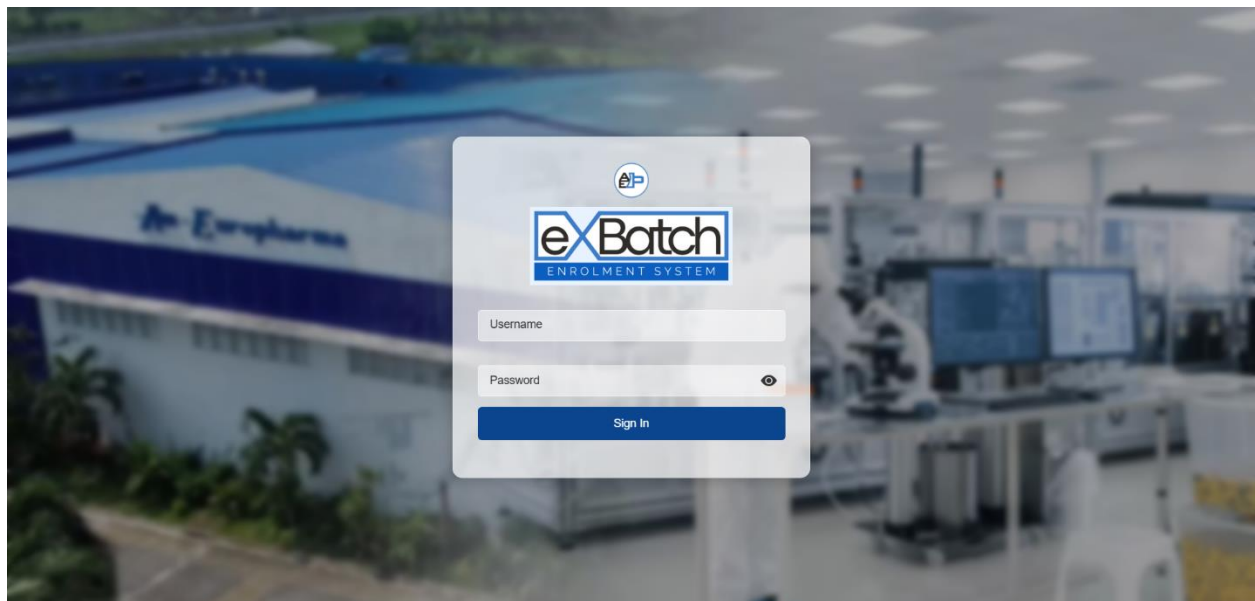


|  |  |
|--|--|
| <b>Project/System Name</b>                     | eXBatch Enrolment System   |
| <b>Description/Objective</b>                   | The eXBatch Enrolment System is a web-based application designed to streamline the enrolment of batch numbers for Toll-supplied materials into the EXACT system. It supports role-based access for administrators, approvers, and requestors, enabling efficient submission, review, and tracking of batch enrolment requests. |
| <b>Tools and Development Technologies Used</b> | HTML, CSS, PHP, JavaScript, Bootstrap, MySQL   |

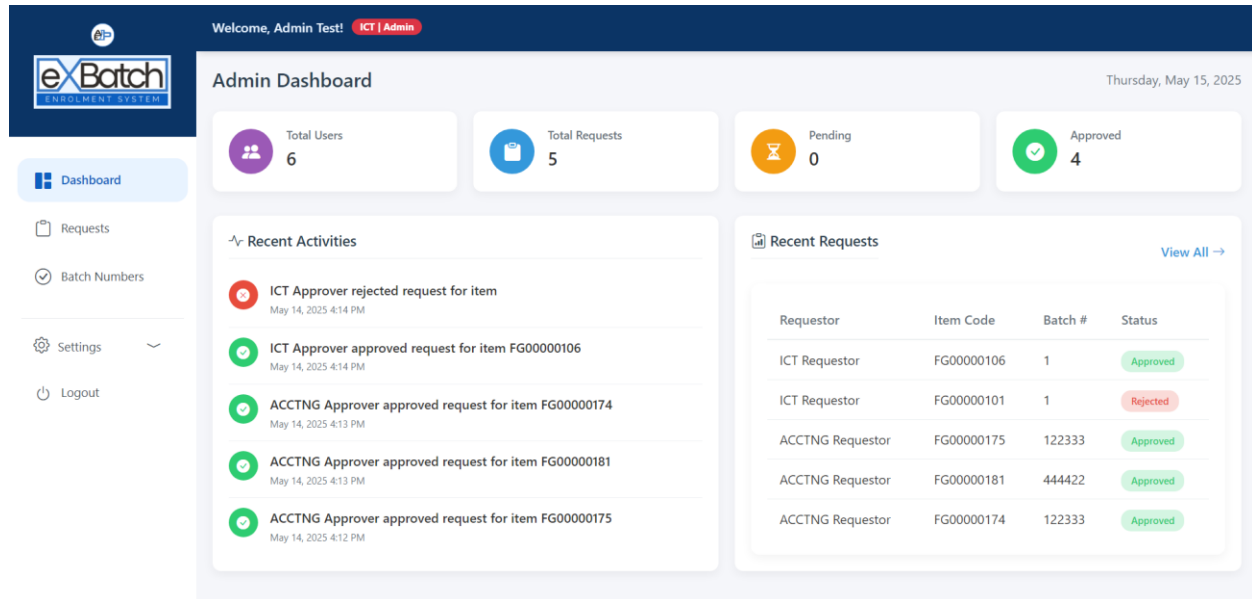
## LOGIN PAGE



eXBatch Enrolment System Login Interface, where users will log into the system wherein they will input their assigned Username and Password by the Admin. To access the system's functions, allowing only authorized users (administrators, approvers, and requestors) to access their respective dashboards and functionality based on their assigned roles.

## ADMIN USER

### ADMIN DASHBOARD



The Admin Dashboard serves as the central overview interface for system administrators, providing real-time summaries and activity monitoring. Key features include:

#### STATISTICS OVERVIEW – Quick summary cards displaying key metrics:

- Total Users – Displays the total number of registered users.
- Total Requests – Shows the total number of item requests made.
- Pending Requests – Shows the total number of item requests made.
- Approved Requests – Displays the number of approved requests.

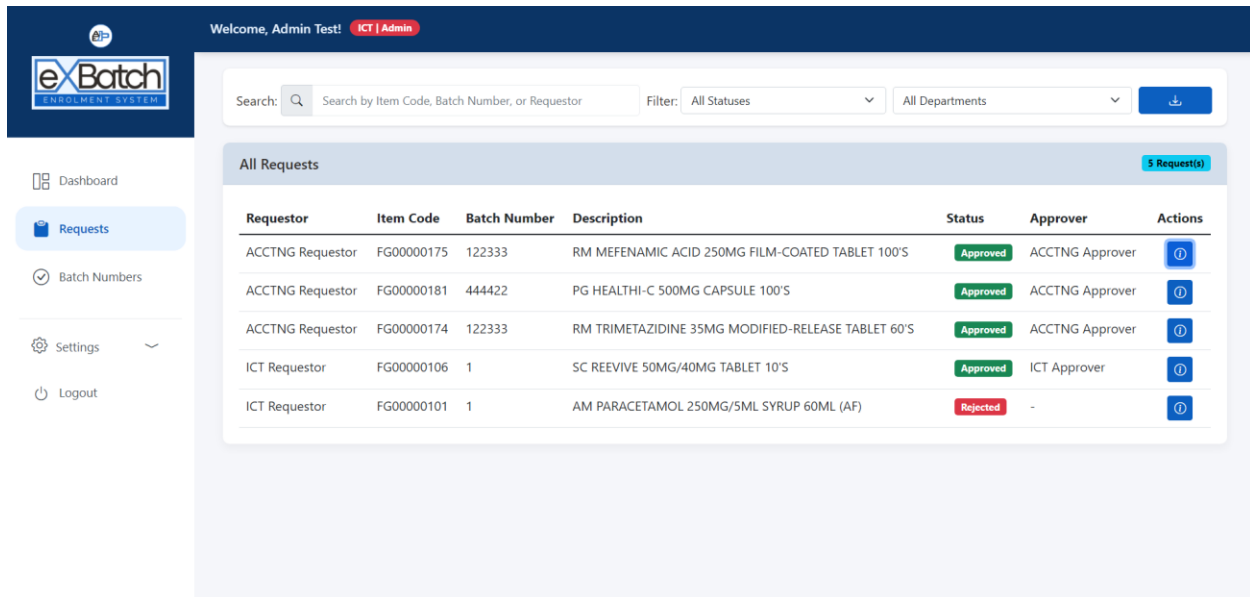
**RECENT ACTIVITIES** – Logs user actions in real-time, categorized by role:

|                  |  |
|------------------|--|
| <b>Admin</b>     | <ul style="list-style-type: none"><li>– Added a new user</li><li>– Added a new department</li></ul>        |
| <b>Approver</b>  | <ul style="list-style-type: none"><li>– Approved a request</li><li>– Rejected a request</li></ul>          |
| <b>Requestor</b> | <ul style="list-style-type: none"><li>– Submitted a request</li><li>– Edited an existing request</li></ul> |

**RECENT REQUESTS** – Displays a summary of the latest submitted requests, including:

- Requestor Name
- Item Code
- Batch Number
- Request Status (Approved or Rejected)

## REQUESTS PAGE



The screenshot shows the eXBatch Requests Page. At the top, there's a navigation bar with the eXBatch logo, a welcome message "Welcome, Admin Test!", and a user profile dropdown for "ICT | Admin". Below the navigation bar is a sidebar with links to Dashboard, Requests (highlighted), Batch Numbers, Settings, and Logout. The main content area features a search bar with a placeholder "Search by Item Code, Batch Number, or Requestor", filter dropdowns for "All Statuses" and "All Departments", and a download icon. Below the search bar is a table titled "All Requests" with a sub-header "5 Request(s)". The table has columns for Requestor, Item Code, Batch Number, Description, Status, Approver, and Actions. The table contains five rows of request data.

| Requestor        | Item Code  | Batch Number | Description  | Status   | Approver        | Actions                 |
|------------------|------------|--------------|--|----------|-----------------|-------------------------|
| ACCTNG Requestor | FG00000175 | 122333       | RM MEFENAMIC ACID 250MG FILM-COATED TABLET 100'S   | Approved | ACCTNG Approver | <a href="#">Details</a> |
| ACCTNG Requestor | FG00000181 | 444422       | PG HEALTHI-C 500MG CAPSULE 100'S                   | Approved | ACCTNG Approver | <a href="#">Details</a> |
| ACCTNG Requestor | FG00000174 | 122333       | RM TRIMETAZIDINE 35MG MODIFIED-RELEASE TABLET 60'S | Approved | ACCTNG Approver | <a href="#">Details</a> |
| ICT Requestor    | FG00000106 | 1            | SC REEVIVE 50MG/40MG TABLET 10'S                   | Approved | ICT Approver    | <a href="#">Details</a> |
| ICT Requestor    | FG00000101 | 1            | AM PARACETAMOL 250MG/5ML SYRUP 60ML (AF)           | Rejected | -               | <a href="#">Details</a> |

The Requests Page provides administrators with a comprehensive view of all item requests submitted by users across departments. It is designed for efficient tracking and management of request statuses and details.

- **Search and Filter**
  - Search by Item Code, Batch Number, or Requestor.
  - Filter requests by Status (e.g., Approved, Rejected) and Department.
- **All Requests Table** – Displays a list of all submitted requests with the following columns:
  - Requestor – The user who submitted the request.
  - Item Code – The unique code of the requested item.
  - Batch Number – The batch identifier for the request.
  - Description – Item details including name, dosage, and packaging.
  - Status – Current status of the request (Approved/Rejected).
  - Approver – Name of the person who approved the request (if applicable).
  - Actions – A “Details” button to view full request information.

## DETAILS MODAL

The screenshot displays the eXBatch Enrolment System interface. A 'Request Details' modal is open, showing the following information:

| Request Details |  |
|-----------------|--|
| Requestor Name  | ACCTNG Requestor                                 |
| Department      | ACCTNG   |
| Item Code       | FG00000175                                       |
| Batch Number    | 122333   |
| Description     | RM MEFENAMIC ACID 250MG FILM-COATED TABLET 100'S |
| Status          | Approved   |
| Approver Name   | ACCTNG Approver                                  |
| Created At      | 2025-05-14                                       |
| Approved At     | 2025-05-14                                       |

The modal includes a 'Close' button at the bottom right. The background interface shows a sidebar with navigation options: Dashboard, Requests, Batch Numbers, Settings, and Logout. The main content area displays a table of requests with columns for Requestor, Item Code, Status, Approver, and Actions.

- **Request Details (Accessible via the Action Button):**
  - Created At – The Date when the request was submitted.
  - Approved At – The Date when the request was approved (if applicable).

- **Download Function** – Admin can export the list of requests to a PDF file.
  - If filters are applied (e.g., Approved status, specific Department), only the matching entries will be included in the exported PDF.
  - If no filters are applied, the export will include all requests in the system.

### Example 1:

Filter – Approved

#### Approved Requests Report

05/15/2025

| No. | Requestor                 | Item Code  | Batch No. | Description  | Approver        | Created    | Approved   |
|-----|---------------------------|------------|-----------|--|-----------------|------------|------------|
| 1   | ACCTNG Requestor (ACCTNG) | FG00000175 | 122333    | RM MEFENAMIC ACID 250MG FILM-COATED TABLET 100'S   | ACCTNG Approver | 05/14/2025 | 05/14/2025 |
| 2   | ACCTNG Requestor (ACCTNG) | FG00000181 | 444422    | PG HEALTHI-C 500MG CAPSULE 100'S                   | ACCTNG Approver | 05/14/2025 | 05/14/2025 |
| 3   | ACCTNG Requestor (ACCTNG) | FG00000174 | 122333    | RM TRIMETAZIDINE 35MG MODIFIED-RELEASE TABLET 60'S | ACCTNG Approver | 05/14/2025 | 05/14/2025 |
| 4   | ICT Requestor (ICT)       | FG00000106 | 1         | SC REEVIVE 50MG/40MG TABLET 10'S                   | ICT Approver    | 05/14/2025 | 05/14/2025 |

## Example 2:

Filter – Approved (Status), ICT (Department)

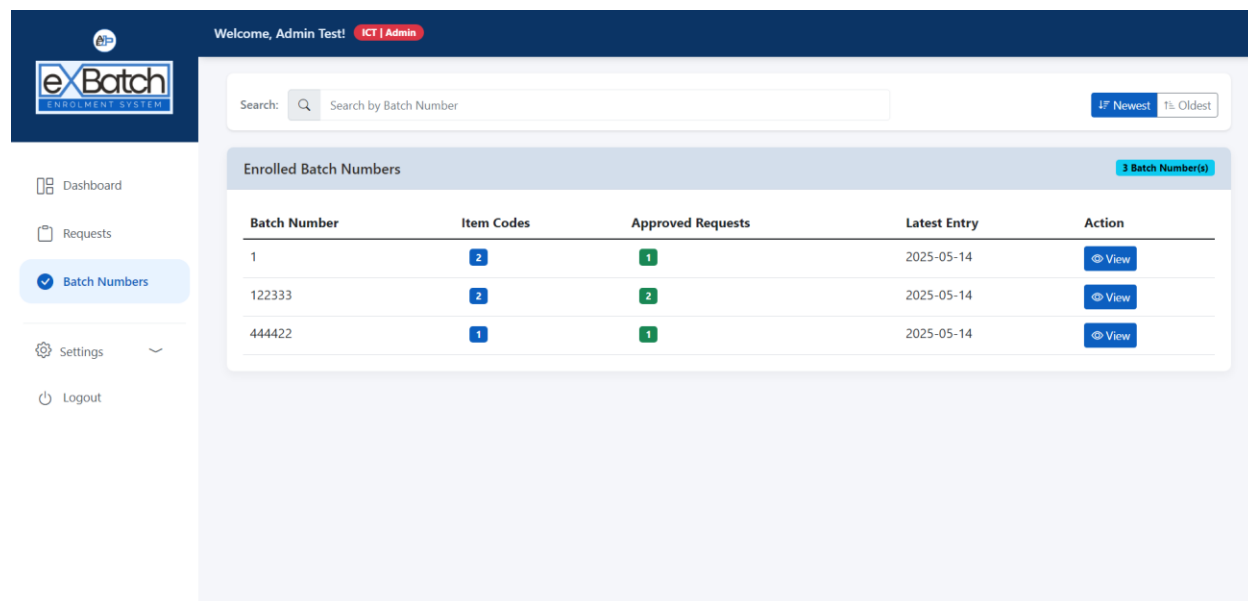
### Approved Requests Report

05/15/2025

ICT

| No. | Requestor     | Item Code  | Batch No. | Description                      | Approver     | Created    | Approved   |
|-----|---------------|------------|-----------|----------------------------------|--------------|------------|------------|
| 1   | ICT Requestor | FG00000106 | 1         | SC REEVIVE 50MG/40MG TABLET 10'S | ICT Approver | 05/14/2025 | 05/14/2025 |

## BATCH NUMBER PAGE



The screenshot shows the eXBatch Enrolment System interface. The top navigation bar includes the company logo, a welcome message for 'Admin Test!', and a user role indicator 'ICT | Admin'. The left sidebar contains navigation links for Dashboard, Requests, Batch Numbers (selected), Settings, and Logout. The main content area features a search bar with the placeholder 'Search by Batch Number' and a sort dropdown set to 'Newest'. Below the search bar is a table titled 'Enrolled Batch Numbers' with 3 batch numbers listed. The table columns are Batch Number, Item Codes, Approved Requests, Latest Entry, and Action. Each row has a 'View' button in the Action column.

| Batch Number | Item Codes | Approved Requests | Latest Entry | Action               |
|--------------|------------|-------------------|--------------|----------------------|
| 1            | 2          | 1                 | 2025-05-14   | <a href="#">View</a> |
| 122333       | 2          | 2                 | 2025-05-14   | <a href="#">View</a> |
| 444422       | 1          | 1                 | 2025-05-14   | <a href="#">View</a> |

The Batch Number page provides a streamlined interface for managing and viewing enrolled batch entries in the eXBatch Enrollment System.

### ENROLLED BATCH NUMBERS:

- **Search and Sort function**
  - Specifically for Batch Number queries
  - Newest/Oldest based on Latest Entry Date
- **Enrolled Batch Numbers Table** – This table displays an overview of all registered batch numbers with the following columns
  - Batch Number – Unique identifier for each batch.
  - Item Codes – Total number of item codes linked to the batch.
  - Approved Requests – Count of item codes that have been approved.
  - Latest Entry – Date of the most recent item code entry in the batch.
  - Action (View Button) – Allows users to view item code details within the selected batch.



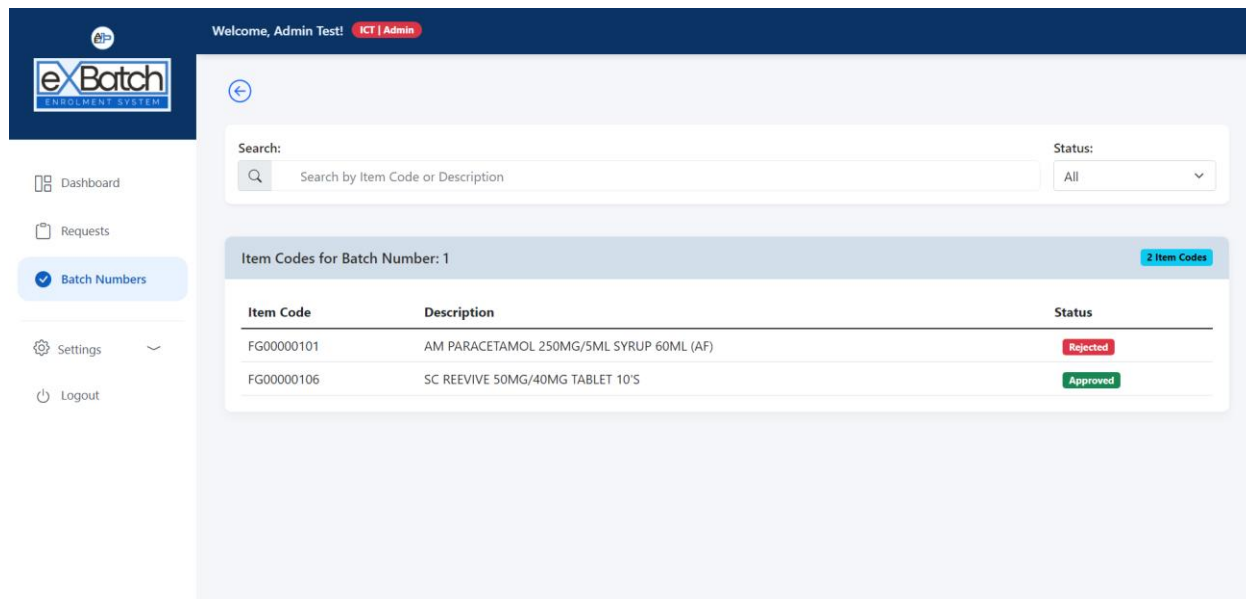
## BATCH NUMBER DETAIL VIEW

- **Search and Filter Function**
  - Search by Item Code or Description
  - Filter by Status

Clicking the View button opens a detailed table listing all Item Codes under the selected batch. This secondary table includes:

- Item Code – Unique identifier for the product.
- Description – Product name and specification.
- Status – Indicates whether the item has been Approved or Rejected.

## VIEW ACTION (BATCH NUMBER DETAIL VIEW)

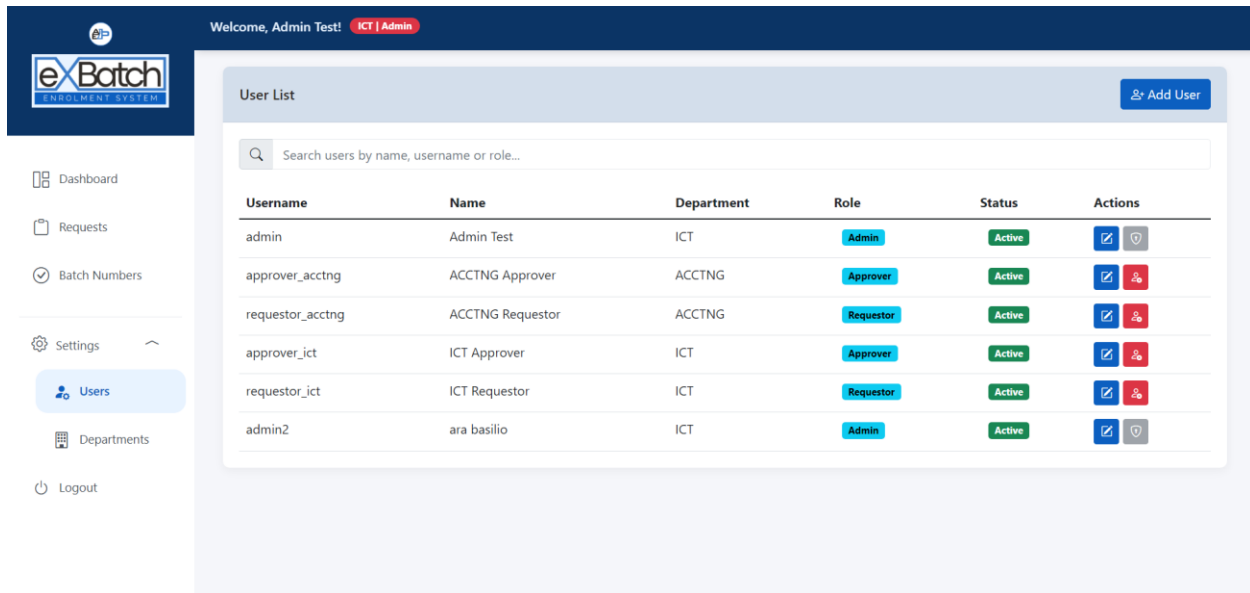


The screenshot displays the eXBatch ENROLMENT SYSTEM interface. The top navigation bar includes the company logo, a welcome message for 'Admin Test', and a user profile dropdown. The left sidebar contains navigation links for Dashboard, Requests, Batch Numbers (selected), Settings, and Logout. The main content area shows the 'Batch Number Detail View' for Batch Number 1, which contains 2 Item Codes. A search bar at the top allows filtering by Item Code or Description, and a status dropdown is set to 'All'. The table below lists the item codes and their statuses.

| Item Code  | Description                              | Status   |
|------------|--|----------|
| FG00000101 | AM PARACETAMOL 250MG/5ML SYRUP 60ML (AF) | Rejected |
| FG00000106 | SC REEVIVE 50MG/40MG TABLET 10'S         | Approved |

## SETTINGS – USER

### USER MAINTENANCE



The screenshot displays the 'User List' interface in the eXBatch system. The top navigation bar shows 'Welcome, Admin Test!' and 'ICT | Admin'. The left sidebar contains navigation links: Dashboard, Requests, Batch Numbers, Settings (expanded), Users (selected), Departments, and Logout. The main content area features a search bar and a table of users.

| Username         | Name             | Department | Role      | Status | Actions             |
|------------------|------------------|------------|-----------|--------|---------------------|
| admin            | Admin Test       | ICT        | Admin     | Active | [Edit] [Lock]       |
| approver_acctng  | ACCTNG Approver  | ACCTNG     | Approver  | Active | [Edit] [Deactivate] |
| requestor_acctng | ACCTNG Requestor | ACCTNG     | Requestor | Active | [Edit] [Deactivate] |
| approver_ict     | ICT Approver     | ICT        | Approver  | Active | [Edit] [Deactivate] |
| requestor_ict    | ICT Requestor    | ICT        | Requestor | Active | [Edit] [Deactivate] |
| admin2           | ara basilio      | ICT        | Admin     | Active | [Edit] [Lock]       |

The User Maintenance interface provides administrative control for managing user accounts within the system. It includes the following features:

#### USER PAGE FEATURES:

- **Search Function**
  - Search user by name, username, or role
- **Activate/Deactivate Account**
  - Administrators can toggle the user's account status between Active and Inactive
  - Inactive users cannot log in or perform any system actions
  - Users with the Admin role cannot be deactivated
  - A lock icon or disabled toggle appears for Admin users to prevent accidental deactivation

## ADD NEW USER FORM

The screenshot displays the eXBatch Enrolment System interface. On the left is a sidebar with navigation links: Dashboard, Requests, Batch Numbers, Settings (expanded), Users (selected), Departments, and Logout. The main content area is titled 'Welcome, Admin Test! ICT | Admin'. It features a 'User List' table and an 'Add New User' modal form.

**User List Table:**

| Username         | Name             | Department | Role      | Status | Actions         |
|------------------|------------------|------------|-----------|--------|-----------------|
| admin            | Admin Test       | ICT        | Admin     | Active | [Edit] [Delete] |
| approver_acctng  | ACCTNG Approver  | ACCTNG     | Approver  | Active | [Edit] [Delete] |
| requestor_acctng | ACCTNG Requestor | ACCTNG     | Requestor | Active | [Edit] [Delete] |
| approver_ict     | ICT Approver     | ICT        | Approver  | Active | [Edit] [Delete] |
| requestor_ict    | ICT Requestor    | ICT        | Requestor | Active | [Edit] [Delete] |
| admin2           | ara basilio      | ICT        | Admin     | Active | [Edit] [Delete] |

**Add New User Form:**

Username:

Password:

Confirm Password:

First Name:

Last Name:

Department:

Role:

- **User List Table** – Displays all registered users
- **Add User** – Allows the administrator to create a new user by entering the following details:
  - Username
  - Password
  - Confirm Password (must match the password for validation)
  - First Name
  - Last Name
  - Department
  - Role (Admin, Approver, Requestor)

## EDIT USER MODAL

Welcome, Admin Test! ICT | Admin

**exBatch**  
ENROLMENT SYSTEM

Dashboard  
Requests  
Batch Numbers  
Settings  
Users  
Departments  
Logout

**User List**

Search users by name, us

| Username         |
|------------------|
| admin            |
| approver_acctng  |
| requestor_acctng |
| approver_ict     |
| requestor_ict    |
| admin2           |

### Edit User

Username  
requestor\_ict  
Username cannot be modified

Password  
\*\*\*\*\*

First Name  
ICT

Last Name  
Requestor

Department  
Information and Communication Technology (ICT)

Role  
Requestor

Update User

| Role      | Status | Actions                                     |
|-----------|--------|---|
| Admin     | Active | <a href="#">Edit</a> <a href="#">Delete</a> |
| Approver  | Active | <a href="#">Edit</a> <a href="#">Delete</a> |
| Requestor | Active | <a href="#">Edit</a> <a href="#">Delete</a> |
| Approver  | Active | <a href="#">Edit</a> <a href="#">Delete</a> |
| Requestor | Active | <a href="#">Edit</a> <a href="#">Delete</a> |
| Admin     | Active | <a href="#">Edit</a> <a href="#">Delete</a> |

- **Edit User**
  - Username cannot be modified
  - The Confirm Password field only appears if the Password field is modified.

## SETTINGS – DEPARTMENT

### DEPARTMENT MAINTENANCE

Department List

Search departments by name or code...

| Department Name                          | Department Code | Actions                                     |
|--|-----------------|---|
| Information and Communication Technology | ICT             | <a href="#">Edit</a> <a href="#">Delete</a> |
| Accounting                               | ACCTNG          | <a href="#">Edit</a> <a href="#">Delete</a> |
| Logistics                                | LOG             | <a href="#">Edit</a> <a href="#">Delete</a> |

[Add Department](#)

The Departments Page allows administrators to manage the list of departments within the system. It includes the following features:

- **Search Function**
  - Search user by Department Name or Department Code

- **Department List Table** – Displays all existing departments in a searchable table format with the following columns:
  - Department Name
  - Department Code
  - Edit – Modify department details
  - Delete – Remove the department from the system

## ADD NEW DEPARTMENT FORM

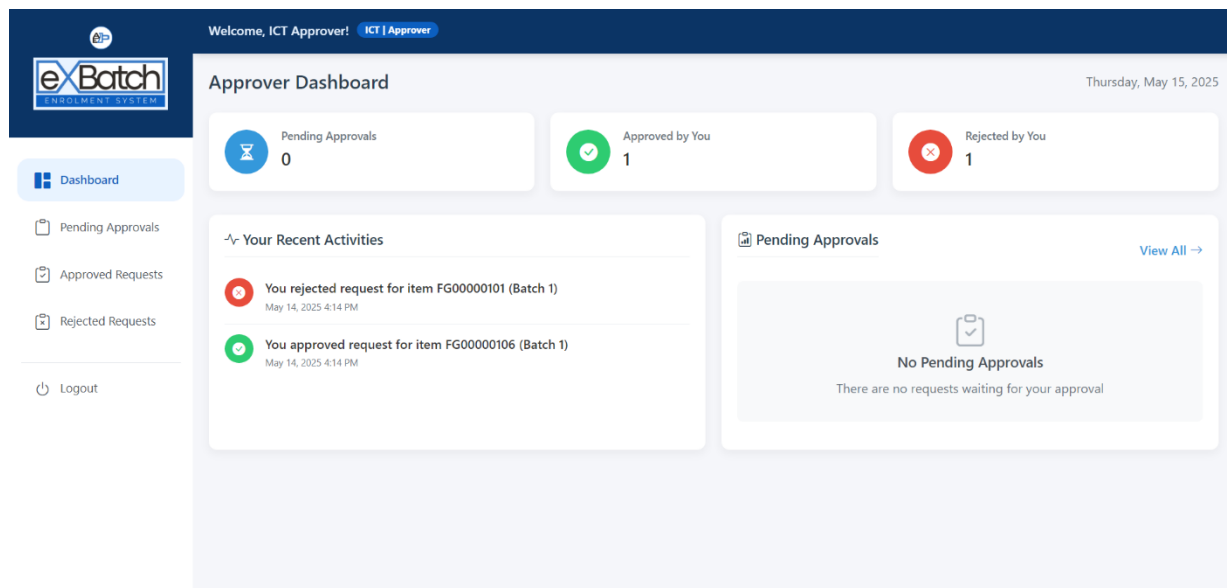
The screenshot displays the eXBatch Enrolment System interface. On the left is a sidebar with navigation links: Dashboard, Requests, Batch Numbers, Settings, Users, Departments (highlighted), and Logout. The main content area is titled 'Welcome, Admin Test! ICT | Admin'. It features a 'Department List' section with a search bar and a table of existing departments. To the right is a 'Add New Department' form with input fields for 'Department Name' and 'Department Code', and an 'Add Department' button.

| Department Name                          | Department Code | Actions                                     |
|--|-----------------|---|
| Information and Communication Technology | ICT             | <a href="#">Edit</a> <a href="#">Delete</a> |
| Accounting                               | ACCTNG          | <a href="#">Edit</a> <a href="#">Delete</a> |
| Logistics                                | LOG             | <a href="#">Edit</a> <a href="#">Delete</a> |

- **Add Department** – Enables the creation of new departments by specifying:
  - Department Name
  - Department Code

## APPROVER USER

### APPROVER DASHBOARD



The Approver Dashboard serves as the central interface for users assigned the Approver role. It provides a quick overview into the status of approval requests.

### STATISTICS OVERVIEW

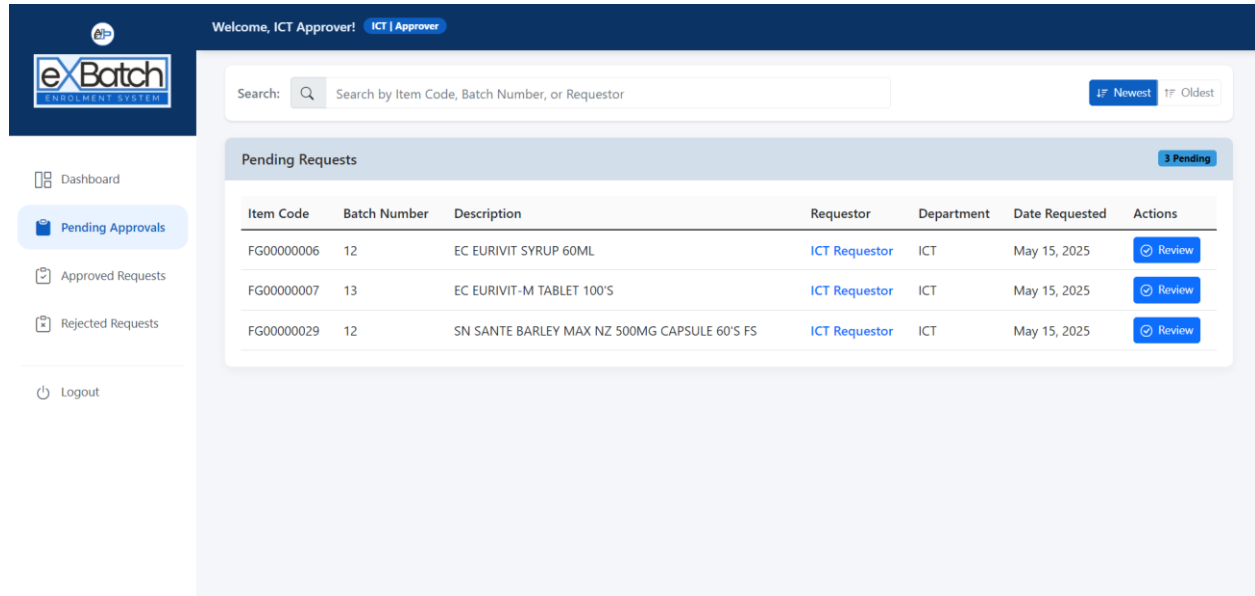
- **Pending Approvals** – Displays the number of requests awaiting the approval
- **Approved by the User** – Shows the total of requests approved by the user.
- **Rejected by the User** – Indicates the number of requests rejected by the user.

**User's Recent Activities** – List of the latest actions taken by the approver, including:

- Approved requests
- Rejected requests

**Pending Approvals Panel** – A quick view area showing any items currently awaiting approval.

## PENDING APPROVALS PAGE



Welcome, ICT Approver! [ICT Approver](#)

Search:  Search by Item Code, Batch Number, or Requestor [1st Newest](#) [1st Oldest](#)

**Pending Requests** 3 Pending

| Item Code  | Batch Number | Description                                  | Requestor                     | Department | Date Requested | Actions                |
|------------|--------------|--|-------------------------------|------------|----------------|------------------------|
| FG00000006 | 12           | EC EURIVIT SYRUP 60ML                        | <a href="#">ICT Requestor</a> | ICT        | May 15, 2025   | <a href="#">Review</a> |
| FG00000007 | 13           | EC EURIVIT-M TABLET 100'S                    | <a href="#">ICT Requestor</a> | ICT        | May 15, 2025   | <a href="#">Review</a> |
| FG00000029 | 12           | SN SANTE BARLEY MAX NZ 500MG CAPSULE 60'S FS | <a href="#">ICT Requestor</a> | ICT        | May 15, 2025   | <a href="#">Review</a> |

The Pending Approvals Page allows the Approver to manage and act on incoming requests from users within the same department. This page includes the following key features:

### Search and Sort Function

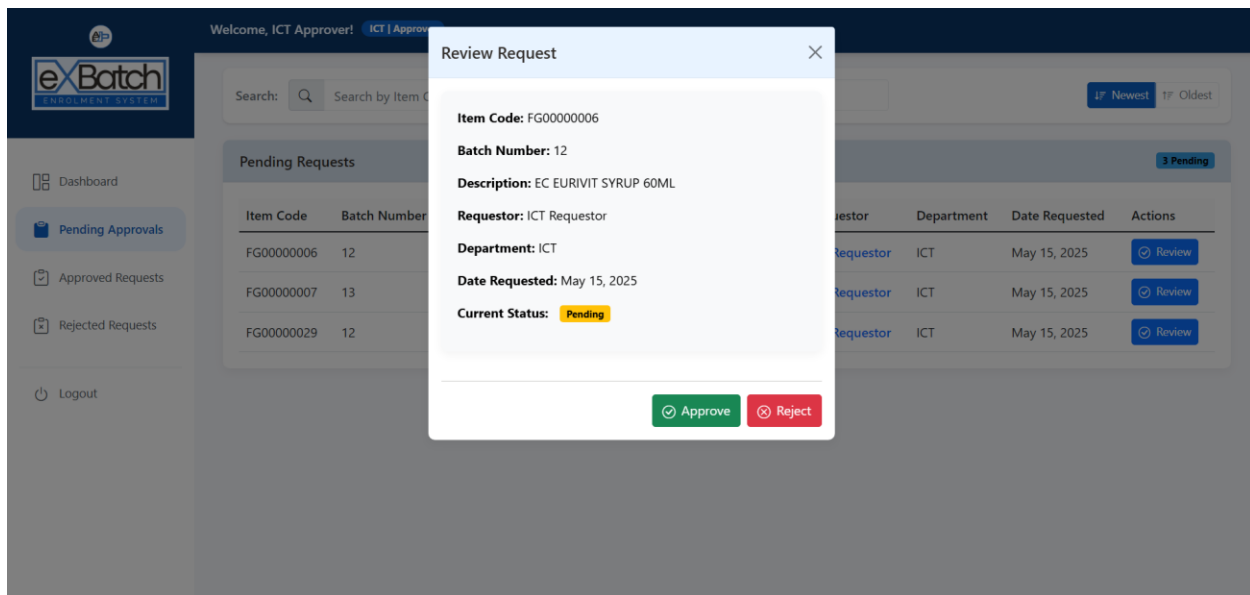
- Search requests by item code, batch number, or requestor name.
- Sort by newest and oldest entries.

### Pending Requests Table

- Displays a list of submitted requests with relevant details such as item code, batch number, description, requestor name, department, and date requested. Only requests from users in the same department are shown.



## REVIEW REQUEST MODAL



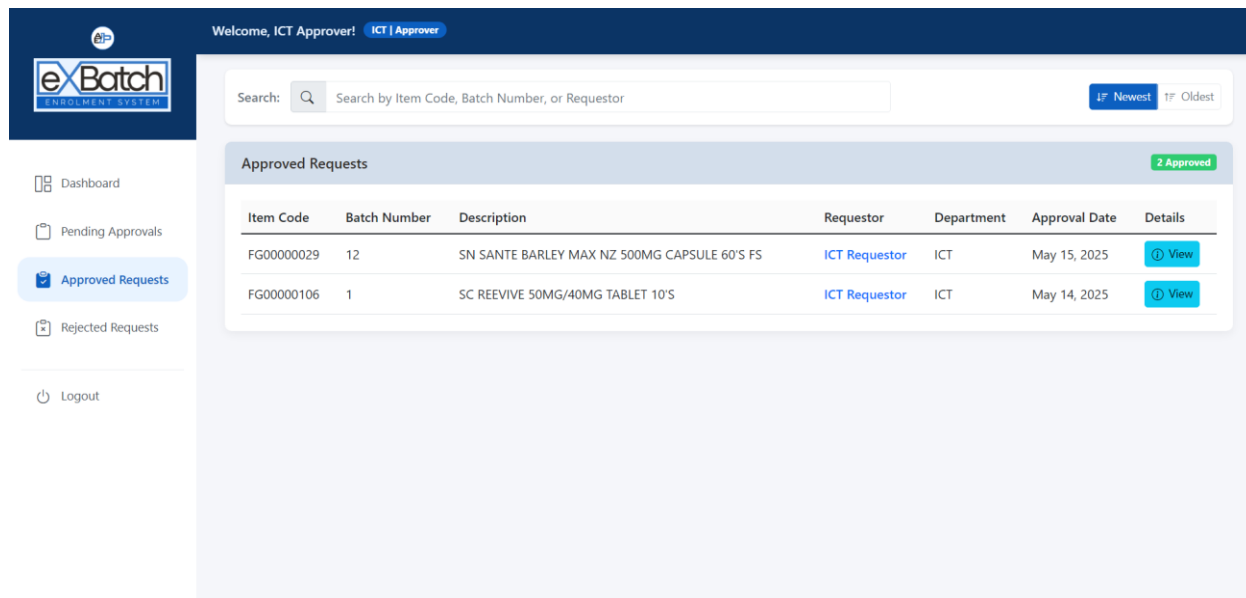
### Review Button

- Each row has a Review button that opens a modal window where the approver can approve or reject the specific request based on the information provided.

### Validation Constraint on Approval

- Before an approval is finalized, the system performs a duplicate check in the EXACT system using the combination of Item Code and Batch Number.
- If a matching record is found in the EXACT system, the approval will not proceed.
- The system prevents the action and notifies the approver that the request already exists, ensuring no duplicate records are created.
- Once successfully approved, the action is automatically recorded in the EXACT System, ensuring real-time synchronization between the eXBatch platform and the external inventory system.

## APPROVED REQUESTS PAGE



Welcome, ICT Approver! [ICT Approver](#)

Search:  Search by Item Code, Batch Number, or Requestor 1st Newest 1st Oldest

**Approved Requests** 2 Approved

| Item Code  | Batch Number | Description                                  | Requestor                     | Department | Approval Date | Details              |
|------------|--------------|--|-------------------------------|------------|---------------|----------------------|
| FG00000029 | 12           | SN SANTE BARLEY MAX NZ 500MG CAPSULE 60'S FS | <a href="#">ICT Requestor</a> | ICT        | May 15, 2025  | <a href="#">View</a> |
| FG00000106 | 1            | SC REEVIVE 50MG/40MG TABLET 10'S             | <a href="#">ICT Requestor</a> | ICT        | May 14, 2025  | <a href="#">View</a> |

**Sidebar:**

- Dashboard
- Pending Approvals
- Approved Requests**
- Rejected Requests
- Logout

The Approved Requests Page displays a list of all requests that have been approved by the current approver. It provides a clear overview and access to previously approved items.

### Search and Sort Function

- Search approved requests by item code, batch number, or requestor name.
- Sort by newest or oldest approval date.

### Approved Request Table

- Lists all approved requests with the following details: item code, batch number, item description, requestor, department, and date of approval.

### Details - View Button

- Each entry includes a View button that opens the full request details for review or reference purposes.

## REJECTED REQUESTS PAGE

The screenshot displays the 'Rejected Requests' page in the eXBatch system. The header includes the user's name 'Welcome, ICT Approver!' and a role indicator 'ICT Approver'. A search bar is located at the top right, with a placeholder 'Search by Item Code, Batch Number, or Requestor'. Below the search bar, there are sorting options: '17 Newest' and '17 Oldest'. The main content area is titled 'Rejected Requests' and shows a table with one entry. The table has columns for Item Code, Batch Number, Description, Requestor, Department, Date Rejected, and Actions. The entry shows Item Code 'FG00000101', Batch Number '1', Description 'AM PARACETAMOL 250MG/5ML SYRUP 60ML (AF)', Requestor 'ICT Requestor', Department 'ICT', and Date Rejected 'May 14, 2025'. An 'View' button is present in the Actions column. A sidebar on the left contains navigation links: Dashboard, Pending Approvals, Approved Requests, Rejected Requests (highlighted), and Logout.

| Item Code  | Batch Number | Description                              | Requestor     | Department | Date Rejected | Actions              |
|------------|--------------|--|---------------|------------|---------------|----------------------|
| FG00000101 | 1            | AM PARACETAMOL 250MG/5ML SYRUP 60ML (AF) | ICT Requestor | ICT        | May 14, 2025  | <a href="#">View</a> |

### Search and Sort Function

- Search rejected requests by item code, batch number, or requestor name.
- Sorting options include newest or oldest date rejected.

### Rejected Request Table

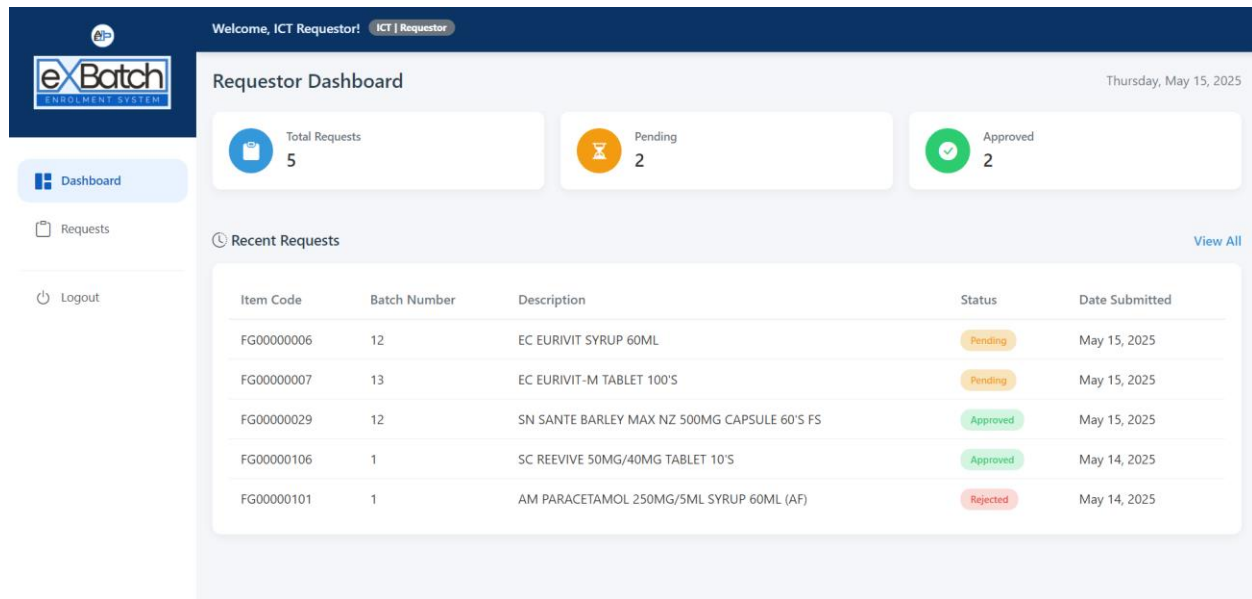
- Presents a list of rejected requests with key details such as item code, batch number, description, requestor, department, and date of rejection.

### Details - View Button

- Each request entry includes a View button that opens the full details of the rejected request for further reference or verification.

## REQUESTOR USER

### REQUESTOR DASHBOARD



The Requestor Dashboard provides a comprehensive overview of the user's submitted requests, helping track the status of each item at a glance.

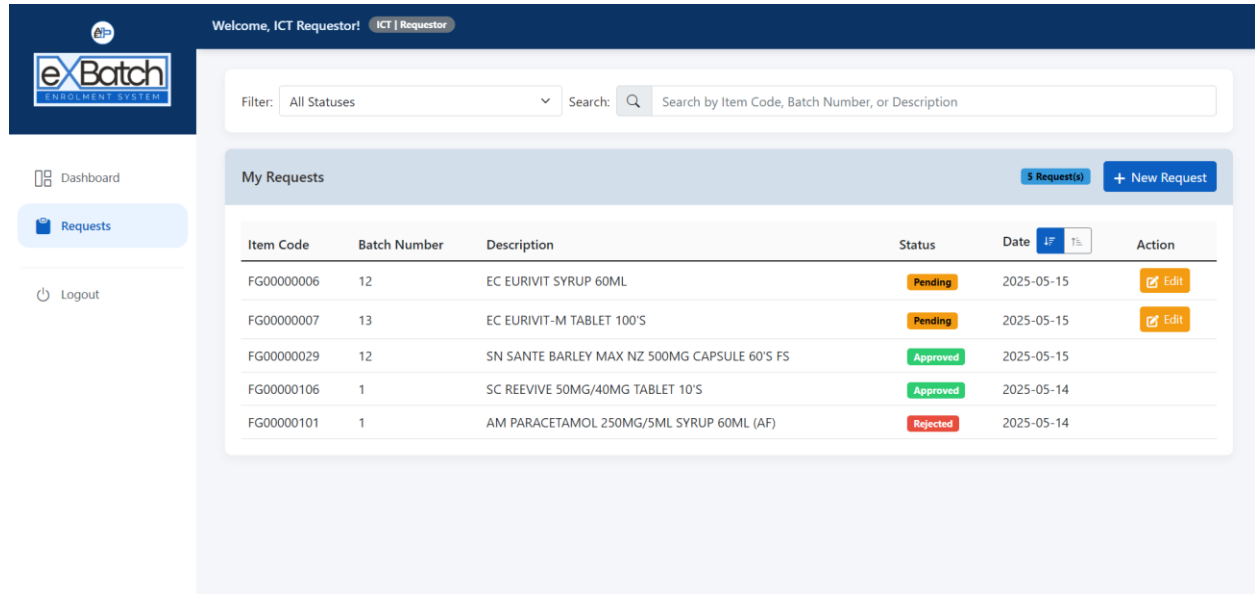
### STATISTICS OVERVIEW

- **Total Requests** – Displays total number of submitted requests
- **Pending Requests** – Displays number of Request waiting for approval
- **Approver Requests** – Displays number of Submitted approved requests

### Recent Requests Table

- Lists the most recent submissions with relevant details such as Item Code, Batch Number, Description, Status (Pending, Approved, or Rejected), and Date Submitted.

## REQUESTS PAGE



The screenshot shows the 'My Requests' page in the eXBatch system. The page has a dark blue header with the user's name 'Welcome, ICT Requestor!' and a 'Requestor' role indicator. A sidebar on the left contains navigation links for 'Dashboard', 'Requests', and 'Logout'. The main content area features a filter dropdown set to 'All Statuses' and a search bar. Below these is a table titled 'My Requests' with 5 requests listed. The table columns are Item Code, Batch Number, Description, Status, Date, and Action. The status values are Pending, Pending, Approved, Approved, and Rejected. Each Pending and Rejected entry has an 'Edit' button.

| Item Code  | Batch Number | Description                                  | Status   | Date       | Action |
|------------|--------------|--|----------|------------|--------|
| FG00000006 | 12           | EC EURIVIT SYRUP 60ML                        | Pending  | 2025-05-15 | Edit   |
| FG00000007 | 13           | EC EURIVIT-M TABLET 100'S                    | Pending  | 2025-05-15 | Edit   |
| FG00000029 | 12           | SN SANTE BARLEY MAX NZ 500MG CAPSULE 60'S FS | Approved | 2025-05-15 |        |
| FG00000106 | 1            | SC REEVIVE 50MG/40MG TABLET 10'S             | Approved | 2025-05-14 |        |
| FG00000101 | 1            | AM PARACETAMOL 250MG/5ML SYRUP 60ML (AF)     | Rejected | 2025-05-14 |        |

The Requests Page allows users to view, manage, and submit enrolment requests. It includes the following key features:

### Search and Filter Function

- Search by Item Code, Batch Number, or Description
- Filter requests based on their Status

### Requests Table

- Displays a list of all requests submitted by the currently logged-in user. Each entry shows the Item Code, Batch Number, Description, Status (Pending, Approved, or Rejected), Submission Date, and an Edit button (when applicable).

## ADD NEW REQUEST MODAL

The screenshot shows a 'New Request' modal window. It contains three rows of input fields. The first row is pre-filled with 'FG00000021' for Item Code, '0001' for Batch Number, and 'RM PARACETAMOL 120MG/5ML SYRUP 15ML' for Description. The second row has 'FG00000035' for Item Code, '0002' for Batch Number, and 'SC GLUTA-WHITE 100MG/25MG CAPSULE 100' for Description. The third row has 'FG00000040' for Item Code, '0001' for Batch Number, and 'TG DIURETAB 20MG TABLET 100'S' for Description. A 'Submit Requests' button is at the bottom right, and an 'Add Another Request' button is at the bottom left of the modal.

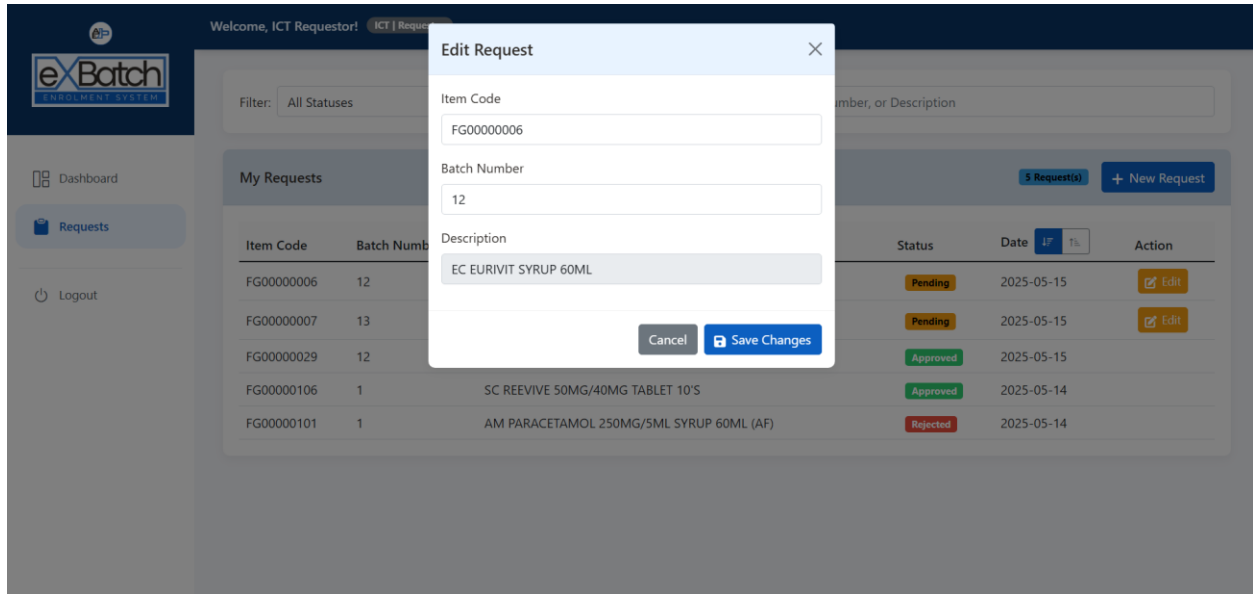
**New Request Submission** – A New Request button opens a modal form for submitting a new batch enrolment request.

- Item Code
- Batch Number
- Description (auto-filled and disabled)
  - The Description field is automatically populated based on the selected Item Code, and cannot be manually edited. This data is dynamically retrieved from the EXACT system.

### Validation Constraint

- Before a new request is submitted, the system performs a duplicate check against existing records in the EXACT system using the Item Code and Batch Number combination.
- If a matching record is already present in EXACT, the system blocks the submission and notifies the user.
- The request will not be submitted or saved if it already exists, ensuring no duplicate enrolments are processed.

## EDIT PENDING REQUEST MODAL



### Edit Function

- The Edit button is only enabled for requests with a Pending status.
- Users cannot edit a request if it has already been approved.