



February 3, 2014

Mr. Paul Bosco, Director
Office of Acquisition and Project Management
MA-62/L'Enfant Plaza Building
U.S. Department of Energy
1000 Independence Ave., S.W.
Washington, DC 20585-1615

SUBJECT: Procurement Evaluation and Re-Engineering Team Charter

Dear Mr. Bosco:

The Procurement Evaluation and Reengineering Team (PERT) has provided an updated operational charter, confirming the direction and focus of the PERT. As chair of the Contractor Supply Chain Council (CSCC), I have endorsed the revised charter, and forward to the Senior Procurement Executives for consideration and final execution.

Sincerely,



Joseph A. Ingrassia, Chair
Contractor Supply Chain Council

JAI/dss

Attachments

cc: DOE-HQ, MA
D.O. Boyd, MA-60
S.E. Clemons
J. Davis
P. Ferraro

CSCC
J. Collins, FNAL
D. McCrary, CSCC Vice-Chair, LANL
J. Robinson, RL
H. Tirone, SRS
M. Wiest, INL
B. Thornton, Y-12

PROCUREMENT EVALUATION AND RE-ENGINEERING TEAM CHARTER

PERT Members

- serve as representatives of DOE/NNSA site contractors, DOE/NNSA Field Offices, and DOE/NNSA Headquarters Elements
- actively participate in PERT activities and projects
- participate in PERT Reviews of DOE/NNSA contractors' purchasing systems
- perform other activities as delegated by the Chairpersons

Ad-Hoc Committees

- after appropriate investigation, deliver a recommendation to the PERT Chairpersons on the issue assigned

Charter Approval

Approved this ____ day of ____, 2013:

Position	Name	Signature	Date
DOE SPE	Paul Bosco		3-4-14
NNSA SPE	Joseph Waddell Barbara Stearrett		2-25-14
CSCC Chair	Joe Ingrassia		11/20/13
PERT Co-Chair	Mike Larson		11/19/13
PERT Co-Chair	Charlie Hurt		11/18/13
PERT Co-Chair	Michelle West		
PERT Co-Chair	F.A. (Tony) Paca, Jr.		11.14.13

Digitally signed by Michelle West (NNSA)
DN: cn=Michelle West, o=NNSA,
email=Michelle.West@nnsa.gov,
OU=NSA, C=US

PROCUREMENT EVALUATION AND RE-ENGINEERING TEAM CHARTER

Purpose:

The Procurement Evaluation and Re-engineering Team (PERT) will provide support to the Department of Energy (DOE) / National Nuclear Security Administration (NNSA) Senior Procurement Executives (SPEs) and the Contractor Supply Chain Council (CSCC) in the following areas:

- procurement system reviews
- procurement process improvement
- knowledge management, training, performance measurement and management
- other related business management initiatives, studies, and projects identified by the SPEs, CSCC or PERT Chairpersons, as beneficial to the DOE/NNSA federal and/or contractor business community.

PERT Structure:

The PERT membership will consist of representatives from all major DOE/NNSA site contractors, DOE/NNSA Field Offices, and DOE/NNSA Headquarters Elements. The PERT membership roster may be found at www.hanford.gov/chmert and <https://max.omb.gov/maxportal/home.do>

The PERT shall be co-chaired, on a rotated basis, by:

- a representative appointed by the DOE Senior Procurement Executive
- a representative appointed by the NNSA Senior Procurement Executive
- a representative appointed by the DOE contractor representatives on the PERT
- a representative appointed by the NNSA contractor representatives on the PERT

Ad-Hoc Committees are created by the PERT Chairpersons to address issues which have contractor complex-wide interest or implication.

Responsibilities and Authorities:

Senior Procurement Executives and the Contractor Supply Chain Council (PERT Sponsors)

- identify or request specific activities and expectations for the PERT
- evaluate the PERT results/conclusions
- provide recommendations on PERT actions
- provide guidance and feedback for actions initiated by the PERT

PERT Chairpersons

- plan and coordinate PERT activities and projects
- arrange and conduct all PERT meetings including agendas, logistics, and distribution of information and results
- coordinate with SPEs and CSCC to ensure appropriate prioritization and report on PERT activities and accomplishments
- designate subcommittees to address specific activities