporter/Copy Editor Register & Tribune, Des Moines, Iowa 1979-1981

Byline reporter and copy desk editor. Part-time while in college.

EDUCATION

1984, Georgetown University, Washington, D.C.

- B.A., Government/Public Affairs.
- Graduated Magna Cum Laude.
- Awarded the Georgetown University Club of Washington Prize For General Academic Excellence.
- Self-financed education.

SPECIAL SKILLS

- Accomplished public speaker, presenter and news media spokesperson.
- Expertise in cutting-edge PR / communications / marketing strategies.
- Experienced in managing outside services partnerships.
- Adept in the following:
 - Multimedia presentation authoring and delivery (Powerpoint, Astound, Director)
 - Interactive website design and live webcast broadcasting.
 - Video production and satellite interview programming.
 - Print/broadcast/electronic advertising design and placement.
 - Desktop publishing.
 - Software such as Word, Publisher, PowerPoint, FrontPage, Access, Dreamweaver, Fireworks, Acrobat, Photo Draw, Flash 4.0, Adobe Premiere, Real Publisher, Astound, Macromedia Director, Photo Editor, Image Composer, WinFax Pro, Quickbooks, PCAnywhere, Laplink, Timeslips and Norton Utilities, among others.

REFERENCES

Available upon request.

Jason H. Smith

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- Education** Brigham Young University, GPA 3.89/4.00 (Class Rank: Top 5%)
- B.S., Political Science, expected graduation, *December 2007*
 - University Academic Excellence Scholarship, 2004 – 2007
 - Member of Phi Kappa Phi Academic Honor Society
- Experience** **Full-time Intern**, the White House, Washington, D.C., *Jan.-May '06*
- Worked in the White House Communications and Iraq Communications offices.
 - Communicated the President's agenda on Iraq, the economy, Medicare, etc. through fact sheets, weekly news summaries, and rapid response press releases.
 - Wrote and edited the *White House Morning Update*, a daily digest of major news with around 1,500 subscribers from the Hill, press, and senior White House staff.
 - Researched, edited, and wrote over 100 fact sheets and other White House media releases accessible through the White House website, learned writing and Lexis-based research skills.
 - Wrote and edited the *Iraq Update*, a highlight of Iraqi operations and progress, with over 400 readers from the White House, Capitol Hill, and the press.
- Teaching Assistant** (15 hrs/ week), American Heritage 100 Course, *Aug. '04 – Present*
- Manage, teach, tutor, prepare exams, and grade/critique papers for over 800 students.
 - Teach weekly lectures and conduct group discussion on Constitution and U.S. history.
- Writing Mentor** (6 hrs/ week), *Apr. '05 – Dec. '05*
- Writing specialist responsible for coaching over 24 Junior and Senior Political Science students to improve writing skills in argumentation, style, and cohesion.
 - Critiqued and edited over 50 term papers and held corresponding conferences to provide individual writing critiques and coaching.
- Activities** **Presidential Candidate**, BYU Student Elections (avg., 35 hrs/ week), *Dec. '04 – Mar. '05*
- Managed campaign team of over 50 volunteers, including VP running mate, campaign and finance managers, developed leadership and people skills.
 - Spoke in over 35 class lectures, honed speaking and interpersonal skills.
 - Won primary victory against four campaign teams, but lost the general election. Strengthened campaigning skills and handled disappointment with dignity.
- Executive Director**, Student Association Public Relations (15 hrs/wk.), *Apr. '04 – Apr. '05*
- Managed and trained five program directors to execute PR strategy.
 - Represented 30,000 students as spokesperson, prepared news articles for the school paper, responded to media inquiries, and coached officers on talking points.
 - Increased positive press coverage by 50% and improved relations with media.
- Personal** **Volunteer at the Victims' Rights Office** at the 4th District Juvenile Court of Utah
- Assisted crime victims in navigating the judicial process in the city court system.
 - Managed and trained court volunteers to better assist victims with legal paper work.
- Volunteer Missionary**, Church of Jesus Christ of Latter-day Saints, Brazil, '02-'04
- Experienced Brazilian culture while working to improve the lives of others.
 - Learned leadership, self-discipline, and an appreciation for cultural diversity. Fluent in written and spoken Portuguese.
- Virginia State Champion**, Lincoln Douglas Debate, Broad Run High School, 2000
- Eagle Scout**, Boy Scouts of America, Troop 1167, Kingwood, Texas, 1997

Julianne Smith

b6

PROFILE

Highly motivated, personable professional who is dependable, steady under pressure and able to handle many tasks at once

EXPERIENCE

National Nuclear Security Administration, U.S. Department of Energy Special Advisor for Public Affairs	Washington, D.C. November 2005 – present
■ Develop, edit and distribute press releases, speeches, website content and monthly newsletter	
■ Conduct on- and off-the-record interviews and background briefings with members of the media	
■ Strategize and implement communications plans for various issues and projects relating to the Administration.	
Office of the Vice President	Washington, DC
Press Advance	February 2006 – present
■ Arrange and organize the media logistics of international and domestic events for the Vice President	
The Honorable Ed Royce (R-CA), U.S. House of Representatives	Washington, D.C.
Communications Director	May 2004 – November 2005
■ Supervised and implemented all aspects of media communications operation	
■ Interacted with and “pitched” stories to members of the media on various levels	
■ Served as primary spokesperson and managed a press assistant	
■ Developed and produced news releases, cable show, website, talking points, columns and targeted newsletters	
Press Secretary	January 2002 – May 2004
■ Communicated with national and international media on daily basis	
■ Drafted and distributed press releases, columns and opinion pieces	
Scheduler/Office Manager	January 2002 – May 2004
■ Maintained Member’s daily schedule, travel arrangements and personal matters.	
■ Organized office budget and detailed financial statements	
Deputy Press Secretary	November 2000 – January 2002
■ Supported Communications Director in all aspects of media relations.	
■ Redesigned website and initiated successful weekly E-mail newsletter	
Legislative Correspondent	August 2001 – January 2002
■ Drafted constituent letters and managed correspondence database for Congressional district.	
■ Served as Legislative Assistant for veterans, welfare and agriculture issues	
Staff Assistant	November 2000 – August 2001
■ Coordinated constituent services for office and managed at least three internships per semester	

EDUCATION

Wake Forest University, Winston-Salem, NC	August 1996 - May 2000
■ Bachelor of Arts: Major in Politics, Minor in Sociology, Dean’s List	
Women’s Varsity Field Hockey	1996 - 2000
■ NCAA Division I program consistently ranked nationally in top 10	

PROFESSIONAL MEMBERSHIPS

Republican Communications Association	Washington, D.C.
Elected Executive Board Member	January 2004 – January 2006
■ Organized monthly professional development sessions for large, active communications association	

POLITICAL ACTIVITIES

Bush/Cheney ‘04 - 72-Hour Task Force	Cuyahoga County, Ohio
Volunteer	October/November 2004
■ Managed daily precinct walks for eight volunteers during 2004 Presidential election	
STOMP (Strategic Taskforce to Organize and Mobilize People)	Spring/Fall 2002
Coordinator	
■ Recruited volunteers and walked precincts for competitive races during November 2002 elections	

KRISTEN ROEDER SMITH

GS-15

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EXPERIENCE:

U.S. FOOD AND DRUG ADMINISTRATION, Rockville, MD

June 2006 - Present

Director, Strategic Initiatives and Partnerships

Provide strategic counsel to the Commissioner's Office in the area of proactive external outreach. Build relationships with key agency stakeholders and ensure effective, ongoing communication with these stakeholders on behalf of the Commissioner's Office. Identify external groups interested in particular agency initiatives and communicate information about these initiatives as they are announced. Handle sensitive and confidential agency information on a routine basis. Coordinate as appropriate with outreach offices at other agencies within the Department of Health and Human Services. Provide strategic outreach counsel on Department-wide initiatives, such as the Secretary's Value-Driven Health Care initiative.

NATIONAL FEDERATION OF INDEPENDENT BUSINESS, Washington, DC

Director, Grassroots and Legislative Services

July 2002 - May 2006

Directed all aspects of grassroots activities to support NFIB's federal public policy agenda, including: strategy and message development (for both internal and external audiences); issue education; grassroots mobilization; and volunteer management. Worked closely with public liaison offices at the White House and federal agencies and with congressional offices to coordinate NFIB member participation in administration and congressional events (at times, 2-3 events per week). Oversaw member services function, which involved responding to all member inquiries about legislative/regulatory issues. Managed Grassroots and Legislative Services staff of three and budget of roughly \$140,000.

HEALTH INSURANCE ASSOCIATION OF AMERICA, Washington, DC

Senior Manager, External Relations

May 2001- July 2002

Developed and managed association's national grassroots efforts and worked to expand the association's ally base. Managed grassroots coordinator/key contact program and built member company participation in grassroots efforts. Oversaw state and federal coalition activities and created new coalitions as needed. Assisted in directing and implementing association's campaign and issue management activities at both the state and federal levels. Assisted in developing association messages for various audiences.

AMERICA'S BLOOD CENTERS, Washington, DC

Director, Government Affairs

January 2001- May 2001

Directed and implemented association's legislative and regulatory affairs program and managed other staff's role in these activities. Responsible for education and outreach to legislative and regulatory decision-makers. Drafted issue briefs, policy positions and congressional testimony. Developed and directed members' grassroots activities and association's coalition activities. Managed various marketing projects.

Associate Director, Legislative & Public Affairs

November 1999- January 2001

Implemented association's legislative affairs program. Conducted proactive education and outreach to legislative decision-makers. Drafted policy positions and congressional testimony. Developed and coordinated grassroots network and coalition activities. Assisted in enacting association's marketing plans.

Assistant Director, Legislative & Public Affairs

May 1999- November 1999

Assisted with administration of legislative affairs program, including education and outreach to legislative decision-makers, formulation of association response to legislative issues and enactment of marketing plan.

THE AMERICAN COUNCIL OF LIFE INSURANCE, Washington, DC

Writer/Communications Specialist

April 1998- May 1999

Produced key member company communications materials, including biweekly digest of legislative and regulatory activity affecting the industry. Worked with media relations, government relations and strategic research staff to develop and implement integrated communications plans.

TODAY Writer and Editor

March 1997- April 1998

Directed production of daily electronic news service. Selected news clippings and wrote concise abstracts of pertinent articles. Assisted in developing electronic delivery methods, substantially increasing circulation.

THE ADVISORY BOARD COMPANY, Washington, DC

Senior Research Associate

August 1996- March 1997

Conducted thorough research and analysis and wrote extensive studies regarding technological and systems-related topics in the financial services industry. Periodically assumed management responsibilities and trained and mentored new researchers. Completed Advisory Board pre-MBA program.

Research Associate

June 1995- August 1996

Performed in-depth research and analysis and wrote reports on various bank operational and technological topics. Conducted interviews in Spanish with international members. Assisted with market and launch of the Corporate Strategy Board, now served by over 2,000 client members. Received *Custom Quality Award*.

WHITE & CASE, New York, NY

Legal Assistant

June 1994- June 1995

Coordinated preparation for high volume, complex litigations by conducting factual research, summarizing deposition testimony, verifying citations in legal memoranda, and maintaining files.

POLITICAL ACTIVITIES:

Bush-Cheney Precinct Chair (MD Legislative District 17, Precinct 04-14), Fall 2004

Volunteer, W for Women Event, Republican National Convention, August 2004

Board Member, RightNOW! (www.politicalchicks.com), 2003-4

Events Chair, RightNOW!, 2002-3

Board Member, Montgomery County Young Republicans, 2002-3

Volunteer, Republican National Committee 72 Hour Task Force Program, Fall 2002

Volunteer, Ehrlich for Governor Campaign, Summer/Fall 2002

RELATED COURSES:

Strategic Management of Political Issues, George Washington University, Fall 2000

Lobbying the Budget Process, George Washington University, Summer 2000

Lobbying, George Washington University, Spring 2000

Media Communications, U.S. Department of Agriculture, Spring 1999

Speechwriting, U.S. Department of Agriculture, Winter 1999

EDUCATION:

Middlebury College, B.A., Political Science and Spanish (Double Major)

Honors: Magna Cum Laude, Phi Beta Kappa, Spanish Honor Society

Internship in U.S. House of Representatives during Senior Year

Semester Abroad in Madrid, Spain during Junior Year

VICTORIA SOBERINSKY

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EXPERIENCE: Department of Energy – Washington, D.C.
10/01-Present Senior Policy Advisor to the Assistant Secretary for Environmental Management

Responsible for all policy and political matters pertaining to the Environmental Management Program, which oversees the cleanup of Cold War Defense Program Nuclear Waste. Act as the state and congressional Liaison to 42 active sites across the country on behalf of the Assistant Secretary and Secretary of Energy. Manage political appointees within the program. Represent the office and department at technical, business, trade association and intergovernmental conferences. Act as liaison for the office with other program offices within the department, as well as, with external interested groups including stakeholders, state regulators and governmental associations. Assist in representing the office and department on issues related to site cleanup with members of the media and members of Congress. Monitor, provide comments on and drafts legislation of importance to the office. Participate in negotiations with state and federal agencies and affected stakeholder groups regarding environmental cleanup issues. Prepare briefing material for the Secretary, Assistant Secretary and other departmental officials, as well as, traveling with the Secretary and Assistant Secretary. Review reports to Congress and act as final concurrence for secretarial correspondence related to environmental management. Directed the creation of the new Environmental Management Advisory Board (EMAB) and act as Assistant Secretary's liaison to the board. Assisted the Secretary and Assistant Secretary in the first comprehensive "Top to Bottom Review" of the Environmental Management Program, which operates on an annual budget of \$7.1 billion.

8/01-12/01 White House Office of Presidential Personnel – Washington, D.C.
Detail

Researched and interviewed candidates to hire for the Department of Agriculture, Defense Nuclear Facilities Safety Board, Office of Science and Technology Policy and the Office of Homeland Security.

3/01-10/01 Department of the Interior – Washington, D.C.
White House Liaison & Special Assistant to the Secretary

Responsible for placing 110 political appointees within the department and acted as liaison between Presidential Personnel and Secretary Norton. Directed 17 PAS, 40 SES and 40 Schedule C candidates. Acted as liaison between DOI and White House Intergovernmental Affairs, Public Affairs and Political Affairs on communications, special projects, scheduling, travel and outreach. Coordinated 118 Secretarial Boards and Commission for DOI in conjunction with the Office of White House Political Affairs.

1/99-3/01 Governor Kenny C. Guinn – Carson City, Nevada
Deputy Chief of Staff

Managed/supervised 16 statewide employees in two offices and 2 Washington, D.C. staff at the Hall of States. Acted as office controller for \$1.3 million budget for Office of Governor. Liaison to National, Western and Republican Governor's Association. Served as lead state representative to numerous federal agencies, including FEMA, DOE, DOJ, and EPA in all matters relating to public safety/emergency management. Oversight of all state nuclear and hazardous waste issues, including those relating to Yucca Mountain and the Nevada Test Site. Oversight of all state gaming, mining, grazing, and agriculture issues. Acted as federal-state liaison for military affairs including the Office of the Adjutant General of the National Guard, Fallon Naval Air Station and Nellis Air Force Base. Assisted Chief of Staff on policy, lobbying for and implementation of major regulations, legislative proposals, enforcement decisions and other policy initiatives of the Governor's office. Assisted Governor with state budget operations and policy in conjunction with State legislature. Assisted drafting the Governor's 1st two State of the State Addresses, and managed the event coordination. Acted as external spokesperson for the Governor at technical, business, trade association and intergovernmental meetings, conferences and events. Assisted the First Lady in the management and daily operation of the Governor's mansion.

2/98-12/98 Guinn for Governor – Las Vegas, Nevada
Southern Nevada District Director

Managed Las Vegas campaign office which included direct supervision of 10 staff, correspondence, get out the vote (GOTV) programs, phone bank operations, supervision and implementation of finance committee operation which included a \$6.5 million budget, collecting and reporting of campaign contributions in state and out of state. Organized and managed all fundraisers and external events statewide. Assisted Campaign Manager in all statewide duties including.

7/97-2/98

**James for Nevada – Las Vegas, Nevada
U.S. Senate Candidate Bruce James – So. NV Campaign Director**

Managed all campaign activities for Las Vegas and surrounding areas, including strategy, direct mail, fund raising, media, public appearances with and on behalf of candidate, get out the vote (GOTV) programs. Supervised 3 staff and directed all daily Las Vegas campaign headquarter activities.

1/97-7/97

**Friends for Larry Brown – Las Vegas, Nevada
City Council Candidate Larry Brown – Strategic/Organizational Consultant**

Assisted candidate in fundraising, scheduling, correspondence, and public appearances. Coordinated with Campaign Manager on strategic implementation and media activities, organized special events and supervised grass roots efforts, including direct mail, phone banks in conjunction with Las Vegas Chamber of Commerce, and get out the vote (GOTV) programs.

1/93-1/97

**Congresswoman Barbara F. Vucanovich – Reno, Nevada
2nd District, Nevada - Regional Representative**

Acted as political liaison for State of Nevada. Areas of specialization included public lands, natural resources, energy, defense, gaming, environmental, labor and management, water and state/municipal concerns. Served as Congresswoman's spokesperson in state and acted as constituent events coordinator. Supervised three offices statewide and 10 staff. Assisted Chief of Staff with legislative recommendations from local issues.

1996

**Montanans for Rehberg – Helena, MT
U.S. Senate Candidate, Lt. Governor Dennis Rehberg – Organizational Consultant**

Assisted the Finance Director in daily operations and special events, and acted as management consultant for campaign headquarters in Helena.

1994

**Congresswoman Barbara F. Vucanovich – Reno, Nevada
Campaign Manager**

Organized and directed 6th re-election campaign for Congresswoman, including managing two offices, 10 staff and \$750,000 budget, acting as press spokesperson in state for Congresswoman, media relations, scheduling, fundraising, political strategy and external affairs.

1992

**Congresswoman Barbara F. Vucanovich – Reno, Nevada
Organizational Director for Northern Nevada**

Directed and coordinated grass roots efforts and volunteers statewide, assisted Finance Director with fundraising and special events, acted as representative and spokesperson at public events, managed telemarketing and get out the vote (GOTV) efforts.

EDUCATION:

1986-1991

University of Nevada – Reno, Nevada

Dual Bachelor of Arts, Political Science & International Affairs

References Available Upon Request

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EDUCATION		
2002-2004	COLUMBIA BUSINESS SCHOOL <i>MBA, International Business, 2004.</i> Conducted an independent study (with honors) on Latin American energy markets for Glenn Hubbard, dean of the business school and former economic adviser to President Bush. Alumni class correspondent	New York, NY
1994-1997	LONDON SCHOOL OF ECONOMICS <i>BSc, Economics (Honors), 1997. Government Concentration.</i> Devoted a year off (1995-1996) to gain international exposure, including: <ul style="list-style-type: none">• Semester abroad studying Mandarin and teaching English at Beijing Foreign Studies University.• Six months working in private equity at the Harvard/Stratton Group in Czech Republic and Russia.	London, England
1989-1992	CHOATE ROSEMARY HALL <i>High school graduate, 1992.</i> Varsity Rowing and Skiing. Semester abroad in France. Alumni class representative.	Wallingford, CT
EXPERIENCE		
July-Aug. 2003	IPD LATIN AMERICA Energy consultancy and market research firm focused on the Venezuelan oil and gas sector. Summer Associate Researched and wrote a country risk overview for foreign energy clients investing in Venezuela.	Caracas, Venezuela
May-June 2003	AM INVESTMENT PARTNERS, LLC Convertible bond arbitrage fund founded by the former heads of the Deutsche Bank convertible desk. Summer Associate Prepared statistical analysis of historical returns (versus credit spreads, implied volatility, etc.) and researched public energy companies for new issue credit analysis.	New York, NY
2002	U.S. DEPARTMENT OF ENERGY Senior Policy Adviser to the Secretary of Energy Advised Spencer Abraham, Secretary of Energy, on the development and implementation of the Administration's energy plan.	Washington, DC
2001	NATIONAL ECONOMIC COUNCIL / THE WHITE HOUSE Coordinates policy-making process on domestic and international economic issues. Energy Policy Intern Supported Larry Lindsey, chief economic adviser to the President, in the development and implementation of the Administration's energy plan.	Washington, DC
2000-2001	ENCINAL PARTNERS, LP / HEWLETT FAMILY Crossover technology hedge fund financed by the Hewlett family. Associate Provided due diligence support and investment ideas to Principals of the firm.	Menlo Park, CA
1998-1999	SHIPSTON GROUP LIMITED / MIKE DINGMAN Private equity group financed by Michael Dingman, former President of Allied-Signal. Associate Prepared information memoranda and performed due diligence for basic manufacturing investments.	Kiev, Ukraine
1997-1998	SALOMON BROTHERS INC Financial Analyst – Mergers & Acquisitions	New York, NY
ADDITIONAL	Interested in aviation (Private Pilot with Single Engine Land/Sea and Glider ratings), politics and skiing (former Aspen ski instructor). Series 65 Investment Adviser.	

Jennifer A. Sollars

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Summary: Experienced legislative and congressional advisor on energy policy with a primary focus on energy efficiency and renewable energy issues. Understands the political environment of both the executive and legislative branches of government, as well as the sensitivities of the private sector, enabling the effective negotiation of key policy issues.

PROFESSIONAL EXPERIENCE

U.S. Department of Energy: Office of Energy Efficiency & Renewable Energy

Legislative Affairs Advisor (Schedule C, Political Appointee)

2003-Present

- Advise the Assistant Secretary on all energy efficiency and renewable energy (EERE) issues before Congress. Serve as senior liaison with members of Congress and staff for EERE.
- Coordinate department testimony, responses and policy for all Congressional requests, briefings and hearings and provide analysis of legislation and its impact on EERE programs.
- Serve as liaison between EERE and private industry, associations and NGO's.
- Interact and coordinate policy development and legislative strategy with other Federal agencies and the Executive Office of the President.
- Coordinate EERE implementation of the Energy Policy Act of 2005.
- Represented Administration views on the Energy Efficiency, Renewable Energy, Transportation Fuels, Hydrogen and Research and Development titles of the Energy Bill during the 108th Congress.
- Successfully worked with appropriators on funding for the President's Hydrogen Fuel Initiative; and with authorizers on the reauthorization of Energy Savings Performance Contracts (ESPCs) during the 108th Congress.
- Assisted the Acting Undersecretary with numerous other issues, including preparation for hearings on the siting of LNG import facilities, and Design Basis Threat Implementation at DOE facilities.

U.S. Senate: Committee on Environment and Public Works

Professional Staff Member (Republican Staff)

2002-2003

- Duties included the research and analysis of a variety of water and transportation-related issues.
- Supervised correspondence and other constituent contacts on assigned issues.

Greater Manchester Chamber of Commerce (Manchester, NH)

Director of Government Relations

2000-2002

- Represented the Chamber (approximately 1,000 large and small businesses) before Federal, State and local government officials on a variety of legislative and regulatory issues.
- Drafted and negotiated various legislative proposals and testified before State legislative committees.
- Analyzed impacts of both State and Federal legislation, and recommended legislative policy to Chamber Board of Directors and members.
- Served as spokesperson for the Chamber on all legislative/regulatory matters.
- Organized and participated in numerous coalitions working to advocate the business agenda.
- Provided Chamber membership with weekly, monthly and annual reports on legislation and progress reports on business agenda.
- Defended business community against proposed state environmental legislation.

- Worked to insure that business received rate reductions through state energy deregulation.
- Primary issue expertise focused on healthcare and labor with additional experience in tax policy; energy; transportation; environment; infrastructure; and other issues of importance to the business community.
- Extensive involvement on S. 858 (the Association Health Plan) during the 107th Congress.
- Assisted State level implementation of the Multiple Employer Welfare Arrangement for large and small business organizations.

POLITICAL EXPERIENCE

Republican National Committee

72 Hour Task Force Marshall, New Hampshire

General Election 2004

- Responsible for the day to day operations of the Keene NH Victory Field Office.

Young Republican National Committeewoman

2002-2003

- Assisted in coordinating the NH Republican Party 2002 Young Republican GOTV effort.
- Organized fundraisers and assisted with events leading up to the 2002 General Election, including the President's Visit to Manchester, NH.

Bass for Congress

Field Coordinator (Concord, NH)

General Election 2000

- Organized grassroots get out the vote effort for incumbent Congressman Charlie Bass (R-NH)
- Coordinated with Bush/Cheney 2000 staff in joint GOTV including literature drops, signage, phone banks and other tasks.

Squires for Governor

Field Director (Concord, NH)

Primary Election 2000

- Organized statewide grassroots get out the vote effort for republican gubernatorial primary.
- Organized press conferences; built coalitions; performed opposition research, and advance work.

Norway Hill Associates, (Hancock, NH)

1999-2000

- Assisted principals in a political consulting firm on a variety of daily activities including campaign organization, issue advocacy, press and PAC coordination.

CIVIC INVOLVEMENT

- Mid Atlantic Governors Women's Conference, Planning Committee
- Kids Voting New Hampshire, Board of Directors

*Ongoing
2002-2003*

EDUCATION

- Pursuing Graduate Studies in Public Policy, New England College, Henniker, NH
- Bachelor of Arts in Political Science, New England College, Henniker, NH

Skills: Conversational Italian

References Available Upon Request

RITA MARTINEZ SOLON

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Congressional Run-off 2006: RNC Marshal. Volunteer for the Henry Bonilla re-elections efforts in San Antonio, Texas.

Campaign 2006: RNC Marshal. Volunteer deployed to Missouri for the election. In charge of ticket distribution for the Presidential Get Out the Vote visit to Missouri.

Republican National Hispanic Assembly: *Acting National Executive Director.* (2006)

Network Data Security, Inc.: *Board of Directors.* Information security company. (2003-Current)

Global Uni-Docs Corporation: *Director of Communications & Board of Directors.* Supply chain logistics company. (2001-2006)

Hypercerulean, Inc: *Co-Founder, COO, Board of Directors.* Human-computer interface company. (1998-2001)

Ventris, Inc.: *Co-Founder.* Graphical text input system for the wireless web.

UBIQX, Inc. *Co-Founder.* Peer-to-peer internet document self-authentication system.

University of Washington Human Interface Technology Lab, Washington Technology Center: Visiting Scholar. Input on cultural/societal impact of technology (May 1997-May 2000). www.hitl.washington.edu.

Tech Talk: Creator, Host and Executive Producer.

Tech Talk was a radio talk show focused on science and technology issues, transmitting from WALE in Providence, Rhode Island. TECH TALK was dedicated to increasing the science and technology literacy of the general public (1994-1997).

Senator Phil Gramm of Texas: *Staff assistant.* Served in the final days of the 103rd Congress and the 104th Congress. (1993-'95)

Technology Transfer & Math/Science Education: *Consultant.* Pursued general projects ranging from conferences, to children's TV programming, to science literacy projects, benefiting the general public (1993-1994)

1992 Bush-Quayle for President: *National Staff.* Infrastructure and technology policy aide.

BUSH-QUAYLE ADMINISTRATION

United States Department of Energy: *Schedule C – Political Appointee* (1989-1992)

INTER-AGENCY COORDINATOR, NATIONAL TECHNOLOGY INITIATIVE

Promoted commercialization of leading-edge, federally sponsored technology. Worked with the Departments of Commerce, Transportation, Defense, NASA and other federal agencies in fostering technology transfer. Directed ten regional conferences, at major research universities, designed to introduce technology utilization opportunities to the business community. Instituted technology fairs to the NTI featuring real products from the DOE National Labs. Worked cooperatively with major research universities in promoting their industrial liaison efforts to

commercialize federally sponsored R&D. Visited all DOE federal labs and selected labs of other agencies in an effort to identify technology transfer opportunities and to accelerate cultural change. Reviewed CRADA process and other enabling mechanisms designed to promote collaborative efforts. Attended professional and private sector conferences as DOE representative.

DIRECTOR, OFFICE OF COMMUNITY SERVICE

Created the first federal Office of Community Service in support of the White House Point of Light Initiative. Instrumental in developing a federal-wide program adopted by the White House and introduced as an initiative to the Cabinet.

OFFICE OF THE SECRETARY, SPEECHWRITING AND SPECIAL PROJECTS

Speechwriter to the Secretary of Energy. Launched the DOE Math/Science Education Initiative aimed at improving student skills nation-wide, especially K-12. Developed conferences, events and programs to support Presidential and Secretarial initiatives. (Outstanding Performance Awards all four years, Special Act Awards, and Meritorious Service nomination.)

1989 Bush – Quayle Presidential Inaugural: *Special Assistant.* First assistant to Inaugural Co-Chair Ambassador Penne Percy-Korth. Wrote speeches and coordinated special activities. Supplied historical inaugural background to the Inaugural Address speechwriter.

1988 Bush – Quayle for President: *National Staff.* Campaign speechwriting office.

1988 Republican National Convention, International Political Leaders Program:

Explained the political process to international political leaders of a ministerial or parliamentary stature. Hosted participants through the events.

Solon & Associates: *Principal.* Provided entrepreneurial services to small start-up companies, including interface with lawyers, bankers and accountants; review of administrative functions and production logistics; creation of business plans and venture capital proposals; and concept and design of promotional materials. Monitored growth of several companies passing the million dollar mark (1983-1988).

1984 Republican National Convention: International Political Leaders Program.

REAGAN – BUSH ADMINISTRATION: *Schedule C – Political Appointee* (1981-83).

White House Staff Assistant

Federal Energy Regulatory Commission: Congressional Specialist

1980 Presidential Transition: *National Staff.* Issue Press Aide.

1980 Reagan – Bush for President: *Junior policy analyst.* Footnoted all major policy speeches.

EDUCATION

Hollins College: B.A., History (1987). Minor in Political Science & English.

Hollins Study-Abroad Program: London & Paris

George Mason University: M.A. Candidate, International Transactions (1990-'91)

ACTIVITIES

Junior League of Seattle – Board of Directors; Internet Business Alliance – Board of Directors; Pacific Science Center – Annual Fundraiser Board; Meridian House – International Visitor's Program Host.

Raquel Cabral Sours

WILL

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PROFESSIONAL EXPERIENCE

Senate Aide to Senator Don Balfour, Rules Chairman

Georgia State Capitol, Atlanta, Georgia

January 2004 - April 2004

- Created and maintained spreadsheets to keep track of Senate Bill status for Rules Committee meetings
- Researched archived legislation and tracked Senator's legislation
- Authored weekly newsletter to constituents summarizing the Senate's weekly events

Executive Assistant to the Assistant to the President and Director of Presidential Personnel, The White House, Washington D.C.

July 2001 - November 2003

- Promoted to assist in recruiting and interviewing candidates to serve as political appointees in President George W. Bush's Administration
- Recommended the most qualified candidates to serve the Administration at all levels of government, including Cabinet-level officials
- Conducted research; prepared memos and informational biographies on candidates for the President's review
- Organized and planned events for White House Liaisons, the Presidential Personnel Office (PPO); organized outreach programs for various agencies
- Served as the liaison between staff and the office Director as well as between the PPO and all other White House offices

Staff Assistant, Office of White House Counsel

- Drafted briefing materials for the President's Judicial Selection Meetings; prepared Judicial Nominations for Presidential approval
- Assisted the President's eight associate counsels with management of daily operations, including: schedule and meeting preparation; drafting of memos and correspondence
- Assisted clearance counsel with background/security information for potential political appointees
- Supervised and managed all interns for Counsel's Office

Staff Assistant, Office of Presidential Personnel

- Coordinated and assisted the Director in recommending candidates to the President for official appointments to Boards and Commissions
- Administrative contact for the PPO; served as liaison between PPO and White House Management; attended all meetings on behalf of our office; drafted and distributed weekly memos

Intern, Office of Political Affairs

- Conducted research to propose innovative approaches and messages that appeal to specific constituencies; helped coordinate the White House's efforts to reach minority groups

Intern, College of William and Mary, Williamsburg, VA January 2001 to May 2001

- Solely responsible for the development and execution of the marketing plan for The College of William and Mary's Fitwell Program, resulting in dramatic increases in sales and participation in program.

Intern, United States Senate, Washington D.C. Summers 1994-1996 and December 1999

Office of Chairman Orrin G. Hatch, R-UT

- Corresponded with constituents; researched and became familiar with current legislative issues
- Worked for Senate Judiciary Committee, helped prepare for hearings

EDUCATION

The College of William and Mary, Williamsburg, VA; Bachelor of Science in Sociology, May 2001

MICHAEL STWARKA

b6

WORK EXPERIENCE

U.S. Department of Energy, Office of Congressional and Intergovernmental Affairs

Special Assistant

July 2007-Present

- Sharpened knowledge of energy policy studying the Department's interaction with Congress and industry
- Drafted meeting memos in preparation for the Secretary of Energy meeting with Members of Congress
- Co-lead for Congressional and Intergovernmental Affairs for the Secretary of Energy's FY 2009 Budget Hearing materials preparation
- Ushered Secretary of Energy's hearing prep materials through inner-Department concurrence in anticipation of Congressional Hearings
- Produced Secretary of Energy's Congressional Hearing preparatory binders
- Made notifications of Department releases to Congressional and Committee staff

Office of the Director, Office of Management and Budget

Student Assistant

June 2006-August 2006

- Transferred from the Office of the U.S. Trade Representative after Senate confirmation of Director Rob Portman
- Assisted OMB Chief of Staff, Rob Lehman
- Drafted correspondence for the Director

Office of Ambassador Rob Portman, United States Trade Representative

Intern

May 2006

U.S. House of Representatives, Office of Congressman Rob Portman (R-OH)

Intern

January 2005-July 2005

- Performed duties normally assigned to a Staff Assistant during the transition between Congressman Portman's confirmation as U.S. Trade Representative and a new Representative taking office
- Coordinated constituent tours of the U.S. Capitol
- Acted as the liaison between the Congressional office and the White House Visitors Office to organize constituent tours of the East Wing
- Assisted the Chief of Staff in overseeing the internship program
- Trained and supervised five interns

EDUCATION

Bachelor of Arts in Political Science '07

- *University of Dayton-Dayton, Ohio*

AWARDS

Boy Scouts of America

- Eagle Scout- Awarded in 2003

REFERENCES

Ambassador Rob Portman, Of Counsel, *Squire, Sanders & Dempsey, L.L.P.*, 202.626.6600

Rob Lehman, Principal, *Squire Sanders Public Advocacy, LLC*, 202.626.6866

Assistant Secretary Lisa Epifani, *Department of Energy*, 202.586.5450

Dana N. Sullivan

EXPERIENCE

Committee on Arrangements for the 2008 Republican National Convention, Saint Paul, MN

Director of Transportation, December 2007 – September 2008

- Supervised the development of a safe, efficient and logically comprehensive transportation plan for this multi-day National Special Security Event (NSSE).
- Coordinated with high-level representatives of the United States Secret Service, state and local government, state and local law enforcement, and metropolitan public works departments.
- Acted as the lead supervisor of the management company contracted to implement the transportation system for the 2008 Republican National Convention.
- Built and managed a staff of two full time employees and oversaw the deployment of 1,000 volunteers.
- Served as the chief organizational liaison to General Motors, Official Vehicle Provider of the 2008 Republican National Convention.
- Constructed and implemented the system for the deployment, management and collection of more than 350 vehicles to a wide variety of individuals involved with the 2008 Republican National Convention.

Director of Administration and Human Resources, May 2007 – December 2007

- Acted as lead supervisor for the design, construction and finish work of the COA's 40,000 sq. ft. of office space in Saint Paul, MN.
- Facilitated the identification, vetting and hiring of prospective employees at all levels.

United States Department of State

Embassy of the United States of America, Dublin, Ireland

Special Assistant to Ambassador James C. Kenny, October 2003 - October 2006

- Served as a Senior Staff advisor, with Top Secret clearance, to President Bush's chief representative in the Republic of Ireland, with administrative and budgetary responsibility for all Ambassadorial obligations.
- Facilitated contact and assistance to over 500 American companies operating in Ireland, with particular attention to trade and regulatory matters within the European Union.
- Coordinated extensive political outreach activities for the Ambassador in both domestic and international settings.
- Worked extensively with the Irish media, NGO's, ethnic groups and other interested parties in order to promote the image of the United States and better explain the policies of the current administration as related to Ireland.
- Acted as a liaison between the Ambassador and senior members of the Irish Government, including the President of Ireland, the Taoiseach (Prime Minister), and the European Union.
- Worked with the Irish and British Governments and the Northern Ireland political parties in direct support of the Ambassador's high-profile efforts in the Northern Ireland Peace Process.
- Served as the senior coordinator and event planner for all Ambassadorial functions, including the official 4th of July celebrations, which had a budget of roughly \$100,000 and a guest list of 2,500.
- Acted as the Embassy's primary liaison to the Ryder Cup 2006 Tournament, serving as the main point of contact to the PGA, European Tour, United States Secret Service, and An Garda Siochana (Irish police force).
- Acted as the chief organizer for a number of high-profile official visits to Ireland by senior Americans, including Former President George H.W. Bush and First Lady Laura Bush.

United States Department of State, cont.

Bureau of European and Eurasian Affairs, Washington, DC

Special Assistant for NATO Ratification, October 2002 – October 2003

- Worked in support of the United States Senate's unanimous ratification of the Protocols to the North Atlantic Treaty of 1949 on the accession of Bulgaria, Estonia, Latvia, Lithuania, Romania, Slovakia and Slovenia, on May 8, 2003.
- Acted as the chief liaison to the Washington Embassies of the prospective member countries.
- Facilitated the Department of State's outreach activities to non-governmental organizations, ethnic groups, congressional staff and interested organizations, the think tank community and media related to the NATO Treaty Ratification process.
- Coordinated with the inter-agency community, primarily the National Security Council, the Office of the Secretary of Defense, and the Joint Staff to coordinate public outreach activities related to NATO enlargement.
- Coordinated legislative affairs and acted as a point of contact for congressional offices, and prepared and coordinated briefing materials in preparation for multiple congressional hearings directed at NATO enlargement.
- Served as a bureau contact with the Secretary of State's staff, the Deputy Secretary's staff, the Executive Secretariat and the interagency community to ensure full coordination and fulfillment of bureau responsibilities.

Office of the Deputy Secretary, Washington, DC

Staff Assistant, June 2002 - October 2002

- Facilitated the flow of both classified and unclassified memoranda to the Deputy Secretary.
- Managed special tasks, including the Deputy Secretary's correspondence, at the discretion of the Executive Assistant.
- Assisted in receiving the Deputy Secretary's guests and phone calls, both official and personal.

White House Liaison Office, Washington, DC

Staff Assistant, September 2001 - June 2002

- Managed all administrative functions for the office and acted as primary contact for State Department bureaus, the White House and other government agencies.
- Assisted with tracking of all presidential appointees in the clearance process. Ensured that all State Department and White House requirements were met, and prepared reports at the discretion of the White House Liaison.
- Recorded and tracked all White House Liaison correspondence for personnel issues, special events and special requests. Maintained records and requests for special White House events, including coordinating all State Department requests for White House school group tours, photo requests, and presidential greetings.
- Assisted with the planning and execution of all Presidential Appointee events.

United States Senate Committee on Health, Education, Labor and Pensions, Washington, DC

Staff Assistant, May 2001 - September 2001

Office of United States Senator Judd Gregg (R-NH), Washington, DC

Staff Assistant, May 2000 - August 2000

Intern, January 2000 - May 2000

Gettysburg College, Gettysburg, PA - BA, Political Science, 2001

American University, Washington, DC - Washington Semester Program, 2000

Franklin College Switzerland, Lugano, Switzerland - Semester abroad, 1999

Phillips Exeter Academy, Exeter, NH – Diploma, 1997

Daniel J. Sullivan

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FUNCTIONAL SUMMARY

Veteran speechwriter for chief executives; corporate publications writer/editor. Have also served simultaneously as corporate public affairs director.

SUMMARY OF ACCOMPLISHMENTS

Speech Writing/Editorial

- Currently on speechwriting staff of Secretary Mel Martinez, US Department of Housing and Urban Development
- Fifteen years as speechwriter for the CEOs and other senior executives of large domestic corporations and one foreign company
- Annual Report writer/editor
- Founder and editor of community relations magazine for large natural gas utility company
- Editor/writer of national marketing magazine for major oil company
- Editor/writer of special publications and consulting editor for all regular publications of large foreign oil company
- Writer of executive testimony for New York State legislature, U.S. Congress and Indonesian Parliament, and of issue advocacy "white papers" on environmental, regulatory and pricing issues

EMPLOYMENT

7/01-Present -- DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Speechwriter for Secretary Mel Martinez and others.

7/00-7/01 -- RADIOSHACK CORPORATION Fort Worth, TX

Director, Executive Communications - Speechwriter for Chairman and CEO, COO and other senior executives; advisor/editor for all corporate presentations.

8/98-7/00 -- UNION PACIFIC RESOURCES (UPR), Fort Worth, TX

Director, Public Affairs - Responsible for executive speechwriting, employee communications, company publications including the Annual Report, media and community relations until UPR was acquired by Anadarko Petroleum. Chose not to join new company.

1/98-7/98 -- SULLIVAN CORPORATE COMMUNICATIONS, Midlothian, VA

Free Lance Speechwriter/Editorial Consultant - for Texaco Inc., Dominion Resources Inc., et al.

1989-1997 -- TEXACO INC., White Plains, NY

Speechwriter for chief executives and publications writer/editor at Texaco Inc., New York and subsidiary Caltex Pacific Indonesia, Jakarta.

1988-89 -- SEA-LAND CORPORATION, Edison, NJ

Director, Public Relations - Primarily responsible for executive speechwriting and publications for \$3 billion ocean-shipping subsidiary of CSX Corporation.

Daniel J. Sullivan - Page 2

1986-88 -- BROOKLYN UNION GAS COMPANY, Brooklyn, NY
Speechwriter/Editor, for \$2 billion natural gas distribution company.

1984-86 -- FREE-LANCE WRITER/EDITOR, New York City
*Copy desk editor, Business Week magazine
Speechwriter, publications editor, Long Island College Hospital
Editor, Town and Village News, Hagedorn Publishing Company.*

1980-83 -- THE BYRD NEWSPAPER GROUP, Shenandoah Valley, VA
Feature writer, reporter, columnist, editorialist, copy editor for The Shenandoah Valley Herald and The Harrisonburg Daily News-Record

1967-1980 -- EARLY EXPERIENCE

Wall Street accounts supervisor, college administrator, publishing company sales representative and United States Marine Corps reservist.

EDUCATION

St. John's University, Queens, NY -- BA, Political Science, 1967

Daniel J. Sullivan
Special Assistant (Speechwriter) – HUD

Daniel J. Sullivan@hud.gov

Salary History

2001-present

HUD \$92,000 (GS-15, step 1 equivalent)

2000-2001

RadioShack Corporation \$120,000 (excludes annual bonus and stock options)

1998-2000

Union Pacific Resources \$128,000 (" " " " ")

1989-1997

**Texaco Inc. \$110,000
and**

Caltex Pacific Indonesia \$225,000 (average annual income as reported on my Social Security statement during 1994-1997 period while an expatriate Texaco employee living in Jakarta)

Political Resume

- Assisted Thomas Blank, vice president, public affairs at Union Pacific Resources, when he ran Pioneer Club member Jack Messman's fundraising campaign for Bush/Cheney 2000. Mr. Blank is now Chief Executive, Fund for the Capitol Visitor Center and can be reached at (202) 347-9177. Mr. Messman is now CEO of Cambridge Technology Group in Massachusetts.
- Volunteered to write speeches or help editorially in any other way early in Bush/Cheney 2000 campaign. Received written replies from Karen Hughes and Martin Anderson thanking me for the offer and putting me on file. Never received an assignment
- Contributor to RNC, 1999-2000
- Lifelong Republican voter
- President, Young Conservatives Club, 1964-1966
St. John's University, New York

TROY D. TIMMONS

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WORK EXPERIENCE

Kaiser-Hill Company, LLC, Golden, Colorado. Manager of Closure Project Development, March 1999 – present. Kaiser-Hill is the managing contractor of the Rocky Flats Environmental Technology Site for the U.S. Department of Energy. Rocky Flats was one of the nation's primary nuclear weapons production facilities, and is now undergoing decontamination, decommissioning and demolition. Responsible for resolution of internal and external issues affecting project success. Primary duties include interaction with local, State and Federal stakeholders and elected officials, development of strategy to ensure timely stakeholder, regulatory, and internal actions in alignment with closure project timeframes, and identification of operational and regulatory barriers to success and development of mitigation alternatives.

- * **Committee on Commerce, U.S. House of Representatives**, Washington, D.C. Professional Staff Member, February 1995 – February 1999. Responsible for energy and power issues under the jurisdiction of the Committee. Primary responsibilities included oversight of Department of Energy activities, radioactive materials, environmental management, and climate change. Duties included managing legislative agenda, organizing legislative and oversight hearings, and moving relevant legislation through the legislative process.
- * **U.S. Representative Dan Schaefer**, Washington, D.C. Legislative Director, August 1993 - January 1995. Responsible for overall direction of legislative activity. Principal duties included management of legislative staff and in-depth handling of the Congressman's functions with the House Energy and Commerce Committee. Primary areas of responsibility included environment, health, and coordination of activities with the Subcommittee on Oversight and Investigations.

Legislative Assistant, May 1989 - August 1993. Responsible for legislative monitoring and research on various issues. Included responding to constituent correspondence, preparation of speeches and written statements, legislative tracking, evaluation, and development. Areas of responsibility included environment, water and infrastructure, interior and insular affairs, transportation.

Staff Assistant, January 1988 - May 1989. Englewood, Colorado. Responsible for constituent casework activity and community relations.

State Senator Paul Powers, Denver, Colorado. Administrative Assistant, January 1987 - December 1987. Responsible for coordinating overall legislative activity. Included press relations, constituent correspondence and legislative direction.

EDUCATION

Wheaton College, Wheaton, Illinois. 1981-85. Bachelor of Arts with Honor. Major: Political Science, concentration in History.

JANA COLLETTI TONER

b6

WORK EXPERIENCE

U.S. DEPARTMENT OF EDUCATION, OFFICE OF VOCATIONAL AND ADULT EDUCATION, Washington, DC

Confidential Assistant for Communications to the Assistant Secretary, August 2002 to present

- Draft speeches and op-ed pieces for the Assistant Secretary
- Manage communications strategy for the Secondary and Technical Education Excellence Program proposal announced in February
- Create and edit biweekly newsletter communicating the Department's agenda for high school reform and vocational and adult education
- Assigned versatile, politically-sensitive special projects on weekly basis

CONSOLIDATED GRAPHICS, Houston, TX - *Consolidated Graphics is the nation's largest sheetfed and half-web printer.*

Executive Assistant, National Accounts Group, November 2000 to July 2002

- Author of highly complex proposals for Fortune 500 companies, distilling vast amounts of information in a concise fashion
- Key point of contact in executing multi-million dollar print contracts among all 63 facilities and numerous clients, thus developing strong customer relationship management skills
- Project manager in prioritizing and organizing staff project assignments

Management Associate, July 1999 to November 2000

- Graduated from intensive apprenticeship program geared to grooming industry leaders
- Became well-versed in all areas of business and organizational management, including finance, accounting, production management and sales

THE UNIVERSITY OF TEXAS OFFICE OF ANNUAL GIVING, Austin, TX

Assistant Coordinator, September 1998 to May 1999

- Managed telemarketing team in \$2 million fundraising process
- Supervised daily direct marketing mailings targeted to 60,000+ alumni

EDUCATION

Bachelor of Journalism in News/Public Affairs with a Concentration in Spanish at the University of Texas at Austin, 1999

OTHER EXPERIENCE

- Coach for local marathon training group, DC Fit
- Member of Women in Advertising and Marketing's DC chapter

Thomas J. Vanek

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PROFESSIONAL EXPERIENCE:

U.S. Department of Energy (DOE), Office of Science, Washington, DC – 2002 to Present

Senior Policy Advisor to the Director/Under Secretary for Science

Acting Associate Director, Office of Fusion Energy Science (OFES) – 11/2006 to 3/2007

- Serve as senior advisor to the Under Secretary for Science for issues and programs including fusion energy and ITER; high energy physics and the International Linear Collider project; advanced scientific computing; and formulation of the Office of Science budget.
- Routinely draft speeches, testimony and briefing materials and prepare the Under Secretary for meetings, events, congressional testimony and speeches.
- Advise the Under Secretary on congressional affairs, including implementation of the Energy Policy Act of 2005, the America COMPETES Act, the Energy Independence and Security Act (EISA) of 2007, and annual budget and appropriation bills.
- Maintain bipartisan personal and professional relationships with Hill staff and Members to further the mission of the Office of Science.
- Represent the Office of Science at key stakeholder events; delivering speeches, presentations, and remarks to industry, university, and international groups.
- Advise the Under Secretary on all aspects of the ITER international fusion project negotiations; serve as key ITER negotiator since the U.S. joined ITER in January 2003.
- As Acting Associate Director of OFES was responsible for a staff of 25 and an annual budget of over \$300 million.
- Negotiated with the University of Wisconsin to hire renowned scientist for leadership of OFES.
- Recipient of the Secretary's Exceptional Service Award for role in the ITER negotiations.

U.S. House of Representatives, Committee on Science, Washington, DC - 1995 to 2002

Professional Staff Member, Energy Subcommittee and Energy and Environment Subcommittee - 1997 to 10/2002

Manager, Information Systems - 1995 to 1997

- Oversight and budget authorization responsibility for Research and Development programs of the Department of Energy (DOE), including energy supply, science, and environmental management programs under the Committee's jurisdiction.
- Oversight and budgetary responsibilities for Research Development and Demonstration (RD&D) programs of the Environmental Protection Agency (EPA), and the National Oceanic and Atmospheric Administration (NOAA) – including all pollution prevention research, technology development, and oceanographic and atmospheric research.
- Responsible for oversight of energy policy; the science underlying EPA regulatory decisions; animal welfare and testing issues; the Human Genome Program; environmental health and safety; and risk assessment.
- Served as staff designee for Subcommittee Chairman Ken Calvert.

AEPCO, Alexandria, VA - Systems Analyst - 1993 to 1995

- Charged with marketing, sales, and support of video teleconferencing for this Taiwan-based company to Department of Defense (DoD) and commercial clients.
- Developed, wrote, and edited marketing and technical materials including bids and proposals.
- Provided on-site support for the U.S. House of Representatives, U.S. Navy AEGIS Shipbuilding Program, and other AEPCO clients.

Media Critic/Forbes Publishing, Bedminster, NJ - Freelance Writer/Media Analyst - 1991 to 1994

Reviewed and analyzed U.S. and international media coverage of defense, foreign affairs, and international political economy for publication in the Media Critic annual issue.

Institute for Defense Analyses, Alexandria, VA - Editor/Research Assistant (Contract) - 1991 to 1993

Wrote, edited, and compiled the "Militarily Critical Technology List" (MCTL) of DoD export control recommendations to COCOM. Coordinated staff of 120 military and professional personnel and managed five production and support staffers.

The Cylinx Corporation, Westlake Village, CA - Sales Manager - 1987 to 1989

Developed marketing program for U.S. and international sales of telecommunication and datacomm surge protection equipment. Advised clients on technical applications and assisted in custom and semi-custom design engineering for specific network requirements. Managed the Washington, DC office.

EEV, Inc., Elmsford, NY - National Sales Manager - 1985 to 1987

Managed sales and marketing of telecommunications network, customer premise equipment (CPE) protection, and pulsed power components to the U.S. military, defense contractors, and commercial clients. Programs included EMP hardening of a B-52 re-fit, and providing technical assistance in the choice of EEV high-power hydrogen thyratrons and ignitrons for the experimental Strategic Defense Initiative (SDI) rail-gun project. Developed business networks in the United Kingdom, Germany, Brazil, Mexico, Canada, Venezuela, and Japan.

Mavex Technology, Smithtown, NY - Sales Manager - 1984 to 1985

Merrill Lynch International, New York, NY - Summer Intern -1983

Office of Senator Barry Goldwater, Washington, DC - Staff Assistant - 1981 to 1983

EDUCATION:

Georgetown University Graduate School, Washington, DC
M.A., May 1991, International Relations

George Washington University, School of Public and International Affairs, Washington, DC
B.A., May 1984, Public Affairs

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GREGORY M. WILLIAMS

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OBJECTIVE:

Seeking an appointment in the area of Intergovernmental or Congressional Affairs in the Bush/Cheney Administration where I can help implement the new administration's policies and vision for America. Utilize my fourteen years of Congressional experience which includes twelve years with U.S. Senator Connie Mack on Capitol Hill and in his Florida office as a liaison with the media, Governor JEB Bush's Administration, related state agencies and local governments.

EXPERIENCE:

N. Florida Regional Director

Tallahassee, FL

U.S. Senator Connie Mack

January 1997 - present

Primary function is to serve as the liaison between Senator Mack and the JEB Bush Administration, related state agencies and local governments as well as his constituents in 20 north Florida counties. Monitor the Florida Legislature when it is in session as well as maintain contact with members and staff; Coordinate legislative efforts between state legislation and federal legislation when appropriate; As the political designee for Senator Mack within the State of Florida, I am responsible for maintaining contact with the Republican Party of Florida, state and local Republican elected officials and leaders, coalition groups, and local Republican executive committees. My other responsibilities include providing guidance to the Washington office on key concerns in my region; assisting local governments and businesses in locating or identifying available federal funding; coordinate Senator Mack's travel schedule when he is in the region as well as prepare any background materials when needed; represent Senator Mack at local gatherings, meetings and receptions; coordinate casework with constituents living in north Florida and our Ft. Myers' office; write and supervise correspondence going out of Senator Mack's Tallahassee office.

Professional Staff Member

Washington, D.C.

Joint Economic Committee

January 1995 - January 1997

Developed policy initiatives for Chairman Connie Mack and other JEC Members for committee hearings; coordinated hearings on: monthly employment statistics; federal barriers to state & local privatization; the economy in the 21st Century, (which was the first congressional hearing to use interactive audio/video and on-line technology); legislative mechanisms to enforce a balanced budget amendment; and the \$500 per-child tax credit. Coordinated communications strategy for the Chairman Mack's agenda, organized committee hearings, studies and reports. Oversaw the distribution of all JEC publications to Members of Congress, the media and the general public. Supervised administrative staff and interns.

Adam J. Ward

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Education	Bachelor of Business Administration <i>Shenandoah University</i>	May 2006 <i>Winchester, VA</i>
Honors	<ul style="list-style-type: none"> - Sigma Beta Delta International Business Honor Society - President, Student Advisory/Action Board (worked in conjunction with the Business School's Board of Advisors) - Graduated Cum Laude - Dean's Award, 2006 - Alumni Association Award for Outstanding Senior, 2006 	
Past Experience	<i>Regional Political Director*</i>	September 2007-November 2007
	<i>Jill Vogel for State Senate</i>	
	<ul style="list-style-type: none"> - Coordinated with unit chairmen in my region on recruiting volunteers and poll workers. - Organized phone banks and door to door walking for volunteers. - Contacted over 13,000 voters in a GOTV push over the final two weeks. - Designed and implemented a grassroots strategy with counterparts and consultants. - Won Frederick County by eleven percent (was targeted by opponent as a winnable locality.) 	
	<i>Political Assistant</i>	Summer 2006-January 2007
	<i>Bob McDonnell for Virginia</i>	
	<ul style="list-style-type: none"> - Traveled with Attorney General McDonnell. - Responsible for day to day activities of McDonnell for Virginia PAC. - Involved in planning strategy for future political objectives of the Attorney General. - Managed volunteers at major political events. - Assisted in the conceptualization and then managed the implementation of major events for activists and other elected officials. 	
	<i>Recount Team Member</i>	November-December 2005
	<i>Bob McDonnell for Attorney General Recount</i>	
	<ul style="list-style-type: none"> - Oversaw the master spreadsheet that was responsible for sending volunteers to each locality on Recount Day. - Troubleshoot any problems that arose on recount day. - Functioned as an observer for the recount verification process in Richmond's courthouse the day after the recount. - Won by a 360 vote margin out of 1.9 million votes cast - Gained 36 votes through the recount process 	

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Adam J. Ward

Deputy Field Director May 2005-November 2005

Bob McDonnell for Attorney General Campaign

- Attended local unit meetings and events throughout Northern Virginia, the Lower Shenandoah Valley and Richmond area as a campaign representative.
- Advanced and drove the candidate.
- Coordinated volunteers and interns to increase visibility and presence in Northern Virginia and Richmond.
- Member of a campaign staff that helped the candidate to a slim victory in a tough political climate with the top of the Republican statewide ticket losing by six percentage points.

Additional Experience *Assistant Director* September 2005- March 2006

FBLA, Shenandoah Region

- Created a plan of action for fall and spring conferences for 300 attendees.
- Coalesced support from the local business community.

Skills

Proficient in Microsoft Word, Excel, and PowerPoint.
Good public speaking and interpersonal communication skills.

Licensed Realtor in the state of Maryland.

References furnished upon request.

JOANN WARDRIP

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joann.wardrip@hq.doe.gov

WORK EXPERIENCE

Federal Government

- U.S. Department of Energy, Office of Electricity Delivery and Energy Reliability** Washington, DC
Communications Director/Special Assistant for Communications, February 2007-present
- Write speeches, press releases, media advisories, talking points, and congressional testimony; pitch, book, and brief Assistant Secretary, for media exposure; coordinate media events, press conferences, and calls; draft and edit all official correspondence for an organization of 70 personnel.
 - Formulate strategic communications plans including managing web-site redevelopment, creating publicly distributed marketing materials, and exhibits for conferences and events.
 - Represent DOE on interagency communications teams developing integrated media and public involvement strategies for policy rollouts.
 - Interface between DOE's corporate Public Affairs and Congressional & Intergovernmental Affairs offices.
 - Direct the flow of information during emergency events such as hurricanes, blackouts, and outages.
 - Respond to electricity-related congressional inquiries for Assistant Secretary and Secretary of Energy.
 - Gather strategic information for the production of external documents and briefing materials from DOE subject matter experts.

United States Congress

- Office of U.S. Senator Mike DeWine** Washington, DC
Legislative Aide, February 2006-January 2007
- Developed and represented policy positions on the military, defense, veterans, energy, environment, housing, and agriculture.
 - Formulated and implemented strategies to gain support for the Senator's legislative priorities.
 - Worked with the Senator and Appropriations Committee staff to evaluate and prioritize appropriation requests.
 - Prepared the Senator for and participated in meetings with business leaders and interest groups.
 - Advised the Senator and staff for votes and legislative debates.
 - Composed comprehensive policy letters responding to constituent communications.

- Office of U.S. Congressman Randy Neugebauer** Washington, DC
Legislative Correspondent, January 2005-February 2006
- Managed constituent inquiry response system. Composed all written responses to constituent correspondence, drafting 400 modular and 9,000 individual letters from the Congressman. Coordinated development of user-friendly website.

- Office of U. S. Senator Wayne Allard** Washington, DC
Intern, May 2002-August 2002
- Executed duties of the Defense Legislative Correspondent. Composed bill summaries and commendations. Conducted tours of the United States Capitol building.

State Executive Office

- Office of Colorado Governor Bill Owens** Denver, CO
Assistant to Legislative Liaison, February 2004-June 2004
- Tracked state legislation and coordinated Governor's staff and executive department legislative liaisons' recommendations on all bills. Organized signing and filing of bills into law and arranged Governor's bill signing ceremonies with legislators and community members.

Political Campaign

- Republican National Committee's 72-hour Campaign 2006** Mansfield, OH
- Greg Walcher for U.S. Congress General Election Campaign** Grand Junction, CO
Deputy Finance Director, Direct Mail Coordinator, September 2004-November 2004
- Raised over \$100,000 through direct mail fundraising. Wrote, designed, and produced fundraising letters. Tracked and caged returns. Coordinated aggressive fundraising direct mail schedule of 11 letters in six weeks. Organized fundraisers, arranging donor meetings and coordinating candidate's fundraising calls. Interfaced with local PAC representatives.

- Bob Schaffer for U.S. Senate Primary Election Campaign** Centennial, CO
Deputy Finance Director, June 2004-August 2004
- Raised more than \$930,000. Coordinated candidate's fundraising calls and direct mail campaign. Wrote and produced fundraising letters. Tracked donations, managed donor lists and organized fundraisers.

- Bush/Cheney 2004 Campaign** Denver, CO
Fundraising December 2003-January 2004
- Conducted follow-up fundraising calls increasing attendance at highly successful fundraising event.

Allard for U.S. Senate Campaign**Littleton, CO**

Intern, December 2001-November 2002

- Assisted with campaign donations, FEC filing efforts, and fundraisers. Maintained voter and donor databases. Coordinated volunteers for mailings and events.

Related Work Experience**Center for the New American Century****Denver, CO**

Research Analyst, June 2003-February 2004

- Conducted in-depth research and tracked state and federal legislation on endangered species listing, tort reform, and internet taxation. Created an extensive database of 3,000 policy experts, members of Congress, and state Department heads in order to communicate policy positions. Organized an Internet Tax Conference attended by over 100 individuals.

EDUCATION**University of Colorado****Boulder, CO**

B.A. in Political Science and B.A. in International Affairs, graduated May 2003

- Elected to University of Colorado Student Union, managing and reviewing a \$24 million student fee budget.

Leadership Program of the Rockies**Denver, CO**

Vice President, elected December 2003

- Coordinated Legislative Shadowing Day at the State Capitol. Arranged for legislator participation and program sponsorship. Provided social opportunities for the 60 class members to network outside of the classroom setting.
- Developed skills such as grassroots organizing, media relations, electoral politics, and pressure group organization in order to effectively bring about solutions to communities' top challenges. Schooled in the principles of free enterprise, the rule of law, a vigorous national defense, free speech, elections, and limited government.

ADDITIONAL INFORMATION

- Fluent in German; received Professional German Certification on April 28, 2001. Lived in Berlin in the summers of 1997 and 1998 as an exchange student.
- Proficient in Spanish.
- Member of the Junior League of Washington and a women's book club.
- Avid skier; photographer; and painter.

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Special Ass.

JACLYN LEIGH WEST

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EDUCATION

UNIVERSITY OF FLORIDA

Bachelor of Arts, Political Science, May 2002

Gainesville, FL

Start Date:
8/22/

WORK EXPERIENCE

HECHT, SPENCER & ASSOCIATES

Assistant to the President, February 2003-Present

Washington, DC

\$42,000

- Responsible for the schedules of the President and Vice-President of lobbying firm.
- Arrange meetings on behalf of the firm's clients with Members of United State Congress, Administration, and Federal Agencies.
- Coordinate with clients and file bi-annual Federal Lobbying Report.
- Organize fundraising events and dinners.
- Clerical responsibilities including answering phones, processing mail, and typing reports.

REPUBLICAN NATIONAL COMMITTEE

Washington, DC

Assistant to the Chief Counsel, September 2002-February 2003

- Coordinated the schedule of the Chief Counsel of the Committee.
- Worked with associate counsel handling Committee contracts with outside vendors.
- Assisted in the preparation of 2002 election materials.
- Clerical responsibilities included answering phones, processing mail, and typing documents.

OFFICE OF U.S. SENATOR JESSE HELMS (NC)

Washington, DC

Staff Assistant, May 2002-August 2002

- Promoted to staff position after working as an intern in the office.
- Handled constituent requests for the Senator, including flag requests.

OFFICE OF U.S. SENATOR JESSE HELMS (NC)

Washington, DC

Intern, January 2002-May 2002

- Escorted constituents through the United States Capitol.

ACTIVITIES

Member, Junior League of Washington, D.C.

Member, University of Florida Alumni Association, Washington, D.C. Chapter

Member, Chi Omega Sorority, Eta Delta Chapter

Volunteer, RNC 72 Hour Task Force

Mentor, Alachua County School System: weekly tutoring with children

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Salary : \$90,000
projected on Jan 3, 2001

Michael D. Whatley

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EXPERIENCE

Bush/Cheney Transition Team
Present

Washington, DC

Member of Policy Group. Reviewing all Executive Orders, Executive Memoranda, and Presidential Proclamations issued by President Clinton.

Counsel, Senate Republican Conference Secretary
Apr. 2000-Dec. 2000

Washington, DC

Salary : \$40,000 Counsel to Senator Paul D. Coverdell on legislative and policy issues. Helped determine the Republican legislative agenda in the Senate, Conducted research and drafted statements for legislative debate on the Senate floor. Directly responsible for judiciary, campaign finance, education, environmental, and energy issues.

Associate, Kilpatrick Stockton LLP
Feb. 1999-Apr. 2000

Charlotte, NC

Salary :
\$85,000 Practice focused on state and federal legislation, rulemaking and litigation before state courts, federal courts and the United States Supreme Court. Represented both private and municipal clients before Congress, monitored and litigated federal regulatory actions, and acted as liaison with members of Congress on environmental, transportation, and judiciary issues.

Law Clerk to the Honorable Robert D. Potter, Senior United States District Judge, U.S. District Court for the Western District of North Carolina
Aug. 1997-Feb. 1999

Charlotte, NC

Conducted extensive legal research and analysis and drafted orders, opinions, and memoranda in both civil and criminal matters including federal death penalty, bankruptcy, employment, environmental, labor, and gender/racial discrimination cases.

Research Assistant, Notre Dame Law Professor Charles Rice
1995-1997

Notre Dame, IN

Conducted legal research and analysis and wrote on numerous Constitutional issues including class action litigation, tobacco, private education rights, home schooling, abortion, and natural law issues.

EDUCATION

University of Notre Dame

Notre Dame, IN

Juris Doctor

Thomas C. Hollywood Scholar (Law), University Scholar (Theology)

M.A. Theology

Journal of Legislation, Executive Editor

Published *The FDA v. Joe Camel: An Analysis of the FDA's Attempt to Regulate Tobacco and Tobacco Products Under the Federal Food, Drug and Cosmetic Act*, 22 *J.Legis.* 121 (1996).

Wake Forest University

Winston-Salem, NC

M.A. Religion

University Scholar

University of North Carolina at Charlotte

Charlotte, NC

B.A. History

Phi Alpha Theta, History Honors Society

Molly K. Williamson

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- Senior member (rank of Career Minister – one of thirty) of the Foreign Service.
- Senior policy positions in Department of State, Department of Commerce, Department of Defense, and Department of Energy.
- Negotiated within the highest levels of the U.S. government and with the highest levels of foreign governments to advance U.S. interests.
- Extensive experience in trade promotion (increased trade with Middle East by 24% over four years), reducing obstacles to market access.
- Multilateral and bilateral negotiations (special focus on Middle East, Africa, South Asia diplomacy, peace process, military cooperation and access rights, and the United Nations).
- Strong on public, Congressional outreach, team building; High energy, low maintenance.
- Top Secret clearance, with SCI accesses.

Professional history:

2005-present: Department of Energy. Senior Foreign Policy Advisor to Secretary Bodman. Special policy focus on enhancing energy relations with Russia and key Middle East and Caspian supplier countries, U.S. initiative on Global Nuclear Energy Partnership, and renewable energy technologies.

2004-2005: Interim U.S. Ambassador to Bahrain, and Special Projects. Enhancing commercial ties, expanding trade (especially in the area of financial services), counter terrorism cooperation, and judicial reforms. Special projects related to Iraq, United Nations, and Israel/Palestine.

1999-2004: Department of Commerce. Deputy Assistant Secretary, International Trade Administration.

Responsible for the Middle East, Africa, South Asia and Australasia. Promoted U.S. trade (with 86 countries; bringing trade levels to \$120 billion/year), emphasizing market access and foreign government compliance with international trade agreements, intellectual property protection, and economic reforms. Negotiated with relevant foreign governments to overcome tax, tariff, and other barriers to market access and encourage open competition. Outreach to the relevant U.S. private sectors (hydrocarbons, pharmaceuticals, telecom, aircraft, education, health services) to encourage business in the regions. Intra-U.S. government negotiations on policy issues such as economic sanctions, WTO accessions, support for Middle East peace efforts, African Growth and Opportunity Act (AGOA) and HIV/AIDS programs, and Free Trade Agreements with Jordan, Morocco, Australia, the Southern Africa Customs Union, and Bahrain. Senior Advisor to Commerce Secretaries Daley, and Evans and Deputy Secretaries Mallett, and Bodman in trade policy missions to the Middle East and Africa.

1996 -1999: Department of State. Principal Deputy Assistant Secretary, International Organizations Bureau.

Developed and implemented policy and programs, including the executive management of a bureau of 180 personnel, and a program budget of \$2 billion. Policy responsibilities were UN political and Security Council matters, peacekeeping and humanitarian operations. Negotiated with China, Japan, and the U.S. Congress who were essential for U.N. reform.

1995-96: Department of State. Senior Advisor, Newly Independent States. Public outreach, coordinated and defended our budget presentation, assistance policy and programs regarding Russia and other states emerging from the former Soviet Union

1993-95: Department of Defense. Deputy Assistant Secretary, International Security Affairs. Devised innovative and coordinated responses, in a time of downsizing, to the growing challenges of nuclear proliferation in South Asia, African peacekeeping and refugee flows, and repeated provocations in the Persian Gulf. Negotiated within Washington as well as internationally to coordinate humanitarian relief operations, several deployments to the Persian Gulf, and joint military negotiations with Israel and key Arab countries.

1991-93: Consul General and Chief of Mission, Jerusalem. Achieved sustained Palestinian participation in the Madrid peace process, culminating in the Oslo Accords signing on the White House lawn. Initiated international working groups in the fields of economic cooperation, education, water resource development and sharing, and security. That posting was also a model of managerial challenges with more than 100 employees--Palestinian Muslims and Christians alongside Israeli Jews and Christians--working together.

1990-91: Director, Office of U.N. Political Affairs, International Organizations Bureau. Devised, coordinated and implemented the strategy to achieve an international response to the international threat of Iraq's invasion of Kuwait. We also achieved a post-Cold War joint U.S.-Soviet Union General Assembly resolution (the first ever) on arms control.

1972-89: Postings in and on the Middle East, including Deputy Political Counselor in our embassy in Israel, Jordan desk officer, Syria desk officer, Lebanon Task Force director, U.S. Consul in Jordan. Also: *Research Director, U.S. Congress, House Select Committee on Population (international programs), Special Assistant to the United Nations Under Secretary General for Political and General Assembly Affairs, Political officer, Bureau of International Organizations, State Department, and Research Assistant, U.S. Commission on Civil Rights, Washington, D.C.*

Awards include:

Dept of Commerce performance award

Two Presidential Service awards

Secretary of Defense Service Award

Eleven Senior Performance Awards (Department of State)

Numerous Meritorious and Superior Honor awards (Department of State)

Mathilde Sinclair Language Achievement award (Department of State)

B.A., M.A. (high honors) University of Maryland in interdisciplinary studies.

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Dan Christian Woldert III
Dan.Woldert@hq.doe.gov

Current Address:

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Education

The University of Texas at Austin
-Bachelor of Arts in Government
-Minor: Business Foundations

Graduation Date
December 2001

Experience

Endeavor Real Estate Group

May 2000 -

- Generate real estate packages for potential buyers, investors and clients December 2001
 - Scout and photograph future and current properties
 - Create marketing information for future investors
 - Assist office managers with various in-office tasks

Cooper Flowers Davis Fraser & Derryberry LLP

Summer 1998

- Assist Robert Davis with in-office tasks
 - Organize legal documents
 - Deliver legal and time-sensitive documents

Jake's Restaurant and Bar

Summer 1998

- Wait tables
 - Review employee schedules and reports

Activities

Phi Gamma Delta Fraternity

- Recording Secretary
 - Class President
 - House Board
 - Risk Management Board
 - Pledgeship Committee

College Republicans

References

Available upon request

Jason J. Van Buren

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jason.vanburen@hq.doe.gov

OBJECTIVE To secure a position with an organization that seeks and ambitious and career conscious person, where professional skills, education, and overall desire to succeed will be utilized toward continued growth and advancement.

EDUCATION Albion College, Albion, MI Bachelor of Arts in Economics & Management and Speech Communication & Theatrical Arts, May 1999
Accumulated GPA: 3.3
Bush Endowed Scholarship
Achieved Dean's List Status

WORK EXPERIENCE

Deputy Director of Strategic Initiatives, U.S. Department of Energy, Washington, DC, January 2002 – Present
Work with Deputy Chief of Staff to develop message and visual elements of events
Continue to develop and implement strategic initiatives

Special Assistant to the Secretary, U.S. Department of Energy, Washington, DC, January 2001 – January 2002
Advanced Secretary Abraham's local, domestic, and international meetings and events
Developed strategic scheduling initiatives

Field Director, Spence Abraham Senate 2000, Southfield, MI, January 2000 – December 2000
Organized and coordinated campaign activities in Southeast Michigan
Implemented Grass Roots Strategy in Tri-County Region
Represented Senator Abraham at Political Events

Account Executive, ICM Worldwide, Chicago, IL, September 1999 – December 1999
Sold exclusive hospitality packages to worldwide championship sporting events
Managed and maintained accounts for existing clients

Manager, Witty Galerie, Harbor Springs, MI, Summer Seasons 1998 – 1999
Managed all gallery activities
Presented, promoted, and sold Witty oil paintings
Organized and hosted national gallery showings and promotional parties

Consulting Intern, Robert W. Baird & Co. Incorporated, Harbor Springs, MI, Summer 1998
Gathered research for and attended money management presentations
Planned and directed all weekly activities and major client entertainment events

Marketing/Public Relations Intern, Waveworks/Double R Productions, Washington, DC, Spring 1998
Created, wrote, and presented a recruiting video for The Washington Center
Designed and provided ideas for promotional materials for the company
Assisted clients on a daily basis

ACTIVITIES *Volunteer*, Children's Miracle Network
Volunteer, Salvation Army
Volunteer, Special Olympics

TRAVEL EXPERIENCE

Austria, Belgium, Canada, England, France, Germany, Ireland, Kenya, Mexico, Visited majority of states in the United States

Jonathan W. Yarborough

Education**Bachelor of Arts in Political Science, May 1999**

Clemson University, Clemson, SC

- Magna Cum Laude (GPA: 3.87/4.0 scale)
- Dean's List (every semester)
- President's List (1996 & 1997)
- Golden Key National Honor Society
- Phi Kappa Phi National Honor Society
- Jack P. Tuttle Service Award

Work experience**United States Department of Agriculture****Congressional Liaison**

March 2003- Present

- Acted as the liaison between the Bush administration and congress on issues related to the Forest Service and the Natural Resources Conservation Service.
- Ensured the Bush Administrations positions were conveyed to members of congress and staffers on issues related to resource conservation and forestry.
- Responded to requests for briefings and information for individual members of congress and staffers.
- Wrote briefing papers for the Secretary of Agriculture before calls/meetings with members of congress.
- Maintained relationships with appropriate staffers to track legislation related to USDA.
- Assisted in putting together weekly reports regarding upcoming events, hearing, and issues for review by the Secretary and White House.

BB and T Insurance**Commercial Insurance Consultant**

July 2002- March 2003

- Provided advice on risk management programs for individual businesses.
- Established and maintained relationships with clients and potential customers.
- Actively sought new clients via existing relationships and cold calling.

Barrett for Congress Westminster, SC

Campaign Manager

June 2001- July 2002

- Successfully managed Gresham Barrett's campaign for US Congress. Gathered 44% of the vote in a six-way primary and 65% of the vote in the run-off.
- Responsible for day to day activities of the campaign.
- Successfully ensured that fundraising goals were set and met.
- Plan various fundraising events throughout the 3rd district.
- Plan and implement district wide grassroots strategy.
- Coordinate paid TV and print media.
- Help generate earned media through various political events.
- Responsible for communicating campaign message to the media via press releases and as spokesperson.
- Solicited endorsements of elected officials and grassroots activists.

Department of the Interior Washington, DC

Special Assistant to the Secretary

January 2001- June 2001

- Responsible for ensuring administration's agenda being adhered to among career officials in Department.
- Sat in on executive level briefings and reported to the Assistant Secretary and Secretary on issues regarding Bureau of Land Management, Minerals Management Service, and Office of Surface Mining.

Presidential Inaugural Committee Washington, DC

Public Liaison; Business and Trade Groups

November 2000-January 2001

- Acted as liaison between the committee and business and trade groups.
- Ensured appropriate people received the opportunity to purchase tickets to the various inaugural events.

Bush-Cheney 2000 Baton Rouge, LA

State Director

August 2000- November 2000

- Organized Bush-Cheney effort in state of Louisiana.

- Recruited Parish leadership statewide.
- Spoke on behalf of Governor Bush at meetings, conventions, etc.
- Ensured weekly "Parish Presence" events in all targeted Parishes.
- Generated local and statewide press through various events and guest columns.
- Organized volunteer GOTV effort.

Wilson for Senate Columbia, SC

Campaign Manager

March 2000- August 2000

- Organized Grassroots and Fundraising to successfully ensure that no one challenged Joe Wilson's State Senate seat.

Bush for President Columbia, SC

Midlands Field Representative

August 1999- March 2000

- Organized, planned, and coordinated events in the Midlands Region during the presidential primary race in South Carolina.
- Spoke on behalf of Governor Bush at meetings, conventions, etc.
- Recruited County leadership and solicited endorsements of elected officials.
- Successfully located event venues, recruited and managed volunteers, and built crowds for each Bush event.

Military

United States Army, 1993 to 1995

Combat Infantryman

- Stationed in Panama and San Antonio, TX after successful completion of Basic training, Advanced Individual Training, and Airborne School.

CHRISTOPHER L. YETTER

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EXPERIENCE

United States Department of Energy <i>Policy Advisor to the Under Secretary for Science</i>	Washington, DC August 2006 – Present
<i>Special Assistant to the Under Secretary for Science</i>	June 2006 – August 2006
<i>Special Assistant to the Director of the Office of Science</i>	August 2005 – June 2006
<ul style="list-style-type: none">■ Serves as the Acting Director of International Affairs for the Office of Science.■ Served as the Designated Federal Official for the Advanced Scientific Computing Advisory Committee; served as the Acting Senior Advisor to DOE leadership on the Department's \$318.7 million per year scientific computing research program.■ Provides policy guidance to senior-level managers on programmatic, political, and communications activities.■ Coordinates appropriate mechanisms throughout the science complex to implement DOE and Under Secretary for Science policies.■ Manages preparation of briefing materials, speeches, presentations, and other documents for the Under Secretary for Science.■ Authored Memorandum of Understanding on the \$224 million Joint Funding Strategy for the Capability Replacement Laboratory at the Pacific Northwest National Laboratory. Joint funding agreement was signed by the three Under Secretaries representing the National Nuclear Security Administration, Department of Homeland Security, and Department of Energy's Office of Science.	
Office of the Governor-Elect / Rossi Election Contest Team <i>Policy Analyst & Research Director</i>	Olympia & Bellevue, WA December 2004 – June 2005
<ul style="list-style-type: none">■ Directed staff and consultant data-mining and field research operations to track and compile evidence of illegal votes in support of court challenge of election results. Documented, to the satisfaction of the Court, illegal votes over 13 times the margin of victory.■ Readied the Office of the Governor-Elect for executive control through research and analysis of the powers of the Governor and standing executive orders.	
The White House, Domestic Policy Council <i>Staff Assistant</i>	Washington, DC September 2003 – December 2004
<ul style="list-style-type: none">■ Assisted the Special Assistant to the President on labor and transportation issues. Researched policies and legislation and provided assistance in editing and revising policy memoranda and briefings for the President of the United States.■ Coordinated Domestic Policy Council revision of Presidential Messages.■ Served as the Domestic Policy Council's primary representative to White House Management.	
Washington² Advocates, LLC <i>Associate</i>	Washington, DC January 2002 – September 2003
<ul style="list-style-type: none">■ Monitored energy-related legislation at Federal level and provided written political and policy analysis for clients and Washington² Advocates management.■ Coordinated communication efforts for clients and strategic allies, such as: <i>The White House Political Office; Washington Health Foundation; Yes on Washington State Referendum 51; Gordon Smith for U.S. Senate</i>.	
Sun Microsystems, Inc. <i>Public Policy Program Coordinator</i>	Washington, DC January 2001 – January 2002
<ul style="list-style-type: none">■ Authored and compiled articles for internal company newsletter to inform executives of pending Federal legislation.■ Analyzed Sun's business initiatives and prepared briefing materials used in executive-level meetings with Members of Congress. Modernized matrices tracking legislators and policy proposals to more effectively target company resources on Capitol Hill.	
United States Senator Slade Gorton <i>Director, Slade2000.com</i>	Bellevue, WA November 1999 – December 2000
<i>Systems Administrator / Communications Aide</i>	March 1998 – November 1999
<ul style="list-style-type: none">■ Managed website earning national and local media attention with Slade2000.com's "Internet antics" (<i>Washington Post, Wired Magazine, Seattle Times</i>). Administered statewide database for the coordinated direct mail and get-out-the-vote efforts.■ Coordinated three to five part-time employees and managed \$600,000 information technology budget. Assisted Communications Director and Press Secretary with implementing communications strategy.	

EDUCATION

Georgetown University, School of Foreign Service <i>Bachelor of Science</i>	Washington, DC August 1997 – May 2002
<ul style="list-style-type: none">■ Earned degree in Science & Technology in International Affairs, with emphasis on Business, Information, and Communication.■ Dean's List. Worked full-time throughout undergraduate career, juggling academic and professional responsibilities.	

SALO L. ZELERMYER

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Professional Legal Experience

Greenberg Traurig, LLP Boston, MA

Litigation and Government Affairs Associate 2004 to Present

Handle many areas of litigation including bankruptcy, real estate, class action defense, employment, personal injury actions involving sexual abuse, securities, and general commercial matters.

Summer Associate/Law Clerk May 2003 to August 2003

Participated in the summer associate program working on assignments from the government, real estate, litigation, corporate, tax, estate planning, and health care departments. Assisted on the litigation abuse team representing victims of clergy sexual abuse against the Roman Catholic Archdiocese of Boston.

United States District Court for the District of Massachusetts Boston, MA

Intern - Pro Se Staff Attorneys' Office Summer 2002

Assisted Pro Se Staff Attorneys in screening prisoner and non-prisoner lawsuits pursuant to 28 U.S.C. §§ 1915, 1915A, and 42 U.S.C. § 1997e. Drafted *The Pro Se Handbook*, a guide for the Court to distribute to pro se litigants assisting them in the process of filing a federal case.

Education

Boston College Law School Newton, MA

Juris Doctor May 2004

Honors: Executive Editor, *International and Comparative Law Review*

The George Washington University Washington, DC

Bachelor of Arts, magna cum laude, in Political Science May 2001

Minor: Judaic Studies and History

Honors: University Honors Program

The Hebrew University of Jerusalem Jerusalem, Israel

Semester Abroad Spring 2000

Relevant Work Experience

The Woodrow Wilson Center for International Scholars Washington, DC

Research Assistant Spring and Summer 2001

Assisted Ambassador Stuart E. Eizenstat with his book on restitution and recovery for victims of the Holocaust, *Imperfect Justice*.

CNBC/MSNBC Hardball with Chris Matthews Washington, DC

Intern/Production Assistant Summer and Fall 2000

Assisted in all aspects of research and production for the television program.

Community Involvement

The Massachusetts 9/11 Fund, Inc. Boston, MA

Clerk Pro-Temp 2004-2005

Professional Affiliations

American Bar Association

Massachusetts Bar Association

Boston Bar Association

Bar Admissions

The Commonwealth of Massachusetts

United States District Court for the District of Massachusetts

Date
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GLASS

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Andrew Abdel-Malik

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Employment History	Republican National Committee Washington, D.C. <i>National Victory Coordinator, Office of Political Affairs</i> <ul style="list-style-type: none">Conduct budget analysis of state Victory Plans for the 2006 midterm elections.Create and present analytical reports for senior RNC and White House staff.Manage the allocation of funds for thirty-eight targeted states.Gained an in-depth knowledge of targeted congressional and senatorial races.	Jan. - Present
Experience	The White House Washington, D.C. <i>Intern, Office of the Deputy Chief of Staff and Senior Advisor to the President of the United States Karl Rove</i> <ul style="list-style-type: none">Maintained and expanded, by approximately forty percent, a high priority political database.Composed briefings for White House senior staff.Performed Presidential advance and provided logistical support for the White House Office of Public Liaison.Provided logistical support for the State Arrival of the Prime Minister of India. United States House of Representatives Washington, D.C. <i>House Policy Committee Intern for Chairman John Shadegg</i> <ul style="list-style-type: none">Assisted the Executive Director in daily assignments.Researched and analyzed proposed legislation.Composed memorandums and presentations to inform the Chairman and senior staff regarding legislation.Composed letters to constituents.	May - Sept. 2005
	 Bush Cheney '04 Presidential Campaign Arlington, VA <i>Legislative Affairs Intern</i> <ul style="list-style-type: none">Assisted senior staff on daily assignments.Worked with congressional offices to provide campaign information, assure the needs of Members of Congress were met, arranged various events and conference calls.Researched, compiled and maintained congressional statistics to track the use of speeches given on House and Senate floors.Researched legislation that pertained to the campaign.	May - Dec. 2004
	 United States House of Representatives Washington, D.C. <i>Congressional Intern to Representative Rodney P. Frelinghuysen</i>	Jan. - May 2004
	 Pfizer Inc. Morris Plains, NJ <i>Legal Intern - Consumer and Regulatory Legal Divisions</i>	Jan. - Sept. 2003
Extracurricular Activities & Honors	 PUSH America Philanthropy The George Washington University College Republicans The Margaret and Edward Gnehm Summer Honors Program in Arabic Language Studies & Presidential Scholarship Award	2003 - 2006
Education	 The George Washington University Washington, D.C. <i>B.S. Economics & Honors Program in Arabic Language Studies</i>	2003 - 2006
	 Arizona State University - W. P. Carey School of Business Tempe, AZ <i>B.S. Economics Candidate</i>	2002 - 2003
	 West Morris Mendham High School Mendham, NJ	1998 - 2002

Alfonso G. Aguilar

Born:
U.S. Citizen.

b4

Present Place and Country of Residence:

Telephone Numbers:
Home:

ACADEMIC QUALIFICATIONS

Juris Doctor (J.D.), 1995

UNIVERSITY OF PUERTO RICO (School of Law), Río Piedras, Puerto Rico

Bachelor of Arts and Letters (B.A.), 1991

UNIVERSITY OF NOTRE DAME, Notre Dame, Indiana

Majors: Government and International Studies; and Computer Applications

High School Diploma

COLEGIO MARISTA

Guaynabo, Puerto Rico

MEMBERSHIPS

Puerto Rico Bar Association;
International Who's Who Historical Society;
Policy Committee of the Puerto Rico Republican Party;
New Progressive Party of Puerto Rico.

KNOWLEDGE OF LANGUAGES

Spanish: fluent (speaking, reading and writing)

English: fluent (speaking, reading and writing)

Italian: fluent (speaking and reading); working knowledge (writing)

PROFESSIONAL EXPERIENCE

Mar. '00 – Dec. '00 **EXECUTIVE DIRECTOR**
OFFICE OF THE GOVERNOR OF PUERTO RICO
in Washington, DC
1100 17th St., Suite 800
Washington, DC 20036
(202) 778-0714

- Advise the Governor, our Delegate in Congress and other entities of our government and its municipalities regarding issues, initiatives and developments in the U.S. mainland of interest to Puerto Rico;
- Provide information, coordination, follow up and training to government agencies and municipalities on ways to participate in federal programs as well as receive federal funding;
- Represent the Governor before the agencies of the federal government and Congress;
- Educate, inform and brief agencies of the federal government and Congress regarding issues dealing with Puerto Rico;
- Promote cultural, technical, scientific and civic exchange between the Puerto Rico and the States of the Union;
- Establish and maintain contacts with local and national Hispanic entities throughout the U.S. mainland;
- Provide assistance to the Puerto Rican community in the U.S. mainland;
- Direct the regional offices of our government across the nation;
- Manage, direct and supervise an agency of approximately 100 employees.

Name of Immediate Supervisor: Hon. Pedro Rosselló.

Reasons for Leaving: Change of government.

Oct. '99 – Mar. '00 **PRESS SECRETARY for the Governor of Puerto Rico**
La Fortaleza
San Juan, Puerto Rico 00902
(787) 721-9166; 721-0646

- Advise the Governor on all public policy issues;
- Serve as Spokesman for the Governor before the local, national and international news media;
- Coordinate Press Conferences and events;

- Draft Press Releases and speeches;
- Manage and administer the Governor's Press Office.

Name of Immediate

Supervisor: Hon. Pedro Rosselló:

Reasons for Leaving: Appointed Executive Director of the Governor's Office in Washington, DC.

Sept. '98 – Oct. '99

ASSISTANT SECRETARY OF STATE for International Affairs
 DEPARTMENT OF STATE (Government of Puerto Rico)
 P.O. Box 9023271
 San Juan, PR 00902-3271
 (787) 721-1751

- Develop and manage a program of visits for foreign academicians and dignitaries to help them get to know Puerto Rico and its government in different areas;
- Coordinate foreign aid, humanitarian and technical cooperation projects;
- Draft, negotiate and monitor technical cooperation agreements between agencies of the Government of Puerto Rico and their counterparts in foreign countries;
- Manage and direct research and analysis on Interamerican affairs and on regional economic integration;
- Assist the Secretary of State in the development of government policy in the area of international affairs, particularly towards the Caribbean and Latin America;
- Design and develop programs and activities to promote Puerto Rico as a door to, and a bridge between, the Americas;
- Prepare and deliver speeches on Puerto Rico's relations with foreign countries;
- Manage and administer the Bureau for Hemispheric Affairs and the Bureau of International Exchange and Technical Cooperation and supervise their personnel.

Name of Immediate

Supervisor: Hon. Norma Burgos; (787) 723-7648.

Reasons for Leaving: Appointed Press Secretary to the Governor of Puerto Rico.

Jan. '97 - Sept. '98 **ASSISTANT SECRETARY OF STATE for Hemispheric Affairs**
DEPARTMENT OF STATE (Government of Puerto Rico)
P.O. Box 9023271
San Juan, PR 00902-3271
(787) 721-1751

- Manage and direct research and analysis on Interamerican affairs and on regional economic integration;
- Assist the Secretary of State in the development of government policy in the area of international affairs, particularly towards the Caribbean and Latin America;
- Design and develop programs and activities to promote Puerto Rico as a door to, and a bridge between, the Americas;
- Prepare and deliver speeches on Puerto Rico's relations with foreign countries;
- Manage and administer the Bureau for Hemispheric Affairs and supervise its personnel.

Name of Immediate Supervisor: José Rodríguez-Suárez; (787) 783-8633.

Reasons for Leaving: Put in charge of the International Affairs Program of the Government of Puerto Rico.

April '96 - Dec. '97 **SPECIAL ASSISTANT to the Deputy Secretary of State**
DEPARTMENT OF STATE (Government of Puerto Rico)
San Juan, PR
(787) 724-4805

- Assisted the Deputy Secretary of State in the development of government policy in the area of foreign affairs;
- Provided advice to the Deputy Secretary of State on international issues;
- Conducted extensive research and data analysis on international issues of importance to the government of Puerto Rico;
- Reviewed and helped draft technical cooperation agreements between agencies of the government of Puerto Rico and agencies of foreign governments;
- Wrote speeches dealing with international issues for the Secretary of State.
- Managed and administered the Office of the Deputy Secretary and supervised its personnel.

Name of Immediate
Supervisor: José Rodríguez-Suárez; (787) 783-8633.

Reasons for Leaving: Named Assistant Secretary of State by the Secretary of State of Puerto Rico.

April '95 - May '95 **CONSULTANT**

Bureau of International Exchange and Technical Cooperation
DEPARTMENT OF STATE (Government of Puerto Rico)
San Juan, PR
(787) 721-5841

- Provided advice to the Assistant Secretary of State for International Exchange and Technical Cooperation on how to improve and expand the Bureau's relations with federal agencies, consulting firms and international organizations;
- Assisted the Bureau in reaching personnel exchange as well as technical cooperation agreements with the U.S. Department of State and the U.S. Agency for International Development (USAID).

Name of Immediate
Supervisor: Ken Oliver-Méndez; (787) 731-0581.

Reasons for Leaving: To begin studying for the State Bar exam.

July '94 - Aug. '94 **DIRECTOR**

RIO PIEDRAS EXCELLENCE ACHIEVEMENT PROGRAM
Calle Margarita #51, Santa Rita
Río Piedras, PR 00928
(787) 759-6193

- Administered summer academic achievement program for children of low-income families;
- Taught a course on studying skills;
- Provided academic and personal counseling to students.

Name of Immediate
Supervisor: John Viego; (787) 759-6193.

Reasons for Leaving: End of summer program.

June '93 - Aug. '93 **LAW CLERK**
DOMINGUEZ & TOTTI Law Offices
P.O. Box 191732
San Juan, PR 00919-1732
(787) 753-7910

- Conducted research in the following areas:
Torts, Real Property, Contracts, Constitutional Law, Labor Law, Criminal Law and Corporations;
- Prepared motions and other legal documents submitted in court;
- Wrote numerous legal memoranda dealing with a wide variety of legal issues;
- Drafted and edited several contracts.

Name of Immediate Supervisor: Jorge Pizarro; (787) 753-7910.

Reasons for Leaving: End of summer.

Aug. '91 - May '92 **RESEARCH ASSISTANT**
DEVELOPMENT ASSOCIATES, INC.
1730 North Lynn St.
Arlington, VA 22209
(703) 276-0677

- An Assessment of the Administration of Justice Program
U.S. Agency of International Development (USAID)
- Conducted extensive research on the judicial systems of Latin America;
 - Wrote several background papers on the history of the AOJ Program in Latin America;
 - Coordinated the production and edited the Study's research design paper.

- The National Evaluation of Adult Education Programs
U.S. Department of Education
- Edited, and wrote for the Study's monthly newsletter;
 - Coded, conducted data analysis, and reported the results of a QC questionnaire;
 - Conducted quality-control interviews with program and site supervisors;
 - Wrote an in-depth review of literature on school restructuring.

Name of Immediate Supervisor: Malcolm Young; (703) 276-0677.

Reasons for Leaving: To begin Law School.

Work Experience**Michael Steele Senate Campaign, Director of Advance** June 2006 - November 2006

- Strategize, develop, and implement the candidate's campaign events in conjunction with Maryland State Police Executive Protection Detail and the campaign office.
- Maintain, control, and update the candidates daily schedule
- Travel extensively throughout the state of Maryland to facilitate and negotiate campaign events.

The Capital Meat Company

January 2003 - June 2006

- Recruited by founder to assist with the formation of Meat Company.
- Involved in initial recruitment of employees, hiring of vendors and coordinated the move to the permanent office.
- Develop and maintain client relationships through day-to-day business functions.

Internship Experience**Valente & Associate**

January 4th, 2006- January 19th 2006

- Assisted the Treasurer in his administrative responsibilities for sixteen Federal, Congressional Leadership PAC's.
- Volunteered for Congressman Mike Rogers (R-MI-8), Candidate for the 2006 House Majority Whip Leadership Race

Judge Edward Guido, Cumberland County Court House

September 1, 2005- December 9th 2005

- Attended criminal and miscellaneous court hearings daily and discussed the legal aspects of each case with Judge Guido.
- Worked with Cumberland County Court officials and the Office of the District Attorney to gain a better understanding of the legal system.

Congresswoman Virginia Foxx

August 1, 2005- August 23, 2005

- Intern for the Washington D.C. Office
- Assisted in general offices duties, including but not limited to copying, answering phones, and giving tours of the Capitol Building
- Interacted with constituents from the 5th District daily through telephone, e-mail, and letters
- Attended briefings on various legislative issues.
- Drafted form letters on constituent issues pertaining to the military, homeland security, gun control, sex offenders, and immigration

Finnegan Henderson Farabow Garrett & Dunner

June 1, 2005- July 29th, 2005

- Summer Litigation Clerk
- Perform general office duties, including but not limited to copying, answering phones, and filing
- Update correspondence database and assist with the preparation of documents for production, including identification of privileged and confidential documents.

Martson Deadorff Williams & Otto

January 2005- May 2005

- Assistant to Real Estate Paralegal
- Perform general office duties, including but not limited to copying, answering phones, and filing
- Conduct Real Estate title searches, confirmation of public records, and updating real estate transactional database.

PROXICOM

January 2002- May 2002

- Reported to George Assimakopoulos, the Director of Client Services.
- Performed extensive research on information technology covering market and financial data and trends, barriers to growth, and competition.
- Prepared written reports summarizing and explaining findings.
- Monitored media coverage on clients.

White House, National Economic Council

January 2000 - April 2000

- Reported to Melissa Green, Special assistant to the national economic Advisor Gene B. Sperling.
- Performed general offices duties, including but not limited to copying, answering phones and filing.
- Conducted simple research, and wrote daily summaries on economic issues from various newspapers.

Education**Dickinson College**

2002-2006

- B.A. in American History
- Phi Kappa Psi Fraternity Officer
- Dickinson College Basketball Team
- Dickinson Rugby Team

2002-2004

2002-2006

1998-2002

Winston Churchill High School

- Winston Churchill High School in Potomac, Maryland

Technical Skills

Microsoft Office (Word, Excel, PowerPoint, Outlook), Dreamweaver

Forrest Allen

HIGHLIGHTS

- Active Top Secret/SCI and Q security clearances
- Four years management experience in federal government
- Strong working knowledge of congressional process, national security and energy matters

EXPERIENCE

United States Department of Energy, Washington, DC

Deputy Assistant Secretary for Environmental Management and Budget, 2007-present

- Develops and maintains relationships with Members of Congress and their staff to generate congressional support for the Department's priorities in the areas of environmental management and budget.
- Manages and establishes goals for legislative affairs staff, including conducting performance planning, monitoring progress, and recommending areas for improvement as needed.
- Write memos on congressional implications of major programs and policies for the Secretary, Deputy Secretary, as well as other senior officials within the Department.
- Prepare Department of Energy witnesses, including the Secretary, who are testifying before Congress.

Office of U.S. Congressman Terry Everett (AL-02), Washington, DC

Legislative Director, 2004-2007

- Supervised daily operations of legislative staff, while continuing to serve as primary advisor to Congressman on national security and foreign affairs.
- Wrote and edited speeches, letters to constituents and federal agencies, in addition to assisting with drafting op-eds, press releases, and a weekly column.
- Developed strategic goals and oversaw implementation of the Congressman's legislative agenda.
- Evaluated, prioritized, and secured authorization and appropriations for district-based projects.

Office of U.S. Congressman Terry Everett (AL-02), Washington, DC

Military Legislative Assistant, 2003- 2004

- Served as primary defense advisor for Congressman's chairmanship of the Strategic Forces subcommittee, with jurisdiction over missile defense, military space, and nuclear weapons.
- Researched, analyzed, and implemented the Congressman's priorities in collaboration with House Armed Services Committee, House Permanent Select Committee on Intelligence, and House Defense Appropriations Subcommittee.
- Staffed Congressman at House Armed Services Committee hearings, markups, House/Senate conference negotiations, and on official travel.
- Met with business owners, community leaders, elected officials, and military personnel regarding local priorities, including Fort Rucker, Maxwell-Gunter Air Force Base, and Redstone Arsenal.

Office of U.S. Congressman Terry Everett (AL-02), Washington, DC

Legislative Correspondent, 2002

- Tracked, analyzed, and researched issues in legislative portfolio including education, transportation, and financial services.
- Wrote memos to prepare Congressman for meetings within my areas of responsibility.

EDUCATION

University of the South, Sewanee, TN
Bachelor of Arts, Political Science, 2001

Michelle Alvarado

b6

Objective

To be part of the Administration and serve in a position where my experience, education and training could best be utilized to further our President's agenda.

Profile

Self-motivated individual offers superb organization skills. Willing to take independent action to achieve objectives. Strengths include the ability to anticipate potential obstacles and rapidly respond to a changing environment. Skills include creating and implementing marketing plans and promotions, financial analysis, process analysis, process launch, negotiation, wholesale, and retail sales.

- 4 years experience in Account Management/Sales with C-level executives and business owners
- Advertising/Marketing Analysis including ad copy creation, promotions, and product launch experience
- Bi-Lingual- Conversational/Professional written Spanish
- Received National recognition for excellent zone manager performance based on Regional objectives. Three-time winner of "Zone Manager of the Month" award.

Experience

United States Hispanic Chamber of Commerce (USHCC)

Washington, D.C.

Director of Special Projects (7/2004-11/2004)

Served as a liaison between the USHCC president's office and specific governmental organizations such as the US Small Business Administration, US Department of Labor as well as public and private sector groups.

USHCC Board Alumni Association

- Created the USHCC Board Alumni Association by establishing a database of founders and past board members that served on the USHCC Board of Directors.
- Organized a reception to honor the USHCC Board Alumni at the USHCC 25th Annual Convention.
- Reached out to more than 100 past USHCC Board Members and held the first USHCC Board Alumni meeting during the national convention.

USHCC Hispanic Business Partners

- Launched the Hispanic Business Partners Network, which establishes a mutual beneficial alliance between Hispanic business owners, USHCC constituents and the USHCC.
- Targeted key Hispanic business owners throughout the country creating an alliance with the USHCC providing business networking opportunities in both domestic and international markets.
- Provided continuous support through networking events and newsletters to the Hispanic Business Partners for their economic development.

USHCC Chamber Executive Training

- Facilitated chamber executive training to USHCC chamber members across the United States, Puerto Rico and Latin America.
- Managed the selection process of USHCC scholarships awarded to 24 chamber executives across the United States.
- Coordinated scholarship logistics for the USHCC chamber executive scholarship recipients.

Ford Motor Company (1/2000 - 6/2004)

Dallas, TX

Zone Manager (2/2001-6/2004)

- Directed all facets of car and truck wholesale to 18 dealerships including responsibility for increasing market share and dealership profitability.
- Captured \$31 million in profitability, 185% of regional objective, currently ranked first of 18 zone managers.
- Developed innovative sales/marketing strategies that increased zone market share 13.8% on cars and 30.4% on trucks versus regional performance of 9.7% in car and 26.0% in truck.
- Develop and present monthly production allocation planning meetings; assure that product availability for each dealer is sufficient to achieve sales, market share and profit objectives.

- Monitor dealership and competitive advertising to ensure appropriateness and competitiveness; identify improvement opportunities to increase advertising effectiveness.
- Created advertising promotions and contests to coincide with national incentives and to target specific model lines.
- Utilize marketing funds and assist dealer in the development of local promotions to support focus vehicles.
- Instrumental in developing dealership exposure to online customers. Created and launched In-dealership training for Internet Sales Managers.
- Assist Dealer in the identification of process improvement opportunities, developing an action plan for change and implementing process solutions. Contributed to dealerships moving from a loss to a profit position by improving processes.
- Regularly conducted in-dealership product training sessions with sales consultants.
- Served as Employee Involvement Representative with scope of responsibility to include coordinating community service events, and acting as liaison between employees and senior management.
- Took part in successful launch of new vehicle lines to include 2003 Explorer, 2004 Expedition, 2004 F-150, 2004 Freestar, and 2005 Escape

Ford Customer Service Division -Retail Marketing Manager (9/7/00-2/2001)

- Responsible for corporate sales and implementation of marketing strategies for 14 dealerships.
- Aligned dealership marketing plans with National Ford Advertising by selling dealers marketing programs that increased retail traffic by 10%.
- Led a group of colleagues to create a regional launch plan for the 2002 Explorer.
- Coordinated national product launch advertising with local market promotions.
- Trained dealership service and sales reps on product knowledge to increase sales and enhance customer satisfaction.

Ford Customer Service Division -Customer Service Manager (1/21/00-8/2000)

- Managed and resolved escalated customer concerns regarding product quality, including representing Ford Motor Company in Lemon Law cases. Handled a minimum of 25 Texas Department of Transportation Lemon Law cases per year and attempted to resolve each customer's concern prior to the court date.
- Interacted with customers to retain owner loyalty during the Firestone Tire Crisis.
- Resolved escalated customer concerns and prevented litigation on a daily basis. Analyzed warranty trends using statistical analysis to help dealers avoid warranty audits.
- Ensured appropriate use of after warranty assistance to satisfy customers.
- Managed service advisor training and recognition.

Munoz Public Relations

San Antonio, TX

Intern-Account Planner (1/1999 – 5/1999)

- Promoted- performed client integration for new business.
- Served as liaison between client and agency, coordinating new business and media/production.
- Provided marketing support, working with strategic planning, prospecting, promotions and pitch teams.

Education

University of Texas- San Antonio
Bachelor of Science – Marketing
Graduation May 1999

Universidad Nacional Autonoma de Mexico
Study Abroad
1/1996-6/1996

Community Service

- Republican National Committee 72 Hour Task Force Volunteer 2004 (Deployment Site: Colorado)
- 2004 Opportunity Conference
- Ford Salute to Education- Official representative of Ford Motor Company responsible for scholarships distributions
- Susan B Komen- Race for the Cure-Organized Race for the Cure event in Amarillo, Texas in 2001 - 2002
- Alpha Kappa Psi- Business Fraternity
- Junior Achievement Volunteer

ANTHONY G. ANTONE

b6

EXPERIENCE:

Kojaian Management Corporation, Bloomfield Hills, MI

Director of Development

- October, 1997 - Present

United States Senate, Washington D.C.

Deputy Chief of Staff, United States Senator, Spencer Abraham

- November, 1995 – September, 1997

United States Senate, Southfield, MI

Southeast Michigan Director, United States Senator, Spencer Abraham

- April, 1995 – November, 1995

Kitch, Drutchas, Wagner, & Kenney, P.C., Detroit, MI

Associate Attorney

- January, 1995 – April, 1995

EDUCATION:

University of Detroit Mercy School of Law, Detroit, MI

- Juris Doctor, May 1994
- Law Review, Case & Comment Editor
- Presidential Scholarship Recipient
- International Law Program, London, England, Fall 1993

Michigan State University, East Lansing, MI

- B.A. Pre-Law, Political Science, June 1991
- Dean's List
- Outstanding Junior Award

PUBLICATION:

An Analysis of the Legality of Labor-Management Participation: The Shift from the Adversarial Approach to Economically Imposed Cooperative Action Committees, 70 U. DET. L. REV. 741

Blake Manning Ashbee

b6

EDUCATION

Bachelor of Science, Commerce and Business Administration
Major: Marketing
University of Alabama, Tuscaloosa, AL
Graduation: August 2001

EXPERIENCE

Nov. 2003-present

Congressional Specialist and Assistant to the Acting Assistant Secretary, Office of the Assistant Secretary for Policy and International Affairs, U.S. Department of Energy

- Schedule C political appointee
- Conducts in-depth analysis on comprehensive and long-term planning and strategy for DOE's international policy development for North America.
- Represents the Assistant Secretary with White House staff, Congress and, other departments and agencies on subjects including matters referred to the Assistant Secretary's personal supervision.
- Takes the lead when necessary to present PI's strategy when conferring on North American policy matters with the Assistant Secretary and other heads of various secretarial offices of the Department of Energy
- Advises on sensitive matters regarding assigned area of duties. Advises on the operation and activities of PI office on North America
- Reviews for final acceptance drafts of proposed departmental legislation, regulations, opinions, and substantive Departmental pronouncements with international implications
- Participates in conferences among the Assistant Secretary, senior members of staff, and officials of other Government agencies, foreign representatives, or private organizations
- Identifies, evaluates and develops policy and programmatic options and positions on critical and confidential matters within the Assistant Secretary's purview and serves as a focal point for the integration, coordination, and implementation of resulting decisions by the Assistant Secretary
- Acts as the Assistant Secretary's liaison with senior staff members, the public and governmental officials on special assignments

May 2002-Nov. 2003

Senior Legislative Assistant, Congressman John Sullivan, Oklahoma (1st District)

- Policy analyst for issues including: energy, banking and finance, budget, trade, defense, homeland security, armed services, transportation, and foreign affairs
- Working with businesses in order to secure funding and provide economic development strategy
- Creating legislative strategy to benefit businesses in need of economic relief
- Monitor legislative developments within Transportation and Infrastructure Committee and on the House floor
- Preparation of floor speeches and committee statements
- Brief Congressman on legislation and issues pertaining to floor work, committee work, district work and outside House-related activities
- Meet with constituents, special interest groups, and other government officials on behalf of Congressman
- Briefing legislative staff concerning upcoming legislation
- Assisting Chief of Staff in fundraising efforts

Oct. 2001-May 2002 Legislative Correspondent, Congressman Terry Everett, Alabama (2nd District)

- Research of issues related to pending legislation
- Preparation of legislative memos to Congressman
- Attending congressional hearings in order to prepare Congressman
- Briefing legislative staff concerning upcoming legislation
- Assisted in preparation for committee hearings
- Answering daily constituent mail

**HONORS/
ACTIVITIES**

Marshal-Bush/Cheney 2004 72 hour task force
NRCC President's Dinner Volunteer 2002
White House Advance Volunteer
Order of Jasons Honor Society
Order of Omega Honor Society
Gamma Beta Phi Honor Society Selection
President's Diversity Task Force, 1999-2000
Dean's List

**COMPUTER
SKILLS**

Microsoft Word, Microsoft Excel, Microsoft PowerPoint,
Microsoft Access, and Microsoft Outlook

References available upon request

SSN:

DOB: b6

POB:

ASHLEY PAGE ATWATER

PROFESSIONAL EXPERIENCE

THE WHITE HOUSE, WASHINGTON, D.C.

Staff Assistant, Office of Presidential Personnel (PPO)

September 2007 – Present

- Served as the direct aide to Katja Bullock, Special Assistant to the President for Presidential Personnel
- Initialize and process all paperwork for political appointments within the Bush Administration
- Draft, revise, edit correspondence for the Office of Presidential Personnel
- Assists in the research of political candidates
- Substitute for Deputy Associate Director as needed
- Beyond duties in PPO, participated and advanced Presidential events.

THE WHITE HOUSE, WASHINGTON, D.C.

Intern, Office of Public Liaison

Summer 2004

- Escorted high ranking officials to events hosted by the President
- Helped to organize briefings with public interest groups
- Assisted in day to day office operations

SENATOR STROM THURMOND'S OFFICE, WASHINGTON, D.C.

Senate Page

Summer 2002

- Drafted, revised, and edited correspondence
- Assisted in day to day office operations
- Attended meetings and events

ADDITIONAL WORK EXPERIENCE

BOSTON BICYCLES, BOSTON, M.A.

Mechanic

March 2006 – September 2006

- Undertook full repair and servicing of bicycles
- Performed various retail functions including maintenance of stock control systems and shop presentation
- Provided information on equipment use and safety

BURGUNDY CENTER FOR WILDLIFE STUDIES, CAPON BRIDGE, W.V.

Full-Time Counselor

Summer 2005

- Oversaw the emotional, psychological, and social well being of campers
- Designed and taught workshops, lead hikes, and assisted in miscellaneous duties
- Administered first aid to campers when necessary

EXPERIENCE

BOSTON UNIVERSITY, BOSTON, M.A.

Bachelor of Arts in Philosophy

May 2007

- Dean's list 2007

Grade: GS-14

SSN: b6

TITLE: SENIOR Policy Advisor

DOB:

OFFICE: EM

Rachel Audi

Work:

Maryland Department of Planning
301 West Preston Street
Baltimore, MD 21201
410-767-4580
410-440-9641 cell

Home:

Profile: Eight years of appointed federal and state public service for two U.S. Senators, for the Maryland Department of Planning, and for a leading national medical association. Successful business owner. Devoted, loyal professional with excellent ability to analyze policy and communicate concisely to diverse audiences. Superior skill of working congenially and productively in demanding work environment.

Work Experience:

Assistant Secretary for Communications and Intergovernmental Affairs, Maryland Department of Planning, Baltimore, Maryland, 09/05-present

- Head Department's Communications and Intergovernmental Affairs Division, including the Legislative Office, Public Information Office, Outreach Office, Graphics Design Unit, and Planning Research Services
- Act as a senior advisor to the Secretary of the agency
- Manage all legislation: Develop and implement legislative strategy for planning and preservation issues; testified orally before the legislature; lead department and senior staff in drafting legislation, positions, testimony, and recommendations to Governor Robert Ehrlich's office and legislature
- Manage all communications: Serve as official spokesperson for the department; oversee special events for the Governor and Secretary, print media and official publications, revenue production for Departmental GIS products, exhibits at conferences, the department's web site, and the planning library
- Led successfully in 2006 the department in working with legislature and the Governor's office to improve and pass HB 1141, first substantial reform to planning law since 1992, and HB 2, reforming agriculture land preservation
- Fulfilled also in 2006 the charge of the Governor to ensure passage of smart growth and historic preservation legislation the Governor would not need to veto
- Established the Local Community Outreach Visits program to county governments to provide critical local planning awareness, obtaining favorable print media about program in *The Washington Post* and *The Cumberland Times*
- Managed successfully the organization of the State's Planning Research Services Unit
- Maintained and increased division work production when faced with loss of multiple staff

Deputy Director for Congressional Affairs, American Psychiatric Association, Arlington, Virginia, 08/04-09/05

- Drafted oral and written testimonies of psychiatrists at 2005 U.S. Senate committee hearings (Health, Education, Labor and Pensions Committee; Special Aging Committee)
- Secured enactment of legislation to expand access to psychiatric medication (buprenorphine)

- As lead Senate lobbyist, communicated psychiatric-physician legislative and regulatory objectives to key Senate staff and members
- Hosted and represented APA at fundraising meetings with key senators and staff and represented APA on coalition groups representing the nation's leading mental health associations
- Served as staff liaison to APA members' Committee on Government Relations

Health Care Policy Advisor/Legislative Assistant, U.S. Senator Wayne Allard, Washington, D.C., 02/01-08/04

- Wrote floor statements (published in Congressional Record), opinion-editorials (published in *Denver Post*, *The Coloradoan*), legislative memoranda, and correspondence to the President, Senators, and Representatives regarding labor, Medicare, Social Security, pensions, and public health issues
- Made recommendations on labor, Social Security, pensions, and health legislation to introduce, support, and oppose
- Secured enactment of rural Medicare provider and patient access legislation, Medicaid paperwork reduction legislation, and health care appropriations for Colorado providers and the U.S. Centers for Disease Control in Colorado
- Set a standard for service and relationship with constituents and lobbyists. Documented as a "great team member," "great addition to Senator Allard's staff," "provid(ing) the best example (of leadership) in the office."

Legislative Aide, U.S. Senator John Ashcroft, Washington, D.C., 05/98-01/01

- Wrote floor statements (published in Congressional Record), correspondence to Senate leadership, Senators and Representatives, and memoranda regarding Social Security, taxes, budget, and health care
- Made recommendations on tax, appropriations, budget, Social Security, Medicare, and health legislation. Provided budget and spending analyses on appropriations, Social Security, Medicare, Medicaid, and other domestic policy issues
- Wrote Ashcroft's 2000 Senate legislative record for all legislative issues
- Praised in writing by chief of staff, "I would urge the legislative correspondents to follow Rachel's example."
- Other positions with Senator Ashcroft: Legislative Correspondent, Public Relations Specialist, Intern

Business Owner/Sole Proprietor, Tropical Ice, Maryland, 06/97-07/98

- Maintained contract with Wal-Mart, Inc. to operate food concession at Maryland stores
- Managed all accounting, taxes, government and corporate contracts, reports, and licenses
- Sold business as result of Wal-Mart's nationwide cessation of food vendor contracts

Education:

- M.A., Public Policy, Regent University, Virginia Beach, VA, 12/99
- B.A., Spanish Language and Literature, University of Maryland, College Park, 05/94
- Certificate, Harvard University, Senior Executives in Public Service Program, 07/06

Skills/Memberships:

- Spanish language fluency, American Sign Language communication
- Member of Maryland Government Relations Association, American Mensa

ELIZABETH PAGE AUSTIN

b6

EDUCATION

Mississippi State University, Starkville, Mississippi B.A. in Political Science 2002
Mississippi State University, Puebla Mexico, Spanish Immersion Program, Summer 2001

PROFESSIONAL EXPERIENCE

June 2002 – Present

U.S. Department of Energy, Schedule C, Office of Fossil Energy, Special Assistant to the Assistant Secretary Mike Smith

- Responsible for handling all aspects of daily scheduling for the Assistant Secretary including travel, political briefings, talking points, and appearances
- Draft letters, schedule proposals, and event memorandums
- Advise on the political nature of invitations and offer assessments as to the Department's vested interest
- Organize and assist with the energy education initiative, including meetings, correspondence, and research
- Created and maintained the Department of Energy advisory boards database
- Assist the White House Liaison on Boards and Commissions for the Department of Energy

August 2001 – December 2001

The White House, Intern for Karl Rove, Senior Advisor to the President, Office of Political Affairs - Southern Region

- Organized and maintained the GOP database
- Drafted schedule proposals and political briefings for President George W. Bush
- Handled political correspondence for the President
- Responsible for planning various parts of Presidential trips
- Created and maintained the White House Christmas card list spreadsheet
- Summarized news clips from the region
- Coordinated various fundraising events and trips for the Senior Advisor to the President

August 2001 – December 2001

Republican National Committee, In partnership with the White House, intern in the Chairman's office

- Assisted the deputy chairman, Jack Oliver, and his staff on various tasks one day a week
- Organized a political meeting at the White House with the President for the GOP leaders in the Central States

July 2001 – August 2001

Americans for Tax Reform, Associate for Grover Norquist, President

- Prepared press releases
- Corresponded with state legislators for support of Trade Promotion Authority
- Acted as a liaison with Members of Congress and their staff
- Researched policy issues, attended meetings, and organized briefing materials

June 2000 – August 2000

Senator Trent Lott, Intern with the Secretary of the Senate in the Disbursing Office

- Created an analysis report of the Legislative Branch Bill
- Assisted in creating the Senate Budget Summary for fiscal year 1999
- Performed comprehensive legislative research

August 1999 – May 2002

Oktibbeha County Republican Party, Volunteer Coordinator/Assistant to the Republican County Chairman

- Managed the County Republican Headquarters during local, state, and federal elections
- Assisted the County Chairman with events (fundraisers, forums, rallies, mass-mailings, sign distribution)
- Coordinated and organized the County Republican Executive Committee meetings

OTHER ACTIVITIES

The White House, Volunteer, Press Advance

National Republican Governors Association, Volunteer for "An Evening with President George W. Bush"

Republican National Committee, Campaign Management College

Capitol Hill Baptist Church, Member

Alyson Austin

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Phone:

Professional Experience

BUILDING INDUSTRY ASSOCIATION OF SOUTHERN CALIFORNIA (BIA/SC), Diamond Bar, CA March 2004—Present VICE PRESIDENT OF MEMBER SERVICES

Responsible for all dues and non-dues revenue programs at the most prestigious organization in Southern California representing the residential construction industry. Membership in the Association consists of more than 2400 companies serving nearly 200,000 residential construction employees throughout eight counties.

- Charged with oversight of a 2.2 million-dollar, 74,000 square-foot construction industry tradeshow.
- Managed sales force for bi-monthly, award winning magazine with a distribution of 10,000.
- Planned and increased volunteer participation at the Council and Committee levels.
- Organized implementation and maintained oversight of 5-year strategic plan.
- Implemented significant changes to improve association management and leadership structure.
- Organized and motivated a staff of 9 employees in 4 departments.

HOME BUILDERS ASSOCIATION OF CENTRAL ARIZONA (HBACA), Phoenix, AZ

March 2002—March 2004

DIRECTOR OF COMMUNICATIONS

Primary spokesperson for homebuilders association, first point of contact for all local, state and national media. Oversight of internal and external public relations plans. Responsible for management of all communications, outreach, advertising and media (including four websites) for one of America's strongest new-housing markets. Arizona State registered lobbyist, responsible for communicating homebuilder positions on all legislative activity pertaining to the residential construction industry.

- Charged with management, planning and oversight of departmental budgeting, association marketing and strategic planning.
- Pitched (and landed) national media stories concerning passage of one of the most comprehensive construction defect bills in the country. Arizona was the third state to pass this landmark legislation in 2002.
- Increased grassroots participation in legislative activities from 600 individuals to nearly 3000.
- Successfully lobbied numerous bills that would have great impact on the Arizona building industry.
- Redesigned weekly newsletter; responsible for managing content and production of this publication.
- Wrote weekly articles, scripted staff and member testimony for legislative hearings and local talk shows.
- Drafted regular press releases for the Phoenix media market.
- Managed two staff: web designer and staff assistant.

NATIONAL ASSOCIATION OF HOME BUILDERS (NAHB), Washington, DC

March 1998—March 2002

DIRECTOR, PUBLIC RELATIONS

Developed and implemented public relations plans including key objectives, strategies and tactics. Designed National outreach initiatives for local affiliates including message development, newsletters, TV and radio scripts. Served as primary contact for association leaders concerning their public relations efforts. Provided media training to executives. Responsible for the timely delivery of innovative products and services to members and affiliated organization.

- Charged with implementation of the *Home Builders Care (HBC)* program, a national campaign to improve builder image and help advance the agenda of homebuilders at the local, state and national levels.
- Acted as liaison to allied organizations such as: Habitat for Humanity International and the National Association of Realtors®. Organized mutually beneficial projects and participated in various PR coalitions.
- Managed two staff: assistant director and program manager.

DIRECTOR, REGIONAL FIELD OPERATIONS (NAHB)

Acted as liaison to local and state homebuilding industry associations throughout the Western United States, based in Washington, D.C. Primary point of contact for nearly 200 associations.

- Conducted comprehensive management evaluations for state and local affiliates around the country covering organizational structure, finance, membership, government affairs, Political Action Committees, long-range strategic planning and association staffing.
- Conducted 14 different training programs on topics including using the Internet as a business tool, membership recruitment, development of volunteer leaders, and how to be effective in political affairs at local, state and national meetings.
- Served as a keynote speaker at dozens of state and local events (with audiences of up to 700 people).
- Position required extensive travel and independent work (80 percent).
- Managed, remotely, two staff located in field offices. Responsible for setting goals and meeting challenges associated with managing long-distance, high profile, employees. Trained staff in strategic planning facilitation, management evaluation techniques and membership marketing.

CLUB MANAGERS ASSOCIATION OF AMERICA (CMAA), Alexandria, VA September 1993—March 1998

MANAGER, PREMIER CLUB SERVICES AND LEGISLATIVE & REGULATORY RESOURCES

Handled all association functions dealing with the successful operation of a private club, primarily political affairs that impact the private club environment coupled with the hurdles associated with workforce challenges and governmental regulations in the service industry.

- Increased Premier Club Services® clients from 260 to 530 clubs in two years. Accomplished this with extensive travel to conduct on-site orientations and other speaking engagements to introduce members to the program.
- Produced 23 new products for Premier Club Services Department. These new products included white papers and management assistance tools. Such as, hiring materials, regulatory guidelines and pamphlets.

EDUCATION COORDINATOR (CMAA)

Supported large education department for association where the primary mission of the organization is to certify its members as *Certified Club Managers (CCM)*. Worked extensively with club managers to formulate new programs that would meet the needs of continuing education. Responsible for maintaining a database of information files on all instructors used by this Association and coordinating these efforts with allied associations.

Wrote articles for publication to the members highlighting new speakers and programs. Created and maintained speaker contracts.

- Developed 14 seminars for Regional Workshops and National Conferences.

WASHINGTON WORKSHOPS FOUNDATION, Washington, DC

January 1993—September 1993

PROGRAM ADMINISTRATOR

Administered week-long educational programs for large student groups from around the country and abroad.

Supervised, selected and trained counselors to expedite various political seminars on Capitol Hill and throughout the diplomatic community. Facilitated discussion of current events; acclimated students to important and timely political issues.

Education

Rollins College, Winter Park, FL

Bachelor of Arts, English. Minor in Politics.

Registered lobbyist

State of Arizona, LID#3603578 (2002, 2003, 2004)

Recent campaign experiences, Arizona elected officials, 2002-2004

Lisa Atkins (R) for Congress, Arizona-CD2, 2002-primary candidate

Matt Salmon (R) for Governor, Arizona, 2002 Gubernatorial race

Ephram Cordova for Council, Phoenix, Arizona, 2003 City race

Tom Simplot for Council, Phoenix, Arizona, 2003 City race

Martin Sepulveda for Council, Chandler, Arizona, 2004 City race

Internships & volunteer experiences

Co-Chair, Light Construction Development Management Program at UCI Extension School (instructor, 2008)
Commissioner, City of Phoenix Commission on Housing and Neighborhoods; City of Phoenix Housing Department (2003)
Home Builders Care Victims Relief Fund (NAHB post-September 11, 2001, fundraising effort; nearly \$10M raised)
Captain, Rebuilding Together (formerly, Christmas in April) GWSAE House (1998, 1999)
Office of Congressman Jack Kemp (R-NY), Washington, District of Columbia (College Internship)
January and June-August 1987

Additional seminars, workshops and continuing education

Light Construction and Development Management (LCDM) Certificate Course, University of California, Irvine (2006)
Face2Face BuilderFusion Users Conference, speaker and attendee (2006)
ASAE Great Ideas! Seminar, speaker and attendee (2005)
CalSAE Educational Forum, speaker and attendee (2005, 2006, 2007)
NAHB State & Local Government Affairs Conference, speaker and attendee (annually, 1998-2002)
NAHB National Membership Conference, speaker and attendee (annually, 1998-2003)
Negotiations Training, 4-day Seminar, Conflict Management Group, University of Maryland (annually, 1998-1999)
Spokesperson Training Seminar, Sponsored by NAHB, Public Affairs Division (1999)
Business Management Institute III, Sponsored by CMAA, Michigan State University (1998)

TITLE: SPECIAL ASSISTANT
OFFICE: ED

Lisa "Lee" Joy Avila GRADE: GS -

b6

EDUCATION: Loyola Marymount University, Los Angeles, CA
Bachelor of Arts in English
Specialization: Writing Minor: Business

EXPERIENCE:

2006 – Current Independent Consultant. Monterey Park, CA

2005 – 2006 Argus International. Washington, D.C.
Director, Business Development

- Market the capabilities of an 8(A) event management and conference planning firm to government agencies and the private sector.
- Lend consulting, administrative, event and organizational support for conventions and meetings, i.e., National Association of Minority Auto Dealers and Hispanic National Bar Association.

2002- Current California Association of Immigration Consultants
Director. Legislative Affairs (CAIC)

- Monitor State and Federal legislation and regulatory issues; assess impact on immigrant and small business communities. Represent Association at public, private and political events
- Analyze legislation, compose working papers, develop strategy and lobby legislators on issues pertaining to immigrants and service providers.
- Argued the discrepancies of an Assembly a California State Senate Committee which resulted in the proposed bill being tabled. This allowed immigration consultants throughout California to stay in business.

2001-2005 Avalon Communications & Events, Monterey Park, CA
Principal

- Established firm to provide small business consulting, special event management, and private English language instruction.
- Consulted on 8 Assembly and Congressional races in Los Angeles County; targeting Hispanic market and get out the vote strategies.
- Planned and executed several major fundraising events for Hon. Lincoln Diaz-Balart, Hon. Mario Diaz-Balart, Hon. Ileana Ros-Lehtinen and Senator Mel Martinez

**7/2001 – 2/2002 Lemus Medical Center, Commerce, CA
Small Business Consultant**

- Afforded an industrial medical facility with: proposal development, marketing and administrative consulting services.

**1/2001 – 6/2001 Southeast Los Angeles Lincoln Club, Whittier, CA
Coordinator**

- Provided administrative and event planning support for a Political Action Committee.

**1/3/01–1/19/01 Hispanic Presidential Inaugural Committee, Wash, DC
Assistant to the Producer/Host Committee Member**

- Assisted Gala Producer in coordinating the day-to-day activities required to produce the 2001 Hispanic Presidential Inaugural Gala with more than 1500 guests, celebrities and non-stop entertainment.

**9/00 – 11/00 Bush for President Campaign Office, Montebello ,CA
Assistant Manager**

- Provided the political and administrative strategies that supported the establishment of a multicultural field office.

**11/97 – 7/2001 American English Academy, Monterey Park, California
Host Family/Instructor**

- Provide home setting and cultural exchange for Asian students studying English as a foreign language
- Planned, prepared and rendered substitute/private instruction for language levels 1-6, including, beginning, intermediate and advanced conversation.

**10/94 – 10/97 California Republican Party, Los Angeles, California
Executive Committee / Organizer, Consultant**

- Participated in political and charitable steering committees, including: Hispanics for Dole; Los Angeles Republic Central Committee; Navidad En El Barrio; and the Hispanic Women's Council., serving as either an officer and/or event coordinator.

**11/93 - 10/94 Sirius Research Incorporated, Los Angeles, California
Director, East Coast Operations, Rosslyn, Virginia**

Rush E. Baker IV

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Phon

Professional Experience

United States Department of Housing and Urban Development, Office of Legislative Affairs

Presidential Appointee serving as Legislative Assistant, June 2003 – Present; Washington, D.C.

- Coordinate legislative and regulatory efforts with House and Senate Committee Staff.
- Assist in the preparation of the Secretary and other Department officials for congressional testimony and legislative meetings.
- Attend and cover committee hearings and meetings pertaining to the Department.
- Serve as congressional liaison to members of congress and their staffs.

Van Hilleary for Governor

Deputy Information Director, August 2002 – November 2002; Nashville, TN

- Collected and analyzed research that was implemented into the overall campaign strategy.
- Assisted in the design and content of campaign materials.
- Advanced travel for Congressman Hilleary and visiting national dignitaries.
- Managed the accumulation of the daily press clips and their distribution to all appropriate organizations and stakeholders.

Shoaf for Congress

Campaign Director, May 2002 – August 2002; Nashville, TN

- Served as Political/Field Director
- Managed and coordinated a comprehensive schedule for the candidate.
- Organized 15 counties with county chairman and a political network of support.

United States Department of Housing and Urban Development, Office of Congressional Affairs

Presidential Appointee serving as Grants Management Assistant, August 2001 – May 2002; Washington, D.C.

- Reported directly to the Assistant Secretary, White House Liaison, and Deputy Chief of Staff on all grant awards coming from the department.
- Managed and coordinated announcement process of the grant awards to the members of congress, state and local elected officials.
- Planned and directed logistical dynamics of major events held for grant announcement.
- Congressional liaison for 70 members of congress and their staffs.
- Advanced travel for the Office of the Secretary and assisted in coordinating major events in key political states for funding announcements.

U.S. Senator Fred Thompson (TN)

Assistant to the Chief of Staff, December 2000 – June 2001; Washington, D.C.

- Constructed and managed comprehensive schedule for the Chief of Staff to Senator Thompson.
- Responsible for all correspondence with the White House Office of Presidential Personnel regarding Presidential appointments and nominations.
- Managed year-round internship program that included recruitment and interviewing of candidates, distribution of projects and work assignments, and reviewing of work performance at the completion of internship.
- Responsible for all advance for Senator Thompson

U.S. Congressman Van Hilleary (TN-03)

Staff Assistant, October 2000 – December 2000; Washington, D.C.

- Responsible for constituent correspondence and provided administrative assistance to Congressman Hilleary and to the Chief of Staff.
- Managed front office, greeted all guests and fielded all incoming phone calls.
- Assisted in all communications, special event set-up, get out the vote efforts and distribution of campaign literature and signs for Congressman Hilleary's 2000 reelection campaign.

Education

University of Tennessee

August 1996 – August 2000; Knoxville, TN

- Bachelor of Science in Journalism
- Concentration in Business

Outside Activities

- Tennessee State Society
- University of Tennessee Alumni Association
- Kappa Sigma Fraternity Alumni Board

References

U.S. Congressman Zach Wamp (R-TN-03)
2447 Rayburn House Office Building
Washington, D.C. 20515
(202) 225-3271

Former U.S. Congressman Van Hilleary (R-TN-04)

Mr. Matthew F. Hunter
Office of Political Affairs
Executive Office of the President
The White House
Washington, D.C. 20502
(202) 456-6257

Mr. Paul K. Brock, Jr.

Dr. Candace White
University of Tennessee
School of Journalism
330 University Park
Knoxville, TN 37996
(865) 974-5112

Ms. Jennifer E. Jones
Assistant to the Secretary and White House Liaison
U.S. Department of Housing and Urban Development
451 7th Street, SW
Washington, D.C. 20410
(202) 708-0811

SSN: b6
DOB:

POB:

GAYLAND BARKSDALE

b6

PROFESSIONAL EXPERIENCE
Legislative/Political /Communications /Writing/Management

- Sixteen years of experience in the legislative and political arenas;
- Skilled in the development, design and execution of results oriented communications and messaging programs;
- Served in senior advisory, policy and management positions, as staff member of the Majority Leader of the U.S. House of Representatives; Presidential appointee to a federal agency; and chief of staff to a United States Congressman;
- Possess well-developed strategic planning, crisis management, leadership and team-building skills.

CONGRESSMAN RANDY NEUGEBAUER

CHIEF OF STAFF

2004 -- 10/2007

Hill Congress
Congress

Administered the Congressman's Washington, DC and district offices. Supervised legislative, communications and administrative operations. Responsible for a \$1+ million office budget and managed a staff of 15. Developed and maintained key relationships with outside groups and interests to further the Congressman's agenda. Ensured compliance with House rules.

Developed and oversaw the implementation of strategic communication and messaging plans to promote the Congressman's goals and activities in Congress (i.e., press releases, media inquiries, constituent communications program).

UNITED STATES GENERAL SERVICES ADMINISTRATION

DEPUTY ASSOCIATE ADMINISTRATOR/

2002 -- 2004

SENIOR ADVISOR

CONGRESSIONAL/INTERGOVERNMENTAL AFFAIRS

(PRESIDENTIAL APPOINTMENT)

✓
Served as a principal advisor to the Administrator of the General Services Administration (GSA) and other key agency officials on legislative issues and strategies. Worked closely with GSA communications office to position the agency's activities, policies and goals before Congress and the media. Lobbied Members of Congress and key staff on agency priorities. Developed and managed the execution of an outreach program for private sector businesses seeking to do business with the Federal government.

Oversaw and managed agency Congressional Relations Officers, legislative staff and support staff within the Office of Congressional and Intergovernmental Affairs. Played a central role in the development and implementation of performance goals for the Office as part of the President's Management Agenda.

CONGRESSMAN RICHARD K. ARMEY

Will

CHIEF OF STAFF/PRESS SECRETARY

1999 -- 2002

Administered the Washington, DC congressional office and oversaw operations in the district offices of the Majority Leader of the U.S. House of Representatives. Managed a \$1 million office budget and a staff of 10. Supervised legislative, press, constituent services and administrative operations.

Developed legislative goals and conducted strategic planning for the design and implementation of communication, coalition-building, and media programs to advance the Majority Leader's legislative and policy initiatives.

Served as Congressman Armey's spokesman to Texas media. Wrote op-eds, press releases, and other materials for the media. Established working relationships with members of the media.

LEGISLATIVE DIRECTOR

1995 -- 1999

Played a key role in the development and advancement of the Majority Leader's personal legislative agenda. Managed legislative staff, edited written materials issued by the congressman's office, and oversaw the constituent correspondence operation. Responsible for the drafting, development and advancement of specific legislation, including the Auto Choice Reform Act (auto insurance/tort reform). Wrote articles, op-eds, newsletters, speeches and other materials on behalf of the congressman.

LEGISLATIVE ASSISTANT

1993 -- 1995

Tracked legislative issues and recommended action plans to address them. Designed and executed mass mail and targeted constituent mail programs. Wrote speeches and responses to constituent correspondence.

CONSTITUENT LIAISON

1991 -- 1993

Acted as ombudsman for constituents in disputes with federal agencies. Represented the congressman in meetings with local officials, and at civil and political functions. Implemented the congressman's policies on local issues.

EDUCATION

UNIVERSITY OF NORTH TEXAS, DENTON, TEXAS
BACHELOR OF ARTS
MAJOR: POLITICAL SCIENCE

REFERENCES

Majority Leader Richard Armey (Ret.)
DLA Piper Rudnick

Congressman Randy Neugebauer
429 Cannon House Office Building
Washington, DC 20515
202-225-4007

Brian Gunderson
Chief of Staff
Office of the Secretary
U.S. Department of State
600 17th Street, NW
Washington, DC 20508
202-647-5112

Paul Morrell
Chief of Staff
Office of the Administrator
NASA
300 E. St., SW #9F44
Washington, DC 20546
202-358-0594

Shawn McBurney
Sr. Vice President
American Hotel and Lodging Association
1201 New York Ave., NW
Washington, DC 20005
202-289-3123

Start 4/25/07

GS-7

Press Assistant
NA, PA

Victoria L. Barq

b6

EDUCATION

University of Washington, Seattle, WA

Candidate for Bachelor of Arts & Sciences, June 2007

Majors: Communication and Political Science GPA: 3.5

The Washington Center, Washington, D.C.

Internship credit, Fall semester 2006

WORK EXPERIENCE

King County Republican Party, Seattle, WA

Political Assistant/Seattle, Jan. 2007 – Present

- Assists in the planning and production of Republican events within the county
- Generates correspondence to notify the public of upcoming events and to recruit members
- Develops spreadsheets to track membership and event information
- Participates in the development of a Republican TV program
- Documents information from local meetings with the state and county party members

The White House, Washington, D.C.

Intern, *Office of Political Affairs*, Sept. 2006 – Dec. 2006

- Drafted briefing materials and assisted in editing political briefs for the President, Vice President, and other Senior Administration Officials
- Performed daily research of current issues and candidates in 11 states
- Tracked targeted campaigns to monitor Republican and Democratic activity
- Conducted East Wing tours to Members of Congress, campaign staff, and constituents
- Completed administrative work, such as correspondence, scheduling, expense reports, and data entry

Republican National Committee, Washington, D.C.

Intern, *Political Department*, Sept. 2006 – Dec. 2006

- Assisted in telephone banking for the 2006 midterm election
- Researched city demographics to help supervisors plan bus trips
- Helped organize “72-hours” on the final pre-election weekend by processing data and calling volunteers for the Get-Out-the-Vote Effort
- Developed a working spreadsheet to track election polls in all 50 states

University of Washington Public Speaking Center, Seattle, WA

Public Speaking Tutor, *Department of Communication*, Jan. 2006 – June 2006

- Coached college students on the construction and delivery of speeches
- Organized and conducted workshops that focused on speech development
- Authored a Public Speaking handbook for future tutors

SKILLS

- Excellent oral and written communication skills
- Proficient in Windows, Microsoft Office software and Internet research
- Exceptional organization and time management skills, with attention to detail
- Types over 65wpm

AWARDS & ACTIVITIES

- Dean's List Award, 5 quarters, University of Washington, 2004-2007
- Women Leader's Scholarship, The Washington Center, Fall 2006
- Volunteer, *Relay for Life*, University of Washington, 2003-Present

TITLE : DIRECTOR OF COMMERCIALISATION AND DEPLOYMENT
RATE : GS 15/10

DOB : 7/1/66
SS : b6

BRAD L. BARTON

b6

Education	STANFORD UNIVERSITY GRADUATE SCHOOL OF BUSINESS <i>Master of Business Administration</i> , June 1998	Stanford, CA
	TEXAS A&M UNIVERSITY <i>B.S. in Industrial Engineering</i> , 1993; Cum Laude ❖ National Merit Scholar; Texas A&M President's Endowed Scholarship	College Station, TX
Experience 2000-Present	HILLWOOD CAPITAL <i>Vice-President</i>	Dallas, TX
	Private Equity ❖ Currently responsible for the day-to-day operations of private equity opportunity fund <ul style="list-style-type: none">➢ Target companies in a wide variety of industries (light manufacturing, distribution, service)➢ Fund seeks to invest growth capital and participate in change of control transactions➢ Target company size of \$1-\$5 million of EBITDA➢ Seek to invest \$1-\$5 million of equity in each transaction ❖ Responsibilities and activities <ul style="list-style-type: none">➢ Sourcing and origination of deals through network of intermediaries and personal contacts➢ Business due diligence including industry research, company interviews and financial analysis➢ Preparation of detailed financial models➢ Oversight of legal and accounting due diligence➢ Structuring of transaction ❖ Board Member, Dallas European Auto Parts	
	The fund has made investments in a variety of industries including network communications, enterprise software, restaurants/live entertainment, auto parts distribution, warehouse management and oil & gas.	
	Energy & Natural Resources ❖ Developed financial model and assisted in negotiations to lease mineral rights for natural gas exploration on several thousand acres in the Barnett Shale ❖ Oversaw investment in small Russian based oil production company, BaiTex. ❖ Developed business plan to create a company to manage the acquisition, transportation and sale of groundwater in West Texas ❖ Currently developing/evaluating numerous business plans around renewable energy and energy efficiency <ul style="list-style-type: none">➢ A vertical axis windmill designed for deployment on single family homes➢ A retail electric provider➢ A retail store that sells state-of-the-art energy saving devices and assists consumers in choosing a "green" energy provider➢ A firm that specializes in retro-fitting aging commercial buildings using a shared savings model	
1998-2000	A. T. KEARNEY <i>Associate</i> ❖ Led the analysis of inventory management strategy for a large U.S. air cargo carrier ❖ Led client engagement on study to assess market fundamentals of carbon steel pipe industry	Dallas, TX
Summer 1997	KOCH CAPITAL SERVICES <i>Summer Associate - Funds Management</i> ❖ Assisted with the selection of private equity funds for the portfolio of Charles Koch	Wichita, KS
1994-1996	DALFORT AVIATION A third-party commercial aircraft maintenance provider. <i>Industrial Engineer</i>	Dallas, TX

DAVID QUENTIN BATES, III

b4

Work Experience

U.S. Department of Energy, Office of Scheduling and Advance, Washington, D.C.

Staff Assistant

April 2007 – Present

- Coordinates and prepares the Secretary's daily and trip briefing books by seeing that the Secretary receives sufficient materials from senior staff to help prepare for meetings and events
- Assists the Secretary and traveling delegations with logistical and travel needs including visa and passport documentation for travel
- Provides support and administrative needs for the Office of Scheduling and Advance staff

Senator Kay Bailey Hutchison's Re-election Campaign, Austin, Texas

Intern

Summer 2006

- Organized coalitions and grass roots for the campaign
- Helped in forming county chairs for the campaign

Office of Congressman Pete Sessions, U.S. Congress, Washington, D.C.

Intern

Summer 2005

- Drafted correspondence letters
- Answered constituents' telephone and mail inquiries
- Attended committee hearings on behalf of senior staff
- Conducted Capitol tours for constituents

Office of the House Sergeant at Arms, Washington, D.C.

Intern

Summer 2005

- Helped organize and attended the Organization for Security and Co-Operation in Europe Conference in Washington, D.C.
- Accompanied Capitol Police on security rounds

Bush-Cheney 2004, Tallahassee, Florida

Intern

Summer 2004

- Helped organize Florida grass-roots campaign under Florida Executive Director, Bret Doster:
 - Recruited precinct captains
 - Assisted with communications and press releases
 - Manned telephone banks
 - Organized volunteers

Office of the Bexar County District Attorney, San Antonio, Texas

Intern

Summer 2003

- Assisted with trial preparation
- Attended and took notes at pre-trial hearings

Summer 2000

Education

University of Mississippi, Oxford, MS

Bachelor of Liberal Arts

December 2006

Political Science Major, History Minor

THE RESA M. BEEM

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EDUCATION

2005-Present Liberty University Lynchburg, VA
Bachelor of Science, Government/International Relations

EXPERIENCE

2008 The White House Washington, D.C.
Intern (Spring)

2006 Sen. George Allen Campaign Lynchburg, VA
Intern 5th District
■ Organized and supervised phone banks and literature drops
■ Recruited and organized volunteers
■ Assisted in organizing Lynchburg region campaign
■ Extensive data entry and secretarial duties

2006-2007 Liberty University College Republicans Lynchburg, VA
Chairman
■ Organized and Presided over Meetings
■ Extensive fundraising
■ Extensive volunteer recruitment and organization

EXTRA CURRICULAR EXPERIENCE

2007 Jim Gilmore Campaign/CPAC Washington D.C.
Volunteer

- Organized volunteer trip for 10 Liberty University students
- Supervised and organized student volunteers
- Helped with organization and execution of Gilmore soiree

2006 Chris Peace Campaign Richmond, VA
Volunteer

- Organized student volunteer trip for 5 Liberty University students

2006 Mike Harrington Campaign Lynchburg, VA
Volunteer

LANGUAGES

French: Spoken, Written, Read-Novice Level (Elementary)

OVERSEAS EXPERIENCE

- *Europe*-France, Belgium, Germany, Czech Republic, Austria, Switzerland, Luxembourg, Italy
- *Canada*-British Columbia, Nova Scotia, Prince Edward Island

SPECIAL

- Several Leadership Institute schools completed
- "Campaigns and Elections" course completed Fall 2007
- Fundamental Government and Constitution courses completed

*Office of Electricity Start date: 4/4/05
Special Assistant 65 - 9/1
DoB: b6
SSN:*

Rachael J. Beitler

b6

EDUCATION: **Bachelor of Science in Legal Studies**
Paralegal Certificate
Hamline University, Saint Paul, Minnesota
May 2004
GPA: 3.0/4.0

EXPERIENCE: **Field Director, Republican National Committee-Minnesota** \$35,000
May 2004-November 2004
-Recruited volunteer leadership
-Created an effective grassroots organization in a key targeted area
-Organized and managed volunteer grassroot activities

Presidential Campaign Internship, Bush-Cheney Campaign-Minnesota
April 2004-May 2004
-Entered data into computer programs such as Microsoft Excel
-Phoned potential grassroots leaders to obtain their help for the upcoming election
-Researched and reported key event details

Paralegal Internship, Leffert, Jay, & Polglaze, P.A.
February 2004-May 2004
-Researched relevant cases and statutes using West Law and Lois Law
-Corresponded with clients regarding their case
-Summarized depositions, proofread briefs, and filed paperwork

Preschool Teacher, Kinderberry Hill Child Development Center-Roseville, MN
October 2002-May 2004
-Created and administered lesson plans while maintaining a safe fun, learning environment
-Built professional relationships with coworkers and children's parents

Waitress, Olive Garden Italian Restaurant-Maplewood, MN
June 2000-March 2004
-Strengthened interpersonal skills while attending to the needs of customers

Cabinet Maker Assistant, Oakcraft Inc.-Blaine, MN
May 2001-September 2002
-Measured for and cut rails and styles for wooden doors
-Assembled wooden drawers
-Ran various woodworking and banding machinery

LEADERSHIP
EXPERIENCE: **Secretary, Hamline University Student Congress**
May 2003-May 2004
-Acted as liaison between faculty, students and Student Congress
-Recorded and edited meeting minutes
-Developed proficient telephone skills

ANNA E. BERKOWITZ

b6

WORK EXPERIENCE

Department of Energy <i>Special Assistant for the Assistant Secretary of Policy and International Affairs</i>	Washington, DC	May 2007-Present
<ul style="list-style-type: none">Assist the Assistant Secretary and senior staff in the development and implementation of the Administration's domestic energy policies and on international energy policy analysis and activities through extensive coordination with senior DOE officials, Congressional committee staff, other governmental agencies and the White HouseManage day-to-day office tasks including: preparation of briefing, informational and meeting materials for the Secretary of Energy and Assistant Secretary; documentation of weekly activities for the White House Cabinet Report; and oversight of congressional activities such as testimony preparation, responses to questions from members, analysis of legislation affecting the energy sector and communication of the Administration's position on energy related issuesCoordinate domestic and international travel logistics for the Secretary of Energy, Deputy Secretary of Energy and Assistant SecretaryTop Secret (Q) Clearance and Sensitive Compartments Information (SCI) Clearance		
Department of Energy <i>Special Assistant for the White House Liaison</i>	Washington, DC	June 2006-May 2007
<ul style="list-style-type: none">Assisted White House Liaison and Deputy in matters regarding the political staffing of the Department including participating in interviews, vetting candidates, and managing the overall paperwork process for political appointeesPerformed administrative duties including scheduling, answering phones, and maintaining spreadsheets of appointee informationDrafted memos for various meetings and events within the Secretary's officeParticipated in special projects including the organization of volunteers at the Advancing Renewable Energy Conference held in Saint Louis, MO		
Office of Senator Jim Talent <i>Intern</i>	Saint Louis, MO	Aug. 2005-Dec. 2005
<ul style="list-style-type: none">Conducted research for the legislative staff on priority issues, especially in the areas of border security, Medicare and Medicaid, combating methamphetamine, and Hurricane Katrina reliefResponded to constituents' telephone calls and mail in a timely and professional mannerMaintained a running database on Quorum of constituent requests for responses from the Senator		
The White House <i>Intern in Office of Personnel and Office of Media Affairs</i>	Washington, DC	May 2004-Aug. 2004
<ul style="list-style-type: none">Assisted in matters concerning the White House staff and White House Internship ProgramAnswered telephones and addressed questions and concerns from members of the mediaParticipated in coordinating Intern Service Project with Kaboom!, a non-profit organization which builds playgrounds in low-income neighborhoods		

EDUCATION

Washington University <i>Double Major in International & Area Studies and Spanish Double Minor in Business and Architecture</i>	Saint Louis, MO	Aug. 2002-May 2006
<ul style="list-style-type: none">Cumulative GPA: 3.62/4.00Dean's List: Spring 2003, Fall 2004, Fall 2005, Spring 2006Member of National Society of Collegiate ScholarsGraduated with honors as a member of Gamma Sigma Alpha National Greek Academic Honor Society		

ACTIVITIES

- Presidential Advance Staff Volunteer for the 2007 Alfalfa Club Dinner, 2007 Republican Governors Association Gala, and 2007 Radio & Television Correspondents' Association Dinner
- Participated in Republican National Committee 2006 mid-term 72-hour volunteer deployment in Kansas City, MO
- 'Thurteene Carnival' Overall/Exterior Chair and Ivy Board Representative of the Alpha Phi MO Zeta Upsilon Chapter
- Participated as a Student Volunteer in Media Coverage for the 2004 Presidential Debates
- Tour Guide for Washington University's Student Admissions Committee from Spring 2003 to Fall 2005
- Study Abroad Ambassador for Washington University from Fall 2005 to Spring 2006

SKILLS

- Computer Skills: Microsoft Word, Access, PowerPoint, Excel, Outlook, Adobe Photoshop, and Quorum
- Language Skills: Spent 6 months studying abroad in Madrid, Spain; Fluent in conversational Spanish

TITLE : CONGRESSIONAL AFFAIRS OFFICER , NASA

GRADE : GS-13

**SOCIAL: b4
DOB :**

George M. Bernier, III

b6 b4

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EXPERIENCE

10/96-Present

Senior Legislative Assistant

U.S. Senator Rick Santorum (R-PA)

511 Dirksen Senate Office Building

Washington DC 20510-3804

Telephone: (202) 224-0607

*Serve as senior legislative assistant for policy areas of Defense, Foreign Affairs, Trade, Intelligence, and Veterans' Affairs

*Serve as principal staff for legislative initiatives concerning international debt relief; combating international HIV/AIDS, tuberculosis and malaria; and international development

*Crafted bipartisan legislation for Senator Santorum on Debt Relief, Global HIV/AIDS, Iran, and Syria.

*Serve as Senator Santorum's personal staff member to Committee on Finance for trade policy

*1997-2002, served as Senator Santorum's personal staff member to Senate Committee on Armed Services, Subcommittee on AirLand Forces, and Subcommittee on Acquisition & Technology

*Responsible for developing Senator Santorum's policy positions on acquisition reform; Army modernization; and Department of Defense Science & Technology policy

*Possess Top Secret security clearance

1/95-9/96

Research Legislative Assistant

U.S. Senator Rick Santorum (R-PA)

*Provided legislative research support to Legislative Director and Legislative Assistants

*Coordinated weekly legislative activity report highlighting Senator Santorum's legislative activity

*Assisted Legislative Director and Senator Santorum on welfare reform, social security, housing and other social policy matters

6/94-12/94

Economic Development Associate

U.S. Congressman Rick Santorum, U.S. House of Representatives, Pennsylvania-18th District

*Acted as Congressman's direct liaison to business community and assisted local businesses in government contracting efforts

2/94-5/94

Legislative Correspondent

U.S. Congressman Rick Santorum, U.S. House of Representatives, Pennsylvania-18th District

*Composed written responses on legislative issues and investigated/researched legislative issues

1/93-1/94

Congressional Fellow

U.S. Congressman Rick Santorum, U.S. House of Representatives, Pennsylvania-18th District

*Constructed business assistance directory for in-house use for 18th Congressional District

EDUCATION

1990-1992

University of Pittsburgh Graduate School of Public & International Affairs (Pittsburgh, Pennsylvania)

Master of Public & International Affairs (M.P.I.A.)

Cumulative Grade Point Average: 3.9/4.0

Earned additional Certification in Diplomacy & International Administration

Focus: United States Science & Technology Policy, United States-Canadian Relations, United States-Latin American Relations

1983-1987

Denison University (Granville, Ohio)

Bachelor of Arts *cum laude*

Major: Classical Civilization

Cumulative Grade Point Average: 3.6/4.0

Grade Point Average in Major: 4.0/4.0

Distinctions: 1987 Classics Prize, Dean's List Five Consecutive Semesters, Nominated for Mellon Fellowship in the Humanities.

DREW BOND

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AREAS OF EXPERTISE

- STRATEGIC ANALYSIS, DESIGN AND IMPLEMENTATION
- PROBLEM SOLVING
- INTERPERSONAL AND NETWORKING SKILLS
- TEAM BUILDING AND LEADERSHIP
- PEOPLE AND PROJECT MANAGEMENT
- GOVERNMENT AFFAIRS

EXPERIENCE

MAY 2006 - PRESENT

PARTNER

*AIKEN BOND DESIGN & CONSTRUCTION, LLC
FAIRHOPE, AL*

- Established business partnership to develop premium residential housing on the eastern shore of the Mobile Bay;
- Purchased real estate, competitively bid out all aspects of the construction process and managed numerous subcontractor and vendor relationships towards completion of the project;
- Led the development of the company's first website;
- Manage the company's finances through the completion and sale of the properties.

JUNE 2001 – FEBRUARY 2006

In 2004, while I was serving as the Chief of Staff of The Heritage Foundation, its Board of Directors determined that Townhall.com would best support its mission by being a self-sustaining organization and I was made president and CEO.

PRESIDENT & CEO / MEMBER, BOARD OF DIRECTORS

*TOWNHALL.COM
WASHINGTON, DC*

Townhall.com is the premier website for center-right political commentary, news and information, with 12 million page views per month, 1.5 million unique visitors, 400,000 email subscribers, 125 strategic partner organizations, and publishing columns from over 70 nationally syndicated writers.

- Successfully led the spin-off of Townhall.com from its long-standing relationship with The Heritage Foundation to an independent, for-profit organization in just three months;

- Utilizing a team-based, collaborative approach with staff, I worked to design and set the strategic direction of the company in drafting its initial business plan and winning unanimous approval from the Townhall.com Board of Directors;
- Directly responsible for managing the company's P&L and cash flows, while keeping close communications with my fellow Board members;
- Initiated and implemented all internal critical business systems, including: financial systems (accounting, bookkeeping, daily cash flow reporting, weekly income statements), organizational structure, personnel policies (handbook, payroll, benefits), staff and management meetings, and daily dashboard reporting;
- Appointed and led a team of stakeholders responsible for a full-scale website redesign to better position the site for increased audience share and advertising revenue, which resulted in for the first time having major advertisers on the site, including The New York Times;
- Successfully worked with the manager responsible for strategic partnerships to realign 115 strategic partner organizations, which were critical to the company's revenue, into a three-tiered membership structure, resulting in maintaining strong relationships with our existing partners, increasing services and benefits to them, increasing this revenue stream by 54 percent, and adding 10 new partner organizations;
- Built an advertising sales team from scratch, resulting in a 190 percent increase in affiliate sales revenue and a 68 percent increase in advertising sales revenue;
- Worked with the editorial staff to successfully increase the total number of opt-in email subscribers by 56 percent.

CHIEF OF STAFF
THE HERITAGE FOUNDATION
WASHINGTON, DC

The Heritage Foundation is a research and educational institute - a think tank - whose mission is to formulate and promote conservative public policies based on the principles of free enterprise, limited government, individual freedom, traditional American values, and a strong national defense. It has a \$36 million budget, 200,000 donors and 200 employees.

- First ever Chief of Staff promoted to the senior management team with a specific role in leading the foundation's long-term strategic planning process;
- Streamlined the annual goals process providing for greater foundation-wide alignment, understanding, ownership, and communication of such goals across multi-faceted departments working on complex tasks towards foundational objectives;
- Monitored the foundation's \$36 million budget, regularly reporting progress to the president, with a specific role of making end-of-the year spending and cost savings reallocation recommendations to the CEO and COO;
- Set agenda for all senior management and mid-level management meetings and ensured timely follow-up on action items;
- Managed all activities involving the president, including special projects and task forces;
- Staff director for the office of the president; prepared the president's office budget for Board approval and managed expenses throughout the year.

APRIL 1999 – JUNE 2001

PROFESSIONAL HEALTHCARE SALES REPRESENTATIVE

PFIZER, INC.

CHARLOTTE, NC

- Represented Pfizer to the medical community through the use of peer reviewed and respected medical research and services with the goal of achieving sales growth in the territory;
- Marketed and sold four distinct and complex pharmaceutical products to a network of over 500 physicians and 6 hospitals;
- Achieved total annual sales of \$4.2 million, a 16 percent increase over the previous year.

SEPTEMBER 1997 – APRIL 1999

CHIEF OF STAFF

*THE HONORABLE DENISE BODE, OKLAHOMA CORPORATION COMMISSION
OKLAHOMA CITY, OK*

- Managed the Commissioner's regulatory policy priorities for Oklahoma regarding oil and gas, public utilities and telecommunications;
- Represented the Commissioner to businesses and consumer groups;
- Coordinated communications strategies through various press conferences and authored news releases and editorial columns;
- Key advisor, analyst, and negotiator for the landmark passage of Oklahoma's natural gas restructuring rules, providing for the gas utility industry in Oklahoma to operate in a competitive market for the first time.

OCTOBER 1994 – SEPTEMBER 1997

LEGISLATIVE ASSISTANT

*THE HONORABLE DON NICKLES, UNITED STATES SENATE
WASHINGTON, DC*

- Managed the initiation, development, and passage of the Senator's legislative priorities regarding banking, education, housing, labor, social security and welfare;
- Managed the development, introduction, and promotion of The Paycheck Protection Act, one of the top ten legislative priorities for the 105th Congress;
- Key advisor and analyst to the Senator on The Personal Responsibility and Work Opportunity Act, a bill reforming the national welfare system, which was signed into law;
- Communicated with constituents, associations, and government officials regarding the Senator's legislative priorities on Tax, Budget, Labor, Social Security, Welfare, Housing, and Congress specific issues.

EDUCATION, FAMILY & INTERESTS

EDUCATION – University of Oklahoma; Bachelor of Arts; History; December 1993

FAMILY – Married; three children; certified foster parent

INTERESTS – Reading, writing, playing cards, tennis, racquetball and golf

Matthew Boyer

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Summary of Qualifications

- Experience finding solutions to policy, budgeting, and programmatic issues.
- Planned and executed multi-million dollar contracts with multi-year budgets.
- Extended international experience in a volatile country and unstable region.

Experience

US Agency for International Development | USAID Mission Kabul

Public Administration Specialist and Democracy & Governance Cognizant Technical Officer

June 2007 – Present

- Cognizant Technical Officer (CTO) on one grant and one cooperative agreement with a combined value of approximately \$10m per year to provide assistance to the Office of the President and other strategic support to the Islamic Republic of Afghanistan.
- Serve as an advisor on issues and technical assistance programs related to public administration reform, public finance, government innovation, civil service reform, and transparency and accountability.
- Results include the re-design of the Office of the President's campus, provision of logistical support for the 2007 Pakistan-Afghanistan Joint Peace Jirga in Kabul, and the country-wide data collection for and delivery of findings of the 2007 public opinion *Survey of the Afghan People*.
- Led the design of a \$24m follow-on cooperative agreement to provide critical support to the Afghan Office of the President and other executive branch entities.
- Roles and responsibilities also include identifying and resolving programmatic issues, assuring program activities be carried out in a technically sound and cost-effective manner, project proposal evaluation, and working to ensure program objectives maintain consistency with US policy and host-country objectives.
- Serve as the alternate CTO on USAID's Capacity Development Program, a \$218m capacity-building initiative.
- Experience with inter-agency (USAID, State, DoD) and inter-donor (UK, UN, World Bank) policy and programmatic coordination.

US Department of State | US Embassy Kabul

Sector Specialist and Economic Officer

June 2006 – May 2007

- Collaborated with the US Army and international NGOs on the award of a multi-million dollar bottled water contract. Lobbied American organizations to procure goods locally to provide stimulus to the local economy.
- Monitored policy initiatives affecting commercial development and consequences for US business interests. Developed policy recommendations for the Economic Counselor and Ambassador.
- Assisted US business leaders wishing to conduct business in Afghanistan, charting the registration process for them and validating their credentials to the host government on their behalf.
- Served as the lead control officer for two congressional delegation visits, coordinating inter-agency efforts among various agencies and dozens of stakeholders.

(experience continued)

The White House | Washington, DC
Executive Assistant
February 2005 – June 2006

- Organized senior staff and other high-level meetings and events, including visits to the White House by the International Democrat Union and the Australian American Leadership Dialogue.
- Liaised among the Deputy Senior Advisor, other senior staff, and outside stakeholders on matters related to both domestic and international policy.
- Oversaw research for and production of material on the Presidential Medal of Freedom, the Presidential Medal of Arts, and the National Humanities Medal.

Skadden Arps | New York City
Corporate Finance Legal Assistant
June 2004 – February 2005

- Assisted with copy-editing corporate prospectuses, offering memoranda, and opinions; extensive editing for sense, usage, grammar, accuracy, concision, and style.
- Conducted corporate research and assisted with due diligence.
- Helped attorneys with high-profile mergers, initial public offerings, and high-yield debt offerings.

Education

Penn State University

- Philosophy major.
- Graduated in May 2004 with a 3.88/4.0 GPA.
- Semester abroad in Besançon, France.

Languages, clearances, and other qualifications

- 170 hours of formal Dari (Farsi) instruction completed as of April 2008.
- 16 college credits of French.
- White House clearance granted February 2005.
- State Department Top Secret clearance granted June 2006.
- USAID Secret clearance granted June 2007.
- USAID Acquisition and Assistance CTO certifications earned August 2007.
- MS Office software proficiency.

Kristin Cathleen Brown

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Media and Communications Experience

February 2007-Present

FOX News Channel, Washington, D.C.

- Associate Producer
- Manages production assistants in gathering and selecting video for air
- Field produces from various locations as news breaks, including the Supreme Court and Capitol Hill
- Acts as an off-air reporter; works with on-air reporters in selecting video and sound bytes

August 2006-January 2007:

Office of the Speaker of the House, Washington, D.C.

- Press assistant for former House Speaker Dennis Hastert
- Researched and wrote press releases and statements; fielded press inquiries

2006:

Medill News Service- Broadcast, Washington, D.C.

- Washington correspondent, as part of the Medill News Service, for KTKA in Topeka, KS and WLIU NewsRadio in Long Island, NY
- Covered political, environmental and energy issues relevant to Kansas and Long Island

Current TV

- Producer- shot and edited two documentary-style pieces about Washington, D.C.
- Both pieces aired on Current TV in the summer of 2007

WYCC, Chicago, IL

- Reported stories in and around the Chicago area as part of the Medill Broadcast News Service
- Assisted in the production of a weekly half-hour news show
- Executive produced "Medill Reports," a half-hour news special

Medill News Service, Chicago, IL

- Reporter- covered Chicago urban affairs
- Stories published in the Chicago Journal, Daily Southtown, Chicago Defender

2005:

Lead Editor, PBS Documentary "*Rising Up*", Charlottesville, VA

- Wrote, filmed, edited, and produced an hour-length documentary on the Civil Rights Movement in Virginia, to be broadcast on PBS in the fall of 2008

2004-2005:

Programming and News Intern, WINA News Radio, Charlottesville, VA

- On-air reporting and production experience, including live newscasts, live event coverage, taped segments, interviews, wraps

2003-2005: **Opinion Columnist, *The Cavalier Daily* at the University of Virginia, Charlottesville, VA**

Education

2006: M.S., Journalism, Medill School of Journalism, Northwestern University, Evanston, IL

2005: B.A. English, University of Virginia, Charlottesville, VA

GPA: 3.60

References

Ron Bonjean, Chief of Staff, Senate Republican Conference: 202-225-5337
(Former Communications Director for Speaker Hastert)

Lisa Cavuso Miller, Communications Director, Republican National Committee: (703) 684-0408
(Former Deputy Communications Director for Speaker Hastert)

WAYNE RONALD BOYLES III

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EXECUTIVE BRANCH EXPERIENCE

United States Department of Energy (March 2004-Present)

Political Appointee, Office of the Secretary, Senior Policy Advisor to the Office of Congressional and Intergovernmental Affairs

Served as a liaison to Congress, White House, and other federal agencies and external stakeholder groups of the Department. Assisted in the coordination of testimony preparation for departmental officials before Congress. Coordinated grant and contract award releases to Congress. Compiled a "process and procedures" book for the office.

United States Department of Energy (February 2003 to March 2004)

Political Appointee, Office of the Secretary, Senior Policy Advisor to the Director, Office of Civilian Radioactive Waste Management

Served as the liaison between the Department, White House, Congress, and other federal agencies. Assisted with the coordination of responses to congressional and constituent inquiries from the program office. Provided policy advice on departmental transportation policies. Responsible for reviewing Congressional Testimony and other congressional communications. Liaison to the nuclear energy industry.

LEGISLATIVE BRANCH EXPERIENCE

UNITED STATES SENATOR JESSE HELMS (1982 TO 2003)

Legislative Positions Held:

Legislative Assistant: 1988-1998, Senior Legislative Assistant: 1998-2003

*Senior Policy Advisor for legislative and regulatory issues with a concentration on Commerce, Transportation, Communications, Science and Energy issues.

*Managed all legislation for the Senator that came before the Senate Committee on Environment and Public Works, Senate Committee on Commerce, Science, and Transportation, and Senate Committee on Energy and Natural Resources.

*Have intimate knowledge of Senate legislative floor procedure and have intimate knowledge of Senate Committee procedure for legislative markups and hearings.

*Prepared the Senator's annual appropriations requests from North Carolina constituents for submittal to the Senate Appropriations Committees and managed and worked successfully to achieve those earmarks at Subcommittee and Committee level and coordinated requests with House Delegation Members and in Senate - House Conference Committees.

*Worked with Senate and House Leadership offices in scheduling the Senator's legislation for Senate and House floor consideration.

*Managed the drafting of bills, amendments, hearing testimony, floor statements colloquies, and letters to other members.

*Drafted letters to Executive Branch Officials and Foreign Diplomats.

*Successfully assisted in the management of legislation that was enacted into federal law.

*Successfully assisted in bringing millions of dollars in earmarks to universities for federal research projects, local government, coalitions of universities, and other North Carolina entities.

* Negotiated legislative language in bills and amendments with other Senate staff in committee and during floor consideration of legislation in the Senate.

*Managed legislative correspondents' work in providing responses to constituent mail, responses in the office form response library.

*Managed multiple legislative research projects for support of the Senator's legislative proposals.

*Worked with constituency groups to generate support for passage of the Senator's legislative agenda.

*Represented the Senator at meetings with constituents, federal officials, and foreign officials and served as surrogate speaker before constituent groups in the Senator's absence.

*Arranged and attended meetings with constituents, with foreign embassy staffs, who had trade and business issues with foreign governments.

*Member of Congressional staff delegations on trips to Taiwan, Korea, and Germany; Office Staff Representative to the G.O.P. High Technology Task Force; U.S. Senate Staff Observer, US - Japan Civil Aviation Negotiations.

*Worked with Foreign Relations Committee Staff on international aviation, fisheries, and telecommunications issues; which are listed on a supplemental attachment to resume.

Constituent Services Positions Held:

Special Assistant: 1984-1988, Staff Assistant: 1982-1984

*Assisted North Carolina universities with grant preparation and letters of support to federal departments and agencies.

*Successfully managed North Carolina business and industry constituent requests for help with resolving regulatory problems with executive branch departments and agencies.

*Assisted in the generation of constituent support for the change of and modification of federal government regulations.

*Assisted in bringing business and industry to North Carolina, including bringing a major European air carrier to serve Charlotte, North Carolina.

*Successfully managed North Carolina business and industry constituent requests for assistance with trade issues with import and export licenses before the Department of State and Department of Commerce.

*Successfully worked with constituents who encountered problems in importing items under Department of Agriculture and Interior Department regulations.

*Successfully worked with our overseas embassies and consulates in assisting North Carolina Business and Industry overcome licensing and other trade barriers in overseas markets and identified overseas markets for North Carolina exporters.

*Assisted North Carolina business and industry with civilian and military contracting "red tape" difficulties encountered with the federal government.

*Office liaison between North Carolina state government, city and county governments and the federal government in resolving issues with the federal government.

*Managed incoming correspondence distribution into the office.

*Streamlined and improved the efficiency of the office mail operation.

UNITED STATES SENATOR MACK MATTINGLY (1981 to 1982)

Staff Assistant: (1981-1982)

*Set up and managed mail operations and correspondence system for the newly elected Senator.

POLITICAL

2002 – DOLE FOR SENATE

*Worked in the Eastern, North Carolina campaign headquarters with Lynda Blount, Eastern Campaign Manager for Senator Dole. Handled various campaign duties, including organizing a rally at the Greenville Airport for Senator Dole's state "fly around" of North Carolina the day before the election.

2004 – BUSH-CHEENEY CAMPAIGN

*Deployed to Portsmouth, New Hampshire (Brunswick County). Handled various campaign duties, including precinct walks distributing literature; driving teams of other volunteers on campaign literature distributions in precincts.

EDUCATION

University of North Carolina at Charlotte 1976-1978

University of North Carolina at Chapel Hill 1978-1980
B.A. in Political Science, 1980

PERSONAL

*Past Treasurer of the North Carolina Society of Washington.

*Deacon, Sunday School Director, First Baptist Church of Alexandria, Virginia.

REFERENCES

Mr. Jimmy Broughton
Womble, Carlyle, Sandridge and Rice
Seventh Floor
1401 Eye Street, N.W.
Washington, D.C. 20005
(202) 857-4468

Mr. Mark Fleming
Vice President for Government Relations
University of North Carolina System
910 Raleigh Road
Chapel Hill, North Carolina 27515
(919) 962-7096

U.S.S. Jesse Helms (Ret.)

Mr. Steve Phillips
DLA Piper Rudnick Gray Cary
1200 Nineteenth Street, N.W.
Washington, D.C. 20036-2412
(202) 861-6469

Erin N. Brady

Objective: *To acquire an exciting and challenging public relations and/or media logistics position that will provide the opportunity for professional advancement through the application of current and job acquired skills.*

Experience:

The White House, Office of Presidential Advance

Press Advance Volunteer, September 2004-Present

- Press Advance Representative for The White House, working in association with The United States Secret Service, White House Communications, and the White House Press Corps.
- Helped with the coordination of official, campaign, and military Presidential events.
- Manage the set-up of Press Filing Center, Transmission Office, and the Press Office for all traveling media and White House Staff.
- Involved with media coverage and message implementation at Presidential events.
- Organize local media credentialing and check-in.
- Supervise large groups of volunteers in carrying out their responsibilities.

The Presidential Inaugural Committee, Volunteer

January 2005

- Assisted Inaugural Committee with the execution of press movements at the Constitution Ball.
- Helped with the coordination and placement of press volunteers.

The White House, Press Advance Volunteer

September 2004-November 2004

- Served as a Press Site for political events during the President's 2004 re-election campaign.
- These events involved the coordination of media movements as well as set-up of the Press Filing Center, Transmission Office and Press Office for the Press Secretary.
- Ensure that elements of production were quality for media covering events, including graphics, lighting, audience placement, and information of stage participants or guests during an event.
- Event sites included a campaign rally at Red Rocks Amphitheater in Morrison, CO, with a crowd size exceeding 10,000 people.
- Troubleshoot and resolve any problems that may arise from personal to technical situations in order to guarantee a successful and rewarding event.

Leadership:

- St. Jude Research Hospital fundraising team leader-2001
- Member of Chi Omega Sorority-2001-2005
- Fundraising for Make a Wish-2001-2005
- Cans Around the Oval winner-2001
- Habitat for Humanity Volunteer

Education:

Colorado State University, Fort Collins, CO

- August 2001 - December 2005
- Bachelor of Arts, Speech Communication
- Concentration: Media Studies
- Graduation: December 2005

Middlesex University, London, England

- January 2004 - May 2004
- Study abroad student
- Area of study: Communications

Larry W. Brown

b4

Objective: A Policy or Supporting position in the George W. Bush Administration.

Summary of experience prior to Law School. Veteran Naval Officer experienced in DOD management and International politico-military affairs. Accustomed to active, high visibility environment; extensive experience in leadership positions.

Foreign Affairs (Politico-Military). Head, U.S. Navy Branch for Africa, Middle East and South Asia (1993-1996). Articulated the navy's politico-military perspective to counterparts in the Pentagon and at the State Department.

National Defense Management. Supervised complex military organizations, developed operational plans, and managed multi-million dollar budgets.

Maritime Affairs. Commanding Officer, Guided Missile Destroyer (DDG), U.S. Atlantic Fleet, and a Guided Missile Frigate (FFG), U.S. Pacific Fleet.

Technical Experience/Background. Trained in aircraft maintenance, large electrical power distribution systems, maritime propulsion (gas turbine/nuclear/steam/diesel) maintenance and repair, and naval weapons systems.

ADMITTED TO PRACTICE LAW: Commonwealth of Virginia (12/98); Maryland (6/99); U.S. District Court, Eastern District of Virginia (4/99), U.S. Court of Appeals for Veterans Claims (7/00); District of Columbia (application pending/submitted 05/01).

LEGAL EXPERIENCE:

- Solo Legal Practice (graduation to July '99; Feb '00 to present). Contract legal services include:
 - Sunrise Research, Inc. (Real Estate Investment Trusts - REITS); February '99.
 - Jacob A. Stein, Esq.; Stein, Mitchell & Mezines (legal ethics caselaw); June '99.
- Associate, Lee F. Holdmann, Chtd., Bethesda, MD (July 1999 to Febrary 2000). Tax and Estate Counsel.
- Pro bono:
 - Housing Law Project; Legal Services of Northern Virginia.
 - For Richard Gilbert, Esq. (felony murder trial preparation)
 - Veterans Pro Bono Consortium (Veteran's appeal representation)
- Voting delegate to 1999 Judicial Conference of the District of Columbia.
- Sunrise Research, Inc. (summer 1997): Employed by former Senator Bob Packwood in successful campaign to increase unified estate-tax credit and family-owned-business exclusion.
- D.C. Superior Court (Fall 1996): Intern to Judge Russell F. Canan (civil calendar). Briefed substantive and procedural issues, and edited and cite checked for the court.

EDUCATION:

Georgetown University Law Center, JD, May 1998

- Honors: Barrister's Council (Moot Court Honor Society)
- Activities: Moot Court advocate and coach of inter-school Evidence Law Team.
- Criminal Justice Clinic (1997-1998): defense counsel in D.C. Superior Court, and counsel for prison inmates at parole hearings.
- Study Abroad: McGeorge School of Law, Salzburg, Austria.

United States Naval War College, M.A. (National Security), June 1993.

University of Colorado, B.A. (Physics), Dec. 1972, Sigma Pi Sigma (Physics Honor Society), Denver Post and American Legion Scholastic Achievement Awards. Navy ROTC Brigade Commander, Sierra Club President.

BAR ASSOCIATIONS: Virginia Bar, Maryland Bar, Alexandria Bar, Fairfax County Bar, Federal Bar.

QUALIFICATIONS/SKILLS:

- Cleared for top secret information with access to sensitive compartmented information based on single scope background investigation completed on 921207.
- **Computer skills:** Internet, Lexis, WestLaw, WP, and MS Word.
- **Notary Public in Maryland and Virginia**

OTHER Activities:

- Served two years with Her Majesty's Royal Navy as staff Surface and Mine Warfare Officer in Scotland, U.K.
- Awarded Legion of Merit for contributions to the Chief of Naval Operations staff, Washington, DC, (1993-1996), and five other personal awards while serving on active duty in the U.S. Navy. Retired from active duty in July 1996, having advanced during his career from Seaman Recruit to Captain, USN, and having been selected to command a west coast Naval Base.
- **Memberships/Activities:** Federalist Society; Republican National Lawyers Association; American Inns of Court (William B. Bryant Inn, Board member), U.S. Naval Institute (Life member); Surface Navy Association (Life member); Naval War College Foundation; United States Navy League (Life member); American Bar Association (ABA); American Trial Lawyers Association, Virginia Trial Lawyers Association. Sons of the American Revolution (George Washington Chapter, Board member); Fairfax County Republican Party Committee (Kingstowne Precinct Capt); Audubon Society; The Army & Navy Club.

LARRY WARREN BROWN
Captain, United States Navy (ret.)

Larry W. Brown enlisted in the Navy from his hometown in Miami, Florida, in December 1963. Following submarine nuclear power training he served in the commissioning crews of the submarines QUEENFISH (SSN 651) and SEA DEVIL (SSN 664). Selected for the Navy Enlisted Scientific Education Program in 1969, he completed a Bachelor of Arts degree in Physics at the University of Colorado and was elected to the Physics Honor Society (Sigma Pi Sigma).

Upon commissioning in December 1972, he reported to the USS SAN DIEGO (AFS 6) as First Division Officer, where he completed his qualification as a Surface Warfare Officer. His next assignment was on the guided missile destroyer USS RICHARD E. BYRD (DDG 23) as Combat Information and Electronic Warfare Officer.

After completing Defense Intelligence School in Washington, D.C., and the Surface Warfare Department Head course in Newport, R.I., he reported for duty as Weapons Officer on board USS THOMAS C. HART (FF 1092). There, he directed the efforts that earned for the ship the prestigious Atlantic Fleet ASW Award. He then served as First Lieutenant in the pre-commissioning crew, USS MONONGAHELA (AO 178) and participated in the ship's first deployment.

From January 1983 to March 1985, he was an Exchange Officer to the Royal Navy at the Joint Maritime Operational Training Staff, Edinburgh, Scotland. His next assignment was in Mayport, Florida, where he served as Executive Officer on board USS STEPHEN W. GROVES (FFG 29), and then as Flag Secretary to Commander, Cruiser-Destroyer Group 12.

He assumed command of USS LUCE (DDG 38) on 15 August 1989. While under his command, LUCE earned her third consecutive CNO Safety Award, was runner-up for the Atlantic Fleet AAW Award (non-Aegis), was a semi-finalist for the NEY Food Service Award, and earned five departmental awards. His next assignment was as Commanding Officer USS MAHLON S. TISDALE (FFG 27), where the ship earned consecutively the Silver Anchor and Golden Anchor retention awards, and the Battle Efficiency Award.

During his afloat assignments, he deployed three times to the Mediterranean Sea, twice with NATO's Standing Naval Force, Atlantic, and once to the Persian Gulf.

Following his command tours, he attended the U.S Naval War College and earned a Master of Arts (National Security and Strategic Studies). After graduation, he was assigned to the Staff of the Chief of Naval Operations, where he served as Head of the Africa, Middle East and South Asia Branch in the Political-Military Affairs Directorate.

In July, 1996, he left the Naval service and completed the Juris Doctor degree at Georgetown University Law Center in June, 1998. In December 1998 he was admitted to practice law in the Commonwealth of Virginia, and in June of 1999 he was admitted to the Maryland Bar. He worked as an Associate at a Bethesda, Maryland Trust and Estate law firm from July 1999 until February 2000. He then reduced his commitment to the firm to a part time status so that he could focus his efforts on Republican nomination and the election of George W. Bush for President and George Allen for Senate. In October, 2000, he became a solo attorney and campaigned full time for George W. Bush as a local Precinct Captain, Strike Force volunteer in West Virginia, and after the election he was a vote count attorney in Florida, a full time volunteer with the Bush-Cheney transition office and later with the Office of Presidential Personnel.

Captain Brown's personal awards include the Legion of Merit and five other personal awards. He is married to Pamela Elaine Hudson of Miami, Florida. Their daughter Laurel Christine Henderson is a June, 1993, graduate of Florida State University and resides in Denver, Colorado; their son William Lawrence is a May, 1996, graduate of University of Central Florida, is currently a Captain, Armor Branch, United States Army, and resides with his wife Robin Granoff Brown in Savannah, Georgia.

*June 30**REC'D*

GEORGE "MICHAEL" BRUCE

b6

EDUCATION:

9/00-6/04

STANFORD UNIVERSITY, Stanford CA

GPA: 3.3

Management Sciences & Engineering BS, Technology & Policy Concentration, June 2004

Coursework: Public Policy Analysis, Introduction to American Law, Antitrust & Regulation and Economics

WORK EXPERIENCE:

7/04-present

\$130,000

CREDIT SUISSE - Investment Banking, Technology Group, Palo Alto CA*Analyst*

- Executed \$300MM Zero Coupon Convertible Notes issuance for Rambus
- Advised on McData's \$235MM acquisition of CNT and Concur's \$88MM acquisition of Outtask
- Issued a \$339MM concurrent common and mandatory stock offering for Equinix
- Built models, constructed corporate profiles, created pitch books and compiled financial data
- Designed quarterly LBO model standard template for general use by Technology Group
- Advised clients on strategic alternatives ranging from equity and debt offerings to mergers and acquisitions
- Completed 7-week training course in NYC covering a range of subjects including accounting & corporate finance

Summer 03

Summer Analyst

- Assembled extensive profile of the consumer wireless opportunities for Microsoft
- Pitched and participated in early stages of execution as the sole CSFE Tech analyst for \$1.8BN IPO - SMIC

Summer 02

STANFORD TECHNOLOGY VENTURES PROGRAM (STVP) - TREE Project, Stanford CA*Project Assistant*

- Constructed a digital library of the *Entrepreneurial Thought Leaders Series*
- Listened to many of Silicon Valley's finest discuss their passion

Summer 01

WHITE HOUSE - Office of Intergovernmental Affairs, Washington DC*White House Intern*

- Compiled extensive profiles of the governors for the Executive Office of the President
- Worked as the President's liaison to governors, state legislators and mayors
- Interacted with White House officials during the first months of the Bush Administration
- Gained an insider's view of the highest level of the US government

Summer 97-00

VERACOM INTERNET - Wichita KS*Customer Service Representative*

- Witnessed first hand the start-up and asset sale of a Kansas-based ISP
- Designed websites, maintained servers and assisted customers

LEADERSHIP EXPERIENCE:

4/02-4/04

CHAIRMAN, Pac-10 Student-Athlete Advisory Committee (SAAC), Walnut Creek CA

- Lobbied before California State Senators and Assemblymembers on behalf of Pac-10 student-athletes
- Elected to represent all Pac-10 Student-Athletes
- Inaugural chairman - set precedent for future SAAC involvement in Pac-10 and NCAA administration

9/01-6/04

CHAIRMAN, Cardinal Council

Stanford's Student-Athlete Advisory Committee, Stanford CA

- Acted as Stanford's primary student-athlete representative to the University Administration
- Rewrote Constitution, Mission Statement and formulated a new vision
- Oversaw and encouraged the formulation of new ideas to solve problems
- Managed and empowered 50 volunteer student-athletes
- Served on Provost's Ad Hoc Committee to review Stanford recruiting practices

9/02-6/03

SENATOR, Undergraduate Senate, Associated Students of Stanford University (ASSU), Stanford CA

- Served as an Ex Officio Senator representing student-athletes
- Worked with students and administrators to improve student welfare

9/02-6/03

LEADER'S TEAM, Interactive Student Information Systems (ISIS), Stanford CA

- Built a dynamic, user-friendly system to collect and disseminate Stanford event information

AFFILIATIONS:

1989-2004

STANFORD SWIMMING & WICHITA SWIM CLUB

- NCAA Champion (two-time)
- NCAA All-American (twelve-time)
- Pac-10 Record-breaker (three-time)
- Pac-10 Champion (eleven-time)
- 2004 & 2000 USA Olympic Trial Qualifier
- 2000 USA National Junior Team member

2004-present

AMERICAN NUCLEAR SOCIETY - San Francisco Chapter

2004-present

NORTH AMERICAN YOUNG GENERATION IN NUCLEAR (NA-YGN)

2000-present

MENLO PARK PRESBYTERIAN CHURCH (CA)

2000-present

CARDINAL LIFE (CA) - Stanford conglomerate of Fellowship of Christian Athletes & Athletes-in-Action

March & Nov '05

THE SECOND MILE (CA) - Fixed up house for elderly disabled widow and single mothers in East Palo Alto

June 2000

HABITAT FOR HUMANITY (Taos, NM) - Built house for local family

May 01,02,03,04

STANFORD YOUTH OLYMPICS - A day for East Palo Alto youth to interact with Stanford Student-AthletesAWARDS:

NCAA Postgraduate Scholarship ('04), First-team Academic All-Pac-10 ('02-4), Stanford Swimming Dave E. Bottom Award ('04)

HOBBIES:

Cycling, Classic British Cars, Grilling and Carpentry

ERIC R. BURGESON

b4

U.S. Department of Energy

Senior Advisor

Washington, D.C.

2001 – Present

- Congressional liaison and point of contact for legislative issues specific to the Office of Energy Efficiency and Renewable Energy; maintain an effective, continuous exchange of information with key Congressional Members and staff.
- Develop and implement the legislative and political strategies for committee, floor and conference consideration of legislation important to the Office of Energy Efficiency and Renewable Energy.

The White House, Office of Presidential Advance

Site Advance Representative

Washington, D.C.

2001 – Present

- Coordinate with the White House to create venues for events that communicate the themes and messages of the President in Washington, D.C. and around the country.

Orion Strategies LLC

Partner

Washington, D.C.

2001

- Founding partner of Orion Strategies, a firm which provides strategic planning, communications and government affairs consulting services for corporate, government and foundation clients.
- Client portfolio included Lockheed Martin, BP Amoco, the Cellular Telecommunications and Internet Association -- provided legislative counsel, strategic advice, and effective representation on Capitol Hill and before the Executive Branch.

Mercury Group

Vice President

Alexandria, VA

1999 – 2001

- Coordinated efforts for over 20 corporate clients (*Lockheed Martin, BP Amoco, Williams Energy, Six Flags Theme Parks, Boeing Company*) to develop and execute effective communication and public relations strategies in Washington.
- Articulated and advocated policy positions on behalf of clients before Members of Congress and staff.
- Provided legislative counsel and strategic advice for clients on policy objectives; composed detailed analyses of relevant legislation.

Air Force Association

Government Relations Associate

Arlington, VA

1997 – 1999

- Developed and executed the Association's efforts with regard to national security, force modernization, and weapon systems issues on Capitol Hill, with the Department of Defense, and other relevant agencies as appropriate.
- Represented the Association at events nationwide and conducted workshops with Association members on how to be more effective in dealing with Congress.

Dole/Kemp '96

Lead Advance Representative

Washington, D.C.

1996

- Responsible for all aspects of Senator Dole's ground movements at campaign events, including hotel accommodations, motorcade transportation, and site management.
- Coordinated with senior campaign consultants and state executive directors to implement strategy at individual sites.

Committee on Arrangements, 1996 Republican National Convention

Director, Presidential Nominee's Guest Box/Dole Family Coordinator

San Diego, CA

1996

- Responsible for all operations of the Presidential Nominee's guest box and reported directly to the Convention Managers.
- Met with convention speakers and officials to coordinate seating for optimal viewing by a national television audience.

Office of U.S. Senator Robert J. Dole

Legislative Assistant

Washington, D.C.

1994 – 1996

- In coordination with the Majority Leader's Office, developed and tracked legislation, directed meetings with constituents and outside groups regarding foreign policy, defense, and trade issues, and responded to constituent inquiries.
- Prepared briefing materials, drafted floor statements and acted as a liaison between executive branch and Senator Dole's office.

EDUCATION

The University of Kansas

Bachelor of Arts, Political Science

Lawrence, KS

1990 – 1994

PATRICK A. BURNS

b6

EXPERIENCE

Director, Center for Environmental and Energy Policy

3/97 to 11/01

Citizens for a Sound Economy (CSE) and CSE Foundation - Washington, DC

Design and manage federal and state issue campaigns to recruit, educate, and mobilize citizens to affect the outcome of legislative and regulatory developments in environmental, energy, and natural resource policy.

- Successfully design and manage grassroots and lobbying campaigns on issues including national energy policy, regulatory reform, air quality, endangered species, land use, wetlands, Superfund, and climate.
- Direct and coordinate CSE policy, development, grassroots, state projects, public affairs, and government relations departments to accomplish campaign objectives.
- Manage budgets for all center campaigns and activities.
- Conduct environmental, energy, and regulatory reform tracking, monitoring of environmental statutes, and lobbying efforts at federal and state levels.
- Effectively market issue campaign strategies to organizations and companies with complementary goals to garner financial and resource support.
- Raise \$3 million in private and corporate donations for federal and state issue campaigns.
- Write and publish white papers, opinion articles, and grassroots education/mobilization material; draft fundraising proposals, strategies, and direct mail. Hold direct editorial responsibility for all written material in center.
- Promote organization's free market message through media appearances and public speaking engagements.
- Manage one-million piece direct mail campaign during 2000 presidential election cycle.

Senior Domestic Policy Analyst

3/96 to 12/96

Republican National Committee (RNC) - Washington, DC

Led research, tracking, and writing on health, education, and welfare domestic policy.

- Managed Southeast political region research.
- Assisted in management of 17-plus person research analyst pool.
- Wrote biographies/vulnerability studies for vice-presidential candidate selection, candidate briefing books for the 1996 presidential and vice presidential debates, and issue papers and talking points for national candidates and RNC chairman/co-chairman.
- Designed, developed and produced multimedia presentations including *The Presidency of Bill Clinton* for the 1996 Republican State Chairmen's Conference.
- Devised rapid response/spin control for debates, speeches, ads, and press releases.

Legislative Director

4/95 to 1/96

The Seniors Coalition - Washington, DC

Managed lobbying and legislative analysis for all health care, Medicare reform, Social Security, FDA reform, grant and lobbying reform, and tax reform issues.

- Conducted policy research, published issue papers, and drafted model legislative language.
- Worked directly with Congressional staff and outside advocacy groups in the development and achievement of legislative initiatives including Medicare reform, Social Security, grantmaking, and government integrity.
- Designed and coordinated press conferences, open houses, and other public relations events.

Research Analyst

1/95 to 5/95

Gramm for President - Washington, DC

Researched candidates and campaign issues for the 1996 presidential election. Monitored and provided analysis of campaign media coverage.

Data Verifier/Research Analyst

4/88 to 7/90

Republican National Committee (RNC) - Washington, DC

Designed and managed field research teams and electronic candidate databases for Republican campaigns in New York, New Jersey, Virginia, and Washington, DC. Drafted issue papers and talking points for RNC chairman/co-chairman. Responsible for content and editorial accuracy of all materials.

OTHER EXPERIENCE

<u>Board Member</u>	<u>7/01 to Present</u>
21 st Century Energy Project - Washington DC	
Advise and direct coalition that supports efforts to increase domestic production of energy resources and promotes principled discussion on energy-related issues.	
<u>Research Consultant</u>	<u>1/97 to 3/97</u>
Columbia Gas System - Reston, Virginia	
Conducted political and policy research on state electric utility deregulation initiatives nationwide.	
<u>Intelligence Analyst (96B, SGT/E5)</u>	<u>8/84 to 3/88</u>
United States Army (Active), Military Intelligence Branch	
Collected, analyzed, managed and communicated unit intelligence information. Prepared strategic intelligence briefs and recommendation summaries for critical areas world wide. Managed unit personnel and physical security programs.	

EDUCATION

George Mason University
Bachelor of Arts, Philosophy, December 1994.
Emphasis on economic and political philosophy.

PUBLICATIONS

- Authored *Climate of Hype: What You Need to Know about the Science, Economics, and Politics of Global Warming in the 21st Century*.
- Authored *Activist Handbook 2000: Global Warming*.
- Articles and white papers: "Climate Change – Scientific Fact or Political Fiction?", "Gore's Environmental Spending Threatens to Bust Budget," "The Big Sugar Bailout: A Bittersweet Reminder of the Federal Legacy of Everglades Destruction," "New Law Brings More Accountability to Government Regulation," "Think Globally, Tax Locally: The EPA's Global Warming 'Action Plan,'" and "Landmark Court Decision Helps Bring Sound Science to Environmental Policy."
- CSE "Citizens Issue Summaries" on global warming, air quality, property rights, urban sprawl, environmental justice, acid rain, and endangered species.
- Opinion pieces: *The Washington Times*, and numerous local newspapers.
- Co-author of *The 1996 Bill Clinton Fact Book*.
- Author of *Senior Advocacy Examined: A Report on the Organization, History and Political Activity of the National Council of Senior Citizens*, a study designed to bolster grant and lobbying reform initiatives.
- Author of the Seventh Infantry Division's (L) 1986 "Nicaraguan Threat-Analysis Brief," a mandatory briefing delivered to all unit intelligence officers prior to Central-American deployments.

Critical Infrastructure Project

DEAN J. BURRIDGE

b6

EXPERIENCE:

U.S. DEPARTMENT OF ENERGY , Washington, D.C.	April 2001 - Present
Special Assistant to the Secretary Represented the Administration in the Office of Environment, Safety and Health until the confirmation of an Assistant Secretary for the office.	
MSI INTERNATIONAL , New Orleans, LA	April 2000 - January 2001
Account Executive Provided permanent physician staffing in all specialties. Clients include hospitals, clinics and private practices.	
ALLIANCE FOR AFFORDABLE HEALTHCARE , Metairie, LA	December 1996 - August 1999
Area Representative Provided group health, life and business services through a not for profit organization based in Washington, D.C., to small business owners and individuals.	
BURRIDGE CONSULTING , University Park, MD	July 1995 - November 1996
Executive Director Research and track legislation impacting the industries of clients in the private sector.	
BETTER AMERICA FOUNDATION , Washington, D.C.	July 1994 - July 1995
Director of Research Senator Dole's think tank. Prepared studies on issues complimentary of the U.S. Senate working groups. Research efforts focused on downsizing government and easing federal regulatory burden on states.	
REPUBLICAN NATIONAL COMMITTEE , Washington, D.C.	September 1993 - March 1994
Senior Research Analyst Manage the development and preparation of a variety of important issues for the Republican Party.	
U.S. DEPARTMENT OF ENERGY , Washington, D.C.	March 1989 - February 1993
Associate Deputy Assistant Secretary Responsible for the preparation of reports, legislative analysis and strategy relating to energy-related issues pending before Congress. Worked closely with the Office of the Secretary on several highly visible and sensitive legislative initiatives undertaken by the Administration.	
THE STATUS GROUP , Washington, D.C.	August 1988 - February 1989
Congressional Liaison Track legislation for clients in the private sector. Consult clients on status of upcoming bills.	
OFFICE OF SENATE REPUBLICAN LEADER BOB DOLE , Wash, D.C.	May 1983 - Aug 1988
Assistant to the Republican Leader Reported directly to Senator Bob Dole. Acted as liaison between the Leader and other House and Senate members. Full Senate floor privileges helped develop a close relationship with Senators and key staff.	
UNITED STATES CAPITOL POLICE , Washington, D.C.	August 1976 - May 1983
Police Officer Served as a federal police officer while attending the University of Maryland.	

EDUCATION:

Bachelor of Science
Government & Politics, The University of Maryland, 1986

b4

Nicholas Wiley Butterfield

Experience:

The White House
Intern, Office of Public Liaison
Washington D.C.

August 2007 - Current

- Advanced Presidential priorities through outreach to veterans, military service organizations, military families and other constituencies and public interest groups.
- Planned and executed large White House events with The President and briefings with senior White House Officials.
- Coordinated national, state, and local communications campaigns in support of Presidential policies.

Foundation for the Defense of Democracies
Undergraduate Fellow
Tel Aviv, Israel
Washington, D.C.

September 2006 - Current

- Selected to a competitive undergraduate fellowship program with the nonprofit D.C. think-tank.
- Flown to Tel Aviv, Israel to be briefed by top Israeli government and military officials on the subjects of counter-terrorism and homeland defense.
- Invited to Washington D.C. during to hear from top U.S. officials from the Department of Defense, Department of Justice, FBI, and the Department of Homeland Security, among others.
- Hosted five campus events, drawing 500+ people, to raise terrorism awareness during the 2006-2007 academic year. Events included a September 11 memorial 5K run, and several lectures featuring experts in the anti-terrorism field.

Generation Joshua
Assistant to the Director
Purcellville, VA

August 2004 - May 2007

- Promoted conservative political candidates with the political action group Generation Joshua by leading Junior High and High School students in grass-roots campaigns.
- Organized and directed a group of forty Colorado-based Generation Joshua high school students in week-long grassroots campaign effort for Marilyn Musgrave (R-CO) in the 2006 elections.
- Campaigned aggressively during the 2004 Presidential elections. Flew to the Interstate 4 corridor of Florida to lead High School students in the campaign for The President, Mel Martinez, and Adam Putnam.

Ten O'clock News, FOX News affiliate (KTVU)
Intern
Oakland, CA

May 2006 - August 2006

- Presented news writers with workable video footage for use in the local nightly news.
- Pitched story ideas to writers and news-room directors, including stories that aired on the Ten O'clock News.
- Acquired in-the-field experience by accompanying reporters on location as they reported stories.
- Managed the printing of script for the news anchors. Responsible for getting scripts to the anchors on a deadline.

The Patrick Henry Herald, Patrick Henry College
Associate Editor
Purcellville, VA

January 2006 - May 2006

- Coordinated story-idea meetings with reporters for the official Patrick Henry College student newspaper.
- Operated InDesign, Photoshop, ImageReady to format the weekly newspaper.
- Responsible for editing and producing the paper on a deadline.
- Cooperated with the Director of Journalism at Patrick Henry College to significantly overhaul the format of the student newspaper.

Education: B.A. Journalism, May 2008 (Expected) GPA: 3.5/3.7
Patrick Henry College, Purcellville, Virginia

Additional: Patrick Henry Merit Scholar – Recipient of merit-based financial aid. Required SAT 1300+.

Forensics – Member of the Patrick Henry College National Model United Nations and Moot Court teams.

Campus Leadership – Patrick Henry College student Senator and Captain of the intercollegiate basketball team.
Professional references available upon request.

Bobby G. Carr

b6

EXPERIENCE:

Keelen Communications

Washington, D.C.

Senior Partner

May 2000 – December 2000

Partner in fund raising/political consulting firm. Provided political action committee fund raising expertise, strategic communications counsel and political guidance to a client-base that included: members of the U.S. House of Representatives, Republican Congressional candidates and national political associations.

Powell Tate

Washington, D.C.

Vice President

September 1999 -- March 2000

Vice president media and editorial services group. Conducted and directed media strategy and outreach for the firm's wide variety of clients.

Office of Congresswoman Heather Wilson, New Mexico⁶

Washington, D.C.

Chief of Staff

July 1998 – August 1999

Management of overall office operations of the First Congressional District of New Mexico. Responsible for evaluating the political and strategic outcome of various legislative proposals and constituent requests. Supervised and recruited a staff of 22 employees. Oversaw a \$984,000 annual budget.

Burson-Marsteller

Washington, D.C.

Manager, Public Affairs Practice

September 1996 - July 1998

Performed media relations, strategic counsel, event planning, policy development and campaign management duties for a client-base that ranged from the Citizens Flag Alliance, American Airlines, the American Battle Monuments Commission, to the electrical generating company, Entergy, The Salvation Army, software simulation tool developer, MIL 3, U.S. Treasury's new currency project, and the Children's Scholarship Fund.

Hill Research Consultants

Houston, Texas

Associate Director

November 1995 - July 1996

Associate director of a full-service survey research, public opinion polling, political consulting and corporate market research firm. Responsible for serving the existing client-base and developing new lines of business and clientele. Provided strategic counsel, developed themes and messages, conceived public and corporate policy and implemented tactics for Hill Research Clients.

Bobby G. Carr
Page two

Southwestern Bell Telephone - Kansas

Topeka, Kansas

Press Officer

December 1994 - July 1995

Press officer for legislative and regulatory matters for Southwestern Bell Telephone - Kansas.

Stern, Nathan & Perryman

Dallas, Texas

Senior Client Executive

September 1993 - November 1994

Developed and executed daily and long-term media, public and investor relations strategies and projects.

"Clean Across America" Tour

Dallas, Texas

Tour Consultant

July 1993 - October 1993

Media and public relations consultant and tour coordinator for the "Clean Across America" Tour, which was a cross-country tour of compressed natural gas powered vehicles.

Office of Presidential Advance, The White House

Washington, D.C.

Lead Press Advance Representative

August 1990 - November 1992

Lead press representative for President George Bush. Responsibilities included the conception, negotiation and execution of media coverage for both international and domestic presidential travel.

Additional Work Experience:

1989-1990 U.S. Department of Agriculture - Special Assistant to the Administrator

1989 Presidential Inaugural - Advance Representative

1988 Bobby Albert for Texas State Senate - Campaign Manager

1987 Texas House of Representative - Legislative Aide

1986 Re-elect State Representative Randall Riley - Campaign Manager

1984 - 1986 Texas Instruments - Electronic Commodity Forecaster

EDUCATION:

Texas Lutheran University

Seguin, Texas

1983

Major: Bachelor's Degree in History

Minor: Political Science

Received both athletic and academic scholarships

Awarded two outstanding academic achievement awards

Two-year starting offensive lineman

Edward J. Cash

b 6

United States Department of Energy, Washington, D.C

Office of the Secretary

*Deputy Director of Scheduling and Advance
(Advance Operations)*

February 2002- Present

- Responsible for the daily operations of U.S Energy Secretary Spencer Abraham's Advance Office
- Supervise and assign advance staff and trip coordinators
- Oversee all aspects of a trip including the message, cost issues and legal issues
- Oversee correspondence coming out of the Advance Office including thank you letters on behalf of the Secretary
- Travel on trips and advance all aspects of a trip including hotel logistics, transportation issues, site setup, working with security and meeting the Secretary's needs and requirements

Lead Advance Representative/Special Assistant

February 2001-January 2001

- Served as the Lead Advance and Special Assistant to Secretary Abraham on all domestic trips as well as several International trips
- Duties included setting up the hotel, airport arrival, and working out all aspects of the events the Secretary would attend
- Served as an aide to the Secretary as well as Advance staff at events in Washington, D.C

The White House

Office of Presidential Advance

Volunteer Advance

February 2001- Present

- Have served as a Site Advance Representative on presidential trips. Duties have included Overseeing all aspects of a presidential event, including site build-out, contacting and Working with vendors and ensuring the high overall quality of the event

The Presidential Inaugural Committee

December 2001-January 2002

Advance Representative

- Served as site advance staff at an Inaugural dinner and an Inaugural ball
- Duties involved set development, layout, decoration, and overall operations of the event

Campaign Experience:

Bush/Cheney 2000

*Director of Operations (Maine)/Advance Staff (Massachusetts/Maine/New Hampshire/Delaware)
Field Staff*

June 2000- December 2000

Cellucci Committee

Deputy-Director of Operations

January 1999- June 2000

Cellucci for Governor

Volunteer Field/Advance Staff

August 1998- December 1998

Education:

Salem State College, Salem, Ma

Bachelor of Science, Criminal Justice

December 1999

DoB: 6/6

SSN:

Nina DeLorenzo Chimenti

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Education

- **University of Chicago, Chicago, IL.** M.A., International Relations, August 2001. Specializing in the Middle East. GPA 3.87.
- **University of Notre Dame, Notre Dame, IN.** B.A., Government and International Relations, January 1994, *magna cum laude*. GPA 3.67.

Experience

Spence Abraham for U.S. Senate Campaigns, Detroit, MI

- **Press Secretary** (2/00-8/00). Served as the chief spokeswoman and media contact in a high-profile U.S. Senate reelection contest. Managed the campaign's day-to-day press operations and coordinated media events. Directed opposition research for the campaign, producing an in-depth analysis of the opponent's vulnerabilities. Packaged this research for consumption of the press corps and presented it for use in the campaign's television and radio ads. Made recommendations to the campaign's media strategists on which pieces of research would be most effective.
- **Special Assistant** (5/94-12/94). Served as the scheduler, travel aide, and press coordinator for the candidate's spouse in a successful 1994 U.S. Senate campaign. Helped coordinate the campaign's transition to the U.S. Senate office.

Office of U.S. Senator Spence Abraham (R-MI), Washington, DC

- **Director of Special Projects** (2/98-2/00). Developed strategy and coordinated staff and resources for Sen. Abraham's appearances at major Michigan political events. Made political and strategic recommendations. Created and implemented outreach projects. Served as a liaison to political and government officials.
- **Legislative Aide** (1/95-9/95). Wrote the Senator's responses to constituent inquiries; portfolio included defense, foreign affairs, and constitutional issues. Researched policy issues and wrote briefings for the Senator. Represented the Senator in constituent and lobbyist meetings.

Michigan Republican State Committee, Lansing, MI

- **Research Director** (1/97-2/98). Responsible for the creation and critical analysis of opposition research files. Constructed detailed histories of candidates for statewide and federal offices. Packaged this research for dissemination to media and the public.

Geoff Rosenberger for Congress Campaign, Rochester, NY

- **Press Secretary** (8/96-11/96). Served as the chief spokeswoman and media contact for both the local and national press corps. Wrote and edited press releases and questionnaire responses. Briefed first-time candidate on issues and strategy. Packaged campaign research for consumption of the press corps.

Nicholson for U.S. Senate Campaign, Detroit, MI

- **Political Director** (9/95-8/96). Oversaw the campaign's political operations. Briefed first-time candidate on Michigan events and personalities. Traveled with the candidate. Directed a month-long, 60-city tour and organized the campaign's presence at political events statewide.

Embassy of the United States of America, Lisbon, Portugal

- **Political Section Intern** (1/94-4/94). Researched and wrote a State Department cable on the role of youth parties in Portuguese politics and government. Personally interviewed Portuguese party leaders. Assisted staff in political and consular sections. Quickly acquired reading knowledge of Portuguese with prior knowledge only of Spanish.

Eric J. Ciliberti

b4

EXPERIENCE

Coalition Provisional Authority, Baghdad, Iraq **March 2004 – June 2004**

Policy Advisor – Office of Security Policy, Ministry of Interior (Iraqi homeland security)

- Developed and drafted border security policies for the Ministry
- Led strategic planning initiatives within the Ministry and worked closely with NGOs in the region to facilitate training opportunities for senior Ministry officials

The White House

June 2002 – July 2004

Associate Director of Intergovernmental Affairs

- Developed and led outreach strategies to county governments throughout the country on President Bush's economic security, homeland security, and international initiatives
- Directed, organized, and led dozens of roundtable discussions with local elected officials
- Traveled tens of thousands of miles to speak about President Bush's agenda on a range of issues
- Organized and led numerous White House briefings for elected officials on a variety of issues including homeland security, international affairs, and economic security
- Senior Advisor to Leader of United States Delegation to Local Governance Conference in Mexico City, November 2003

National Association of Counties

February 1999 – May 2002

Associate Legislative Director

- Represented the positions of this non-profit organization on Capitol Hill, with federal agencies and the Administration on issues of importance to county governments
- Developed and implemented comprehensive legislative grassroots strategies on a variety of issues
- Assisted in drafting, advocating for, and passage of \$1 billion amendment to the 2002 Farm Bill to fund rural economic development

U.S. House of Representatives

1998

Legislative Correspondent for Representative Harris Fawell (R-IL)

- Responsible for attending and reporting on committee hearings

MILITARY EXPERIENCE

Ensign, United States Navy Reserves

2004 - Present

- Commissioned officer in the United States Navy Reserves, Military Intelligence

EDUCATION

Harvard University, John F. Kennedy School of Government

June 2005

- Masters in Public Administration. Dual concentration in Strategic Management and International Security Policy
- Led various seminars on current conditions in Iraq; secured Iraqi speaker to lead graduate level seminar regarding recent elections in Iraq

London School of Economics

August 1997

- Master of Science in Economics, concentration on International Relations

University of Maryland at College Park

December 1995

- Bachelor of Arts, Political Science. Minor, Business Administration

OTHER

- Cleared for Top Secret / Sensitive Compartmented Information (SCI) clearance level
- Part of US delegation to South Korea (April 2003) sponsored by the American Council of Young Political Leaders (ACYPL); met with Governors and Mayors throughout South Korea regarding US policy on Iraq and other issues

DEIDRA CIRIELLO

b6

EDUCATION

The Catholic University of America, Columbus School of Law, Washington, D.C.
J.D. May 2001, Top 16%, *Cum Laude*, *Catholic University Law Review*

University of South Florida, Tampa, Florida
M.S., Geology/Hydrogeology, 1997

University of Florida, Gainesville, Florida
Graduate Studies in Geology/Environmental Engineering, 1992-1995

Boston College, Chestnut Hill, Massachusetts
B.S., Geology and Political Science, 1992

EXPERIENCE

U.S. Department of Energy, Washington, D.C.
Deputy Assistant Secretary for Environment and Science, June 2004 – Present
Coordinate the Department's legislative programs related to environment and science. Counsel and advise the Assistant Secretary for Congressional and Intergovernmental Affairs on legislative implications of Departmental programs and policies. Serve as the central point of contact for day-to-day interactions with members of Congress and their staffs. Accompany Departmental principals to hearings, and meetings with members of Congress.

Southern Governors' Association, Washington, D.C.
Legislative Director for Natural Resources, May 2003 – June 2004
Prepare policy resolutions, memoranda and briefing materials for the governors and governors' staffs on energy and environmental issues. Draft background papers and newsletter articles. Work with the governors' offices, regional industry, and advocacy groups to develop policy positions and comprehensive advocacy strategies on issues that impact Southern states. Monitor activities of federal agencies and Congress.

Office of United States Senator Jon Kyl, Washington D.C.
Legislative Assistant, October 2001 – May 2003
Advised the Senator on public lands, water quality, environmental, agriculture and Native American issues. Prepared legislation and amendments. Drafted memoranda and floor statements. Assisted with hearings and business meetings in the Senate Energy and Natural Resources Committee. Worked with the Republican Policy Committee staff to develop and draft policy papers on environmental issues.

U.S. Department of the Interior, Indian Arts and Crafts Board, Washington, D.C.
Legal Advisor, March 2001 - October 2001
Assisted the Director in tribal consultation and preparing regulations. Researched complaints filed pursuant to the Indian Arts and Crafts Act. Drafted criminal referrals to FBI and U.S. Attorneys for violations of the Act.

McCarthy, Sweeney & Harkaway, Washington, D.C.
Law Clerk, Summer 2000
Performed legal research and drafted memoranda concerning energy, and transportation actions. Prepared and edited filings before the Federal Energy Regulatory Commission (FERC). Monitored FERC orders.

Office of United States Senator Connie Mack, Washington, D.C.
Legislative Assistant, September 1998- February 1999

Advised the Senator and Legislative Director on issues relating to education and the environment. Prepared memoranda, drafted floor statements, and monitored legislation. Met with constituents, interested organizations and congressional staff regarding legislation and policy; attended briefings and hearings.

Legislative Correspondent, October 1997-September 1998; March 1999-August 1999

Researched legislation and drafted correspondence relating to judiciary, environmental, energy and Indian issues. Met with constituents regarding policy concerns; attended briefings and hearings; prepared memoranda.

Staff Assistant, April 1997-October 1997

Proofread the Senator's official responses to inquiries on various topics; assisted with intern coordination.

University of South Florida, Department of Geology, Tampa, Florida

Research Assistant, 1995 to 1997

Designed and supervised a groundwater study in Key Largo to locate and map groundwater lenses for U.S. Geological Survey. Utilized electromagnetics and electrical resistivity to analyze water quality.

KATHRYN RANDOLPH COLAHAN

b4

EDUCATION

Duke University, Bachelor of Arts Degree May 2006
History Major: Concentration in North American History
Markets and Management Certificate

Durham, NC
2002 - 2006

EXPERIENCE

United States Department of Energy

Office of Scheduling and Advance Trip Coordinator and Gift Program Manager

Washington, DC
March 2007- Present

- Coordinated all logistical aspects of the Secretary and Deputy Secretary of Energy's domestic and international trips including flight, event and lodging arrangements
- Led international planning meetings with embassy officials to address the Secretary's trip agenda
- Directed the Secretary and Deputy Secretary of Energy's gift supply for ranking officials and arranged orders to maintain this stock

United States Department of Energy

Office of Scheduling and Advance Staff Assistant

Washington, DC
July 2006- March 2007

- Organized and assembled the Secretary of Energy's daily briefing book and trip books with the most updated schedules, event and background information
- Managed memo information and scheduled deadlines with different program offices throughout the department to ensure that the Secretary of Energy received the most accurate information
- Addressed scheduling and advance concerns with inquirers both within and outside the Department of Energy

White House Office of National Drug Control Policy (ONDCP)

Office of Public Affairs Intern

Washington, DC
Summer 2005

- Organized press conferences for the ONDCP and corresponded with venues and members of the press to inform them of the specifics for these events
- Planned speaking engagements, interview bookings, and accommodations for the Chairman of the ONDCP
- Authored press releases on the White House's drug policies sent to major news sources
- Researched and analyzed drug usage trends in major cities across the United States and abroad

Republican National Convention

Communications Department Press Office Liaison for the Committee of Arrangements

New York, NY
Summer 2004

- Scheduled delegates, special guests of the convention for interviews with specific media outlets
- Assembled information lists of specialty media that were used to help schedule programming events
- Monitored press inquiries about the progress the Committee of Arrangements had made in preparation for the convention

LEADERSHIP/ ACTIVITIES

Kappa Alpha Theta Sorority

January 2003 – May 2006

Financial Executive Vice President. December 2004- January 2006

- Managed and oversaw financial responsibilities for chapter budget exceeding \$80,000
- Budgeted chapter's 2006 financial plan after analyzing past activity reports
- Regulated chapter's record keeping and reporting through a computerized finance program
- Responsible for direct billing and collections for 140 sorority members

Chairman for Philanthropic Round of Recruitment. September 2003- January 2004.

- Organized extensive crafts project for 250 potential new members during recruitment that was donated to the sorority's designated philanthropic organization
- Created project idea by working within the allotted budget from the Panhellenic Association
- Delegated specific responsibilities of project preparation for recruitment to a committee of four girls

Duke University Panhellenic Association Recruitment Counselor Fall 2005- Winter 2006

- Guided twenty potential new members through the sorority recruitment process by alerting them to the Panhellenic Association's rules for Recruitment
- Mentored the girls through sorority selection by addressing all of their questions and concerns

Duke University First-Year Advisory Council Fall 2003

- Assisted incoming freshman with their transition to Duke life
- Held group discussions for new students to discuss transition issues and referred them to campus resources.
- Served as a guide to answer all concerns had by these freshmen into their adaptation to college

SKILLS

Proficient in Microsoft Word, Microsoft Excel, Microsoft Outlook, Lexus Nexus, Bacons Media Resource

C. Benjamin Conner

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Professional Objective

To pursue a challenging career in international commerce and foreign relations, especially pertaining to the Middle East.

Education

Miami University -- Oxford, Ohio, May 2008

Bachelor of Arts in International Studies

Minor in Management: Organizational Behavior and Middle East & Islamic Studies

GPA 3.05/3.87 (Miami University/American University in Cairo)

Currently pursuing a Master of Arts in International Commerce and Policy at George Mason University

Related Coursework

Intensive Beginning Arabic - Two Semesters - American University in Cairo

Intensive Intermediate Arabic - Summer - Georgetown University

Advanced Arabic - Two Semesters - Miami University

Received award for Outstanding Third-Year Arabic Student

Further advanced study – Two months – University of Jordan

Work Experience

Target – Team Member, December 2007

Evangelical Theological Seminary in Cairo – International Relations Office, February 2007 to June 2007

Independence Air – Ramp Agent, May 2005 to August 2005

Hard Times Café – Cook, April 2004 to June 2004

Campbell & Ferrara Garden Center – Loader, April 2003 to July 2003

Arthur's Lawn Solutions – Laborer, June 2002 to August 2002

Activities

Arabic Club (2007-2008)

Model Arab League (2008)

Taught English to Sudanese Refugees in Cairo (2007)

Waterski Team (2005-6)

College Republicans (2004-2005)

Travel Experience

Egypt (10 months), Jordan (2 months), European Union (2 months), Israel, Oman, United Arab Emirates, Morocco, Turkey, Peru, Honduras

Interests

Domestic and International Politics, Globalization and Trade, Middle Eastern History and Culture, Arabic Language and Literature, Comparative Theology, Watersports, Music and Film.

PROFESSIONAL EXPERIENCE**Mitt Romney for President***Director, Donor Programs & Regional Finance Manager, Boston, MA*

April 2007 – February 2008

- Created and implemented a fundraiser recruitment plan and nationwide relationship building strategy
- Built and branded a fundraiser program plan, maintaining 4 portfolios of senior fundraisers in excess of 500 individuals
- Managed interactions at the senior fundraiser & Donor level, oversight of communications with the donor base and fundraiser teams
- Oversaw all fundraiser events in the Northeast region of the U.S. and recruited participants nationwide
- Advised the finance director on fundraising event strategy, financial goals and projections, as well as the long term focus of the organization

U.S. Department of Defense*Special Assistant & Legislative Analyst, Office of the Secretary of Defense, Legislative Counsel*

October 2006 – April 2007

- Liaison to OMB and other government agencies on DOD Legislation for the 2008 National Defense Authorization Act
- Reviewed and commented on legislative proposals submitted through the Legislative Counsel to the Secretary
- Served as the Administration point of contact for all congressional testimony and external reports issued by the Secretary
- Responsible for the review and coordination of DOD legislation and policy views authored within the Pentagon
- Security Clearance: DOD, Top Secret

U.S. Department of Energy*Special Assistant to the Assistant Secretary, Office of Health, Safety, and Security*

February 2005 – October 2006

- Evaluated policy issues facing the department under the health, safety, and security portfolio for action by department leadership
- Performed special projects throughout the DOE complex, including international liaison assignments representing the political leadership of the department to foreign Presidents, diplomats, and government officials
- Received the Distinguished Career Service Award, United States Department of Energy (2006) for service in the Department's International Nuclear Weapons Remediation Programs in the Republic of the Marshall Islands and the Kingdom of Spain
- Reviewed and commented on testimony and hearing materials with pertinence to the Assistant Secretary's management scope
- Completed Counter Terrorism & Counter Intelligence Training, DOE HQ
- Security Clearance: "Q" Level

Presidential Inaugural Committee*National Finance Coordinator*

December 2004 – January 2005

- Served as a liaison between the Finance Director and the inaugural staff, major donors, and corporate donor representatives
- Assisted in processing over \$35 million in corporate and individual donations to the Inaugural Committee
- Sold donor packages to non-target clients and recruited prospective contributors

Republican National Committee*Staff Assistant to the Director, Office of the National Political Director, Blaise Hazelwood*

August – November 2004

- Created tracking documents and worked to solve logistical issues for the Voter Registration and 72 Hour Programs
- Assisted in budget preparation and special projects for the Political Director
- Recruited and co-managed interns for the Political Office
- Facilitated general projects supporting the entire political staff

Bush-Cheney 2004 (Victory 2004)*Staff Assistant, Office of the Vice Chair, Jack Oliver*

December 2003 – June 2004

- Assisted the Vice Chair with tracking event costs, solving bill payment discrepancies, and vendor payment operations
- Served as initial point of contact for the Finance Division; handled donor inquiries
- Assisted in other miscellaneous fundraising activities

JCI Playgrounds*Manager/Co-Owner*

(seasonal operations) 1999 – 2003

Playset Installation, Treatment and Service for Cedar Works of Maine Playgrounds (now inactive partner)

- Lead the creation of a new company in conjunction with a major playground manufacturer to meet demand for residential playground services in the Northeast
- Executed and co-authored a sound long term budget proposal for the long term and year-to year operations of the company
- Created a business plan, organized company accounts, hired and trained employees
- Produced a specialized database and direct-mailing system to increase sales
- Structured advertising; managed daily operations and contracts
- Handled customer relations, troubleshooting, client questions and concerns

EDUCATION

Syracuse, NY

Syracuse University

May 2003

- Whitman School of Management, Concentrations: Marketing, Entrepreneurship and Emerging Enterprises; B.S.
- Syracuse University College Republicans

SKILLS & EXPERIENCES

- **Business:** Licensed real-estate salesperson, Commonwealth of Massachusetts #9048011 (inactive); residential real estate experience
- **Emergency Coordination Experience:** Large scale disaster response mobilizations, Katrina 2005 Staff

RORY STEPHEN COOPER

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EXPERIENCE

National Aeronautics and Space Administration (NASA) December 2005 - present
Office of Legislative Affairs - Division Director

Direct the Outreach and Intergovernmental Affairs Division, managing 10 team members dedicated to the advancement and strategic advertisement of NASA's goals and objectives including the President's Vision for Space Exploration. Initiated the first ever NASA Intergovernmental function reaching out to Governors and local leaders, as well as engaging over 300 members of Congress who previously had no relationship with the agency. Also lead all business, industry, coalition and association development and liaison; working daily with Fortune 50 company representatives to achieve mutual goals and spread the agency's message. My Division is also responsible for all management and coordination of grants and contracts awarded daily, as well as leading OLA coordination of all special and public events and guest operations.

2005 Defense Base Closure and Realignment Commission May 2005 - November 2005
Director of State and Community Affairs

Coordinated all contact with State and local elected leaders and provided their offices with strategic, public affairs and technical advice regarding the 2005 BRAC process as well as directing the execution of the nationwide Regional Hearings.

The Civitas Group - Investment Consulting February 2005 - May 2005
Collaborating with former Deputy Homeland Security Advisor Richard Falkenrath, managed strategic homeland security investment for Fortune 100 clients and produced homeland security specific policy reports.

Presidential Inaugural Committee December 2004 - January 2005
Assistant Director of Public Liaison - State Division

Directed State and Local Division, coordinating all statewide and local officials, State Parties and Presidential Electors.

Missouri Victory 2004 August 2004 - December 2004
Director of Absentee and Military Ballots

Lead statewide absentee GOTV program and analysis. Lead 72-hour training sessions, directed St. Louis collar county region for the final month and assisted other statewide staff in political management and event coordination and planning.

The White House February 2003 - August 2004
Homeland Security Council

Associate Director of Intergovernmental Affairs (TS/SCI clearance)

Reported to the Homeland Security Advisor on all matters regarding state and local issues; strategic communications and message; long-term strategic planning and outreach opportunities. Participated in official trips and meetings with Governors, Mayors, and other elected officials to develop partnerships. Worked closely with the various U.S. Departments and Agencies coordinating overall message and public relations strategy as well as worked closely with policy directors to craft an agenda compatible with our state and local partners. Drafted Presidential talking points, press materials and other official publications.

The White House	January 2002 - January 2003
Office of Homeland Security	
Associate Director of Policy and Plans (TS/SCI clearance)	
Part of small group responsible for drafting, supporting and passing the legislation to create the <i>Department of Homeland Security</i> , as well as producing the <i>National Strategy for Homeland Security</i> . Played an integral role in the creation of the Department as well as the ensuing transition within the Federal Government under the guidance of the lead architects of overall homeland security policy.	
Department of Housing and Urban Development	January 2001 - December 2001
Deputy White House Liaison	
Coordinated official communication with various White House offices; personnel interviewing, hiring and evaluation; political research and trip coordination; secretarial advance and liaison to all department Schedule C appointees.	
Presidential Inaugural Committee	December 2000 - January 2001
Office of Texas / Wyoming Liaison	

National Republican Congressional Committee	September 1999 – December 2000
Assistant to the Incumbent Retention and PAC Directors	
Synchronized NRCC Incumbent Retention Committee, incumbent campaign strategy, PAC briefs, and profiled various races..	

Republican Governors Association	May 1998 – November 1998
Assistant to Political Director – Eisenhower Internship Program	

ADDITIONAL CAMPAIGN EXPERIENCE

2006 Bachmann for Congress (MN-06) >RNC Marshall for successful open seat bid
 2002 RNC Managers and Marshall's Program
 2000 Bush / Cheney Florida Recount (Miami-Dade, Palm Beach and St. Lucie Counties)
 2000 Pirozzi for Congress (CA-42) >2 month detail from NRCC Political Affairs
 1996 Woody Jenkins for Senate
 1996 Dole for President
 1994 Knollenberg for Congress (MI-11)
 1992 John Jamian for State Representative (MI-40)

EDUCATION

TULANE UNIVERSITY - New Orleans, LA (1995 - 1999)
Bachelor of Arts: International Relations and Political Science
 President, Pi Sigma Alpha Honors Society
 Chairman, Tulane College Republicans

KEVIN HARRINGTON CURRAN

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PROFESSIONAL EXPERIENCE

APRIL 2004-NOVEMBER 2004 REPUBLICAN NATIONAL COMMITTEE WASHINGTON, DC
Regional Finance Coordinator, Western United States

- Coordinated all event driven RNC fundraising activity for the Western United States.
 - Accounted for and deposited all Victory 2004 and Joint State Victory Committee contributions for the Western United States totaling \$23 million of the \$269 million total raised
 - Negotiated and executed contracts
 - Executed RNC events across the West Coast as well as at the Republican National Convention in New York in August of 2004
 - Prepared briefing material for Republican surrogates including the President
 - Advised people on all levels of the professional spectrum on fundraising and FEC law
 - Participated in the RNC's Marshall program, spending 10 days in Montgomery County, Ohio leading get out the vote efforts across the county that included phone banks and precinct walks with as many as 100 volunteers working under me at a given time.

SEPTEMBER 2003-APRIL 2004 **BUSH-CHENEY '04, INC.** **WASHINGTON, DC**
Mavericks Program Coordinator

- Responsible for cataloguing everyone who signed up to be a Maverick or agreed to be a host for a Maverick event
 - Responsible for having the person vetted by the campaign and supplied them with the appropriate collateral making them an official agent of the campaign.
 - Involved in the event planning for the individual fundraising events as well as the accounting and depositing of funds raised from the events that totaled over \$11 million out of \$262 million total raised.
 - Was in constant communication with program participants
 - The Mavericks Program was a fundraising outreach project to help reach young professionals and get them involved in the Bush-Cheney '04 campaign.
 - The Mavericks program held several low dollar fundraisers in major markets with surrogates such as President George H. W. Bush, Governor Jeb Bush, Karl Rove and others.

MARCH 2003 - JULY 2003 **TEMPEST MICROSYSTEMS** **LA JOLLA, CA**
Sales and Marketing Representative

- Served as a contact for dealers and distributors and was responsible for expanding our customer base
 - Developed the collateral as part of the marketing strategy for the company

EDUCATION

1998-2002 UNIVERSITY OF CALIFORNIA AT SAN DIEGO SAN DIEGO, CA

Bachelor of Science, US History/American Politics

SKILLS

Proficient in Windows XP, Excel, Word, Outlook, Filemaker Pro, Lexis Nexis

AFFILIATIONS

Sigma Phi Epsilon Fraternity

- Vice President of Communication
 - Graduate Advisor

Cal Rho 2002

2000-2001

2002-Present

REFERENCES AVAILABLE UPON REQUEST

Title : Congressional Relations Office Grade : GS-11/1
Position : NNSA DOB : b6
POB : b4 SS :
AARON P. CUTLER

SKILLS

- ◆ Outstanding communication skills, written and verbal
- ◆ Ability to organize, prioritize and focus on issues
- ◆ Work well in high pressure, time-sensitive situations
- ◆ Creative and innovative in approaches to problems and solutions
- ◆ Excellent managerial and decision-making abilities

EXPERIENCE

6/2006-
1/2007

CONGRESSMAN RICHARD POMBO (CA11) (*House*)

• Senior Legislative Assistant

- Responsible for resources, energy, transportation, defense, homeland security, and property rights issues
- Worked alongside the Legislative Director to develop a comprehensive agenda, including legislation, media events and district outreach
- Acted as a liaison between the Congressman's personal office and the House Committee on Resources on issues including energy exploration and public lands
- Worked to include H.R. 3812 and H.R. 4798 as part of a legislative package, S. 203, signed into law
- Planned and developed three major district events, with the Acting Secretary of Transportation (traffic congestion tour and roundtable); the Secretary of Commerce (renewable energy business roundtable); and a delegation from the Government of the Netherlands (flood control and levee issues)
- Handled Energy and Water, Interior, Transportation, Defense, and Military Quality of Life appropriations for FY07. Worked to provide critical funding for district transportation and water development projects

6/2005-
6/2006

CONGRESSMAN RICHARD POMBO (CA11) (*House*)

• Legislative Assistant

- Responsible for a wide portfolio of issues, including water, defense, veterans affairs, homeland security and judiciary issues.
- Responsible for briefing the Congressman, drafting legislation, writing letters and floor speeches and working with the legislative team on a broad legislative and communications agenda.
- In the 109th Congress worked on introduction and passage of H.R. 186, the Llagas Reclamation Groundwater Remediation Initiative and H.R. 3812, authorizing the study of additional water storage for the Mokelumne River.
- Worked on drafting and introduction of H.R. 3182, the National Water Supply Enhancement Act, and H.R. 4798, the California Perchlorate Contamination Remediation Act.
- Handled Energy and Water, Interior, Defense and VA/HUD appropriations in FY05 and FY06.

8/2003-
5/2005

CONGRESSMAN RICHARD POMBO (CA11) (*House*)

• Legislative Correspondent

- Responsible for all constituent communications
- Handled water issues, including H.R. 4459 (passed the House in the 108th Congress) and appropriations
- Administered office systems, including computers, Blackberries, and other office equipment

CAMPAIGN
2006

RICHARD POMBO FOR CONGRESS

- East Bay Team Leader responsible for a team of volunteers

2004

BUSH/CHENEY '04

- Volunteer, 72-hour Task Force in Pennsylvania

EDUCATION
2003

LAS POSITAS COMMUNITY COLLEGE, Livermore, CA

- Courses in economics, government and political theory

1994-1999

UNIVERSITY OF COLORADO, Boulder, CO

- Bachelor of Arts – Biology

Joseph H. Davis

home:

work:

email:

b6
b7c

Overview: A public relations and public affairs professional with more than 13 years of experience in the corporate and political arenas, including spokesperson duties, managing legislative coalitions, and supervising day-to-day media relations for Presidential Cabinet members, U.S. Senators, congressional leadership, major trade associations, and corporate clients.

Professional Experience:

U.S. Department of Energy

Deputy Director, Public Affairs; Office of the Secretary of Energy

January 2001 - Present

- Spokesperson for the Secretary of Energy and the Department of Energy (DOE).
- Responsible for press and media relations for all DOE departments.
- Advise the Secretary, Deputy Secretary, Under Secretary and senior staff on media strategy.
- Set media strategy on Department issues, including major policy, budget, and legislative initiatives.

Office of U.S. Senator Spencer Abraham, Michigan

Director of Communications

May 1999 – January 2001

- Responsible for all press and media relations, including press conferences, editorial boards, television, radio and newspaper interviews both in Washington and Michigan.
- Served as the Senator's spokesperson.
- Advised the senator on public policy and political issues.
- Wrote press releases, speeches, talking points and other materials.
- Supervised press office personnel.
- Advised the Senator and handled communications on a variety of domestic and international policy matters; including high-tech, immigration, social security, tax policy, and trade issues considered by the Budget, Commerce, Science and Transportation, and Judiciary Committees.

U.S. Senate Republican Conference

Senator Connie Mack, Florida

Director, Strategic Communications

August 1998 - May 1999

- Worked with Senate and House of Representatives leadership and senior staff on message development and communication strategy.
- Responsible for daily media relations and press inquiries and worked with legislative coalition groups.
- Managed professional communications staff.
- Prepared briefings and message material for the Senate Republican caucus.

U.S. Chamber of Commerce

Senior Manager, Media Relations

June 1996 - August 1998

- Arranged television, print and radio interviews for senior staff with national media outlets, including the New York Times, Wall Street Journal, Washington Post, ABC, NBC, CBS and CNN.
- Responsible for press inquiries, including all economic, domestic, international and legal policy issues.
- Served as the spokesperson for the U.S. Chamber and *The Coalition*, a 44-member business coalition formed to support pro-business members of Congress.
- Prepared communications plans, press statements and opinion editorials on business and legislative topics.
- Responsible for management of media relations department.
- Worked with congressional leaders to craft communication and message points addressing key business issues.
- Developed Chamber Board of Directors members to serve as media spokespersons.

National Association of Manufacturers
Associate Director, Media Relations

Sept. 1994 - June 1996

- Served as spokesperson for the NAM and the Alliance for Reasonable Regulations (ARR), a business coalition.
- Coordinated press conferences with key congressional leadership, 3rd party representatives and others.
- Responsible for all media inquiries on legal, environmental, regulatory and public affair issues.
- Crafted opinion editorials, press releases, talking points and briefing papers.

American Highway Users
Manager, Media Relations / Special Projects

Nov. 1993 - August 1994

- Responsible for all media inquiries and served as spokesperson.
- Coordinated state and local press conferences with congressional, administration and private sector leaders for nationwide grassroots and media campaign.
- Wrote and published advocacy materials and edited association newsletter.

Burson-Marsteller, public relations
Public Affairs Consultant

Nov. 1992 - Nov. 1993

- Developed public affair programs for corporate clients, including media relations, communications and grass roots campaigns.
- Served as media coordinator for numerous clients, including a national coalition to defeat new tax initiatives.
- Served as media aide and spokesperson for Chairman and COO of a Fortune 50 corporation to generate coverage for a national advocacy campaign.
- Developed a lobbying coalition to address banking issues before the California State legislature.
- Prepared press and legislative materials.

Other related experience:

Hartnett for Senate, South Carolina
Finance Director

March 1992 - Nov. 1992

National Republican Senatorial Committee
Staff Director and Finance Assistant

August 1990 - Feb. 1992

Office of Senator Connie Mack
Legislative Intern

June 1990 - August 1990

Bafalis for Congress
Scheduler & Media Aide

May 1988 - October 1988

Davis for Congress
Field man & Travel Aide

May 1986 - Nov. 1986

Education:

University of Tennessee, Knoxville

Interests:

Travel, football, golf, reading

References Available Upon Request

MICHAEL DAVIS

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EDUCATION	<u>University of California, Berkeley</u>	8/00-5/05
	BA Political Science, Emphasis on Political Theory and Political Economy	
	BA Science, Technology and Society, Emphasis on public policy and organizational design in technical industries	
	▪ Thesis: "Controlling and Controlled: Commerce in Cyberspace"	
	Additional course work 51 semester units in physical, biological and chemical sciences	
WORK EXPERIENCE	<u>US Department of Energy, Assistant Secretary for Congressional & Intergovernmental Affairs</u>	
	<u>Confidential Assistant, \$37,640 per annum</u>	11/06-present
	▪ Assisted in briefing members of congress on Department actions in their districts and areas of interest	
	<u>Special Assistant, \$34,335 per annum</u>	12/05-9/06
	▪ Designed and implemented successful department-wide process for producing testimony/budget briefing books for the Secretary, Deputy Secretary and designees, preparing testimony for five committees of jurisdiction	
	▪ Directed 520 detailed questions to 20 program offices and supervised individuals from each program charged with coordinating their respective program's responses	
	▪ Assigned CI staff members to review and edit program responses, set goals and deadlines	
	▪ Oversaw publication, assembly, distribution and delivery operations	
	▪ Procured and distributed documents necessary for CI operations, performed such administrative tasks on sensitive and critical projects as directed by senior staff	
	<u>Vermont Republican Party</u>	9/06-11/06
	<u>Field Representative, Victory Program, \$29,000 per annum</u>	
	▪ Recruited volunteers to staff two county call centers, managed schedules, resource and facilities allocations	
	▪ Planned, directed and supervised call center operations and volunteer staff	
	▪ Coordinated transportation logistics for staff and supplies	
	<u>Alameda County Republican Party</u>	10/04-11/04
	<u>GOTV Project Manager, \$750 per month</u>	
LEADERSHIP ACTIVITIES	<u>Associated Students of the University of California Judicial Council</u>	10/00-1/05
	▪ "Supreme Court" of U.C. Berkeley's independent student government, interpreted ASUC Constitution, enforced By-Laws	
	▪ Provided oversight of Association's \$2 million discretionary budget and annual elections	
	▪ Adjudicated disputes amongst student groups	
	<u>Chair, 2003-2005</u>	
	▪ Managed eight other members, presided at public hearings, facilitated deliberations, maintained records and evidence	
	▪ Issued subpoenas, summons, injunctions, gag orders and written decisions	
	▪ Advised ASUC officials, private counsel and University administration on ASUC Constitution and By-Laws	
	▪ Provided information and interviews to campus and San Francisco Bay Area news media	
	<u>Assistant Chair, 2001-2003</u>	
	▪ Administered Judicial Council budget, authorized expenditures and reimbursements, procured supplies	
	▪ Drafted and implemented flexible and dynamic Rules of Procedure, drastically improving Council's effectiveness	
	▪ Presided at depositions, issued subpoenas and summons, organized evidence and records	
	<u>Associate Member, 2000-2001</u>	
	<u>Berkeley College Republicans</u>	8/00-5/05
	<u>Administrative Vice-Chair, 2000-2002</u>	
	▪ Coordinated campus speaking events and public political demonstrations garnering nation wide attention	
	▪ Established working relationships with and was point of contact for University officials	
	▪ Organized and supervised dozens of student campaign volunteers at numerous California Republican Party conventions	
	▪ Ivan Jenn Award recipient 2005 – presented to graduating senior who most advanced BCR in their time at UC Berkeley	
	<u>Phi Alpha Delta (Pre-Law Co-Ed Fraternity)</u>	1/04-5/05
	<u>Professional Committee Vice-Chair for Career Development, January 2005-May 2005</u>	
	▪ Planned and coordinated workshops to enhance members' professional skills	
	<u>Vision and Values Committee Chair, May 2004-December 2004</u>	
	<u>Pledge President, January 2004-May 2004</u>	
	▪ Supervised twelve other pledges, ensured weekly deadlines were met and project obligations fulfilled, exceeding fundraising goals by 25%	
	<u>California College Republicans</u>	9/04-4/05
	<u>Parliamentarian</u>	
	▪ Advised state senior leadership on parliamentary procedure, ensured compliance with internal regulations	
SKILLS	Type 60 wpm, proficient in MS Word, Excel, Powerpoint, Explorer, Outlook, Moviemaker, Wavepad, Eudora, Thunderbird Library, Internet, Database (e.g. Lexis-Nexis, Shepard's) research and information synthesis	

Date of Birth : b6

Place of Birth :

SSN:

Alison E. DeVault

Permanent

b6

Temporary

b6

EDUCATION

Louisiana State University

- Joint Majors in Mass Communication (Political) and Business (Marketing)
- GPA: 3.81/4.00
- Magna Cum Laude Honors

Baton Rouge, LA
Sep 2004-Dec 2007

EXPERIENCE

The White House

Office of Strategic Initiatives Intern

- Performed administrative duties
- Conducted research
- Aided in the editing of documents

Washington, D.C.
Jan 2008-Present

American Enterprise Institute

Public Affairs Intern

- Conducted media market research
- Prepared the annual citation study
- Responded to press inquiries

Washington, D.C.
June-Aug 2007

Louisiana Recovery Authority

Communication and Constituent Services Intern

- Prepared correspondence to constituents
- Drafted press releases and media advisories
- Aided in communication and marketing efforts for LRA programs

Baton Rouge, LA
Jan-May 2007

National Republican Senatorial Committee

Presidential Roundtable Intern

- Assisted in planning and executing The President's Dinner and Senatorial Luncheon featuring Senators McCain, Vitter and Martinez
- Prepared correspondence documents for Senator Vitter
- Recruited new members into the Presidential Roundtable

Washington, D.C.
June-Aug 2005

ACTIVITIES & SKILLS

- Phi Kappa Phi Honors Fraternity
- Beta Gamma Sigma Business Honors Fraternity
- Pi Beta Phi Sorority
- Proficient in Word, Outlook, Power Point, Access, Excel, Adobe Photoshop, InDesign, GoLive, Studio 8, Razor's Edge and Lexis Nexis

REFERENCES

- Robert Mann, Manship Chair and Professor/Senior Fellow, Reilly Center for Media & Public Affairs, (225) 578-2053
- Veronique Rodman, Director of Public Affairs American Enterprise Institute for Public Policy Research, (202) 862-4871
- Ty Larkins, Housing Policy Advisor Louisiana Recovery Authority, (225) 342-1700

VINCENT DE VITO, ESQ

b6

Home

PROFESSIONAL EXPERIENCE

1998 - Present	<u>Massachusetts Office of Energy Resources</u>	Boston, MA
	• Deputy General Counsel and Legislative Liaison	
1998 - Present	<u>Massachusetts Republican Party</u>	Boston, MA
	• Deputy General Counsel	
1996 - Present	<u>Lambos & Junge</u>	New York, NY
	• Associate: serve as local counsel in matters of general practice.	
1997 - 98	<u>Massachusetts Public Utility Commission</u>	Boston, MA
	• Hearing Officer and Legislative Liaison.	
1995 - 97	<u>Office of State Senator Rauschenbach</u>	Boston, MA
	• Legal Counsel and Chief Budget Analyst	

BUSH-CHENEY CAMPAIGN VOLUNTEER RESPONSIBILITIES

- Member of the B-C Florida legal team/fall 2000: charged with Collier County and orally argued before the Canvassing Board regarding the overseas ballots; also assisted in Lee and Broward Counties.
- B-C Maine/fall 2000: member of the Field Operations team and personally charged with four counties.
- Republican National Convention: Philadelphia Action Team professional volunteer.
- "Reason for Freez'n": '99 - 2000 winter; participated in numerous weekday and weekend literature drops, stand-outs, and phone banking for our New Hampshire and Massachusetts primary efforts.

ADDITIONAL EXPERIENCE

- Massachusetts Board of Registration in Medicine: Litigation Support
- New York State Attorney General: Legal Intern
- Town of Colonie, NY Attorney's Office: Law Clerk

PROFESSIONAL LICENSES

- Admitted to the Massachusetts and Federal bars

EDUCATION

- Massachusetts School of Law JD Andover, MA
- Hartwick College BA/Honors Oneonta, NY

REFERENCES

Furnished upon request.

Joanne Marie Dickow

b6

WORK EXPERIENCE

US Department of Energy- Office of Policy and International Affairs

April 2002 – present

Senior Policy Advisor

- ◆ Represent the Assistant Secretary in confidential contacts with White House staff, Congress, and other departments and agencies
- ◆ Participate in conferences among the Assistant Secretary, senior members of her/his staff, and officials of other Government agencies, foreign representatives, or private organizations
- ◆ Confer on policy matters with the Assistant Secretary and other heads of various secretarial offices of the Department of Energy
- ◆ Advise on sensitive matters rising out of the operation and activities of the Department that are referred to or require action on the part of the Assistant Secretary

US Department of Energy- Office of Policy and International Affairs

September 2001 – April 2002

Special Assistant

- ◆ Made recommendations and provided staff support for comprehensive and long-term planning and strategy regarding international energy policy
- ◆ Performed informational research and analyses in preparation of special reports, papers, and memoranda relating to policy and program topics on a variety of international energy policy issues
- ◆ Prepared comprehensive briefings, speeches, and testimony given by the Secretary, Assistant Secretary, and other Senior DOE Officials

Office of US Senator Spencer Abraham – Michigan

March 2000 - January 2001

Legal Advisor

- ◆ Advised on matters of foreign policy and immigration policy
- ◆ Responsible for representing the Senator's policy positions to various constituencies
- ◆ Represented the Senator at official events and served as a liaison to various ethnic constituencies

Fragomen, Del Rey, Bernsen & Loewy, P.C.

August 1999 - January 2000

Legal Associate

- ◆ Represented both corporate and individual clients in employment-based immigration petitions
- ◆ Prepared various employment-based immigration petitions and drafted all supporting legal documents
- ◆ Provided background on INS rules and regulations and provided support to Senior partners at the firm

Case Western Reserve University School of Law - Cleveland, Ohio

Case Western Reserve University Law Clinic - Legal Intern

August 1998 – May 1999

- ◆ Represented clients in a variety of legal matters, including landlord-tenant disputes, domestic relations cases, non-profit business ventures, tort defense, and conducted negotiation and settlement procedures

L.L.M. United States Legal Studies Program - Mentor Coordinator

August 1997 – May 1999

- ◆ Organized and implemented professional development programming and social events for 40 International L.L.M students
- ◆ Individually acted as a mentor for 10 L.L.M students and supervised four other J.D. student mentors

Senate Subcommittee on Immigration - Washington, DC

May 1998 - July 1998

Office of the Chairman US Senator Spencer Abraham - Law Clerk

- ◆ Attended Senate and House hearings, provided summary memoranda on legislative hearing testimony and issues, and provided background legal research on various statutory provisions

- ◆ Conducted research on judicial nominations and assisted with preparation for Subcommittee hearings and legislative mark-ups and drafted section-by-section bill summaries

EDUCATION

Case Western Reserve University School of Law - Cleveland, Ohio

Juris Doctor 1999

- ◆ **Journal of International Law**
 - ◆ **Executive Articles Editor & Topic Development and Solicitations Editor 1998-1999**
 - ◆ Coordinated the 1998-99 Symposium on The Legal Foundations for Peace and Prosperity in the Middle East
 - ◆ Solicited articles from legal scholars throughout the world for publication and developed speaker presentations
 - ◆ **Journal of International Law – Associate Editor 1997-98**
 - ◆ **Journal of International Law – Most Valuable Editorial Member Award 1998-99**
- ◆ **Frederick K. Cox International Law Center Award 1999**
- ◆ **Student Bar Association Student Involvement Award 1998-99**

Seton Hall Law School International Law Study Abroad Program

May 1997 - July 1997

Cairo, Egypt

University of Michigan - Ann Arbor, Michigan

Bachelor of Arts, 1996

Double Major: Political Science and Near Eastern Studies

LANGUAGES

- ◆ Fluent in Chaldean/Syriac
- ◆ Proficient in Arabic
- ◆ Basic French and Spanish

CAMPAIGN/POLITICAL BACKGROUND

Bush/Cheney 2000

- ◆ Coordinated an Arab-American and Muslim-American grassroots effort including get out the vote activities such as phone banking and voter registration efforts
- ◆ Helped develop Bush/Cheney 2000 press releases geared toward the Arab-American and Muslim-American community.

Abraham Senate 2000

- ◆ Coordinated get out the vote activities, organized an ethnic-based grassroots effort, and represented Senator Abraham at campaign events

Michigan Republican Party Victory 2000

- ◆ Organized and staffed Michigan Republican Party Victory 2000 center completing over 2.5 million pieces of campaign literature
- ◆ Republican Poll Challenger

Oakland County Young Republicans

Oakland County Republican Precinct Delegate, Southfield City, Precinct 6

Republican National Lawyers Association

BAR MEMBERSHIP

- ◆ Admitted to the State Bar of Michigan
- ◆ District of Columbia (pending)

ELLIS V. DISCH II

b6

EDUCATION

Boston College
MA

Major: Bachelor of Science in Finance

Chestnut Hill,

Sept. 1996 - May

2000

- Graduated Magna Cum Laude, GPA of 3.6/4.0
- Honored on Dean's List seven out of eight semesters
- Inducted into Golden Key National Honor Society
- Selected for study in the Carroll School of Management

The Norwich Free Academy

Norwich,
CT

Honors and Advanced Placement curriculum

Sept. 1992 - June

1996

- Graduated in the top 10% of class and with High Honors, GPA of 3.5/4.0, SAT 1290
- Honored by baseball team for academic and athletic ability and outstanding character
- Played Varsity baseball; Captain of American Legion baseball team
- Member of the Outdoor, Spanish and Varsity clubs

EMPLOYMENT

The Associated Builders and Contractors
Region One Government Affairs Field Representative

Anaheim, CA
June 2000 -
Present

- Responsible for grassroots political activity for the western region spanning Colorado to Hawaii
- Recruited members of ABC to volunteer and contribute in targeted political races
- Assisted local chapter in fundraising for ABC Political Action Committee
- Facilitated communication between elected officials and membership

George W. Bush for President

Manchester,

NH

Campaign Intern
Dec. 1999 - Feb.
2000

- Assisted Regional Youth Director for Bush 2000, duties included supervising other volunteers
- Organized campaign events for New Hampshire youth including standouts and rallies
- Worked in New Hampshire, Massachusetts, and Delaware Primaries
- Participated in door-to-door campaign stops, literature drops and phone banking

Disch Motor Group

Moosup,
CT

Managerial Intern

May 1998 - Sept.

1998

- Assisted upper management in daily operations of large car dealership
- Monitored number of car purchases and used car inventory
- Supervised customer relations, contacted potential customers and resolved complaints

- Maintained financial and inventory records of shipment and receipt of auto parts

PERSONAL

- Extensive travel through United States, Europe and Asia
- Hobbies include baseball, basketball, hiking, running, swimming and tennis
- Coast Guard Certified Boater, 15 years experience on the water

LARISA E. DOBRIANSKY

b4

(Home)

(Work)

EXPERIENCE

AKIN, GUMP, STRAUSS, HAUER & FELD

Senior Counsel

January 1999 — Present

Represent clients on a wide range of environmental and energy matters in federal regulatory and legislative, as well as international, proceedings. Principal responsibilities include developing and advocating legal and policy positions, conducting negotiations, and structuring and managing federal, state, and international policy-building strategies on major energy, air, water, and waste issues. Particular areas of expertise: regulation of air pollution under the Clean Air Act, global warming issues arising under the United Nations Framework Convention on Climate Change and the Kyoto Protocol, Superfund Program reform, pollution prevention and multi-media environmental management, economic incentives for improving environmental performance and spurring innovation.

*** UNITED STATES CONGRESS**

**House Subcommittee on National Economic Growth,
Natural Resources, and Regulatory Affairs**

Senior Counsel

June 1995 – December 1998

Responsible for the oversight and investigation of federal environmental and energy agencies and for legislative actions to reform environmental regulation and management. Principal areas of focus: regulation of air pollution, global warming, the Superfund Program, toxic chemical reporting, the regulatory review process, and performance-based regulation.

*** UNITED STATES DEPARTMENT OF ENERGY**

Office of General Counsel

International and Legal Policy

Deputy Assistant General Counsel

Senior Attorney

October 1992 – June 1995

July 1991 – October 1992

Represented the Office of General Counsel on domestic and international energy and environmental issues. Provided legal and policy advice on regulating the environmental impacts of energy systems, balancing energy, environment, and trade interests. Principal areas of expertise: Implementation of the Clean Air Act Amendments of 1990; implementation of alternative fuels, energy efficiency and renewable energy, and technology transfer programs under the Energy Policy Act of 1992; global climate change and biological diversity; the development of market-oriented international disciplines for addressing the interfacing of trade, energy, and environment issues.

UNITED STATES SECURITIES AND EXCHANGE COMMISSION
Division of Investment Management
Special Counsel

July 1989 – June 1991

Division of Corporation Finance
Special Counsel
Attorney Adviser

April 1987 – June 1989
November 1984 – April 1987

Responsible for major rulemaking and interpretative projects on corporation finance and investment company disclosure policies and procedures under the federal securities laws. Advised on and streamlined requirements for public offerings, private placements, investment company registration, and periodic reporting with the SEC. Researched and recommended reforms for “internationalizing” securities transactions. Served as investment management division liaison to the SEC’s Emerging Markets Advisory Committee.

Office of Commissioner Edward Fleischman
Special Counsel

April 1989 -- May 1989

Advised on agency actions proposed to the Commission. Provided legal and policy advice on disclosure, reporting, and market trading issues, including insider trading, fraud and market manipulation, registration requirements, regulation of market professionals, trading of hybrid financial instruments, and shareholder communications.

LEGAL SERVICES CORPORATION
Office of General Counsel
Assistant General Counsel

February 1984 -- November 1984

General corporate legal responsibilities. Drafted legal documents and corporation by-laws for the Board of Directors. Advised directors on conflicts of interest matters and internal control procedures. Researched and wrote legal memoranda on fiscal issues and LSC grant procedures.

CORPORATION FOR PUBLIC BROADCASTING
Office of General Counsel
Attorney

March 1981 -- December 1983

Counseled Board of Directors and management on corporate, federal communications, and equal employment opportunity legal and public policy issues. Advised on corporate governance and fiduciary obligations of directors and officers. Negotiated and drafted contracts for public radio and television program production, acquisition, and distribution.

UNITED STATES GENERAL SERVICES CORPORATION

Office of General Counsel

Attorney Adviser

August 1980 -- March 1981

Provided legal counsel on GSA procurement and supply policies and procedures. Researched and wrote memoranda analyzing proposed legislation, executive orders, Office of Management and Budget circulars, and GSA orders and regulations.

HAYES & WHITE

Associate

October 1978 – November 1979

Represented clients on banking, communications, and equal employment opportunity legal matters. Negotiated and drafted documents concerning commercial transactions. Prepared applications and comments for filing with the Federal Communications Commission. Assisted in setting up a bank.

GEORGETOWN UNIVERSITY LAW CENTER

International Law Institute

Legal Research Assistant

March 1977 – October 1977

Performed research as part of Institute's Multinational Corporations Project.

EDUCATION

Georgetown University Law Center, LLM, February, 1990 (Joint Degree Masters Program in Securities Regulation and Taxation); JD, May 1977

Georgetown University, Edmond A. Walsh School of Foreign Service BSFS, May 1973, cum laude (Major: International Relations; Minor: Economics)

MEMBERSHIPS AND ACTIVITIES

Member, District of Columbia Bar, Virginia State Bar

Presidential and Congressional Election Campaign 2000:

(fundraising and grassroots support activities)

George W. Bush for President Campaign (volunteer)

Republican Senatorial Inner Circle (member)

Republican Presidential Roundtable (contributor)

Republican National Committee (contributor)

Vision 2000 (contributor)

Young Republicans for Bush (volunteer)

Republican National Convention (assisted with firm's activities)

The Environmental Policy Group

Dole for President Campaign (volunteer)

Emily Hamilton Domenech

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Education

University of Virginia, Curry School of Education
Bachelors of Science in Health and Physical Education

Charlottesville, VA

Major: Sports Medicine (May 2006)

Minor: Biology

Major GPA: 3.7

Dean's List, Curry School of Education, Fall 2005

Related Coursework:

- Human Anatomy and Physiology
- Exercise Physiology
- Adapted Physical Education
- Sports Psychology
- Athletic Injuries

Varsity Athlete, University of Virginia, Fall 2002- Spring 2005

Women's Varsity Rowing Team

3-time Member of the ACC champion

Certifications and Qualifications

- Certified Emergency Medical Technician; Commonwealth of Virginia, Dept. of Health.
- Water Safety Instructor Certification; American Red Cross.
- Lifeguard Training and First Aid Certification; American Red Cross.
- CPR for the Professional Rescuer, Oxygen Administration, and Automatic Emergency Defibrillation Certification; American Red Cross.

Political Activity

Strong Republican and Political Campaign Volunteer 1992 to present.

Member: *University of Virginia College Republicans*

Volunteer in various local, state, and national campaigns; stuffing envelopes, literature and sign distribution, poll worker for campaigns including;

1993: Allen for Governor, Farris for Lt. Governor, Gilmore for Attorney General

1994: Wolf for Congress, May for Delegate, participant Contract with America Rally

1995: Domenech for Republican County Chairman

1996: Dole/Kemp campaign, Wolf for Congress

1997: Gilmore for Governor

1998: Wolf for Congress

2000: Bush for President, Wolf for Congress

2004: Bush for President

2005: Kilgore for Governor

Work Experience

Volunteer Intern White House Office of Political Affairs	December 2005-January 2006
Teaching Assistant, Human Anatomy and Physiology University of Virginia Department of Kinesiology Lab Assistant and Grader	August 2005 – December 2005
Ragged Mountain Running Shop: Charlottesville, Virginia Sales Associate. Shoe and Gait Analyst.	January 2004 – present Part-time
Ida Lee Recreation Center: Leesburg, Virginia Lifeguard, Water Safety Instructor/Youth Swim Instructor.	Fall 2000 - Summer 2005 Part-time/Full-time
Loudoun County Parks and Recreation: Franklin Park Pool Purcellville, Virginia Lifeguard, Swim Instructor, Facility Supervisor.	June 2001- August 2005 Part-time/Full-time
The Gap Inc., Old Navy: Leesburg, Virginia Sales Associate	November 1999 – October 2000 Part-time.

Volunteer/Community/Related Activity

Loudoun Ballet Company Apprentice Member; Professional Dance Company, Dancer. 1997 – 2002.
Blue Ridge Bible Church Volunteer member (violin, voice) of the Music Team. 1994 – 2005.
Bluemont Concert Series Community Concert Program. Volunteer set up/take down, general labor. 1991 – 1999.
Regeneration Ministries, Inc. Short term mission trip to Targu Jiu, Romania. Managed youth recreation activities and music for summer camp for intercity children. Summer 2005.
Purcellville Recreational Swim Team Swim team Athlete/Coach, 1999-2002

Andrew T. Dorr

b4

EXPERIENCE **SD GOP Victory 2002 / Thune for Senate – Rapid City, SD** **June 2002 – Nov. 2002**

Regional Field Director

- Implemented the "72 Hour" GOTV plan throughout the state's most populous field region including direct oversight of the recruitment and training for over 1300 Election Day shifts throughout the ten county region
- Responsible for managing 10 staff in two field offices in western South Dakota
- Supervised the implementation of a regional coalitions effort, including agriculture, pro-life, pro-gun, veteran, and business coalitions
- Facilitated coordination between all Republican campaigns in my field region, including the Senate, House, and Gubernatorial campaigns and smaller statewide and local races

The University of Iowa Foundation – Iowa City, IA

Jan. 2001 – June 2002

Telefund Program Assistant

Telefund Specialist

- Responsible for coaching, advising, and motivating up to 65 Telefund specialists through designing and implementing caller incentive programs, assisting in employee reviews, and facilitating nightly team meetings

Bush-Cheney Recount Team – Florida

Nov. 2000 – Dec. 2000

- Worked on volunteer coordination in Palm Beach, Seminole, and Charlotte Counties

Victory 2000 / Bush-Cheney 2000 – Lansing, MI

May 2000 – Nov. 2000

Field Representative

- Organized the most populous field region in the state of Michigan, including suburban Detroit, Flint and Lansing
- Recruited municipality chairs in 170 targeted cities, townships and villages and oversaw the recruitment of over 700 Bush/GOP Team Leaders
- Administered the operation of phone banks that made over 200,000 volunteer absentee-voter and get-out-the-vote calls during the last month of the election
- Additional responsibilities included organizing turnout and preparation for Bush-Cheney 2000 events and maintaining coordination between the Republican campaigns in my region

Bush for President, Inc. – Des Moines, IA

July 1999 – Feb. 2000

Deputy Director of Coalitions

Iowa Youth Coordinator

- Organized a statewide agriculture coalition effort including over 100 Bush County Farm Chairs and over 350 Bush Farm Team Leaders as well as a 25 county veterans coalition
- Worked closely with heads of the top agricultural organizations in Iowa, including the Iowa Farm Bureau Federation, Iowa Corn Growers Association, Iowa Soybean Association, Iowa Pork Producers, and the Iowa Cattlemen's Association
- Worked in conjunction with field representatives to develop, coordinate, and implement voter turnout plan for the Iowa caucus
- Implemented the "Students for Bush" effort at major colleges and universities throughout Iowa for the Iowa Straw Poll with an estimated turnout of over 500 students

EDUCATION

University of Iowa – Iowa City, IA
BA in Political Science

Graduated August 2, 2002

KJERSTEN SCOTT DRAGER

b6
CLAWFEE
5/6-17/8

PROFESSIONAL EXPERIENCE

Assistant to the Staff Director, U.S. Senate Energy and Natural Resources Committee

December 1999 to Present

Responsible for keeping Staff Director on top of the day-to-day functions associated with managing one of the major Senate committees. Prioritize tasks, act as a "gatekeeper" between staff of over 30 people and Staff Director, oversee the paper process within the Committee and with the Chairman's personal office, and handle all phone calls and scheduling requests. Draft correspondence, perform research on a variety of matters, work on special projects, coordinate travel and keep Staff Director's ever-changing schedule current.

Assistant to the Chief Counsel, U.S. Senate Energy and Natural Resources Committee

August - December, 1999 (*departure from this position due to promotion*)

Coordinated for Chief Counsel administrative preparations for all committee nomination hearings, business meetings and legislative activities on the Senate floor. Worked on special projects assigned by Chief Counsel including research and drafting of correspondence and performed day-to-day administrative duties such as answering all phone calls and taking scheduling requests.

Legislative Aide and Intern Coordinator, U.S. Senator Frank H. Murkowski,

Washington D.C., August 1997 - August 1999.

(departure due to desire to work for Chairman Murkowski on Energy Committee - a new challenge)

Consulted and advised Senator on a variety of issues both on my own and under the direction of two of the Senator's Legislative Counsels. Responsible for answering constituent mail, researching legislation and other matters, preparing information and meeting memos, handling some casework, staffing meetings with constituents and lobbyists, and setting up several large-scale events and speaking engagements. Also managed the Senator's intern program which entailed the hiring and supervision of all college and high school interns, intern housing and travel arrangements, overseeing an intern budget of about \$25,000, and coordinating educational and extracurricular activities.

Staff Assistant and Intern Coordinator for Senator Murkowski, June 1996 - August 1997

College Intern for Senator Murkowski, Summers 1994 and 1995

High School Intern for Senator Murkowski, Summer 1992

EDUCATION

University of Wisconsin-Madison, Madison, Wisconsin

Bachelor of Arts Degree, June 1996

Major in Political Science, GPA 3.4

OTHER

Board Member and Treasurer, Alaska State Society

1997 - Present

Keep financial records in order for non-profit social organization with over 300 members that operates on member (individual and corporate) dues and donations. Coordinate fund-raising activities with President and work with other Board Members to plan and execute between five and ten events each year. Events include holiday and inaugural celebrations, receptions for visiting VIP's, and charity functions with other state societies.

PERSONAL

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REFERENCES

Available upon request.

DIANNA LYNN DUNNE

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Dianna.Dunne@hq.doe.gov

EDUCATION	Georgetown University, School of Foreign Service Washington, DC	May 2003
	- Bachelor of Science in Foreign Service (BSFS) - Major in Science, Technology and International Affairs (STIA) - Coursework Included: Energy Policy, International Policy/Law, Economics of Oil, Russian Energy Markets - GPA 3.6 / Dean's List	
	St. Petersburg State University St. Petersburg, Russia	01/02-05/02
	- Full immersion into Russian culture and language - Extensive travel throughout western Russia	
EXPERIENCE	United States Department of Energy <i>Office of Policy and International Affairs</i> <i>Russian & Eurasian Affairs</i> Washington, DC, International Relations Specialist	06/03-12/03
	- Played an active role in the organization of the Second U.S.-Russia Commercial Energy Summit, St. Petersburg, Russia. - Assisted in the coordination of U.S. -Russia Energy Working Group Meetings - Provided analysis on recent and prospective commercial energy projects, related investment activities, production sharing agreements (PSAs) and its alternatives for foreign investors - Wrote briefings for Deputy Secretary McSlarrow for his meetings with Russian Government Officials	
	Executive Office of the President <i>Office of Science and Technology Policy</i> Washington, DC, Intern	12/02-05/03
	- Provided assistance to directors who advise the President in policy formulation and budget development in all areas where science and technology are key elements - Conducted background research on speeches for the President's Science Advisor, Dr. John Marburger - Prepared briefings on Congressional energy proposals and technology developments for use by Presidential advisors	
	United States Department of Justice <i>Environment and Natural Resources Division</i> <i>Environmental Enforcement Section</i> Washington, DC, Legal Support Assistant	6/01-12/01
	- Assisted five trial lawyers on a daily basis by preparing and sending necessary case documents to the opposing counsel - Conducted legal research for various Superfund cost recovery actions, CERCLA and RCRA cases - Organized and indexed case pleadings, correspondences, research and discovery documents	
SKILLS	Computer: Westlaw, Microsoft Word, Excel, PowerPoint, Access Language: Russian oral and written proficiency	

LESLIE J. DROGIN

b6

EXPERIENCE

Department of Energy, Office of Energy Efficiency and Renewable Energy (EERE) January 2007-Present

Senior Advisor- I advise the Assistant Secretary for Energy Efficiency and Renewable Energy on policies to strengthen America's energy security, environmental quality, and economic vitality in public-private partnerships that serve to enhance energy efficiency and productivity, and bring clean, reliable and affordable energy technologies to the marketplace.

- Speaks as EERE representative at internal and external energy events
- Manages CEO Outreach Initiative Program
- Serves as liaison for EERE to the White House and the Secretary of Energy's Office.
- Writes weekly cabinet and sub-cabinet reports, and reviews weekly reports for EERE's Technology Advancement Office.
- Composes weekly Senior Staff Meeting agenda and attends program briefings with Senior Staff.
- Oversees correspondence and intern recruitment program.
- Participates in EERE International Working Group

The White House, Office of the Staff Secretary

March 2005-January 2007

Assistant Staff Secretary- The office of the Staff Secretary is tasked with managing the flow of materials between White House offices and the President, including editing, fact checking, and final preparation of briefing papers, correspondence, and photos.

- Edited and finalized political briefings for official presidential travel within the United States.
- Edited and finalized correspondence including proclamations, messages, and letters.
- Sole staffer in charge of all official White House photographs that are submitted for presidential signature.
- Streamlined the photo process by instituting various procedures that require a strong attention to detail and constant communication with other White House offices.
- Organized and conducted two seminars for all White House staff Photo Working Contacts.

Executive Office of the President, Office of National Drug Control Policy (ONDCP)

September 2003-March 2005

Policy and Administration Assistant- While employed at the White House Drug Policy Office I assisted the 25-Cities Initiative component with projects and tasks focused on city-specific initiatives, event planning, management and administration, and research.

- Drafted and submitted a Presidential Memo on annual internal management controls assessment for 2003 in accordance with the Federal Managers' Financial Integrity Act.
- Assisted in Director, Deputy Director, and key leader meetings in Baltimore, Cincinnati, Atlanta, Tampa, and Miami, and served as a liaison to the federal government for 25-Cities points of contact.
- Assisted in the planning and execution of a Conference of 25-Cities Mayors in Miami, FL as well as a Student Drug Testing Summit in Phoenix, AZ.
- Attended continuing education training and became certified as a Contracting Officer Technical Representative (COTR) with a Certificate of Accomplishment in Acquisition.
- Revised final ONDCP budget submission to Congress for fiscal year 2005.
- Drafted and designed a "How To" manual for other cities wishing to emulate the 25-Cities Initiative model.
- Acted as intern coordinator and travel scheduler for 25-Cities Initiative team members as well as several United States Interdiction Code employees.

Sean M. Reilly- Philadelphia City Council campaign

January-May 2003

Deputy Campaign Treasurer- Key member of the Finance and Strategy Teams; tasked with creating and maintaining a database for the reporting of contributions and expenditures. Also assisted in establishing a strategic policy platform for obtaining signatures for petitions, organizing volunteers, planning fundraisers, and getting out the vote.

Congressional Page- Washington, DC

Summer 1997

Sponsored by Representative Peter King (R, NY-3) and appointed by Speaker Newt Gingrich to serve in the 105th Congressional Session of the U.S. House of Representatives.

EDUCATION

UNIVERSITY OF PENNSYLVANIA, Philadelphia, PA

September 2002-May 2003

Graduate School of Arts and Sciences, Fels Institute of Government

Master of Government Administration

Undergraduate College of Arts and Sciences

September 1998-May 2002

Bachelor of Arts, Political Science (concentration in American Politics) and minor in French

- GPA: 3.61; graduated Magna Cum Laude
- Graduated with Distinction in Political Science for Honors Thesis

KATHOLIEKE UNIVERSITEIT, Leuven, Belgium

September-December 2000

UNIVERSITÉ FRANÇOIS RABELAIS, Tours, France

Summer 1999

JASON D. EINERTSON

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PROFESSIONAL EXPERIENCE

Special Assistant, U.S. Department of Energy, Congressional and Intergovernmental Affairs *May 2001-Present*

- Monitored upcoming legislation of interest to the Department of Energy
- Conducted meetings between Congressional staff and DOE officials or myself
- Assisted in the creation of briefing materials and talking points for DOE witnesses at House and Senate hearings

White House Detailee, Presidential Personnel Office

February 2001-May 2001

White House volunteer for 2 months, then a Detailee, for the remainder

- Reviewed resumes for high level positions administration wide
- Filtered and organized information pertinent to White House needs
- Interacted with White House Political Affairs, General Counsel and multiple agencies' White House liaisons

Staff Assistant, Senator Rod Grams

October 1999 –January 2001

Front Office for 10 months, Arranged all tours and directly answered constituent concerns

Mail Room for 6 months, Created and assigned constituent letters

- Composed letters on specific issues, including government reform, judiciary, foreign affairs, energy, and defense
- Researched upcoming legislation important to Senator Grams goals
- Supervised and trained interns

Bush-Cheney Recount Team

November 2000-December 2000

Recount 1, Observer - Miami-Dade recount

- Observed vote counts and supervised other observers recording ballot maltreatment

Recount 2, Deputy Team Leader - Sarasota County

- Conducted logistics and training for a team of 7 Bush-Cheney workers and 40 local volunteers
- Acted as liaison with the Bush-Cheney Team, local party officials, and the canvassing board

OTHER WORK EXPERIENCE

Scott County Sheriff's Office, Law Enforcement Intern

May 1998 - August 1998

- Experienced all facets of a county Sheriff's operation, including the jail, dispatch, courts, and patrol
- Focused on patrol and communications with citizens
- Assisted Deputies with basic first aid, crowd and traffic control and interpreting Spanish

City of Duluth and St. Louis County, Minnesota, Consultant

March 1998 - June 1998

- Co-authored published report on Minnesota Public Housing Programs, a comprehensive study of public housing; including temporary, transitional and long term housing
- Analyzed independent and shared jurisdictional housing programs
- Studied the affects of adjusting to Minnesota's MFIP from the previous AFDC program
- Interviewed both state and federal political officials about public housing issues

POLITICAL TRAINING

RNC Managers and Marshals Series, Midterm Election class completed

May 2002 - June 2002

RELEVANT SKILLS

Excellent writing and analytical abilities; Extensive contacts around Capitol Hill and among public interest groups; Highly developed communication and interpersonal skills; and Proficiency in various computer applications, including: Word Perfect, Windows 98 & 2000, Microsoft Word, SPSS 7.0, Quorum, Netscape Navigator, Lexis-Nexus and Microsoft Internet Explorer.

EDUCATION

University of Minnesota - Duluth B.A., Criminology and Political Science (Double Minor: History and Sociology)

ACTIVITIES

Young Elephants PAC, Distinguished Benefactor of PAC helping young Republican candidates

Member of Alpha Phi Omega, National Service Fraternity

Coordinated projects with The Boy Scouts of America and The Safe Walk program, and involved with the Muscular-

Dystrophy Association, YMCA, Retirement homes, local food shelves, Dry Wednesday Program and The Salvation Army
Explorer, Dakota County Sheriff's Office

Kristen G. Ellis

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Experience

April '02 - Present US Dept. of Energy- Office of Congressional Affairs

Intergovernmental and Tribal Affairs Liaison Officer

- Advise on and respond to requests related to tribal legislation in the Energy Policy Act of 2005.
- Prepare briefing materials for Department leadership on tribal and intergovernmental issues
- Represent the Department at tribal stakeholder meetings around the region and country
- Represent the Department at meetings with tribal government leaders
- Implement the Department's American Indian consultation obligations through agency-wide coordination of Tribal Issue Points of Contact
- Prepare Congressional Members' biographical reports provided for Department leadership
- Communicate public interest information of Department programs to various External, Intergovernmental, and Tribal groups
- Prepare Federal Register notices, Congressional activity reports, Congressional correspondence, legislative history and other briefing materials affecting the office's main constituencies and internal processes
- Served on three-member team to execute all planning, policy and logistical details of the first-ever DOE Tribal Leaders Summit in February 2004

June '01- April '02 US Dept. of Energy- Office of Congressional Affairs

Confidential Aide to the Assistant Secretary

- Directed daily activities for Senate-confirmed sub cabinet member
- Aided operations of eight-member management team
- Coordinated relationships between Capitol Hill and DOE headquarters

Sept. '00-June '01 National Republican Senatorial Committee

Deputy to the Director

- Assisted Executive Director during '00 cycle, Political Director during '02 cycle
- Composed FEC and other status reports for Senate tracking purposes
- Coordinated travel for 50+ member organization, including US Senate offices

June '00 - Sept. '00 National Republican Senatorial Committee

Junior Research Analyst

- Conducted opposition research for 2000 Republican US Senate races
- Employed numerous database and research skills

June '99- June '01

Birnbaum Interpreting Services

American Sign Language Interpreter

- Provided services as a Freelance interpreter in DC interpreting agency in a variety of professional and academic settings

Education	2002- Present	<i>University of Baltimore Law</i>	Baltimore, MD
		<ul style="list-style-type: none"> ▪ School of Law student eligible for Juris Doctorate in May 2006 ▪ Sitting for MD bar examination in July 2006 ▪ Public and Governmental Service Concentration ▪ Advanced research study in the Freedom of Information Act and Americans with Disabilities Act 	
	1998-2000	<i>Western Maryland College</i>	Westminster, MD
		<ul style="list-style-type: none"> ▪ B.A. in Political Science, cum laude, Departmental honors in Political Science ▪ Journalism & Communication minors ▪ Who's Who Among American College Students, Pi Sigma Alpha 	
	1996-1999	<i>Catonsville Community College</i>	Catonsville, MD
		<ul style="list-style-type: none"> ▪ A.A. in Sign Language Interpreter Prep., summa cum laude, Dean's Honors 	
Leadership		<ul style="list-style-type: none"> ▪ Communications Director- Maryland Student Legislature Alumni Board ▪ Representative - WMC Student Government Assembly ▪ Secretary, President- WMC Chapter of Society of Collegiate Journalists ▪ Student Advisory Council- MD Higher Education Commission ▪ Section Editor- WMC newspaper <i>The Phoenix</i> ▪ Head Delegate- Harvard Model United Nations ▪ Teaching Assistant- WMC Political Science Department 	
Special Skills		<ul style="list-style-type: none"> ▪ Languages: Spanish competency, American Sign Language fluency ▪ Security Clearance: Top Secret "Q" level, current as of 2001 ▪ All standard computer office programs ▪ LexisNexis and Westlaw certifications 	

Intern - (OSE)

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E-mail

Alexandria L. Embry

Objective	To obtain an internship that will expand my political and social awareness.		
Personal Summary	Proven leader and creative problem-solver with communication skills, who is inquisitive and a hard worker.		
Education	1999-2003 Furman University Intended Bachelor of Arts in Political Science and Religion	Greenville, SC	
Interests and activities	Youth Group Leader for Crossroads Church, 2000-2001 Member of Delta Delta Delta, Philanthropy Chair, 2000-2001 Member of the Furman University Ultimate Frisbee Team, public relations coordinator, 1999-2001		
Languages	Classics: Poetry and Prose Latin, seven years Sign Language, proficient		
Work experience	1997 - 1998 <i>Sales Associate</i> <ul style="list-style-type: none">Assisted customers with purchases and cash reconciliations.Created special promotion and merchandise displays.	T-Shirts Plus	Atlanta, GA
	Summer 1997, 1998, 1999 <i>Counselor and Entertainment Director</i> <ul style="list-style-type: none">Taught and supervised campers in many different skills.Coordinated activities and rituals for the leaders of the camp.Coordinated nightly events and afternoon activities for the entire camp.	Camp Hollymont	Asheville, NC
Volunteer experience	Habitat for Humanity <i>Vice President of Fundraising</i> <ul style="list-style-type: none">Organized fundraisers involving a wide range of people and activities.	Atlanta, GA	

- Supervised the allocation and disposition of money.
- Supervised over the weekly participation on the project.

Children's Cancer Charities
Philanthropy Chair for Delta Delta Delta

Greenville, SC

- Supervising monthly activities with the children and members of Delta Delta Delta at the hospital.
- Coordinating our first Walk-a-Thon with Pi Kappa Phi for fundraising.
- Coordinating our annual Triple Play Softball Tournament for fundraising for St. Jude's Hospital Foundation.

Internship

Georgia Community Foundation (now Catholic Working Group)

Research and Overseas Coordinating Intern

- Research French political thought and political history.
- Research and compile court cases and law briefs.
- Develop an informational trip to France for fund-raising.

References

Available upon request.

Catherine Farish Ensenat

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DOB

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SSN

6311

S+4

Education

- Cornell University, School of Hotel Administration, Ithaca, NY.
Instituto Lorenzo de Medici, Florence, Italy.
Isidore Newman School, New Orleans, LA.
The International School, Brunei.

B.S., 2001.

Spring 2000.

Graduated 1997.

Fall 1992.

GS-11
\$52,500

Work Experience

- Presidential Inaugural Committee, Washington, DC
Managing Director of First Daughter Advance, Bush Friends and Family
-Coordinate Inaugural arrangements of the First Daughters and their friends
-Organize logistics and serve as contact for group throughout Inaugural Week
- Republican National Committee/ Bush-Cheney '04, Washington, DC
Campaign Advance Staff for Mrs. Bush
-Organize Campaign events for Mrs. Bush
-Work with staff to coordinate details and set up of rallies/speeches
- Office of Laura Bush, The White House, Washington, DC
Advance Staff
-Assist in organization of events, both domestic and international
-Work with staff to coordinate details and set up of visits
- Secretary of Education, Department of Education, Washington, DC
Advance Staff: August 2003 – July 2004
-Organize the Secretary's events around the country
Assistant Scheduler: January, 2002 – August 2003
-Prepare Secretary's daily/travel schedules, arrangements, and briefing books
-Receive, screen, and respond to invitations to the Secretary
- Republican National Convention/ Bush for President, Philadelphia, PA Summer 2000
Deputy to the Director, Friends and Family
-Convention arrangements for the friends and family of Governor and Mrs. George W. Bush
-Hotel accommodations, meals, transportation
-Ticket arrangements and distribution
-Special requests
- Windsor Capital Group, Los Angeles, CA Summer 1999
Assistant to CFO
Holding and Management Company for 20 plus hotels.
-Attended monthly board meetings and updated financial records of properties for board members
-Traveled to and worked all departments at three company properties
e.g. front desk, housekeeping, marketing
-Payroll, accounts receivable, accounts payable of holding company
- The Hotel Inter-Continental, New Orleans, LA Summer 1998
Assistant to Food and Beverage Director
-Worked in Sales and Marketing Department on promotions for the restaurant
-Opened restaurant, prepared weekly menus, set up tables, stocked the bar
-Waitress, hostess, and bartender
- The Pantry, Greenville, MS 1996-2002
Catering and party planning

Skills

Language: Advanced Spanish, capable of translating and conversing
Computer: Proficient in Excel, Word, and PowerPoint

STEPHEN DANIEL EULE

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Home Phone:

Office Phone:

Cell Phone: (

PROFESSIONAL EXPERIENCE

2003 - Present U.S. Department of Energy, Office of Policy and International Affairs

Schedule C Political Appointee - Director, Climate Change Technology Program and Director, Office of Climate Change Policy. Develops, co-ordinates, and implements the Administration's climate change initiatives as they pertain to the Department of Energy's (DOE) and directs the interagency Climate Change Technology Program (CCTP). CCTP provide co-ordination and guidance to the Federal Government's \$3 billion climate change-related technology R&D activities. Responsibilities also include directing and co-ordinating DOE's participation in the following activities: Asia-Pacific Partnership on Clean Development and Climate; Climate VISION partnership program; 4th Climate Change Action report; voluntary greenhouse gas reporting system; Gleneagles G8 Plan of Action on Climate Change, Clean Energy, and Sustainable Development; Global Bioenergy Partnership; 15 climate change bilaterals; EPAct2005; and UN Framework Convention.

2002 Biotechnology Industry Organization

Consultant: Updated, expanded, organized, and designed BIO's agricultural biotechnology web page and prepared discussion papers on various issued affecting agricultural biotechnology.

2001 - 2002 U.S. Representative Nick Smith (R-MI), Washington, DC

Legislative Director. Responsible for developing and implementing legislative program, co-ordinating with House Committees and House leadership, drafting speeches, and overseeing constituent correspondence. Also responsible for agricultural biotechnology, health, trade, welfare, science, banking, telecommunications, veterans, and Federal employees issue.

1998 - 2001 U.S. House of Representatives, Committee on Science, Subcommittee on Basic Research, Washington, DC

Staff Director. Oversaw research programs of the National Science Foundation, U.S. Fire Administration, and U.S. Geological Survey. Major issue areas included science policy, agricultural biotechnology, information technology, education research, earthquake preparedness, and fire research. Prepared Chairman's Report on plant genomics and agricultural biotechnology and oversaw production of a major Committee study on science policy.

STEPHEN DANIEL EULE

PROFESSIONAL EXPERIENCE (Continued)

1996 - 1998 U.S. House of Representatives, Committee on Science, Subcommittee on Energy and Environment, Washington, DC

Professional Staff: Oversaw research programs of the National Oceanic and Atmospheric Administration, Environmental Protection Agency, and Department of Energy. Major issues areas included climate change, ozone and particulate matter air quality standards, and weather forecasting. Prepared Chairman's Report critical of the scientific basis of EPA's proposed fine particulate and ozone air quality standards.

1996 State of New Jersey Washington Office, Washington, DC

Environmental Policy Adviser: Advised Governor Christine Todd Whitman on federal environmental and agricultural issues of concern to the State of New Jersey. Major issue areas included Superfund reform, flow control, and air quality.

1994 - 1995 Parliamentary Monitoring Service, Westminster, London, UK

Analyst/Editor: Monitored and reported on activities in the British Parliament for an independent political monitoring group. Responsibilities included: editing the *PMS Guide to Pressure Groups*; serving as Assistant Editor for assorted Parliamentary guides and newsletters; reporting on Parliamentary committee hearings and press conferences for various clients; helping launch an on-line Parliamentary database; and tracking legislation.

1985 - 1993 The Orkand Corporation, Silver Spring, Maryland

Senior Consultant: Served as a Senior Petroleum Industry Specialist on a multi-year contract with the Energy Information Administration. Managed a staff of 8 to 10 analysts in a major effort to analyze petroleum industry trends and to improve the quality of published data.

1983 - 1984 The Heritage Foundation, Washington, DC

Policy Analyst/Assistant Editor: Assisted Dr. S. Fred Singer, a Heritage Visiting Scholar. Responsibilities included: serving as assistant editor for the book, *Free Market Energy*, a collection of policy papers by recognized energy experts; co-authoring a book chapter on the economic and security aspects of lifting the ban on Alaskan North Slope crude oil and natural gas; and editing and preparing for publication various energy-related OpEd pieces, speeches, and monographs.

EDUCATION

1979 - 1982 The George Washington University, Washington, DC - Master of Arts: Geography

1977 - 1979 The University of Maryland, College Park, Maryland - Graduate Study: Botany

1973 - 1977 Southern Connecticut State College, New Haven, Connecticut - Bachelor of Science: Biology

STEPHEN DANIEL EULE

SELECTED PUBLICATIONS

Stephen D. Eule, "The Right Football," *The Wall Street Journal*, June 7, 2002.

Nick Smith, *Seeds of Opportunity: An Assessment of the Benefits, Safety, and Oversight of Plant Genomics and Agricultural Biotechnology*, U.S. House of Representatives Committee on Science, Committee Print 106-B, April 13, 2000. (Lead Author)

Ken Calvert and Tim Roemer, *The Science Behind the U.S. EPA's Proposed Revisions to the Primary National Ambient Air Quality Standards for Ozone and Particulate Matter: Hearings Summaries, Findings, and Recommendations*, U.S. House of Representatives Committee on Science, Committee Print 105-A, June 1997. (Lead Author)

Stephen D. Eule (Ed.), *PMS Guide to Pressure Groups*, Parliamentary Monitoring Service, London, 1995.

Stephen D. Eule and S. Fred Singer, "Export of Alaskan Oil and Gas," *Free Market Energy*, S. Fred Singer (Ed.), Basic Books, New York, 1984.

CRAIG FELNER

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EXPERIENCE

OFFICE OF U.S. SENATOR KAY BAILEY HUTCHISON (R-TX), Washington, D.C.

Legislative Assistant, June 1997-Present Feb 26, 2001

Responsible for environment, interior, agriculture, and appropriations issues for member of the Senate Environment and Public Works Committee and Senate Appropriations Committee. Duties include: drafting, and analyzing legislation; briefing and making recommendations to the Senator regarding votes; drafting floor statements and speeches; developing and implementing legislative strategies by forming coalitions among Senate leadership and outside organizations; representing the Senator's views to outside organizations through speeches and presentations; coordinating state and local actions with federal agencies; monitoring congressional hearings and executive actions; and meeting with constituents and trade association representatives.

Legislative Aide, September 1995-June 1997

Responsible for environment, interior, tax, budget, trade, energy, and appropriations issues. Duties included: drafting and editing correspondence to constituents, tracking pending legislation pertaining to assigned issues, assisting state and local officials in coordinating activities with federal agencies.

Staff Assistant, March 1995-September 1995

Responsibilities included processing/categorizing of mail, responding to constituent inquiries, and assisting in all phases of the correspondence effort.

OFFICE OF U.S. REPRESENTATIVE JOE BARTON (R-TX), Washington, D.C. & Ft. Worth, TX

LBJ Intern, January 1995-March 1995 (Washington, D.C.)

Researched issues in support of legislative staff, maintained constituent mail computer system and assisted Deputy Press Secretary with administrative duties.

Intern, January 1994-May 1994 (Fort Worth, TX)

Assisted in preparing event briefings, maintained constituent data records computer system, assembled handouts for town meetings, and worked with federal agencies to handle constituent requests.

BUSH/QUAYLE '92, Fort Worth, TX

Volunteer, August 1992-November 1992

Served as liaison between Texas Christian University and Tarrant County, Texas; coordinated volunteers to disperse pamphlets, signs and stickers at Texas Christian University; created handouts included in program sold at TCU "Parents Weekend" football game; and delivered speeches at local high schools for the campaign.

1992 REPUBLICAN NATIONAL CONVENTION, Houston, TX

Intern, Ground Operations Division, May 1992-August 1992

Assisted in overseeing the ground transportation pool of over 300 cars and hundreds of drivers for VIP's and White House officials.

EDUCATION

TEXAS CHRISTIAN UNIVERSITY, Fort Worth, Texas. Bachelor of Science in Political Science, 1994

College Activities:

Vice Chairman of College Republicans

Organized rally for National Youth for Bush Day
Delta Tau Delta Fraternity
Philanthropy Chairman
Interfraternity Council Representative
Interfraternity Council Judicial Board Representative
TCU House of Representatives

REFERENCES AVAILABLE UPON REQUEST

AMY SCALERA FINDLAY

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EMPLOYMENT

BUSH-QUAYLE '92, Washington, DC (Assistant General Counsel, 1992). Advised campaign on compliance with federal and state election and other relevant laws, including restrictions on political broadcasting, contributions and expenditures, ballot access, and voting and absentee ballot procedures. Provided background and reviewed legal, ethical and practical issues regarding presidential debates procedure and national party convention planning. Organized DC Lawyers for Bush-Quayle '92, planning events and providing assignments for volunteer lawyers. Supervised legal interns. Assisted in organizing nationwide Lawyers for Bush-Quayle '92.

BAKER & BOTTS, Washington, DC (Associate, 1989 – 1992). Area of practice: environmental law, involving a variety of matters in several statutory areas. Practice included regulatory compliance counseling, environmental due diligence, legislative activities, and overseeing environmental matters for a major client in bankruptcy.

SUTHERLAND, ASBILL & BRENNAN, Washington, DC (Associate, 1987 – 1989). Primary area of practice: corporate and securities law, including regulatory compliance counseling and the preparation of documentation required pursuant to federal and state corporate, securities and insurance laws. Additional experience in general and antitrust litigation.

EDUCATION

HARVARD LAW SCHOOL, Cambridge, Massachusetts, *J.D.*, 1987.

Activities: Intern, Office of the Attorney General, Commonwealth of Massachusetts, Antitrust Division; editor, *Harvard Journal on Legislation*; volunteer, Rosie's Place (shelter for homeless women).

BRYN MAWR COLLEGE, Bryn Mawr, Pennsylvania, *A.B. cum laude* in History, 1984.

Activities: Student Government Association Appointments Committee; reporter, *Bryn Mawr College News*; research assistant, Bryn Mawr College Archives.

UNIVERSITY OF PENNSYLVANIA-BRYN MAWR COLLEGE INSTITUTE FOR ITALIAN STUDIES, Florence, Italy (summer 1983).

VOLUNTEER ACTIVITIES

JUNIOR LEAGUE OF EVANSTON-NORTH SHORE (1993 – present).

Policy Board Member (1998 – 2001). Duties included participation in strategic planning, policy administration and financial management for the League.

Management Board Member (1999 – 2000). Duties included oversight of operations, and developing, evaluating and implementing community projects).

Margaret Thatcher Speaking Event Chair (2000 – 2001). Committee planned private reception and speech by Lady Thatcher attended by approximately 1,000 persons.

Policy Board Member-at-Large (2000 – 2001). Oversight of special projects for Policy Board, including initial planning for headquarters relocation and speaking event.

Barbara Bush Speaking Event Co-Chair (1999). Committee planned private reception and speech by former first lady Barbara Bush attended by approximately 1,000 persons.

Recording Secretary (1999 – 2000). Secretary for membership, Community Advisory, Policy and Management Board meetings.

Membership Director (1998 – 1999). Oversight of admissions, placement, special events, social activities, and other aspects of League membership.

Admissions Chair (1997 – 1998). Coordinated the recruitment of new members.

Transfer Chair (1996 – 1997). Integrated transferring members into the League. Sat on Nominating and Placement Committees.

Thrift House Placement Chair (1995 – 1996). Ensured that League Thrift House was adequately staffed by volunteers.

MENTAL HEALTH ASSOCIATION OF EVANSTON *Board of Directors* (1994 – 1998).

President (1996 – 1997). Duties included oversight of advocacy and educational programs and fundraising activities; budget allocation and review; and preparing and defending grant requests.

Vice President (1995 – 1996).

AUXILIARY BOARD OF THE JUVENILE PROTECTIVE ASSOCIATION (1998 – present). *Recording Secretary - Executive Board Member* (2000 – 2001). Duties included planning, implementing and participating in client events and educational and fundraising activities.

POLITICAL ACTIVITIES

JOE WALSH FOR CONGRESS (1996). Assisted campaign manager as community liaison.

JOE WALSH FOR STATE REPRESENTATIVE (1998). Volunteer scheduler.

THE GOVERNOR THORNBURGH COMMITTEE (1982). Assisted in organizing fundraising events.

PEOPLE FOR JOHN HEINZ (1982). Campaign volunteer.

Contributor to political campaigns of George W. Bush (Presidential), Peter Fitzgerald (Senatorial), Mark Kirk (Congressional), Bob Dole (Presidential), David McIntosh (Congressional), and Joe Walsh (Congressional).

PART-TIME EMPLOYMENT

GROUP EXERCISE INSTRUCTOR: So Fun to Do, Wilmette, Illinois; Glenview Park District, Glenview, Illinois (2000 – 2001).

Employment References

Bobby R. Burchfield –
Partner, Covington & Burling; General Counsel, Bush-Quayle '92

Jeffrey Zimmerman –
Partner, Foley & Lardner; formerly Of Counsel, Baker Botts

James R. Doty –
Partner, Baker Botts

Susan Krawczyk –
Partner, Sutherland, Asbill & Brennan

Amy Scalera Findlay

Political References

Samuel K. Skinner, tel.: - - - -

White House Chief of Staff and Secretary of Transportation, under President George H.W. Bush

Elaine Chao, tel.: - - - -

Secretary of Labor

Bobby R. Burchfield, tel.: - - - -

General Counsel, Bush-Quayle '92

Claude Allen, tel.: - - - -

Deputy Secretary of Health and Human Services

James R. Doty, tel.: - - - -

General Counsel, Securities and Exchange Commission, under President George H.W. Bush

Additional references are available upon request.

**Amy Scalera Findlay
Addendum to Resume
Salary History**

Baker & Botts, 1992 - \$96,800 projected annual rate
(resigned from firm early 1992)

Baker & Botts, 1991 - \$88,000 annual rate

Baker & Botts, 1990 - \$80,000 annual rate

(Bush-Quayle '92 – worked part-time as Assistant General Counsel; Campaign agreed to compensate me for child-care expenses)

JULIAN M. FLANNERY

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Experience

U.S. DEPARTMENT OF ENERGY, Washington, DC

March 2001 – Present

Senior Policy Advisor to the Secretary of Energy

- Presidential appointee - serve as an advisor to implement the President's National Energy Plan. Report directly to the Chief of Staff.
 - Active in the Department's Yucca Mountain Project involving evaluation of suitability of the Nevada site to serve as repository for high-level waste.
 - Directed team in assessing threat scenarios associated with the transport of Natural Gas into the Boston Harbor.
 - Member of delegation traveling to Russia for opening of the Caspian Pipeline.

VOTER.COM, Boston, MA

April 2000 – Dec 2000

Manager, Business Development

Negotiated and managed strategic partnership efforts for leading public affairs technology startup – funded by Charles River, Bessemer, and Sigma; named “best of the Web” by *Forbes*

- Managed 15 partner distribution network, including ten Media Metrix Top 50 sites (Excite, NBCi, MSN, Juno, About, Iwon, iVillage, MTVi); structured strategic partnerships with Prodigy, HSA, Salon.com, MyPoints and renegotiated partnership with TalkCity.
 - Analyzed partner performance and market trends, including acquisition costs, industry comparables, and revenue metrics.
 - Instrumental in cutting program's acquisition cost by 500% and cost/PV by 600% in five months.
 - Responsible for designing data acquisition and enhancement strategy for Email Marketing Division.
 - Directed email division's daily operations as Channel Manager of EDM Product. Program of 1.5 million emails sent per month across 24 product lines, acted as intermediary between sales and product.

QUAYLE 2000 PRESIDENTIAL CAMPAIGN, Phoenix, AZ

Principal Aide to the Candidate

June 1998 – Sept 1999

Sole person traveling with former Vice President Dan Quayle in his campaign for the Republican nomination. Traveled to 48 states while serving as the principal liaison between the VP and high-level donors, national media, and prominent politicians.

- Worked directly with senior staff in assessing message delivery, media coverage, and fundraising effectiveness.
 - Responsible for briefing VP on current news and logistics prior to events and media appearances.
 - Executed rapid decision-making in high-pressure environment.
 - Assisted in developing national fundraising strategies.

MORGAN STANLEY, New York, NY

Intern

May 1997 – June 1997

- Developed portfolio reports and drafted a proposal to improve trade processing within Prime Brokerage Division.
 - Researched prospective hedge funds and assisted in developing marketing strategies.
 - Performed due diligence, created marketing materials and organized client meetings.
 - Created and managed experimental portfolio. Exposed to equities, fixed income, derivatives, and hedge funds.

Education

DUKE UNIVERSITY, Durham, NC

Bachelor of Arts in Economics – May 1998

Focus on Finance, Political Science,

Athletics – Varsity Men's Lacrosse

ACC Champions ('95), 1997 NCAA Final Four

ACC Champion ('95), 1997 NCAA Final Four
Academic All-ACC ('94 - '98) scholarship athlete, three-year varsity letter winner

Personal: Born in Toronto, Canada. Resided six years in Mexico City, Mexico.

Justin R. Fleshman

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EDUCATION

Bachelor of Arts, Lawrence University, Appleton, WI, June 2003
Majors: Government and Environmental Studies.

SELECTED UNDERGRADUATE RESEARCH

"Earth in the Balance: A Critical Study of Politics in the Environmental Movement," Introduction to Public Policy, Fall 2000

"An Educated Educational Finance System: How and Why to Bring Wisconsin Public Education in Line with the Rest of the Nation," Legislative Intern Report, Summer 2001.

"Tecumseh Products & the Sheboygan River: The Superfund Site and Cleanup Process," Environmental Policy, Politics, and Justice, Spring 2002.

EMPLOYMENT HISTORY

Assistant Site Manager: Presidential Inaugural Committee, 2004-2005.

- Assisted in the planning, scheduling, and execution of the National Prayer Service.
- Wrote briefing memos and scheduling proposals for the White House.
- Worked on suggesting and booking appropriate entertainment for the event.
- Helped plan seating for over 3,000 guests, including many dignitaries and VIP's.

Regional Field Manager: Russ Darrow for United States Senate, 2003-2004.

- Managed field operations in 18 Counties, accounting for roughly 46% of the population.
- Worked with Hispanic and Hmong outreach efforts.
- Coordinated specials events; Bus Tours, Candidate Visits, Parade Appearances.
- Managed Coalition groups, including Veterans, Realtors, and Students.

Regional Field Director: WI Victory 2004, Bush/Cheney, Inc., 2004.

- Managed 2 of Wisconsin's targeted Top 25 Counties.
- Coordinated a volunteer database of over 1500.
- Made over 1500 contacts each week.
- Responsible for making over 50,000 contacts over the final 5 days of the campaign.
- Turned out a record victory in both counties, both in raw vote and percentage.

EXPERIENCES AND ACTIVITIES

- Server, Lifeguard, & Bartender, Butte des Morts Country Club, 1999-2003
- Lawrence University Swimming and Diving Team, four-year letter winner, Coaches Award of Merit winner, 2000
- Legislative Intern, Wisconsin State Senate, Summer 2001
- Campaign Manager, Pat Stevens for State Assembly, 2000
- Campaign Manager, Walt Nocito for Secretary of State, 2002
- Secretary Wisconsin College Republicans 2000-2001
- Wisconsin College Republican of the Year 2002
- Wisconsin Republican Young Professionals Vice-Chairman, 2003-2004

DOB
SSN b6
High salary
Interests

DOUGLAS L. FRANCISCO

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PROFESSIONAL EXPERIENCE

Operations Manager, Republican National Committee Finance Division, 1993-Present #60-70

Manage call center supervisors and staff of 80 - raised over \$1.2 million in 2004.

Vice President, Independent Petroleum Association of America, 1980-1992 #84 L

Directed the natural resource lobbying and political education programs of this 7,000 member organization of wildcatters.

- Organized and directed lobbying campaigns on business issues of critical interest to association members.
- Chaired and coordinated successful industry coalitions on numerous legislative and regulatory fights.
- Selectively endorsed pro-business candidates for House and Senate seats; provided business allies and association members with detailed campaign evaluations.
- Represented and spoke on behalf of the association to professional business groups and as an industry advocate before educational groups, service clubs and the media.

Chief of Staff, Congressman Tim Lee Carter (R-KY), 1971-1980

Directed Congressional operation, which included home office and Washington office staffs. Simultaneously served as Legislative Director.

- Directed policy personnel of the House Commerce Committee Health and Environment Subcommittee of which Congressman was the ranking Republican.
- Concurrently served as professional Small Business Committee staff while Member served as the ranking Republican.
- Carefully built staff of professionals with outstanding qualification and integrity.
- Directed legislative staff and advised Congressman on emergent energy issues - primarily regarding oil/gas and coal.
- Assessed and advised Congressman on legislative and political issues.

Douglas L. Francisco

Page 2

Professional Staff, House Small Business Committee

1975-1980

Served as the professional staff of Subcommittee on Energy, Environment, Research and Safety. Provided legislative analyses, position statements, and points of inquiry for subcommittee members use in questioning witnesses appearing before the committee.

EDUCATION & MEMBERSHIPS

University of Delaware - Bachelor's Degree - emphasis on economics & political science

The George Washington University - Legislative Policy Graduate Program

Hope Presbyterian Church - Elder, Trustee, Treasurer

National Eagle Scout Association - Member

Benjamin Getto

Phone:

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Department of Energy

Washington, DC

March 2005 - Present

The Department of Energy advances the national, economic and energy security of the United States, promotes scientific and technological innovation in support of that mission, and ensures the environmental cleanup of the national nuclear weapons complex.

Deputy Chief of Staff

February 2007 - Present

- ◆ Assist the Secretary with policy and programmatic oversight over the 100,000 employee, \$23 billion agency
- ◆ Manage the day-to-day operations of the Offices of the Secretary, Deputy Secretary and Under Secretaries of Energy
- ◆ Serve as Secretary Bodman's policy and communications strategist and key advisor
- ◆ Manage the Secretary's travel, scheduling and engagement with domestic and foreign leaders in industry and government
- ◆ Coordinate various projects at the request of the Secretary, Deputy Secretary and Chief of Staff

Senior Advisor to the Secretary and Director of Strategic Initiatives

March 2006 - February 2007

Special Assistant to the Secretary

March 2005 - March 2006

- ◆ Helped to manage the day-to-day operations of the Office of the Secretary
- ◆ Counseled the Secretary, Deputy Secretary and Chief of Staff on strategic planning, scheduling and travel
- ◆ Guided the financial management for the Secretary's office, consisting of 34 FTEs and a budget exceeding \$5.5 million
- ◆ Managed the Department's message calendar and speechwriting with the Director of Public Affairs
- ◆ Coordinated various Secretarial initiatives among Departmental senior staff, including international programs, continuity and emergency operations, security programs, and energy efficiency agenda
- ◆ Extensive domestic and international travel with the Secretary
- ◆ Special projects at the request of the Secretary

President's Advisory Panel on Federal Tax Reform

Washington, DC

January 2005 - March 2005

This bipartisan panel advised on options to reform the tax code to make it simpler, fairer, and more pro-growth to benefit all Americans.

Advisor to the Executive Director

- ◆ Responsible for strategic planning of hearings and the coordination of witnesses
- ◆ Created and maintained the panel's website, records administration and communications
- ◆ Supervised staff and managed budget over \$1.5 million

Department of the Treasury

Washington, DC

September 2002-January 2005

The Department of the Treasury maintains the economic and financial prosperity of the United States, manages federal finances, collects taxes, produces the nation's coins and currency, and predicts/prevents international and domestic financial crises.

Deputy Executive Secretary

March 2004 – January 2005

- ◆ Managed a staff of nine employees, annual office budgets over \$3.5 million and an information system with annual operating costs over \$1 million
- ◆ Reviewed and approved policy initiatives, regulations, testimony, incoming and outgoing correspondence, memoranda, and reports for the Secretary of the Treasury
- ◆ Coordinated the daily briefings for the Secretary and Deputy Secretary of the Treasury
- ◆ Advance traveled for ministerial domestic and international trips
- ◆ Directed content for a large portion of the Treasury public website and private intranets
- ◆ Coordinated Treasury's participation on the National Security Council and Homeland Security Council

Special Assistant to the Executive Secretary

September 2002 – March 2004

- ◆ Reviewed policy initiatives, regulations, testimony, correspondence, memoranda, and reports for the Treasury Secretary
- ◆ Edited all documents signed by the Secretary and the Deputy Secretary of the Treasury
- ◆ Prepared the daily briefings for the Secretary of the Treasury
- ◆ Drafted a weekly report to the President from the Department
- ◆ Edited a monthly newsletter from the Secretary's office to all Treasury employees
- ◆ Managed a computer tracking program to disseminate documents Department-wide
- ◆ Coordinated briefing and attendance for National Security Council participation

Arthur Andersen, LLP

Washington, DC

June 2001 – August 2001

*Andersen helped clients find new ways to create, manage and measure value with skills in assurance, tax, consulting and corporate finance.***Government/Business Consultant**

- ◆ Worked to create a national business plan strategy and implemented a data reorganization pilot program for the General Services Administration's Public Building Service
- ◆ Interacted with partners, principals, client and staff to accomplish team goals
- ◆ Attended leadership training and other professional development programs

Federal Deposit Insurance Corporation

Washington, DC

May 2000 – December 2000

*The Federal Deposit Insurance Corporation maintains the stability of and public confidence in the nation's financial system through comprehensive insurance programs and packages.***Employee Development Specialist**

- ◆ Oversaw development of multiple-location multimedia computer center
- ◆ Implemented training programs for bank examiners and support staff
- ◆ Supported framework design for a web developer satellite training program, including speaker selection, administration and advertising
- ◆ Created weekly summaries of bank technology related articles that were sent to staff

Surveillance Data Incorporated

Plymouth Meeting, PA

December 1999 – Sept. 2002

*SDI provides healthcare data and market research to pharmaceutical, consumer products, and healthcare companies.***Recruitment Coordinator**

- ◆ Recruited physicians nationwide for the FluStar™ Influenza surveillance program
- ◆ Managed Flustar™ Influenza company database and all physician correspondence
- ◆ Performed general office duties to supplement executive productivity

Automated Compliance Services/Huckaby Davis & Assoc.

Alexandria, VA

May 1999 – May 2000

*ACS processes, reports and ensures financial compliance for Republican political campaigns.***Political Financial Analyst/Consultant**

- ◆ Secured and guaranteed the financial compliance for Presidential candidates and processed fiscal campaign contributions
- ◆ Completed Quality Assurance reports for matching funds submissions to the Federal Election Commission

Education:**The George Washington University**

August 1998-May 2002

Bachelor of Business Administration-Dual Major in Finance & Marketing

Graduated Magna Cum Laude, Business GPA-3.8, Finance GPA-3.92

Semester at Sea-earned 15 credits through global studies program in eleven countries.

John Darrel Gelsthorpe

CT
Advance (brief)

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Skills /Strengths	Windows 98/2000/XP, MS Word, PowerPoint, Excel Strong leadership Multi-task oriented Strong values	Communication skills Self-motivated Determined work ethic	Management skills Innovative thinker Driven to meet life goals.
Work Experience	January 2005-current Campaign Aide/Political Director	Organized database information needed for an effective grassroots campaign Aided in setting up, and executing fundraising effort	Gus Bilirakis for Congress Tarpon Springs, FL
	August 2004-December 2004 Campaign Staff	Planned and executed all aspects of the sign campaign Worked on volunteer recruitment and organization Coordinated Gus' schedule between his Law office, Legislative office, and campaign events	Mike Bilirakis for Congress Campaign of State Rep. Gus Bilirakis Tarpon Springs, FL
	January 2004-May 2004 Field Representative	Attended meetings in place of the candidate and spoke for him on numerous occasions Coordinated several precinct walks and other volunteer based events Helped to develop a volunteer base for the grassroots campaign Responsible for coordinating all aspects of the campaign in a five county district, which encompassed the entire Tampa Bay area Established experience working in an office setting as well as in the field	Daniel Webster for US Senate Orlando/HQ-based in Clearwater
	Sept. 2001-Dec. 2001, Sept. 2002-May 2003 Middle School Math Tutor	Worked with and aided teachers in the day to day classroom activities to alleviate teachers workloads Main responsibility to aid and teach students higher math academics on an individual basis based on student need Developed one-on-one communication skills and overall knowledge and understanding of the Public School system	America Counts Program Clearwater, FL
Volunteer	August-November 2004 Volunteer	Worked with the BC '04 team, and helped run the North Pinellas office Oversaw distribution of tickets for two Presidential events Managed the overall output of the office in relation to the 72 hour program	Bush-Cheney 2004 Pinellas County, Florida
	Sept. 2001-November 2003 Volunteer/Counselor	Volunteered over 125 hours in a community outreach that was centered around underprivileged children in the Clearwater area	Clearwater Christian College "Joy Club" Clearwater, FL
	Sept. 2002-Nov. 2002 Political Volunteer	Volunteered 30 hours for the Gus Bilirakis, Mike Bilirakis and Jeb Bush campaigns	Pinellas County Republican Party Clearwater, FL
	Sept. 2000-November 2003 Chaplain for 2 yrs/President for 1 1/2 yr.	Organized political meetings and events at the college and in the community	Clearwater Christian College Political Club Clearwater, FL
Education	May 2004	B.A. History	Clearwater Christian College, Clearwater FL Minor: Bible

Personal:

Cell:

Kathryn Glandine

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2005-2006

Kathryn E.
Glan.

Education

Washington University, St. Louis, MO

August 2003- present

- Candidate for Bachelor of Arts, December 2005
- Major: Political Science, Minor: Religious Studies
- GPA: 3.8
- Dean's list all four semesters
- Co-founder and Vice-President of the Informed Voter's Foundation

Auburn University, Auburn, AL

August 2002- May 2003

- Dean's list (Fall 2002, Spring 2004)
- Alpha Lamda Delta and Phi Eta Sigma Honor Societies

Experience

The White House, Washington, DC

May-August 2005

Intern, Office of White House Personnel

- Facilitate daily operations by processing incoming and outgoing employees
- Assist the Intern Coordinator with organizing, selecting and processing the applications of future interns
- Compile and update the master list of Commissioned Officers, including the photo composite
- Serve as the temporary Staff Assistant in the Vice President's Office of Legislative Affairs

Liluma, St. Louis, MO

May 2004-May 2005

Server, Hostess

- Eagerly and proficiently wait on patrons and attend to their dining needs
- Organize seating arrangements and daily reservations
- Promoted from Server's Assistant to Server after one month

Bush/Cheney 2004 Presidential Campaign, St. Louis, MO

August-November 2004

Volunteer

- Assistant to the Missouri Election Day Coordinator
- Researched voter registration policies in Missouri counties
- Recruited Election Day attorneys and prepped attorneys for their responsibilities at the polls

Central Presbyterian Church, St. Louis, MO

May-August 2003

Youth Intern

- Planned the summer calendar of events including trips, weekly Bible studies and youth groups, Sunday school lessons and service projects
- Directed the volunteer staff and prepared lessons for each event
- Led group Bible studies and mentored Middle School girls

Bearden, Breckenridge, and Gidlow, L.L.C., St. Louis MO

May-August 2002

Administrative Assistant

- Assisted in Logging and billing company hours
- Answered phones, filed paperwork, and made sure office operations ran smoothly
- Researched cases for attorneys

Skills

Proficient in Microsoft Word, Excel, Photoshop and PageMaker

Language: Familiar with German

Currently
AS-II for
1 year +

Anne Rogers Gordon

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CLEARANCE: Top Secret/Sensitive Compartmented Information

EXPERIENCE:

U.S. Treasury Department (March 2003-present) Washington, DC

Chief of Operations, Office of Intelligence & Analysis (OIA)

- Advise the Assistant Secretary on management and resource priorities
- Prepare a weekly briefing and set meeting agendas for the Under Secretary for Terrorism & Financial Intelligence on OIA action items
- Manage the recruiting and hiring process for OIA
- Act as the primary liaison between OIA and the Office of the Assistant Secretary for Management
- Attend National Intelligence University and other Intelligence Community meetings on behalf of OIA
- Coordinate and track OIA Designation packages, Director of National Intelligence requests and Travel
- Worked on transition team for World Bank President Robert Zoellick

Treasury Fellow, Office of the Under Secretary for International Affairs

- Planned daily and long-term schedule for the Under Secretary
- Assisted various desk officers in the administration of their duties with respect to the Under Secretary
- Coordinated logistics for multi-city and multi-country trips
- Arranged for authors and experts to make educational presentations to Treasury staff
- Drafted memoranda to comply with Treasury legal and ethics requirements

Staff Assistant, Office of the Executive Secretary

- Compiled daily briefings for the Secretary and Deputy Secretary of the Treasury
- Coordinated and edited correspondence and memoranda for the Secretary and Deputy Secretary
- Prepared the Department's weekly report to the President
- Editor and writer for Treasury-wide newsletter, "Treasury Notes"
- Edited and updated content on Treasury's Education website
- Researched and wrote responses to the Secretary's public correspondence

Intern, Congressman Saxton, U.S. House of Representatives – 3rd District, NJ (September 2001 – January 2003) Washington, DC and Mount Holly, NJ

- Researched legislative activities
- Wrote letters to constituents regarding Congressional matters
- Performed casework to give constituents federal assistance

EDUCATION:

Masters of Public Policy, January 2006 The George Washington University, Washington, DC Focus: Business – Government Relations

Bachelor of Arts, January 2005, Cum Laude The George Washington University, Washington, DC Majors: Political Science and Classical Studies Minors: Economics and Art History

SKILLS AND ACTIVITIES:

- Proficient in the use of SPSS, STATA, and Microsoft Office Products
- Coaching for College, Tutor for inter-city middle school students
- Pi Sigma Alpha, National Political Science Honors Fraternity
- National Society of Collegiate Scholars
- GW Classics Club, Vice President (2004-2005)

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brake GS-15/1
Title:

WILLIAM P. GREENE

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EXPERIENCE

The White House

Associate Director, Office of Strategic Initiatives

May 2002 - present

- Manage communications and roll out strategy on key domestic initiatives, with a focus on trade, environment, and natural resource issues.
- Coordinate legislative and regulatory proposals with White House offices, Agency officials and Administration allies.
- Conduct outreach to supportive conservation, sportsmen, environment, and forestry groups.
- Prepare political briefs, write correspondence, and perform background research for the Senior Advisor and the Deputy Senior Advisor.
- Led a successful interagency and White House effort to gain passage of the President's Healthy Forests legislation.
- Organized several Presidential events, including a bill signing and an appearance at the 2004 Daytona 500.

NASCAR

Manager of Communications, NASCAR Busch Series

\$ 100,000

Daytona Beach, FL, July 2001 - January 2002

- Compiled wrap-up race statistics, determined driver and owner winnings, and produced weekly race summaries.
- Media contact for press, radio, and TV.
- Updated 300-page annual media guide for the 2002 season.
- Conducted weekly media conference call with winning drivers.
- Prepared Kevin Harvick's Champion's week media schedule.

\$ 67,000

House Budget Committee

Director of Communications

Chairmen John Kasich and Jim Nussle, February 1999 - June 2001

- Developed Committee's communications, outreach, and press strategy.
- Spokesman and planner for Task Forces on Waste, Fraud and Abuse; conducted 18 hearings in six months.
- Prepared Committee hearing materials, budget analysis, press releases, summaries, and issue briefs.
- Coordinated broadcast interviews and appearances for a nationally-recognized political figure.

House Republican Conference

Deputy Communications Director

Chairman John Boehner, March 1998 - January 1999

- Advised Member offices on developing communications plans.
- Organized major press events with Committee and Leadership offices.
- Composed Talking Points, Issue Briefs, Reality Checks, and other materials on high-profile legislation.
- Issue focus: trade, defense, taxes, budget, Social Security, and Medicare.

Office of Congressman Kevin Brady

Press Secretary

8th District of Texas, March 1997 - March 1998

- Chief spokesman to more than 100 print, radio, and television outlets in the Houston media market.
- Prepared Member for editorial boards, townhall meetings, and press interviews.
- Wrote press releases, talking points, speeches, columns, summaries, and newsletters.

House Republican Conference

Theme Team Coordinator

104th Congress, January 1995 – March 1997

- Administered a leadership-sponsored communications group composed of 60 House Members.
- Coordinated Republican message with leadership, committees, outside groups, and pollsters.
- Formulated themes and wrote talking points, issue briefs, and hundreds of one-minute speeches.

Land Surveyor/Field Engineer

- Hyman Construction, Patuxent River Naval Air Station, MD, 1994
- Advanced Surveys, Prince Frederick, MD, 1989-1990
- Lavender, Smith & Assoc., Spartanburg, SC, 1987 - 1988

U.S. Army

- Active, 1983 – 1986: Air Defense Artillery Gunner, 2nd Armored Div., Ft. Hood, TX
- Part-time, 1987 – 1993: Maryland Army National Guard, DC Air National Guard, Air Force Reserve

EDUCATION

St. Mary's College of Maryland, St. Mary's City, MD, 1994

Bachelor of Arts in Political Science

University of Oxford, England, 1993

Attended the Centre for Medieval and Renaissance Studies

SKILLS

Policy	Budget, Economics, Trade, Environmental, Natural Resources, Conservation, Forest/Land/Water Policy
Communications	Planning, Speechwriting, Correspondence, Opinion, Graphic Presentation
Analytic	Research, Historic Comparisons, Economic Statistics

DAMARA LEANNE GRIFFITH

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EDUCATION

- 1996 - 1999 **American University**, School of International Service, Washington, D.C.
Master of Arts, International Affairs, Concentration: International Economic Policy, May 1999. GPA (3.89/4.0).
▪ Member, American University Symphony Orchestra (flute and piccolo).
- 1991 - 1995 **Georgetown University**, School of Foreign Service, Washington, D.C.
Bachelor of Science, Foreign Service, Concentration: Development Economics, May 1995. GPA (3.5/4.0).
▪ Full-Tuition Naval Reserve Officers Training Corps (NROTC) Scholarship. Worked as Resident Assistant.
▪ NROTC Unit Photographer, Operations Officer, Birthday Banquet and Ball Chairman, Orientation instructor.
▪ Member, Georgetown University Student Symphony and Georgetown University Pep Band.
- 1994 **Universität Wien**, Vienna, Austria. Georgetown University Study Abroad Program, Spring, 1994.
- 1995 - 1996 **Navy Supply Corps School**, Basic Qualification Course, Athens, GA.
U.S. Naval Officer, April 1996. GPA (91.85/100).

EXPERIENCE

- 2001 **Office of the Secretary, Department of Energy**, Washington, D.C.
Special Assistant to the Secretary/U.S. Naval Officer, January 2001 - Present.
▪ Personal Aide to the Secretary of Energy.
▪ Advise Secretary and Senior Policy Advisors on National Nuclear Security Administration and Naval Nuclear Propulsion Program issues.
- 1996 - 2000 **Naval Nuclear Propulsion Program (Naval Reactors)**, Washington, D.C.
Selected by the Director (a four-star Admiral) for assignment to Naval Reactors' Washington D.C. headquarters. Naval Reactors is a joint DOE/Navy program responsible for all aspects of the design, procurement, operation, support and disposition of nuclear power plants onboard U.S. Navy ships and submarines.
Head, Strategic Planning – Office of Resource Management, August 1998 - Present.
▪ Directed efforts of senior executives, financial managers and laboratory management to implement and improve strategic planning and performance measurement. Coordinated with representatives from other DOE programs to prepare integrated and cohesive DOE Strategic Plans and Annual Performance Plans.
▪ Represented Program on a variety of DOE executive task forces and planning committees.
Financial Manager, Fiscal Division – Office of Resource Management, August 1998 - Present.
▪ Managed Program's DOE research and development funding (about \$700 million annually).
▪ Worked with Program engineers and senior contractor management to prioritize work requirements and prepare detailed budget justifications for Energy Department, Administration and Congressional review.
▪ Responsible for monitoring congressional activity, assessing impact of proposed legislation on Program efforts and working with congressional staff to resolve legislative issues of concern.
Financial Analyst, Logistics Division – Office of Resource Management, May 1996 - August 1998.
▪ Managed \$200 million annual Reactor Plant Components budget for equipment to support operating Naval reactor plants. Developed a new automated database program for procurement data.
- 1995 **United States Senate Committee on Finance**, Washington, D.C.
Legislative Fellow/U.S. Naval Officer, June 1995 - September 1995.
▪ Researched issues for trade, tax, and welfare reform legislation and wrote routine constituent correspondence.
- 1992 & 1994 **National Security Agency**, Fort Meade, MD.
Intern, Summer 1992, Winter 1994.
▪ Translated documents and wrote desensitized reports for wider distribution

SKILLS

Computer: Wordperfect, Quattro Pro, Microsoft Word/Excel/Access/PowerPoint, HTML.

Foreign Language: German proficient, French beginner.

Christopher J Guith

Associate Deputy Asst
Secretary

65-1311

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EXPERIENCE

- **Policy Advisor & Counsel** – *Congressman Tim Murphy, 18th District of Pennsylvania. 2/04 – Present.* Provided policy, political, and, legal advice on energy, natural resources, and environmental issues as they relate to Congressman Murphy's position on the Energy & Commerce committee.
- **Director of Election Day Operations** – *Bush-Cheney '04, Inc. Arlington, VA. 1/04 – 11/04.* Responsible for developing, implementing, and managing the campaign's legal-based election day operations. Managed a staff of six, including five attorneys, and oversaw dozens of field staff across the country. Responsible for the recruitment, training, and deployment of over 8,000 attorneys and 15,000 pollwatchers nationwide, making it the largest such effort in GOP history. Advised campaign leadership on legal strategy on issues ranging from litigation to promulgation and implementation of election law regulations and coordinated execution with the RNC, state Republican parties, and both retained and volunteer counsel. Served as the campaign's point person on the effects of the federal Help America Vote Act. Tracked opposition activities with field staff and conducted opposition research.
- **Legislative Counsel** – *U.S. Chamber of Commerce; Environment, Technology, & Regulatory Affairs. Washington, D.C., 1/03 – 1/04.* Served as Vice President's chief deputy and assisted developing strategy related to the Chamber's policies on energy, environment, technology, and regulatory affairs. Charged with coordinating and implementing the division's policies via the regulatory and legislative process. Drafted position papers and correspondence to Congress outlining Chamber positions. Worked with Congressional staff in developing legislation reflecting Chamber policy and to ensure its passage. Oversaw implementation of grassroots programs to advocate passage of legislation supported by the Chamber. Drafted agency comments and worked with agency staff in promulgating regulations consistent with Chamber policy.
- **Legislative Director** - *Congressman Bob Barr, 7th District of Georgia, 9/01 – 1/03.*
Legislative Counsel – *8/01 – 9/02.* Oversaw and implemented Congressman Barr's legislative agenda. Provided legal and legislative analysis and advice on all legislation and policy pertaining to the Congressman's role as chair of the Judiciary Subcommittee on Commercial and Administrative Law, along with all energy, transportation, defense, telecommunications, labor, and veterans issues. Drafted numerous bills and amendments. Served on the Congressman's campaign staff preparing him for all debates, conducting opposition research, providing strategic advice concerning campaign issues, and coordinating ballot security.
- **Attorney** – *Special Counsel, Inc. (Arnold & Porter LLP) Washington, D.C., 11/99 – 9/01.* Drafted responses to interrogatories in relation to discovery requests. Tasked with filtering privileged material under strict ethical and security parameters concerning trade secrets and legal strategy.

EDUCATION

- **JD** – Syracuse University - College of Law. Syracuse, NY, 1999
Dean's List 98 & 99. Active member – D.C. Bar.
- **BA** – Business Economics. University of California-Santa Barbara. Santa Barbara, CA, 1996.

ACTIVITIES

- **High School Football Official** – Northern Virginia Football Officials Association, 2001-Present.
- **Financial Secretary** – Grace Evangelical Lutheran Church, 2001-Present.
- **Regional Counselor** – Theta Chi International Fraternity, 1997-Present.

Zead A. Haddad

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Employment History:

United States Department of Energy, March 2001 - Present

Washington, D.C.

Office of Policy and International Affairs

Senior Policy Advisor for Middle Eastern Affairs

- Advise Assistant Secretary on Middle Eastern, African, Russian, and Eurasian energy policy.
- Assist in preparing the Secretary of Energy for various international trips and meetings.
- Prepare briefing, informational, and meeting memos for the Secretary of Energy and the Assistant Secretary on a range of issues.
- Manage office operations on a regular basis in the absence of the Assistant Secretary.
- Represent the department in meetings with foreign governments, industry, and other organizations.
- Assisted and acknowledged in the Department of Energy National Transmission Grid Study; Organized Public Work Shops; Summer and Fall of 2001.
- Assisted with the international coordination of the Carbon Sequestration Leadership Forum: Tyson's Corner, VA., June 23-25, 2003; and LNG Ministerial Summit: Washington, D.C., December 17-18, 2003.
- Responsible for organizing discussion panels on important issues facing U.S. policy formulation for the Assistant Secretary.

Official Assignments Abroad for the United States Government:

- ◆ Participated in the Secretary of Energy's visit to Riyadh, Saudi Arabia. **April 30 – May 1, 2003**
- ◆ Accompanied the Secretary of Energy to Europe: London, England and Rome, Italy. **August 3 - 8, 2003**
- ◆ Accompanied the Under Secretary of Energy to Europe and Russia: Dusseldorf, Essen, and Berlin, Germany; Helsinki and Kotka, Finland; Moscow, Arkhangel'sk/Severodvinsk, Murmansk, and St. Petersburg, Russia. **September 15 – 24, 2003**
- ◆ Part of U.S. delegation to the 2nd Annual U.S. – Russia Commercial Energy Summit, St. Petersburg, Russia. **September 21 - 23, 2003**
- ◆ Accompanied the Assistant Secretary of Policy and International Affairs to the U.S. - Saudi Arabia Energy Bilateral Consultations, Riyadh and Dhahran, Saudi Arabia. **October 16 – 20, 2003**
- ◆ Part of U.S. delegation to the 9th Annual International Energy Forum (IEF) in Amsterdam, Netherlands. **May 22 - 24, 2004**
- ◆ Accompanied the Acting Assistant Secretary to the U.S.-Italy Technical Investment Roundtable, Rome, Italy. **July 26 – 29, 2004**
- ◆ Represented the department at Libya Energy Week: Tripoli, Libya. **September 14 - 17, 2004**

Victory 2004, Nevada Campaign, September – November 2004

Reno, NV

Field Representative

- Assisted with the political organization of Washoe (Reno) and Lyon County during the 2004 Presidential Election.

Robert Young for Justice, Inc., February – November 2002

Plymouth, MI

Campaign Advisor

- Managed the statewide reelection campaign of Justice Robert P. Young, Jr. to the Michigan Supreme Court.

The White House, April - July 2001

Washington, D.C.

Office of Presidential Personnel

Staff Assistant

- Detailed to assist an Associate Director of Presidential Personnel.

Bush - Cheney 2000, Inc., July – December 2000

Austin, TX

Regional Field Director

- Responsible for the political organization of fourteen (14) counties in the State of Michigan during the 2000 Presidential Election

The Honorable Mary Ann Middaugh, February 1999 – July 2000

Lansing, MI

Michigan House of Representatives**Aide to the Assistant Majority Floor Leader**

- Instrumental in public relations; and implementing constituent and policy initiatives.

The Honorable James "Mick" Middaugh, December 1997 – September 1998

Lansing, MI

Michigan House of Representatives**Special Programs Coordinator**

- Instrumental in implementing policy and political initiatives.

Michigan Osteopathic Association, May – August 1998

Okemos, MI

Consultant

- Created the association's newsletter to mobilize members for the 1998 Primary and General elections.

Governmental Consultant Services, Inc., August 1996 – January 1997

Lansing, MI

Legislative Consultant Firm Work Experience

- Full time work experience with Michigan's largest multi-client legislative consulting firm.

Education:**Thomas M. Cooley Law School**

Lansing, MI

- *Juris Doctor, May 2003*

Michigan Supreme Court

Detroit, MI

The Honorable Robert P. Young, Jr.

- *Judicial Externship, May – August 2002*

Michigan State University

East Lansing, MI

The James Madison College

- *Bachelor of Arts in International Relations, May 1998*

Other Experiences:

➤ **State Bar of Michigan Law School Section Governing Board** Lansing, MI
March 2000 - March 2001

➤ **Governor George W. Bush for President, February - March 2000** Ottawa County, MI
Field Representative Volunteer

- Organized and managed Ottawa County during the 2000 Michigan Republican Primary.
- Assisted in Kent County during the final two weeks.

➤ **Thomas M. Cooley Intra-School Moot Court Competition** Lansing, MI

- 8th Best Advocate Award, October 1999 competition.

➤ **8th Congressional District Executive Committee, August 1999 – November 2000** Lansing, MI

- Appointed at the 1999 Michigan Republican State Convention.

➤ **Republican Precinct Delegate, August 1998 – November 2000** Ingham County , MI

- Elected August 4th, 1998 during Republican Primary in East Lansing Precinct 6

Proficient in Arabic

Jodi L. Hanson

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EXPERIENCE

Breyer & Lardner, Washington, D.C. -Public and Legislative Affairs Advisor, 2/01 -Present
Member of Regulatory Affairs division of 11th largest law firm in the U.S. Position similar to role at Hopkins & Sutter (now merged), with greater representation of businesses in areas of tax, energy and transportation.
Hopkins & Sutter, Washington, D. C. Director of Legislative Affairs, 7/95-2/01
Reported to Chairman of 250 member law firm; coordinated legislative strategy; planned, managed and executed comprehensive program for major clients of firm. Formulated political and policy-related strategy that included extensive coalition building activities with major industry groups. Represented clients before Congress and agencies. Reviewed, analyzed, and drafted legislative text and testimony. Worked with major news sources including newspaper editorial boards and trade publications. Clients have included Krueger International, Walgreens, PG&E National Energy Group, Subzero, CN Railways, The Cradle, Commonwealth Edison, Illinois Housing Development Authority, Illinois Institute of Technology, The Real Estate Roundtable, Siemens/Supersteel.

United States House of Representatives, Washington, D. C.

Legislative Assistant to Congressman Jack Metcalf (Member, House Banking, Transportation and Small Business Committees), 1/95-6/95
Monitored, researched and wrote legislation for Small Business Committee, Subcommittee on Tax and Finance, commerce, trade, telecommunications, government operations, science, space, technology and postal issues; authored major piece of departmental reorganization legislation which passed the House; followed committee and floor action; composed speeches, legislative briefings and reports; managed clerk hire, office and franking budgets.

Washington State House of Representatives, Olympia, Washington

Administrative Assistant to Representative Gigi Talcott, Majority Whip, 5/93-12/94

Actively engaged in research, monitoring legislation and votes for Appropriations, Revenue, and Human Services Committees; wrote press releases, newsletters and legislative updates; organized Town Hall meetings; resolved conflicts between constituents and agencies; managed legislative office year round.

Office of the Secretary of State, Olympia, Washington

Research Assistant, The Oral History Program, 1/93-5/93

Conducted all primary and secondary historical/political research for state program; compiled, analyzed, and edited weekly reports to Secretary of State Ralph Munro; assisted editing and writing book on former State Legislator Sam

Massachusetts State Senate, Boston, Massachusetts

Assistant to Senator James P. Jajuga, 7/92-11/92

Responded to constituent mail and inquiries; maintained Senator's schedule, contacts and appearances.

EDUCATION

JOHNS HOPKINS UNIVERSITY, Washington, D. C.

B.A. in Government and Economics expected 2001.

TRINITY COLLEGE, Walla Walla, Washington

A. in Politics, Focus on International and Comparative Studies, May 1992

UNIVERSITY OF LONDON, London, England

Studied Comparative Politics and History, Spring 1990

INTELLIGENT ACTIVITIES

Member, Women in Government Relations; Guest, PBS "Technopolitics" with James Glassman, Spokesperson on Health Insurance Reform, 4/96 and 6/96; Guest, "Newstalk Television", Spokesperson on Health Insurance Repealability, 3/96; Guest Panelist, Council for Affordable Health Insurance, "Hill Briefing" 7/96; "Annual Conference", 9/96; Recipient, Council for Affordable Health Insurance Free Market Advocate Award, 1996; Guest Panelist, George Washington School of Political Management", 5/96; Junior Statesmen of America, 1996; Board of Directors Chairman, Washington State Society, 1996-99; Volunteer, Intl' Chapter, American Red Cross.

Andrew Crawford Harding

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Education:

Washington and Lee University, B.A. (American History), June of 2003

Lexington, VA

Activities:

Beta Theta Pi, Alpha Rho Chapter—Washington and Lee University
member 2000-present; secretary, 2001-2002

- Kept minutes at meetings
- Liaison with national fraternity concerning fraternity periodicals and matters

Honors: Dean's List, fall semester 2002; Dean's List and Honor Roll, spring semester 2003

Experience:

The White House

Washington, D.C.

Intern, Office of Appointments and Scheduling, summer 2002

- Conducted background research for potential Presidential greeters, introducers, and event participants
- Office supply management
- Worked the "White House Advance Seminar," July 2002; registered and supplied attendees with necessary materials
- Compiled and maintained a detailed list of sporting events for the upcoming year and a calendar of significant dates to avoid conflicts with the President's schedule

The United States House of Representatives

Washington, D.C.

Intern, Congressman Rob Portman (R-OH), summer 2001

- Compiled Congressman Portman's voting record on recurring legislation
- Greeted and received constituents at the Cannon Congressional Office Building
- Sorted, categorized, and logged mail into database for response
- Conducted tours of the United States Capitol Building for visiting constituent groups

Taft, Stettinius, and Hollister LLP

Cincinnati, OH

Legal Messenger, summer 2000

- Delivered legal documents to judges, attorneys, and clients
- Supplied offices with materials necessary for daily operation
- Prepared mail for distribution to judges, attorneys, and clients

YMCA Inner-City Youth Camp

Madisonville, OH

Counselor, summer 1999

- Planned sporting activities and mentored campers
- Helped to coordinate and supervise fieldtrips

United States House of Representatives

Washington, D.C.

Congressional Page, summer 1997

- Distributed and delivered Congressional documents to the members of the House of Representatives
- Delivered messages as directed by members of the House of Representatives

Skills:

- Extensive knowledge of Lexis-Nexis online program; Microsoft Word, Excel, and Power Point
- Public speaking and debate

HARVEY L. HARMON

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EMPLOYMENT

SHELL US GAS & POWER, Houston, Texas (2003–Present)

Consultant: Provide competitor and market analysis for Shell LNG projects.

- ◆ Responsible for the final forecasts, editing and the majority of the writing for the LNG section of the forthcoming National Petroleum Council 2003 Natural Gas Study.
- ◆ Developed LNG competitor database.
- ◆ Liaison for outside consultants.

EL PASO CORPORATION, Houston, Texas (1986–2003)

Vice President: Responsible for planning and competitor analysis at Global LNG unit (2001-03).

- ◆ Developed North America Market Assessment for Statoil and Norsk Hydro in Plataforma Deltana bidding group for Venezuela that resulted in Statoil making a successful bid for Block 4.
- ◆ Developed LNG volume and pricing forecasts.
- ◆ Advised developers which LNG sites were best for market/competitor reasons. Identified new market that became an active project.
- ◆ Provided key assumptions and analysis for strategy assessments.
- ◆ Liaison for all outside consultants including McKinsey, Lukens, EEA, and Wood Mackenzie. Budget was over \$3 million.
- ◆ Member and developed initial forecast for LNG sub-committee of forthcoming National Petroleum Council 2003 Natural Gas Study.
- ◆ LNG speaker at numerous industry conferences and meetings.
- ◆ Developed presentations for senior executives.
- ◆ Authored several LNG articles published in journals such as *Petroleum Economist*, *World Oil* and *LNG Journal*.

Manager: Responsible for market and competitor analysis at Corporate Strategy (1995-2001).

- ◆ Developed detailed market studies including GPCM modeling for New England, Mid-Atlantic and Southeast regions that helped marketing affiliate successfully make asset bid that made millions of dollars.

- ◆ Evaluated value of capacity that made marketing affiliate over \$20 million.
- ◆ Persuaded division president not to go forward with New England expansion over objections of his unit's Business Development Team. Saved the company tens of millions of dollars.
- ◆ Developed and wrote most of the transmission and distribution section of the 1999 National Petroleum Council study, *Meeting the Challenges of the Nation's Growing Natural Gas Demand*.
- ◆ Made numerous presentations to executives, key outside customers and regulatory agencies.

Consultant/Senior Staff Strategist: Responsible for competitor analysis along with market analysis and market research at Tennessee Gas Pipeline Company (1993-95).

- ◆ Developed contract renewal model to predict annual volume and revenue levels by customer for Tennessee Gas Pipeline, Midwestern Gas Transmission and East Tennessee Natural Gas.
- ◆ Developed model that evaluated revenue impact of various rate designs and market conditions by each individual market for Tennessee Gas Pipeline. This was used in analyzing TGP positions during settlement negotiations for the last rate case (RP95-112) and saved the company millions of dollars.
- ◆ Developed market study that led to the proposed \$500 million TGP Eastern Express 2000 project.
- ◆ Developed market study that led to the development of the proposed \$370 million TGP Mid-Atlantic Expansion project.
- ◆ Organized and implemented the first formal TGP market research program.
- ◆ Trained staff in performing detailed customer and competitor analysis.

Supervisor: Responsible for a staff of six who developed market and revenue forecasts for all company interstate pipelines (1989-92).

Senior Rate Analyst: Responsible for special projects including original rate design for Kern River Transmission (1987-88)

Market Analyst: Responsible for Midwest markets (1986-87).

FLUOR ARABIA LTD., Al Khobar, Saudi Arabia (1981-83)

Lead Structural Engineer: Responsible for a staff of five.

FLUOR OCEAN SERVICES, INC., Houston, Texas (1979-81)

Structural Engineer: Project Engineer on Louisiana Offshore Oil Port (LOOP).

PETRO-MARINE ENGINEERING, Houston, Texas (1978 -79)

Structural Engineer: Designed various offshore platforms.

EDUCATION

- ◆ M.B.A., Major in marketing, University of Texas – 1985
- ◆ M.S. in Ocean Engineering, University of Wisconsin – 1978
- ◆ B.S. in Ocean Engineering, Florida Institute of Technology – 1977

SSN: b6
DOB:

(SCOTT)
RICHARD S HARPER
b6

EMPLOYMENT	Field Representative Bush-Cheney '04	Reno, NV August - November 2004
Managed grassroots efforts for the Bush-Cheney campaign in Carson City and Douglas County, Nevada, for 2004 elections, including managing two offices, recruiting and deploying volunteers, and coordinating phone banks and precinct walks.		
	Physical Activity Supervisor Missionary Training Center	Provo, UT June 2003 - August 2004 January 2005 - June 2006
Supervised gym facility and oversaw the physical activities of more than 1,000 missionaries attending the Provo Missionary Training Center of The Church of Jesus Christ of Latter-day Saints.		
EDUCATION	Brigham Young University Bachelor of Arts <i>Major: English. Additional extensive course work in Public Relations. Honors in Creative Writing. Course work in Public Speaking.</i> Graduated June 2006 GPA: 3.4	Provo, UT 2003 - 2006
	Utah Valley State College Associate of Science	Provo, UT 2001 - 2003
Honors Program. Graduated with an individualized degree focused on the liberal arts.		
VOLUNTEER EXPERIENCE	2002 Olympic Winter Games Events Host	Salt Lake City, UT February 2002
	Worked on security at the awards ceremony square and assisted patrons with information about the venue.	
	John Huntsman Jr. Gubernatorial Campaign Campaign Volunteer	Salt Lake City, UT June 2004
	Personally discussed campaign updates with delegates at the state convention.	
OTHER VOLUNTEER EXPERIENCE	Full-Time Missionary, The Church of Jesus Christ of Latter-Day Saints Germany Frankfurt Mission	May 1999 - May 2001
	Served as a full-time volunteer representing the Church. Served as district leader (supervising 6 missionaries) and as zone leader (supervising about 30 missionaries)	
REFERENCES	Chris Carr - (702) 880-1000 Former Executive Director, Nevada Republican Party	
	Sam Fischer - (402) 965-9420 Regional Finance Director, Republican National Committee	
	Zead Haddad - (202) 586-2577 Office of Policy & International Affairs, Department of Energy	

GS7

Kristy Hartman

b6

Education:	University of North Carolina Wilmington Bachelor of Arts, Environmental Science: Planning and Policy Bachelor of Arts, Political Science GPA: 3.56
Course Work:	Environmental Politics, Quantitative Methods in Earth Sciences, Public Administration, Environmental Law, Natural Resource Economics, Intro to Computing and Applications, Mediation and Conflict Management, Principles of Micro-Economics, Public Speaking, Intro to Political Science Methods
Work:	NC General Assembly May- August 2006, 2007 <i>Intern for Senator Tom Apodaca</i> <ul style="list-style-type: none">Corresponded with other state agencies to adequately address constituent concernsDrafted letters and press releasesReviewed proposed legislation for implications to state and districtAssisted with filing, scheduling, telephone and email communicationsAdministered weekly tours of NC General Assembly
	UNCW Discover Outdoor Center January 2005- May 2007 <i>Office & Challenge Course Supervisor, Trip Leader</i> <ul style="list-style-type: none">Led groups through programs teaching teamwork, communication, and responsibilityManaged reservations and billingTaught workshops on customer service, goal-setting and group dynamicsSupervised office duties such as filing, answering telephone calls and customer serviceTrained new employeesDesigned and marketed brochures and flyers for upcoming eventsDeveloped and implemented a new database system for tracking participants in various outdoor programs offered
	Southeastern Sureties Group, Inc. May- August 2004, 2005 <i>Office Assistant</i> <ul style="list-style-type: none">Clerical duties including answering telephone, filing and data entryTaught new employees how to operate and maintain computer databasePackaged products for shipmentProvided customer service
Volunteer:	Adaptive Watersport Day October 2005 <ul style="list-style-type: none">Assisted those with disabilities in water activities including kayaking
	UNCW Global SERVE August 2004- May 2006 <i>Service Co-coordinator</i> <ul style="list-style-type: none">Helped with community projects for organizations such as Habitat for Humanity, Wilmington JayCee's, and the Salvation Army soup kitchen
Awards:	Cum Laude; Dean's List 2004-2007; Omicron Delta Kappa Honors Society; Pi Sigma Alpha- Political Science Honors Society; UNCW Center for Leadership and Service: Distinguished Service Award 2007; Environmental Studies Bookstore Scholarship 2006

STEPHEN R. HAZLETON

b6

email:

b6

Experience:**Abraham Senate 2000 – 1999-2000****Political Director***Southfield, Michigan*

Organized and executed a statewide political operation to turnout voters in one of the top U.S. Senate races in the country. Responsible for a staff of 5 field coordinators and numerous full time volunteers and interns. Coordinated events with Senator Abraham and other national surrogate speakers established a field operation with organized teams in all 83 counties in Michigan, acted as liaison between the campaign and Michigan Republican Party, other statewide campaigns and elected officials at all levels of government.

Martinez for Chairman - 1998**Campaign Manager***Orlando, Florida*

Responsible for the overall day to day management of a \$1.3 million campaign for Orange County's Mayor, the most powerful elected office in Central Florida culminating in a landslide 60%-40% victory. Managed a staff of 7, planned and executed earned media strategies, wrote policy papers, acted as spokesman for the campaign, and assisted in developing and producing direct mail, television and radio. Oversaw a fundraising and budget operation that raised and spent more money than any other campaign in Central Florida's history.

Consensus Communications - 1997**Account Executive***Orlando, Florida*

Responsible for the day to day management of seven grassroots and public relations accounts for a campaign and government relations' consulting firm. Drafted and executed legislator contact plans for grass roots campaigns, organized press events for grass roots and public relations purposes, and supervised field staffs for several efforts.

Shandwick Public Affairs - 1997**Site and Press Advance***Washington, DC*

Executed Site and Press Advance for the "Great American Station Foundation's Whistlestop Tour", a nationwide train tour designed to raise awareness of train stations and their economic development potential. Duties included site and event logistics, event public relations, as well as press turnout at events and scheduling of interviews for Foundation officials.

Citizens to Save Jobs & Stop Unfair Taxes - 1996**Deputy Director***Orlando, Florida*

Responsible for the daily field operation of a successful \$25 million campaign dedicated to defeating Amendment 4, a billion-dollar tax on sugar in the state of Florida, culminating in an eight-point victory. Managed a field and consulting staff of 25, filed state FEC reports, designed and ordered campaign collateral materials, and executed all aspects of budget and finance.

DOB: b6
SSN:

Matthew F. Healy, IV

Current Address

b6

Permanent Address

b6

Education	University of North Carolina at Chapel Hill B.A. in American History, May 2003
	Carolina Business Institute Kenan-Flagler Business School, UNC Chapel Hill -Completed six-week business education program, Summer 2003 -Expanded education with an integrating program involving Accounting, Finance, Marketing, Operations Management, and Economics at the Kenan-Flagler Business School
	Lorenzo de Medici Art Institute Florence, Italy Summer 2001 -Evaluated Italian culture, art and cuisine
Related Courses	History of the Civil War History of Air Power History of Sea Power History of Vietnam Introduction to Politics History of the American West Political Psychology History of North Carolina History of American Business History of America Since 1940
Experience	Bush-Cheney '04 Campaign Present -Management Department -Respond to Presidential candidate questionnaires and develop policy reports
	Morehead Planetarium Chapel Hill 2001-2002 -Accounted for and deposited around \$10,000 per week -Develop balance sheets of weekly income
	Community Service Projects in Costa Rica Summer 1998 -Improved conservation projects in the cloud and rain forests of Costa Rica
Activities	Treasurer, Gimghoul Castle at UNC Chapel Hill 2002 -Developed and managed budget of over \$20,000 a semester -Researched available funding and made recommendations to the scholarship committee
	Rush Chairman, Beta Theta Pi Fraternity 2001 -Contacted and met over 100 incoming freshman from six different states -Organized events during Summer 2001 with \$15,000 budget
Skills	Proficient in Microsoft Excel, Outlook, Word, and Power Point

JULIE A. HERWARD

b6

PERMANENT ADDRESS

b6

VANDERBILT UNIVERSITY ADDRESS

b6

INTERNSHIP EXPERIENCES

BATTELLE MEMORIAL INSTITUTE, Washington, D.C., June– August 2007

- Monitored hearings and mark-up meetings in the United States Senate and House of Representatives on behalf of the Battelle government affairs staff, including the:
 - Senate Committees on Commerce, Science and Transportation; Energy and Natural Resources; and Homeland Security and Government Affairs; and the
 - House of Representatives Committees on Energy and Commerce; Homeland Security; Oversight and Government Reform; and Science and Technology
- Monitored legislative activity on issues such as chemical security, climate change, cyber security, and federal support for the research and development of alternative energy sources, including biofuels, geothermal and solar energy
- Prepared a comprehensive report documenting the Fiscal Year 2008 federal appropriations for climate change research, with a focus on earmarks for the Department of Energy laboratories managed by Battelle
- Participated in weekly meetings of the Task Force on the Future of American Innovation and creative planning for its “Sputnik and the YouTube Age” briefing, held in conjunction with the Congressional Research and Development Caucus, on November 8, 2007
- Completed a special project on the current use of and federal funding for radiation portal monitors, for use by a member of the government affairs office staff on his visit to the Pacific Northwest Laboratory, in August 2007.

SENATOR BILL FRIST (R – TN), Nashville, Tennessee, August – October 2006

- Researched the Senator's opinions on issues such as the estate tax, Medicare, and the Tennessee Valley Authority, and wrote letters in response to constituent inquiries about these issues
- Drafted congratulatory letters to constituents who received athletic, community, and achievement awards
- Organized the Nashville office files in preparation for the Senator's retirement
- Assisted members of the Senator's staff with daily office work

CONGRESSMAN TIM MURPHY (R – PA 18), Pittsburgh, Pennsylvania, May – August 2006

- Drafted memoranda on constituents and community events to prepare the Congressman for meetings in his district
- Represented the Congressman during the evenings and the weekends at Independence Day celebrations, church fairs, and ceremonies, including the renaming ceremony of a branch of the United States Post Office
- Drafted congratulatory letters to constituents who received athletic, community, and achievement awards
- Recorded constituent responses to the Congressman's mailings in the Internet Quorum System
- Assisted members of the Congressman's staff with daily office work

EDUCATION

VANDERBILT UNIVERSITY, Nashville, Tennessee, Fall 2004 – present

- Bachelor of Arts, English and Political Science, anticipated May 9, 2008
- GPA: 3.51 / 4.00, through Fall 2007
- Vanderbilt University Dean's List: Fall 2004, Spring 2006, Fall 2006 and Fall 2007 semesters

GEORGETOWN UNIVERSITY, Washington, D.C., June – August 2007

- The Fund for American Studies Institute on Business and Government Affairs
- GPA: 3.85 / 4.00

COLLEGE ACTIVITIES

DELTA GAMMA FRATERNITY, Eta Epsilon Chapter, Fall 2005 – present

- Vice President of Finance, January 2007 – January 2008
- Director of Social Awareness, Spring 2006 – Fall 2006

VANDERBILT STUDENT GOVERNMENT ASSOCIATION, Fall 2004 – Spring 2007

Angela M. Hill

b6

EXPERIENCE

United States Department of Energy

Special Assistant, Office of Civilian Radioactive Waste Management, Washington, D.C. *February 2005 –*

- Presidential Appointee assigned to help further the agenda concerning the Yucca Mountain Project
- Conducts research to develop background data on subjects of special interest to the director
- Participates in a variety of confidential reports integral to the mission and function of the program

55th Presidential Inaugural Committee

Special Services Coordinator, White House and Bush/Cheney 2004 Senior Staff, Washington, D.C. *December 2004 – February 2005*

- Organized information and details related to White House senior staff and guests involved in activities during Inaugural week
- Managed hotel requests for senior staff and guests
- Assisted in all operations needed to successfully accommodate the senior staff

Republican National Committee

National 72 Hour Volunteer Coordinator, Washington, D.C. *February – November 2004*

- Coordinated RNC 72 Hour Task Force Volunteer Efforts for the 2004 presidential campaign
- Recruited and trained professional volunteers participating in the program
- Successfully deployed nearly 7,000 volunteers into 16 target states the last two weeks leading up to election day
- Participated in daily meetings and calls with senior RNC, Bush Cheney and White House staff

Campaign Activities

Volunteer, Tulsa, OK, Denver, CO *Fall 2001 – Fall 2004*

- Volunteered in numerous political campaigns for candidates on the local and national level through RNC 72 Hour Program
- Implemented communication skills though contact with the candidate's constituents
- Local Campaigns worked: Tulsa County Commissioner, Steve Largent for OK Governor, Oklahoma State Representatives, Colorado State Representatives, Bill Owens for CO Governor, Haley Barbour for MS Governor, Bobby Jindal for LA Governor
- National Campaigns Worked: Cathy Keating for Congress, Bob Beauprez for Congress, Wayne Allard for Senate

Internships

Senator Don Nickels and Congressman John Sullivan, Washington, DC *Summer 2002*

- Attended various policy meetings to assist the Legislative Correspondents and Assistants
- Participated in daily senatorial and congressional duties, constituent services and capitol tours

KOTV Channel 6, Tulsa, OK *January – May 2002*

- Assisted in the organization and implementation of nightly news broadcasts
- Researched leads and gathered information for a wide range of subjects resulting in stories

EDUCATION

Oral Roberts University, BS, Mass Media Communications *August 1999 – May 2003*

Emphasis in Broadcast Journalism

3.45 Cumulative GPA

Freshman Council 1999-2000

ORU President's List 2001, 2002, 2003

University Honor Roll 2001, 2002, 2003

Georgetown University, Washington, D.C. *Summer 2002*

Institute on Political Journalism

Courses included Media Ethics and Economics

ADDITIONAL ACTIVITIES

RNC Campaign Management College, Washington, D.C. *May 2003*

Francis Hodsoll

b6

Francis.Hodsoll@hq.doe.gov

EXPERIENCE OVERVIEW

Senior management ... Chief Financial Officer and Business Development at a.i. solutions. Led project teams at McKinsey & Company for senior executives of Global 1000 companies. Treasurer NSOvation, non-profit for young patrons of the National Symphony.

Energy and finance experience ... At the Department of Energy assisted in the development of legislation and regulations; developed communications to Congress; and developed budgetary and policy analysis. At McKinsey & Company managed consulting teams in the development of strategies on electricity generation, transmission, risk management, deregulation, and mergers and acquisitions. At Tenneco Energy created a new electricity trading desk, traded electricity options and developed pricing models for natural gas and electricity. Assisted a foreign country's negotiations for the acquisition of natural gas infrastructure.

Communications... Extensive and effective written and verbal communications to Congress, clients, customers, senior management and boards of directors.

EMPLOYMENT HISTORY

2002 – Present **U.S. Department of Energy**, Washington, DC

Senior Policy Advisor

Assisted in the development of legislation and regulations; developed communications to Congress; and developed budgetary and policy analysis. Representative work assignments include:

- Acted as a liaison between program management and senior Department of Energy officials that resulted in a fundamental change in program management philosophy: restructuring operations and improving efficiencies
- Developed written and verbal communications for Congress from senior DOE officials, and developed budgetary and policy analysis for the restructuring of a program
- Developed international energy projects and policies focused on clean coal, nuclear, natural gas and geothermal technologies

2001 – 2002 **a.i. solutions, Inc.**, Lanham, MD (aerospace engineering services and software company)

Chief Financial Officer and Business Development

Managed business development, accounting, billing and contracting functions

- Restructured the company's credit facility and led the development of a new strategy

1997 – 2001 **McKinsey & Company, Inc.**, Charlotte, NC and Houston, TX (international management consulting firm)

Engagement Manager

Member of both the Corporate Finance and Strategy practice and the Electric Power and Natural Gas practice.

Representative work assignments include:

- Developed a \$4 billion growth strategy for a electric power utility: identified service and retail based businesses, identified operational improvements and developed proprietary alliance strategies
- Recommended and gained board approval for the divestiture of a subsidiary for a foreign Global 1000 energy company.

Francis Hodsoll

McKinsey & Company Associate

- Performed electricity generation plant valuations based on multiple deregulation scenarios. Assisted in the electricity deregulation negotiation strategy for the client's Public Utility Commission hearings
- Assisted in a foreign country's negotiations for the acquisition of natural gas infrastructure and developed natural gas trading strategies

1995 – 1997	Tenneco Energy , Houston, TX (diversified energy company. Bought in 1996 by El Paso Energy.) <ul style="list-style-type: none">• <i>Power trader:</i> Assisted in creating a new electricity trading desk, traded electricity options, developed option pricing and trading tools for electricity and natural gas
1991 – 1993	CPIFC, Inc. , Vienna, VA (M&A and commercial litigation) <i>VP for Financial Analysis</i> – Managed 3 analysts conducting M&A valuations
1989 – 1991	Fortis Financial Group , McLean, VA (international financial services firm) Developed and managed \$750,000 mutual fund and stock portfolios for private individuals

EDUCATION

1993 – 1995	MIT Sloan School of Management , Cambridge, MA Master of Science in Management Corporate Finance - G.P.A. 4.7/5.0
1985 – 1989	Colby College , Waterville, ME B.A. Economics

DOCUMENTS AUTHORED/CO-AUTHORED

Electric Utilities of the Future; Current Opportunities and Challenges in the Electric Power Business; Strategic Levers for a Deregulating Natural Gas Market; Lessons from a Process, System, and Controls Redesign for a Natural Gas Trading and Marketing Organization; Sizing the Opportunity to Reduce Performance Variations in Manufacturing Lines; Application of the Change Board.

PERSONAL

Developing a new volunteer group for DC primary education; Treasurer NSOvation Council, the young benefactors of the National Symphony; consulted (gratis) to a DC Children's Hospital camp for disabled children, a local arts council and to a repertory theater; member of Houston political organization; avid reader of biographies; running; and rugby.

JILL HOLTZMAN

b4

EXPERIENCE

REPUBLICAN NATIONAL COMMITTEE

PRESIDENTIAL RECOUNT - West Palm Beach, Osceola County, Florida (November-December 2000)

Negotiated recount procedures, acted as an advocate before the Canvassing Board, and observed ballot security and hand count in West Palm Beach County. Also, coordinated documentation of observer statements and generated affidavits. Represented Bush Cheney campaign before the Canvassing Board in Osceola County during count of undervoted ballots.

DEPUTY COUNSEL - Washington, DC (April 1998 to present)

Manage committee contracts, insurance issues, personnel matters, copyright, legal compliance and coordinate associated investigations and litigation. Administer RNC candidate contributions and state party transfers, and produce fifty-state summary of state campaign finance laws and regulations. Provide legal support for RNC meetings and RNC and Convention Committees.

Managed 1996 Republican National Convention FEC audit, assisted negotiation of 2000 Republican National Convention Site City Agreement and provided general legal support to Convention. Also, assisted in representing the RNC in Department of Justice, Burton Committee and Thompson Committee investigations.

ASSOCIATE COUNSEL - (April 1997 - April 1998)

CHAIRMAN'S TRANSITION - (January - April 1997)

VIRGINIA OUTDOOR FOUNDATION

TRUSTEE - Richmond, Virginia (1999 to present)

Appointed by Governor Gilmore to act as trustee in the management of open spaces, approval and administration of conservation easements and the oversight of land trusts.

DOLE/KEMP '96

BUDGET LIAISON - Washington, DC (September 1996 - December 1996)

Managed and allocated daily expenditures of \$9 million budget, coordinated with contractors, vendors and Dole Advance and Travel staff. Ensured that daily campaign events were within budget and met Federal Election Commission regulations. Handled post campaign account closings and audit preparation.

1996 REPUBLICAN NATIONAL CONVENTION

COUNSEL - Washington, DC and San Diego, CA (February 1996 - September 1996)

Negotiated and drafted convention agreements. Wrote employment contracts, consulting agreements, leases, transportation contracts, hotel and housing agreements, construction, security, entertainment and media contracts. Reviewed vendor proposals and negotiated changes.

Administered licensing program for Convention logo, handled trademark disputes and issued cease and desist letters. Assisted in First Amendment litigation concerning Convention demonstration site. Administered insurance and implemented worker's compensation program. Expedited Convention payouts in keeping with contract payment schedules for more than 80 vendors.

COURTROOM OF JUDGE RICHARD S. KELLY, CIRCUIT COURT OF COOK COUNTY

JUDICIAL CLERK - Illinois/Division of Domestic Relations, Chicago, IL (October 1994 - May 1995)

Drafted opinions, evaluated briefs, reviewed reports of court appointed experts, researched legal issues and handled attorney relations.

BELGRADE & O'DONNELL, LP

LEGAL CLERK - Chicago, IL (September 1993 - April 1994)

Wrote briefs, conducted legal research, reviewed depositions and filed Court documents for litigation in corporate insurance defense, commerce and admiralty law.

OFFICE OF THE STATE'S ATTORNEY, COOK COUNTY NARCOTICS DIVISION

LEGAL CLERK - Courtroom of Judge Jonathan Brady, Chicago, IL (October 1992 - March 1993)

Worked with prosecutors in all areas of criminal litigation. Met with police officers, conducted research and interviews, archived court records and assisted at trial.

THE WHITE HOUSE

INTERN - Washington, DC (Summer 1992)

Assistant in the Office of Presidential Personnel. Reported to the Director of Legal and Regulatory Affairs. Handled records, resumes, correspondence and phone calls.

UNITED STATES SENATE, OFFICE OF JOHN WARNER (R-VA)

INTERN - Office of Senator Warner, Washington, DC (Summer 1991)

Researched pending legislation, answered constituent mail and handled phone inquiries.

COLLEGE OF WILLIAM AND MARY, GOVERNMENT DEPARTMENT

DIRECTOR, SOUTH AFRICA EDUCATION ABROAD - Williamsburg, VA (1990-1991)

Organized and conducted four week political tour of South Africa. Worked closely with members of Parliament and the Embassy of South Africa to organize meetings with political and religious leaders in Townships, Universities and at the three seats of government.

EDITOR - Assisted in draft of book on the politics and people of the Island of St. Eustatius.

EDUCATION

DePaul University School of Law, Chicago, IL - Juris Doctor, May 1995
1992 Moot Court Negotiation Competition, Public Interest Law

College of William and Mary, Williamsburg, VA - Bachelor of Arts, May 1992
Major: Government Minor: Religion
Dean's List

PROFESSIONAL MEMBERSHIPS

Virginia Bar Association
District of Columbia Bar Association
United States Court of Appeals, Fourth Circuit
American Bar Association

*"Katie"**b6**DOB:***OBJECTIVE**

Obtain a position as a research assistant or in public relations, that will utilize my research, analytical, writing skills.

EDUCATION

University of Notre Dame, Notre Dame, IN

Bachelor of Arts, May 2003

Major: History

Minor: Music

Katherine S. A. Hoppe

*b6***HONORS**

- Selected Participant, International Roundtable on Human Dignity, World Youth Conference; Toronto, Canada. July, 2002
- Professionally Selected Cast Member, Summer Shakespeare, UND 2001
- Dean's List, 2001
- Advanced Studies diploma with Governor's Seal, June 1999

RESEARCH

- ALL GOOD GIRLS GO TO HEAVEN: Reclaiming the women's' movement after Vatican II in the Roman Catholic Church; U.S. Catholic History, Fall 2002
- The American Feminist, Winter issue 2000;

EXPERIENCE

Intern, Department of Health and Human Services, summer 2002
Center for Medicare and Medicaid Services

- Gained a rapid knowledge of the inner office workings, set up and participated in conference calls and research.

Operations Cast Member, Magic Kingdom, Main Street, U.S.A.

Walt Disney World College Program, August 2001- January 2002

- developed ability to multitask, function well in high-pressure situations, and effectively communicate and work with a wide range of people.

Intern, Republican National Convention, August 2000

- assisted in research, handled Green Room phones, and ran messages.

Intern, summer 1999, 2000, Office of the Majority Leader, U.S. Senate

- researched and briefed staff on current issues, filed documents, and ran errands.

Intern, summer 2000, Feminists for Life of America

- Clerical assistant; answered phones, handled mailings, attended legislative planning meetings, researched issues.

LEADERSHIP

President 2002-03, Notre Dame Right to Life; 1999-2003

Vice President, Secretary; SuperSibs, 1999-2003

Member, Women's Liturgical Choir

Member, Pasquerilla East Musical Company

SKILLS

Extensive experience working with special needs children. Some knowledge of American Sign Language.
Rudimentary music therapy skills: Professionally trained in Stage Combat, Shakespeare Theatre, Washington, D.C. Extensive experience in dance, singing, and theatre, both performance and tech/production.

Cole Hughes

b6

Permanent Address

b6

Current Address

b6

Work Experience

United States House of Representatives

Intern, Office of Congressman Chip Pickering

- Assisted in the management of constituent correspondence
- Developed a working knowledge of the legislative process

The Downtown Grill

Line Cook

Washington, DC

September – December 2007

Oxford, MS

January – September 2007

Education

The University of Mississippi

Bachelor of Arts, Insurance and Risk Management

Minor: Political Science

Oxford, MS

December 2008

Madison Ridgeland Academy

High School Diploma

Madison, MS

May 2004

Political Experience and Community Service

Mississippi Republican Party 72 Hour Task Force Team Leader

November 2007

Midterm Republican Leadership Conference, Memphis, TN

Fall 2006

Student Coordinator, Chuck Espy Congressional Campaign

Fall 2006

Intern, Senator Trent Lott Oxford District Office

Summer 2006

Neshoba County Fair Campaign Volunteer

Summer 2006

Haley Barbour, Gubernatorial Campaign

Fall 2003

Hurricane Katrina Disaster Recovery

January 2006, 2007

Boys and Girls Club Volunteer, Oxford, MS

Fall 2005

ALS Walk, Memphis, TN

Fall 2005

Dawson J. Hunter

b6

EDUCATION

WASHINGTON COLLEGE, Chestertown, MD

- Bachelor of Arts – Economics
- Senior Research Project: Study Thesis on the economy in Bangladesh.

REPUBLICAN NATIONAL COMMITTEE – Washington, DC (July 2002 – August 2002)

- Completed six-week Campaign Managers and Marshall's campaign program.
- Focused on the planning and execution of a 72-Hour Task Force program.

EMPLOYMENT

U.S DEPARTMENT OF ENERGY-OFFICE OF ENVIRONMENTAL MANAGEMENT- Washington, DC

Public Liaison for Environmental Management (Present)

- Facilitate press releases through DOE headquarters and DOE Field sites
- Respond to press inquiries.
- Prepare briefing papers for the Secretary
- Prepare briefing papers for the Assistant Secretary of EM
- Hold conference calls with Public Affairs field staff for long term planning of the Department's public affairs schedule.

DUTKO WORLDWIDE- Washington, DC

Special Assistant to Craig Pattee –President (January 2005 -March 2005)

- Focused on research projects for long term company development
- Aided Craig on a day to day basis

55TH PRESIDENTIAL INAUGURAL COMMITTEE- Washington, DC

Office of Public Liaison, Associate Team Leader (December 2004 – January 2005)

- Served as public liaison in facilitating ticket needs of the Republican National Committee & Victory 2004 staff.
- Helped Run Will Call Operation

BUSH-CHENEY '04, INC. – PENNSYLVANIA

Northeast Pennsylvania Field Director (June 2004 – November 2004)

- Managed all campaign activities for the 15 counties in Northeast PA.
- Coordinated 15 campaign offices in the region, focusing on grassroots components such as phone banks, door to door walks, press conferences, and campaign rallies.
- Planned and implemented the 72-Hour Task Force program that increased Presidents Bush's vote margin over 31k votes from the 2000 election.
- Represented and spoke for the Bush-Cheney Campaign at local GOP picnics, local candidate forums, 72-Hour Task Force organizational meetings, and other political meetings.
- Member of Giuliani advance team for visit to Northeast PA.
- Worked aside advance staff on Presidential and Vice-Presidential visits.

THE WHITE HOUSE – WASHINGTON, DC

Intern for the Office of Political Affairs (June 2003 – August 2003)

- Worked directly for the Office Director and Associate Political Director
- Wrote political briefings on state issues, legislative agenda, & political climate for the President, Vice President and Cabinet members.
- Attended White House Intern Speaker Series program.

Eric Matthew Hutchins

b6

GOVERNMENT EXPERIENCE

July 2006 – Present: House Committee on Energy and Commerce

- *Promoted to Legislative Analyst.*
- *Developed district specific Energy Policy Act of 2005 briefings for member offices.*

July 2004 – July 2006: House Committee on Energy and Commerce

- *Promoted to Energy and Environment Assistant.*
- *Assistant to the Chief Counsel on Energy and Environment, Mark Menezes/Dave McCarthy.*
- *Led team that produced Side - by - Side of H.R. 6 for Energy Bill Conference.*
- *Handled Conservation Title in Gasoline for America's Security Act of 2005.*
- *Compiled individualized "State Energy Profiles" with energy stats for every state.*

January – July 2004: House Committee on Energy and Commerce

- *Committee Staff Assistant.*

August – December 2001: House Committee on Energy and Commerce

- *Interned for Communications Director, Ken Johnson*
- *Developed an "Intern Handbook" for future press office interns.*

POLITICAL EXPERIENCE

October 2006 – November 2006: Peter Roskam for Congress

- *Coordinated Veterans for Roskam event with Sen. John McCain.*
- *Worked with Veterans for Roskam to help secure Veterans of Foreign Wars endorsement.*

October 2004 – November 2004: Phillip Crane for Congress

- *Organized effort to place "kick-signs" at every polling place on election - day morning.*

October 2003 – January 2004: National Republican Congressional Committee

- *Interned for Deputy Director, Scott Douglas*
- *Compiled "Congressional Black Book" to track Member contributions to reelection effort.*

June 2003 – August 2003: Hastert for Congress

- *Interned in campaign doing GOTV voter tracking and mailings.*

February 2003 – April 2003: Tom Bruno for City Council

- *Organized phone banking, compiled election predictions, and generally aided campaign.*

August 2002 – November 2002: Rick Winkel for State Senator

- *Worked on targeting campus groups deemed supportive for the campaign.*

July 2002 – November 2002: Chapin Rose for State Representative

- *Researched and ordered newspaper ads for campaign.*
- *Attended and aided candidate with campaign events.*

July 2002 – November 2002: Tom Berns for State Representative

EDUCATION

University of Illinois, Urbana - Champaign, Illinois (1998 - 2003) (Double Degree)

Bachelor's Degree of Arts in Political Science (2003)

Bachelor's Degree of Arts in Psychology (2003)

Institute of Aviation Professional Pilot Certificate (2000)

GPA: 3.54 Cumulative/ 3.96 Political Science/ 3.39 Psychology

AVIATION EXPERIENCE

1999: Professional Pilot's License (Single Engine)

1999: Professional Pilot's License (Glider)

2000: Instrument Rating

Josh Hutchinson

b4

EDUCATION

Harding University, Searcy AR
Bachelor of Business Administration degree in Economics, December 2000

OTHER SCHOLASTIC EXPERIENCES

Federation of Economic Education, New York City, New York
Simulations - worked in a team to build and run a computer simulated company
Applied Economics for Business - an upper level class offered in the Harding Masters program

WORK EXPERIENCE

Deputy Campaign Manager, Bob Thomas for Congress, (June 2000-November 2000)

- Scheduled the candidates activities
- Maintained communications with County Coordinators
- Worked as strategy advisor
- Maintained all communications with the press. (media advisories, press releases, and interviews)
- Planned a 45-city bus tour, which had 35 people touring on it.

Loan Committee Assistant and Focus Group Coordinator, Seminole First Bank of Searcy, (April 1999 - December 1999)

- Prepared loan applications for committee members
- Wrote down the activities of the committee during meetings
- Prepared a report of actions of the committee after each meeting for banks records
- Coordinate focus groups for the bank
- Help administer the focus group meetings
- Created a report of results of focus groups for the banks board

Intern, Republican National Committee, Washington DC (June 1997- August 1997)

- Communicated between state parties and the committee
- Helped fill in with the duties of the Southern District Desk Coordinator
- Organized and delivered information and charts for Haley Barbour's testimony in the House Campaign Finance investigation

Personal Assistant, Hutchinson for Senate, (June 1996 – November 1996)

- Keep up with candidates itinerary and contacts in each city
- Drive candidate and keep all stops on schedule
- Confirmed next days events

COMPUTER SKILLS

Hardware: Familiar with IBM, and Macintosh

Software: Familiar with Word, WordPerfect, Excel, Quattro Pro, PowerPoint, and Windows

ACTIVITIES

- Intercollegiate Football 1997-1998
- College Republicans
- Seminoles Social Club
- Club Sports - 3 years
- Volunteered in the clean up for tornado victims in 1998 and 1999
- Volunteered in various political campaigns
- Volunteer basketball coach for Carmichael Community Center

*Reference available upon request

MICHAEL A. IVAHNENKO

b6

OBJECTIVE

To obtain a Congressional Affairs position with the Department of Energy

QUALIFICATIONS

Organized and efficient individual with strong research and writing abilities

EMPLOYMENT

CAPITOL HILL

U.S. DEPARTMENT OF ENERGY

SCHEDULE C PRESIDENTIAL POLITICAL APPOINTEE

OFFICE OF CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS (CI) &

OFFICE OF DOMESTIC POLICY AND INTERNATIONAL AFFAIRS (PI)

Special Assistant, February 2001 to September 2001

- Assistant to the Director of CI
- Prepared memos for the Secretary of Energy
- Briefed the Secretary for Hearings on Capitol Hill
- Coordinated DOE Nominee Process
- Member of the California Working Group
- Member of the China Peaceful Uses of Nuclear Technology Group (PUNT)

***HIGHLIGHTED PROFESSIONAL ACHIEVEMENTS**

- Coordinated the Dispersal of the National Energy Policy to Members of Congress
- Reviewed the Congressional correspondence procedure and gave recommendations to make it more efficient and timely
- Received a 4.0 out of 4.0 on Yearly Evaluation

U.S. SENATE JUDICIARY COMMITTEE -WASHINGTON, D.C.

SUBCOMMITTEE ON IMMIGRATION

MAJORITY CHAIRMAN-SENATOR SPENCER ABRAHAM

Chief Clerk, February 1999 to February 2001

- Assistant to the Chief Counsel and Director of Immigration Policy
- Responsible for all office administrative duties
- Accountable for 40 private immigration relief bills
- Responsible for Subcommittee hearings
- Assist Director in writing Senator's opening statement, script, etc...
 - Physical setup of hearing room
 - Collection and dispersal of testimonies
- Researched and monitored pending legislation
- Wrote memos to the Chief Counsel and Senator on meetings or issues
- Recruiter and coordinator of Subcommittee interns

***HIGHLIGHTED PROFESSIONAL ACHIEVEMENTS**

- Passage of 15 private relief bills
- Held 10 Subcommittee hearings without issue
- Sent on Congressional fact finding trips to Taiwan, Egypt, Kosovo and Italy
- Sent to New York City to study INS asylum/detention policies and facilities

OTHER POLITICAL EXPERIENCE

LESLIE TOUMA FOR CONGRESS CAMPAIGN- DETROIT, MI

Field Manager, August 1998 to November 1998

- Assistant to Campaign Manager
- Assistant to Finance Director
- Yard sign Coordinator
- Ordered and placed over 2,300 signs
- Recruited and organized volunteers to distribute signs
- “Retail Campaigning”
- Assisted in organizing parades, door to door, and all special events
- Researched policy issues and all media buys with major T.V. networks

STATE OF SOUTH CAROLINA- COLUMBIA, SOUTH CAROLINA

LEGISLATIVE PRINTING & INFORMATION TECHNOLOGY RESOURCES

Administrative Assistant, January 1998 to August 1998

- Facilitated daily operations of 15 person office
- Researched web sites to establish links to the newly developed General Assembly Home Page

EDUCATION

UNIVERSITY OF SOUTH CAROLINA

Bachelor of Liberal Arts in International Relations, 1998

Associate in Arts, 1995

Skills/Interests

- Microsoft Office 2000(Word & Excel)/Quattro Pro 9/Lotus 1-2-3
- Internet skilled /WP 9.1/Westlaw/Lexis-Nexis
- U.S.-Sino Relations, U.S. Foreign Policy, Soccer, Fishing, and Traveling

REFERENCES AVAILABLE UPON REQUEST

Nikesh Jindal

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Education **Yale Law School**, New Haven, Connecticut
J.D., June 2002. Honors in 12 classes.

Activities:

- ξ Yale Law Journal, Editor
 - ξ Research Assistant to Professor Henry Hansmann
 - ξ Federalist Society
 - ξ Nonprofit Organizations Clinic

Dartmouth College, Hanover, New Hampshire

A.B., *summa cum laude*, Economics, June 1999. GPA 3.95. Rank: 4/1051.

Honors:

- ξ Phi Beta Kappa, Junior Year
 - ξ Nelson A. Rockefeller Prize in Economics
 - ξ Rufus Choate Scholar

Experience Covington & Burling, Washington D.C.

Winter 2003 -

Litigation/Election Law Associate. Research and draft filings for various commercial disputes and white collar investigations, including SEC, FEC, and OTS investigations. Provide regulatory and political advice to corporate clients and PACs to ensure compliance with federal and state election and campaign finance law requirements.

Judge Diarmuid F. O'Scannlain, U.S. Court of Appeals, Ninth Circuit

Law Clerk 2002-2003

Drafted bench memos for the Judge to review in preparation for oral argument. Assisted in the drafting of court opinions and judicial dissents.

Covington & Burling, Washington D.C.

Summer 2002

Summer Associate. Drafted memorandum summarizing regulation by individual state governments of the insurance industry. Drafted memorandum concerning the duty of confidentiality applicable to materials acquired as part of closing on a merger transaction.

Wachtell, Lipton, Rosen & Katz, New York

Summer 2001

Summer Associate. Drafted underwriting agreement and analyzed securities law requirements for spin-off of AT&T Wireless, Inc. from AT&T, Inc. Compiled company profile for a client subject to a hostile acquisition. Assisted client in responding to a FTC Second Request.

Piper Rudnick, Washington D.C.

Summer 2000

Summer Associate. Drafted memorandum that analyzed case law pertaining to void for vagueness and constitutional due process as these doctrines relate to a state

statute regulating telecommunications and impinging upon free speech. Drafted provisions of a securities warrant for a client seeking venture capital investment.

Clinical Economics Research Unit, Georgetown University Summer 1998
Intern. Developed presentations on pharmaceutical benefits managers and adverse drug reactions. Conducted research for a paper concerning medical savings accounts and their potential to lower health care costs.

Rep. Bob Livingston, Chairman of House Appropriations Comm. Spring 1998
Intern. Developed policy analyses of education and health care issues.

Merrill Lynch Fall 1997
Junior Financial Analyst. Conducted quantitative analysis of the returns of various mutual funds.

Political Activities Bush-Cheney '04 Campaign, Louisiana Fall 2004

Volunteer. Assisted in get-out-the-vote efforts in the state of Louisiana.

Bobby Jindal for Congress '04 Campaign, Louisiana Fall 2004
Volunteer. Participated in voter outreach and phone bank activities for congressional race of Bobby Jindal (my brother).

Bobby Jindal for Governor '03 Campaign, Louisiana Fall 2003
Volunteer. Researched and drafted portions of campaign platform; responded to questionnaires submitted to the campaign; assisted in get-out-the-vote efforts.

Bob Dole for President '96 Campaign, New Hampshire 1996
Volunteer. Assisted in mailings and phone bank activities for presidential campaign of Bob Dole in the New Hampshire primary.

Mitchell Donnelly Johns

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EXPERIENCE

United States Department of Energy Office of the Under Secretary for Science; Special Assistant,
Washington D.C., June 2005 - Present

- o Assisting the Under Secretary for Science
 - Plan and attend laboratory visits
 - Organize daily briefing book
 - Manage conference review
 - Attend meetings, assign action items

United States Department of Energy Office of Science; Special Assistant,
Washington D.C., October 2005 – June 2005

- o Assisting the Director of the Office of Science
 - Organize daily briefing book
 - Manage conference review
 - Attend meetings, assign action items

Goodwill Industries; Assistant; Los Angeles, CA; September 2005 – May 2005

- o Assisting the Director of Industrial Services
- o Analyzing product flow and records management

Tait and Associates; Intern; Santa Ana, CA; Summer 2003

- o Assisted in developing applications for building permits
- o Created Computer Automated Design drawings

EDUCATION

University of Southern California

Viterbi School of Engineering

Bachelor of Science, Industrial and Systems Engineering; May 2005

Cambridge University

Cambridge, England

European Architecture and History of British Navy; Summer 2002

Yale University

New Haven, Connecticut

Statistics and Computer Programming; Summer 1999

ACTIVITIES

Institute of Industrial Engineers; Member; Los Angeles, CA

- o Participate in recruiting expert IE's to guest lecture

Association of General Contractors; Member; Los Angeles, CA

- o Captain of a Design/Build Team that competed in Annual Reno Construction Management Competition

Skills

Leadership: Campaign chair for USC Student Senate Presidential Ticket

Computers: AutoCAD, Microsoft Excel, Power Point, Visio, Word

Awards/Honors

Beta Theta Pi, Billy Mills Trust Scholarship

Ann Thomas G. Johnston

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WORK EXPERIENCE

November 2001 to present – **UNITED STATES DEPARTMENT OF ENERGY, OFFICE OF CONGRESSIONAL AND INTERGOVERNMENTAL AFFAIRS**

Deputy Assistant Secretary for Energy Policy – responsible for the oversight, management, and direction of legislative strategies in connection with the Department's policy and program initiatives; ensuring that the Department's energy positions are known by Congress. Provide advice and guidance to the Secretary, Deputy and Under Secretaries on policy issues and Members' interests and concerns. Provide accurate and timely information and responses to the Congress.

March 1999 to October 2001 – **R. DUFFY WALL AND ASSOCIATES**

Vice President – Represent energy, environment, and healthcare clients before the U. S. Congress on issues related to electricity restructuring, managed care reform, hazardous waste, clean air initiatives, and tax reform issues. Develop and implement targeted legislative strategies. Initiate, coordinate, and represent clients in key industry coalition efforts.

January 1995 to February 1999 - **UNITED STATES HOUSE OF REPRESENTATIVES**

Office of the Honorable Richard Burr - Senior Legislative Assistant Responsible for full preparation for Congressman Burr for all hearings, mark-ups, and floor votes on issues concerning energy, the environment, matters before the Judiciary Committee, labor law reform, science, space, and technology. Travel and on site educational seminars on various energy matters, with particular emphasis on nuclear energy. Constituent correspondence and personal meetings on behalf of Congressman Burr. Coalition building on various legislative initiatives. Extensive network of business and congressional contacts.

April 1993 to December 1994 - **HARRIS CORPORATION**

Legislative Representative Represented and advocated company positions on health care reform, general labor and human resources issues, environmental issues, and product liability reform. Attended Congressional hearings and participated in industry coalition meetings to analyze and interpret legislation. Provided Harris' internal customers with legislative up-dates and developed lobbying strategies on priority issues. Arranged and participated in meetings between Harris executives and Congressional/Federal policy makers. Served as issue coordinator for Electronic Industries Association. Researched and provided recommendations for Harris' Federal PAC. Wrote and edited quarterly newsletter for PAC.

June 1990 to April 1993 - **ASHLAND OIL, INC.**

Legislative Aide Composed executive correspondence for senior management on priority issues. Staged internal and external corporate fundraising events, Meet-and-Greets and multi-coalition conferences. Organized and implemented grassroots campaign. Attended Congressional fundraising events to represent Ashland's PAC. Administered all PAC requests to corporate headquarters. Fully versed with techniques of legislative monitoring. Liaison for corporate communication work.

January 1987 to December 1989 - **WAKE FOREST UNIVERSITY (hourly student assistant)**

Student Research Assistant, Department of Speech Communication and Theatre Arts. Edited works for publication for professor. Assisted in library research. Word processing and correspondence for Dr. Jill J. McMillan.

Summer 1987 – **UNITED STATES HOUSE OF REPRESENTATIVES (internship)**

Office of the Honorable Tim Valentine – Intern. Answered phones, opened mail, greeted constituents on behalf of Congressman. Maintained historical accounting of Congressman's press coverage. Created files on all bills Congressman sponsored or cosponsored.

EDUCATION

WAKE FOREST UNIVERSITY, Winston-Salem, NC 1990

Bachelor of Arts in Speech Communication (3.25 major GPA), Dean's List

Jarrard Prize for Outstanding Student Debut Paper (Carolinas Speech Communication Association)

Post graduate work

Lobbying and Legislative Practice, Georgetown University Law Center

Washington Representative Program, George Washington University

Congressional Quarterly Seminars: Understanding Congress, Congress and the Legislative Process

OTHER ACTIVITIES

"Taste of the South" Charity Ball, North Carolina State Chairperson

Adult sponsor to the Youth Group, Christ Church, Alexandria

Resided in Velp, the Netherlands, International Living Experience

United Methodist Volunteers in Mission, Jamaica

"Everybody Wins" school based reading program volunteer

Member of the Texas State Society

Jr. Friends of the Campagna Center

Lauren K. Joyce

Home Address

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Campus Address

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OBJECTIVE

Seeking a position in government service, in which I would make use of my proven abilities in communications.

SKILLS

- Extrovert. Meet people easily and have excellent networking skills.
- Athletic. Competitive. Enjoy being challenged and accomplishing goals.
- Strong ability to establish rapport with people while conducting interviews.
- Excellent verbal and written communication skills. Have published articles and given presentations.
- Computer literate. Working knowledge of Microsoft Word, Excel, and PowerPoint.

EDUCATION

Presbyterian College, Clinton, South Carolina
Bachelor of Arts in English and History, May 2008
Major GPA 3.5 on a 4.0 scale Overall GPA 3.3/4.0

EXPERIENCE

Sept. 2007-Dec. 2007

The Link, Cheraw, South Carolina
Sportswriter- covered high school football for a weekly newspaper.

- Picked up scores and stats via the Internet and attended weekly games.
- Published one football article a week.

Sept. 2006 - Present

The Writing Center- P.C., Clinton, South Carolina
Tutor (3 to 5 hours per week)

- Meet with students on a one-to-one basis and review writing assignments.
- Teach students how best to identify and correct problems on assigned papers.
- Instruct students on the different types of papers and the proper mechanics of each.

May 2007-Sept. 2007

The Anson Record, Wadesboro, North Carolina
Full-time Staff Reporter

- Conducted interviews ranging from current events to local politics and government.
- Published three to five news stories weekly both in print and online.
- Developed skills in copy-editing and assisted in other editorial responsibilities.

May 2006 - May 2007

Florence Morning News, Florence, South Carolina
Sportswriter - awarded one year contract by winning the Scribe, a sports writing competition.

- Conducted interviews and published news stories across a broad spectrum of sports (both team and individual).
- Met deadlines and created and published articles.
- Wrote feature articles for the Darlington, S.C., Dodge Charger 500; interviewed race drivers and NASCAR officials for both Internet and Florence Morning News coverage.

HONORS AND AWARDS

- John I. Smith Academic Scholarship
- Palmetto Scholarship
- Junior Fellow Scholar
- Outstanding Youth Leader, 2004
- Wendy's High School Heisman Award, 2004
- Dean's List, Fall 2006, Spring 2007, Fall 2007
- Candidate for graduating Cum Laude from Presbyterian College

ACTIVITIES

Sportswriter, The Blue Stocking (Presbyterian College Newspaper) 2006-2007
Sports Editor, The PacSac (Presbyterian College Yearbook) 2006-2007
Coach, Clinton YMCA Youth Soccer Team
Coach, Clinton YMCA Youth Basketball Team
Honor Council (2006-2008)
Intramurals - Softball, Flag Football, Basketball, Soccer (2004-2008)
Student Fellowship Gospel Choir (2005-2007)
Varsity Lacrosse (2004-2005)

POLITICAL EXPERIENCE

- Member of College Republicans (2005-2008)
- Aided in Rudy Giuliani Presidential Campaign
- Currently involved in Senator John McCain's Campaign
- Member of Laurens County Republican Party (2008)

Adam J. Killian

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EXPERIENCE

- 11/2002 - Present **United States Department of Energy, Washington, D.C.**
Special Assistant to the Deputy Secretary
Primary responsibilities include trip and event planning, coordinating logistical arrangements, preparation of briefing material, and serving as liaison with senior staff, security, advance, and scheduling. Extensively travel to manage the creation of all out-of-office meetings and events. Provide full support to the Deputy Secretary for all manner of Departmental activities.
- 08/2001 - 11/2002 **United States Department of Energy, Washington, D.C.**
Daily Scheduler, Office of Scheduling and Advance
Coordinated all calendar appointments, meetings, and conferences for the Secretary of Energy. Worked with senior staff to ensure activities and appointments were scheduled, logistical requirements were met, and the schedule was published. Served as acting Deputy Director of Scheduling from 7/02 to 11/02.
- 03/2001 - 08/2001 **United States Department of Energy, Washington, D.C.**
Trip Coordinator, Office of Scheduling and Advance
Coordinated all aspects of the Secretary's travel, including trip scheduling, providing logistical support to the executive protection team, senior staff, public affairs staff, site advance, and event sponsors. Duties also included limited Secretarial advance work. Additionally, provided extensive research and political analysis for selected special projects.
- 02/2001 - 03/2001 **The White House, Washington, D.C.**
Volunteer, Office of Presidential Personnel
Supported Personnel Office staff in efforts to sort resumes and applications for service in the Bush administration and entered applicant information into master database. Also directly aided Associate Personnel Director in communicating with job seekers by offering updates and advice on the personnel selection process.
- 04/2000 - 11/2000 **Bush/Cheney 2000**
Michigan Youth Director
Organized and led the youth coalition by appointing and working with Students for Bush campus directors at 20 college campuses to develop and implement programs to mobilize student volunteers and supporters and turn out the vote on Election Day.

Karen L. Kimball

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PROFESSIONAL EXPERIENCE

U.S. House of Representatives, Committee on Science, Professional Staff Member, 1999 to present
Responsibility for energy RD&D legislation in the Subcommittee on Energy and Environment

- \$4.5 billion DOE budget authorization; budget analysis, hearings, reprogramming requests, etc.
- Proposed and completed hearings, e.g. the first House hearing on Linear No Threshold risk model
- Continue oversight on legislation passed by Committee through final Congressional action.

Independent Consultant, 1997 to 1999

Lobbyist and Strategist with appropriations, energy, natural resources and transportation expertise.

- Secured first-ever annual lobbying contract with AEROFLOT Russian International Airlines.
- Obtained support for \$7,000,000 TEA 21 appropriation for planned international Alaskan port.
- Maintained support for \$1,500,000,000 mixed oxide nuclear fuel plant construction.

American College of Nuclear Physicians, Executive Director, 1995 to 1997

Leadership of professional society of 1,200 members with \$2,800,000 budget, 7 staff and 4 consultants.

- Jointly managed Government Affairs Committee, legislative staff and consultants with sister society.
- Increased cash flow from operations by \$600,000 resulting in 15% margin for fiscal year 1996
- Generated additional \$360,000 over forecast revenue, a 40% increase over budget.
- Reduced overhead by 30% while launching new services; 2 magazines, home page, members' listserv.

U.S. Enrichment Corporation, Senior Marketing Representative, 1994 to 1995

Management responsibility for \$500,000,000 international long-term enrichment contracts.

- Full sales responsibility for all European clients focusing on customer conflict resolution.
- Negotiated \$85,000,000 contract with the Czech Republic's state utility, CEZ.

Framatome Technologies, Manager, Strategic Planning and Senior Business Analyst, 1993 to 1994
French-owned U.S. subsidiary. Strategic planning in non-nuclear markets premised on Framatome's core competencies in the design and maintenance of nuclear energy plants

- Developed a business plan for \$100,000,000 revenue electro-mechanical services division.
- Developed \$30,000,000 acquisition strategy for environmental market entry.
- Responsible to CFO for acquisitions, joint ventures, teaming and related due-diligence.

U.S. Senate, Professional Staff Member, Senator Alan Simpson (R-WY, Senate Whip), 1990 to 1993
Responsibility for all nuclear, environmental and public works legislation considered by the Environment and Public Works Committee (see legislative responsibilities 1990 to 1993).

- Initiated legislation, amendments, strategies and regulatory implementation.
- Successfully negotiated Senator's or Minority's position in Senate/House Conferences.
- Winning legislative track record in adversarial environment.

Karen L. Kimball
Page 2 of 2

Nuclear Energy Institute, Project Manager, Technical Programs, 1988 to 1990

Managed all international and front end technical activities for an international trade association comprised of 275 member companies with \$27,000,000 budget and a staff of 130

- Initiated and completed effort for first-ever U.S. presentations by Chinese and USSR officials.
- Tripled committee attendance resulting in successful semi-annual conference.
- Successfully addressed splinter group's concerns by increasing services and representation.

NUKEM, Inc., Nuclear Fuel Trader, 1986 to 1988

German-owned U.S. subsidiary. Responsible for international fuel trading and arbitrage.

- Negotiated company's first 2 long-term contracts; NPV of \$87,000,000 and \$5,000,000 commission.
- Successfully completed 8 contracts totaling \$50,000,000 of spot sales in first 9 months
- Reactivated client relationships resulting in new multimillion-dollar contracts.

ITT Henze Service, Industrial Sales Engineer, 1978 to 1982

Responsible for equipment maintenance sales to utility, refinery, steel and chemical plant clients.

- Exceeded \$1,000,000 sales mark, becoming leading nationwide sales representative.
- Penetrated target markets, achieving sales and profit margins that exceeded optimistic forecasts.
- First year profitability resulted in continued operation after 5 years of losses

Emerson Electric Corporation, Sales Specialist, 1977 to 1978

Responsible for all aspects of engineered and stock industrial electric heater product lines.

- Initiated production audit achieving target profit margins for all products, ending losses.
- Established excellent relationship with field sales offices resulting in 25% sales increase.

ITT Grinnell Corporation, Customer Service, Expediter, Drafter, Engineering Clerk, 1976 to 1977

Design and manufacture of engineered and stock industrial piping system supports and restraints

- Achieved on-time delivery for 10 major contracts saving over \$250,000 within first four months
- Improved relationship with 14 branch sales offices resolving all contract and interoffice conflicts.

EDUCATION

All education has been self-financed while working full time, 1975 to 1994

Bachelor of Science, Mechanical Engineering, University of Pittsburgh, 1985

Master of Public and International Affairs, University of Pittsburgh, pending
Continuing course work, Lynchburg College, 1994

Karen L. Kimball, Professional Staff

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Committee on Science
U.S. House of Representatives

Authorizations

March 1, 2000—Fiscal Year 2001 Budget Authorization Request: Department of Energy Offices of Science; Environment, Safety and Health; and Environmental Management

March 9, 2000—Fiscal Year 2001 Climate Change Budget Authorization Request

March 16, 2000—Fiscal Year 2001 Budget Authorization Request: Department of Energy Offices of Energy Efficiency and Renewable Energy; Fossil Energy, and Nuclear Energy, Science and Technology

Hearings

July 25, 2000—Nuclear Energy's Role: Improving U.S. Energy Security and Reducing Greenhouse Gas Emissions

July 18, 2000—Reexamining the Scientific Basis for the Linear No-Threshold Model of Low-dose Radiation

June 26, 2000—Metropolitan Traffic Congestion and Air Emissions: Vehicles and Fuels of the Future

October 28, 1999—H.R. 2819, Biomass Research and Development Act of 1999 and H.R. 2827, National Sustainable Fuels and Chemicals Act of 1999

Legislation

October 28, 1999—H.R. 2819, Biomass Research and Development Act of 1999 and H.R. 2827, National Sustainable Fuels and Chemicals Act of 1999

Reauthorization—Hydrogen Research, Development, and Demonstration Act of 1990

Oversight

National Ignition Facility
Spallation Neutron Source

R&D opportunities to improve and expand domestic energy resources
West Valley Demonstration Project

EPA regulatory impact on energy production/supply, e.g., new source review, mercury emissions

**Karen L. Kimball, Professional Staff
Legislative Accomplishments (1990 to 1993)
Committee on Environment and Public Works
U.S. Senate**

Clean Air Act Amendments of 1990

Preserved Senator Simpson's radionuclide amendment in Senate/House Conference assuring correct U.S. Environmental Protection Agency implementation, thereby precluding dual regulation of Nuclear Regulatory Commission (NRC) licensees.

National Energy Security Act of 1992

Proposed Senate coalition on nuclear licensing reform that defeated Senator Graham's (D-FL) amendment that would have preserved full adjudicatory, pre-operational public hearings. Represented Senator Chafee (R-RJ) in Senate/House Conference negotiating Below Regulatory Concern, Nuclear Licensing, NRC User Fees and Plutonium Shipment provisions.

Federal Facilities Compliance Act of 1992

Preserved Senators' Domenici (R-NM) and Jeffords (R-VT) amendments in Senate/House Conference. Negotiated successful compromise in Senate regarding treatment of U.S. Department of Energy and U.S. Department of Defense mixed waste under the Resource Conservation and Recovery Act (RCRA).

Freedom for Russia and Emerging Eurasian Democracies and Open Markets Support Act of 1992

Drafted successful amendments for Senator Simpson regarding the commercialization of high enriched weapons uranium and to provide assistance to the Independent States of the Former Soviet Union to immediately improve operational safety of Soviet designed reactors.

Other Environmental Legislative Responsibilities

The Indoor Radon Abatement Act of 1992 (S.575, S. 779, S. 792)

The Lead Abatement Act of 1992 (S. 391, S. 2341)

The Medical Waste Tracking Act of 1990 (S. 1083)

NRC Reauthorization

Council on Environmental Quality Reauthorization (S.1089)

Superfund Reauthorization

RCRA Reauthorization (preliminary hearings)

Karen L. Kimball
Additional Information

U.S. Government Clearances (recent)

"TS" with Department of Defense

"Q" with Department of Energy

Professional Training

1996 Michael Sheehan Associates, Inc., National Media Speaker Training

1993 NRC Technical Training Center, Nuclear Reactor Concepts

1990 Development Systems International, Executive Speaker Training, Part I and II

1990 Congressional Quarterly, Inc., Understanding Congress/Budget/Federal Regulation

Television Appearances

1997 ExClu, CBS, Ward Valley Low Level Waste site in California

1992 Crier and Co., CNN, women's health issues

1992 Sonya Live, CNN, women's health issues

1991 Crier and Co., CNN, 5th Observance of the Chernobyl accident

Professional Speaking Engagements

2000 Nuclear Energy Institute, Government Affairs Workshop

1997 Testimony before the President's Initiative on Food Safety

1996 Society of Environmental Journalists, National Press Club

1996 Appalachian Compact Users of Radioactive Isotopes, 7th Annual meeting

1993 U.S. Senate Environmental Study Seminar of LLW and HLW

1993 American Nuclear Energy Council, Congressional Information Program

1992 Japanese Atomic Industrial Forum

1992 Senior Jaycees "CREW" Annual meeting

1991 U.S. Council for Energy Awareness, International Uranium Seminar

1991 Electronic Industries Association, Annual Government Affairs Conference

1991 Association of Medical Colleges, Annual Government Affairs Conference

1991 Women's Energy Resources Council

1991 U.S. Council for Energy Awareness, Fuel Supply Committee

Board Membership

2000 Eagle Alliance, Board Nominating Committee

1997 Consumer Electronics Manufacturers Association, Advisory Council

Professional Memberships (current and recent)

American Nuclear Society, National and Washington, D.C. Chapter

American Society of Association Executives

Association of Former Senate Aides

Eagle Alliance

Greater Washington Society of Association Executives

ALAN KINDRICK

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Department of Energy, Senior Policy Advisor to Assistant Secretary of Environment Safety and Health (EH), 2001 – Current

- Oversees the work of individuals who write reports, research and answer constituent inquiries and congressional and White House requests and various other special projects relating to the organization as assigned. Interface daily with management and liaison officials of Department of Energy (DOE) organizations, agencies and the White House
- Leads teams of multi-disciplinary officials from other government agencies on EH-related issues. Maintain liaison with key officials in the field and Headquarters, representatives from other agencies, interest groups, media, and the general public
- Serves as an official and personal representative of the Assistant Secretary for the purpose of explaining the activities of EH to the public and private sectors. This includes responding to reports and questions on problems discussed and views presented which relate to EH activities where audiences may lack understanding of, be indifferent, or opposed to such activities
- Prepares and/or coordinates congressional testimony and correspondence, official releases to the media, and briefing or speech material on EH-related issues for use by senior government officials including the Office of the Secretary and the White House. Independently identifies, develops, and initiates strategic plans related to activities performed within EH.
- Responsible for recognizing complex program issues with a high level of public interest and suggests public affairs strategies and activities that should be undertaken to keep the public fully informed concerning these issues.
- Attends conferences, meeting, and other gatherings with the Assistant Secretary or represents the Assistant Secretary, with emphasis on matters involving top Departmental management officials, senior officials of other agencies, congressional staff, state and local government officials, managers and policy makers from industry, public interest groups, media, and academia.
- Directs, executes, and coordinates time-sensitive projects or special studies for the Assistant Secretary and assures completion, as well as conformity with policy and organization objectives. This involves coordination with senior DOE officials, other Federal agencies, state and local governments, and private industry. Reviews, analyzes, determines and justifies objectives and operational requirements, identification of program responsibilities and problem areas. Initiates, develops and presents recommendations, conclusions, suggested solutions, and ensures implementation of broad organizational objectives based on a national perspective of the overall EH mission.

- Prepares written responses to inquiries of a confidential and highly sensitive nature for the Assistant Secretary. Supervises the day-to-day operation of the Office in order to manage workflow and ensure expeditious utilization of resources and personnel. Analyzes the results of all assigned documentation and/or correspondence and provides the Assistant Secretary with the technical and administrative guidance that can effectively support the Office's programs and plans, ensuring that Departmental policy is reflected and that sensitive matters are addressed.

Presidential Inaugural Committee, Deputy Ticket Director, December 2000 – Current

- Managed staff and volunteers for inaugural ticketing operations
- Worked with Ticket Master, computer and phone vendors on procedures, technical needs, processing methods and logistics for general will call
- Compiled and categorize various lists of individuals for inaugural invitations

Victory 2000, Program Director, July – December 2000

- Provided information concerning election laws governing financial contributions to the GELAC fund, Victory 2000, the Republican National Committee and state parties
- Organized credentials for the Bush-Cheney National Finance Committee at the Republican Convention in Philadelphia
- Placed media buys for Victory 2000 rallies during final stage of campaign

Republican National Committee, Associate Fundraising Coordinator, RNC Gala

February – April 2000

- Organized operations of twenty-one million dollar fundraising effort with over 1500 attendees
- Interfaced with Bush for President campaign headquarters, host committee, elected officials, donors and other interested parties

Other Political Experience

Public Opinion Strategies, Project Director, August 1999 – February 2000

George W. Bush for President, Deputy Coordinator, Washington DC Fundraiser,

March – July 1999

Jamestown Associates, Consultant, 1998

Berg for Congress, Campaign Manager, 1998

Spirit of America Political Action Committee, Organizational Director, 1997

Hagel for United States Senate, Assistant Finance Director, 1996

United Stated Senator John Ashcroft, Executive Assistant, 1995-1996

Ashcroft for Senate, Volunteer, 1994

United States Senator Kit Bond, Legislative Aide, 1993-1994

Education

Barry University, B.S. Management

GREGORY RYAN KNOX

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Summary of Qualifications

Seasoned executive who possesses management experience in government, non-profit and for-profit organizations. Has solid record of recruiting and developing human resources with both volunteer and professional staffs. Has demonstrated knowledge and capability with business forecasting, P&L and systems management. Possesses a keen understanding and proven skill set in communications for both internal audiences and public relations applications. Serves as a highly effective spokesman and advocate.

Professional Experience

DEPARTMENT OF ENERGY

2005 - PRESENT

Special Assistant

Serve on the staff of the Assistant Secretary of Energy Efficiency and Renewable Energy. Work on marketing and public and media relations. In addition, manage documentation and information inventory, public and professional call center and the information center for the Office of Technology Advancement and Outreach.

THE WHITE HOUSE

2003 - 2005

Deputy Associate Director

Served in the Office of Presidential Advance for President George W. Bush; manage finances and secured funding for both foreign and domestic travel; Liaison to Cabinet Affairs, Office of Political Affairs, Office of Public Liaison, Office of Administration and other White House offices to coordinate the travel of the President and the senior staff. In addition, served as advance staff lead overseeing arrangements and preparation for Presidential visits and events in the field under direction of the White House; design and coordinate the creation of the event site; create graphic site renderings and event scenarios; on overseas visits, conducted direct negotiations with foreign government officials on issues of protocol and event content; was held personally accountable for the final execution of the scheduled event or activity.

THE WHITE HOUSE 1989 - 1993, 2000 - 2003 & 2005 - Present

Volunteer Advance Representative

Served as a volunteer staff member in the Office of Presidential Advance for President George W. Bush; manage advance logistics for both foreign and domestic travel; oversees site arrangements and preparation under direction of the White House; served in the same capacity for the 2000 Bush/Cheney campaign and for President George H. W. Bush and Vice President Dan Quayle (1989-1993)

THE LEUKEMIA & LYMPHOMA SOCIETY**1991- 2003***Executive Director*

Senior executive in charge of Oregon chapter of this national non-profit organization; serves as chief development officer raising nearly \$1 million the last fiscal year; provided strategic planning for chapter development and public relations; responsible for administration and management of staff; acts as primary liaison with the Society's home office; responsible for overall fund raising strategy, planning and execution; designs and coordinates event-based promotions; performs media relations and organizes sponsors; manages administrative support for the Board of Trustees; provides government affairs advocacy for leukemia and lymphoma research. This organization was formally known as the Leukemia Society of America

DAVE FROHNAYER FOR GOVERNOR CAMPAIGN**1989 - 1990***Finance Director*

Senior fundraiser for the Oregonians for Frohnayer gubernatorial campaign committee; created statewide fund raising strategy; planned and executed fund raising events; directed 36 county finance chairpersons, each responsible for fund raising activities and events; developed an in-kind contributions strategy that resulted in the acquisition of aircraft, automobiles, services and other valuable items; succeeded in raising \$4.5 million

BUSH/QUAYLE FOR PRESIDENT**1988***Oregon Field Director, National Campaign Committee*

Reported directly to Ambassador Alan "Punch" Green, Jr., state chairman; served as a member of the Oregon campaign senior management staff; implemented national and state political strategies and coordinated campaign projects/events; directed county chairpersons as they assembled regional campaign organizations; managed media relations and advance planning for visiting surrogate speakers

TONY MEEKER FOR STATE TREASURER**1988***Projects Coordinator*

Served on management staff of the statewide campaign for Oregon Treasurer; managed and produced fund-raising drives, special events, direct mail, issues research, media relations and television production

OREGON TAX RESEARCH**1987-1988***Assistant to the Director*

Worked with organization's leader to develop media and government affairs strategies for research projects sponsored by this taxpayer advocacy group

OREGON STATE ASSEMBLY**1987***Legislative Assistant to Representative Paul Phillips*

Served Rep. Phillips during the 1987 legislative session as principle contact for constituents, media and lobbyists; monitored legislative agenda and tracked bills; researched and wrote testimony, speeches and press releases

TONY MEEKER FOR CONGRESS**1986***Field Representative*

Designed and produced projects and events for the U.S. House contest in the 1st congressional district of Oregon; recruited and coordinated volunteers in eight counties

TEKTRONIX, INC.**1978-1986***Business Systems Analyst*

Assigned project management; performed research and analysis to support business systems development; served as project leader and coordinator on multiple projects; mastered systems methodologies, business systems planning and hardware/software technologies.

Education

Linfield College, Business Systems

Portland Community College, Business Administration

Memberships/Awards

Community Health Charities of Oregon/Oregon Health Appeal – President (past)
Community Health Charities – National Strategic Planning Committee (past)
University Club of Portland – Director (past)
Portland Marathon – Committee Member (past)
United States Golf Association – Volunteer

References

Available upon request

MATTHEW J. KOCH

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EXPERIENCE

Special Assistant, U.S. Department of Energy, Office of Congressional and Intergovernmental Affairs, Washington, DC 3/2001 – present

- Communicate information on DOE policy matters to state and local officials.
- Advise DOE staff and develop strategies for managing issues and problems at the state and local level.
- Liaison to stakeholder groups and national organizations of state and local officials.

Natural Resource Policy Director, Texas Office of State-Federal Relations

Washington, DC 3/2000 – 3/2001

- Represented Governor George W. Bush and Governor Rick Perry in Washington, D.C.
- Monitored pending federal legislation and regulatory natural resource policy issues affecting Texas.
- Advised state agency officials and members of Congress on energy and environment policy.
- Assisted in developing and implementing action plans on priority legislative and regulatory issues.

Manager, Legislative Information Services, Stateside Associates

Arlington, Virginia 1/99 – 11/99

- Directed two legislative research teams tracking state environment, energy and commerce issues.
- Oversaw the research, production and editing of biweekly reports for over 30 clients.
- Provided issue management support for senior management and clients.

Campaign Manager, Collins for Congress, New York's 29th District

Niagara Falls, New York 4/98 - 11/98

- Managed all facets of a premier challenger campaign, supervising a staff of three.
- Executed campaign and press strategy in two media market, four county district.
- Assisted with production of television and radio commercials and direct mail copy.

Director, Legislative Study Group, New York State Assembly, Thomas M. Reynolds, Republican Leader
Albany, New York 12/95 - 4/98

- Analyzed legislation for fiscal and social integrity, overseeing a staff of three.
- Assisted conference staff with policy and issue development and prepared reports.
- Compiled data and provided analysis on legislators voting trends on various issues.

Consultant to the Erie County Republican Committee, Thomas M. Reynolds, Chairman
Buffalo, New York 7/95 - 11/95

- Campaign Manager, Greco for Erie County Executive
- Acting Director of Political Operations

Office of Congressman Jack Quinn 6/94 - 7/95

District Director, Buffalo, New York

- Devised public appearance schedule and media plan, directing a staff of ten.
- Formulated public policy positions and legislative program strategies.
- Developed new office procedures for responding to constituent concerns.

Office of Congressman Bill Paxon 4/90 – 3/94

District Manager/Executive Assistant, Amherst, New York 9/91 - 3/94

- Principal liaison to local elected and political officials, managing a staff of five.
- Represented the Congressman at public forums and events.
- Coordinated special events, town meetings and visits by Administration officials.

Legislative Assistant, Washington, D.C. 4/90 - 8/91

- Researched and analyzed bills; drafted correspondence and wrote speeches.
- Developed positions on federal legislation and attended committee meetings.

OTHER

Certificate, Maguire Energy Institute, Cox School of Business
Southern Methodist University Dallas, Texas 6/00

Bachelor of Arts, International Relations
Canisius College Buffalo, New York 5/89

BRIANNE ELIZABETH KOHS

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PROFESSIONAL EXPERIENCE

U.S. Department of Energy

Deputy White House Liaison, Office of the Secretary, June 2006 to Present

- Develop and produce strategic earned media events in partnership with Capitol Hill, other federal departments, corporations and associations to advance Administration policies and initiatives and promote public awareness and support. Responsible for event site and participant selection, message and program development.
- Brief and advise the Secretary, Deputy Secretary and other department principals and senior staff on political issues, personnel matters and public appearances.
- Identify, interview and place candidates for the 130 politically appointed positions at the department.
- Supervise all aspects of political events and trips including legal and financial compliance.
- Serve as liaison between the department and the White House Offices of Political Affairs, Cabinet Liaison and Public Liaison on special events and projects, scheduling, travel and outreach.
- Continue management of projects and special events.
- Possess active "top secret" security clearance

Special Assistant to the Secretary, Office of Scheduling and Advance, May 2003 to May 2006

- Produced high level press conferences, site visits and meetings with foreign governments, Fortune 500 corporations and other private institutions across the United States and in 17 countries including China, Japan, Turkey, Australia, Brazil, Saudi Arabia, Kuwait, Russia, Ukraine, Romania, Greece, Hungary, the United Kingdom, Germany, France, Italy and Canada. Responsible for all aspects of events and travel including media, budget, scheduling and logistics.
- Member of team coordinating the department's public response to Hurricane Katrina and the Northeast Blackout of August 2003.
- Briefed the Secretary in advance of public appearances including preparation of background materials.
- Oversaw legal and financial compliance related to the political and official activities of the Secretary and other department officials.
- Served as advance for Presidential and Vice Presidential events.
- Student federal employee in direct support of the Secretary, January 2001 to May 2003.

Abraham for Senate 2000

Staff Assistant, May to November 2000

- Organized campaign activities, prepared press releases and organized fundraising events.
- Coordinated Women for Abraham coalition outreach through earned media events focusing public attention on issues such as breast cancer funding and date rape awareness on college campuses.
- Aide to U.S. Senator Spencer and Mrs. Abraham.

Office of United States Senator Spencer Abraham

Intern, January to May 2000

- Provided research assistance and general office support to senior staff.

EDUCATION

The George Washington University

Bachelor of Arts, Business Administration (3.58 Major GPA), May 2003

- Concentration in Business Economics and Public Policy with minor in Political Science

COMMUNITY SERVICE AND INTERESTS

Volunteer for COMPASS, which provides pro-bono consulting to Washington area non-profit organizations

Volunteer at Walter Reed Army Medical Center

Member, Washington-Area Tennis League, USTA League Tennis

Accomplished pianist

Scott A. Kopple

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EXPERIENCE

National Nuclear Security Administration, U.S. Department of Energy – *Congressional Affairs Officer*

July 2005 – Present

- Provide strategic guidance to NNSA's senior leadership on legislation and working with Members of Congress.
- Serve as primary liaison for House and Senate Energy & Water Committees, House and Senate Armed Services Committees, and Member Offices on communicating NNSA's \$9 billion budget which includes over \$5 billion for maintaining, securing, and certifying the U.S. nuclear weapons stockpile and the nuclear weapons complex (3 laboratories, 4 production plants, 1 test site).
- Draft and transmit congressional notifications; author and edit official transcripts and testimony-related questions on behalf of the Department's leadership; solicit support for NNSA's programs; field budgetary and program inquiries; organize and facilitate program related briefings for Members and staff; facilitate and support hearing preparation for NNSA congressional witnesses.
- Specialize in communicating the political and legislative strategies for the Reliable Replacement Warhead program and Weapons Complex 2030 Vision to Congress.
- Schedule C Presidential Appointee, GS-15, holds a government "Q" security clearance.

U.S. House Government Reform Committee – *Professional Staff*

December 2004 — July 2005

- Lead staff and author of "Zero Tolerance" advisory committee working with MLB, MLBPA, NFL, NFLPA, NBA, NCAA, etc. to address steroid use among teenagers in America as support to committee's ongoing investigation into steroid use in professional sports and their impact on young people.
- Legislative focus areas include D.C. School Choice and D.C. Voting Rights.
 - D.C. School Choice: Working with the Department of Education, U.S. House Education & Workforce Committee to properly message and promote the success of the nation's first ever federally funded school voucher program. Primary liaison with the pro school choice education community coalition. Serve as on-the-record spokesperson.
 - D.C. Voting Rights: Recruiting and targeting co-sponsors, developing talking points and summaries.
- Oversight and management of major communication activities: Chairman's Steering Committee Presentation, Major League Baseball/Steroids Hearing, National Football League/Steroids Hearing.
- Manage member services with particular interest in assisting 'freshmen' members of the committee. Manage the politics of the committee. Development of policy, message development, and strategy with senior staff. Editing and developing Chairman's talking points and statements.

President George W. Bush's 2004 Re-Election Campaign - *Iowa Executive Director*

December 2003 – November 2004

- Succeeded in winning state not won by GOP since 1984.
 - Implemented events for the President, Vice President, and First Lady, which included site planning, ticket distribution, volunteer recruitment, development of program, and execution of event.
 - Worked in concert with the Republican Party of Iowa and Republican National Committee to implement the largest volunteer grassroots movement in state history. Over 1 million volunteer voter contacts made in final 72 Hours and election day.
 - Kept local and national political leadership informed of Iowa political atmosphere and opposition activity.
 - Facilitated grassroots/field activities, implemented coalition activity and earned media, and managed Iowa staff.
 - ♦ Selected as a "2005 Rising Star" by *Campaigns & Elections* magazine.

Mychele Brickner for Chairman of Fairfax County Board of Supervisors - *Campaign Manager*

August 2003 — November 2003

- Managed candidate's schedule, message, paid and earned media, staff, grassroots, debate prep.
- Served as official spokesperson for all TV, print, radio in Washington, D.C. media market.

U.S. House Government Reform Committee - *Deputy Communications Director*

January 2003 — December 2003

- Worked with Communications Director to manage Chairman Tom Davis' (VA-11) national, state, and local press operations; overall message development. Served as on the record spokesperson.
- Managed political affairs of Chairman and the Committee.

Honorable Rob Simmons, U.S. House of Representatives (CT-02) - *Campaign Manager*

February 2002 — December 2002

- Successfully defended top-tier targeted freshman's re-election campaign winning with 54%.
 - Raised over \$2 million dollars, while erasing candidate's personal debt from 2000 campaign.
 - Co-authored and implemented campaign plan: finance/budget, earned media, grassroots/field operations, voter contact and targeting, GOTV, paid component.
 - Executed most extensive, aggressive, detailed ground operations and GOTV program in state history.
 - Oversaw consultants; supervised and trained staff; crafted message and served as official spokesperson; interfaced with White House political office, NRCC, RNC and Connecticut Republican Party.

Honorable Tom Davis, U.S. House of Representatives (VA-11) - *Political Director*

December 2000 — February 2002

- Served as Executive Director of the Congressman Tom Davis Virginia Victory Fund
 - Administered over \$600,000 to Virginia House of Delegate candidates; picked-up net of 12 seats; drafted campaign and GOTV plans; coordinated direct mail, paid phones and extensive polling; recruited, hired and coached 18 campaign managers and staff for Virginia House of Delegate races.
 - Coordinated Davis' campaign and fundraising schedules for Virginia House of Delegate campaigns.
- Assisted in negotiating Virginia's congressional redistricting plan.
- Managed Rep. Tom Davis' Federal Leadership PAC; oversaw outreach schedule, community development projects, and coalition activity. Served as liaison with local and state elected officials in Virginia.
- Managed \$1million budget of Tom Davis for Congress.

Randy Forbes for Congress Special Election (VA-04) - *Grassroots Director*

April 2001 — June 2001

- Succeeded in winning with 52% of vote.
 - Developed and implemented the largest targeted GOTV door knocking program in the history of Virginia - 96,000+ Republican households in 18 localities over the last 4 days of the campaign.
 - Authored and oversaw comprehensive grassroots program which included unit organization, volunteer recruitment, targeted door knocking, volunteer phone banks, yard sign distribution, absentee ballot chase program, dear neighbor letters, grocery stores and high school graduations.
 - Supervised field and volunteer staff to coordinate all "unpaid" components of the campaign; fielded voter legislative issue inquiries; worked with campaign manager to coordinate grassroots activities of contested nomination battle: phone banks, in-house mailings, list manipulation, targeting, etc.

Honorable Tom Davis, U.S. House of Representatives (VA-11) - *Campaign Manager*

July 2000 — December 2000

- Successfully defended National Republican Campaign Committee Chairman's district winning with 62% of the vote.
 - Managed \$1 million budget, which included targeted direct-mail program and cable TV.
 - Development and implementation of earned media plan and served as campaign's official press spokesman.
 - Supervised candidate's in-district schedule and logistics.
 - Oversaw all aspects of campaign's grassroots operations, voting precincts, phone banks, absentee ballot chase program, new voter ID program, GOTV and Election Day.

Honorable Tom Davis, U.S. House of Representatives (VA-11) - *Legislative Assistant*

November 1999 — July 2000

- Managed legislative issues: campaign finance reform, investigations and oversight, housing/property/HUD, public radio, labor, welfare, agriculture, and assist with Information Technology (telecommuting, employee stock options and export controls). Appropriations: Agriculture, Energy and Water, Interior, VA-HUD. Special Projects: community outreach, working with state and local governments, and IT industry.

Howard Denis for County Council Special Election, Maryland - *Campaign Manager*

March 2000 — April 2000

- Succeeded in winning - overcame 2 to 1 registration deficit in 54 of 55 voting precincts.
 - Managed and supervised all day-to-day operations of campaign; fielded press and issue inquiries; oversaw candidate's schedule, logistics, maintained his focus, phone calls and door knocking.
 - Coordinated GOTV efforts - volunteer phone banks, yard-signs, targeted lit-drops and door-to-door operations.
 - Built non-partisan organization from ground-up within 35 days from cross-section of "new" volunteers, industry coalitions and interest groups.

Honorable Tom Davis, U.S. House of Representatives (VA-11) - *Staff Assistant*

March 1999 — October 1999

- Drafted Congressional Records/Extension of Remarks on behalf of the Congressman.
- Performed constituent services: flag requests, congratulatory/thank you letters, Capitol room reservations, tours of Capitol and White House.
- Supervised interns and all incoming correspondence/mail; systems manager.

Re-Elect Jeannemarie Devolites for Delegate Campaign, (VA-HD35) - *Campaign Manager*

Sept. 1999 — Nov. 1999

- Successfully defended Delegate Devolites first re-election bid winning with 60% over former State Delegate.
- Directed and implemented precinct organization, phone banking, absentee ballot program, Election Day activity, volunteer coordination (lit-drops, phone banking, yard signs).

Machado & Company (PAC Fundraising) - *Staff Assistant*

October 1997—January 1999

- Produced *Capitol Score*: weekly newsletter for 450+ top PAC executives, media, opinion leaders on key Congressional races.
- Designed desktop published invitations and marketing materials; managed and developed office database network.
- Assisted in the organization, public relations and administration of fundraising special events.

Push America's Journey of Hope

May 1995 — August 1997

63-day bicycle trek from San Francisco to Washington, DC, to benefit Push America. Push America enhances the lives of Americans with disabilities. Participants raise a minimum of \$4,000 to participate; trip raises over \$300,000 and reaches over 30 million people annually.

- 1997 South Team Project Manager: Worked with over 300 local volunteers and sponsors to set up lodging, meals, and special events in each destination city; fundraising and training support for team members; responsible for team's success, safety, and management on the road (oversaw 5 Crew Members and 26 Cyclists). In-kind contributions of \$35,000+.
- 1996 South Team Cyclist: Cycled over 3,900 miles on behalf of Americans with disabilities.
- 1995 North Team Community Relations and Program Coordinator: Corresponded and organized relations with over 300 local volunteers; in charge of Kids on the Block (educational puppet show); roadside support; assisted in team management.

EDUCATION

George Mason University, Fairfax, Virginia

May, 1998

Bachelor of Arts, Government and Politics

References Available Upon Request

KIMBERLY A. KRUEGER

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PROFESSIONAL EXPERIENCE

**National Nuclear Security Administration (NNSA), United States Department of Energy,
Public Affairs Specialist, Dec. 2003- present**

- write and develop press releases, informational material, fact sheets, media advisories, articles, op-eds and other communications
- effectively communicate NNSA issues, positions and decisions to the news media
- develop new outlets for communications information while building on existing base of media contacts
- develop, promote, and maintain key communication vital to the NNSA mission, including coordination of a multi-faceted NNSA public outreach and information strategy
- serve as point of contact for emergency operations and crisis communications
- plan and coordinate implementation of NNSA strategies for public affairs activities and actions
- provide PR guidance to senior officials
- develop and edit monthly newsletter, proficient in Adobe PageMaker and Microsoft Publisher
- schedule media interviews
- writing projects as assigned, which included writing a script for a new human resources video for new employees
- draft briefing documents and Q&As
- coordinate, maintain and update Web site
- manage and direct Web site design and content
- create new, improved, or alternate processes, methods and/or systems for publicizing NNSA achievements
- completed joint DOD course in nuclear weapons safety and security
- hold national security clearance

United States Department of Justice, Press Aide, February 2003-Dec 2003

- handled media inquiries on criminal, civil rights, civil and antitrust law enforcement issues
- served as spokesperson for press inquiries related to IRS enforcement and federal tax matters
- planned Attorney General press conferences; responsible for media pitches and coordinating on-site logistics including mult-box set-up and live video-feed capability
- familiar with federal law enforcement investigative process and federal criminal matters of procedure
- managed Office of Public Affairs, Justice Department webpage; maintained daily update of all public documents including press releases, court filings and media alerts
- wrote and disseminated Attorney General correspondence in response to congressional, non-profit and advocacy groups' inquiries
- managed group of legal and undergraduate interns

Scott McCallum for Governor 2002, Deputy Communications Director, June 2002-Nov. 2002

- traveled state-wide with Governor to events and handled on-site media and served as advisor – this included interviews, media availabilities and editorial board meetings

- coordinated gubernatorial visits to businesses and industry, which included community relations/grassroots coalition building
- wrote and drafted newsletters, press releases, speeches, media advisories, talking points and constituent materials
- fielded press calls and inquiries in writing
- created Web site content
- answered constituent mail and e-mails on behalf of Governor
- ad design for several newspaper ads
- press conference set up
- scheduled media interviews
- served as campaign photographer

Republican Governors Association, Communications Assistant, Sept. 2001- Feb. 2002

- worked with communications director to distribute national bimonthly newsletter
- drafted and edited press releases
- wrote media and satellite feed advisories
- fielded press calls, which included national political reporters
- maintained direct correspondence with 29 republican governors offices
- updated Web site content
- assisted with on-site conference coordination
- worked with co-workers to plan, set up and follow through for fundraising events

Nestle, Technical Writer, summer 2001

- worked directly with Nestle employees to design, research and write technical training manuals for a new Gateway plant in Eau Claire, WI

Governor Scott McCallum, Communications Assistant, Feb. 2001- May 2001

- wrote media advisories and drafted press releases
- compiled and updated media lists
- assisted in organizing and setting up press conferences
- updated digital pictures for webpage
- charged with helping the new administration with transition duties

Governor Tommy G. Thompson, Paid Press Office Intern, Aug. 2000- Feb. 2001

- wrote appointment press releases
- organized distribution to statewide media outlets
- assisted in set up of press conferences
- took and logged official photographs
- maintained communications office news distribution service

Tory Party (Parliament, U.K.), Media Relations Department Work Study, Jan. 2000-April 2000

- scheduled Members of Parliament for British television and radio appearances
- worked with the British Press and assisted in press conferences for Shadow Prime Minister
- accompanied Shadow Prime Minister and his staff on public platform campaigns traveling throughout London and suburbs
- researched various international policies for the organization

U.S. House of Representatives Science Committee, Paid Intern, summer 1999

- worked with communications office staff to assist in set up of congressional hearings, press conferences; specifically, web casts, audio set up
- produced daily news clippings for congressional committee members

EDUCATION

University of Wisconsin – Madison, B. A. – Political Science, 2001

Zachary E. Lauckhardt

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Special Assistant
NNSA - Nuclear Non-Proliferation

PROFESSIONAL EXPERIENCE:

Four years experience working in a fast paced, multi-task environment with high-level government officials and private sector constituents

Export-Import Bank of the United States, Washington, DC

June, 2003 to Present – Special Assistant to the Vice Chairman (GS-12)

- Function as the Chief of Staff to the Vice Chairman
- Reviewed over \$11 billion in trade finance transactions, identifying potential issues (to be discussed with deal team)
- Participate in meetings with ambassadors, finance ministers and clients, and provide follow up on opportunities
- Meet with Bank clients to discuss new transactions and issues with pending credit
- Work with internal staff, Department of State and local embassies to formulate business development schedules

Department of Homeland Security, White House Liaison Office, Washington, DC

January, 2003 to June, 2003 – Assistant White House Liaison, Founding Employee (GS-11)

- Employed as an original member of the work force that established the Department of Homeland Security
- Interviewed and processed over 100 candidates for political appointment positions at the Department
- Worked closely with the Office of Presidential Personnel in order to identify & process viable candidates
- Briefed & assisted Department principals, from the Secretary on down, on all political personnel matters
- Created the first organizational chart for DHS drawn from the Congressional Charter creating the Department

Office of Political Affairs, White House, Washington, DC

August, 2002 to January, 2003 – Intern

- Worked with the Deputy Director of Political Affairs assisting in the vetting of potential Presidential appointees
- Prepared briefings for the Deputy Director's personnel meetings with the President
- Maintained database of top priority candidates for Presidential Boards and Commissions
- Helped process over 150 Presidential appointments

Brown Brothers Investments, Incorporated, New York, NY

May to July, 2002 – Analyst, Institutional Sales Division (\$55,000 plus bonus)

- Attended analyst investment training program for domestic & foreign equity and debt markets
- Assisted in portfolio management of institutional investment accounts
- Tracked market debt & equity positions of institutional clients

Carpenter's Homeless Shelter, Alexandria, VA (approx. \$34,000)

January to August, 2001 – Assistant to the Executive Director

- Involved with both grant-writing and financial analysis responsibilities
- Assisted Director in Shelter lobbying in Washington, DC for regional homeless shelters.
- Helped initiate the first annual 'Hoops for the Homeless' Fundraiser, now sponsored by Freddie Mac, that now contributes close to \$35,000 to the shelter annually

EDUCATION:

Colgate University, Hamilton, NY, 2002

Bachelor of the Arts Degree - Major: Political Science Minor: Economics

City University, London, England Semester Abroad Program 2000

University of Connecticut, Stamford, CT, 1999

Summer Session- Economic Calculus, Business Law

Salisbury School, Salisbury, CT, 1997

ACTIVITIES:

***Hold a Top Secret Clearance with the United States Government**

Ex-Im Training Courses – *Coaching Management; Processing Transactions; ECA Co-Financing*

Graduate of the Republican National Committee Campaign Management College Program (additional Administration and RNC volunteer activities available upon request)

NCAA Division I Varsity Lacrosse Letterman

Alpha Tau Omega Fraternity Member

BRADFORD G. LAUGHLIN

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EDUCATION

The Catholic University of America, Columbus School of Law
J.D. and Comparative and International Law Certificate, January 2008

Washington, D.C.

Academic Achievements:

- 2005 International Business and Trade Summer Law Program at the Jagiellonian University in Cracow, Poland

Activities:

- International Law Students Association
- Phi Alpha Delta Law Fraternity

Texas A&M University
Bachelor of Science, Political Science, August 2004

College Station, Texas

Honors:

- College of Liberal Arts Distinguished Student Certificate for Academic Excellence 2003

Activities:

- Texas A&M Pre-Law Society
- Texas A&M Young Republicans

PROFESSIONAL EXPERIENCE

Embassy of the Republic of Azerbaijan, Washington, D.C.

Legal Intern to the Embassy Counselor, Summer 2007

- Drafted memoranda regarding legal obstacles to energy security within the Caspian region, with a specific emphasis on the regional oil and gas infrastructure originating in Azerbaijan
- Researched and helped to prepare testimony for the Ambassador before the Congressional Commission on Security and Cooperation in Europe
- Analyzed legal issues concerning export of Azeri agricultural products to the European Union as well a foreign investment in newly privatized Azeri industries.
- Researched and drafted memoranda regarding the international legal dilemma of sovereignty of the offshore oil and gas reserves in the Caspian Sea

U.S. House Committee on Energy and Commerce: Subcommittee on Oversight and Investigation, Washington, D.C.
Legal Intern to the General Counsel, Summer 2006

- Researched and drafted memoranda to assess the statutory and regulatory ramifications on issues related to pending silicosis hearings as well as oil profit hearings before the committee.
- Assisted in preparing for depositions with committee counsels, including interviewing expert witnesses.
- Cross-checked depositions for inconsistencies; consulted with general counsel regarding possibly relevant deposition testimony.

Patton Boggs LLP, Washington, D.C.

Legal Intern for Larry Harris, Summer 2005

- Performed legal research and writing in the area of international trade
- Assisted staff attorneys in gathering records and pertinent information
- Attended meetings with staff attorneys pertaining to international lobbying efforts

U.S. Congressman Joe Barton, Chairman of the House Energy and Commerce Committee, Washington, D.C.
Intern, Summer 2003

- Handled office administrative duties including constituent correspondence and communication
- Participated in the organization of several fundraising events
- Reviewed and reported on pertinent committee hearings

Todd W. Lavin

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EXPERIENCE

6/01 – Present

DEPARTMENT OF ENERGY

Director of External Affairs, Office of Congressional and Intergovernmental

Serve as advisor to the Assistant Secretary in dealing with senior Departmental officials, Federal agencies, Members of Congress, Congressional staff and stakeholders. Attend and participate in, or chair meetings to represent the Assistant Secretary within and outside the Department. Keep Deputy Assistant Secretaries under the Assistant Secretary well informed on all activities that could impact their program areas. Develop, coordinate, resolve and implement a variety of special projects.

11/99 ~ 6/01

EPIPHANY PRODUCTIONS, INC.

Vice President

A politically oriented event management and corporate development firm. Responsible for managing client accounts. Duties include establishment of on-going donor programs, event fundraising, providing complete event production and management, overseeing staff, and coordinating VIP activities.

Clients have included: Speaker J. Dennis Hastert's Keep Our Majority PAC, Chairman Billy Tauzin, Congressman Vito Fossella, Congressman John Shadegg, Republican National Committee, National Republican Congressional Committee, SBC Communications, Freddie Mac, Dominion Resources, Daimler Chrysler and American Chemistry Council.

9/97 - 3/99

NATIONAL REPUBLICAN CONGRESSIONAL COMMITTEE

Deputy Finance Director

Managed the NRCC's multi-million dollar major donor programs which include PAC, Corporate, Individual and Special Events.

- Traveled nationally with the House Republican Leadership and Committee Chairmen to execute major donor events. Responsible for fundraising, logistics and event management.
- Directed the Incumbent Support Program, working directly with Members of Congress to raise over \$2 million.
- Identified and met with Fortune 500 Corporate CEO's to increase awareness of Congressional races while soliciting support for the NRCC.
- Managed a staff of 10 with responsibilities that include outlining and implementing monthly and annual budgets, overseeing consultants on a daily basis, designing and implementing marketing plans for new donor programs and House Member participation.

5/95 – 8/97

3/94 – 4/95

Director of Member Programs

Direct Mail and Telemarketing Assistant

Assisted in the administration of multi-million dollar major donor programs. Worked with House Members participating in NRCC programs.

- Solicited contributions from Political Action Committees, Corporations and Individuals.
- Authored, tracked, and prioritized direct mail.

8/93 – 3/94

CONGRESSMAN JAMES WALSH (NY-25)

Staff Assistant

Researched legislative issues and responded to constituent requests.

- Attended issue briefings on behalf of legislative assistants.
- Organized, updated, and maintained voting records and cosponsorship of bills.

8/92 – 2/93

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Worked full time at USTR for college credit in Public Affairs / Private Sector Liaison Office.

- Assisted Congressional Affairs Division with liaison work to Republican Members of Congress.
- Prepared briefing materials and personal correspondence for Ambassador Carla A. Hills.
- Compiled and disseminated press releases, constituent information and current event summaries.

EDUCATION

ROCHESTER INSTITUTE OF TECHNOLOGY

Bachelor of Science: Finance

Concentration: Economics

GARY J. LAVINE

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EXPERIENCE**OF COUNSEL***Swidler Berlin Shreff Friedman, LLP, Washington, DC**Present***SENIOR VICE PRESIDENT & SPECIAL COUNSEL***Niagara Mohawk Holdings, Inc., A National Grid Company, Syracuse, NY**2002*

Senior strategic and legal advisor to the Chairman of National Grid USA, the General Counsel of National Grid USA and the President of Niagara Mohawk.

SENIOR VICE PRESIDENT & CHIEF LEGAL OFFICER*Niagara Mohawk Holdings, Inc., Syracuse, NY**1999-2002*

Senior strategic and legal advisor to the CEO and Board of holding company parent of Niagara Mohawk Power Corporation, a utility with approximately 1.5 million electric customers and 500,000 gas customers. Responsible for bringing holding company perspective to the identification and management of strategic business, legal, regulatory and communication issues. Managed critical elements of state regulatory process to achieve merger with National Grid.

SENIOR VICE PRESIDENT, LEGAL & CORPORATE RELATIONS*Niagara Mohawk Power Corporation, Syracuse, NY**1990-1999*

Managed strategic planning, legal, environmental and external relations activities during period of fundamental industry change. Promoted from Assistant General Counsel (1986-1987) and Vice President, General Counsel & Secretary (1987-1990).

- Led company-wide Transition-to-Competition Team to formulate competitive strategy.
 - Team developed innovative PowerChoice proposal to restructure the company and its electric market.
 - Managed comprehensive legal, regulatory and external relations activities supporting PowerChoice strategy.
 - Member of senior coordinating group with CEO, President and Chief Financial Officer.
- Enhanced company credibility through stakeholder communications while reducing corporate communications staff.
 - Developed target-audience themes.
 - Managed formal and informal communication channels including national media relations.
- Managed environmental affairs team to achieve recognition as corporate environmental leader.
 - High rating earned in independent environmental benchmarking studies.
 - Introduction of comprehensive Environmental Performance Index.
 - Innovative air emission credit swaps and a multi-site hazardous waste remediation plan.
 - Advanced greenhouse warming, waste reduction, and Adirondack Park preservation initiatives.
 - Streamlined environmental auditing, improved compliance reporting system and expanded company-wide compliance training.

- Transformed Law Department into effective in-house law firm.
 - Strengthened talent and improved Law Department cost-performance management.
 - Managed inter-firm teams of outside counsel. Developed comprehensive partnering with outside counsel.
 - Initiated legal risk assessment and litigation avoidance program for business units.
 - Strategic oversight of complex nuclear construction litigation.

LEGAL PRACTICE, Syracuse, NY

Managed rate and bond covenant litigation resulting in important interpretation of New York State Power Authority Act

NEW YORK STATE LEGISLATURE

<i>Legislative Counsel to the Assembly Minority Leader</i>	1983-1986
<i>Counsel, Senate Committee on Insurance</i>	1980-1982
<i>Executive Director, Senate Committee on Corporations, Authorities & Commissions</i>	1979
<i>Assistant to the Chairman, Joint Legislative Committee on Reapportionment</i>	1973-1975

- Developed energy, telecommunication, and insurance legislative initiatives. Managed communication activities in support of initiatives.

HIGHLIGHTS OF CIVIC ACTIVITY

Member, Board of Directors and Chair, Audit Committee, New York Convention Center Operating Corporation [Javits Convention Center], New York City.

Member, United States Commission for the Preservation of America's Heritage Abroad by appointment of President George H. W. Bush and by appointments of President Clinton and President George W. Bush on the recommendation of the Speaker of the House of Representatives. Participated in successful cabinet level negotiations with Estonia, Latvia and Lithuania to preserve cultural landmarks and resources significant to the immigrant heritage of America.

Former member and Chair, Board of Directors, Onondaga County Convention Center/War Memorial Complex Management Corporation [ONCENTER], Syracuse, New York.

Former member, New York State Senate Advisory Commission on Privatization.

EDUCATION

Juris Doctor, College of Law, Syracuse University (1973).

Bachelor of Science, College of Business Administration (now School of Management), Syracuse University (1971).

Member, New York and District of Columbia Bars.

TITLE : Special Assistant/NATIONAL ENERGY)

GRADE : GS-11

NICHOLAS G. LIAPIS

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DOB :

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SSN :

PROFESSIONAL HISTORY:

NATIONAL REPUBLICAN SENATORIAL COMMITTEE

Research Analyst - FEC / Campaign Finance

* 10/01/05-Present

- Responsible for the investigative research that lead to the Harry Reid Land Scandal, Reid's cam Carlton employees, and other research that may surface in future press surrounding Senator Re
- Effectively investigate and review personal financial disclosures (PFDs) of Senators/Candidate statements of receipts and disbursements, as well as further analysis of Campaign Committees.
- Perform opposition research assignments at the discretion of the Communications Director, R regarding campaign finance and other opposition research matters.
- Create backgrounder-briefings on large political contributors, Campaign Committees, Political and other non-profit organizations.
- Support the research department as needed. Examples include: investigating certain Senators/Candidates in collaboration with other analysts, reporting "Cash-On-Hand" updates on a regular basis, producing morning "clips," bulleting press, updating Senior Policy and Communications Directors at weekly meetings, etc.

AXELA GOVERNMENT RELATIONS LLC

Legislative Assistant

* 03/06/05-09/15/05

- Effectively managed administrative tasks. Pursued new business development. Specialized in energy issues and energy clients.
- Represented Axela LLC at meetings regarding client issues. Researched discretionary spending issues on behalf of clients.

STRATEGIC IMPACT, INC

Research Consultant-Part Time

* 01/10/05-03/01/05

- Handled tax and pension issues on behalf of Strategic Impact, Inc.
- Conducted government relations research including: vote tracking, bill tracking, procuring public laws, citing revenue estimates, and attaining congressional testimony.

WAYS & MEANS COMMITTEE

TAX OFFICE

*Paid Internship 09/08/04-12/09/04

- Effectively managed front office tasks.
 - Microsoft Word, Excel, Outlook, CRS, I.Q.
 - Set up conference hearings and sub committee hearings.
- Wrote letters to Congressmen and Senators in relation to the "American Jobs Creation Act of 2004."
- Performed Research assignments for the Tax Office, Select Revenue Measures Subcommittee, and Full Committee.
- Independently led and coordinated intern extracurricular-voluntary campaign activities.

NRCC/STOMP

GENERAL ELECTION

* Buffalo, New York: 10/29/04-11/3/04

- Performed get out the vote for Erie County Comptroller Nancy Naples, to replace retired Congressman Jack Quinn.

SPECIAL ELECTION

* Lexington Kentucky: 02/14/04-02/18/04

- Performed get out the vote for Alice Forgy Kerr for Congress, in Kentucky's 6th district.

BUSH/CHENEY PRESIDENTIAL CAMPAIGN '04

- Volunteer: 08/04/04-09/01/04. Digital mail sorting, phone banks, etc.

U.S. HOUSE OF REPRESENTATIVES: Congressman Mike Rogers (AL).

- Internship: 1/01/04-6/01/04. Member office.

\$1DEPOT, INC. Fredericksburg, Virginia * Owner/Operator (Sub Chapter S. Corporation) 8/01/02-10/01/03

- Directed daily operations including: business model, financing, construction, hiring employees, and purchasing goods.
- 4,300sq.ft. retail store consisting of 12 departments.
- Competed directly with publicly held companies: Dollar Tree, Family Dollar, and Dollar General.

EDUCATION:

ARIZONA STATE UNIVERSITY, Tempe, Arizona

- Bachelor of Arts, May 2001
- Graduated Magna cum Laude, 3.65 G.P.A

CHRISTOPHER H. LINDLEY

Current Address

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[Redacted]

PROFESSIONAL EXPERIENCE

United States Department of Energy *Trip Coordinator*

January 2003 to Present

Duties include planning of domestic and international travel for the Secretary. Assisting The Secretary of Energy and senior staff while on travel. Coordinating The Secretary's travel arrangements with other Federal Cabinet agencies and US Embassies abroad.

Kevin Raye for Congress *Field Director*

July 2002 to November 2002

Duties included building and expanding the campaign's grassroots structure by adding town and county chairs, as well as building district-wide coalition groups. Effectively communicated between the campaign and grassroots leaders. Coordinated volunteer efforts across the district. Responsible for site advance work. Designed and implemented the Get out the Vote effort across the district.

State Farm Insurance Companies, Framingham, MA *Claims Representative*

May 2001 to July 2002

Duties included effectively communicating between all parties, including: claimants, insureds, employers, law enforcement, witnesses, auto repair firm personnel, legal community, medical providers, and personnel of other insurance companies. Exercised sound judgment in regards to claim settlement values. Developed and analyzed data needed to determine liability or the company's obligation to pay under the insurance contract.

Dwyer 2000, Colchester, VT *Deputy Campaign Manager*

September 2000 to November 2000

Duties included the daily oversight of office staff (30 individuals). Site advance work, extensive research on political issues and press related issues. Coordinated volunteer activities and staffing between gubernatorial campaign and local campaigns. Responsible for Get Out the Vote effort, which included organizing literature drops, phone banking, poll watchers, and standouts. Served as the direct liaison between Dwyer campaign and Vermont effort of Bush-Cheney campaign.

EDUCATION

University of Vermont Burlington, VT

Bachelor of Arts
May 2000

- Graduated with a double major in History and Political Science.
- 3.4 GPA in History; 3.3 GPA in Political Science
- Overall GPA 3.1

SKILLS/ACTIVITIES

Excellent organizational, interpersonal, written, and verbal communication skills. Well-developed research, analytical and reasoning skills. Proficient in Microsoft Office. Assistant Varsity football coach for Rice Memorial High School. Student Senator for the University of Vermont Student Government Association (member of the Committee on Legislative Action, which served the function of creating better relations with UVM and the Vermont State Legislature). Political campaign volunteer. Avid sports player.

HUNTER M. LIPSCOMB

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EDUCATION

Mississippi State University

Bachelor of Arts in Political Science, History & Spanish

Cumulative GPA: 3.15/4.0

Graduation Date: December 2007

EXPERIENCE

Lipscomb Oil Company, Inc.

Operations Manager & Speed Pass Instant Activator

Greenville, MS

December 2006 – Present

- Currently Lipscomb Oil Company is 2nd in the nation in Speedpass activations and 1st in the Southeastern Territory
- Assist with retail operations, analyze markets for future development and survey competition
- Oversee deli operations to include a Baskin Robbins franchise and a Chester's Chicken franchise in a brand new ExxonMobil 'On The Run,' which accounts for 48% of total inside sales. The location is the highest performing store for Lipscomb Oil Company.
- Lipscomb Oil Company won the prestigious ExxonMobil 2007 Leaders in Excellence Award, which signifies LOC as a top distributor for ExxonMobil in North America.

Mississippi State University Department of Athletic Academics

Government & History Tutor

Starkville, MS

August 2007 – December 2007

- Instructed student athletes on American and comparative government as well as American history—students improved their grades tremendously after a tutoring session
- Shaped conducive learning environments that catered to different personalities and learning abilities of students

Republican Governors Association

Intern

Washington, D.C.

May 2006 – August 2006

• Examined the political impact of policy decisions made by 12 gubernatorial campaigns during the 2006 election cycle

• Created presentations for chairman and political director regarding polling, finances, and political climate for 12 states

Clinton B. LeSueur for Congress 2004 (R)

Intern

Greenville, MS

May 2004 – November 2004

• Wrote press releases to be distributed to Mississippi delta media outlets

• Organized grass roots efforts with youth from the delta and at MSU during the campaign season

• Visited with supporters and assisted during fundraising events throughout the 2nd Congressional District

PROFESSIONAL DEVELOPMENT

Kappa Alpha Order

President

Mississippi State University

November 2005 – November 2006

• Responsible for discipline, chapter operations and officer organization of an 80-member chapter

• Maintained a fiscal budget of \$200,000—decreased kitchen overhead by \$12,000 per semester

• Awarded the Knight Commander's Accolade for organizing 100% chapter participation in our first annual blood drive

Student Association

March 2006 – March 2007

Director of Transportation and Parking

• Streamlined Night Route funding (off campus shuttle), which resulted in raising nearly \$10,000 and effectively decreased previous overhead expenses

• Supervised the highest spike in student ridership without major incident as well as improving the Night Route's reliability

Roadrunner

March 2005 – December 2006

Student recruiter

• Gave prospective students their first MSU experience by taking them on a tour of campus and answering any questions from prospective students and parents

• Garnered relationships with prospective students by approaching, recruiting, writing, calling and visiting high school campuses

Phi Alpha Theta

April 2005

History honor society

Pi Sigma Alpha

December 2005

Political Science honor society

Order of Omega

April 2006

Greek honor society

VOLUNTEER OPPORTUNITIES

Starkville, MS / Greenville, MS

Eagle Scout (7/02)

Habitat for Humanity (12/05)

MSU Campus Clean Day (3/05 and 3/06)

Operation Crimson Gift (KA blood drive) (4/06)

Haley Barbour 72 Hour Task Force (11/07)

Washington, D.C.

Greek Congressional Visits (lobbying for FratPac) (4/06)

The George W. Bush President's Dinner (6/06)

Operation USO Care Packages (7/06)

Various GOP volunteer campaign work (2002-07)

DODI

SSN: - - b6
Special Assistant

GS-7
SC

ANNA LISING

PROFESSIONAL EXPERIENCE

April 2006 – Dec. 2006 Reelect Dave Reichert for Congress (WA-08) Mercer Island, WA
Campaign Scheduler & Office Manager

- Worked on a winning top-tier congressional campaign that raised over \$3 million, was targeted by the Democrats for their Red-to-Blue campaign, and ranked by the RNC as one of the three best GOTV (Get Out the Vote) efforts nationwide.
- Responsible for keeping and managing the campaign calendar. Coordinated with the Campaign Manager and District Scheduler in prioritizing the Congressman's schedule
- Opposition Research – compiled thorough and detailed records on opponent including opponent's background, personal financial records, FEC reports, campaign events and all candidate appearances. Assisted in seeking endorsements from various organizations.
- Managed daily office operations and bookkeeping for a \$3 million campaign – proficient in all Microsoft Office programs, familiar with FEC laws, negotiated contracts, coordinated with vendors, and successfully organized events.

March 2005 – July 2005 Titan Real Estate Kirkland, WA
Marketing Associate

- Develop materials such as promotional fliers, informational brochures, newsletters, e-newsletters, and web page designs – Proficient in HTML and Adobe Photoshop. Proofread and edit all publication content.
- Collaborate with company owners and department managers to determine needs and goals of marketing productions.
- Clerical duties such as answer multiple phone lines, filing and accounts payable.
- Inventory control and database management. Tracking and invoicing employee expenses and accounts receivable.

March 2005 – Dec. 2005 Victoria's Secret Bellevue, WA
Sales Specialist

- Offered managerial position of Client Sales Lead at a Top 160 store; Gained responsibilities of Bra Specialist, Cashier Lead, and Credit Lead
- Responsible for customer service, opened multiple credit cards daily and maintained client books.
- Coordinated with management in training new associates and developing a friendly work environment between employees

EDUCATION Sept. 2002 – March 2005 University of Washington Seattle, WA

Political Science Major

Philosophy Major

- Dean's List Scholarship Status every quarter: Autumn 2002, Winter 2003, Spring 2003, Summer 2003, Autumn 2003, Winter 2004, Spring 2004, Summer 2004, Autumn 2004, and Winter 2005
- Annual Dean's List every year: 2002-2003, 2003-2004, and 2004-2005
- Graduated with a Bachelor of Arts and 3.70 GPA

EXTRACURRICULAR ACTIVITIES

April 2003 – March 2005 National Society of Collegiate Scholars – Member
September 2003 – March 2005 Pi Sigma Alpha – Member
April 2004 – March 2005 Golden Key International Honor Society – Member

VOLUNTEER EXPERIENCE

February 9, 2005 – April 2005 WashPIRG Hunger Clean-Up

- Raise funds to donate to various local shelters and food banks
- Recruit and train team leaders in recruiting volunteers and fundraising

Jacqueline M. Lissau

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WORK EXPERIENCE

Department of Energy

July 2001-Present

Associate Deputy Assistant Secretary

Washington, DC

Salary - \$51,500

- Serves as the liaison with offices of Members of Congress and with major environment and science related Committees and Subcommittees on specific programs and issues as assigned.
- Performs high level liaison on complex legislative matters which impact upon the nature and level of operations of Departmental programs.
- Evaluates and makes recommendations on the nature, scope and degree of Congressional interest in legislative requirements affecting policies and programs.
- Works with CI and other Departmental officials in the strategy planning of Departmental environment and science programs.
- Attends meetings with Members of Congress and their staff, officials of other government agencies and Department officials providing information and explaining the position of the Department with respect to various environment and science policies and programs.
- Works closely with the Deputy Assistant Secretary to develop communications plans and strategies that cross organizational lines.

National Association of Real Estate Investment Trusts

March 1999-July 2001

Political Affairs Coordinator

Washington, DC

Salary - \$44,000

- Responsible for the management and oversight of the Association's political action committee - REITPAC.
- Created and developed a marketing plan, program and materials to achieve REITPAC's financial goals.
- Financial oversight and responsibility for REITPAC bank account and its activity including REITPAC FEC report filings.
- Responsible for planning and executing fundraising events, membership activities and Congressional outreach events.
- Manage association's grassroots activities along with maintaining the database and serving as the primary contact and oversight of outsider grassroots and technical vendors.

American Cancer Society

January 1999-February 1999

Special Events Coordinator

Bowie, MD

Salary - \$28,000

National Republican Congressional Committee

June 1998-January 1999

Director of House Council

Washington, DC

Salary - \$23,000

- Successfully planned and managed campaign to raise over \$1.6 million federal dollars and \$2.5 million non-federal dollars.
- Implemented marketing plan to attract new memberships specifically focused on Fortune 500 companies.

- Executed and coordinated monthly dinners and breakfasts for Republican Leadership and Committee Chairmen.

The 1998 House Republican House-Senate Dinner

Major Donor Fundraiser

Salary - \$22,000

*March 1998-June 1998
Washington, DC*

- Fundraising liaison between Fortune 500 Companies and the Dinner Committee.
- Assisted Members of Congress with solicitation of contributions and ticket sales.
- Maintained commitment reports and account receivables.
- Organized volunteer efforts for the 3,000-person dinner.

Eudy-Nelson and Associates

Staff Assistant

Salary - \$25,000

*February 1998-March 1998
Washington, DC*

Ann Taylor Inc

Assistant Manager

Salary - \$23,000

*September 1995-February 1998
Baltimore, MD*

Alpine Bank

Customer Service Representative

Salary - \$20,000

*November 1994-May 1995
Aspen, CO*

Polo Ralph Lauren

Sales Representative

Salary - \$8 hourly

*November 1994-May 1995
Aspen, CO*

EDUCATION

The University of Maryland

Baltimore, MD

- Bachelor of Arts, Major: Political Science, Minor: History, 1993

REFERENCES

Available upon request.

Andrew David Lundquist

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MANAGEMENT EXPERIENCE

Staff Director, U.S. Senate Energy and Natural Resources Committee

February, 1998 to Present

Manage one of the major Senate committees, consisting of 20 Senators, 30 staff members and annual budget of \$3 million. Responsible for all staffing decisions, budget decisions and agenda setting for the Committee. Oversee Committee legislative jurisdiction on energy policy (oil, natural gas, coal, nuclear, hydroelectric, electricity restructuring), public land management policy (mining, grazing, timber, parks concessions, oil and gas leasing, visitor management), oversight of the Department of Energy and the Department of the Interior. Direct oversight over Departments of Energy and the Interior nominees (Committee responsible for confirming over 30 Departments of Energy and the Interior Presidential nominees) including the current Department of Energy Secretary and Deputy Secretary and the current Department of the Interior Deputy Secretary. Frequent speaker to corporate boards of directors, energy conferences, and business meetings around the country.

Chief of Staff, Office of U.S. Senator Frank Murkowski

January, 1996 to February, 1998

Managed 40 staff members in Washington, D.C. and six offices in Alaska with a \$2 million annual budget. Top administrator, political strategist and legislative adviser with responsibility for all staffing, budget and legislative decisions. Served as top liaison with Energy and Natural Resources Committee and Finance Committee members and staff on energy, public land issues and industry tax and revenue programs. Spearheaded successful effort to change Medicaid formula resulting in an additional \$111 million in federal funds for Alaska.

Counsel, U.S. Senate Energy and Natural Resources Committee

January, 1995 to January, 1996

Responsible for oil and gas and public lands legislation and oversight of Bureau of Land Management. Accomplishments include repeal of 22 year old Alaska North Slope Crude Oil Export Ban, enactment of technical amendments to Alaska Native Claim Settlement Act and passage of legislation authorizing oil and gas exploration and development in the Arctic National Wildlife Refuge (President vetoed).

Senior Legislative Assistant, U.S. Senator Ted Stevens

March, 1987 to January, 1994

Analyzed, monitored and drafted legislation on energy, public lands, Alaska Natives, transportation, defense and tourism issues. Managed Interior appropriations priorities and energy and water appropriations legislation. Interfaced regularly with officials from Departments of Energy, Defense, Transportation and Interior, including Bureau of Land Management, National Park Service, Fish and Wildlife Service, Mineral Management Service and Bureau of Indian Affairs.

Business Owner, Frontier Development

June, 1984 to August, 1986

Partner in a general contracting firm specializing in single family home construction. Supervised projects, personnel, loan management and realtor relations.

Straw Boss, Alaska North Slope Oil Field

June, 1981 to July, 1985

Managed 8 to 10 workers as straw boss on pipeline welding crew attaching feeder lines to well-heads.

EDUCATION

Catholic University Columbus School of Law

Juris Doctor, May 1993

Graduated in top ten percent of class

Member, Alaska Bar.

University of Alaska Fairbanks

Bachelor of Science, May 1986

Major in Finance

SECURITY CLEARANCES

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PROFESSIONAL EXPERIENCE

*THE UNITED STATES DEPARTMENT OF ENERGY

Senior Policy Advisor, Office of Fossil Energy, February 2005-present

Advise the Assistant Secretary for Fossil Energy on all issues related to oil and gas, coal and the United States Strategic Petroleum Reserve. Coordinates Fossil Energy participation in Multilateral International Initiatives such as the CSLF and Asia-Pacific Partnership as well as international participation in the FutureGen Project. Concentration in India, China, Middle Eastern and Climate Policy

*2005 PRESIDENTIAL INAUGURAL COMMITTEE, WASHINGTON, DC.

Finance Liaison to the Executive Committee, December 2004-January, 2005

*VICTORY 2004, MIAMI-DADE COUNTY, FLORIDA

Field Director, Miami-Dade County, Florida, September 2004-November 2004

Implemented grassroots strategy to achieve vote goals for North Miami-Dade County and Aventura

*REPUBLICAN NATIONAL CONVENTION 2004, NEW YORK CITY, NEW YORK

External Relations Coordinator, March, 2004-September 2004

Coordinated special services for Cabinet Members, White House Senior Staff, RNC Senior Staff and Bush-Cheney 04 Senior Staff

*THE WHITE HOUSE, WASHINGTON, D.C.

Office of Political Affairs, June, 2001- December, 2001

Assisted in Political Appointments to Presidential Boards and Commissions and Schedule C Appointments

*2000 PRESIDENTIAL INAUGURAL COMMITTEE, WASHINGTON, DC.

Finance Coordinator, January, 2001

Assisted in coordinating the Candlelight Dinner, the Major Fundraiser for the Presidential Inauguration

*BUSH-CHENEY 2000 RECOUNT COMMITTEE, INC., AUSTIN, TEXAS

Political Recount Staff, December, 2000

Assisted in coordinating and deploying recount teams in Florida

*BUSH-CHENEY 2000, INC., AUSTIN, TEXAS

National Coalitions Coordinator, November 1999 - November 2000

Deputy Director of American Dreamers Coalition, Organized list building minority outreach coalition

CAMPAIGN COMMITTEE EXPERIENCE

*MICHAEL MCCUAUL FOR CONGRESS COMMITTEE, TX-10, AUSTIN, TEXAS

Deputy Finance Director, September 2003-March 2004

Assisted in raising over 1 million for the successful campaign of a first time candidate

*YES ON 12 CAMPAIGN COMMITTEE, AUSTIN, TEXAS

Director of Special Projects, Deputy Finance Director for Medical Malpractice Reform, June 2003-September 2003

Managed special projects as well as assisted in raising 7 million dollars for the successful campaign to pass Proposition 12, preventing frivolous lawsuits in Texas.

*MIKE CONAWAY FOR CONGRESS COMMITTEE, TX-19, MIDLAND, TEXAS

Deputy Finance Director, January 2003-June 2003

Raised \$760,000 for a first time candidate in the special election for Texas District 19.

*JOHN CORNYN FOR SENATE, INC., AUSTIN, TEXAS

Director of Special Finance Projects December 2001-January 2003

Planned and executed fundraising events statewide, acting as a main point of contact for events with special White House guests, various U.S. Senators, Cabinet Members and other dignitaries

EDUCATION

1999-2003 THE UNIVERSITY OF TEXAS AT AUSTIN
Human Biology, Community and Urban Planning

1994-1998 ST. STEPHEN'S EPISCOPAL SCHOOL, AUSTIN, TEXAS

SPECIAL SKILLS

Computer Skills: Microsoft Office Lotus Suite, FileMaker Pro, LexisNexis, Factiva
Posses U.S. Government " " clearance valid through 2015

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DOB:
SS:

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James Edward "Ted" Lyons Jr.

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Education

Bowdoin College, Brunswick, ME 2002-2006

- Received Bachelor of Arts degree, June 2006
- Major in Government & Legal Studies; Concentration in Art History
- Teaching Assistant for Professor Christian P. Potholm

St. Albans School, Washington, DC 1996-2002

- Three-sport varsity athlete in football, track and crew
- Received "All League Honors" for football senior year
- Elected class prefect (vice president)
- Member of the Government Club (student debate team)

Work Experience

The White House, Washington, DC; Intern -- The National Economic Council Summer 2006

- Ongoing internship

Capital Source Finance, LLC. Chevy Chase, MD; Intern – Structured Finance Group Summer 2005

- Helped to underwrite and manage two deals valued over \$200 million
- Performed financial modeling & underwriting in excel spreadsheets

Trammell Crow Company, Bethesda, MD; Intern – Development and Brokerage June-August 2004

- Assisted the Development and Brokerage groups in the leasing of corporate office space
- Performed local, market research for clients in CoStar database
- Performed office tours for prospective clients in client buildings

The Republican National Committee, Washington, DC; Eisenhower Intern June-August 2003

- Worked directly under Chairman Gillespie and Co-Chairman Maria Cino
- Attended weekly seminar on campaigns, elections, and finance

The United States Senate, Washington, DC; Intern – Office of Bill Frist (R-Tenn) June Term 2002

- Responsibilities included: drafting letters addressing the Anthrax scare, performing informational tours of the Capitol Building, attending Congressional sessions, aiding constituent relations, and attending a lecture series on Congress

The Pentagon, Arlington, VA; Intern – Public Affairs June-August 1999

- Worked directly under the Undersecretary of Defense (Public Affairs) Kenneth Bacon
- Assisted in designing museum exhibits and tour media for the Pentagon media program

Activities & Leadership

Bowdoin College Football Team & Track Team 2002 to 2006

- Two-year starter at right tackle on the offensive line
- Placed second in the state of Maine for shot put ('02-'03)

Bowdoin Cable Network (BCN) 2004 - 2006

- Host, producer, and creator of the "War Room" television series

Bowdoin College Student Government (BSG) 2005-2006

- Elected Senior Class Representative for the 2005-2006 school year

Languages & Skills**Language Skills**

- Basic French (writing, speaking, and reading)

Computer Skills

- MS Excel, MS PowerPoint, MS Word, Claris Homepage, PC/MAC

References

- Dr. Christian P. Potholm, DeAlva Stanwood Alexander Professor of Government, Bowdoin College, 207-725-3295
- David Gerson, Executive Vice President, AEI, 202-862-5800
- David Lawson, Senior Vice President, JP Morgan & Co, 202-533-2100

Michael Townsend McMahan

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EDUCATION

Southern Methodist University- Dedman School of Law (Ranked # 46 Law School by U.S. News) Dallas, TX
Juris Doctor, May 2007

- Moot Court Board of Advocates Executive Board- Education Committee Chairman
 - Second Amendment Club
 - William "Mac" Taylor American Lawyer's Inn of Court, selected as a member
 - Relevant coursework includes: Criminal Defense Legal Clinic, Administrative Law, Economic Analysis of the Law, International Oil and Gas Contracts, Corporate Law

University of Texas at Austin **Austin, TX**

Bachelor of Arts in Economics, Minor in Business, May 2002

- Major GPA: 3.45
 - University of Texas Student Government
 - Phi Gamma Delta Fraternity, Secretary and Officer

EXPERIENCE

Criminal Defense Legal Clinic Dallas, TX

Student Attorney, Dec. 2006 – May 2007

Represented 21 clients in misdemeanor state court. Conducted multiple trials, hearings and negotiations with the help of a supervising attorney on behalf of clients. Gained personal trial experience as lead attorney. Dealt with heavy case load and multiple pending trials and hearings on suppression, discovery, and pleas.

Law Offices of Rolfe, Ethington, Clancy and Snipes Dallas, TX

Criminal Defense Legal Intern, Trial Assistant and Researcher, May 2005 – Dec. 2006

Legal research, motion and brief drafting. Worked with attorneys to strategize and plan for trials and hearings. Gained substantial experience attending negotiation sessions and interviews with witnesses. Research and experience areas included bank and mail fraud, white collar crime, and internet terrorism.

Anthony Properties Realty Inc. Dallas, TX

Land Development, Contract Drafting and Research, May 2004 – May 2005

Negotiated and partnered with state and federal agencies in many areas including environmental waste control, water rights, and sewer treatment. Explored potential development and investment land across Texas. Initiated contract discussions regarding land acquisitions and energy rights.

Shannon, Gracey, Ratliff & Miller Dallas, TX

Legal Assistant- Specialized in Real Estate and Insurance Defense, October 2002 – July 2003

Participated with attorneys in mediation, arbitration and trial environments. Dealt with major insurance companies in defense of various claims including toxic torts, black mold, disaster relief and asbestos claims. Conducted research and assisted attorneys in preparing for trial.

Lamar Alexander for Senate Campaign Nashville, TN

Traveling Advance Team Leader, May – September 2002

Led advance team throughout the state of Tennessee on a successful U.S. Senate campaign. Responsibilities included organizing political rallies, meeting with local and state leaders, organizing speeches, and tour planning.

Justin C. Maicherhofer

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Professional Experience

United States Department of Energy

Washington, D.C.

February 2001-Present

*Presidential Appointment, Special Assistant to the Secretary,
Congressional and Intergovernmental Affairs Department*

- Serve as a legislative liaison for Senate at the Department of Energy. Responsible for promoting the Secretary's, Department's and Administration's policies, legislative initiatives and budget requests with the Senate
- Manage the United States Senate confirmation process for the Department of Energy Presidential nominations. Responsibilities include facilitating and attending meetings with the nominee and Senators; communicating on a daily basis with Senate Energy and Natural Resources Committee majority and minority staff in organizing and coordinating the flow of information for the nominee; preparing the nominee for the Committee confirmation hearing through a series of briefing and advisory sessions; advising the White House liaison and the Secretary's office on current status of White House nominees; working with the United States Senate Republican and Democrat cloakroom staff in scheduling a Senate floor vote on the nominee(s)
- Develop and maintain an effective relationship with Members of the Senate and staff to ensure an interchange of information is maintained between the Department and the Senate
- Responsible for understanding Committee jurisdictions, staff procedures, organization and membership of major energy and energy-related Committees of the Senate and keeping Senators and their staffs fully informed of matters related to program activities and policies. Work with Committee staff in providing Department witnesses and testimony
- Track legislative initiatives and issues in the Senate pertaining to Department jurisdiction, including but not limited to: energy efficiency and renewable energy, environmental management, science, nuclear waste disposal and energy infrastructure

Georgia Manufactured Housing Association

Director, Local Government Affairs

Atlanta, Georgia

December 1999-January 2001

- Served as a liaison to trade associations including the Association of County Commissioners, Georgia Municipal Association, American Planning Association and Building Officials Association of Georgia
- Developed communication documents and programs that promote fair and reasonable treatment of manufactured homes for member use with local officials, general public and the media
- Assisted GMHA members with interpretation of local policies and laws, pertaining to zoning, growth, property tax, permit process and planning issues
- Initiated strategies for GMHA members to use in deflecting harmful local laws impacting the manufactured housing industry
- Developed programs and strategies to assist GMHA members in identifying and supporting local elected officials favorably disposed to the manufactured housing industry
- Worked with GMHA members to stimulate grassroots involvement in the local governmental process
- Served as a registered lobbyist before city and county officials, planning commissions and zoning appeal boards; submitted oral and written presentations before boards
- Wrote monthly updates on grassroots and local governmental activity for GMHA newsletter and Board of Directors' report
- Edited and wrote articles for newly created legislative newsletter "The Cutting Edge" which is mailed directly to local, state and federal officials

Republican National Committee

Washington, D.C.

June 1997 – May 1999

Deputy Director, Congressional and Public Affairs Department

- Served as a liaison with House and Senate Members, Committees, conservative groups and think tanks
- Participated in legislative strategy and agenda meetings with House and Senate Leadership Staff
- Prepared, organized, and facilitated key talking points for the RNC Chairman's weekly meetings on Capitol Hill
- Managed the RNC's national surveys of public opinion and provided regular polling data to Members of Congress
- Researched and developed briefings on legislative initiatives in Congress including but not limited to: international and domestic affairs, economic/tax policy, healthcare, social security, education and labor issues
- Accountable for \$250,000 department budget

United States Senator Paul Coverdell**Washington, D.C.****March 1996 - June 1997***Deputy Aide to Legal Counsel*

- Performed a wide range of staff management duties including but not limited to: ethics committee reporting and maintaining proactive interaction with constituents, foundation representatives, coalition groups, and other special interests groups
- Effectively managed a network mechanism with business, policy groups and think tanks
- Coordinated advance for events attended by Senator Coverdell
- Prepared daily briefings, coordinated meetings with the Senator, and provided other administrative support to the Legal Counsel

Education

The Florida State University, Tallahassee, Florida

College of Arts and Sciences, Bachelor of Arts in History, June 1995

Computer Skills

Proficient in the Internet, Lexus/Nexus, Microsoft Excel, Microsoft Word, Microsoft Access, Quorom Power, PowerPoint, Corel WordPerfect

Honors/Activities

2000 Jim Moore Excellence in Communications Award
RNC Campaign Management College, December, 1997
Habitat for Humanity and Special Olympics Volunteer
Greek President of the Year, Florida State University
Gospel Rescue Ministries Volunteer
Presidential Campaign Volunteer (Bush, 2000)

Everybody Wins! Reading Program

Sigma Phi Epsilon Fraternity President, 1994-1995

Susan B. Komen Breast Cancer Foundation Volunteer

Intern, United States House Speaker Newt Gingrich

American Cancer Society Volunteer

GS-7/b

Start Date: Feb. 14

Richard C. M. Mallory

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Events and Operations Motor Pool Director, 55th Presidential Inaugural Committee

\$ 35



12/04-02/04

- Supervised dispatch motor vehicles for staff and associates on business for the committee.
- Manage multiple vehicle movements around the greater Washington, D.C. area.
- Track the frequency and destinations of motor pool use to help prevent abuse.

06/04-12/04 Victory 2004 Surrogates Aviation Coordinator, Republican National Committee

\$ 27.5

- Procure private aircraft for high-level surrogates such as President George H.W. Bush, Senate Majority Leader Bill Frist, Sen. John McCain and Former New York City Mayor Rudy Giuliani to campaign on behalf of the Republican National Committee (RNC).
- Engage in cost savings operation through strong relationships with not-for-hire aircraft owners.
- Research, cultivate and maintain important relationships with aircraft owners while seeking the use of their aircraft.
- Coordinate logistics of air travel with pilots, aircraft owners, headquarters staff and field staff.

04/00-06/03 Travel Office Advance, The White House Executive Office Of The President (part time)

- Travel to domestic and international Presidential visit sites in advance to coordinate logistical support for the White House Press Corps.
- Manage and supervise Press Corps' daily advance details.
- Create a secure filing center for Press Corps to transmit television coverage, submit printed stories, record radio reports, file still photographs and receive live briefings from White House officials.
- Sites include: Los Angeles, California; Omaha, Nebraska; London, England; Des Moines, Iowa; Evian, France (The Group of Eight Summit).

10/99-12/00 Policy and Advance Departments Intern, Bush for President Inc./Bush-Cheney 2000 Inc.

- Travel on Governor Bush's campaign charter working with the traveling press corps, coordinating their logistics and equipment handling.
- Coordinate relations with Texas Department of Public Safety and USSS on a daily basis to maintain the integrity of Gov. Bush's security.
- Manage local volunteers who assisted both in moving luggage and equipment to and from hotels and in helping airport ground crews to load and unload equipment on and off the jet.
- Handle media relations concerning daily advance details associated with campaign travel, set-up and political news reporting.

The George Washington University: 2001 Expected graduation in June, B.A.

- Transferred from Gettysburg College to GWU fall semester of 2001.
- Member of GW's Division One Varsity Crew ranked in the nation's top 20.
- Member of GW's College Republicans.
- Political Science major and English Literature minor: Emphasis on political communication and international security policy.

Gettysburg College: 1998-99, 2001

- College Rugby Team.

Broadreach Summer Adventures For Teenagers

- The Sinai Experience; lived in Sharm el Sheik Egypt for five weeks, explored Sinai and learned Arab culture, custom and attitude. Received advanced SCUBA certifications (Rescue Diver).

The Arab-Israeli Conflict; George Washington University PSC 176

- Origins, evolution and issues of the Arab-Israeli conflict, Prof. Bernard Reich.

Computer literacy

- Expertise in Microsoft and Macintosh operating systems; proficiency in Linux operating system.
- Expertise in Microsoft Office Outlook, Word and PowerPoint; proficiency in Excel, FrontPage, Publisher and Access. Quick to learn new software; high speed typing.



Ashley McGee

b6

Home:
Work:

b6

Professional Experience

McSlarrow Consulting, L.L.C. – Washington, D.C. January 2000 to present

Government Relations Advisor

- Monitor and analyze status of legislation for various clients, including Microsoft Corporation, U.S. Oncology, Qwest and American Trucking Associations
- Set up key meetings with Hill staffers
- Provide research and administrative support

Quayle 2000 Presidential Campaign – Phoenix, Arizona February 1999 to October 1999

Assistant to National Campaign Chairman and Assistant Scheduler

- Responsible for establishing and managing national volunteer phone banks; recruited and managed thirty volunteers; worked with state campaign offices to identify and recruit grassroots supporters
- Responsible for scheduling and logistics for campaign chairman; assisted with trip advance for Vice President and Mrs. Quayle; helped manage headquarters office

United States Senator Paul Coverdell – Washington, D.C. August 1995 to January 1999

Public Relations Manager

May 1997 to January 1999

- Served as chief liaison between the Senator and his constituents; briefed the Senator on constituent meetings and staffed such meetings
- Assisted with Senator's Georgia and Washington, D.C. schedules
- Interviewed, hired and supervised front office staff and receptionists
- Coordinated the Washington intern program and supervised over thirty interns

Legislative Assistant

August 1995 to April 1997

- Briefed Senator on education, labor, science, and social issues and legislation
- Assisted in drafting of legislation; prepared legislative research and analysis
- Represented the Senator with constituents and interest groups and staffed Senator in constituent and legislative meetings
- Drafted responses to constituents and interested parties on legislative matters

Education

Columbia College – Columbia, South Carolina

August 1991 to May 1995

Bachelor of Arts in Elementary Education, May 1995

Troy L. McChols

b6

EXPERIENCE

May 2001

*February 2000 to
November 2000*

*November 1998 to
September 1999*

*October 1997 to
November 1998*

*April 1997 to
October 1997*

EDUCATION
*Graduated
December 1996*

**ACTIVITIES &
ACHIEVEMENTS**

**COMPUTER
PROFICIENCY**

OFFICE OF WHITE HOUSE PRESIDENTIAL ADVANCE

Advance Team Staff / Site Lead

Washington, D.C.

Coordinate and manage on site, all logistics involved for a visit of The President of the United States, to any state within the U.S.

U.S. CONGRESSMAN BILL MCCOLLUM FOR U.S. SENATE.

Traveling Aide / Campaign Staff

Orlando, FL

Traveled full time as political aide to U.S. Congressman Bill McCollum.
Executed/Managed Congressman McCollum's campaign schedule on the road.
Acted as liaison between campaign and candidate, managing all logistics.

TRIANGLE REPROGRAPHICS, INC.

Territory Sales Manager

Orlando, FL

Increased sales by 400% during first seven months.

Manage a territory with yearly billings on track to exceed \$500,000.

Serve as main communication/customer relations link with buyers.

Quote all large format color imaging/graphics jobs in territory, which includes all of North Central Florida.

PREMIER LEGAL/ LASON, INC.

Territory Sales Manager

Orlando, FL

Increased sales by 30% to a total yearly billing of \$480,000.

Prepared all quotes and managed accounts in territory, which included all law firms in South Central Florida.

Handled highly classified/sensitive materials in relation to the litigation support Premier Legal/ Lason provided for the law firm.

ENTERPRISE LEASING COMPANY OF ORLANDO.

Management Trainee

Orlando, FL

Ranked number one in sales.

Supervised aspects of sales, marketing and management.

Provided instruction for fellow employees on how to sell successfully.

UNIVERSITY OF CENTRAL FLORIDA

Bachelor of Arts Degree *GPA: 3.5*

Major: Advertising/ Public Relations

Minor: Organizational Communication

American Cancer Society Volunteer, U.C.F. Alumni Association, 1996

Intern at WFTV Channel 9 and 1995 Intern at the Winter Park Chamber of Commerce, President's List and Dean's List U.C.F.

Windows '98, Windows NT 2000 Microsoft Office '97 (Word, Excel, Publisher, PowerPoint, Outlook) and Microsoft Internet Explorer.

John David McWilliams

b6

EXPERIENCE

The Environmental Protection Agency, Washington, DC Office of the Administrator, Deputy Director of Advance	12/06-present
<ul style="list-style-type: none">Coordinate logistics between senior staff members, agency program offices and event hosts in preparation for domestic and international travel by the Administrator and accompany him as personal aide.Facilitate the Administrator's participation in large events, press conferences, meetings with Congress, White House staff, foreign ministers and industry leaders and ensure that logistical details do not hinder his performance or the advancement of his policy goals.	
The Department of State, Washington, DC Office of Crisis Management, Intern	01/06-04/06
<ul style="list-style-type: none">Assisted in the development and implementation of crisis simulations that test embassy personnel's ability to respond to events such as hijackings, terrorist attacks and natural disasters.Conducted extensive research on current and likely threats to U.S. embassies, consulates, and businesses around the world using classified sources. Information was used to create realistic, location-specific disaster scenarios to which each American embassy's staff would respond during training exercises.	
The White House, Washington, DC Office of the Vice President, Advance Intern	09/05-12/05*
<ul style="list-style-type: none">Coordinated logistics between Secret Service, White House Communications Agency, embassies, foreign heads of state, event hosts, press and White House staff while traveling with the Vice President.Assisted with the preparation of trip schedules, flight and motorcade manifests, staff instructions, location diagrams and event setup for domestic and international travel. Portfolio of trips organized includes visits to highly sensitive regions such as Iraq, Afghanistan and Pakistan.	
NASDAQ International Headquarters, London, UK Office of Investor Relations, Intern	06/03-09/03
<ul style="list-style-type: none">Collected shareholding data from over 2,000 institutional investors in the major European and Asian financial markets. Created an Access database which now allows NASDAQ brokers and managers to easily view and sort investment data by country, industry, market cap, and level of investor interest in U.S. stocks.Conducted market research on the 20 largest NASDAQ-listed corporations to help their executives predict challenging questions from stockholders at NASDAQ's annual investor relations forum in Tokyo.	

EDUCATION

The George Washington University, Elliott School of International Affairs, Washington, DC Master of Arts in International Affairs Concentration: U.S. Foreign Policy GPA: 3.8	08/05-05/07
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The University of Texas at Austin, McCombs School of Business, Business Honors Program Bachelor of Business Administration Majors: International Business and Business Administration GPA: 3.6	08/01-05/05
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INTERNATIONAL

The University of Pittsburgh, Semester-at-Sea program, S.S. Universe Explorer Semester Abroad	01/04-04/04
Studied U.S. foreign policy and international finance while traveling to Cuba, Brazil, South Africa, Tanzania, Kenya, India, Vietnam, China, Korea and Japan. Program included a conference with Fidel Castro in Havana concerning opinions of U.S. foreign policy and a tour of the demilitarized zone between North and South Korea.	

L'Université de Paris IV, La Sorbonne, Paris, France Semester Abroad	09/03-12/03
Completed sixteen hours of French language, culture, and business Honors: Advanced French level, all courses taught in French	

SKILLS

Language: Advanced French
Computer: Extensive knowledge of Mac and Windows OS, Bloomberg console, networking, and basic web design

* Continue to travel for the President, Vice President, and First Lady as volunteer Advance Representative

PATRICK D. MENDOZA

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Education

- University of Texas at Austin-2001
BA: History/Minor in Government

Work History

Bush-Cheney Compliance Committee

June 2001-Present

- Working with the Federal Election Commission to ensure all campaign donations and expenditures fall within the guidelines of the 1974 Federal Election Laws.

Bush-Cheney 2000

September 2000-February 2001

- Staff Office Manager: December 2000-February 2001
Assisted Ron Castleman, Director of Human Resources at Bush-Cheney, in shutting down the Austin office and transitioning the office to the Washington D.C. Transition and Inaugural Offices.
- Intern: September 2000-December 2000
Assisted the Policy Office in answering the constituent lines, and assisted the Treasury, First Lady, Administration, Advance and Press Departments. Worked with the Advance Team on the election night motorcade.

University of Texas at Austin-The Daily Texan

June 2000-August 2000

- Advertising Representative. Responsible for the marketing and requisition of advertising space for the newspaper.

*** Department of the Interior, National Park Service**

June 1999-August 1999

- Ranger, Manassas National Battlefield Park. Conducted interpretive tours and did substantial research on the battles as well as the land in and around the park.

*** Department of the Interior, National Park Service**

July 1998-August 1998

- Ranger, Clara Barton National Historic Site. Conducted interpretive tours of the Clara Barton National Historic Site and was involved in substantial research of the life and activities of Clara Barton.

Dickinson College

January 1997-December 1997

- History Department office assistant that acted as a liaison between the History Department faculty and the student body. Called perspective students to answer questions for the school, and traveled Pennsylvania recruiting for the school.

Awards:

- Elected President Longhorns for Bush-2000
- Named to History Major Committee, Dickinson College-1997
- President Plano Republicans-1996

Skills: Microsoft Word, Microsoft Excel, Internet, electronic mail, multiple phone lines, and communication skills

BRENT WALTON MERCHANT

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brent.merchant@hq.doe.gov

Home Telephone:
Work Telephone:
Mobile Telephone:

CURRENT EMPLOYMENT

Special Assistant to the Secretary, United States Department of Energy; Washington, DC

March 2005 – present

Responsibilities include the daily management and supervision of the advance operation and staff, including but not limited to: assigning trips, events and duties to advance staff; reviewing and evaluating administrative needs of the operation. Manage the Secretarial gift program which includes the purchase and tracking of the official gifts for heads of state, foreign delegations and ministers and any official guests of the Secretary, as well as preparing the State Department annual reports. Serve as lead advance for the Secretary on domestic and international trips. Responsible for creating events and message which requires coordination with Secretarial staff, DOE program offices, public affairs and outside event organizers and hosts. Responsible for coordinating and verifying the logistics and advance movements for the Secretary's domestic and international trips as well as events and meetings in the Washington, DC metropolitan area. The incumbent is responsible for meeting all Secretarial requirements while moving, to, during and following events on trips in and outside of Washington, DC and performing other related duties as required.

PAST EMPLOYMENT

Senior Advance Representative, United States Department of Energy; Washington, DC

June 2003 – July 2004

Duties consisted of coordinating, managing, and handling all official domestic and foreign travel and events attended by Energy Secretary Spencer Abraham. Assisted in the administrative management of advance operations, including creation of initial advance staff assignment plans for domestic and foreign travel and events. Served as primary advance representative for Secretary Abraham's domestic and foreign travel and official events. Coordinated and supervised all logistics related to the Secretary's movements and participation at events and during travel, including creation of event programs and line-by-lines, motorcade plans, and press movements.

Special Assistant to the Secretary, United States Department of Energy; Washington, DC

September 2001 – present

Duties consisted of coordinating Secretary Spence Abraham's travel outside of Washington, including creation of the trip schedule and development of events, meetings, and press conferences. Also advanced the Secretary's trips outside the DC-area, traveling to his destination city to finalize event, meeting, press, and accomodation logistics.

EDUCATION

Hope College; Holland, MI 1996 - 2001

Focus of study: political science, international relations and United States Government history

RELEVANT EXPERIENCE

Field Director, Abraham Senate 2000

May2000 – November 2000

Coordinated the campaign activities in three Detroit Metro-area counties. Responsibilities included the implementation of the overall campaign plan, creation and development of events, collection of significant endorsements (individuals and organizations), and all grass-roots activities.

Intern, Office of Senator Spence Abraham; Washington, DC

January 2000 – February 2000

Conducted legislative research; coordinated acceptance of all incoming mail (including email), and routed constituent mail to the appropriate legislative assistant. Created responses to specific constituent mail.

Intern, National Republican Congressional Committee; Washington, DC

February 2000 – April 2000

Created and implemented system for tracking PAC-ratings of Congressional members' votes on issues pertinent to the specific PAC. Included collection of data from numerous PACs and the incorporation of that information into an easily-accessible database.

NOTABLE ACTIVITIES

Michigan State Republican Party Campaign Training Seminar

June 2000

Participated in a three-day seminar focused on training individuals with leadership positions on Congressional, state, and local campaigns for office in 2000. The seminar provided instruction on several aspects of a campaign, including creation of a campaign plan and budget; and development of a fund-raising, direct mail, earned media, and grass-roots programs.

President, Hope College Republicans; Holland, MI

May 1999 – November 1999

Appointed by faculty chair of the Hope College Republicans to organize meetings, develop events, and provide support to the Ottawa County and Michigan Republican Parties.

Director, Hope College Model United Nations – Security Council; Holland, MI

September 1998 – April 1999

Supervised peers and participants, and directed Security Council portion of the largest high-school age Model United Nations in the Midwest.

Director, Hope College Kosovo Refugee Drive; Holland, MI

February 1999 – April 1999

Created, organized, and managed a school-endorsed fund-raising push for refugee Kosavars. Raised almost \$7,500 in 5 days for donation to major refugee-support organizations operating in the Balkan region at the time.

President, Omicron Kappa Epsilon Fraternity (Hope College); Holland, MI

April 1999 – December 1999

Appointed by fellow members to lead and direct the third-oldest fraternity in the country. Duties included oversight of the organization's budget, interaction with college faculty and administration, and creation and supervision of events and meetings.

Member, Hope College Varsity Football Team

1996 - 2000

Three-time letterman for 1997 and 1999 MIAA conference champion Hope College Football Team. Third-team all-conference selection in 1999.

Special Assistant, FE, GS-7

Kasdin Elizabeth Miller

SSN: b6

DOB: b6

EDUCATION	<p>Yale University, New Haven, CT Bachelor of Arts: Political Science, Expected Graduation: May 2007, GPA: 3.5/4.0, GPA in Major: 3.8/4.0</p> <p>Yale-in-London, London, UK. Summer 2005. Intensive study of British drama and art history.</p> <p>The Montgomery Academy, Montgomery, AL Graduation: May 2003, Cum Laude Society <u>Awards</u>: President of Girls Nation, YMCA Youth Governor of Alabama, USA TODAY All-Academic Second Team, Angela Williams Outstanding Senior Scholarship, William C. Chandler Christian Leadership Scholarship, National Merit Commended Student, Advanced Placement Scholar with Honors, Yale Book Award, William Randolph Hearst Foundation United States Senate Youth Program and Scholarship, Alabama Forensic Education Association Student of the Year, National Forensics League Academic All-American.</p>
EXPERIENCE	<p>The White House, Office of Public Liaison, <u>Intern</u>, Summer 2006</p> <ul style="list-style-type: none">Assisted with public outreach. Created newsletters and organized meetings, briefings, and celebrations at the White House complex.Researched political and government issues relevant to African Americans, Women, Law Enforcement officials, and the Latino/Hispanic community. Prepared appropriate briefing materials based on my research.Prepared Scheduling Proposals and Briefing Papers for the President, Vice President, First Lady, and other senior level administrators.Interacted regularly with VIP guests, speakers, performers, and visitors from the public. Tasks included collecting secure information, accommodating group coordinators, and supervising orderly arrivals and departures of large groups. <p>Teach For America, <u>Campus Campaign Manager</u>, 2006-2007</p> <ul style="list-style-type: none">Aided Teach For America's recruitment team by coordinating small-group and campus-wide events.Developed and executed a campus-specific marketing campaign with flyers, banners, handbills, and brochures.Identified high-achieving students on campus, contacted them, and compelled them to apply to be corps members. <p>Bush-Cheney '04, National Headquarters, Arlington, VA, <u>Intern, Volunteer Coordinator</u>, Summer 2004</p> <ul style="list-style-type: none">Prepared and led volunteer activities including phone banks, mail sorting, and polling. Vetted, greeted and supervised volunteers.Worked extensively with confidential material.Contributed to the strategic development of the Volunteer Program by establishing regular volunteer workdays and online registration.Assisted Director of Interns and Volunteers by coordinating duties for Operations Interns and compiling weekly progress reports for the Vice President of Administration. <p>Britton YMCA – Program Branch, Montgomery, AL, <u>Staff Assistant</u>, Summer 2003</p> <ul style="list-style-type: none">Gained first hand experience in national conference planning, budgeting, and fundraising for a non-profit organization.Advocated teen programs to Board of Directors, schools, and youth organizations across Alabama through media appearances and speaking engagements. <p>Alabama Citizens for Constitutional Reform, Montgomery, AL, <u>Volunteer</u>, 2002-2003</p> <ul style="list-style-type: none">Pioneered student grass roots campaign. Initiated "Alabama Students for Constitutional Reform" in high schools across Alabama.Spoke at rallies, drafted press releases, and monitored legislation and media coverage.Collaborated with state officials, volunteers, and students to organize and preside over a youth Constitutional Convention.
ACTIVITIES	<p>Executive Committee (2006-Present): Appointed by the Dean of Yale College as one of three students to serve on the standing committee of the Yale College Faculty for matters of undergraduate discipline. Deliberated cases and determined appropriate disciplinary measures for issues regarding academic integrity, student life, and the preservation of property and educational resources.</p> <p>Yale College Council (2004-Present): Yale's student government body.</p> <ul style="list-style-type: none"><u>Secretary</u> (2005-06): Elected by the student body to serve on the executive board of YCC. Oversaw all council operations; met regularly with high-level administrators including Dean and University President; maintained council calendar and files; planned campus-wide events.<u>Representative</u> (2004-05): Chaired publicity and communications committees; initiated and operated student services. <p>Kappa Alpha Theta, Epsilon Tau chapter (2003-Present): Greek-letter fraternity for women.</p> <ul style="list-style-type: none"><u>President</u> (2005-06): Coordinated and supervised all philanthropic, social, and sisterhood events; oversaw budget of \$30,000; communicated regularly with Kappa Alpha Theta National Headquarters, Yale administrators, and Greek organizations on campus; selected as outstanding President to serve as the keynote speaker at the District Leadership Conference and to deliver the devotion at Grand Convention. In 2006, Epsilon Tau received a Golden Kite Award for excellence in all areas of fraternity life.<u>Recruitment Chairman</u> (2004-05): Publicized sorority recruitment on campus; planned events and led sorority members through recruitment process; spokesperson on behalf of Kappa Alpha Theta for potential new members. <p>Yale College Republicans (2003-Present): Participated in rallies and aided Republican campaign efforts across the Northeast.</p> <p>Community Health Educators (2005-Present): Developed and presented weekly workshops on health education to local classrooms.</p> <p>Yale Mock Trial Association (2003-Present): <u>National Qualifier</u> (2004-2007), <u>Outstanding Witness Award</u> (2006). Competed as an attorney and a witness in mock trial tournaments across the country.</p>

Jennifer Ann Minton

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EXPERIENCE

The White House – Washington, D.C.

Presidential Personnel Office – Deputy Associate Director of Schedule C Appointments:

May 2002 – Present, Staff Assistant; August 2001 – May 2002

- Review and process of all Schedule C paperwork
- Assist in candidate interviews and placement
- Work closely with the Office of Political Affairs, the Office of Personnel Management and White House Liaisons regarding potential candidates

Environmental Protection Agency (EPA) – Washington, D.C.

Special Assistant to the Associate Administrator of Congressional and Intergovernmental Affairs:

January 2001 – August 2001

- Acted as a confidential liaison between the Associate Administrator and Congressional Offices
- Responsible for a weekly White House report regarding Congressional Office's activities
- Duties included scheduling, reviewing Congressional letters and responses, processing Congressional meeting requests and assisting the Assistant Administrator in day to day affairs

Transition Team Member

- Duties included initial scheduling, resume review, researching current issues and assisting the Administrator's personal staff transition into the EPA

Presidential Inaugural Committee 2000 – Washington, D.C.

Treasury - Budget Manager for Events: December 2000 – January 2001

- Created and maintained 6 Event budgets: 3 Inaugural Dinners, 2 Prayer Services and the Laura Bush Event
- Worked closely with the Treasurer, Finance and Advance offices concerning events
- Invoiced and tracked all event spending
- Succeeded in spending under the proposed budget

Bush/Cheney 2000 Presidential Campaign – Austin, Texas

Treasury- Budget Liaison; August 2000 – December 2000

- Organized budget documentation and assisted in compliance with laws governing \$67.56 Million in general election funds, 2000
- Communicated on a daily basis with all Budget Managers and political staff
- Monitored compliance with election laws
- Maintained current balance in all campaign bank accounts, cut checks and completed wire transfers on a daily basis using Great Plains

Governor George W. Bush for President Campaign – Austin, Texas

Intern/E Campaign Associate; January 2000 – August 2000

- Updated Governor Bush's campaign website
- Processed daily press releases, campaign photos and video clips

Drenner & Stuart, L.L.P. – Austin, Texas

Administrative Assistant; August 1999 – August 2000

U. S. House of Representative Randy "Duke" Cunningham – Washington, D. C.

Intern; May 1998 - August 1998

EDUCATION & HONORS

Bachelor of Arts Degree; May 2000

THE UNIVERSITY OF TEXAS AT AUSTIN

Major: Government Minor: English

- Pi Sigma Alpha - Government Honors Society; Sigma Tau Delta - English Honors Society
- Drake University Summer Abroad Program; Florence, Italy; 1999

HARDWARE & SOFTWARE

Great Plains Accounting, Front Page, Microsoft Office Suite, Photoshop, Excel, Meeting Maker, Filemaker, Telemagic, Lotus Notes, Lotus 1-2-3

CASTLEN E. MOORE

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EXPERIENCE	UNITED STATES DEPARTMENT OF ENERGY	
Aug. 2004 - Present	<i>Policy Advisor, Office of Fossil Energy</i>	Washington, D.C.
	<ul style="list-style-type: none">• Identify and analyze current international issues and opportunities for bilateral cooperation in the areas of clean coal, oil & natural gas technologies, and the development of strategic petroleum reserves.• Assist in the implementation of policy decisions throughout the Office of Fossil Energy regarding international cooperation with a focus on China, India, Russia, Canada and Mexico• Coordinate the Office of Fossil Energy's participation in multilateral agreements such as the Carbon Sequestration Leadership Forum, Methane to Markets, and the International partnership for Hydrogen Economy• Coordinate the development and issuance of agreements and Federal guarantee instruments with respect to loans for the Alaska natural gas pipeline, designing and developing regulations, negotiating and administering loan guarantees consistent with provisions in the ANGOLA.	
Sept. 2003- Aug. 2004	S&B INFRASTRUCTURE, LTD. <i>Business Development Analyst</i>	Washington, D.C.
	<ul style="list-style-type: none">• Worked on project teams to complete briefings and proposals for Federal project bids, with a focus on energy infrastructure projects (such as the Strategic Petroleum Reserve and the Hydrogen Initiative)• Conduct legislative research on issues including energy, transportation, homeland security, and Iraq reconstruction to assist in background research for upcoming proposals• Assess appropriations bills for upcoming transportation and energy infrastructure projects• Created and maintained company database on upcoming government projects	
Feb. 2002- Aug. 2003	RWE TRADING AMERICAS, INC. <i>Financial Analyst, Power and Natural Gas Trading</i>	Houston, TX
	<ul style="list-style-type: none">• Created and maintained daily report of power positions and deltas• Completed fundamental analysis of coal plant production and nuclear power outages• Appointed as Open Link contact in Front Office, trained all traders in system operation• Trained trading analysts, focusing on Open Link and an overview of traded products• Gained market knowledge of Natural Gas markets to complement existing Power knowledge	
July 2001- Feb. 2002	ENRON CORPORATION: ENRON WHOLESALE SERVICES <i>Financial Analyst, Commodity Risk Management</i>	Houston, TX
	<ul style="list-style-type: none">• Retained for post-bankruptcy restructuring, top 10% of analyst class• Analyzed daily retail electricity load versus hedged position to pinpoint trading opportunities and best manage price risk• Generated and maintained daily position report for East Power Retail Desk• Researched congestion and ancillary service charges in NEPOOL region to ensure accurate reflection in daily retail curve• Authored heat rate analysis for daily energy market report distributed to traders and senior management	
EDUCATION	THE UNIVERSITY OF TEXAS AT AUSTIN McCombs School of Business	Austin, TX
May 2001	Bachelor of Business Administration Major: Finance, GPA: 3.66 Cum Laude Graduate, University of Texas Honors 1998 - 2001	
Spring 2001	CHINESE UNIVERSITY OF HONG KONG Courses included Risk Management, Options and Futures, and International Business	Hong Kong, SAR
	ACTIVITIES <ul style="list-style-type: none">- Leukemia and Lymphoma Society volunteer; raised over \$25,000- Kappa Alpha Theta Sorority, VP Finance: responsible for budget in excess of \$600,000- Selected for Houston Livestock Show & Rodeo Scholarship, Anna K. Chase Leadership Scholarship, UT Business School Scholarship	
SKILLS	Computer - MS Word, MS Excel, MS Access, MS Power Point, LIM, Bloomberg, Open Link	

Janelle N. Moore

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Objective	Seeking a position as a staff assistant within a federal agency, business, or organization.
Education	Howard University Washington, DC Bachelor of Science degree, May 2008 Major: Communications GPA: 3.2
Related Courses	Public Speaking World Geography Mass Media Sociology Speech
Employment History March 2006 - Present	Republican National Committee, Capitol Hill- Coalitions Coordinator <ul style="list-style-type: none">• Assist the Director in creating outreach programs for minorities• Schedule and manage events and conferences for the Chairman• Organize Party database for outside organizations and grassroots volunteers• Provide monthly coalition update for African American Advisory Board• Maintain contact relations with minority organizations and constituencies• Lead monthly conference calls with the Chairman and key minority leaders• Organize individuals for volunteers deployment
Sep.2005-February 2006	Prescriptives Beauty Advisor: <ul style="list-style-type: none">• Performing cosmetic makeovers for customers• Reaching and surpassing daily sales goals• Creating color schemes for various makeup events• Successfully completing Prescriptives tri-monthly training
May 2005 - Present	Flowers on the Hill, Washington DC- Florist <ul style="list-style-type: none">• Creating floral bouquets and funeral wreaths• Designing custom floral arrangements• Became very familiar with horticulture• Assisted in planning special occasions, such as weddings
Sep. 2004 - November 2004	H&M Georgetown, Washington DC -Sales Associate <ul style="list-style-type: none">• Assisting customers with purchase decisions.• Ensuring customers were properly assisted in fitting rooms.• Operating cash registers.• Keeping the sales floor orderly.
June 2003 - Aug.2004	Zen Zoo Tea, Los Angeles, California-Tearista <ul style="list-style-type: none">• Preparing tea beverages and Japanese cuisine.• Operating cash registers.• Learning the health benefits of herbal teas.
Skills	Basic knowledge of policy issues; excellent organizational and planning skills; aggressive and creative team leader; conversational Russian and Farsi; work well in fast pace environment; strong written and communication skills; proficient in MSOffice (Word, Excel, Outlook)
Honors/Campus involvement	College Republicans May 2006-current Dean's list Sep 2004-May 2005 Black Youth Vote Organization Aug 2004-Nov 2004 Christian Praise Dance Group Nov 2004-April 2005

PHILIP C. MOORE

philip.moore@ee.doe.gov

b6

EDUCATION:

Johns Hopkins University Fall 2004 – Present
Master's of Science in Environmental Sciences and Policy
Completion expected in December, 2006

University of Texas at Austin
Bachelor's degree in Government, May 2001
Minor in Spanish, Foundations in Business

PROFESSIONAL WORK EXPERIENCE:

U.S. Department of Energy March 2004 – Present
Special Assistant to the Assistant Secretary
Office of Energy Efficiency and Renewable Energy (EERE)

- Assistant Secretary's lead staff for wind power related issues: worked with the Federal Aviation Administration, Department of Defense and Department of Homeland Security to mitigate wind turbine and commercial and military radar installation issues
- Serves as Assistant Secretary's point of contact in reaching out to industry and financial community to bridge the gap between the research and development of EERE technologies and the deployment of technologies in the market place
- Closely works with the EERE program managers to ensure the completion of budget preparation and 2005 Energy Policy Act (EPACT) deliverables
- Assistant Secretary's lead staff for collaborative efforts with EERE and the U.S. Department of Agriculture and the National Association of State Universities and Land Grant Colleges on renewable energy projects
- EERE staff liaison for special initiatives such as IPHE (International Partnership for the Hydrogen Economy), Inter-agency updates for the National Energy Policy and the National Petroleum Council's Natural Gas Study
- Review, edit and draft speeches, talking points and presentation-related materials provided by EERE program offices for senior leadership within the Department

Congressman Ernie Fletcher (6th District of Kentucky) September 2003 – February 2004
Legislative Correspondent

- Responsible for a range of issues to research and track legislation for chief of staff and the Congressman
- Researched and drafted issue letters to constituents

Texas State Representative Mike Krusee January 2003 – August 2003
Legislative Assistant

- Assisted in directing the legislative agenda for the Chairman of the House Transportation Committee during the 78th legislative session, and developed an in-depth knowledge of House and Senate procedures and rules
- Acted as the Representative's liaison, relating his views on the most comprehensive transportation bill in the state's history; gained a working knowledge of transportation policy and local and state regulations
- Handled media relations with local and statewide press in communicating the Representative's legislative agenda with his constituents and the entire state

Texas Railroad Commissioner Michael L. Williams Re-election Campaign Oct. 2001 – Nov. 2002
Finance Director and Travel Aide

- Successfully developed and coordinated statewide strategy for a victory in the November 2002 election
- Maintained campaign finance report, provided financial updates with fundraising and budget forecasts
- Arranged all press events with various television stations, radio stations and newspapers throughout the state; formed close working relationship with Commissioners and Railroad Commission staff

*Start Date: 10
Title: Strategic Communications Advisor
65-14*
JUAN DANIEL MORALES

telephone.

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WORK EXPERIENCE

United States Department of Health and Human Services – Washington, DC

Acting Communications Director, Office of Public Health and Science, Schedule C Political Appointee.

(September 2004 to Present). Work with the Assistant Secretary for Public Affairs to manage, coordinate and direct external communications and public affairs functions for 12 offices and four advisory committees. Offices included the Surgeon General, Women's Health, Minority Health, HIV/AIDS, President's Council on Physical Fitness and Sports, Disease Prevention and Health Promotion, Research Integrity and Human Research Protections. Responsible for oversight of 30 communications professionals in these offices. Oversaw development of all communications materials produced by these offices, including newsletters, advertising, public service announcements, brochures, press releases as well as multi-million dollar communication contracts. Coordinated media interviews. Manage health campaigns and prevention initiatives such as National AIDS Awareness Day. Acted as lead on the department's communications outreach to minority communities. An example is "Take A Loved One to the Doctor Day," a joint project of the department and ABC Radio Networks. Effort included millions of dollars in donated and paid advertising, coordination of more than 20 regional health fairs and media interviews in national and local outlets that encouraged several thousand people to visit a health care provider.

Outreach Coordinator, Office of the Assistant Secretary for Public Affairs, Schedule C Political Appointee.

(November 2003 to Present). Serve under the Assistant Secretary for Public Affairs as the outreach coordinator. Disseminate HHS messages and proactively acquire information from groups and associations related to health and science. Manage, coordinate and implement Hispanic health education campaigns such as Medicare education campaign. Serve as departmental liaison with Hispanic groups. Provide press and logistical support to the Health and Human Services secretary on Hispanic related issues, events and trips. Assist Assistant Secretary for Health and Public Science, the Administrator on Aging and the U.S. Surgeon General in reaching out to the Hispanic community and provide advice and support with Spanish media.

United States Department of Labor – Washington, DC

Hispanic Liaison, Schedule C Political Appointee, (December 2001 to October 2003). Served as Secretary's liaison to the Hispanic Community. Planned and implemented the first national Hispanic outreach initiative for the Department of Labor focused on job creation and issues of importance to Hispanic businesses and employers. Identified opportunities to provide employment and training for the Hispanic workforce. Promoted compliance assistance programs with Hispanic small businesses and the United States Hispanic Chamber of Commerce. Aided in the development and launch of partnerships between foreign and local governments that sought to improve the lives of immigrant workers. Provide support and briefing to the Secretary of Labor on issues pertaining to the Hispanic community. Concurrently served as Spanish spokesperson for the Secretary of Labor.

Spanish Speaking Spokesperson, Schedule C Political Appointee, (June 2001 to December 2001). Served as the spokesperson for Secretary of Labor, Elaine Chao, to the Hispanic and Spanish speaking media. Handled media inquiries, researched issues of importance to the Hispanic community, and provided interviews to Spanish language media outlets. Prepared, translated, and distributed press releases. Acted as liaison and coordinator for media activities related to the Secretary of Labor with the Mine Safety and Health Administration and the Bureau of International Labor Affairs. Contributed information to daily briefings and the weekly Cabinet reports.

Harris County Tax Assessor Collector, Paul Bettencourt – Houston, Texas

Assistant Public Information Officer, (May 2000 to June 2001). Assisted with the research and agenda preparation for the 2001 Texas legislative season. Assisted with the implementation of re-organizational initiatives for new vision, mission, and goals to improve customer satisfaction and delivery of service. Participated in executive level task assignments and meetings. Managed relationships with Spanish speaking radio, print, and television outlets in Harris County. Prepared, translated and distributed press releases. Provided interviews to local and national Spanish speaking radio, print and television media.

Center for Public Leadership Studies, Texas A&M University – College Station, Texas

Research Assistant. (August 1999 to May 2000). Researched analyzed, presented and disseminated information pertaining to the South Texas Border Initiative that sought to develop innovative economic development tools.

Center for Strategic & International Studies, (CSIS) Americas Program – Washington, D.C.

Policy Analyst Intern. (Summer 1999). Conducted extensive research for the Corner Stone study on North American Integration. Studied economic and social issues between Canada, United States and Mexico.

City of San Antonio, Community Action Division – San Antonio, Texas

Caseworker II. (February 1998 to July 1998). Developed needs assessments and provided emergency services and short term case management to indigent people in the San Antonio area.

United States Senate, Senator Kay Bailey Hutchison – Washington, D.C.

Legislative Intern. (Fall 1997). Assisted Legislative Aides in research, information gathering and other duties specific to the Senator's legislative agenda.

Headquarters Air Force Personnel Center, (HQ AFPC) Randolph Air Force Base – San Antonio, Texas

GS-03 Personnelist. (March 1993 to September 1996). Developed, implemented and administered HQ AFPC databases. Served as liaison between world wide military installations and HQ AFPC.

EDUCATION

Master of Public Service & Administration (MPSA)-George Bush School of Government and Public Service, Texas A&M University, College Station, Texas. May 2000.

Selected Course Work: North American Regional Integration & NAFTA, Markets and Public Policy, Leadership & Public Admin, Public Policy Formation, Advanced Public Management. Negotiations, International Business Management, Economic Development.

Bachelor of Arts-Political Science, University of the Incarnate Word, San Antonio, Texas. December 1997.

Educational Highlights:

- Dual Employment: Undergraduate education financed in part by dual employment.
- Congressional Internship: The Washington Center Congressional Scholarship Recipient.
- National Dean's List: Fall 1996, Fall 1997.

SKILLS, ACTIVITIES & AWARDS

Languages: English / Spanish - verbal and written translating abilities with native fluency

Other Activities:

- 72 Hour campaign volunteer to Re-Elect President George W. Bush November 2004
- 72-Hour Grass Roots Campaign Course, RNC. March 2002
- Graduate Student Council Representative, TAMU January 1999 to December 1999
- Steering Committee; TAMU Presidents Government Internship Program, Spring 1999
- TAMU Public Policy Internship Program, Fall 1999
- Pledge class President, Alpha Phi Omega, August 1996 to December 1996
- Certificate of Achievement, Department of the Air Force, March 1995

References Upon Request

Jessica A. Morris

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WORK EXPERIENCE:

United States Department of Energy , Washington, DC	1/01 to present
<i>Special Assistant, Public Affairs</i>	
Supervised incoming media requests for Secretary of Energy Spencer Abraham; briefed the Secretary for interviews; scheduled national television and print interviews; organized press conferences and events; drafted press releases on Secretarial events; directed reporters to appropriate DOE source for background information	
Office of United States Senator Spencer Abraham , Washington, DC	9/00 to 1/01
<i>Deputy Press Secretary</i>	
Drafted and distributed press releases; handled the Senator's radio schedule; assisted reporters with background on legislation; maintained press lists and contact with state reporters; assembled daily press clips	
Creative Response Concepts , Alexandria, VA	9/99 to 9/00
<i>Account Associate</i>	
Executed media strategies for political and corporate clients; co-led the publicity strategy for <i>New York Times</i> Bestseller, <i>Hell To Pay</i> , by the late Barbara Olson; coordinated radio interviews and op-ed placement for clients; drafted press releases and assisted with rapid response media plans; built and updated media contact lists	
Bauer for President 2000 , Arlington, VA	2/99 to 9/99
<i>Press Assistant</i>	
Drafted campaign media advisories, press releases, and news alerts; scheduled print and radio interviews for candidate; traveled and implemented media strategy for campaign trips; created daily press schedule for candidate	

INTERNSHIPS:

Georgia Emergency Management Agency , Atlanta, GA	6/97 to 9/97
<i>Public Information Intern</i>	
Drafted summer weather advisories; assembled training presentation for statewide Public Information Officer training course; scripted statewide hurricane protection video as well as articles for quarterly magazine	
United States House of Representatives	
Committee on Ways and Means , Washington, DC	3/97 to 5/97
<i>Press Office Intern, reporting directly to Ari Fleischer</i>	
Directed media inquiries concerning committee business; drafted and distributed committee press releases; updated media contact lists; prepared text for committee hearings	

EDUCATION:

Furman University , Greenville, SC	1998
B.A. in Political Science, <i>cum laude</i>	
Concentration in Communications	

SKILLS:

Working experience with all Microsoft programs; WordPerfect; LEXIS-NEXIS; media/political research tools, and solid Internet skills
"Q" level Security clearance (Highest DOE Clearance)

SSN - b6
DOB -

David R. Mould

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Seasoned and accomplished public relations and news executive, combining global corporate communications experience and MBA education with international journalism background. Expert writer and talented manager with strong media relations skills, expertise with environmental issues and crisis management, and reputation for coordinating corporate functions -- including investor relations, governmental affairs and legal staff -- to devise and execute effective message strategies and advocacy programs that support business goals.

Work Experience

PG&E National Energy Group, Bethesda, Md.

Vice President – Communications

2000-2002

Chief public relations officer for \$13 billion wholesale electricity and gas supplier and marketer. Led communications efforts of 20-member public affairs and public relations team across U.S. and Canada. Directed communications with employees, media, investment community, environmental and consumer organizations, regulators and political leaders. Managed advertising, charitable contributions, executive speechwriting, event marketing, trade association affiliations, opinion research, company publications, speakers bureau, Political Action Committee administration. Reported directly to CEO.

- Designed and populated new public relations organization, tripling staff size, adding new programs and enhancing services while reducing annual expenses by \$500,000.
- Initiated public outreach effort for 30 companies and major trade associations to help restore investor confidence in wholesale energy sector following collapse of Enron Corp. Promoted campaign as speaker at industry conferences in U.S. and Europe.
- Devised communications campaign for planned initial public offering and re-naming of company, including communications with employees, customers, regulators, political leaders and securities analysts.
- Formulated public relations program for potential sale or bankruptcy of company, including communications with employees, customers, political leaders, news media and investment community.
- Conceptualized and led successful public relations campaign to counter threatened environmental lawsuit by state attorney general (running for governor) aimed at penalizing or shutting down a major company power plant.

Mirant Corporation (formerly Southern Energy Inc.), Atlanta
Director of Public Relations

1997-2000

Led 20-member international public affairs team, managed outside public relations agencies and consulting firms, and directed communications with media, investment community and political leaders for \$30 billion energy firm operating in 16 countries.

- Devised and implemented public relations strategy for company's \$1.8 billion initial public offering, and led communications activities to re-name and re-brand company following IPO.
- Directed public relations campaign in the Philippines to quickly convince media, politicians and the public that nationwide power blackout resulted from mishap at company-owned plant, quelling widespread rumors of military coup attempt.
- Managed public relations activities for hostile takeover of British utility, the first such takeover in the U.K. by an American company.
- Led company response to major explosion and fire at Chicago-area power plant that briefly disrupted city's electric supply and caused numerous serious injuries. Managed initial news conferences with national media, and directed internal and external communications for follow-up investigations and legal fallout.
- Conceptualized and executed strategy to embed key company messages in federal regulatory filings and court documents to support media-coverage objectives during official "no-comment" periods.
- Designed and executed public relations, governmental affairs and labor relations strategy in yearlong legal battle surrounding bankruptcy of company subsidiary and dispute with major business partner.
- Directed public relations and governmental affairs efforts for company's expansion into Germany, Brazil, Chile, the Netherlands, Italy, China, the Philippines, Australia, Switzerland, Trinidad & Tobago, Jamaica and Argentina.

Southern Company, Atlanta
Media Relations Manager

1991-1997

Directed media relations for largest utility company in southeastern U.S. (five electric utilities, telecommunications unit, and international development subsidiary operating in 13 countries) during years when company was Fortune magazine's "Most Admired" electric utility. Led communications for company's sponsorship of 1996 Olympics.

United Press International, Washington
Managing Editor for Southern United States

1987-1991

Chief news and business executive for international news agency's 13-state Southern Region, focusing on coverage of state governments. Directed news and sports coverage, sales, client relations and personnel. Managed staff of 200 journalists, technicians and sales representatives from regional headquarters in Atlanta. Chief of UPI news operations for 1988 Democratic National Convention in Atlanta.

Other positions at United Press International 1981-1987

- Middle East Correspondent, based in Jerusalem.
 - South Carolina State Editor, based in Columbia, S.C.
 - State Capitol Reporter and Political Editor in Mississippi, South Carolina, North Carolina, Florida, Tennessee, Georgia, Alabama.
 - Space Correspondent, reporting from Cape Canaveral, Fla.
 - National News Editor, based in Washington.
 - Foreign News Editor, based in Washington, assignments across Europe and Asia.
 - Journalism Instructor, University of South Carolina, Columbia, S.C.

The Commercial Appeal newspaper, Memphis, Tenn. Reporter, photographer and news bureau manager

1980-1981

Education

- M.B.A., Emory University, Atlanta.
 - B.S. – Communications, University of Tennessee, Knoxville.

Professional and Community Affiliations

- The Empty Stocking Fund (Atlanta charity), Board of Directors (Vice Chairman of Board and Marketing/Publicity Chairman).
 - Electric Power Supply Association (trade association) Public Affairs Chairman, member of Environmental Policy and Ethics committees.
 - Committee of Chief Risk Officers, public relations adviser.
 - University of Tennessee – College of Communications, sponsor of annual journalism scholarship.
 - Washington School of Photography, Board of Advisers.
 - Member of National Press Club, Society of Environmental Journalists, Public Relations Society of America, International Association of Business Communicators, National Eagle Scout Association.

References - David R. Mould

Employers

Mr. Tom Boren
President and CEO, PG&E National Energy Group
President and CEO, Southern Energy Inc.

Mr. Gale Klappa
President, Wisconsin Energy Co.
Chief Financial Officer, Southern Company
President and CEO, South Western Electricity (Bristol, England)

Ms. Marce Fuller (678) 579-7602
President and CEO, Mirant Corporation

Associates

Mr. Tom Kuhn
President, Edison Electric Institute

Mr. Robert Minter
Vice President - Governmental Affairs, Tractebel North America

Mr. Steve Hagey
Senior Vice President - Strategic Planning, Countrywide Mortgage Co.

Mr. Glen Kundert
Director of Investor Relations, Southern Company

News Media

Mr. Steve Holland
White House Bureau Chief, Reuters

Mr. William Harwood
Space Correspondent, CBS News and The Washington Post

Ms. Kathryn Kranhold
Energy Reporter, The Wall Street Journal

Mr. Matt Quinn
Energy Reporter, The Atlanta Journal-Constitution

Employees

Mr. Chuck Griffin
Mirant Corporation

Ms. Janni Benson
Southern Company

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DAVID W. MURPHY
David Williams Murphy

DOB: b6,

EDUCATION

THE UNIVERSITY of ALABAMA, Tuscaloosa, AL
Bachelor of Arts in Political Science, *with honors*

08/06

- Pi Alpha Sigma Honor Society; Senior Fellow, The Jason's Honor Society; Dean's List; Johnson Gregory David Scholar
- Executive Treasurer, Sigma Alpha Epsilon Fraternity; Select Committee Member, Student Government Association
- Southwest China Normal University -- Studied basic (2004) and intermediate (2005) Mandarin abroad in Chongqing, China

PROFESSIONAL EXPERIENCE

THE WHITE HOUSE, Washington, DC
Staff Assistant, Office of Presidential Personnel

09/06 – Present
01/07 – Present

- Prepare briefing papers and additional documents detailing the qualifications of candidates being considered for the most senior-level government positions, often requiring Senate confirmation, for the President and Vice President
- Coordinate with several federal departments and agencies to help strategically address key management vacancies
- Advise portfolio and provide in-house guidance on the application of the *Federal Vacancies Reform Act of 1998*
- Create and edit various weekly reports, press releases, talking points, and other special projects as directed by the Assistant and Deputy Assistant to the President, in addition to organizing and fact-checking the necessary information
- Examine various issues and White House policy memorandums and help principals decide complex personnel matters
- Oversee and prioritize the portfolio's day-to-day operations and manage full-time interns, including their selection
- Support and assist the Deputy Assistant to the President and Deputy Director of Presidential Personnel

White House Intern, Office of Presidential Personnel

09/06 – 12/06

- Researched industries and sectors for qualified individuals to be considered for presidential appointment
- Provided comprehensive analytical and logistical support on a number of highly sensitive senior-level management searches
- Performed extensive editing and helped organize the briefing materials used for the President's regular personnel meetings

MORGAN KEEGAN & COMPANY, INC., Tuscaloosa, AL
Summer Analyst, Private Wealth Management Consulting

05/06 – 08/06

- Evaluated the macroeconomics of the energy industry and created a detailed presentation highlighting future growth trends, emerging technologies, new policy initiatives, and the global geopolitical dynamics and implications
- Assisted associates with the implementation of long-term asset allocation and researched different securities opportunities
- Aided in the preparation of investment strategies and derivative models for brokers and wealth management team

MURPHY APPRAISAL GROUP, INC., Houston, TX
Intern, Commercial Real Estate Division

07/05 – 12/05

- Worked with national public relations agencies to increase company's advertising presence within strategic market area
- Helped streamline company through the refinement of operational protocol and creation of document templates
- Facilitated modernization of company image, including creating a new logo and outlining new mission objectives

VECTOR MARKETING, INC., Birmingham, AL
Advisor, Cutco Cutlery Sales Division

07/04 – 12/04

- Created and implemented business plan to maintain and expand professional network into new and emerging markets
- Selected as a member of office's Key Staff Committee responsible for developing new sales strategy and procedure
- Hired as a Sales Representative before being promoted as an Advisor, due to sustaining high sales volume

ADDITIONAL EXPERIENCE

REPUBLICAN NATIONAL COMMITTEE, Washington, DC
Volunteer, Bus Deployment Program

11/06

- Participated in the GOTV efforts for Republican gubernatorial and senatorial campaigns throughout Maryland

INTERNATIONAL SUMMER PROJECT, Chongqing, China
Project Director

01/05 – 07/05

- Principal in charge of university summer abroad program focused extensively on Mandarin Chinese coursework
- Planned and executed all project operations, including recruitment, travel, budget (initial and implemented) and agenda
- Successfully completed intensive leadership development seminar and training program

Megan K. Murphy

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Experience	<p>Republican National Committee, Terrell for U.S. Senate, Shreveport, Louisiana <i>Political Advance: November, 2002</i></p> <p>Member of advance team for presidential political rally. Responsible for organizing rally program, coordinating volunteers and distributing all tickets among seven local parishes, including those for VIP's and special guests. Liaison between Terrell staff and parish coordinators and White House advance lead.</p>	<p>\$1,000 total (3 wks)</p>
	<p>Senator Tim Hutchinson, Hutchinson for US Senate, Little Rock, Arkansas <i>Deputy Press Secretary/Scheduler: May, 2002-November, 2002</i></p> <p>Charged with advance work for Arkansas news media at publicized state campaign events. Assisted with drafting and distribution of press releases. Responsible for researching and cataloguing daily press clips on campaign issues and opponent platforms. Responsible for scheduling all campaign activities and managing appearances at events for senator's wife. Assisted with senator's major campaign events, including visits by the President and other top administration officials. Assisted in the creation, writing and designing of a campaign brochure on women's issues.</p>	<p>24K</p>
	<p>The Edna Gladney Center for Adoption, Fort Worth, Texas - Intern: Spring 2002</p> <p>Served as liaison between birth mothers, adoptive parents, and children, including counseling, correspondence, and research. Screened clients, coordinated documents, and served as witness to relinquishment of parental rights.</p>	
	<p>Congressman Tom DeLay, Office of the Majority Whip, Washington D.C. - Intern: Summer 2001</p> <p>Staffed front office to facilitate the handling of all congressional members, lobbyists and special interest groups. Responsibilities included directing incoming calls, screening mail and welcoming guests. Assigned to attend and report outcome of various congressional hearings. Conducted tours for VIPs and personal guests of the congressman. Assisted with arrangements for receptions and meetings.</p>	
	<p>Senator Tim Hutchinson, Barrett Consulting, Washington D.C. - Intern: Summer 2001</p> <p>Responsible for planning and execution of PAC political fundraising activities for the senator. Assisted with fundraising budgets for each political filing. Researched and created database to track major campaign contributors. Participated as member of planning team to develop and arrange fundraising events. Served as assistant to President of Barrett Consulting.</p>	
	<p>Great Southwest Industrial District Association, Grand Prairie, Texas- Intern: Summer 2000</p> <p>Served as liaison between industrial association and member companies. Developed monthly board meeting agenda, provided information to member company executives, solicited executives for membership, compiled database, and served on planning committee for annual membership meeting.</p>	
	<p>Novartis Pharmaceutical Company, Las Colinas, Texas- Office Assistant: August 1997-January 1998</p> <p>Organized packets for doctors to meet their continuing education requirements.</p>	
	<p>Troy Aikman Enterprises, Valley Ranch, Texas- Office Assistant: November 1996- August 1997</p> <p>Typing, filing, and administration of personal matters for Troy Aikman.</p>	
Education	<p>Texas Christian University, Fort Worth, Texas</p> <p>Bachelor of Science in Psychology, May, 2002</p>	
Skills	Knowledgeable in Microsoft Word, ACT, Excel, Library databases, Power Point	
Activities	<p>Volunteer at Vice President Cheney Arkansas Political Fundraiser, April, 2002- Assisted with ticket distribution and VIP photo opportunities with Vice President Cheney.</p> <p>Judicial Board Member- Elected body conducts student rules violation hearings.</p> <p>Delta Delta Delta Sorority</p> <ul style="list-style-type: none"> Continuing Education Officer- Speaker of the House, manage officers, educate members on bylaws and parliamentary procedure. Chapter Correspondence Officer- Correspond with alumni, the University, and national officers. 	

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VERONICA A. ANGULO

EDUCATION

Georgetown University Law Center, Washington, D.C. Juris Doctor (May 1992), Dean's List, Dean's Certificate for Outstanding Contribution to the Law Center Community.

The George Washington University, Washington, D.C. B.A. in International Affairs (May 1988), *Phi Beta Kappa*, Board of Trustees Outstanding Scholar Award, Dean's List.

POLITICAL EXPERIENCE

Legal Defense Team Member In Broward County Canvassing Board for Ballot Recount Proceedings (November 8-November 28, 2000). Served as one of the principal observers of the recount proceedings before the Broward County Ballot Recount Board, focusing on tracking trends in the vote count, standards being applied, and issues regarding absentee and overseas absentee ballots.

Director of Coalitions for Florida Victory 2000 (August 2000-November 2000). Coordinated the organization and efforts of all coalitions for the state. Organized, advanced and staffed campaign events in Florida. Conducted voter outreach in Hispanic communities throughout the state. Acted as field coordinator for get out the vote activities in Broward County.

Executive Director for Florida Lawyers for George W. Bush (August 1999-Present). Started, organized and served as the Executive Director for Florida Lawyers for Bush, which served as a model for the national organization of Lawyers for Bush-Cheney.

Volunteer Staff for Republican National Committee Convention in Philadelphia (July 2000-August 2000). Worked on Hispanic rallies and crowd-building efforts at the Convention.

Bush for President, Austin Office Volunteer in Communications Department (May 2000-June 2000). Worked as Assistant to Hispanic Spokesperson in the Communications Department, focusing on numerous communications activities regarding the Hispanic community, including outreach to national Hispanic leaders.

Bush for President, Miami Office Volunteer (September 1999-May 2000). Worked with numerous minority and other coalitions. Worked on get out the vote efforts for the Primary Election. Traveled with Governor Jeb Bush to New Hampshire and South Carolina primaries.

LEGAL EXPERIENCE

White & Case LLP, Washington, D.C. and Miami Offices — October 1997-April 2000
Associate, Corporate Department

- Representation of the Export-Import Bank of the United States in connection with a U.S.\$30 million guarantee to support the financing of an upgrade of an Empresas Publicas de Medellin power plant in Antioquia, Colombia.
- Represented high-profile energy client in developing and executing strategy in connection with an industry merger, especially regarding regulatory issues at the Federal (SEC/FERC) and State levels.
- Advised a high-profile energy client regarding strategy in connection with a potential hostile takeover bid by a large diversified electric utility company.
- Represented the government of Panama in the U.S. \$600 million privatization and sale of the state-owned electric generation and distribution companies.
- Analyzed power purchase agreement, operation and maintenance agreement, and construction agreement for first independent power project in Mexico to assess risk to lenders.
- Performed due diligence on Mexican energy sector regulations and fiscal matters to assess risk to lenders.
- Performed due diligence work for the potential purchaser of an interest in a Colombian power plant, including review of Colombia's energy sector regulations.
- Drafted and performed due diligence on power purchase agreements for environmental power marketer division of large utility in California.
- Drafted amendments to gas transportation and gathering agreements in the context of deregulation in the U.S. market.

Skadden, Arps, Slate, Meagher & Flom LLP, Washington, D.C. — October 1994-July 1997

Associate, Energy/Project Finance Department

- Drafted or performed due diligence on project agreements for international power projects, including power purchase, fuel supply, construction, operation and management, and site lease agreements, financing documents, some on location in foreign countries, including the United Kingdom, Pakistan and Honduras.
- Advised developers of international independent power projects regarding issues arising in connection with the host countries' regulatory, security and contractual frameworks including Mexico and Brazil.
- Prepared applications, filings and pleadings before the Federal Energy Regulatory Commission, including "qualifying facility" certifications.
- Researched and wrote memoranda regarding power generation, distribution and marketing issues.

The Honorable Jaime Pieras, Jr., San Juan, Puerto Rico — May 1992-June 1994

Law Clerk, Federal District Court for the District of Puerto Rico

- Drafted and researched opinions of law for criminal and civil actions. Assisted the Court in conducting criminal and civil hearings, settlement conferences and trials.

**Skadden, Arps, Slate, Meagher & Flom, New York, N.Y.— Summer 1991
Summer Associate**

- Researched and wrote memoranda regarding a broad range of legal issues, including analysis of product markets in an antitrust case, a study of the "Fresh Capital" exception to the "Absolute Priority Rule" in the Federal Bankruptcy code, and the *respondeat superior* doctrine in a products liability case. Researched, wrote and filed political asylum application.

Ross, Dixon & Masback, Washington, D.C — 1990-1992

Law Clerk (Part-Time)

- Researched and wrote memoranda of law pertaining to insurance litigation issues, including insured's claims of bad faith, insured's right to prejudgment interest, breach of fiduciary duty and discovery. Assisted in the preparation of motions and legal briefs.

Organization of American States, Washington, D.C.— Spring 1988

Department of Economic Affairs Intern, Development Finance Division

- Consolidated and streamlined four telecommunication project proposals for presentation to USAID. Created a data system for recording the progress of the division's different projects.

PUBLICATIONS AND SPEECHES

Brazil Courts Investors for Power Sector, *The National Law Journal*, December 23, 1996 (Co-Authored with Martin Klepper).

International Energy Project Risk Management: Creating a Security Interest Package for Project Financing in Countries Lacking a Developed Security and Bankruptcy Legal System, *U.I.A Commission Madrid Congress*, September 6, 1996 (Co-Authored with Douglas Nordlinger).

Speaker, *Risk Mitigation in International Power Projects*, Investing in Central America: Attracting U.S. Business for Electric power Generation, Transmission and Distribution, August 11-13, 1996 (Mission to Central America, organized by the U.S. Embassy of El Salvador, the U.S. Department of Energy and the Inter-American Development Bank).

ACTIVITIES

Republican Party Executive Committee Woman, District 38, Miami-Dade County, Florida (1999-2000); Member of the Republican National Hispanic Assembly of Florida; Member of the Biscayne Bay Young Republicans (Miami Chapter); Board Member, Miami Chapter, Federalist Society for Law and Public Policy Studies.

LANGUAGES

Native Spanish speaker, working knowledge of French and Portuguese.

BAR MEMBERSHIPS

Member of the bars of Florida, the District of Columbia and New York.

DARREN W. BEARSON

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Professional Experience

The White House

Associate Political Director, Office of Political Affairs, May 2003-present

- Manage and develop relationships between the White House and the political leadership in Colorado, Kentucky, Michigan, Minnesota, Ohio, West Virginia and Wisconsin
- Coordinate the President's official travel to states within my region
- Write political briefings for the President, Vice President and other members of the administration on state-specific issues and important political races
- Participate in policy meetings by advocating specific strategies on state-specific issues
- Allocate administration resources to targeted House, Senate and Governor's races

Deputy Associate Director, Office of Political Affairs, January 2003 to May 2003

- Politically vetted all candidates for full-time and part-time administration appointments
- Advocated on behalf of political priorities for full-time and part-time appointments

Deputy Associate Director, Office of Presidential Personnel, February 2001 to January 2003

- Recruited, interviewed, vetted and recommended to the President political appointees for the Department of Defense, the Department of Veterans Affairs, the National Aeronautics and Space Administration, and the Federal Emergency Management Agency

Office of the Honorable Jim Ramstad (R-Minnesota), US House of Representatives

Legislative Assistant, April 1998 to May 2000

- Formulated legislative initiatives on issues related to telecommunications, education, technology, science, housing and small business; prepared floor statements, speeches, press responses, articles and letters
- Represented Member in meetings with constituents, agency officials and lobbying groups

Committee on Ways and Means, US House of Representatives

Tax Staff Assistant, July 1996 to April 1998

- Drafted and processed Member and constituent correspondence on various tax issues
- Composed hearing questions, talking points, "Dear Colleague" letters and press releases

Political Experience

Presidential Inaugural Committee

Regional Political Liaison, Office of Public Liaison, December 2000 to January 2001

Bush-Cheney Florida Recount Team (Tampa, West Palm Beach, Miami, Jacksonville)

Staff, November 2000 to December 2000

RNC Victory 2000

Field Director, Charleston, West Virginia, October 2000 to November 2000

- Organized phone banks for get-out-the-vote (GOTV) calls; administered election day activities

Ohio Victory 2000

Field Director, Columbus, Ohio, May 2000 to October 2000

- Arranged and organized phone bank operation, contacting more than 500,000 Republican voters
- Managed GOP/Bush Team Leader program, successfully identifying 9,458 Ohio Team Leaders

George W. Bush for President, Inc.

Phone Bank Manager, Virginia Primary, Arlington, February 2000

- Managed phone bank in Northern Virginia; recruited and organized volunteers in GOTV activities

Lexington County Manager, South Carolina Primary, Columbia, February 2000

- Managed phone bank and coordinated other GOTV activities including poll checkers and greeters

Volunteer Coordinator, Iowa Caucuses, Des Moines, January 2000

- Managed team of more than 60 in and out-of-state volunteers in headquarters and supervised phone banks

Volunteer, Iowa Straw Poll, Des Moines, August 1999

- Assisted with organizing volunteers for Ames Straw Poll, bus hotline and other GOTV projects

Education

Colgate University, Hamilton, New York

Bachelor of Arts, Concentration in Political Science, May 1996

Interests

Swimming, golf, hunting, reading US political history and volunteer at Capital Life Church

ANDREW C. BECK

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4/10/02

SUMMARY:

Accomplished government and public relations professional with over 10 years experience in strategic communications, public outreach, crisis management, issue advocacy and media relations in a variety of settings including government, non-profit and a presidential campaign. Innovative strategist, talented writer and skilled supervisor. Strong record of designing, executing and managing successful national government and public relations campaigns.

PROFESSIONAL EXPERIENCE:

United States Environmental Protection Agency (3/05-present)
Deputy Associate Administrator

- Serve as senior advisor to the EPA Administrator on all communications, public outreach and media relations activities.
- Direct and manage the press, public outreach, Web and speechwriting operations.
- Serve as agency spokesperson for print, radio and television journalist.
- Responsible for crafting agency messages, developing national rollouts and implementing communications strategy.
- Manage agency crisis communications operations.
- Responsible for national amplification of issues, coordinating timing and message with regional and program offices across the country.
- Oversee planning and execution of national events.
- Supervise 45 employees.

55th Presidential Inaugural Committee (12/04-2/05)
Assistant Communications Director

- Served as inaugural ball media spokesperson for print, radio and television journalist.
- Wrote news releases, public statements and talking points.

Bush-Cheney '04 Campaign (3/04-12/04)
Director, Communications

- Served as Pennsylvania spokesperson for print, radio and television journalist.
- Planned, implemented and directed communications and rapid response operations in Pennsylvania.
- Coordinated press conferences, events, editorial boards and radio/television interviews.
- Wrote news releases, op-eds, public statements, talking points and speeches.
- Supervised 50 volunteers.

United States Department of Transportation
Federal Motor Carrier Safety Administration
Director, Communications

(4/03-3/04)

- Served as principal advisor to the FMCA Administrator and senior staff on all communications, public outreach and media relations activities.
- Served as agency spokesperson for print, radio and television journalist.
- Directed and managed agency media relations, consumer affairs, marketing, educational programs and Web content.
- Managed and coordinated national events to promote awareness of agency programs, activities, objectives and goals.
- Supervised 12 employees.

National Automobile Dealers Association
Director, Government Affairs Communications

(8/97-4/03)

- Served as association spokesperson for print, radio and television journalist.
- Developed grassroots tools and strategies in support of policy objectives.
- Advised and assisted federal and state lobbyist in advocacy efforts.
- Wrote speeches, press releases, testimony, public statements and position papers.
- Supervised two employees.

Manager, State and Federal Affairs

- Served as association lobbyist and federal regulatory advocate.
- Designed and managed successful state and federal issue advocacy campaigns.
- Developed association legislative and regulatory policy.
- Prepared and submitted written comments to federal agencies.
- Wrote regulatory compliance guides, bulletins and newsletter articles for members.

Interstate Natural Gas Association of America

(5/97-8/97)

Regulatory Affairs Assistant

- Assisted in the development of environmental projects.
- Monitored and analyzed federal and state regulations.

EDUCATION:

The University of the South, Sewanee, TN, Bachelor of Science, 1997
Majors: Political Science and Natural Resources

WARREN BELMAR
BIOGRAPHICAL INFORMATION

Present Position:

Partner: Balch & Bingham, LLP
1275 Pennsylvania Avenue, NW
Tenth Floor
Washington, D.C. 20004

Tel: 202-661-6348
Fax: 866-811-7363
Cell: _____
E-Mail: wbelmar@balch.com

Residence:

Local: _____

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Permanent: _____

Bar Admissions:

Admitted to practice in the District of Columbia, New York, United States Supreme Court, the United States District Court for the District of Columbia, the United States Courts of Appeals for the Second Circuit, the District of Columbia Circuit, the Federal Circuit, and the United States Court of Federal Claims.

Former Government Positions:

Attorney Advisor, Office of Legal Counsel, United States Department of Justice (1967-69); Court Law Clerk, United States Court of Appeals for the District of Columbia Circuit (1966-67).

Former Private Practice Positions:

Managing Partner, Capitol Counsel Group, LLC (February 1999-December 2003); Partner, Fulbright & Jaworski, LLP (June 1977-February 1999); Partner, Arent, Fox, Kintner, Plotkin & Kahn, Washington, D.C. (January 1, 1977 - May 31, 1977); Associate

(May 1972 - December 1976). Associate, Dickstein, Shapiro & Galligan, Washington, D.C. (January 1969 - May 1972).

Professional Organizations (Past & Present):

Administrative Conference of the United States (1986-95); American Law Institute; The District of Columbia Bar; The Bar Association of the District of Columbia; American Bar Association; Federal Bar Association; and Federal Energy Bar Association (Chair, Oil Pipeline Regulation Committee (1983-84); Chair, Committee on Liaison with Administrative Law Judges (1991-92)). Activities within the Section of Administrative Law & Regulatory Practice of the ABA include service as Vice Chairman, Wage & Price Controls Committee (1973-74); Chairman, Emergency Economic Controls Committee (1974-80); Chairman, Energy Committee (1980-82); Vice Chairman, Energy Committee (1987-91); Chairman, Adjudication Committee (1980-82); Member of the Council of the Section (1983-86); Member of Nominating Committee (1988-89); Chairman, Banking, Currency and Treasury Committee (1986-92); Vice Chair of Women and Minority Group Outreach Committee (1989-91); Vice Chair of Committee for Annual Award for Outstanding Government Service (1989-91); Chairman, Financial Services Committee (1992-96; 2003-)); Budget Officer (1991-94); Section Chair (1996-97); Co-Chair, Banking & Financial Services Committee (2003-) Council Member, Senior Lawyers Division of ABA (2003-).

Speeches and Publications:

Speeches and publications in the energy, environmental law, and bank regulatory areas include: "Crude Oil and Product Reselling, Federal Energy Administration, Practicing Law Institute, 1977; Historical Perspective and Overview of Special Aspects of Energy Litigation," Energy Litigation: Effective Strategies and Techniques for Settling or Contesting a Case, Law & Business, Inc., 1979; "Functional Overview of the National Energy Act" and "Appendix: Chronological Legislative History of the National Energy Act," The National Energy Act, New York Law Journal, 1979; "Settling DOE Enforcement Disputes Through Consent Orders: Representing the Company," Second Annual Energy Litigation Institute: Effective Strategies and Techniques, Law & Business, Inc., 1980; "Audit Issues and Litigation Concerning DOE Crude Oil Reseller Regulations," Third Annual Energy Litigation Institute: Effective Strategies & Techniques for Dealing with the Departments of Energy & Justice and FERC, Law & Business, Inc., 1981; "DOE Litigation After Decontrol," Oil & Gas Price Regulation Analyst, 1982; Co-Chairman, Department of Energy Oil Price Regulations Conference, Houston, Texas, December 1-2, 1977; Co-Chairman, Third National Fuels Conference, Washington, D.C., April 18-19, 1978; Chairman, Department of Energy Reseller Regulation Conference, Dallas, Texas, May 4, 1978; Speaker, California Business Law Institute on Environmental Regulation, June 1981 Co-Chairman, Third Annual National Oil & Gas Price Policy Institute, Washington, D.C., January 27-28, 1983; Member of Organizing Committee and Moderator, Second Annual Conference on Canada/U.S. Trade in Energy, 1987; Member of Organizing Committee and Moderator, Third Annual Conference on Canada/U.S. Trade in Energy, 1988; Member of Organizing Committee, Fourth Annual Conference on Canada/U.S. Trade in Energy, 1989; Member of Organizing Committee, Fifth Annual Conference on Canada/U.S. Trade in Energy, 1990;

Speaker, Executive Enterprises Oil and Gas Industry Environmental Regulation Conference, May 1989; Member of Organizing Committee, Program Chair and Speaker, ABA Conference on The Financial Institutions Reform, Recovery and Enforcement Act, September 1989; Speaker and Moderator, National Council of Savings Institutions 1990 Lawyers Conference, January 1990; Panel Moderator, San Antonio Bar Association Meeting, August 1990; Panel Moderator and Member of Planning Committee, Food and Drug Law Institute program, "Pharmaceutical Update '91," May 1991; Moderator of American Bar Association program sponsored by Financial Services Committee and Banking, Currency and Treasury Committee of the Section of Administrative Law and Regulatory Practice on 'Banking and Financial Services: The Issues Confronting the Next Administration,' October 1992; Moderator of American Bar Association program sponsored by Financial Services Committee and Banking, Currency and Treasury Committee of the Section of Administrative Law and Regulatory Practice on 'New Administration Initiatives in Banking and Financial Services,' October 1993; Speech: "Report on Clinton Administration Health Care Reform Proposal" at seminar sponsored by Fulbright & Jaworski, Ernst & Young, the Texas Medical Association and the Texas Hospital Association, October 1993; Moderator of American Bar Association program sponsored by the Financial Services Committee, the Banking, Currency and Treasury Committee, the Securities, Commodities and Exchanges Committee, and the Insurance Committee of the Section of Administrative Law and Regulatory Practice on "Supervising Financial Risk: Gaps in Derivatives Regulation for the Financial Services Industries," October 1994; Panelist on C-Span program on "Implications of the 1994 Elections," November 1994; Speaker at American Bar Association's Section of Administrative Law and Regulatory Practice seminar on "Lobbying the New Congress," March 1995; Speaker at American Bar Association's Section of Administrative Law and Regulatory Practice seminar on "Legislative and Regulatory Initiatives in the Banking and Thrift Industries," November 1995; Speaker at American Bar Association's Section of Administrative Law and Regulatory Practice seminar on "Critical and Emerging Legal Issues for Banks and Thrifts: The Midyear Review," May 1996; Speaker at 34th Annual Federal Administrative Law Judges Conference on "Administrative Law Reforms of the 104th Congress," September 1996; "APA Revisions Guarantee Debate and Litigation Over New Rulemaking Requirements," The National Law Journal, August 4, 1997; Moderator, American Bar Association's Section of Administrative Law and Regulatory Program on "The Recess Appointment Power," June 2003; Moderator, American Bar Association's Section of Administrative Law & Regulatory Practice Program on "Money Laundering, Terrorist Financing and the Patriot Act," October 2004.

Civic:

Lawyers for Bush-Cheney '04 Committee (Volunteer for Convention and Election); National Republican Lawyers Association; Boys & Girls Clubs of Greater Washington, Member of the Board (1995-), and four time Chair of Annual Congressional Dinner (1994-1997) and recipient of Chairman's Award; member, Metro-Washington Chapter, Cystic Fibrosis Foundation, and Co-Chair of Annual Celebrity Tennis Gala (1988-).

Clubs:

The 116 Club, Washington, D.C.; Old Guard Society of Palm Beach Golfers, Palm Beach, Florida; The Breakers Club, Palm Beach, Florida.

Schools and Colleges:

Elementary and undergraduate schools in Brooklyn, New York; Brooklyn College (A.B. *Cum Laude* 1963); Columbia Law School (LL.B. *Cum Laude* 1966)

Marital Status:

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RESUME

FRANK J. BESERRA

SSN#:

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HOME TELEPHONE:

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WORK TELEPHONE:

E-MAIL-Frank.Beserra@hq.doe.gov

CITIZENSHIP: U. S. CITIZEN

HIGHEST-grade level held in Federal Service: Chief of Staff, GS-301-15, 12/2001-Present

EMPLOYMENT STATUS: Schedule C/Career, Federal Service Since 3/17/80 to Present

VETERAN'S PREGERENCE-None (Member of the U.S. Army Reserve 1967-73)

SKILLS SUMMARY: ADMINISTRATIVE/MANAGERIAL, directing office operations to include; budget, public relations, personnel management, congressional liaison, policy development, EEO and program implementation.

EDUCATION: Albuquerque High School, Albuquerque, New Mexico, High School Diploma, 1966. Social Studies-Political Science, University of New Mexico, Albuquerque, New Mexico, 1967-1973 (103 Semester Hours). Writing and Editing in Technical Fields, George Washington University, Washington, D. C., 1981 (4.75 Ceu).

WORK EXPERIENCE:

* Department of Energy (DOE), Office of Economic Impact and Diversity (ED), Washington, D. C., Chief of Staff, GS-301-15, Supervisor, Ms. Theresa Alvillar-Speake at (202)-586-8383, December, 2001-Present, 40hr, \$99,196 a year. I am responsible for managing and coordinating the day-to-day operation of the ED Office. Those responsibilities include providing guidance and advise to the Director on the impact of energy policies, procedures and programs on minority institutions, minority businesses and the Department's Civil Rights, Employee Concerns and Ombudsmen programs. I ensure and actively supports Equal Opportunity program goals and objectives in day-to-day activities under the jurisdiction of ED.

I provide positive leadership and direction to ED's Senior Executives Service (SES) Program Managers, subordinate supervisors, and program staff for ensuring equal opportunity for all employees with respect to training, promotions, awards, recognition and other career-development opportunities.

I represent the Director by providing expert advice, assistance, and coordination on a variety of day-to-day operational and crosscutting management issues. At the request of the Director, I also provide support in the development, implementation, and/or monitoring of Secretarial initiatives within the purview of ED.

I conduct or lead inter- and intra- organizational teams or working groups in a variety of crosscutting special projects, studies, analyses, and fact-finding efforts in support of improved Departmental systems and operational effectiveness. In this role, I facilitate the integration of DOE corporate management priorities into such new systems, structures, and programs.

I serve as one of five Departmental A-76 Team Chiefs for the ED Civil Rights Study with other senior members of the Chief Financial Officer's oversight team activities. I manage the A-76 process focusing on fair and objective results for the ongoing A-76 (Streamline Study).

I direct the implementation and integration of the President's Management Agenda for ED's program offices reflecting strategic management of human capital, competitive souring, improved financial performance, expanded electronic government, and budget and performance integration.

I am directly responsible to the Director to meet the requirements of ED's budget, including decisions, deadlines reflecting ED's expenditures for all program activities and Congressional reports.

I direct the coordination, development and implementation of Department-wide policies, procedures, standards and systems for all ED management programs and human resources management, as well as their business management aspects.

I directly manage and oversee the Department's Minority-Education Policy and establish a Department-wide strategy and implementation plan to ensure successful contributions to DOE's mission. I directly manage and oversee the Department's Bank Deposit Financial Assistance Program to provide a source of operating capital for minority financial institutions.

I direct the development and maintenance of on-site assistance, assessment valuation, and analysis of contractor management systems in the property, cost control and accountability, and general business areas. I promote minority small business contracting for all of ED's program offices.

I represent the Director in meetings and conferences advising key management, or equivalent persons, and representatives in and outside the Department (Lead Program Secretarial Officers, Field Office Managers, Secretarial Policy Advisors, other Federal Agencies, congressional staff, public interest groups, State and local governments, small business community, etc.), other Federal agencies, State and local governments, unions, interest groups, professional associations and organizations, etc., on matters within the purview of ED.

I direct the planning and oversight of operations for the office by providing technical and administrative supervision to the staff. I ensure that the Office's mandate and performance objectives are clear and that the necessary resources are made available to accomplish ED's mission.

* Department of Justice (DOJ), Immigration & Naturalization Service (INS), Washington, D. C., Staff Assistant/Senior Freedom of Information and Privacy Act (FOIA/PA) Program Specialist, GS-301/13-10, Supervisors, Ms. Magda S. Ortiz, and Ms. Verna Tynes, at (202) 514-1722, February, 1994-Present, 40hr., \$82,180 a year. I served on detail as the former Staff Assistant to the Director of Information Services and currently as Senior Program Specialist to the Director for the FOIA/PA Office performing various analytical, training, EEO, liaison and operational tasks in support of the program Servicewide. In addition, I served as INS representative to DOJ Customer Service and the Information Action Performance Review Team (reinventing government) and Priority 5. I provide Servicewide technical expertise on the applicable laws to FOIA/PA, lay personnel, the public, Congress, and other government agencies. As Chief Training Officer for Non-FOIA/PA professionals I developed curriculum, conducted agency-wide focus groups and internal reviews, explored new training techniques, and implemented FOIA/PA training programs. Serve as lead program manager on special projects, including; Genealogy Office implementations project, management surveys, and/or studies in areas involving program budgets and finance, workload analysis for improving management functions, new technologies, and the impact of new or proposed legislation and procedural changes on FOIA/PA Programs Servicewide. I also developed the IIO/ FOIA/PA Information Brochures and OM Servicewide poster for approval and publication for use by the staff and the public.

* Department of Justice (DOJ), Immigration & Naturalization Service (INS), Washington, D. C. - DETAIL, Team Leader, Commissioner's Rapid Response Team, (RRT) GS-301/13-9, Supervisor, Ms. Linda Greene, at (202) 514-4434, August, 1998 to February, 1999, 40hr., \$79,155 a year. I served on detail as Team Leader for the RRT in preparing the Service's responses for the Department of Justice (DOJ), and the White House to Congress, and the public. Prepared drafted and reviewed response letters for signature for the highest-level officials at the Department, including the Attorney General, Deputy Attorney General and the Commissioner. I supervised a team of 7 staff members included INS and contract personnel. I interacted with the highest officials at the Department, INS, other government agencies, Congress and the public.

* Department of Justice, Immigration & Naturalization Service, Washington, D. C. - Chief, Information Operations, GM-301/13-5, Supervisor, Mr. Robert Martinez, at (505) 271-5088, December 1991-September 1993, 40 hr., \$62,000 a year. I directed the INS Information Operations Unit (IOU) staff/ budget management, and implementation of immigration laws, regulations and EEO for the Headquarters Office nationally. At the time the Unit had 24 professional staff members, including 2 group supervisors for which I had overall responsibility. I counseled the staff on career development, EEO, training and approved the final decisions on staff appraisals, work plans and awards. Coordinated preparation of annual program plans, the Unit's affirmative action efforts, action plans and recommendations in Unit's budget request. I reviewed and signed final White House, Commissioner and Congressional review of immigration correspondence response letters. I implemented the new correspondence tracking system through "File Maker Pro" which greatly improved our response time to the thousands of pieces of mail received each month by the Unit. I refined and monitored

telephone automation system to better address the concerns and inquires of our customers. I served as the lead individual for the Outreach Initiative for the Branch, writing the action plan and initiative for implementation.

* Department of Justice, Mariel Cuban Repatriation Review Panels, Washington, D. C. - Panel Member, GM-343/13-3, Supervisor, Doug Wood, at (202) 616-7976, February, 1988-November, 1991, 40hr., \$50,261 a year. I served as the Community's Relations Service (CRS) designee to on Panels. I summarized and analyzed complex detainee files, evaluated legal submissions, briefed co-panelists regarding each detainee's history and situation, than worked with co-panelists to reach a consensus regarding whether the detainee's immigration parole or repatriation in the United States would be in the public interest. The skills needed to effectively communicate detailed information, jointly evaluate the relevance of the data, reach a consensus, and formulate a set of factors suitable for incorporation in a final summary and decision were learned during my tenure on the panels. I served on the panels for approximately four years, during which time I personally summarized approximately 200 complete detainee files, wrote 250 final summaries and opinions, and participated and led 450 panel discussions and decisions.

* Department of Justice, Community Relations Service (CRS), Washington, D. C. - Senior Program Development Specialist, GS-343/13-2, Supervisor, Mr. Bob Martinez, at (505) 271-5088, December 1987-January 1988, 40 hr., \$42,135 a year. I represented CRS on the Departmental Cuban Repatriation Review Panels, various groups and organizations through meetings and conferences within and outside the Service relating to Hispanic, civil rights, and immigration reform issues. I also conducted briefings for agency senior staff and regional directors on civil rights and immigration issues. Upon request, I provided technical assistance to CRS management and CRS regional field staff in the area of immigration reform. Formulated position papers on a variety of issues for the Director.

* United States Commission on Civil Rights, Washington, D. C. - Special Assistant to the Staff Director for Congressional Affairs, GM-301-14-4, Supervisor, Ms. Linda Chavez, at (301) 299-3696, 1980-87, 40hr., \$49,000 a year. I was responsible for carrying out the goals and objectives of the Staff Director for a staff of about 200 professionals with direct responsibility for the agency's Congressional Affairs Office. I directed and monitored the program for the Headquarters and 10 Regional Offices. I also served as program analyst, program leader, educator, planner, advisor and provided leadership and guidance to office heads and management officials on the implementation of the commission's legislative and immigration review program for the Immigration Reform & Control Act of 1986 (IRCA). I reviewed and analyzed pending and proposed legislation related to civil rights issues and prepared confidential written and oral reports. Further, I investigated the mythological problems in the areas of data collection, quality of recorded information, maintenance procedures, tabulation, and accessibility of documents within civil rights immigration reform. I advised the Staff Director on personnel and EEO policies and practices. I monitored Federal and State hiring personnel practices and identified barriers for the commission's ongoing affirmative action studies.

* State of New Mexico, Human Rights Commission, Santa Fe, New Mexico - Executive Director, Executive Level, Supervisor, Governor Jerry Apodaca, at (202) 244-8825, January, 1975-December, 1979, 40hr., \$27,000 a year. I directed a staff of about 35 professionals, budget management of a million dollar operating budget, including State and Federal dollars. I also directed enforcement of State laws regarding discrimination in employment, housing, public accommodations, developmental disabilities and credit. I coordinated preparation of the annual program plans, State affirmative action programs and budget. I also served as Chairman of the Governor's Advisory Council for Mental Health, Drug Abuse, Alcoholism and Developmental Disabilities speaking out on these issues throughout the State of New Mexico. I made decisions on "Cause or No Probable Cause" on discrimination cases filed with the commission based on Federal and State civil rights laws and regulations.

TRAINING:

- * INS, Kepner Tregoe, Problem Solving & Decision Making, Dallas, TX, June 10 -13, 1997
- * Graduate School, USDA, Introduction to Contracting, June 11-13, 1996
- * DOJ, Seminar on Federal Appropriations Law, August 20 - 23, 1996
- * EDS, Facilitation Basic Workshops, June 4-6, 1995
- * DOJ, Supervisory Training Program, February 24 - March 5, 1992
- * INS, Supervisory Immigration Information Officer Training, September 9 - 20, 1991

AWARDS:

- * U.S. Saving Bond, INS Service-wide Coordinator, Cash Award, August 18, 1996
 - * Outstanding Performance Award, 1992 & Superior Performance Awards, 1993 - 2001
 - * Outstanding DOE Performance Award, 2001-2002
- Special Act Award DOE Annual Small Business Conference, May 2003, Albuquerque, New Mexico

EM-Director, Communications
+ External Affairs
Jeffrey L. Bobeck

SES (144,000)

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SUMMARY

Experienced public affairs professional with proven track record in federal issue advocacy and public affairs. Background and skills include:

- Eight years serving as staff to key Members of Congress;
- Ten years of lobbying focused on the Commerce, Appropriations, Finance, and Ways and Means Committees;
- Substantive issue expertise in international trade, telecommunications, environmental regulation, and transportation;
- Experience in building bipartisan Congressional caucuses and managing outside coalitions.
- Strong presentation and writing skills, including speech and op-ed preparation.

PROFESSIONAL EXPERIENCE

ASSOCIATION OF PUBLIC TELEVISION STATIONS

Vice President, Government Relations

(2002-2005)

Served as chief Congressional lobbyist for the PBS public television system.

- Directed advocacy for securing public broadcasting's \$550 million annual appropriations across eight separate federal spending accounts.
- Spearheaded public television's involvement in telecom legislation, significantly raising its visibility with the Commerce Committees. Gained four invitations to present Congressional testimony in a single year.
- Instituted a program to refocus public television's mission and messages on Capitol Hill and build a more bipartisan image.
- Broadened public television's political base by growing membership in the Congressional Public Broadcasting Caucus to more than 100 Members.

NATIONAL ASSOCIATION OF BROADCASTERS

Vice President, Corporate Communications

(1999-2002)

Hired to develop NAB's strategic communications program, broaden media contacts, and serve as second-in-command of a 12-person department.

- Created and managed major policy campaigns regarding broadcasters' public service contributions, and the transition to digital television (DTV).
- Served as association's media spokesperson with trade publications and national media.
- Provided CEO communications support including placement of op-eds, and preparation of weekly *CEO Report* distributed to broadcast industry leaders.

AMERICAN AUTOMOBILE MANUFACTURERS ASSOCIATION

Senior Congressional Liaison

(1993-1999)

Served as principal international trade lobbyist, coalition manager, and media spokesperson for trade association representing the "Big Three" automakers.

International Trade:

- Coordinated domestic auto manufacturers' Congressional advocacy on major trade legislation, including enactment of NAFTA, the WTO, trade relations with China and Presidential "fast track" negotiating authority.
- Worked closely with the U.S. Trade Representative staff and the Department of Commerce in support of automotive trade initiatives with the governments of Japan, Korea and China.
- Helped to create the industry's initiative on International Regulatory Harmonization, aimed at eliminating non-tariff barriers to trade. Special focus on synchronizing environmental and safety regulations with the EU.
- Served as the industry's "point person" with the House and Senate Automotive Caucuses, coordinating support of key Members of Congress.
- Personally testified annually before Ways and Means on Customs oversight, and before the Federal Trade Commission on country-of-origin labeling.

External Relations:

- Served as regular industry spokesperson on economic affairs with media including CNN, ABC, NBC, CSPAN, National Public Radio, and major daily newspapers.
- Served as a regular commentator on U.S. economic indicators on Bloomberg Business News Channel.
- Managed industry's political outreach through a CEO-level coalition of 36 Fortune 500 companies that conducted grassroots lobbying and political events.
- Served as U.S delegate at the annual European Automotive Conference in Brussels.

THE JEFFERSON GROUP

Director, International and Congressional Affairs

(1991-1992)

Helped establish the agency's International Trade Practice, providing public relations and lobbying assistance for firm's clients on trade, tax and environmental issues.

- Provided political and public relations counsel to clients involved in unfair trade cases involving steel, brass, word processors and ball and roller bearings.
- Created coalition of high-tech companies that successfully advocated retention of the Investment Tax Credit.
- Served as outside advisor to the Congressional Auto Caucus and Congressional Task Force on Auto Trade, and Congressional Bearings Caucus.

REPRESENTATIVE NANCY L. JOHNSON (R-CT)

Legislative Assistant

(1987-1991)

Served as trade and telecom issue advisor to Ways and Means Committee member:

- Organized Congressional effort that helped gain U.S. access to Japanese cellular market; honored with industry's Congressional Leadership Award.
- Co-authored and gained passage of the 1990 Foreign Investment Act.
- Drafted capital formation provision was enacted in the 1993 tax bill.
- Served as official U.S. observer to the 1991 Salvadoran peace negotiations.

REPRESENTATIVE DAVID DREIER (R-CA)

Legislative Assistant

(1984-1987)

- Supported Rep. Dreier in areas including trade, economy, transportation, telecommunications, environment, and labor.
- Served as Director, House Republican Task Force on Regulatory Reform under Minority Leader Bob Michel (R-IL).

RECENT POLITICAL EXPERIENCE

2000 PRESIDENTIAL CAMPAIGN

(1999-2000)

- **McCain 2000:** Organized media interviews for candidate and surrogates during the primary.
- **Republican Convention:** Cloakroom Assistant, coordinated floor assistance for Members of Congress attending the convention in Philadelphia.

EDUCATION

GEORGE WASHINGTON UNIVERSITY

Washington, D.C.

- **Public Policy:** Graduate study in environmental, economic, and international security policy.

OHIO UNIVERSITY

Athens, Ohio

- **Economics/Political Science:** A.B. with honors (double major).
- Recipient of Pittsburgh Foundation Congressional Scholarship.
- Senior Thesis: *International Competitiveness of the U.S. Steel Industry.*

SS : b6
DOB :
TITLE : TRANSMISSION
STING ANALYST
EXPERIENCE

OFFICE : OE
GRADE : GS4

MICHAEL A. BRAIRTON

AM

LEGISLATIVE DIRECTOR/ADMINISTRATIVE ASSISTANT
U.S. Congressman Mike Sodrel (R-IN)

NOVEMBER 2005 TO PRESENT
Washington, DC

- Supervise and Manage 5 staff persons in Washington, DC office
- Develop and implement legislative agenda to advance Member's priorities
- Responsible for preparing talking points and briefing materials for assignments on House Agriculture and Transportation and Infrastructure Committees
- Perform research and memorandum briefs on issues related to agriculture, energy, environment, transportsations, health care, financial services, telecom, and immigration
- Responsible for collecting and securing earmarks in Fiscal Year 2007 Energy and Water Development, Transportation, Defense and Labor/HHS/Ed Appropriations bills

GOVERNMENT RELATIONS REPRESENTATIVE
American Public Power Association

APRIL 2005 TO NOVEMBER 2005
Washington, DC

- Promoted consumer-owned electric utilities' viewpoint on issues related to tax, appropriations, finance and general energy policy
- Developed and maintained strong contacts with staff from House and Senate Leadership, Committees and personal offices
- Prepared fact sheets, written statements and briefing papers on policy and legislation related to municipal bonds, appropriations, tax and finance
- Successfully lobbied for provision in *Energy Policy Act of 2005* establishing the new Clean Renewable Energy Bonds program to help consumer-owned electric utilities develop renewable generation facilities
- Worked with Administration and Treasury officials on implementation of regulations for Clean Renewable Energy Bonds program
- Educated APPA members by speaking at seminars, workshops and state association events

DIRECTOR OF LEGISLATIVE AFFAIRS
Hart Downstream Energy Services

MAY 2002 TO APRIL 2005
Potomac, Maryland

- Analyzed and report on proposed and existing federal legislation and regulations affecting clients in the renewable fuels, transportation fuels, petroleum and petrochemical refining, technology and automotive industries
- Established and maintained strong relationships with staff from Congressional Committees and Leadership Offices
- Generated meetings for clients with Members of Congress, Senators and key Congressional staff to discuss issues important to the transportation fuel industry
- Prepared monthly column for publication in *World Refining Magazine*
- Successfully lobbied House and Senate for changes to the comprehensive Energy Bill to include language to prevent unintentional harm to client's business operations

LEGISLATIVE DIRECTOR
U.S. Congressman Gary Miller (R-CA)

MARCH 2000 TO JANUARY 2002
Washington, DC

- Directed five full-time legislative staff to develop and implement legislative strategy
- Prepared memorandums, opening statements, speeches and briefing material to prepare Member for House Financial Services Committee hearings and legislative mark-ups
- Monitored and reported on legislation and developments on issues related to energy, agriculture, defense, and appropriations
- Secured earmarks in Agriculture, Defense, VA/HUD, Labor/HHS, CJSJ, Energy and Water, and Transportation Appropriations Bills for FY2001 and FY2002

LEGISLATIVE ASSISTANT
U.S. Senator Chuck Hagel (R-NE)

APRIL 1999 TO MARCH 2000
Washington, DC

- Advised and prepared recommendations, speeches and memorandums for Senator on legislative issues related to agriculture, energy and natural resources
- Developed and worked with Congressional coalition to reform agriculture sanctions; language was adopted as an amendment to FY 2000 Agricultural Appropriations Bill
- Built support to remove a provision from the FY2000 Energy and Water Appropriations Bill closing the U.S. Army Corp of Engineers' Omaha Office; provision of the bill was removed
- Worked with USDA to provide trade relief to non-hormone beef producers in Nebraska when European Union prohibited imports over mislabeling problems

EDUCATION

University of Delaware
Major: Political Science

Fall 1994 to Spring 1998
Newark, Delaware

1. Good to do

2. Not calling in my company

3. Got back to national security

David A. Campbell

LM 2-27-07

*Mtg 3/5

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j) ♦

) ♦ d.campbell@westonsolution.com

PROFILE

Over fifteen years experience analyzing, managing and implementing programs, personnel and relationships in the defense, energy and environmental markets. Expertise in executive and legislative branch decision-making with the Departments of Energy and Defense, Environmental Protection Agency, Office of Management and Budget, Nuclear Regulatory Commission, as well as House and Senate Appropriations, Armed Services, Commerce and Energy Committees. Experienced working with and forming partnerships with domestic and foreign companies, governments, and organizations.

PROFESSIONAL EXPERIENCE

Vice President, Government & International Relations

Weston Solutions, Inc.

*December 2001 - Present
fed., state and local*

Responsible for establishing and managing a government and international relations office to assist in the federal and overall growth of an environmental response and remediation, construction and redevelopment company. Oversee all federal, state and local government relations and represent the company to Congress, the executive branch and the international community on policy, contract and political matters. Provide strategic analysis and business development support to the Executive Management team and all client business teams.

- Established and manage a new Washington, D.C. operation with 8 people, and a new corporate function. Promoted from Director to Vice President in one year.
- Responsible for all company lobbying and political activities. Manage all corporate political contributions as Treasurer of a \$100K political action committee.
- Supported the company's successful efforts to break into the Iraq military construction program and lead a team to provide wastewater management support to the Mayoralty of Baghdad.
- Initiated and became a critical member of our business development efforts to become a recognized Department of State embassy construction contractor.
- Lead a team of diverse employees as capture manager for environmental and construction support to the industrial producers of the Alaska Natural Gas Pipeline.

Manager, External Corporate Affairs

British Nuclear Fuels Group, USA

October 1995 - November 2001

Responsible for management of all North American government and public relations activities, reporting directly to the President and Chief Executive Officer. Represent the company before Congress and serve as its public spokesperson. Particular expertise in programs related to energy production, and environmental cleanup of defense and commercial nuclear facilities.

- Led a national public relations team of eight professionals, and managed a million dollar departmental budget implementing the company's political and public relations strategies.
- Created the strategies to support over \$8 billion in new contract awards between 1996 and 1999, and secured over \$600 million in Federal funding for company contracts and projects.
- Managed all the U.S. government and public relations activities associated with three acquisitions, including the \$1.2 billion acquisition of the Westinghouse Electric Company.
- Led the effort to enact legislation allowing a U.S. based foreign-owned company to perform environmental remediation projects that might require access to classified information or materials.
- Directed the design and publication of company promotional materials, including annual reports, newsletters, websites, and marketing brochures.

PROFESSIONAL EXPERIENCE (continued)**Senior Program Manager***Science Applications International Corporation**August 1992 - September 1995*Vic
Reis

Managed over \$2 million in contracts that provided technical, analytical, policy and administrative support to the U.S. Department of Energy on defense, energy and environmental programs related to stockpile stewardship, nuclear materials production and facilities management. Responsibilities included managing technical contracts and personnel, and devising business development strategy.

- Led a team of 12 professionals providing policy and technical services to the government.
- Consulted daily with senior departmental officials on a variety of policy and programmatic issues.
- Authored draft policy positions, guidance memoranda, briefings and white papers.
- Maintained a "Q" clearance and worked with a classified environment.
- Increased division business revenue by 10 percent in time of government client downsizing.

Senior Program Analyst*Systematic Management Services, Inc.**March 1991 - August 1992*

Responsible for providing analytical and technical support to the U.S. Department of Energy Office of Defense Programs by identifying and analyzing national security legislation and assessing its impact on programs, goals and missions.

- Successfully prepared senior officials for twelve congressional hearings, including preparation of briefing materials and assisting in the formulation of testimony.
- Worked extensively with budget personnel on authorization and appropriations legislation, including preparation of a side-by-side legislative analysis document.
- Interacted with Departmental congressional liaisons and congressional staff.
- Created an on-line, integrated legislative tracking system, and an institutional knowledge library.
- Supervised contracting staff and exercised quality control over their work product.

Senior Research Analyst*National Motor Freight Traffic Association**July 1989 - March 1991*

Responsible for analyzing market and shipping information on consumer and commercial products, tariffs, and transportation regulatory requirements for the maintenance of a national tariff governing the interstate movement of commodities.

- Wrote technical reports, and developed and presented proposals amending the tariff to a board of nationally elected officials.
- Conducted research, field investigations and statistical analysis.
- Led the effort to move the Association into the computer age by convincing senior management to invest in individual computers for all employees, which improved report preparation efficiency by 40 percent.
- Provided advisory support and supervised work of analysts.
- Promoted from Analyst to Senior Analyst after one year.

EDUCATION & TRAINING

Vanguard Leadership Development Program , Weston Solutions, West Chester, PA	<i>May 2006</i>
Graduate , International Management Development Institute, Lusaunne, Switzerland	<i>May 1998</i>
Nuclear Weapons Design Course , Sandia National Laboratory, Albuquerque, NM	<i>July 1994</i>
M. A., International Relations , George Washington University, Washington, D.C. Concentration in Political Theory, National Security Policy, and Latin American Affairs	<i>May 1993</i>
B. S., Political Science , James Madison University, Harrisonburg, VA Concentration in Government, International Affairs, and a minor in Economics	<i>May 1989</i>

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from

David W. Conover

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Skills: Managerial, legal, analytical, writing, and public speaking

Experience:

Senate Committee on Environment and Public Works –

Minority Staff Director & Chief Counsel (2001-present)

Majority Staff Director (1999-2000)

Subcommittee Counsel (1999)

- Managed a diverse staff of lawyers, engineers, scientists and other professionals to accomplish legislative and oversight goals.
- Implemented the Chairman's agenda and assisted other Members in achieving their goals.
- Advised the Chairman, Ranking Member and other Members of the Committee on environmental and infrastructure policy, Committee rules and procedure, and Senate floor procedure.
- Negotiated legislation on Everglades restoration, brownfields redevelopment, methyl tertiary butyl ether (MTBE) remediation, water resources development, estuary protection, chemical site security, nuclear site security, beach protection, persistent organic pollutant treaty implementation, wastewater infrastructure funding, and comprehensive conservation funding and policy.
- Advocated the Chairman's agenda in national media interviews.

CH2M HILL –

Federal Affairs Director (1990-1999)

- Advised the CEO, Chairman, Senior Management and clients of an international environmental engineering, management and construction company on legislative, regulatory, legal and political issues.
- Lobbied Members of Congress and Executive Branch officials on environmental, infrastructure, and procurement policy.
- Led trade association coalitions in pursuit of legislative and regulatory goals.

National Rifle Association's Institute for Legislative Action –

Federal Affairs Representative (1986-1990)

Researcher/Writer (1984-1986)

- Lobbied Members of Congress and Executive Branch officials on firearms, hunting and conservation issues.
- Advocated NRA's agenda in national media interviews and broadcast debates.
- Drafted legislation and testified before Congressional committees.

Education:

- J.D. cum laude, Georgetown University Law Center
- B.A., highest honors, Government and Foreign Affairs, University of Virginia, Phi Beta Kappa, Williams Award winner
- Licensed to practice law in the Commonwealth of Virginia

Christopher “Rocky” Campione

Rocky.Campione@Hq.Doe.gov

cell:

home:

Executive Branch Experience

President George W. Bush

Department of Energy

August 2004 – present

Senior Advisor to the CIO:

- Advised the Chief Information Officer on technology, security, management, communications, procurement, and political issues
- Liaison to the office of the Secretary and Deputy Secretary
- Member of the site selection committee for the opening of the Combined Business Center in Cincinnati, OH for the Office of Environmental Management
- Coordinate with the office of Congressional Affairs to prepare the CIO for briefings and hearings on Capitol Hill
- Developed of an agency wide cyber policy, a policy
- Coordinated the Department of Energy press office, and with the media regarding issues related to the Department of Energy’s information technology
- Coordinated with the Intelligence Community on transnational cyber security issues,
- Represented DOE on the Committee of National System Security

Department of State

July 2003 – August 2004

Web Content Manager G8 Summit:

- Coordinated technical support for the communications staff for the G8 Summit Planning Organization
- Managed a staff of six technology workers
- Developed and maintained the web presence of the G8
- Built a communications portal for targeting media by interests

Legislative Branch Experience

Senator George Allen

January 2001 – July 2002

Systems Administrator/Deputy Office Manager, Personal Assistant:

- Opened Senator Allen’s Senate office.
- Developed tracking databases to record actions taken by the office and the Senator.
- Personal assistant to the Senator from January 2001 to June 2001.

Senator George Voinovich

January 1999 – January 2001

Systems Administrator/Legislative Correspondence Manager:

- Opened Senator Voinovich’s offices in DC and Ohio
- Managed the constituent mail program for the office, and developed mail policies for responding to constituents and other interested parties
- Managed six Legislative Correspondents

Senate Budget Committee

July 1997 – January 1999

Staff Assistant:

- Prepared briefing books for members of the Committee
- Managed Hearings for the Committee

Congressman James Walsh

January 1997 – May 1997

Intern

- Administrative duties in the District Office

Christopher “Rocky” Campione

Political Experience

Victory Ohio 2000

-Supervisor for get out the vote call centers in Northeast Ohio. This included the Cleveland metropolitan area

RNC Marshall Program 2004

-Responsible for activities in the downtown Cleveland office this office included RNC get out the vote and Help America Vote Act teams

George Allen for Senate -2000 and 2006 - Volunteer

James Walsh for Congress - 1996 - Volunteer

RNC Finance Division – 1997 - telemarketer

Hollywood Experience

Mister Sterling Television Show, NBC/Universal July 2002 – April 2003

Senate Consultant/Writer's Assistant:

-Advised the producers, directors, and writers on politics and legislation
-Liaison to Capitol Hill for the show, this involved working with members and staff on policy briefings, and senate rules issues
-Staffed the executive producer during his political television show appearances on McLaughlin Group, Hardball, and NBC's 2002 election night coverage
-NBC aired 10 episodes of the show on Friday at 8pm

Education

George Mason University Graduated May 2005
MS Technology Management

Syracuse University Graduated May 1997
BA Political Science, BA History, Minor Economics

CLEARANCES

State Department:

DOE

Christopher “Rocky” Campione

LEGISLATIVE BRANCH EXPERIENCE

Senator George Allen **2001 - 2002**
Deputy Office Manager/Systems Administrator and Personal Assistant

Senator George V. Voinovich **1999 - 2001**
Systems Administrator/Legislative Correspondence Manager

Senate Budget Committee **1997 - 1999**
Staff Assistant

Congressman James T. Walsh **1996**
Intern – District Office

EXECUTIVE BRANCH EXPERIENCE

Department of Energy **2004 - present**
Senior Advisor, Office of the CIO

State Department **2003 - 2004**
Web Content Manager, G8 Summit

HOLLYWOOD EXPERIENCE

Mister Sterling **2002 - 2003**
Writer’s Assistant, NBC/Universal

POLITICAL EXPERIENCE

RNC Marshall Program 2004
Marshall, Cleveland, OH

Victory Ohio 2000
Phone Supervisor, Cleveland, OH

Allen for Senate
Volunteer

EDUCATION

George Mason University **Graduated 2005**
MS Technology Management

Syracuse University **Graduated 1997**
BA History, BA Political Science, Minor Economics

CLEARANCES

State Department - Top Secret 11/2003 - transferred to Energy
Department of Energy - Q Clearance 8/2004 - Active
Department of Energy - TS/SCI 2/2006 - Active

References for Rocky Campione

Tom Pyke
CIO
US Department of Energy

Barry Bennett
Chief of Staff
Congressman Jean Schmidt

Lawrence O'Donnell Jr.
Former Staff Director
Senate Finance Committee

Jay Timmons
Senior Vice President -- Policy & Government Relations
National Association of Manufacturers
(Former Chief of Staff to Senator George Allen)

Melissa Bennett
Deputy Assistant to the President
President George W. Bush

PROFESSIONAL EXPERIENCE:***U.S. DEPARTMENT OF ENERGY, WASHINGTON, DC*****SENIOR POLICY ADVISOR**

2003-Present

- As a member of the Senior Executive Service develop and implement program policies consistent with the Administration's goals and agenda.
- Manage internal and external communication and staff for major program and policy initiatives. Including communication and issue resolution with members of Congress, other federal agencies, state governments and community stakeholders.
- Identify and resolve issues in the areas of commercial transactions and contract acquisition.
- Provide advice and assistance to the Assistant Secretary on the needs and perceptions of key constituents, develop proposals for plans and coordinate the implementation policy and programmatic strategies.
- Conduct analysis of past, current and proposed operating programs to identify problem areas and initiate and develop approaches to their solutions, including impacts on special groups, local communities, mission and budget.
- Plan and implement the content and scope for program activities.

SAFECO CORPORATION, SEATTLE, WA**COUNSEL**

2001-2002

- Represent public company in securities and finance transactions. Key tasks included mergers and acquisitions, 1933 and 1934 Act filings, implementation of Sarbanes-Oxley provisions, public offerings, and corporate governance.
- Negotiate private stock transactions for purchase and sale of assets in SAFECO managed mutual funds.
- Research and advise senior management on legal implications of proposed corporate strategies.

ATOMFILMS.COM/SHOCKWAVE.COM, INC, SEATTLE, WA**ASSOCIATE GENERAL COUNSEL**

1999-2001

- Manage legal affairs and provide general corporate representation of venture-capital funded media company. Key tasks included drafting corporate forms, establishing corporate policies and procedures for content acquisition and intellectual property rights, structuring agreements for the acquisition, production, and distribution of live-action and animated audiovisual productions, and managing internal staff and outside counsel.
- Provide legal and strategic advice to executive committee, including development of additional revenue streams, rights exploitation, consumer products, e-commerce, and emerging technologies.

MIRAMAR PRODUCTIONS, INC.,*a division of UNAPIX ENTERTAINMENT, SEATTLE, WA***ATTORNEY**

1997-1999

- Represent music label and video distributor in various corporate transactions. Key tasks included negotiate rights acquisition, drafting of licensing agreements, distribution agreements, master purchase agreements, production agreements, commercial contracts, and trademark and copyright counseling.

WASHINGTON STATE DEPARTMENT OF SOCIAL AND HEALTH SERVICES, OLYMPIA, WA.**ATTORNEY**

1996-1997

- Represent State agency in acquisition and licensing of software. Key tasks included significant deal negotiation and contract drafting regarding software development and licensing agreements, technology transfer agreements, and general agency agreements.

EDUCATION:

PEPPERDINE UNIVERSITY SCHOOL OF LAW; MALIBU, CA	Juris Doctor	1996
Margaret Martin Brock Scholar		

WASHINGTON STATE UNIVERSITY; PULLMAN, WA	Business Administration	1993
Minor - Political Science		

BAR MEMBERSHIP

Washington State - 1996

DOUGLAS L. FAULKNER

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HOME: **OFFICE:**

SUMMARY

Supported George W. Bush's gubernatorial and presidential campaigns. Life-long conservative Republican activist. Twenty-three years of rapid progression through the ranks of civil servants, then of political appointees. Rose from Congressional intern and junior intelligence analyst to executive staffer in both Bush Administrations and most recently appointed as deputy in a major federal energy research and development organization. Educational background in Asian affairs, economics and finance. Active in church and community.

EMPLOYMENT

**Principal Deputy Assistant Secretary, Energy Efficiency and Renewable Energy,
U.S. Department of Energy (2001-present)**

Serve as chief operating officer for this \$1.3 billion R&D organization, with its several hundred federal employees, thousands of contractors and one National Laboratory. Lead the top internal management team with the Office's two Deputy Assistant Secretaries for day-to-day operational issues. Supervise them, the head of our Communications and Outreach team as well as the Office's unique Board of Directors (comprised of senior federal executives). Charged by Assistant Secretary David Garman with oversight of the Office's biomass activities, organized and led in 2001 an internal management board which completely refocused those programs; many projects were ended and those funds pooled for an unprecedented biomass R&D solicitation. Continue to broker increased collaboration in the biomass arena with top political levels of the U.S. Department of Agriculture and other federal agencies. Spear-headed an inter-office team to break a longstanding impasse and close the possibility for a new federal mandate on alternative fuels for private and local fleets. Worked closely with the Assistant Secretary to revamp the business model for the Office to reflect the goals of the President's Management Agenda. Serve as Acting Assistant Secretary in his absence.

Senior Policy Advisor to the Secretary of Energy (2001)

Member of a small team helping Secretary Abraham develop his first departmental budget, with my particular focus on setting new priorities for the \$1 billion renewable energy and energy efficiency effort. Staff leader for a Secretarial-level evaluation of DOE's emergency preparedness.

Agriculture Team Leader, DOE Office of Industrial Technologies (1996-2001)

Built a vibrant partnership with American manufacturers, farmers and foresters for using crops, trees and agricultural wastes instead of imported oil to make a broad range of

consumer goods, such as plastics, paints and adhesives. Fostered particularly close links with national corn, soybean and wheat grower organizations. Built new bridges to the U.S. Department of Agriculture and academia in support of the Biomass Research and Development Act of 2000. Oversaw a group of expert staff for a R&D budget that grew from zero to seven million dollars in three years.

Senior Policy Analyst, Office of the Deputy Under Secretary for Technology Partnerships and Economic Competitiveness, DOE (1993-96)

As Chairman of the Department's then-active Working Group on Agriculture, acted as the liaison to the U.S. Department of Agriculture and leading adviser to the Secretary on moving DOE laboratory technology and expertise to the private agricultural sector. Guided a broad Memorandum of Understanding between the two departments to completion. Served as Office's manager for administrative matters.

Executive Assistant to the Director of DOE's Office of Energy Research (1992-93)

Senior staffer to leadership of this multi-billion organization, which conducts basic scientific research for the Department. Used broad discretionary authority for day-to-day management tasks on behalf of the Director and Deputy Director.

Special Assistant to the Secretary of Energy (1989-92)

Responsible for ensuring success of DOE's international efforts. Given wide latitude in daily oversight of various offices involved in the department's civilian energy research activities. Frequently served as lead staffer for Secretarial travel overseas. Organized, oversaw, and directed task forces running the gamut from economic competitiveness to the disposal of nuclear fuel.

Proposed and fought for in early 1989 a new activist role for the department in technical cooperation with emerging democracies in Eastern Europe. Culminated in a Presidential initiative for clean-up of a coal-burning power plant in Krakow, Poland, and eventually, increased U.S. exports of clean coal technology.

Served as the representative of the Secretary's Office in all stages of development of its historic nuclear safety cooperation initiative with the Soviet Union: from preparation for the Secretary's first meetings with the Soviets in Vienna to participating in talks in Moscow as a ranking member of the U.S. team that concluded the agreement.

DOE Intelligence (1984-89)

Started as a junior analyst, ended as Chief of Intelligence Analysis. Personally provided to the Secretary his daily intelligence briefings, supervised several analysts and served as Editor of DOE's "Daily Intelligence Summary".

CIA (1979-84)

Intelligence analyst covering China and Taiwan.

Congressman Edward Madigan (R-III.) (Summers 1975 & 76)

After internship, as full-time staffer visited every health care facility in his district to assess burden of federal regulations.

EDUCATION

The Johns Hopkins University, School of Advanced International Studies (MA, 1979) U.S. foreign policy; international finance and economics; Asian Studies. Mandarin Chinese language training.

University of Singapore (1977-78) Rotary Foundation Scholar.

University of Illinois (BA, 1976) Asian Studies. Mandarin Chinese and French. Intercollegiate basketball.

COMMUNITY ACTIVITIES

Appointed in 1993 by the Arlington County Board to its Economic Future Committee and then the Economic Development Commission. Fought for cutting County taxes, red tape and spending. Served on church's Administrative Board. Coached youth baseball.

POLITICAL ACTIVISM

Contributed the maximum amount early to George W. Bush's 2000 and 2004 presidential campaigns. In 2000 also gave to the Florida recount fight fund. Helped collect signatures then to place him on the GOP primary ballot in Virginia and manned phone banks on his behalf in the primary. Donor to his gubernatorial campaign.

Long-time service as precinct captain for the Arlington County, Virginia, Republican Committee and as delegate to numerous district and state GOP conventions in Virginia. Volunteered for many Republican campaigns, such as Allen for U.S. Senate (2000) and McSlarrow for Congress (1992 & 94) in the Eighth District. As Campaign Chairman for a 1997 candidate for the Arlington County Board played a key role in developing both day-to-day tactics as well as overall political strategy. At the request of the Chairman of the Arlington GOP organization, led a special task force that produced a "Contract with America"-style manifesto for use by local GOP candidates in the 1995 elections.

Attended the 1976 Republican national convention as a volunteer for President Ford. Since 1976 a Sustaining Member donor to the Republican National Committee and a consistent financial contributor to a wide range of other GOP groups, causes and candidates.

DOUGLAS L. FLANDERS

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Evening -
Daytime -

11/20/01
b6
((filed under classification))

→ Major career focus
Military intelligence - Deputy Vice Chairman
Intelligence Service NSA

EMPLOYMENT

2003-Present

Deputy Chief of Staff and Legislative Director, Senator Wayne Allard (R-CO)

Deputy Chief of Staff for Senator Allard. Work with the Chief of Staff on management and budgetary office details and supervise Washington, DC, office staff. Senior Policy Advisor on all legislative matters coming before the United States Senate. Lead staff member for defense nuclear programs and environmental management at the Department of Energy and environmental programs at the Department of Defense. Lead staff representative for the Senator as the Majority Deputy Whip. A political designee for the Senator regarding political related issues. Also, manage special projects as they arise.

Security Clearance – Top Secret-Q National Security Clearance

Douglas L. Flanders

1997-2002

Military Legislative Assistant, Senator Wayne Allard (R-CO)

Senior Policy Advisor on national defense (programmatic, budget, and personnel), defense nuclear programs and environmental management at the Department of Energy, foreign policy, congressional reform, and veterans affairs. Lead staff member for Senator Allard regarding his work on the Senate Armed Services and as the Chairman on the Strategic Subcommittee, which has oversight over all military space, missile defense, intelligence, and the defense nuclear and environmental management programs at the Department of Energy. Write and edit speeches, articles, and opinion-editorials. A political designee for the Senator regarding political-related issues. Supervise a team of four staff members.

Security Clearance – Top Secret-Q National Security Clearance

1993-1996

Legislative Assistant, Congressman Wayne Allard (R-CO, 4th District)

Policy Advisor on national defense, foreign policy, budget, trade, congressional reform, health care, and welfare. In 1996, lead staff member for Congressman Allard regarding his work on the House Budget Committee. In 1994, the lead staff member for the Congressman regarding his work on the Joint Committee on Congressional Reform. Also, served as the system administrator for the office's systems network.

Security Clearance – Top Secret National Security Clearance

1992-1993

Staff Assistant and Intern, Congressman Bill Archer (R-TX, 7th District)

Answered phones, wrote constituent mail, assisted in managing the mail system. Served on a temporary basis as the system administrator and mail manager.

1990-1992

Graduate Teaching Assistant, Baylor University, Waco, TX

Teaching Assistant while pursuing Masters Degree in Communications at Baylor University. Taught two writing courses and a media production class. Baylor University's team leader for the 12 Research Associates for the High Definition Television production at the National Association of Broadcasting Convention in Las Vegas.

EDUCATION

1999-2000

Certificate, Air Command and Staff College, Maxwell Air Force Base, United States Air Force.

1990-1992

Master of Arts, Communications, Baylor University, Waco, TX

1986-1990

Bachelor of Arts, Telecommunications, Baylor University, Waco, TX

ORGANIZATIONS AND INTERESTS

Current

Deacon - Briggs Baptist Church, Colorado State Society, Sigma Chi Fraternity, Alpha Epsilon Rho, Young Life

Interests

Running (2 marathons and numerous road races), Indoor Flag Football League, reading (especially history and biographies), movies, and sports

REFERENCES

Mr. Sean Conway
Chief of Staff
Senator Wayne Allard

Mr. Roy Palmer
Chief of Staff
Governor Bill Owens
Office of the Governor

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Mr. Dick Wadham
Press Secretary
Senator Wayne Allard

Dr. Robert Maddox
Briggs Baptist Church

POLITICAL REFERENCES

Honorable Robert Card
Undersecretary of Energy
Office of the Undersecretary of Energy
U.S. Department of Energy
1000 Independence Ave., S.W.
Washington, DC 20585

Mr. Paul Longsworth
Deputy Administrator for Defense Nuclear Nonproliferation
National Nuclear Security Administrator
U.S. Department of Energy
1000 Independence Ave., S.W.
Washington, DC 20585

Honorable Scott Whitaker
Chief of Staff
Office of the Secretary
Department of Health and Human Services
200 Independence Ave.
Washington, DC 20201

Mr. Shawn McBurney
Associate Administrator
Office of Congressional and Intergovernmental Affairs
US General Services Administration
1800 F Street, NW
Washington, DC 20405

Mr. John Carson
Regional Director
REGION VIII
U.S. Department of Housing and Urban Development
633 17th Street, 14th Floor
Denver, Colorado 80202-3607

Ms. Wendy Evans
Deputy Secretary's Regional Representative
U.S. Dept. of Education
Region VIII
1244 Speer Blvd., Suite 310
Denver, CO 80204

C. ANSON FRANKLIN

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SUMMARY

Anson Franklin is an executive manager of communications and public affairs with extensive experience in public programs and private organizations. His career has focused primarily on strategic communications and tactical and crisis communication. His intergovernmental and public affairs expertise has led to critical, senior-level assignments involving a wide range of subject matters and activities, including:

- Spokesman for the President of the United States.
- Spokesman for the U.S. Secretary of Energy and the U.S. Administrator of the Agency for International Development (AID).
- Vice President of Corporate Communications for a leading publishing and insurance corporation.
- Founding partner of Franklin and Burling, a Washington, D.C.-based public affairs company which provides strategic communications and government relations services to major national corporations in connection with public policies, programs and regulatory issues.
- Executive communications and intergovernmental relations responsibilities related to national defense and national security; nuclear weapons, materials, and power generation; energy supply and demand; environmental clean-up, protection and regulation; science and technology research and development; foreign trade; tax policy; health care reform; education; corporate mergers and stockholder relations.
- Development and implementation of crisis and politically sensitive communications strategies on behalf of senior public officials and corporate executives.
- Management and leadership of large communications and intergovernmental staffs in complex, multiple program organizations.
- Maintenance of an extensive network of contacts with senior government officials and reporters and editors of major national print and broadcast media.

C. Anson FranklinEMPLOYMENT HISTORY

1992-Present

Principal, Franklin & Burling, Inc., Washington, D.C.

Founding partner of public affairs company. Principal focus is government relations, issue-oriented strategic planning and media relations. Major subject matters include energy and tax issues, telecommunications, and initial public offering for major national construction company.

1990-1991

Vice President for Corporate Communications, Harcourt Brace Jovanovich, Inc., Orlando, FL
Executive responsibilities for entire range of corporate communications strategy and activities.
Reported to President/CEO. Personally planned and implemented communications and proxy solicitation for controversial (and successful) acquisition by another company.

1989-1990

Assistant Administrator, External Affairs, Agency for International Development (AID), Washington, D.C.

Directed public affairs for U.S. \$7.2 billion foreign aid program. Planned and implemented comprehensive intergovernmental, public affairs, and outreach effort in connection with major redirection of foreign assistance programs following the end of the Cold War.

1985-1990

Assistant Secretary of Energy, U.S. Department of Energy (DOE), Washington, D.C.

Nominated by the President and confirmed by the Senate. Developed and executed intergovernmental and public relations strategies, including extensive media interactions, for the full range of DOE policies, programs, and activities, including controversial and sensitive issues related to nuclear weapons production, public and worker safety and health, environmental cleanup and protection, M&O contractor performance, and general science and technology programs ranging from the Superconducting Super Collider to the Human Genome Project.

1982-1985

Assistant Press Secretary, The White House, Washington, D.C.

Spokesman for President Ronald Reagan. Issued statements, press releases and other public affairs documents on behalf of the President; responded to inquiries from leading national and regional media representatives; advised White House staff on public relations strategies and approaches; accompanied the President on domestic and international trips.

1979 - 1981

Director of Administration for Attorney General of Virginia

Responsible for management of 100-member staff and related budget for full range of administrative services, including public affairs, human resources and state and local relations. Senior adviser to Attorney General on sensitive public policy issues.

C. Anson Franklin**EMPLOYMENT HISTORY (cont'd)****1974-1977**District Representative, Congressman Alan Steelman of Texas

Managed the Congressman's District Office in suburban Dallas, TX, a district with highly diverse demographics, including Hispanics, blacks and Anglos. Responsible for full range of constituent services and related outreach services, including identification and communication of issues and concerns of importance to all residents of the District, including specific ethnic and other voter groups.

1969-1981Other Employment

Had major responsibilities ranging from Press Secretary to Campaign Manager in several statewide election campaigns. Supervised campaign staffs ranging from 10 to over 40 individuals engaged in activities covering all aspects of election campaigning, including fundraising, field organization, scheduling, research, and public relations.

RELEVANT EXPERIENCELeadership and Management

Over 20 years highly successful experience in leading staffs and managing resources to achieve public and intergovernmental relations objectives related to public policies and programs, corporate for-profit businesses and election campaigns:

- managed 100-member staff at U.S. Department of Energy (DOE) in Congressional Affairs, Communications, Intergovernmental (including Tribal/Native American), and Press Relations;
- led 40-member staff at USAID during period of major transition in design and administration of foreign aid programs;
- managed 100-member staff and related resources responsible for operation of administrative programs, including public affairs, human resources and state and local relations on behalf of the Attorney General of the State of Virginia;
- managed staffs ranging from 10 to 40 in a number of statewide and national election campaigns;
- led a staff of 4 employees and numerous volunteers in Congressional district office located in an area characterized by significant ethnic and economic diversity.

More than 15 years providing public relations and communications strategic and tactical advice to senior officials of large, complex public organizations and publicly held major corporations. Repeatedly recognized as a leader among peers and tapped for special assignments involving sensitive or controversial issues.

C. Anson FranklinRELEVANT EXPERIENCE (cont'd)Government and Intergovernmental Relations

Over 20 years experience at all levels of government - local, state, and federal - in representing public programs and public officials, including extensive interactions within and between the executive and legislative branches of government. Specific activities have included:

- communication and networking with key Congressional staff, Committee chairmen, and ranking minority members in connection with critical national programs, including:
 - design and implementation of environment, health and safety initiatives at the DOE's nuclear weapons complex in the mid- to late-1980s;
 - exposure of DOE's programs to external oversight, including precursor efforts to the Defense Nuclear Facilities Safety Board;
 - briefings to Congressional staff and members following the Chernobyl event;
 - briefings and testimony to Congress regarding the Superconducting Super Collider, Human Genome Project and other major science and technology R&D programs that involved significant interactions with the university and academic communities;
 - frequent briefings and testimony regarding authorizations and appropriations for the full range of DOE and AID programs; extensive Congressional interactions with regard to DOE weapons programs;
 - post-Cold War realignment of U.S. foreign aid programs in Eastern Europe to involve significant activity by private industry through investments and technical assistance,
- extensive work with individual Governors and the National Governors Association on a variety of public policy issues, including:
 - energy supply and demand and resulting energy prices; natural gas deregulation; nuclear energy R&D; nuclear waste storage and shipping, including WIPP and Yucca Mountain;
 - planning and administration of energy assistance and weatherization grants;
 - state-based oil and gas drilling and refinery operations;
 - planning and operations of the Naval Petroleum and Strategic Petroleum Reserves;
 - coal mining and related issues in states where coal-related industries have significant economic impacts;
 - mining, extraction and pricing issues of interest to the National Council of Energy Resource Tribes;

C. ANSON FRANKLIN

RELEVANT EXPERIENCE (cont'd)

- process for and decisions related to site determinations for the Superconducting Super Collider and the High Level Nuclear Waste Repository;
- the economic recession of 1982 and related calls for government intervention in the economy;
- federal environmental regulations affecting state employment and consumer interests;
- Congressional efforts to restructure the electric power industry;
- national controversies involving transportation of spent fuel from civilian nuclear power reactors;
- industry efforts to establish a private spent fuel storage facility at an Indian reservation in Arizona or Utah.
- Frequent interactions with State legislators and State executive branch officials:
 - prepared and defended Attorney General's budget to the Virginia State Legislature;
 - extensive consultation and coordination with State Legislators in connection with Virginia's response to Federal oversight of education related to school desegregation;
 - consulted frequently with State officials on a variety of regional and state-based energy supply, demand and price issues during tenure at the U.S. Department of Energy.

Public Affairs and Communications

As press secretary, communications director and/or spokesman, emphasis has been on strategic and tactical communications to enhance understanding of and support for programs, activities and events sponsored by employing organization. Have developed and successfully implemented communications plans for individuals at the highest levels of government and private industry, including the President of the United States and cabinet level officials. Have demonstrated ability to establish highly productive relations with reporters and editors of major national media organizations, such as *The New York Times*, *The Washington Post*, *The Los Angeles Times*, *Time*, *Newsweek*, major broadcast networks, and the trade press. Specific activities have included:

- Managed White House communications and acted as spokesman to respond to press inquiries on a number of controversial issues, including the invasion of Grenada, the 1982 recession, the downing of the Korean Air plane, and the deaths of several Russian leaders and related implications for foreign policy and national security.
- Developed and implemented Department of Energy communications strategy related to response to the Chernobyl event in the Soviet Union and its implications for nuclear production plants in the U.S.

C. ANSON FRANKLIN**POLITICAL SUMMARY**

- 2000 Volunteer, Republican National Convention
(Surrogate operations)
- Contributor, Bush for President
- 1998 Contributor, Bush for Governor
- 1989 USAID (Presidential appointment)
- 1987 USDOE (Presidential appointment)
- 1985 USDOE (Noncareer SES)
- 1982 The White House (Presidential appointment)
- 1981 Campaign manager, Coleman for Governor (Virginia)
- 1978 Consultant, Clements for Governor (Texas)
- 1977 Campaign manager, Coleman for Attorney General (Virginia)
- 1976 Campaign manager, Steelman for U.S. Senate (Texas)
- 1974 District representative, U.S. Rep. Alan Steelman (R-TX)
- 1972 Texas telephone canvass director, Committee to Re-Elect the President
- 1971 Press secretary, Rep. Bill Archer (R-TX)
- 1970 Assistant press secretary, Bush for U.S. Senate (Texas)
- 1969 Staff assistant, Holton for Governor and Obenshain for Attorney General (Virginia)
- 1968 College Republicans (Virginia). Organized precincts for Presidential election.

Mr. Franklin has known President Bush since 1970, when he was on the campaign staff for his father's race for the U.S. Senate.

Mary Alice Abrego Hayward

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Home:

Work:

EXPERIENCE

2000–Present *Professional Staff Member, Armed Services Committee, U.S. Senate, Washington, DC*

- Responsible for full Committee and Subcommittee policy issues on former Soviet Union countries, threat reduction, nonproliferation, export controls, and arms control.
- Conduct oversight and authorize Department of Defense Threat Reduction Agency, Cooperative Threat Reduction program, arms control, and Department of Energy nonproliferation budget accounts.
- Develop legislative initiatives for threat reduction, nonproliferation, export control and arms control issues for the Defense Authorization Bill.
- Develop and manage full and subcommittee hearings.
- Prepare point papers, legislative packages, briefings, talking points, questions, and speeches for the Chairman of the full Committee and the Emerging Threats and Capabilities subcommittee.
- Lead Congressional staff delegation trips overseas, e.g. Russia, Central Asia and the Baltic States.
- Hold SCI CODEWORD, TOP SECRET, DOE Q, and other relevant security clearances.

1997–2000 *Senior Program Manager, U.S. Department of Energy (DOE) Programs, Science Applications International Corporation (SAIC), McLean, VA*

- Manager for Strategic Planning/Outreach of Material Protection, Control, and Accounting (MPC&A) Program at DOE responsible for program management, evaluation, outreach and communications.
- Supervisor of ten SAIC MPC&A DOE contractor on-site staff and senior on-site SAIC representative to DOE's Office of Defense Nuclear Nonproliferation.
- Monitor \$2M budget and markets for SAIC's contractor DOE business.
- Write outreach publications, conference papers, testimony, position papers, questions and answers, talking points, and press releases for MPC&A program.
- Hold DOE Q and TOP SECRET clearances.

1997 *Business Operations Manager, Defense Team, Booz, Allen & Hamilton, McLean, VA*

- Plan 1998 strategic business design with market development team senior management.
- Facilitate business operations for Army and Joint/CINC markets.
- Create and manage revenue database for contracts/tasks in Army and Joint/CINC accounts.

1996 *Head Researcher, Corporate Development, Imperial Cancer Research Fund, London, U.K.*

- Design and manage corporate fundraising database for top UK cancer research institute.
- Develop fundraising research strategy for corporate development department.

1990–1995 *Senior Evaluator, Nuclear Issues, U.S. General Accounting Office, Washington, DC*

- Recommend program, policy, and regulatory changes to Congressional staff, agencies, and industry on nonproliferation and nuclear energy issues.
- Review and monitor nonproliferation and nuclear energy activities overseas, including Japan, Russia, Cuba, Latin America, and Europe.
- Conduct program audits and policy evaluations of nuclear nonproliferation activities/policies of U.S. agencies in the United States and overseas.
- Prepare reports, testimonies, and issue briefs on nonproliferation issues, including Russian nuclear MPC&A, the Cuban nuclear program, EURATOM, and U.S. international nuclear materials tracking capabilities.
- Present briefs on nonproliferation issues to senior management, agency and industry officials.

- Lead GAO teams overseas for high-level meetings with foreign and industry officials.
 - Hold DOE Q, TOP SECRET, and NRC Q clearances.
-

EDUCATION

M.A. Political Science, *University of Texas*, Austin, TX, 1990.
Concentration – Public policy and Latin American political economies

B.A. Anthropology, *University of Michigan*, Ann Arbor, MI, 1985.
Major - Latin America/Middle East politics and anthropology
Minor - Spanish and French languages

PROFESSIONAL TRAINING

- 1994 Nuclear Material Protection, Control, and Accounting Workshop,
Sandia National Lab/Los Alamos National Lab, New Mexico.
- 1994 Physical Protection and Safeguards Workshop,
Los Alamos National Lab, Los Alamos, New Mexico.
- 1993 Nuclear Nonproliferation Expertise Certificate,
U.S. Department of Energy, Washington, DC.

PRINCIPAL EVALUATOR ON THE FOLLOWING GAO REPORTS:

- 1996 *Nuclear Nonproliferation: Status of U.S. Efforts to Improve Nuclear Material Controls in Newly Independent States*
- 1995 *Nuclear Nonproliferation: Information on Nuclear Exports Controlled by U.S.-EURATOM Agreement*
- 1995 *Nuclear Safety: Status of the Cuban Nuclear Reactor* (testimony)
- 1994 *Nuclear Nonproliferation: U.S. International Nuclear Materials Tracking Capabilities Are Limited* (classified and unclassified reports)

AWARDS RECEIVED

U.S. General Accounting Office

- 1995 Energy & Science Issues Excellence Award for exceptional effort, commitment, and teamwork in issuing *Nuclear Nonproliferation: U.S. International Nuclear Materials Tracking Capabilities Are Limited*.
- 1993 Energy Issues Excellence Award for significant contributions and teamwork in issuing *Nuclear Safety: Concerns About Nuclear Power Reactors in Cuba* and *Nuclear Non-proliferation: Shipments of Japanese Plutonium*.
- 1991 Outstanding Achievement Award for outstanding performance exceeding expectations in evaluating federal programs.
- 1991 Special Commendation Award for outstanding contributions to the development and issuance of a high quality product to the Congress.

Academic Honors

- 1988–1989 University of Texas Graduate Academics Fellowship
- 1988–1989 National Hispanic Scholar
- 1989 Congressional Fellowship on Women and Public Policy Nominee

SHANNON DAVIS HENDERSON

E.C.

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PROFESSIONAL

EXPERIENCE:

- 12/97-Present **Parry, Romani, DeConcini & Symms, Washington, DC**
Director, Congressional Affairs
Initiate and implement effective strategies to advance legislative priorities for consumer bankruptcy reform, patent reform, copyright protection and targeted tax and appropriations issues. Represent business viewpoints before U.S. Congress and regulatory agencies on behalf of clients. Establish and maintain bipartisan relationships with key policymakers to encourage direct communication. Participate in issue specific coalitions to maximize political capital and advance policy initiatives.
- 3/96-12/97 **Parry & Romani Associates, Washington, DC**
Associate
Concentrated on public policy making, principally representing business interests in the areas of intellectual property, energy and environment issues. Served as liaison to U.S. Congress and federal and state regulatory agencies for clients.
- 7/94-3/96 **Holland & Hart LLP, Attorneys at Law, Washington, DC**
Legislative Specialist
Served as advocate before the U.S. Congress, Governors and federal and state regulatory agencies on behalf of Holland & Hart clients. Developed and executed strategies representing business viewpoints on energy and environmental policy, private property and public land issues and regulatory reform. Coordinated fundraising activity and served as Assistant Treasurer for firm's Federal PAC.
- 6/92-7/94 **Congressman Sam Johnson (R-TX), U.S. House of Representatives, Washington, DC**
Legislative Assistant
Conducted all legislative and policy work on the issues of judiciary, energy, commerce, environment, labor and small business for the Third Congressional District of Texas. Drafted testimony, amendments, legislation, committee and floor statements for the Congressman on targeted issues. Presented policy analysis, political perspectives, constituent viewpoints and vote recommendations to the Congressman for each legislative decision. Initiated and coordinated the Small Business Development Conference for the Third District of Texas to analyze the burden of government regulation on healthcare, tax policy, environment and market expansion.
- 6/91-6/92 **Congressman Sam Johnson (R-TX), U.S. House of Representatives, Washington, DC**
Office Manager

POLITICAL & VOLUNTEER ACTIVITIES:

- 2000 Republican National Convention: Assisted National Republican Senatorial Committee (NRSC)
Director of Development with event advance and logistics
- RightNOW!: Founding Member of political organization of contemporary Republican women
- Young Professionals for George W. Bush (YP4W): Member and Volunteer
- Senator Spence Abraham's (R-MI) 1999 Working for Michigan Tour: Michigan advance and logistics
- Young Elephant PAC: Founding Member of political action committee promoting conservative values
- 1996 Republican National Convention: Event Supervisor for RNC Finance events
- Project Relief!, regulatory reform coalition led by Rep. Tom DeLay (R-TX): Strategy Task Force
- Bush/Quayle '92 Campaign: Assistant to senior surrogate speechwriter
- 1992 Republican National Convention: Provided access control to President's Box

LEADERSHIP & COMMUNITY

- ENDEAVORS: Junior League of Washington: 2000 Nominating Committee; 1999 Chair of A Capital Collection, the League's largest fundraiser; 1998 Fundraising Chair for A Capital Collection, 1997 Merchants Chair for A Capital Collection, 1996 Advisor for Provisional Members
- Texas State Society of Washington: 2001 Black Tie & Boots Inaugural Corporate Fundraising Committee; 1997-1999 Board Member, 1996 Membership Director, 1999 Cherry Blossom Reception Chairman; 1998 Congressional Reception Chairman; 1997 Congressional Staff Round Up Chairman; 1997 Black Tie & Boots Inaugural Merchant Chairman
- Friends of the Red Cross: 1998 Congressional Reception Chairman
- Camelot Circle of the Kennedy Center: 1996-1998 Advisory Board Member
- March of Dimes Gourmet Gala: 1995 Organizing Committee, 1995 Finance Committee
- SMU Alumni Associates of Washington: Past Chair
- McLean Bible Church: 1998-1999 Sunday School Teacher

- EDUCATION: **Southern Methodist University, Bachelor of Business Administration, 1991**
Marketing Major, English Minor, GPA: 3.3
Kappa Alpha Theta Sorority, Member and Officer
SMU Pom Squad, 1988-1991, Captain 1990-1991

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Professional Experience:

1995-Present	UNITED STATES SENATOR SPENCER ABRAHAM (R-MI) Counselor	Washington, D.C.
	<ul style="list-style-type: none">• Serve as the principal advisor to Senator Abraham on Foreign Affairs, with an expertise in Middle East, North Africa, and South Asia• Additional issues of responsibility include: Ethics, Congressional and Campaign Finance Reform, Native American Affairs, Hispanic Affairs, Terrorism, and Immigration• Propose and draft legislation in key areas of responsibility; advise the Senator during floor debates and hearings; write speeches, committee testimony, floor statements, and press releases• Establish and build a broad range of bipartisan coalitions with Senate and House Leadership, committee, and personal staff to achieve legislative objectives• Top Secret Security Clearance	
1994-1995	ABRAHAM FOR SENATE Deputy Finance Director/Ethnic Outreach	Bingham Farms, MI
	<ul style="list-style-type: none">• Politically organized the Arab-American and Muslim-American communities in Michigan with voter registration drives, targeted ethnic media, and tailored outreach efforts• Raised 10% of the \$5 million campaign budget from the national Arab-American and Muslim-American communities	
1992-1994	NATIONAL ASSOCIATION OF ARAB-AMERICANS Congressional Liaison	Washington, D.C.
	<ul style="list-style-type: none">• Drafted, promoted and testified on congressional legislation regarding civil rights, foreign aid, the Middle East Peace Process, regional stability and security, and U.S.-Arab bilateral relations• Facilitated congressional and administration visits for Arab dignitaries	
1989-1991	WILLKIE, FARR & GALLAGHER Associate Attorney, Law Clerk	Washington, D.C.
	<ul style="list-style-type: none">• Specialized in the practice areas of banking, communications, corporate litigation and international trade• Researched and prepared briefs, memoranda, letters, motions and orders in the various practice areas	
1988	KOONZ, MCKENNEY, JOHNSON & REAGAN Law Clerk	Washington, D.C.
	<ul style="list-style-type: none">• Researched questions of law relating to personal injury and medical malpractice litigation• Assisted in writing appellate briefs, drafting complaints, and answering interrogatories	
1987	CHRISTMAS, HAMLIN & BLAZKOW Legal Assistant	Washington, D.C.
	<ul style="list-style-type: none">• Prepared pleadings and correspondence for personal injury and medical malpractice litigation	
1987	CITIZENS FOR AMERICA Communications Assistant	Washington, D.C.
	<ul style="list-style-type: none">• Served as the Editor of the monthly newsletter, "Chairman's Report," which detailed the activities of President Reagan's grassroots economic interest organization	
1986	HOLTZMAN FOR CONGRESS (R-PA 11) Finance Director	Wilkes-Barre, PA
	<ul style="list-style-type: none">• Raised \$1.3 million budget, regulated expenditures, prepared FEC reports, and organized and directed several major fund-raising events	

Political Experience:

1999-Present	BUSH-CHENEY 2000 Volunteer: Surrogate, Arab-American Outreach, American Dreamers	Washington, D.C. & Dearborn, MI
1997-Present	FUND FOR AMERICAN OPPORTUNITY LEADERSHIP PAC Political Fund Designee	Washington, D.C.
1995-Present	ABRAHAM SENATE 2000 Political Fund Designee	Washington, D.C.
1993	HATCH GROUND FLOOR COMMITTEE (R-UT) Finance Committee	Washington, D.C.
1993	KILBERG FOR LT. GOVERNOR (R-VA) Finance Committee	McLean, VA
1992 & 1988	BUSH-QUAYLE Volunteer: General Counsel, Ethnic Coalitions, Women's Coalition	Washington, D.C.
1989-Present	NATIONAL REPUBLICAN LAWYERS ASSOCIATION Capitol Hill Liaison	Washington, D.C.
1988	LIGHTFOOT FOR D.C. CITY COUNCIL (IND-D.C.) Volunteer	Washington, D.C.
1985	UNITED STATES SENATOR JOHN HEINZ (R-PA) Legislative Intern	Washington, D.C.

Education:

1987-1990	GEORGETOWN UNIVERSITY LAW CENTER Juris Doctor •Honors: Administrative Editor - <i>Law and Policy in International Business</i>	Washington, D.C.
1982-1986	WILKES UNIVERSITY Bachelor of Arts - International Studies/Political Science •Honors: <i>Summa Cum Laude</i>	Wilkes-Barre, PA

Bar Memberships:

- MARYLAND
- DISTRICT OF COLUMBIA
- UNITED STATES COURT OF INTERNATIONAL TRADE

F. CHASE HUTTO III

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Education

The University of Michigan Law School, Ann Arbor, MI.
Juris Doctor, May 1996. Admitted to the State of Maryland Bar.

The University of Michigan School of Business Administration, Ann Arbor, MI.
Bachelor of Business Administration, concentration in corporate finance, May 1991.

Professional Experience

U.S. Department of Energy, Office of the Secretary, January 2001-present.
Senior Policy Advisor

Coordinate policy and advise the Secretary on a portfolio of issues that includes the energy markets, the President's FreedomCAR and Hydrogen Fuel Initiative, the Clear Skies Initiative and other pollution control efforts, CAFE, and the Yucca Mountain Project. Primary liaison for the Secretary to the Energy Information Administration (2003), the Office of Civilian Radioactive Waste Management (2001-2003), the Office of Energy Efficiency and Renewable Energy (2001-2002), and the Office of Management, Budget, and Evaluation (2001).

Lead advisor to the Secretary on the Yucca Mountain site recommendation. In absence of a Senate-confirmed program director, provided advice and direction on legal, policy, budget, and political matters; formulated strategy for and coordinated Department-wide efforts to bring closure to 24 years of activity on a Secretarial site recommendation, involving the participation of the offices of Civilian Radioactive Waste Management, Public Affairs, General Counsel, and Congressional Affairs.

Primary responsibility for development of the Department's FY 2002 budget on behalf of the Secretary. Served as the Secretary's lead staffer in developing and negotiating all budget matters with the Office of Management and Budget and the Department's individual program offices; organized and conducted meetings with stakeholders and briefings for the Secretary and Members of Congress; negotiated budget allocations, and wrote letters, statements, and budget-related documents throughout the budget process.

U.S. Senate Judiciary Committee, Subcommittee on Immigration, October 1997-January 2001.
General Counsel to Subcommittee Chairman Spencer Abraham (R-MI)

Responsible for a diverse portfolio of issues before the Senate Judiciary and Commerce Committees, including technology and electronic commerce, legal reform, the Second Amendment, privacy, criminal law, and bankruptcy. Drafted legislation, formulated legislative strategies, and wrote floor statements, policy briefs, and memoranda for the Senator on these issues. Regularly represented the Senator in legislative negotiations and meetings with industry and constituent representatives, with a focus on those issues involving technology and the auto industry.

Electronic Signatures in Global and National Commerce Act (Public Law No: 106-229). Served as lead counsel on this issue to Senator Abraham, author of the e-sign legislation, throughout its drafting and House-Senate Conference. The e-sign law provides to electronic records and

signatures legal status similar to that of paper-based records.

Hillary J. Farias and Samantha Reid Date Rape Drug Prohibition Act (Public Law No: 106-172). Drafted legislation sponsored by Senator Abraham in response to constituent inquiry; negotiated extensively with Senate Judiciary Committee and House Commerce Committee staff to ensure passage of compromise language. This legislation achieved a balance that permits legitimate medical research to continue on the drug Gamma Hydroxybutyric Acid (GHB), while effectively designating it as a Schedule I controlled substance when used in a non-medical research setting.

College Scholarship Fraud Prevention Act (Public Law No: 106-420). Drafted and negotiated through the Congress this legislation to enhance penalties for scholarship fraud, increase recovery from convicted defendants, and raise public awareness of fraudulent activity.

Anticybersquatting Consumer Protection Act (Public Law No: 106-113). Drafted the original legislation that ultimately was enacted into law as part of the FY 2000 Omnibus Appropriations (H.R. 3194). This legislation responded to a new form of intellectual property theft made possible by the Internet, and essentially extended trademark protection to this new technology.

Chapter 13 bankruptcy "cramdown" fix, passed by Congress as an amendment to the Bankruptcy Reform bill. Drafted the amendment and provided advice on legislative strategy to Senator Abraham, who successfully attached the amendment to the 105th Congress' bankruptcy reform bill and maintained it through two Judiciary Committee Markups, two Senate floor considerations, and two House-Senate conferences. This provision has been limited in the 107th Congress' bankruptcy legislation. "Cramdown" is the 20-year old practice of reducing a secured lender's interest in collateral during the course of a Chapter 13 bankruptcy proceeding. "Cramdown" is estimated to cost the domestic automakers approximately \$200 million annually; passage of this legislation without a "cramdown" fix would significantly increase these losses, as the current bankruptcy reform effort is intended to move debtors from Chapter 7 to Chapter 13 proceedings.

Additional legislative activities: Lead staffer in the drafting and negotiation of the Small Business Liability Reform Act of 1999 (S. 1185, 106th Congress); represented Senator Abraham in negotiations on the TREAD legislation (response to the Ford/Firestone tire issue), in negotiating proposed HMO reform legislation and addressing its impact on broader legal reform efforts, and in formulating a legislative strategy on "privacy" issues.

**Venable, Baetjer, Howard, and Civiletti, Washington, DC, Summer 1995, January-October 1997.
Associate, Environmental/Government Practice**

Assisted with all aspects of the defense of a major environmental criminal prosecution and several civil actions.

Herb M. Jones

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Professional Experience

Campaign Manager, John Thune for U.S. Senate, Sioux Falls, SD, Sept. 2001-Nov 2002
Developed and implemented a comprehensive organizational plan and managed all daily activity of a top tier political campaign. Responsibilities included administration of the human, physical and financial resources of a \$5.5 million operation. Coordinated all aspects of a fourteen month campaign, from planning, budgeting and fund raising to managing personnel, communications, media, research, policy and operations. Served as the candidate's chief political advisor.

Chief of Staff, Congressman John Thune (SD-AL), Washington, DC, Jan. 1997-Jan. 2002
Managed a congressional office including three district offices with an annual budget of \$1 million. Served from start-up through the Congressman's first five years in office. Responsibilities included budgeting, personnel, strategic planning oversight and serving as the Congressman's chief political and policy advisor.

Campaign Manager, John Thune for Congress, Sioux Falls, SD, Aug. 1996-Dec. 1996
Drafted, developed and implemented the congressman's first general election campaign plan. Responsibilities included oversight of budget, media, personnel and daily operations.

Personal Financial Advisor, BankWest, Pierre, SD, Jan. 1995-Aug. 1996
Provided long-term personal investment advice and services to individual clients and bank customers. Developed a program plan and launched the service in 1995. The successful pilot program led to a permanent and expanded service being offered.

Special Assistant, Governor Walter D. Miller, Pierre, SD, Aug. 1993-Jan. 1995
Served as the governor's Special Assistant for Legislative Affairs. Advised the governor on political strategy and served as his lead advisor on pardons and paroles.

Executive Director, South Dakota Republican Party, Pierre, SD, March 1991-Aug. 1993
With the State Chairman, developed and implemented an annual operations plan and budget. Managed the day-to-day operations of the state Party.

Field/Communications/Political Director, SD Republican Party, Pierre, SD, 1989-1991
Served the state Party in various capacities before becoming the Executive Director.

Investment Representative, A.G. Edwards and Sons/PJ&H, Pierre, SD, 1985-1989

Director and Finance Officer, SD Tie-Line, Pierre, SD, 1980-1985
Managed a state agency within the governor's office which provided information and referral services to South Dakotans through a statewide, toll-free number.

Education

University of South Dakota, B.S Political Science, Vermillion, SD, 1976-1979

Series 7 Investment Broker License, 1985

References available upon request

JOSEPH T. KELLIHER

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EXPERIENCE

SENIOR POLICY ADVISOR--U.S. Department of Energy, Office of the Secretary (January 2001-Present)--Responsible for advising Secretary of Energy Abraham on electricity policy, national energy policy matters, and management of Federal power marketing administrations. Participated in discussions with senior Administration officials on Federal response to the California electricity crisis. Briefed President Bush, Vice President Cheney, Secretary Abraham, Secretary of Treasury O'Neill, Secretary of Commerce Evans, EPA Administrator Whitman, and senior White House officials on the California crisis. Prepared policy options for possible Federal responses to the crisis. Participated in the White House National Energy Policy Development Group. Prepared policy options for national energy policy and participated in drafting of policy.

ENERGY POLICY COORDINATOR--Presidential Transition Team (December 2000-January 2001)--Responsible for preparing Secretary of Energy Abraham for his confirmation hearing, developing energy policy proposals for the Bush Administration, and preparing information on the Department of Energy, Federal Energy Regulatory Commission, and Tennessee Valley Authority for Presidential Personnel.

OF COUNSEL--LeBoeuf, Lamb, Greene and MacRae (October-December 2000)--Member of Government Affairs Practice Group and Energy Practice Group. Responsible for representing clients before Congress and Federal regulatory agencies on energy matters.

COUNSEL--House Committee on Commerce (1995-2000)--Majority counsel on electricity, nuclear waste, hydropower, energy conservation, and DOE management. Negotiated and drafted comprehensive electricity legislation reported by Energy and Power Subcommittee. Lead counsel on nuclear waste legislation reported by Committee in three Congresses and passed by the House by a vote of 307 to 120. Negotiated and drafted hydropower relicensing legislation reported by Energy and Power Subcommittee. Drafted 27 energy conservation and hydropower bills enacted into law.

MANAGER: FEDERAL AFFAIRS--Public Service Electric & Gas Company (1991-1995) --Represented company views on Federal legislation and regulation to New Jersey delegation and Congressional committees. Persuaded company to sign accord with DOE and EDF committing PSE&G to reduce its greenhouse gas emissions. Participated in negotiations resulting in Climate Challenge agreement between DOE and utility industry. Had leadership role on nuclear licensing reform and Clean Water Act. Participated in development of Energy Policy Act of 1992.

LEGISLATIVE PROGRAMS DIRECTOR--American Nuclear Energy Council (1987-1990)--Managed successful industry efforts in 1987 to defeat amendment to bar licensing of Seabrook and Shoreham nuclear power plants. Led effort to amend nuclear licensing provisions in 1989, resulting in first Congressional action in 25 years. Blocked

proposed increase in NRC user fees for three years, saving consumers \$1 billion. Member of Bush for President Energy Task Force. Persuaded 1988 Democratic presidential nominee to change his position on nuclear waste siting.

LEGISLATIVE ASSISTANT--U.S. Representative Joe Barton (R-Texas) (1985-1987)--Responsible for legislation in Interior Committee and Energy and Commerce Committee. Drafted amendments to Price-Anderson Act, Outer Continental Shelf Lands Act, Low-Level Radioactive Waste Policy Act, some of which became law. Drafted oil import fee bill and white paper.

DIRECTOR--House Republican Energy and Environment Task Force (1985-1987)--Directed drive to overturn legislative moratoria on offshore oil and gas development, writing white paper and Congressional testimony and organizing "Dear Colleagues" to targeted Members. Mounted effort in support of a broad-base excise tax to fund Superfund.

LEGAL ASSISTANT--Preston, Thorgrimson, Ellis & Holman (1983-1985)--Monitored Congressional activity on a range of energy legislation, including nuclear waste, Bonneville Power Administration, natural gas decontrol, and gas pipeline siting and rates.

EDUCATION

Georgetown University, School of Foreign Service, B.S.F.S. 1983

The American University, Washington College of Law, J.D. 1994, Magna Cum Laude

ERIC K. KNOX

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PROFESSIONAL EXPERIENCE

Christian Blind Mission International, Greenville, SC (1999 -2000) Vice President of Advancement for the world's oldest and largest medical missionary organization providing services to the blind and disabled. Responsibilities included raising the necessary financial and medical resources to support projects in 1097 locations in 107 countries worldwide. Revenues increased 62% during 1999 – 2000. Participated as guest interviewee on live and recorded broadcast segments for television shows featuring CBMI. Planned meetings and events that provided forums to educate medical professionals and the public about CBMI's work. Traveled internationally and domestically.

American Target Resources, L.L.C., Manassas, VA (1998 – 1999) President and CEO of fundraising and marketing company specializing in non-profit major donor fundraising. Managed all aspects of the company including contract preparation and negotiation with new and existing clients. Implemented event and in-house telemarketing components for clients that yielded over \$1 million in gross revenue during first 6 months of operation.

Republican National Committee, Washington, DC (1993-1998)

Served as Director, Majority Fund. Conducted monthly meetings, quarterly dinners and golf tournaments designed to facilitate interaction between contributors and Members of Congress. Previously served as Deputy Director, Republican Eagles, managing day-to-day fundraising efforts and acted as liaison between Presidents and CEOs of many Fortune 500 companies, government affairs professionals, and the Congressional Leadership. Expanded new membership 230%, and generated 67% of Eagles program revenue from 1994-1996. Both membership programs required minimum annual contributions of \$15,000.

U.S. Senate, Office of Paul Coverdell, Washington, DC (1993) Served as Director of Special Projects. Provided support to local governments, universities, and private sector entities regarding government grants, contract awards and appropriations.

Administration of President George Bush, Washington, DC (1990-1993) Served as Acting Associate Director of Political Affairs, White House in the summer of 1992. Coordinated official visits of the President, Vice President and First Lady to 12 southern states. Prepared detailed daily briefing papers that included logistics of travel, political issues, activities and events for the region. Also served at the U.S. Department of Energy, as Special Assistant to the Director, Office of Civilian Radioactive Waste Management.

Briefed the Director on major issues of importance and transmitted the Director's decision to subordinate elements. Maintained communications with state and local governments, environmental and Native American groups, nuclear utilities and other parties. Appointed in 1991 to the Source Evaluation Board for Contract Procurement, which evaluated offers for a DOE contract valued at \$55,000,000.

Century 21 Upcountry Realty, Inc., Seneca, SC (1984-1990) Licensed Real Estate Agent, assisted the Broker-in-Charge with all aspects of operation of Real Estate Brokerage company. Recognized as Top Sales Producer in 1985, 1986 and 1989.

Clemson University Computer Center, Clemson, SC (1980 –1984) Provided customer support to faculty and students using the Clemson University computer system facilities. Assisted in training student employees in policies and procedures, operations and services available to users.

SPECIAL TRAINING

Communications Counsel of America, "Communicating Under Pressure"

Phase I -- Core Communications Skills

Phase II -- Tough Questions under Fire

United States Office of Personnel Management, "Congressional Operations Seminar."

EDUCATION

Clemson University, Clemson SC

Bachelor of Arts, Political Science: Minor History

ACTIVITIES, AWARDS AND PUBLICATIONS

Guest Lecturer, Industrial College of The Armed Forces, Washington, DC 1997 -1998

" The Changing Nature of Politics in America"

President, Clemson University Washington, DC Alumni Association 1993 – 1999

Board of Directors, Clemson University Washington, DC Alumni Association, 1992- 1999

DOE Monetary Award for Special Service, 1992

DOE Monetary Award For Special Job Performance, 1992

Published "Socioeconomic Impact of Nuclear Facilities" in the proceedings of the

International High Level Radioactive Waste Conference, Las Vegas, NV 1992

National Association of Realtors, Realtors Active in Politics Award, 1989

REFERENCES AVAILABLE UPON REQUEST

Karen Y. Knutson

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EMPLOYMENT

U.S. Senator Sam Brownback Legislative Director

**Washington, D.C.
February 1999 to present**

Direct all policy matters for U.S. Senator including commerce, tax, budget, energy, appropriations and social issues. Create and direct strategic legislative plan. Supervise twelve legislative and policy staff. Advise the Senator on legislation and develop successful floor and committee strategies. Represent the Senator in Kansas and Washington, D.C. on policy issues. Negotiate legislation with Senate Leadership and bipartisan Senate offices. Responsible for over a dozen legislative victories. Create national and state coalitions to support the Senator's agenda.

U.S. Senator Kay Bailey Hutchison

Washington, D.C.

Appropriations Counsel – Legislative Assistant

April 1997 to February 1999

Counsel to U.S. Senator for appropriations matters, electricity deregulation, energy and natural resources issues, transportation, commerce and aviation issues. Staff director for the Senate Oil and Gas Caucus. Responsible for drafting legislation, statements, preparing briefing materials, hearing preparation and advising the Senator on overall legislative strategy. Drafted an inclusive tax-relief package for oil and gas producers. Led successful effort in emergency supplemental appropriations bill to revise agency rulemaking, saving industry \$66 million. Worked directly with House leadership and other Senators to accomplish goal. Managed 13 appropriations subcommittees for the Senator.

Birch, Horton, Bittner and Cherot Associate

Washington, D.C.

September 1996 to August 1997

Drafted and initiated appeals to various federal agencies including the FAA, NPS, SBA, and Department of the Interior. Represented several municipalities on issues before Congress, EPA, FHWA, and the National Trust for Historic Preservation. Areas of significant responsibility included natural resources, energy, environment, endangered species, forest health and others. Member of litigation team preparing for a 39 plaintiff employment discrimination suit. Wrote substantive policy papers for clients on numerous issues.

U.S. Senator Frank Murkowski Legislative Assistant

Washington, D.C.

December 1992 to August 1993

Assistant to the Chief of Staff

January 1989 to July 1992

Responsible for aviation issues, various land/resource management issues, energy and environment, government and small business legislation. Addressed groups on behalf of the Senator. Coordinated federal grants. Secured federal appointments for Alaskans within the Administration. Reviewed all incoming Alaskan correspondence. Created and implemented an active outreach program to help the Senator meet the needs of his constituents. Developed the Senator's drug-free campaign for Alaska.

Murkowski '92 – U.S. Senate Campaign

Anchorage, Alaska

Alaska Finance Director/Coalitions

July 1992 to November 1992

Directed all in-state fundraising, raised over \$400,000 in final months of successful campaign. Coordinated 20 person volunteer finance committee, assisted in raising over \$1.7 million for the campaign. Coordinated and enlisted volunteer efforts for fundraising and voter drive. Built several coalitions from the ground up. Managed and organized advocacy mailings, fundraisers and endorsements to garner support.

EDUCATION

**Wake Forest University School of Law, Winston-Salem, North Carolina
J.D., 1996**

**University of Alaska Fairbanks, Fairbanks, Alaska
Bachelor of Arts, 1988. Major: Political Science; Minor: Economics**

MEMBERSHIPS

Admitted to: The Virginia Bar, the Virginia Supreme Court, 4th Circuit Court of Appeals, U.S. District Court for the Eastern District of Virginia, U.S. Bankruptcy Court for the Eastern District of Virginia.

The University Club

Washington Women's Shooting Club

Junior League of Washington

MARK R. MADDOX

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Executive Branch Experience

U.S. DEPARTMENT OF ENERGY, WASHINGTON, DC

Senior Policy Advisor to the Secretary, January 2002 to present

Serve as the Secretary's senior advisor on fossil energy and environmental management and safety. Develop strategic recommendations on policy for the Department and senior officials in the Bush Administration, as well as represent the Secretary on Capitol Hill and before select industry organizations. Coordinate internal resources and prepare comprehensive briefing books for the Secretary on budgetary matters. In addition, serve as the Government Co-Chairman for the prestigious National Petroleum Council's Gas Study Working Groups on Demand and on Transportation and Infrastructure.

Deputy Director of Public Affairs and Field Operation, July 1990 to January 1992

Served as the Director of the Department of Energy's public response and crisis communications team during the Persian Gulf War. In addition, advised the Secretary on national press inquiries and response strategies, implemented the Department's public affairs policy through its numerous field offices and conveyed the Department's strategic process with appropriate government contractors.

Government Affairs Experience

LOCKHEED MARTIN IMS, WASHINGTON, DC

Director of Communications and Public Affairs, April 2000 to January 2002

Responsibilities included role as Chief Spokesperson for Lockheed Martin IMS (now ACS or Affiliated Computer Services) handling crisis communications planning and legislative strategy development. Specific duties included: lobbying; national and regional media outreach; management of outside government affairs consultants; new business support; and fostering of critical bipartisan ties.

KESSLER & ASSOCIATES, INC., WASHINGTON, DC

Vice President, November 1998 to April 2000

Served as a senior lobbyist for this mid-sized government affairs firm. Managed a broad group of clients, recommended legislative strategies and positioned them to achieve legislative success, whether pursuing federal or state initiatives. Also, participated in new business development.

THE MADDOX GROUP, ALEXANDRIA, VA

Principal, January to November 1993 and February to September 1995

Provided legislative, strategic communications and grassroots counsel to a number of corporate and political clients.

Legislative Branch Experience

U.S. REPRESENTATIVE NATHAN DEAL (R-GA)

Chief of Staff, September 1995 to November 1998

Supervised congressional staff in Washington, DC and Georgia offices. Guided all facets of the Congressman's legislative, press and political operations. Spearheaded Rep. Deal's Commerce Committee legislative work with a focus on electricity deregulation and telecommunications.

U.S. REPRESENTATIVE STEVE GUNDERSON (R-WI)

Communications Director, March 1987 to November 1987

Served as the Congressman's chief spokesperson and handled the drafting and production of newsletters, columns, news releases and weekly radio programs for consumption in the district.

National/International Campaign Experience

REPUBLICAN NATIONAL COMMITTEE

Congressional Campaign Coordinator, November 1993 to February 1995

Coordinated the Committee's political strategy for targeted House races during the 1994 election cycle, in which Republicans took over Leadership in the House of Representatives. Developed program and campaign strategies for incumbents and candidates, and served as liaison to key coalition groups.

SYDNESS FOR U.S. SENATE (ND)

Manager, May to November 1992

Supervised the campaign's media relations, elected official and business communications, and research work.

LIBERAL PARTY OF AUSTRALIA

Senior Campaign Officer, January to April 1992

Advised one of Australia's leading political parties on communication techniques for application at both the national and local levels. Responsibilities included working with the Federal Secretariat on the application of U.S. strategic process. (1/92 to 3/92)

NATIONAL REPUBLICAN CONGRESSIONAL COMMITTEE

Western Regional Director and Field Representative, November 1987 to July 1990

Oversaw challenger and open seat races in 24 western states.

Campaign Manager/Press Secretary, June 1982 to March 1987

Served as campaign manager or spokesperson in individual campaign organizations in Texas, Georgia, Wisconsin, Illinois and Kentucky.

Related Professional Activities

Director, Speaker Newt Gingrich's Inaugural Committee, November 1994 to January 1995

Responsible for Speaker Gingrich's inaugural events including: the "Georgia Salute to the Speaker," the Congressional Prayer Service, The Family Reception, and The Inaugural Gala.

Press Officer, White House Conference on Global Change, Spring 1990

Education

MBA, George Washington University, May 1999

BS, Journalism, Bowling Green State University, June 1981

References Furnished Upon Request.

Chronological History

- U.S. Department of Energy** (*January 2002 to Present*)
- Lockheed Martin IMS/ACS** (*April 2000 to January 2002*)
- Kessler & Associates** (*November 1998 to April 2000*)
- Honorable Nathan Deal** (*September 1995 to November 1998*)
- The Maddox Group** (*February 1995 to September 1995*)
- Republican National Committee** (*November 1993 to February 1995*)
- The Maddox Group** (*January 1993 to November 1993*)
- Syndness for Senate** (*May 1992 to November 1992*)
- Liberal Party of Australia
Australia** (*January 1992 to April 1992*)
- U.S. Department of Energy** (*July 1990 to January 1992*)
- National Republican
Congressional Committee** (*November 1987 to July 1990*)
- Honorable Steve Gunderson** (*March 1987 to November 1987*)
- Political Campaigns** (*1982 through 1986*)

JOSEPH P. McMONIGLE

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EXPERIENCE

Deputy Chief of Staff & Counselor, US Department of Energy, Washington DC, January 2001 – Present

- Implements Administration Policy Initiatives across the Department
- Oversees Public Affairs and Strategic Planning
- Assists Secretary on International, Budget, Legal and Management Issues

Campaign Manager, Abraham Senate 2000, Southfield, Michigan, January 2000 – November 2000

- Managed 30 staff members and \$10 million budget
- Developed and implemented campaign plan

Administrative Assistant and General Counsel, US Senator Spencer Abraham, Washington, DC, 1998-2000

- Senior Advisor on policy, communications and legislation
- Directed staff activities
- Staffed Senator during Senate Impeachment Trial

Communications Director, US Senator Spencer Abraham, Washington, DC, 1995-98

- Coordinated all media activities
- Chief Spokesman

OTHER WORK HISTORY

- Press Secretary, Abraham for Senate, Southfield, Michigan, 1994
- Political Director, Preate for Governor, Harrisburg, Pennsylvania, 1993-94
- Executive Assistant to the Attorney General, Commonwealth of Pennsylvania,
Harrisburg, Pennsylvania, 1991-93
- Special Assistant, The Carmen Group, Washington, DC, 1990-91
- Assistant to the President, Jewelcor Incorporated, Wilkes-Barre, Pennsylvania, 1988-90
- Finance Coordinator, Jack Kemp for President, Arlington, Virginia, 1987-88

PROFESSIONAL

President, United States Senate Press Secretaries Association, 1997 & 1998

Member of District of Columbia and Pennsylvania Bars

Republican Nominee, Pennsylvania House of Representatives, District 116, 1990

EDUCATION

Widener University School of Law, Harrisburg, Pennsylvania, J.D., 1996
King's College, Wilkes-Barre, Pennsylvania, B.A., 1998

SARAH KEITH MAGRUDER

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- Conducted oral interviews with research analysts, broker-dealers and issuers listed on the NASDAQ stock market relating to such investigations.
- Prepared factual memoranda outlining potential legal violations.
- Coordinated and conducted on the record testimony regarding issues such as fraud, insider trading and supervisory violations.
- Represented Insider Trading team on committee to identify and resolve regulatory issues related to the implementation of the new NASDAQ trading system, SuperMontage.

United States Securities and Exchange Commission, Washington, DC

Office of Administrative Law Judges

Summer Honors Program, Law Clerk, May 2000 - July 2000

- Researched and assisted in the drafting of initial decisions and procedural orders in administrative proceedings.
- Analyzed hearing transcripts, exhibits and researched procedural and evidentiary issues arising in administrative proceedings.
- Cases involved securities offerings, issuer financial statements and reporting, market manipulation and the Equal Access to Justice Act.

Maryland House of Delegates, Annapolis, MD

House Judiciary Committee

Legal Intern, January 2000 - April 2000

- Conducted legislative research, covered hearings, prepared reports and reviewed case studies regarding various issues before the House Judiciary Committee, including appointment and removal of administrative law judges, the Responsible Gun Safety Act of 2000, victim's rights and homicide by aggressive driving.

Professor Marshall Breger, Washington, DC

The Catholic University of America, Columbus School of Law

Research Assistant, August 1999 - December 2000

- Performed research for and edited book discussing Federal Administrative Dispute Resolution Act of 1996; law review article discussing the operation of independent federal agencies; and law review article concerning the obligation of an attorney to advise his/her client about the use of Alternative Dispute Resolution processes.

Brandstetter Carroll, Inc., Lexington, KY

Marketing Coordinator, February 1997 - July 1998

- Coordinated marketing efforts between regional offices, researched and contacted potential clients, drafted proposals and negotiated contracts with clients.

EDUCATION

The Catholic University of America, Columbus School of Law, Washington, DC

Juris Doctor (May 2001)

- Comparative and International Law Institute: Summer Law Program in Krakow, Poland (Summer 1999) Coursework included: International Business Transactions, International Trade, and International Arbitration and Mediation
- Activities: Student Bar Association: First Year Council (1998 - 99); Executive Board Member (1999 - 01); Delta Theta Phi Fraternity: Officer (1999 - 00); Moot Court Associate: Soap Box and St. Ives Competitor (1998 - 99); American Bar Association: Officer (1998 - 99)

Transylvania University, Lexington, KY

Bachelor of Arts in Business Administration; Minor in Political Science (May 1997)

- Honors: Dean's List (Spring Fall 1994; Fall 1995; Spring 1996; Spring 1997)
- Activities: International Business Program in Caracas, Venezuela (May 1996)

Barton W. Marcois

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Summary of qualifications

- Expert in foreign policy and public affairs; specialist in Middle East; trained in counter-terrorism
- Created and managed nationwide public affairs program for Kuwait Information Office in Washington; includes government relations, national media campaigns, and national ad campaigns ("Condolences" after Sept. 11, and "Kuwait Thanks America" Feb. 2001.)
- Managed public diplomacy relationships during ten-year Foreign Service career in Kuwait, Jordan, Yemen and Tunisia.
- Conceived and managed legislation through House and Senate, garnering full bipartisan support
- Provided analytical and logistical support to worldwide public diplomacy teams and to the senior management of the foreign affairs policy community.

Work experience

\$162,000⁺/yr.
+
40-50,000 in advertising

Public Affairs Advisor - Kuwait Information Office, Washington, 1995 - present

Conceived and implemented nationwide public affairs campaign for Government of Kuwait, as president of Pan Communications consulting. Established relationships with Congressmen and administration officials, national and regional media outlets, and the academic and policy community. Major themes included Kuwait's firm support of the U.S., Kuwait's developing democratic experience, and the Iraqi security threat.

Foreign Service Officer, U.S. Department of State, 1988-1995

1997-1998

Watch Officer, Operations Center, USIA Washington, 1996-98

Maintained 24-hour analytical presence in USIA headquarters; tracked international developments and notified senior USG officials and American Embassies worldwide of breaking events. Received several cash awards and commendations from USIA, State, and NSC.

Public Affairs Officer, U.S. Embassy Kuwait, 1993-96

1993-1996

Cultivated influential contacts within key sectors of Kuwaiti society to develop public support for U.S. foreign policy objectives; used international media to enhance deterrent effect of U.S. military forces in the region; set up long-term relationships between Kuwaiti institutions and their American counterparts; became resident expert on Islamist movements, university politics, and democratization. Received commendations from the U.S. Government (Embassy, State, and USIA) for reporting and program work.

P2, 50%
having full fig. paid/center

Public Affairs Officer, U.S. Embassy Sanaa, Yemen, 1991-93
Helped guarantee free and fair elections and encouraged democratic reform in post-unit Yemen; worked with international NGOs to foster political maturity of emerging leaders in new union between traditionalist and Marxist states; developed close contacts with journalists, Islamists, and democracy activists. Received substantial cash award for my support of democratic reform.

In the Foreign Service, I also worked in Jordan and Tunisia and fulfilled brief assignments in Saudi Arabia. I've also worked as a writer and copy editor, taught at a state college; run a small auto-repair business and a janitorial service; counseled disadvantaged youth in job-training programs; translated documents (Dutch to English); and done various types of construction work in the California oilfields (including a brief stint for Red Adair) and elsewhere.

Political Activities

Volunteer with Bush 2000 Campaign, September 1999-2000

Fundraiser. Raised over \$25,000 from first-time donors. (Daren Grubb)

During primary season, traveled at own expense with Mighty Texas Strike Force to New Hampshire, South Carolina, Virginia, and California. (Annie Presley, Marjorie Arsh)

Captain of a group of 44 volunteers who went up to Pittsburgh as part of the Mighty Victory Strike Force. Worked in Westmoreland, Butler, and parts of Allegheny County. Bush carried Westmoreland and Butler by several points, although they had gone Democrat in the last three presidential elections! (Pat Oxford, Mary Ceverna 214-219-8555; Kim Ward 7, Kathy Pippy)

Recruited lawyers and other volunteers to help win electoral recounts, challenges, and contests in Florida. Raised money for Recount Fund and Transition Fund. (Monica Samuels, Jeanna Johnson Phillips, and Maria Cino)

Held editorial board meeting with my hometown newspaper (The Bakersfield Californian), which resulted in a front-page Metro column. Also in Bakersfield, turned out supporters for a rally (my contacts accounted for over a fourth of those attending) and recruited volunteers to man phone banks during the two days preceding the California primary.

Gave an interview to an Arab-American newsletter in Virginia that resulted in their endorsing Bush over McCain (went out to 16,000 reg. voters). (George Salem)

At instruction of the campaign, gave several media interviews during the SC primary, speaking as Bush volunteer.

In Orange County, CA, set up highly successful interview on Good Morning America that aired nationwide the morning of the California primary.

As precinct captain in Virginia, walked/called entire home precinct several times. Although area is heavily Democrat, it went for Bush by a handful of

Mar-06-02 10:32am From-Kinko's LBII
FROM : PAN COMMUNICATIONS, INC.

562 586 3238
FAX NO. : 703-431-1474

T-884 P.005/005 F-308

votes in both the primary and the general election. (Chris Craig,

Wrote letters to editors; maintained vigorous correspondence with about 400 people nationwide, urging them to contribute money, write letters, and recruit volunteers for campaign efforts.

As part of Victory 2000, also raised money and volunteers for George Allen and Dennis Müller campaigns, and powered polling station all election day (Rob Hartwell, Jenny Bell).

Raised money and volunteers for VA 2001 Chris Craig and Mark Earley campaigns. Managed usual precinct duties (signs, phone banks, etc.).

Community activities

Volunteer at North Springfield Elementary School - reading program

Volunteer with national presidential campaign

Active in state and local elections - delegate to state party convention

Assistant Scoutmaster and Merit Badge Counselor, Boy Scouts of America

Little League T-ball coach

Voluntary representative in Belgium, 1978-1980

Publications

Co-author, historical series in *Horizon* (a Dutch journal), 1982-85

Languages

Fluent in Arabic and Dutch; some French and Spanish.

Security clearance

Held security clearances at Top Secret and above (SCI), 1988-1998.

Education

1998 "Counter-Terrorism for Senior Managers" DIA course at SCI level; Bolling AFB, Suitland, Maryland

1997 "Crisis Response and Terrorism" Air Force Special Operations Command course at SCI level; Hurlburt Field, Ft. Walton Beach, FL

1987 Brigham Young University Provo, Utah
BA: International Relations; Minor: Chemistry

Held teaching and research fellowships; editorial intern at University Publications Department; VP of Student Association for International Studies; Editor, Annual Journal, Pi Sigma Alpha Honor Society; enjoyed fishing, hiking, and cycling.

References

Available upon request.

Marmed with four children.

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C. McCUTCHEON

JOHN H. McCUTCHEON, II

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(304)872-2124 (WV OFFICE)
RESIDENCE)
CELLULAR)
. RESIDENCE)

Public Policy Experience:

Executive Assistant to the WV Secretary of Transportation (*October 1997-June 1998*) Coordination of the Underwood Administration's overall transportation infrastructure agenda, including policy development, research, organizational structure and strategic planning for an \$840 million dollar cabinet agency. Liaison with Governor's Office, U.S. Senate and Congressional Offices, U.S. Department of Transportation officials, State legislative leadership and key national and local constituencies including trade associations, labor organizations and citizen groups.

Executive Assistant, Office of the Governor (*Inauguration to October 1997*) While essentially serving as the Chief-of-Staff's top deputy, I was responsible for a wide range of issues from "day one." From time to time this included everything from policy development; staffing; developing relationships with executive agencies, boards, commissions and legislative leaders; coordinating various intergovernmental efforts; teambuilding; planning and execution of special projects; liaison with constituent groups and generally turning mountains back into molehills.

Policy Analyst, Senate Minority Office (*72nd Legislature, 1995*) Assistant to Senate Minority Leader and Republican National Committeewoman Donna J. Boley. Often responsible for drafting and review of bills, policy research and writing, Minority Office administration, correspondence control, speechwriting, communications and liaison with Republican caucus.

Legislative Affairs Coordinator, National Taxpayers Union (*November 1990-February 1992*) One of two legislative lobbyists, my responsibilities included drafting proposed legislation and amendments, writing congressional testimony and op-ed pieces. My primary focus was the 1990 Banking Bill and RTC legislation related to the S&L bail-out.

Legislative Aide, Office of Senator Bill Armstrong (R-Colo.) retired (*January 1990-November 1990*) As the youngest member of the legislative staff I basically picked up some of the less complex issue areas such as the immigration of Soviet Jews. The major piece of legislation I initiated, lobbied and helped pass was the enabling legislation for the Korean War Veterans Memorial and the commemorative coin to pay for its construction.

Political/Campaign Experience:

Executive Director, West Virginia Bush/Cheney 2000 (*April 1999- November 2000*) served on a full-time volunteer basis for the West Virginia Bush campaign in both the primary and general election. Together with campaign co-chairman, Bill Phillips, Jr., I developed and implemented a successful statewide campaign effort, delivering a 6 point (40K vote) Bush/Cheney victory in what is widely considered the safest Democrat state in the nation. This was the first "open seat" GOP presidential victory in WV since 1928. I also served as "advance" staff for several Cheney trips in Delaware, California, Ohio and West Virginia.

Deputy Campaign Manager, Underwood for Governor (May 1996 - November 1996) of a successful Republican gubernatorial campaign. Defying many predictions and overcoming a near three-to-one voter registration disadvantage, we succeeded in securing the only non-incumbent GOP gubernatorial election nationwide in 1996. I worked closely with the campaign manager to develop campaign themes, strategy and tactics. The last seven weeks of the campaign were devoted to a statewide bus tour, which I coordinated in its entirety. I expanded the statewide campaign network by incorporating the field operations of the primary campaign into the general election effort.

Deputy Campaign Manager, McBride for Governor (April 1995-May 1996) for a Republican primary campaign. Campaign strategy; field coordination; grass-roots coalition building; policy development and research; liaison with GOP party officials and elected officeholders.

Campaign Manager, Waldman for Congress (1994) for a congressional race in West Virginia's 3rd District. Directed entire campaign operation, developed campaign themes, designed and produced direct mail campaign material, directed fundraising effort. Developed a network of grassroots conservative activists that would later mature into the foundation of Governor Underwood's success in the 3rd District.

WV Republican Legislative Committee (1993-1997) Regional political director and member of Financial Advisory Board for the official campaign organization and finance committee for state House and Senate races. In this capacity I assisted in the development and implementation of an unprecedented effort resulting in a four-fold increase of GOP representation in the Senate and one-third increase in the House. Recruited top candidates and an all-volunteer staff, organized a PAC, provided training and technical assistance services to candidates.

Vice Chairman (WV3) WV Republican Party (appointed January 1997)

Member, WV Republican State Executive Committee (1994-present)

Delegate, Republican National Convention, San Diego, CA 1996
Philadelphia, PA 2000

Presidential Elector, 2000 election cycle

Business Experience:

President, AJC Limited Liability Company (1992-present) A real estate development and asset management company with control of approximately 100,000 acres of property in West Virginia and commercial property in Florida. I am responsible for overall strategic planning and oversight.

Personal:

Member of Lago Mar Beach Club (Ft. Lauderdale, Fla.), Edgewood Country Club (Charleston, WV)

Education:

St. Annes-Belfield School, Charlottesville, Va. 1983

University of New Hampshire, Durham, New Hampshire 1988. Bachelor of Arts, Philosophy.

Legislative Studies Institute, Washington, DC 1989. A four-month intensive program focusing on Senate Rules and Procedure, domestic and foreign policy as well as communications strategy. This program is accredited by Columbia University.

References: Mr. Willard (Bill) Phillips, Jr. – West Virginia Bush/Cheney Co-chairman

Mr. Mike Duncan – Republican National Committeeman, Kentucky

Mr. James (Buck) Harless – West Virginia Bush/Cheney Finance Chairman

John F. Mizroch

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AREAS OF SIGNIFICANT EXPERIENCE

- Renewable Energy, Energy Efficiency and Environmental Technology Development and Deployment
- International experience in Business, Trade Development, and Negotiations
- Corporate General Counsel and General Law Practice

SELECT APPOINTMENTS

- Two Senior Level Presidential Appointments at the United States Department of Energy and the United States Department of Commerce
- Served as President of two international non-governmental organizations working in environmental technology transfer, corporate social responsibility and sustainable development. Worked with national governments, multinational corporations and stakeholder communities.
- Former Foreign Service Officer; United States Department of State
- Former Senior Advisor; Joint Economic Committee of the United States Congress
- Former Virginia Assistant Commonwealths Attorney

CURRENT FEDERAL EMPLOYMENT

US Department of Energy, Washington, DC (www.eere.energy.gov) **2006-Present**

Principal Deputy Assistant Secretary, Office of Energy Efficiency and Renewable Energy (EERE)

- Appointed by the White House
- Responsible for \$1.7 billion budget and over 1,000 employees and contractors
- Work closely with CEO's and senior management of multinational companies, members of congress and congressional staff, senior management of federal agencies, senior leaders or foreign governments, industry and trade associations, state and local governments, the financial and investment community, and the NGO community.
- Manage the operations of a federal agency responsible for :
 - Funding research, development, and deployment of the following energy technologies: biofuels, solar, wind, hydrogen fuel cells, geothermal, hybrid batteries, advanced vehicles, and low energy residential, commercial and industrial buildings.
 - Education, conservation, regulation and efficient use of U.S. energy resources, including federal energy management, building codes, appliance standards, and the Energy Star program.
 - Leading the administrations efforts to implement two Presidential Initiatives including the “20 in 10 Plan” to reduce U.S. dependency on gasoline by 20% in ten years and the Solar American Initiative to promote the development and deployment of cost competitive solar energy.
 - The National Renewable Energy Laboratory (www.nrel.gov) in Golden, Colorado – the world’s foremost laboratory for renewable energy and energy efficiency research and development.
 - International Agreements including Bi-lateral agreements with China, India, Brazil, Sweden, and Denmark. Multi-lateral agreements including the Asia Pacific Partnership and multiple agreements with the European Union.

Mary Bridget Neumayr

(202) 514-5243 (w)/(
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EDUCATION

University of California, San Francisco, CA
Hastings College of the Law
Juris Doctor, May 1989

Thomas Aquinas College, Santa Paula, CA
Bachelor of Arts, June 1986
Major: Classical Liberal Arts

EXPERIENCE

U.S. Department of Justice, Washington, DC March 2003 - Present
Counsel to the Assistant Attorney General, Environment and Natural Resources Division

- Assist AAG with management, complex litigation, appellate and international matters; represent federal agencies in federal courts and settlement proceedings; coordinate with federal agencies on rulemaking, legislative and policy issues relating to pending or potential litigation.

LeBoeuf, Lamb, Greene & MacRae, San Francisco, CA 1996-2003
Senior Counsel, Litigation and Insurance Departments

- Handled range of general complex litigation matters in state and federal courts and administrative proceedings, involving energy, insurance and other industries; advised clients regarding antitrust compliance and competition issues; represented leading insurers in various regulatory and legislative matters.

Coudert Brothers, San Francisco, CA 1993-1996
Associate, Litigation Department

- Managed complex litigation docket in antitrust, general commercial and intellectual property litigation, including class actions, involving the energy, technology, manufacturing and other industries.

Coudert Brothers, New York, NY 1989-1992
Associate, Antitrust Department Summer 1988

- Engaged in major antitrust compliance and government investigations in the U.S. and worldwide; handled discovery, pretrial and trial matters in antitrust, racketeering and general commercial litigation involving the energy, manufacturing and other industries.

The White House, Washington, DC Summer 1987
Legal Intern, White House Counsel Office

- Legal research and drafting of correspondence and memoranda relating to requests for Presidential action and U.S. Supreme Court Justice confirmation hearings.

ADMISSION New York (1990), District of Columbia (1991), California (1994)

ARTICLES An Examination of the Criminalization of Commercial Activity, Corporate Responsibility Project, The Federalist Society of Law & Public Policy (July 2002); Practice and Procedure in Obtaining Antitrust Clearance in the United States, European Competition Law Review, Vol. 16 (July/August 1995); Water Marketing/Transfers and the Antitrust Laws, Cal. Water Law & Pol. Reporter, Vol. 4 (October 1993); Note Editor, Hastings Int'l & Comparative Law Review (1988-1989)

ASSOCIATIONS John Carroll Society, Member (2005-Present); Youth Tennis Association, San Francisco, Board and Executive Council Member (1997-2003); Federalist Society, San Francisco Lawyers Division President (1996-2003); New York Bar, Member (1990-Present); District of Columbia Bar, Member (1991-Present); California Bar, Member (1994-Present).

INTERESTS Travel, Tennis, Golf

Eric Nicoll

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Professional Experience

Possesses more than 15 years of experience in the legislative and political arena, serving in a senior management and legislative position for a Member of Congress, as a government relations professional representing a major business trade association, and a Presidential appointment in the Executive Branch. Skilled in the development, design and execution of results-oriented legislative and political programs. Strategic thinker with strong management and leadership skills.

- **Deputy Assistant Secretary, Congressional & Intergovernmental Affairs**, U.S. Department of Energy, June 2004 to present. Primary responsibility for monitoring budget and appropriations issues. Coordinate budget-related meetings and hearings with Congressional committees and members, and interface daily with the Department's Chief Financial Officer. Activities include coordination of annual budget roll-out, preparing Department witnesses for Congressional hearings, reviewing and approving testimony and Congressional correspondence, Congressional notifications, and advocating for the President's priorities which fall under the authority of the Department. As part of the Congressional Affairs team, responsible for maintaining coordination with senior Department management throughout the agency, including policy and political leadership. Promoted to non-career Senior Executive Service in 2006. Holds a DOE "Q" level security clearance. Currently serving as Acting Principal Deputy Assistant Secretary.
- **Senior Director of Government Affairs**, Food Marketing Institute, September 1997 to June, 2004. Represented the retail grocery and food distribution industry before Congress and executive branch agencies. Responsibilities included formulating legislative and communication strategies to effectively advocate for the industry, developing and maintaining relationships with members of Congress and staff, and playing a key role in the development of an effective industry strategy for electing pro-business candidates to Congress. Responsible for managing FMI's lobbying activities concerning labor relations issues, employee benefits, transportation, employee safety and health care. Provided lobbying support for numerous other issues facing the industry. Managed the FMI Political Action Committee (FoodPAC) from 1997 to 1999. Organized and hosted numerous fund raising events to benefit members of Congress and leaders, challengers and open seat candidates. Promoted to Senior Director in 2003.
- **Administrative Assistant and Legislative Director**, U.S. Rep. Thomas W. Ewing (R-IL), 1991 to 1997. Served as Congressman Ewing's Legislative Director upon his election to Congress in July 1991 and was later promoted to the position of Administrative Assistant/Legislative Director. Supervised all

activities in the Congressman's Washington, D.C. office and was the Congressman's senior staff member in Washington. Responsibilities and duties included the development of the Congressman's legislative agenda, briefing the Congressman on daily legislative activities, writing floor statements, hiring and supervising all Washington, D.C. staff, overseeing daily scheduling and office administrative activities, and media relations activities in Washington, D.C. Supported the Congressman in his responsibilities as Deputy Whip, as Chairman of the Conservative Opportunity Society, and in various political matters including assignments at the National Republican Congressional Committee. Congressman Ewing was a member of the Committees on Agriculture, Transportation and Infrastructure, Science and the Joint Economic Committee.

- **Legislative Correspondent and Legislative Assistant**, U.S. Rep. Robert K. Dornan (R-CA), 1990 to 1991.
- **Research Assistant**, National Center for Public Policy Research, 1989 to 1990. The National Center is an activist and research organization based in Washington, D.C. Also served as an intern at The National Center twice during college.
- **Chairman**, Illinois College Republican Federation, 1988 to 1989 (two terms). Named "Best State Chairman" by the College Republican National Committee.
- **Chairman**, Illinois State University College Republicans, 1987 to 1988 (two terms).
- **Chairman**, Illinois Youth for Bush, 1988 (a part-time, paid position).

Education

- **Bachelor of Science**, Political Science, Illinois State University, 1989.

Other Activities

- **President**, Colonial Village III, a Condominium Association, 2005 to present. Actively involved in supervising Property Manager and maintenance staff, organizing and chairing monthly Board of Directors meetings, reviewing and approving contracts, monitoring Association finances, setting priorities for association funds, and representing the community before local government and other community associations.
- **President**, Illinois Group, Inc. of Washington, D.C., 2003-2004 (two terms). The Illinois Group is comprised of approximately 60 government relations professionals representing Illinois-based corporations or those with a major presence in Illinois. The group meets regularly with members of the Illinois Congressional delegation and sponsors networking events for the delegation and staff.

LES NOVITSKY

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Home: _____

SUMMARY OF QUALIFICATIONS

Over twenty years of progressively responsible management experience at the White House, Department of Energy, Senate, House of Representatives and a Political Action Committee.

Specific strengths include: Designing and directing programs; managing multi-million dollar budgets to achieve significant cost savings; advising elected officials and senior management on a diverse range of political and policy issues.

EXPERIENCE

OFFICE OF MANAGEMENT, BUDGET AND EVALUATION U.S. DEPARTMENT OF ENERGY

2001 - Present

Special Assistant

- Serves as counselor to the Director, Office of Management, Budget and Evaluation/Chief Financial Officer. Devises and recommends strategies for advancing Administration and Secretarial policy initiatives on politically sensitive matters, utilizing a well developed network of political, program and policy contacts, reaching across the Administration, the Hill and interest groups.
- Directs all elements of the OMBE/CFO staff in the Congressional hearing process. Manages preparation of testimony, ensures timely responses to Congressional questions, answers and inserts for the Congressional Record. Ensures coordination with OMB and appropriate DOE elements.
- Represents the Director and the Department on internal and Inter-Agency Working Groups to further Administration policy goals.
- Provides direction to senior staff members in completion of special projects and reports, as requested by the Director, focusing on plans of action and meeting milestone dates for completion.
- Manages the Immediate Office of the Director. Supervises staff and directs day to day operations.

SENATOR KAY BAILEY HUTCHISON

1999 - 2001

Deputy Chief of Staff

- Substantive responsibility for a broad range of policy issues of domestic legislative concerns, including work with the Commerce Aviation Subcommittee chaired by the Senator on legislation to upgrade security operations, at U.S. airports, drafting an airline passengers' bill of rights, identifying legislative remedies to preserve the homestead exemption in the bankruptcy bill, coordinating the legislative and communications strategies with other Senate offices to repeal of the marriage tax penalty. Foreign and defense policy responsibilities included the Senator's initiative to place rational limits on U.S. military involvement abroad and to improve the military quality of life by reducing the length of foreign deployments and insuring the adequacy of medical care for active duty and retired personnel. Directed the policy staff and kept the Senator briefed on the information she needed to function effectively.

- Made all operational decisions for Senator's DC and five Texas offices, managing a staff of 60. Full responsibility for all financial management, legal and ethics policy creation and compliance. Conceived and programmed all staff development activities with extensive focus on teambuilding efforts. Developed and implemented standards for staff professionalism and responsiveness by providing employee training and staff development activities, resulting in better service to constituents.
- Devised and implemented improved office management programs. Trained and manage staff to eliminated six-month correspondence backlog. Developed "VIP" mail response program for to ensure timely and accurate responses to state elected officials, corporate executives, and other key players.
- Re-shaped Senator's internship program by documenting required skills and developing a rotating schedule, allowing exposure to legislative, media, and administrative operations.

CAMPAIGN FOR WORKING FAMILIES

1997 - 1999

Director of Administration

- Responsible for all facets of rapid expansion of political action committee, including, real estate negotiation and office build-out, equipment procurement, telephone and computer network implementation, and accounting operations.
- Recruited staff and managed 300% increase in staff size. Responsible for human resources, personnel and financial operations.
- Directed compliance activities for all legal, IRS and FEC requirements. Responsible for procurement and implementation of contribution tracking system, eliminating inaccuracies in monthly FEC reporting.
- Designed the scheduling and advance operation for Chairman of Board, officers and senior staff. Trained and managed advance representatives for political travel.

CONGRESSMAN GEORGE R. NETHERCUTT, JR.

1995 - 1997

Chief of Staff

Deputy Chief of Staff

- Directed all operations for the Congressman in Washington, D.C. and Washington State. Directed policy staff and recommended policy agenda on a wide-range of legislative issues, including agriculture, transportation and health care.
- Devised office structure, hired and trained Congressional staff for freshman Member of Congress.
- Ensured compliance with all federal and House of Representatives laws and requirements.
- Hired and supervised consultants to develop successful fundraising, media operations and political strategy, leading to a successful re-election campaign.

CONGRESSMAN MICHAEL HUFFINGTON

1994 - 1995

CALIFORNIANS FOR HUFFINGTON

Congressional Office Manager/Scheduler

Campaign Scheduling Director

Congressional:

- Managed the Washington, D.C. and the Congressional District Offices.
- Performed all financial and personnel management functions.
- Served as staff liaison for members of the Congressman's family and friends.
- Arranged Congressman's daily and travel schedules.

Campaign:

- Served as Director of Scheduling for California U.S. Senate Campaign.
- Coordinated statewide scheduling operations and campaign logistics for the candidate, his family and support staff.

OFFICE OF THE VICE PRESIDENT, THE WHITE HOUSE

1989 - 1993

Deputy Assistant to the Vice President and Director of Administration and Special Projects

- Responsible for creation, conduct and control of budget in excess of \$5 million.
- Hired staff members and provided employment counseling to individuals seeking political appointments to government positions.
- Arranged domestic visits by the Vice President including contact with local and national media, community and corporate leadership.
- Solicited and implemented national program of corporate donations of relief supplies for distribution during Vice Presidential foreign travel.
- Selected and coordinated gifts exchanged by the Vice President and foreign government officials.
- Traveled with the Vice President on all trips, foreign and domestic, providing logistical support, ensuring the adequacy and availability of the Vice President's briefing materials and providing liaison with the staff in Washington.

THE PRESIDENTIAL INAUGURAL COMMITTEE

1988 - 1989

Director of Vice Presidential Operations

- Coordinated Vice President and Mrs. Quayle's participation in over 100 Inaugural Week activities.
- Supervised staff responsible for travel arrangements and event ticket distribution for the Quayles' extended family and friends.
- Devised guest list for over 50 invitation-only events. Implemented program to fulfill ticket requests.

U.S. SENATOR DAN QUAYLE

1981 - 1988

Executive Assistant and Office Manager

- Formulated and implemented office policy for 25 staff members in D.C. and 15 in Indiana. Coordinated the operations of five district offices and a mobile office unit.
- Interviewed prospective employees and provided employment counseling to visiting constituents seeking government employment
- Organized national fundraising golf and tennis tournament to benefit incumbent Senators and GOP challengers.

CONGRESSMAN DAN QUAYLE

1977 - 1981

*Staff Assistant***EDUCATION**

Georgetown University, Bachelor of Arts, American Government, 1980

Kevin M. O'Donovan

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Experience:

Co-Manager, Kent County, Bush Cheney 2000, Grand Rapids, MI
October 2000 – November 2000

Coordinate campaign activities in county including volunteer recruitment, phone banks, mailings and poll watching. Work with county party and advance teams on rallies for Governor Bush, former President Bush and Laura Bush. Plan and implemented strategy for activities of 40 person Texas Strikeforce.

Director of Government Affairs, Industry Networks, Washington, D.C.
June 2000 – October 2000

Represent innovative B2B e-commerce company on all government affairs issues before U.S. Congress, Administration and regulatory agencies. Direct strategic development activities of two Washington, D.C. based law firms and coordinate outreach to industry groups in the energy sector.

Manager for Government Affairs, New York Mercantile Exchange, Washington, D.C.
May 1997 - June 2000

Develop and implement a comprehensive strategy to forward federal and state electricity deregulation legislation. Represent the Exchange on the steering committee of a pro-deregulation coalition. Participate in policy development and advocacy efforts related to CFTC regulatory relief initiatives and CEA reform legislation. Initiate education program to familiarize congressional and administration staff with energy risk management and competitive energy markets. Coordinate Political Action Committee (PAC) fundraising, distribution, and reporting.

Economics Analyst, Patton Boggs, L.L.P., Economic Consulting Group, Washington, D.C.
September 1995 - May 1997

Analyze and monitor legislative actions impacting off-exchange derivatives markets on behalf of the International Swaps and Derivatives Association (ISDA). Provide advocacy and coordinate monitoring of several issue areas including agricultural trade, electricity deregulation and transportation. Conduct quantitative economic analysis in areas such as agriculture, tax reform, anti-trust, and regulatory policy.

Special Assistant to the Commercial Counselor, United States Embassy, London, U.K.
June 1994 - January 1995

Coordinate U.S. Foreign Commercial Service activities at the Farnborough International Airshow. Liaison between U.S. Department of Commerce, U.S. Department of Defense, industry and trade press. Conduct an in-depth study of defense trade and dual-use opportunities in the U.K.

Intern, Federal Reserve Board of Governors, Financial Structure Section, Washington, D.C.
June 1993 - August 1993

Student Assistant, United States Trade Representative, Washington, D.C. April 1992 - October 1992

Education:

The London School of Economics and Political Science, London, U.K.
B.Sc. Economics, concentration in accounting and finance. June 1995

Activities:

Energy Policy Group, Bush for President. Participate in policy advisory group for campaign, 2000

Co-Chairman, Blarney Ball. Manage annual charity ball to benefit Project Children, 1997-2000

Board Member, The Decade Society. Charity dedicated to helping children at risk, 1998-2000

Advance Team Leader, Dole for President. Coordinate special events for Elizabeth Dole, 1996

MICHAEL W. OWEN

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SUMMARY OF QUALIFICATIONS

- Proven ability to manage large staffs and high-dollar programs.
- Extensive hands-on knowledge of the legislative and executive branches of government to include contracts, planning, programming and budgeting.
- Strong ability to analyze complex issues and communicate key information to various audiences; extensive experience as Congressional hearings witness.
- Successful record in executing government, legislative and public affairs strategies targeted at government, general public, media and special interest communities.
- In-depth understanding of political process through senior position experience in Presidential, Congressional, state and local campaigns to include fundraising.
- Experienced in overseas travel and business customs through official government positions, work as White House Advance Representative and private industry positions.

EMPLOYMENT HISTORY

PRESIDENT, GOVERNMENTAL STRATEGIES, INC., ANNAPOLIS, MD, 1996 - PRESENT
Serves as President of Governmental Strategies, Inc., a government relations and marketing firm. GSI's client base includes both large publicly traded firms and small start-up companies. GSI specializes in helping firms deal with the complexities of government programs and regulations as well as marketing to federal, state and local governments. GSI also represents its clients before legislative bodies, to include the Congress and state legislatures. Owen's background in environmental program management allows him to serve clients with ongoing environmental business interests and concerns.

**VICE PRESIDENT, ALLIED RESEARCH CORPORATION, VIENNA, VA
1994 - 1996**

Elected to position by Board of Directors of this publicly traded corporation. Reported directly to Chairman/CEO. Areas of responsibility included commercial and Federal, state and local government markets in environmental remediation processes and services. Charged with developing teaming and joint venture agreements for manufacture and sale of products with military and commercial applications. Oversaw corporate consulting division. "Trouble shooter" for Chairman in areas of government and Congressional relations.

(continued)

(ACTING ASSISTANT SECRETARY OF THE ARMY and PRINCIPAL DEPUTY
ASSISTANT SECRETARY OF THE ARMY (INSTALLATIONS, LOGISTICS and
ENVIRONMENT), HEADQUARTERS, U. S. ARMY, THE PENTAGON,
WASHINGTON, DC 1985 - 1994

In this White House-appointed position was responsible for policy formulation and managing execution of Army and certain Defense Department programs in areas of logistics, Corps of Engineers installation construction/operations and environmental remediation and compliance actions, chemical and conventional weapons demilitarization/disposal programs and contracting-out of commercial activities. Primary DOD point of contact for all military assistance to Federal, state and local law enforcement and emergency management officials. Extensive requirements to serve as Congressional liaison and lead Administration witness at numerous Congressional hearings. In areas of responsibility was liaison to senior Federal, state and local government agencies including; the Departments of Justice, Commerce, Transportation, Health and Human Services and Interior and the Environmental Protection Agency. Actively involved in all phases of planning, programming and budget execution. Direct supervision of five Deputy Assistant Secretaries of the Army and professional staff of over 70 persons. In this senior Army Secretarial position, specific program management responsibilities included:

- Oversight of Corps of Engineers design, engineering and construction program and Corps' environmental remediation and compliance programs.
- Control of '89, '91, and '93 statutorily-mandated base closure and realignment, clean-up and reutilization program.
- Responsibility for Army's logistics system including multi-billion dollar supply, overhaul and repair depots and transportation networks.
- Direct supervision of highly complex and sensitive, Congressionally mandated, \$15 billion chemical demilitarization program to include the Chemical Stockpile Emergency Preparedness Program.
- Exercised Secretarial control of multi-billion dollar environmental program including oversight of Defense Environmental Restoration Account (DERA) and the Formerly-Used Defense Sites (FUDS) programs maintaining Federal and state regulatory agency liaison.

(CHIEF OF STAFF to CONGRESSWOMAN MARJORIE S. HOLT (4th-MD)
U.S. HOUSE OF REPRESENTATIVES, WASHINGTON, DC, 1973 - 1985

Joined staff as entry-level staff assistant and rose to top position. As Chief of Staff, was totally responsible for all staff, office and personnel management. Served as press spokesman. Developed and supervised execution of legislative strategy managing Legislative Director and Legislative Assistants. Responsible for overseeing constituent services through Washington and three district offices. Developed and implemented mass communications program. Managed all Federal projects activities. Served as Congresswoman's point of contact with national and local business and special interests communities. Managed all campaigns and fundraising. During this time was detailed on part-time basis as White House Advance Representative with numerous official and political, domestic and overseas trips with President and Vice President. Member of White House Political Liaison Team to Republican National Conventions.

(continued)

MICHAEL W. OWEN

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STAFF ASSISTANT, BALTIMORE CITY COUNCIL, BALTIMORE, MD 1972 - 1973

Performed general constituent service duties. Supported legislative agenda through conduct of major research projects on school construction financing and cable television franchising. Position held while attending college.

EDUCATION

Towson State University, Baltimore, MD
Bachelor of Science Degree, History and Political Science, 1973

Harvard University's John F. Kennedy School of Government, Cambridge, MA
Federal Policy Institute, 1987

PERSONAL

Date of Birth:

Marital Status: I

Security Clearance:

MICHAEL W. OWEN

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POLITICAL ACTIVITIES ADDENDUM

Over the last thirty years actively involved in all aspects of over twenty-five Republican campaigns for offices from local County Councilmen and County Executives to races for U.S. House of Representatives and Senate to President.

Successfully managed campaigns for U. S. Representative Marjorie Holt from 1974 to 1984. Chaired and managed successful campaign for Anne Arundel County Executive John Gary in 1994. Responsible for coordinating Reagan-Bush campaigns in Maryland in 1980 and 1984. Support staff for Maryland delegations to Republican National Conventions in '76, '80. Member for White House Political Liaison Team to '84 Convention in Dallas under direction of Drew Lewis.

From 1981 to mid-1985, when Owen accepted an appointment in the Department of the Army, he served as a part-time White House Advance Representative for numerous Presidential and Vice Presidential, official and political, domestic and overseas trips.

Served on numerous Republican "Victory" campaign steering committees in Maryland and Anne Arundel County. Currently active Finance Committee member for campaigns of U. S. Representatives Robert Ehrlich, (R, 2-MD) and Wayne Gilchrest, (R, 1-MD).

Wife, Anne Owen is also active in Republican campaigns and is former member of Republican Central Committee. Michael and Anne Owen contributed \$1000 to The Bush For President Committee and have regularly contributed at that dollar level to prior GOP presidential campaigns in '96, '92, and '88 and to the local and state "Victory" committees and various other local, state and National GOP committees.

Served on Presidential Transition Team 2000 as member of Policy group specifically working on transition for the Federal Emergency Management Agency under team leader William J Haynes.

Robert Anthony Paduchik

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Phone:

Email:

EXPERIENCE

Defense Fellow	Department of Defense	02/01 - present
- Assigned to Assistant Secretary of the Army for Manpower and Reserve Affairs.		
- Team member for Army University Access Online, "Army of One" ad campaign and special projects as assigned.		
- Staff member for Department of Defense transition team.		
Parade Staff	Presidential Inaugural Committee	01/01 to 02/01
- Coordinated and managed marching elements of the Inaugural Parade.		
Recount Coordinator	Florida 2000 Presidential Election	11/11 to 22
- Coordinated and managed volunteer observer organization during recount in Broward County.		
- Developed training process and challenge report for Broward and Dade county recounts.		
Executive Director	Ohio Bush-Cheney Campaign	08/00 to 12/00 (12/99 to 03/00)
- Managed both the primary and general election campaign efforts in Ohio.		
- Recruited and managed political organizations in all of Ohio's 88 counties.		
- Planned and supervised more than 30 candidate visits and 15 surrogate visits to Ohio.		
- Oversaw earned media effort involving more than 120 surrogate activities.		
- Successfully filed candidate for statewide ballot by collecting more than 9,000 signatures.		
Executive Director	Ohio Victory 2000 Campaign	05/00 to 08/00
- Developed a statewide GOTV plan involving volunteer phone banks, a volunteer Team Leader effort, targeted coalition groups, and collateral materials.		
- Victory effort completed: more than 500,000 volunteer GOTV calls; recruited more than 9,000 Team Leaders; organized within 5 targeted coalition groups; engaged more than 20,000 volunteers, placed 75,000 yard signs; and dropped 500,000 pieces of literature.		
- Supervised a staff of five people that executed the Ohio Victory effort.		
Director of Constituent Affairs	Office of Governor Bob Taft	03/00 to 05/00 (02/99 to 12/99)
- Represented the governor at official, public and political events.		
- Served as governor's chief constituent representative responsible for developing outreach activities.		
- Supervised the offices of Minority Affairs, Veterans Affairs and Multicultural Affairs.		
- Advised governor on political issues.		
Political Director	Taft for Governor	06/97 to 02/99
- Responsible for all voter contact activities and chief advisor on political issues.		
- Planned and supervised voter contact activities, and several statewide bus and aircraft tours.		
- Managed an eight-person staff and created 15 regional and 88 county organizations.		
- Developed and executed strategy to secure state FOP endorsement.		
- Managed the candidate's official filing requirement.		

ANDREW CLAY PATTERSON b6

SUMMARY OF QUALIFICATIONS

Senior-level project manager and strategic advisor on energy and environmental issues with a proven track record of success through each of the senior level positions held over the past 5 years at the Department of Energy.

Strengths also include:

- Decisiveness in Project Management
- Sound Judgment & Political Acumen
- Analytical & Technical Competencies
- Relationship Management
- Communication & Interpersonal Skills
- Problem Solving
- Reengineering & Streamlining Processes
- Dexterity to Prioritize and Allocate Resources

PROFESSIONAL EXPERIENCE

UNITED STATES DEPARTMENT OF ENERGY, Washington, DC

March 2004 - Present

Senior Policy Advisor for Fossil Energy (*September 2006 – Present*)

- Led team of technical staff in the development of an enhanced clean coal program focused on addressing the commercial barriers of carbon, capture and storage. Including establishing direction and scope, and motivating team to achieve aggressive expectations under extremely tight deadlines.
- Led efforts to renegotiate terms of the Cooperative Agreement between the Department and the FutureGen Alliance. This included developing professional relationships with senior VP's at 13 of the largest power generators and coal companies, clearly communicating Departmental positions and policies, formulating and executing negotiations strategy, and managing team to meet stated objectives and milestones.
- Developed proposals to the National Security Council on energy assistance to North Korea under the Six-Party Energy & Economy Working Group. Created 8 recommendations addressing various energy sources and solutions by conducting market research, economic analysis, and consultations with industry experts to create a pitch, including strategy, goals, financial analysis, and cost allocation for each.
- Oversaw the development of fossil energy related provisions to the Bush Administration's Climate Change initiative, unveiled at the G-8 Summit.
- Conceptualized and implemented efforts to streamline the Office's management and support functions; including identifying and correcting inefficiencies and redundancies in existing procedures and policies which demonstrably improved the way information was received and processed within the office.

Senior Policy Advisor for Environment, Safety, and Health (ES&H) (*September 2005 – August 2006*)

- Managed daily operations of the Office of the Assistant Secretary, including managing a team of eight senior level managers, representing an organization of 400 employees, and overseeing a \$140 million annual budget.
- Led team of technical staff in the development of the Department's first comprehensive worker safety and health policy - adopted by the Department in late 2006.
- Evaluated options and made recommendations to address serious concerns over the Department's handling of a congressionally mandated program to compensate employees who became ill or died as a result of their work in the DOE weapons programs. The recommendations made were approved by senior DOE leadership and applauded by Congressional and worker advocacy stakeholders and led to the successful transfer of the program to the Department of Labor in 2006.
- Spearheaded negotiations with Spanish, Russian and Japanese representatives to sunset outdated and antiquated international cooperative agreements relating to legacy affects of nuclear weapons production and use.
- Participated in the development of the first uniform federal guidance to protect the public, emergency responders, and surrounding environments from the effects of a radiological or nuclear terrorist incident; the program was submitted to the cabinet for approval.
- Reengineered and realigned the organizational structure of the Department's ES&H related functions to more effectively utilize resources and eliminate redundancies in office functions.

ANDREW CLAY PATTERSON

Cell: b6

UNITED STATES DEPARTMENT OF ENERGY, Washington, DC

March 2004 - Present

Policy Advisor to the Under Secretary (March 2004 – September 2005)

- Worked with congressional, state, and federal policy makers to influence the development of policy affecting the department of energy, environment, science, and demonstration and deployment activities. Participated in over 20 projects, many of which were addressed in the Energy Policy Act of 2005.
- Participated in the President's Interagency Working Group on Climate Change Science & Technology, UN Framework Convention on Climate Change, U.S.-China Joint Working Group, and Asia-Pacific Partnership.
- Contributed to the task force for the federal response to the Northeast Blackout of 2003 by participating in follow-up investigations, coordinated with Homeland Security and other bureau's to collaborate and streamline processes and communication on behalf of all internal agencies. Participated in the development of the Joint US/Canada council on energy.
- Served as a conduit for the Undersecretary with internal and external stakeholders. Managed tasking and deliverables as well as edited and reviewed work product sent up for concurrence to ensure that it addressed the appropriate issues at the appropriate level of detail and was consistent with Departmental and Administration policy.
- Responsible for coordinating all schedules and logistical requirements for meetings, events, conferences and trips for the Under Secretary.

BOOMERANG SITE SOLUTIONS, Tampa, FL

January 2002 – February 2003

Co-Founder & Director of Business Development

- Created a business concept and strategy to represent clients with multiple locations to market, negotiate, and partner with wireless phone providers for the purpose of installing critical telecommunications infrastructure on their properties.
- Represented over 3400 locations for Outback Steakhouse.

EDUCATION

SOUTHERN METHODIST UNIVERSITY, Dallas, TX

2001

Bachelor of Arts in Economics

ADDITIONAL INFORMATION

Security Clearance:

Top Secret (TS/Q), Sensitive Compartmental Information (SCI); active through 2009

Certifications:

Certificate in Petroleum Engineering, Colorado School of Mines Petroleum Super School, July 2006

Training:

Nuclear Executive Leadership Training, Department of Energy & Nuclear Energy Institute, 2005; Defense Nuclear Weapons School, Defense Threat Reduction Agency, 2005; Foreign Service Officer Energy Industry Training, PESA, 2003

Awards:

Department of Energy - Distinguished Career Service Award, September 2006.

Jeff T.H. Pon, Ph.D.

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CLEARANCE:

EXPERIENCE:

6/2003-Present

US Office of Personnel Management – Deputy Director of eGovernment, Washington, DC

- Under President Bush's Management Agenda- Managing five the President's government-wide Human Resources Information Technology initiatives and the U.S. Government's Human Resources (HR) Line of Business program amounting in an estimated tax cost savings of 2.7 billion over ten years. www.opm.gov/egov,
<http://www.whitehouse.gov/omb/egov/c-6-4-human.html>
 - Consolidating 24 separate government payroll systems into 2 entities
 - Developing and operating USAJobs.gov (The Federal Government's job portal) and USAlearning.gov (The Federal Government's learning portal)
 - Moving the Federal Government from a paper-based system to a digital Personnel Systems in HR Personnel Processing and Security Clearances
- Acting Program Director of the HR Line of Business for four months
- Acting Project Manager of the President's eTraining Initiative and Chairman of the government-wide Chief Learning Executives Board. Leading cross-government human resources development programs in recruitment, competency development, selection, succession planning, and training. To date: Taxpayers Savings/Avoidance of 107M in two years. Over 1.7 eLearning courses delivered and 132 government agencies participating.

8/2002 – 5/2003

Brandsoft - Director of Brandsoft Mentoring, Los Gatos, California

- Leading Global 2000 companies through strategic alignment, operational execution, and integration of people practices through mentoring services and software.
www.brandsoft.com

1/2002 - 6/2002

Pon Incorporated - Consultant, San Francisco, California

- Consulting for venture capital with Fortune 200 companies in their holdings. Managing and developing integration and merger processes to effectively implement strategy, organizational redesign, personnel management and business processes. Specializing in the management and formation of board and company governance structures

6/2000 - 9/2001

Seagate Technology - Senior Consultant, Scotts Valley, California

- Organizational Development Consultant for the company taking them through privatization to going public for a 6 billion dollar (US) business. Organizational development consultant to the President of the market leader in hard drive (HDD) manufacturing through its privatization and ongoing consolidation in the areas of strategy, structure, and policies. www.seagate.com

1/1998 - 5/2000

**Grand Battery Technologies, Inc. - President (GBT Inc.) & EVP-HR GBT,
San Francisco, California**

- Led Worldwide Human Resources for global company with three manufacturing sites and 13 country headquarters around the world.
President of North and South American GBT Inc. companies.

Jeff T.H. Pon, Ph.D.

4/1997 - 3/1998

Organizational Performance Group - Organizational Development Consultant
San Diego, California

- External Organizational Development Consultant to Fortune 200 companies in the areas of retail, technology, manufacturing, bio-technology, utility, and consulting industries to establish best-in-class strategic HR capabilities in the areas of selection, recruitment, personnel capabilities, performance management, succession planning, and leadership and management development.

1/1996 - 11/1996

Learning Organizations – Consultant, San Diego, California

- Consultant to organizations establishing practices of knowledge management, enterprise-wide execution and lateral work-groups

2/1994 - 6/1996

Success Profiles - Strategic Management Consultant, San Diego, California

- Strategic Management Consultant in the areas of strategy, structure, processes, and organizational effectiveness for Fortune 500 companies. www.successprofiles.com/

2/1993 - 12/1993

Center for Organizational Effectiveness – Consultant, San Diego, California

- Consultant to Biotechnology and High-Technology companies in the San Diego Area. Developing private/public partnership growth in San Diego City and County
www.thecentre.cc/

4/1991 - 12/1992

The White House - Bush '41 Administration- Intern, Washington, DC

- Office of Public Liaison- Worked to assist the Office of Public Liaison with Catholic, Educational, and Eastern European constituencies.

EDUCATION:

✓ 12/1997

Doctorate of Philosophy

California School of Professional Psychology - Alliant University, San Diego, California
Industrial-Organizational Psychology

6/1994

Masters of Science

California School of Professional Psychology - Alliant University, San Diego, California
Industrial-Organizational Psychology

6/1992

Bachelors of Arts

University of Southern California, Los Angeles, California
Psychology and Human Factors

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Jeffrey T. Salmon

Executive and policy professional with extensive background in national security and environmental policy. As director of Washington-based institute, responsible for program development and execution, publications, board management, donor relations, budget, grants and staff direction. Special expertise in program start-up. Author and editor of numerous publications in defense and foreign affairs, science, education, and environmental policy. Delivered speeches and presentations before leading national and international forums.

Experience

- 1991-present **Executive Director**
George C. Marshall Institute
Directed all aspects of Institute management, providing a national voice on critical, science-related public policies in the areas of national security, environmental policy, education and other fields. Developed programs, hired and led staff, guided publishing programs, created and ran national conferences. Wrote op-eds, articles, interviewed on numerous radio and TV programs. Actively oversaw budget and donor relations, generated three-fold increase in Institute funding without solicitation of corporate grants.
- 1997-present **Senior Fellow and Member, Executive Committee**
Environmental Literacy Council
Created organization from a Marshall Institute program to address national need for environmental education reform. Provided strategic vision, budgeting and fund-raising guidance, and management expertise.
- 1999 **Founder, Civic Environmentalism Working Group**
Created national working group to seek out new approaches to environmental policymaking. Published and disseminated proceedings from successful multi-state, multi-discipline conference in August 2000; sponsors on-going programs.
- 1989-1991 **Senior Speechwriter to Secretary of Defense Dick Cheney**
Managed professional staff of seven. Directly responsible to the Secretary of Defense for speeches, presentations and published articles in all areas of defense policy: national security strategy, defense budgeting, military education, environmental affairs, other. Authored speeches delivered at National Press Club, Service Academy commencement ceremonies, formal tributes and funerals, international forums, and wartime meetings with the troops. Worked on daily basis with senior members of the Bush Administration and Pentagon senior staff.
- 1988-1989 **Senior Fellow, Institute for National Strategic Studies,**
National Defense University
- 1985-1988 **Senior Speechwriter to Secretary of Defense Caspar Weinberger**

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Resume
page 2

Experience, continued

- 1983-1985 Managing Editor, *Comparative Strategy*
1981-1985 Research Analyst, Strategic Studies Center, SRI International
1979-1980 Research Assistant, "Ben Wattenberg's 1980" (series, public broadcasting)
1977-1979 Legislative Assistant, Office of the Hon. William F. Goodling (R-PA)
1975-1976 Legislative Aide, Office of the Hon. Alan Steelman (R-TX)

Education

- Ph.D., The Catholic University of America
World Politics
M.A., Northern Illinois University
Political Philosophy
B.A., Furman University
Politics

Honors and Awards

- Secretary of Defense Award for Outstanding Public Service, 1987, 1991
Richard M. Weaver Fellowship, 1984-1985
Harry S. Truman Presidential Library Grant, 1984

Other

- Consultant, American Standard Companies
Member, Virginia Governor's Advisory Committee on Environmental Education
Member, Commission on Environmental Stewardship, Commonwealth of Virginia (1996-7)
Member, Advisory Board, Center for Leadership in the Public Interest, Hampden-Sydney College
Member, Board of Directors, International Forum For Human Sciences
Reviewer, Journal of Environmental Education

Top secret and SCI clearance during government service

SELECTED PUBLICATIONS

- "The War Against Warming: Climate Change, Kyoto, and American National Security," in *The Greening of U.S. Foreign Policy*, Terry L. Anderson & Henry I. Miller, ed. (Hoover Institution Press, 2000).
- "Are We Building Environmental Literacy?" *Journal of Environmental Education* (Fall 2000).
- "With Utter Disregard of Pain and Woe: Theodore Roosevelt on Conservation and Nature," in *Rethinking the Roots of Conservationism*, Charles T. Rubin ed. (Roman & Littlefield, 2000).
- "The Arguments Against Missile Defense: Why Some Things Never Change," Ethics and Public Policy Center, Spring 1998.
- "The US Defense Buildup: What the Trillion Dollars Purchased," *Defence and Peace Economics*, Vol. 8, 1997.
- "We're All Corporate Polluters Now," *The Wall Street Journal*, July 2, 1997.
- "Greenhouse Anxiety," *Commentary*, July 1993.
- "The Reagan Doctrine. Implications for the Next Administration," in *U.S. Defense Policy in an Era of Constrained Resources*, Robert L. Pfaltzgraff, Jr. and Richard H. Shultz eds. (Lexington, MA, Lexington Books 1989).
- "Speech Writer: Stand Behind Your Man," *The Wall Street Journal*, September 7, 1988.
- "Dean Acheson, the Cold War and the Limits of Politics," *Comparative Strategy*, Vol. 7, No. 1, 1987.
- Co-editor, *Power, Principles and Interests: A Reader in World Politics*, (Lexington, MA, Ginn Press 1984).
- "A U.S. Peace Academy?" with Richard DiEugenio, *Journal of Contemporary Studies*, Vol 6, No. 4, Fall 1984.
- "Shaping Undergraduates' World View: Global Disinformation" with Victoria Sackett, *Public Opinion*, Vol. 5, No. 1, February/March 1982.
- Book Reviews in *Commentary*, *The Baltimore Sun*, *The Washington Times*, *Journal of Contemporary Studies*, *Comparative Strategy*, *Journal of Environmental Education*.

C. Russell H. Shearer

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Russell.Shearer@HQDA.Army.Mil

PROFILE: Manager and attorney with experience in safety, environment, budget & transactions, compliance, litigation, and political affairs. Assisted in management of \$24B Department of Army program to destroy Nation's stockpile of chemical weapons; represented Department of Energy, Basel Convention Secretariat, and Fortune 500 companies on environmental (pollution control and natural resources), nuclear, and administrative matters.

EXPERIENCE: U.S. Department of the Army

Special Assistant to Assistant Secretary Army (Installations & Environment)
Washington, DC November 2001 — Present

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- Senior-level presidential appointee (Schedule B) advising Assistant Secretary and managing \$14B program leading all Army environmental and occupational health and safety matters, installations, infrastructure, and family housing. Manage transition of workers' compensation program to focus on preventative safety measures, rapid return to work, and minimization of fraud; seek innovative waste disposal technology to address acutely hazardous and toxic wastes; flesh out new method to manage Army property while also protecting environment (concept builds on DOE's National Environmental Research Park); develop policies and legislation to amend environmental statutes to take account of Army's good stewardship and to permit realistic training on Army facilities; and manage environmental and occupational standards for chemical-demilitarization program.

U.S. Department of the Army

Attorney

Deputy Assistant Secretary for Chemical Demilitarization (Acting)
Washington, DC August 200—February 2003

- Managed \$1.3 B budget and staff for destruction of chemical-weapons stockpile; implemented radical restructuring of two demilitarization projects resulting in weapons destruction three years earlier and in \$500M life-cycle cost savings; devised strategic plan for implementing acceleration of chemical stockpile destruction at other projects; supervised contract revision to enhance contractor productivity and Government safety, productivity, and engineering oversight; organized effort to enhance operations safety through conduct-of-operations program; orchestrated EPA approval of key TSCA permit delayed over two years; directed preparation of environmental documents including RCRA permits and NEPA analyses; reviewed and evaluated budget options; consulted with and informed Congress on programmatic objectives and impacts.

C. Russell H. Shearer

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EXPERIENCE: Cadwalader, Wickersham & Taft Attorney
 (Continued) Washington, DC June 2000 — October 2001

- Assisted in drafting and analysis of \$15M+ consent decree, including Supplemental Environmental Projects, closure, environmental management programs, and debarment; managed transactional due diligence; responded to EPA information request; litigated NEPA cases concerning segmentation, alternatives, cumulative impacts; and made appellate argument at 4th Circuit.

Squire, Sanders & Dempsey L.L.P. Attorney
 Washington, DC Nov. 1997 — June 2000

- Advised on RCRA permitting and international waste; successfully guided company through TSCA PMN and IUR requirements and potential enforcement; advised POTW serving 233,000 on CWA permit; guided manufacturer through NESHAP permitting; advised international pipeline on NEPA; counseled on NRC license transfer; co-counsel in successful defense of CWA citizen suit; co-counsel to overturn CWA § 311 penalty.

U.S. Department of Energy Attorney-Advisor
 Savannah River Operations Office, Aiken, SC Oct. 1994 — Oct. 1997

- Broke deadlock, negotiated \$250M plan to reuse private nuclear plant; settled environmental issues in \$200M equipment sale; implemented Quality Assurance and Worker Protection rules (nuclear) implemented pursuant Price-Anderson Act; negotiated and drafted 64,000-page RCRA permit; reviewed RCRA corrective-action and CERCLA remedial documents; blocked CERCLA abatement order; managed legal aspects of \$150M/year CERCLA remedial and RCRA corrective-action program; prepared, reviewed, litigated NEPA documents; compelled FWS to modify ESA biological opinion.

University of South Carolina Lecturer
 Aiken, South Carolina Jan. 1996 — May 1997

- Taught undergraduate courses in environmental and business law.

Honorable Hart T. Mankin Judicial Law Clerk
 U.S. Court of Veterans Appeals (Art. I app. ct.) Sept. 1993 — Oct. 1994
 Washington, DC

Honorable Andrew G.T. Moore, II Judicial Law Clerk
 Delaware Supreme Court, Wilmington, Delaware May-Aug. 1993

Basel Convention Secretariat Law Clerk
 United Nations Environment Programme, Nairobi, Kenya 1991

C. Russell H. Shearer

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ADMITTED: Delaware, District of Columbia, various Federal Bars, and security clearances.

CERTIFIED: Registered Environmental Manager (REM) and Professional (REP) by the National Registry of Environmental Professionals (NREP).

HONORS: Federal agency and professional awards, including:

- Army Staff Badge, 2003.
- Counsel and *Ex Officio* Member, NREP Ethics Committee, 1998-2001.
- Reporter, NREP Rules of Professional Practice, 1998-2001.
- Nominated, Federal Bar Association's Younger Lawyer Award, 1997.
- 4 DOE awards for litigation and negotiation skills, 1996-1997.
- DOE Community Service Award for Pro Bono Services, July 1997.

PUBLISHED: Author of 11 publications; publications cited as annotations to U.S. CODE for FOIA, CWA, CAA, CERCLA, FRCP; list available.

SPEECHES: Speaker at more than 10 environmental courses; list available.

EDUCATION: Tulane University of Louisiana School of Law, New Orleans, LA
LL.M. in Energy & Environment, 1993.

Widener University School of Law, Wilmington, DE
J.D., 1992

Moot Court Honor Society; Phi Delta Phi (honor fraternity)

Washington and Lee University, Lexington, VA
B.A., 1988
Dean's List

SSN b6
DOB:

JAMES A. SLUTZ

b6

Home:
E-mail:
Office: (317) 232-4059

PROFESSIONAL EXPERIENCESALARY HISTORY

A creative, energetic and results oriented professional with 20 years of technical and management experience in environmental and energy operations.

Director Indiana Division of Oil and Gas 1992 to present

(current)

Responsible for the leadership of an agency with a staff of 25 and a budget of 3.1 million dollars. The Division oversees oil and natural gas exploration and production, natural gas storage, and leasing of state land for exploration. This operation is responsible for reviewing, inspecting, record keeping, and overseeing that over 10,000 oil, natural gas, natural gas storage, and related wells effectively produce petroleum resources while protecting health, safety, and the environment. The Division is a part of the Bureau of Resource Regulation, which is responsible for overseeing coal mining, water resources and petroleum.

Key Achievements: Created a customer-focused culture. Built a cooperative and trusting relationship with the oil and gas industry through initiatives to share ideas, information, and concerns.

Developed an industry partnership program that results in new oil production from old, abandoned wells.

Initiated a benchmarking and performance reporting system.

Recognized by the U.S. EPA as operating one of the best-managed and most effective Underground Injection Control programs in the nation (EPA report 12/00).

Implemented changes to the State's oil and gas environmental enforcement process that resulted in industry compliance improving from 30% to 77% in three years.

Postered an innovative education and public outreach program that developed into a citizen lead organization whose mission is to help farmers and landowners clean-up old environmentally threatening sites.

Developed and implemented a creative industry-government partnership program to clean up old, abandoned wells and surface facilities to prevent further environmental damage at costs significantly less than traditional methods.

Facilitated the creation of the Division's first strategic plan, mission and vision statements.

<u>Vice Chairman</u>	Interstate Oil and Gas Compact Commission	1997	No Salary
Appointed in 1993 to represent the Governor of Indiana in this organization of the Governors of 29 oil and gas producing states. The IOGCC is the organization leading and driving state and national policy on the regulation of oil and natural gas exploration and production. Advocated key IOGCC positions to senior administration officials and members of Congress. Elected IOGCC vice-chair and steering committee chair (1997), second vice-chair (1996). Served as Finance Committee chairman (1999-2000) and International Workgroup Chairman (1999-2001) and Energy Resources Committee Chairman (1994-96).			
Key Achievement: Led development of the international affiliate program for the IOGCC. Organized and lead program marketing trips to Canada, Mexico, Bolivia, Trinidad, and Venezuela. Four governments joined as international affiliates.			
Directed IOGCC team in multi-stakeholder meetings sponsored by the U. S. Environmental Protection Agency.			
<u>Independent Consultant</u> 1998 to 2001 \$9,000 (2001 income, no current projects)			
Served as a consultant on international energy issues for a national organization. Assisted the organization with the development of their international program. Prepared marketing information and grant proposals. Represented the organization on US Agency for International Development sponsored steering committee to assist Caspian Sea region countries with their environmental regulatory needs. Developed and presented information to the government of Turkmenistan in a workshop in Ashgabat.			
Key Achievement: Increased visibility of the international program through individual meetings, project proposals, marketing materials, and participation in the Western Hemisphere Energy Ministers' meeting and the World Power Conference.			
<u>Chairman of the Board</u> Energy Education Partnership, Inc. 1999 to present No Salary			
Energy Education Partnership, Inc. (EEPI) is a 501(c)(3) corporation organized and operated to provide education and training opportunities in support of oil and natural gas exploration and production. EEPI is funded by contributions from corporate foundations and other grants. Elected as a member of the Board of Directors in 1997. This is an unpaid, volunteer position.			
Key Achievement: Organization received first major project grant funding in November 2000.			
<u>Enforcement Manager</u> Ohio Division of Oil and Gas 1988 to 1992 \$42,000/YR			
Responsible for a statewide conservation and environmental enforcement program, which required the coordination of four central office program units and four regional offices. Supervised two staff members and coordinated the workload of three attorneys. Implemented a caseload tracking system and streamlined procedures that cut processing time for most enforcement actions by 50%. Negotiated compliance schedules and served as an expert witness.			

Environmental Scientist Ohio Division of Oil and Gas 1985 to 1988 \$32,000/YR

Oversaw technical component of two segments of the underground injection control program (Safe Drinking Water Act). Reviewed, evaluated, and approved waste injection well permit applications. Testified before state legislative committees. Developed a relational database for tracking over 10,000 disposal wells. Primary author of an alternative well testing procedure which was approved by U.S. EPA after being developed by a government and industry task force.

Senior Environmental Technician Ohio Division of Oil and Gas 1983 to 1985 \$25,000/YR
Environmental Technician Ohio Division of Oil and Gas 1981 to 1983

Analyzed proposed injection well project designs. Assembled background data and performed initial analysis of proposed injection well site. Prepared maps to evaluate proposed site suitability.

EDUCATION

The Ohio State University, Fisher College of Business	-	MBA	1990
The Ohio State University, School of Natural Resources	-	Bachelor of Science	1981

PROFESSIONAL MEMBERSHIPS

Appalachian/Illinois Basin Directors (Chairman 1995)
 Council of Regulatory Officials

COMMUNITY ACTIVITIES

Board Member Cool Creek North Homeowners Assoc. 2001 - 2002

Elected to serve as a member of the Board of Directors of the local homeowners association.

Environmental Education Camp Mohawk Trails Elementary School 1998, 2001

Served as an instructor at the fifth grade and second grade environmental science camps.

Science Curriculum Committee Carmel Clay School Corporation 1998

Served on the Carmel-Clay School Corporation's science curriculum advisory committee. This was a yearlong project to re-develop the goals, objectives, and implementation plan for the school systems' K-12 science program.

Management & Finance
D&B b6

FRANCIS C. SPAMPINATO

Office: (703) 808-7943

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Email:

PROFILE

Seasoned administrator with fifteen years of progressive experience in procurement/contracting with sensitive government agencies. Present goal is to leverage that experience in an appointed position serving the President of the United States.

DETAILED EXPERIENCE/ACCOMPLISHMENTS

- CHIEF/RESOURCE MANAGEMENT STAFF/SPECIAL COMM
National Reconnaissance Office, Chantilly, VA, August 2004 to Present
Serve as Chief of Staff for D/Special Communications responsible for oversight of \$100 million budget. Serve as leadership focal point in assisting senior management team to effectively lead the organization. Implemented program to enhance leadership throughout the organization. Serve as lead in integration of special comm business processes into larger organization (previously highly compartmented programs).
- CHIEF/CONTRACTS/MISSION SUPPORT NETWORK
Central Intelligence Agency, Washington, DC June 2002 to August 2004
Served as focal point for mentoring new contracting officers into Agency. Reinvented organization which had been rife with low morale and high turnover, transformed into a high-performing organization. Served as senior contracting authority for \$50 million of business activity.
- CONTRACTING OFFICER/IN-Q-TEL INTERFACE CENTER June 2001 to June 2002
Served as single point of contact, in contract and business matters, between Agency and not-for-profit working on behalf of Agency. Bridged gap between commercial and government concerns in contracting with small startups. Worked closely with DOD to develop In-Q-Tel-like mechanism. Administered \$40 million contract w/In-Q-Tel.
- CHIEF/CUSTOMER SERVICE CENTER(Senior Contracting Officer)
Defense Microelectronics Activity/MSC, Sacramento, CA February 1998 to June 2001
Served as Chief for multi-discipline personnel serving detachments throughout the world. Implemented reorganization, streamlined and turned around low performing organization. Served as signatory responsibility for \$200 million of goods and services. Successfully guided organization through implementation of enterprise management software solution. Prepared and maintained center strategic plan for inclusion in corporate strategic plan.
- SENIOR CONTRACTING OFFICER/OFFICE OF THE PROCUREMENT EXECUTIVE
Central Intelligence Agency, Washington, DC December 91 to February 98
Planned, negotiated, documented and administered over \$865 million of USG contracts, including \$310 million construction project.

EDUCATION

JD, currently in last year of evening legal study, Catholic University, Columbus School of Law (Dec. 2006)

DPA/MPA, Concentration: Program Evaluation, Performance Measurement, Local Government, University of Southern California, Los Angeles, CA (2000)

MS Public Administration, Central Michigan University, Mt. Pleasant, MI (1987)

BBA Accounting, Siena College, Loudonville, NY (1978)

ASSOCIATIONS/CERTIFICATIONS

National Contract Management Association, Certified Professional Contracts Manager

American Bar Association, student member

American Society for Public Administration

Central Loudoun Little League (Coach/Umpire)

Leesburg Elementary Parent Teacher Organization

PUBLISHED DISSERTATION

"PROTEST ACTIVITY PRE- AND POST-FEDERAL ACQUISITION STREAMLINING ACT OF 1994," Proquest Information and Learning Company, 136 pp., (2000)

Justin R. Swift

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Email: juddswift@hq.doe.gov

Summary of Qualifications:

- Political involvement since 1979
- Skilled in international relations and protocol – worked on many official presidential and vice presidential visits throughout the world; over 12 business trips to mainland China to coordinate and host meetings between U.S. Corporations and the various Chinese agencies
- Tourism and hospitality background of 9 years in the hotel business and 2 years in U.S. Department of Commerce Travel and Tourism Administration
- Logistics expert for developing and implementing events

Professional Experience:

May 2001 to present:

Director of Scheduling and Advance

- Direct, administer and support the Scheduling and Advance arrangements for the Secretary and Deputy Secretary and is responsible for managing 14 staff members that coordinates schedules and logistical requirements for meetings, events, conferences and trips for the Office of the Secretary. Serves a lead for all of the domestic and international travel for the Secretary.
- Creates strategic and logistical plans to carry out the initiatives and goals prescribed by the Performance Agreement between the President of the United States and the Secretary of Energy.
- Attends high-level Department meetings with or on behalf of the Secretary or Deputy Secretary. Considers and advises the Secretary and Deputy Secretary with respect to matters arising out of the operations and activities in the Department that are referred to, or require action on behalf of the Secretary or Deputy Secretary.
- Coordinates a variety of confidential activities for the Secretary.
- Serves as liaison for the Secretary on matters involving Departmental programs and policy issues.
- Works very closely with all of the Office of Secretary's staff, members of congress, The White House, etc. to identify and participate in outreach efforts.
- Organized a series of roundtable discussions featuring several internationally recognized speakers.
- Developed a long-term strategic planning team.

February 2000 through January 2001:

- Director of Operations for Bush/Cheney Inaugural, responsible for a budget of \$20 million
- Director of Advance and Scheduling for Vice President Cheney's campaign in Austin, Texas
- Involved in recount projects for both Florida 1 and Florida 2
- Director of Events for President Bush throughout the Republican National Convention
- Taught course in "Advance" to new hires and volunteers in Austin
- Advance work and staff training during the primaries for then Governor Bush, culminating with straw polls in Ames, Iowa

1993 to 2001:

- Principal of J. R. Swift & Associates, Inc., a consulting firm which develops strategic events and communications
- Assist corporations, associations, and high profile individuals to develop, shape and manage their public image
- Clients include American Standard, Philip Morris Companies, Nynex, Time Inc., The Limited, Baker Donaldson, Los Angeles Convention & Visitors Bureau, and the American Society of Association Executives
- Led several trade missions to the People's Republic of China, managing the logistics, protocol and scheduling proper appointments and events with the respective Chinese agencies
- Organized and managed an international seminar on Global Climate Change sponsored by Trane Company (an American Standard company) at the Scripps Institute which was attended by delegates from throughout the world
- Facilitated bilateral meetings during the WTO in Seattle for The Limited with government representatives from several African countries

1983 to 1993:

- Twice served as Deputy Director of Advance for President George Herbert Walker Bush, including designing and overseeing three presidential train trips with a budget in excess of \$3 million, and acted as his liaison the Economic Summit of Industrialized Nations and the Nixon Library Dedication (1989 to 1991, and asked to return in 1992)
- U.S. Department of Commerce: Chief assistant to the Undersecretary for USTTA, which had a budget of \$17.5 million and satellite offices in nine countries, liaison to the White House for the production of the video featuring the President for advertising campaigns in the United Kingdom and Japan
- Deputy Director of Advance for Vice President George Herbert Walker Bush and liaison for him to the 1988 Republican National Convention (also acted as Deputy Director of Events with a staff of 50 and a budget of \$3.5 million)
- Special Assistant to the Secretary of Health and Human Services (1985-86) and the Secretary of Transportation (1983-84)
- Managing Director of Inaugural Balls for 1985 Inauguration of President George Herbert Walker Bush
- Director of Housing for the 1983 Economic Summit of Industrialized Nations in Williamsburg, VA
- Nine years in sales and services for major hotel companies from 1974 to 1983
- Military Police, United States Army 1970-1973

Education: Rodney School, Kirkington, UK: General degree (equivalent of private high school)
Franconia College, Franconia, NH – BA in Economics 1974

MARSHALL E. WHITENTON

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BACKGROUND SUMMARY

Thirty years of diversified federal government affairs experience in energy, environmental and regulatory policy development and advocacy. A proven and effective issue manager with thorough knowledge of legislative and regulatory processes. Expertise in the development, coordination, and communication of energy and environmental policy.

WORK EXPERIENCE

U.S. Department of Energy 9/06 to present
Deputy Director, Permitting, Siting and Analysis
Office of Electricity Delivery and Energy Reliability

Responsible for managing the Permitting, Siting and Analysis division, which is responsible for implementing several authorities given the Department in the Energy Policy Act of 2005 (EPAct), including the possible designation of National Interest Electric Transmission Corridors (Section 1221(a)), coordination of Federal authorizations for transmission facilities (new Federal Power Act Section 216(h)), the interagency effort to identify Energy Rights-of-Way on Federal Lands (Section 368), and the study of Indian Lands Rights of Way. Also supervises the issuance of Presidential permits and export authorizations for electricity exports to Canada and Mexico, and provides financial and technical assistance to national, regional, State and local entities to develop effective solutions and assess alternatives increasing the reliability and efficiency of electric market operations. Provides counsel and support to the Director of the Office on strategic and other matters as assigned.

Federal Energy Regulatory Commission 4/05 to 8/06
Deputy Director, External Affairs and
Director, Congressional Affairs

Serving as a non-career SES, was responsible for supporting the director of External Affairs in management and external activities. Key member in the legislative team leading up to passage of the Energy Policy Act of 2005. Served as the primary FERC liaison for the federal interagency energy response to the Gulf hurricanes. Contributed to speeches and statements for the commissioners. Served as the primary liaison for the agency to key Administration staff and provides general information for the energy industry. Served as the delegated Chief FOIA Officer for the Commission and the Chief Critical Energy Infrastructure Information (CEII) Officer. Directly supervised staff of eight, and backed-up the Director in supervising the entire Office of 26 employees.

**National Association of Manufacturers
Vice President, Resources, Environment and Regulation**

1/98 to 4/05

Responsible for policy development and advocacy for 10,000-member trade association with respect to all Federal energy, environmental, resource, and regulatory issues of interest to the manufacturing sector. Assured quality control, provided policy direction, anticipated future advocacy/policy requirements, and supervised lobbyists and support staff to achieve association goals. Specifically: rebuilt the departmental staff; improving department's member communication and lobbying effectiveness; organize semi-annual member conferences; increased cooperation with EPA on voluntary environmental programs; started a monthly newsletter for association members; and personally worked with diverse NAM membership to develop official association policy on the Kyoto Protocol, electricity restructuring, and energy supply concerns, with a focus on natural gas supply. In addition to managing the department, personally worked with diverse NAM membership to develop official association policy on the Kyoto Protocol, electricity restructuring, and energy supply concerns. Represented the NAM on the management committee of the Alliance for Energy and Economic Growth, organized in 2001 to support passage of comprehensive energy legislation.

**U.S. Senate Republican Policy Committee
Energy and Environmental Policy Analyst**

1/91 to 1/98

Assisted Republican Senators in developing positions and legislation on regulatory, environmental, and energy issues. Prepared issue analyses, talking points, and bill digests on pending legislation in these areas. Produced analyses and commentaries on key Administration regulatory proposals. Coordinated Republican staff responses to Global Warming, CAFE, BTU energy tax, and a Republican environmental vision statement. Managed Senate legislative effort on the Nickles/Reid Congressional Review Act (PL 104-121). Participated in the Republican staff team for Senate comprehensive regulatory reform legislation in the 104th Congress. During the 103rd Congress, supervised RPC Congressional Fellows in producing the publication *Reg Watch*. Conducted weekly coordination meetings with leadership and key Senators' environmental staff.

**Office of Senator Don Nickles
Legislative Assistant**

12/86 to 12/90

Represented the Senator on all energy, energy tax and environmental issues, including issues relating to his role as the Ranking Republican on the Energy Regulation Subcommittee and as a member of the Interior Appropriations Subcommittee. Major focus on oil, natural gas, CAFE, and the Clean Air Act. Developed and staffed the Senator's successful natural gas price decontrol effort (PL 101-60). Represented the Senator in staff negotiations during the White House/Senate Clean Air Act Amendment negotiations in 1990.

**Office of Senator James T. Broyhill
Legislative Assistant**

9/86 to 12/86

Handled energy, environment and transportation issues, with emphasis on Superfund, the Highway Trust Fund Reauthorization, and nuclear power plant licensing.

**The Standard Oil Company (Ohio)
Associate Director, Federal Government Affairs**

1981 to 1985

Responsible for the development, coordination, and management of corporate advocacy strategy specializing in energy, environment and tax legislative issues affecting SOHIO's chemicals, natural gas, synthetic fuels, coal and advanced ceramics business units. Emphasis on natural gas legislation, Synthetic Fuels Corporation, Superfund, and trade.

**U.S. House of Representatives
Committee on Energy and Commerce
Associate Minority Counsel**

1979 to 1981

Supported committee Republicans on legislative issues before the Subcommittee on Fossil and Synthetic Fuels, including analysis, talking points, Dear Colleagues, and statements, as well as negotiations with congressional staff on legislation. Issues managed included crude oil pricing and marketing, synthetic fuels, the Alaskan Natural Gas Pipeline System, and the Energy Mobilization Board proposal. Authored the Reagan/Bush Presidential Transition Team paper on crude oil pricing decontrol.

**Department of Energy
Office of Hearings and Appeals
Staff Attorney**

1977 to 1978

Drafted decisions and orders under the Crude Oil Price and Allocation regulations in the areas of wellhead pricing, refiner entitlements, and gasoline allocations. Developed formula for OH&A oil wellhead pricing determinations. Developed deep understanding of the administrative abuses made possible by price control authority.

**Office of Congressman A.B. Won Pat
Legislative Assistant and Office Counsel**

1975 to 1977

Coordinated issues before the Interior Committee, as well as in areas of energy and trade.

**United States Army, Military Intelligence
First Lieutenant**

1969 to 1972

Served in Vietnam and in the Pentagon. Received a Bronze Star for Meritorious Service. Held Top Secret clearances.

EDUCATION

Georgetown University Law Center, JD, May 1975.

Princeton University, AB, June 1969.
Member, Bar Association of the District of Columbia.

RELEVANT PROFESSIONAL AND POLITICAL ACTIVITIES

National Energy Resources Organization (NERO), past-President
National Republican Lawyers Association, past-Board Member
Counsel to the Environment and Natural Resource, Environment and
Transportation Subcommittee of the 1992 Republican Party Platform Committee
Environment counsel for the Natural Resource, Environment and Transportation
Subcommittee of the 1996 Republican Party Platform Committee.
Produced policy papers on Climate Change, Energy Supply and Environmental Justice
for the Bush/Cheney 2000 campaign.