**NEPA Lessons Learned Questionnaire**

Office of NEPA Policy and Compliance, U.S. Department of Energy

This questionnaire is a component of DOE’s NEPA Lessons Learned program. Your answers will be used in the *What Worked and Didn’t Work* section of the *Lessons Learned Quarterly Report*, and will be considered in the development of DOE NEPA guidance and training. In addition, throughout 2017, staff from the Office of NEPA Policy and Compliance will follow up with questionnaire respondents to gain a better understanding of your experiences in the NEPA document preparation process. We will be seeking information to develop more detailed lessons learned that can be shared with future DOE NEPA document teams, particularly new NEPA Document Managers.

In accordance with DOE Order 451.1B, *National Environmental Policy Act Compliance Program*, NEPA Document Managers and NEPA Compliance Officers shall report to the Office of NEPA Policy and Compliance after completing each environmental impact statement (EIS) and environmental assessment (EA). Other document preparation team members (e.g., Federal Project Director, subject matter experts, legal counsel) are encouraged to submit a questionnaire. The diversity of perspectives will strengthen the results.

After completing this questionnaire, please save it with your responses and email it to [LLQForm@hq.doe.gov](mailto:LLQForm@hq.doe.gov). If you have any questions, contact Janine Cefalu, Office of NEPA Policy and Compliance, at [janine.cefalu@hq.doe.gov](mailto:janine.cefalu@hq.doe.gov) or 202-586-4790.

**Part 1: Your Information**

1a. First Name: Click or tap here to enter text.

1b. Last Name: Click or tap here to enter text.

1c. Organization: Click or tap here to enter text.

1d. Email Address: Click or tap here to enter text.

1e. Phone Number: Click or tap here to enter text.

1f. Position:  NEPA Compliance Officer  NEPA Document Manager

Legal Counsel  Other Click or tap here to enter text.

**Part 2: NEPA Document Information**

2a. DOE NEPA Document Title: Click or tap here to enter text.

2b. DOE NEPA Document Number: DOE/EA: Click or tap here to enter text.

DOE/EIS: Click or tap here to enter text.

**Part 3: What Worked and Didn’t Work**

For the areas listed below, describe any measures that facilitated completion of the EA or EIS (e.g., any innovative strategies or tools) and what benefits resulted. Also describe any circumstances or issues that posed particular challenges to completion, how you overcame them, or what you would consider doing next time to avoid or overcome any obstacle to completing the NEPA review.

3a. Schedule management (timely completion of the EA or EIS):

Click or tap here to enter text.

3b. Scoping:

Click or tap here to enter text.

3c. Data collection:

Click or tap here to enter text.

3d. Impact analysis/methodology:

Click or tap here to enter text.

3e. Teamwork among DOE staff:

Click or tap here to enter text.

3f. Teamwork between DOE and contractors:

Click or tap here to enter text.

3g. Teamwork between DOE and any cooperating agency:

Click or tap here to enter text.

3h. Relationship between DOE and any tribal organization:

Click or tap here to enter text.

3i. Relationship between DOE and any applicant or external project proponent:

Click or tap here to enter text.

3j. Public participation:

Click or tap here to enter text.

3k. Other:

Click or tap here to enter text.

**Part 4: Usefulness**

4a. How was the NEPA process used in agency planning and decisionmaking for the proposed action? Did the NEPA process facilitate informed and sound decisionmaking? Please explain.

Click or tap here to enter text.

4b. Did the NEPA process protect or enhance any environmental resources?

Click or tap here to enter text.

4c. Please rate the effectiveness of the NEPA process with respect to protection of the environment on the 0–5 scale below. A 5 indicates that NEPA was an important planning tool, and a 0 indicates that the NEPA process was just “another permit” for a decision already made.

0 1 2 3 4 5

4d. Please explain the basis for your rating in 4c.

Click or tap here to enter text.

4e. Please rate the effectiveness of the NEPA process with respect to influence on decisionmaking on the 0–5 scale below. A 5 indicates that NEPA was an important planning tool, and a 0 indicates that the NEPA process was just “another permit” for a decision already made.

0 1 2 3 4 5

4f. Please explain the basis for your rating in 4e.

Click or tap here to enter text.

**Part 5: To be Completed by the NEPA Document Manager**

**NEPA Process Costs**

5a. Was the document prepared in-house by federal staff only? YES NO

5b. Were the document preparation costs (all or part) paid for by an applicant, financial assistance recipient, external project proponent, or other interested party? YES NO

5c. If you answered “NO” to 5a and 5b, provide the EA/EIS Document Preparation Contractor Costs (in Thousands)1,2:

5.c.i NEPA Support Contractor Cost: Click or tap here to enter text.

5.c.ii. Management and Operating (M&O) Contractor Cost: Click or tap here to enter text.

5.c.iii. Total NEPA Contractor Cost: Click or tap here to enter text.

**NOTES:**

1: Do not include federal staff costs.

2: Include only those costs to prepare the NEPA document. If practicable, do not include costs for compliance with other requirements. For example, include the costs of preparing the EIS or EA sections on cultural and biological resources, but do not include costs for field work that would be required for NHPA and ESA compliance separate from NEPA.

**Thank you for completing this questionnaire! Please save it with your responses and email it to** [**LLQForm@hq.doe.gov**](mailto:LLQForm@hq.doe.gov)**. If you have any questions, contact Janine Cefalu, Office of NEPA Policy and Compliance, at** [**janine.cefalu@hq.doe.gov**](mailto:janine.cefalu@hq.doe.gov) **or 202-586-4790.**