

QINGJI TIAN

dkeikichi@gmail.com

EDUCATION & AWARDS

BA in Engineering, Information and Communication Engineering, Tokyo City University

2018 – 2022

- Last year exam results: Top 20%
- Attendance rate: 99%

Diploma with Honors, KCP International Japanese Language School

2016 – 2018

- Graduate student representatives
- Awarded School outstanding graduate student

RELEVANT EXPERIENCE

Digital Transformation Engineer, AGC Display Glass (Shenzhen) Inc.

2022 – 2023

After graduating from university, I joined AGC Corporation. I primarily managed all aspects of IT-related tasks across AGC's various locations in China. Specifically, I served as the communication bridge between AGC's Tokyo headquarters and its Chinese locations, where I handled tasks such as server maintenance and troubleshooting, printer issues, and PC initial setup and configuration of terminals. Additionally, I was responsible for translating technical documents, creating and organizing procedural manuals, and instructing IT basics. As part of my duties to promote DX at each location, I also led the development and implementation of Robotic Process Automation (RPA) and automated tasks using Python.

Online Japanese Volunteer Activities on Zoom Platform

2019 – ongoing

Starting in 2019, I have been participating in online Japanese Volunteer Activities through the Zoom platform. At the time, I was a third-year university student. The main aim of these activities is to share our knowledge of the Japanese language and culture with those who are interested in Japanese culture or planning to work and live in Japan. The participants come from various regions and countries, which presents both a challenge and an opportunity for me as a member of the program. My responsibilities include managing the activities of members, creating schedules, and planning timetables. Additionally, I have organized online events during the lockdown period.

Tokyo Haneda International Airport Restaurant Kitchen Assistant (part-time work)

2018

In 2018, I worked part-time as a kitchen assistant at a restaurant located in Tokyo Haneda International Airport. The restaurant catered to tourists from all over the world, and to meet their diverse preferences, new special dishes were introduced each year based on the season and country. I enjoyed interacting with people from different cultures, which is why I chose to work at the airport. My responsibilities included maintaining the restaurant's operations, ensuring the freshness of ingredients, and providing customers with fresh and healthy dishes. Additionally, I assisted the chef with ingredient preparation and food processing and made sure that the dishes were delivered to customers in a timely manner.

ADDITIONAL SKILLS & INTERESTS

Languages: Chinese – Native; Japanese – Fluent; English – Conversational.

IT: Advanced proficiency in Linux, Nginx, Docker, AWS/GCP, Prometheus/Grafana and Python, proficient in MS Excel, Word, PowerPoint.

Music: Upbeat music, Nordic relaxing music, Japanese traditional music.