



1/23/2020

Personal Calendar

Instruction Manual

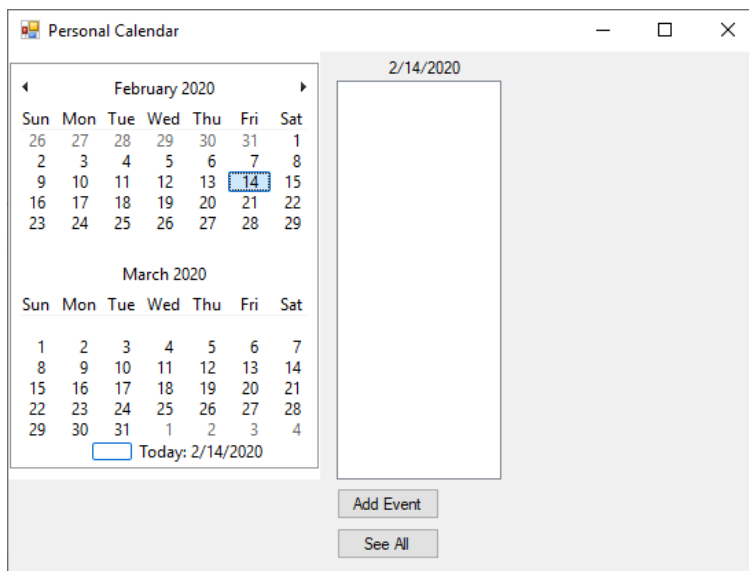
CSC 340 Ethics and Software Engineering
DANIEL INGRAM

Table of Contents

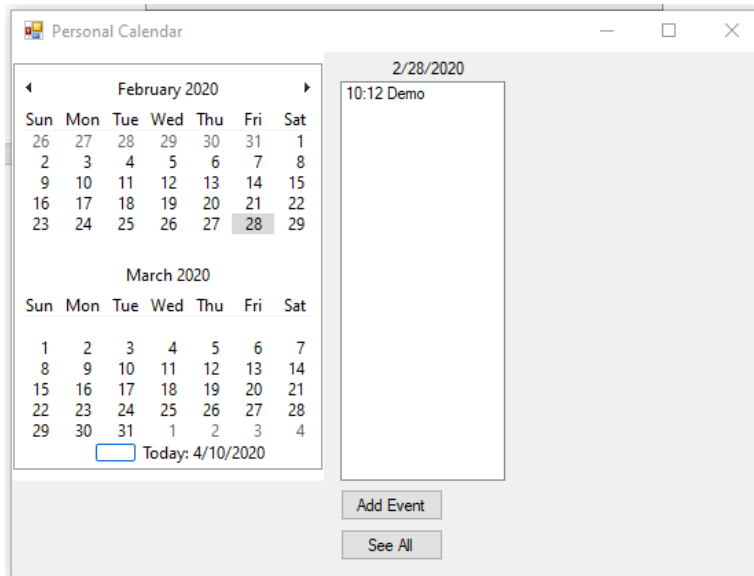
View Event.....	1
Create New Event	2
Edit or Delete an Event	4
Quickly See Events for a Month.....	6

View Event

Select a date on the calendar.



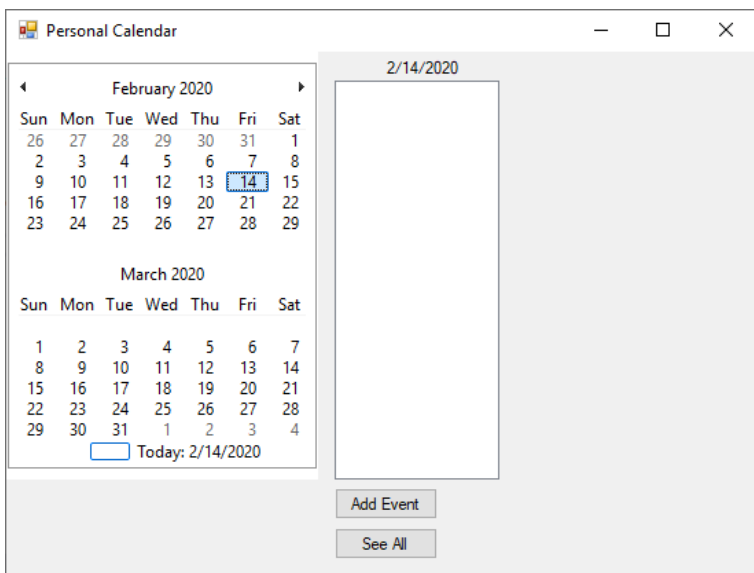
Chose an event listed on the right of the screen.



Information on the selected event will appear on the right.

Create New Event

Select a date on the calendar.



Select “Add Event”.

Personal Calendar

February 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today: 2/3/2020

Add Event

See All

Events

Event Title

Start Time

End Time

Location

Reminder

Attendees

Description

Enter the new event's information on the right of the screen.

Personal Calendar

February 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today: 4/10/2020

2/13/2020

2. 28 Demo

Event Title: Demo

Start Time: 10:12 AM

End Time: 12:12 PM

Location: Demo

Reminder: 10:12 AM

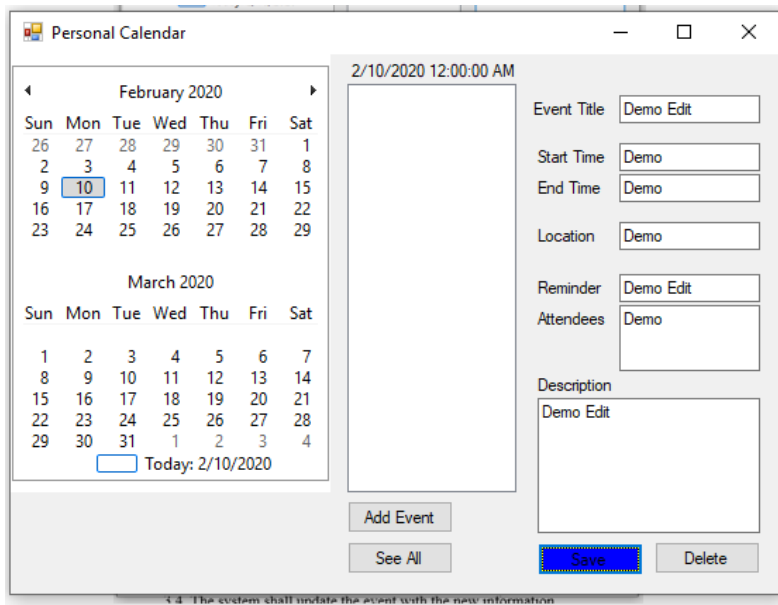
Description: Demo

Add Event

See All

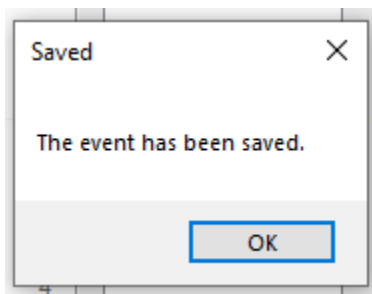
Delete

Press the "Save" button.



3.4 The system shall update the event with the new information

The event will be saved.



Edit or Delete an Event

Select an event to be put in edit mode.

Personal Calendar

2/10/2020 12:00:00 AM

Event Title: Demo

Start Time: Demo

End Time: Demo

Location: Demo

Reminder: Demo

Attendees: Demo

Description: Demo

Buttons: Add Event, See All, Save (disabled), Delete (disabled)

Editing any event information will make the “Save” button available.

Personal Calendar

2/10/2020 12:00:00 AM

Event Title: Demo Edit

Start Time: Demo

End Time: Demo

Location: Demo

Reminder: Demo Edit

Attendees: Demo

Description: Demo Edit

Buttons: Add Event, See All, Save (enabled), Delete (disabled)

At any point, the “Delete” button will remove the event from your calendar.

Personal Calendar

2/3/2020 10:48:20 AM

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today: 2/3/2020

Event Title: Demo

Start Time: Demo

End Time: Demo

Location: Demo

Reminder: Demo

Attendees: Demo

Description: Demo

Add Event

See All

Save

Delete

Quickly See Events for a Month

First, pick a month on the calendar.

Personal Calendar

2/14/2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

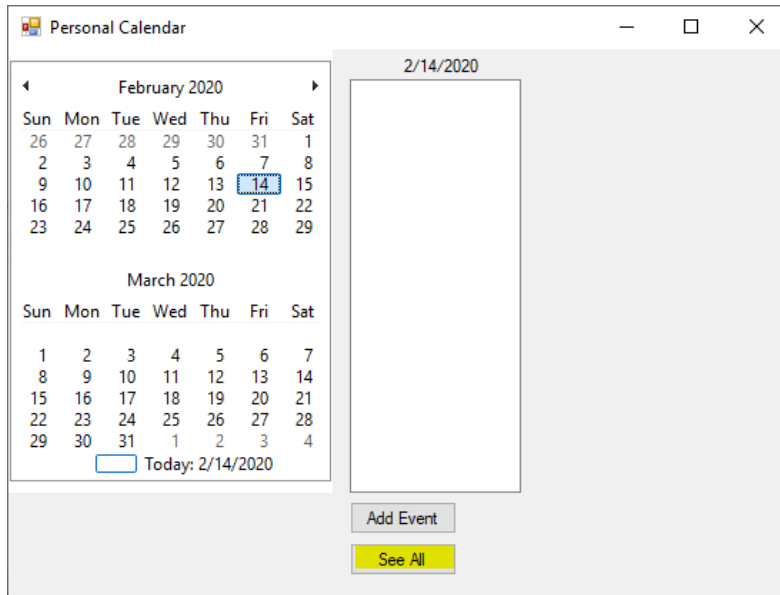
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today: 2/14/2020

Add Event

See All

Select "See All".



All events for the selected month will be displayed on the right.

