

Chadron State College
Career and Technical Education
CTE 632, Organizational Leadership
Fall 2013 – Section 79 – Online

Instructor: Dr. Norma Nealeigh

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Credit Hours: Three

Description: A study of leadership theories, characteristics, styles, and effectiveness as related to growth of an organization and the development of the personnel within the organization.

Required Text: Organizational leadership will be investigated through reading, research, and discussion. Many assignments will be accessible on the internet or the online system. No text required.

Student Learning Outcomes: (The student will be able to)

- Compare and contrast leadership and management of organizations.
- Discuss leadership theories and leadership styles.
- Analyze trends in organizational leadership.
- Identify strategies which contribute to effective leadership within organizations.
- Consider the impact of vision, mission, and goals to an organization.
- Analyze the concepts of power and empowerment as related to personnel within organizations.

Methods of Instruction: Online instruction via Sakai. This course will include reading, completion of online assignments, online exams, and discussion boards (Forums). Students will use critical thinking and problem solving in completing the course.

Course Requirements:

Final	20 points
Application Exercise	50 points
Readings/Postings/Responses	100 points
“Books” Project	75 points
TOTAL	255 points

(All points are approximate and will be determined based on assignments.)

Grading Procedures:

90%-100%	= A
80%-<90%	= B
70%-<80%	= C
60%-<70%	= D
< 60%	= F

Late Papers: Any assignment turned in **after** it is due is a late paper and will earn zero credit.

Location: Papers must be submitted to the correct/assigned location to receive credit (correct location and unit/topic within the location). Zero credit will be earned if posted to the wrong location.

CONTACTING THE PROFESSOR:

When contacting the professor for this course, please always include the number and title of this course and also your full name. Please use the following e-mail address to reach your professor (**do NOT use the Sakai e-mail**, as the “reply” button will not return an answer directly to you, and therefore, responses will be quite delayed): nnealeigh@csc.edu. This e-mail is also much

quicker than using “Messages” in Sakai.

Honesty: There will be many opportunities for student involvement in this on-line course. Research shows that involvement is critical to learning. Short-cuts to learning usually end up as roadblocks. Plagiarism of an assignment, in whole or in part, is destructive to learning and may result in failing the class, and/or expulsion from Chadron State College.

Format for Papers:

Your Name
CTE 632
Unit Number:
Topic:
Date Due:

Generally speaking, papers should be single spaced; double spaced between paragraphs.
No title page or cover page.
Standard font, font size, and margins.
Do NOT use zoom—papers should be posted at 100%’ not 75% or 125% or etc.
Spelling and grammar count.
All citations will be in APA style.

Course Week: The course “week” for this course will normally run from Tuesday of one week through Tuesday of the next week. **This means that units and assignments will be posted on Tuesdays (around 6:00 p.m., but times may vary), and assignments for that unit (discussions/responses, etc.) will be DUE by Tuesday at 11:00 a.m. Mountain Time (12:00 noon Central Time) of the following week, unless otherwise stipulated. NOTE: This is 11:00 in the MORNING, not at night.**

COURSE OUTLINE:

- Unit 1 Introductions
- Unit 2 Leadership or Management?
- Unit 3 Leadership Styles
- Unit 4 Transactional and Transformational Leadership
- Unit 5 A Study in Leadership
- Unit 6 Change and Leadership
- Unit 7 The Role of Followers
- Unit 8 Exam
- Unit 9 A Study in Leadership (continued)
- Unit 10 How Green Is My Leadership?
- Unit 11Power and Empowerment
- Unit 12-14 A Study in Leadership (continued)

Unit 15 Leadership—Outside the Box

Unit 16 Final Assessment and Reflection: What Have we Learned?

IMPORTANT INFORMATION:

Education Unit Conceptual Framework: This course supports the conceptual framework, Developing as Visionary Leaders for Lifelong Learning, through the following components:

- Communication
- Professionalism
- Human Relations/Diversity
- Assessment
- Thinking Skills
- Methodology/Technology

Student and Teacher Candidate Behavior:

Academic Honesty - Students are expected to conduct themselves in conformity with the highest standards with regard to academic honesty. Violation of college, state, or federal standards with regard to plagiarism, cheating, or falsification of official records will not be tolerated. Students violating such standards will be subject to discipline, as per campus policies articulated in the Student Handbook. Please request a copy of the student handbook from the Dean of Students.

Attendance Policy – The College assumes that students will seek to profit from the instructional program and will recognize the importance of attending every class meeting of courses for which credit is expected. Responsibility for notifying faculty of absences, and for arranging potential make-up, rests with the students. Attendance and participation are expected; in-class activities may generate some points which cannot be made up if one is not in attendance.

Civility – Civil behavior enhances the academic setting, and is expected at all times. Courtesy and respect for others are essential elements of the academic culture. The academic environment welcomes a difference of opinion, discourse, and debate within a civil environment.

Nondiscrimination Policy/Equal Educational Opportunity Policy: Chadron State College is committed to an affirmative action program to encourage admission of minority and female students and to provide procedures which will assure equal treatment of all students. The College is committed to creating an environment for all students that is consistent with nondiscriminatory policy. To that end, it is the policy of Chadron State College to administer its academic employment programs and related supporting services in a manner which does not discriminate on the basis of gender, race, color, national origin, age, religion, disability, or marital status. *Student requests for reasonable accommodation based upon documented disabilities should be presented within the first two weeks of the semester, or within two weeks of the diagnosis, to the Disabilities Counselor (432-6461).*

Diversity: Chadron State College aspires to create a safe and diversity-sensitive learning environment that respects the rights, dignity, and welfare of students, faculty, and staff. Diversity includes the fair representation of all groups of individuals, the inclusion of minority perspectives and voices, and appreciation of different cultural and socioeconomic group practices. We aspire to foster and maintain an atmosphere that is free from discrimination, harassment, exploitation, or intimidation. Courses will strive to provide opportunity for all students to discuss issues of diversity including, but not limited to, ethnicity, gender, disability, and sexual orientation.

Intellectual Real Estate / Copyright Notice: Reproduction of copyrighted material is governed by Copyright Law of the United States (Title 17, United States Code). Under conditions of this

law, students may copy materials for research or scholarship purposes as long as the copyright holder is cited. In teaching situations, parts of copyrighted material may be used under the “fair use” guidelines, but only once, and the copyright holder must be cited. Unauthorized use may be liable for copyright infringement.

Use of Technology: Students are encouraged to use the technical resources provided in Chadron State College facilities to support, enhance, and expand their learning activities. Chadron State College recognizes that learning is a unique human endeavor best achieved through the interactions of instructors and students. Technology is best used when it supports and enhances teacher-student as well as student-student interactions.

Disclaimer: This syllabus and schedule is articulated as an expectation of class topics, learning activities, and expected student learning. However, the instructor reserves the right to make changes in this schedule that, within his/her professional judgment would result in enhanced or more effective learning on the part of the students. These modifications will not substantially change the intent or objectives of this course and will be done within the policies and procedures of Chadron State College.