



DISPOSAL OF ASSORTED ICT EQUIPMENT AND OTHER SCRAP MATERIALS

TENDER No: SGL/OC/GEN_001/2017

TENDER DOCUMENT

Letter of invitation

Tender Ref No: SGL/OC/GEN-001/2017

Tender Name: DISPOSAL OF ICT EQUIPMENT AND OTHER SCRAP MATERIALS

The Standard Group PLC Ltd (herein referred to as SG Plc) now invites sealed bids for DISPOSAL OF ICT EQUIPMENT AND OTHER SCRAP MATERIALS

Attached are:

- ✓ Letter of invitation
- ✓ Instructions to Bidders
- ✓ Technical Requirement (Section 1)
- ✓ Commercial Offer (Section 2)
- ✓ Site Visit Form

Completed tender documents should be submitted in 2 (two) separate plain and sealed envelopes.

Clearly marked:-

Tender No. SGL/OC/GEN-001/2017 "Technical requirements" (Section 1)

Tender No. SGL/OC/GEN-001/2017 "Commercial offer" (Section 2)

Addressed to:-

**The Procurement Manager
The Standard Group Plc
P.O. Box 30080-00100
Nairobi.**

Delivered to:-

Tender Box at the Main Gate Reception, Standard Group Center along Mombasa Road or be addressed and posted to '**The Procurement Manager, P. O. Box 30080-00100, Nairobi** to be received on or before **17.00hrs (5pm), Thursday, 16th November 2017.**

Successful bidders will be contacted and notified of the outcome of the tender process within 14 days of closing date.

PROCUREMENT MANAGER

Instructions to Bidders

1. **Eligibility:** This invitation is open to bidders who meet the Technical requirements.
2. **Cost of Tender:** This tender is **free of charge**. A copy of the tender should be downloaded from our website at URL www.standardmedia.co.ke/procurement/ Bidders are requested to come with a copy of the document during site visit.
3. **Preparation cost:** All costs involved in preparation and responding to the tender will be the responsibility of the Bidder regardless of the outcome of the bidding process.
4. **Contents of Tender Document:**
 - i. Letter of invitation
 - ii. Instructions to Bidders
 - iii. Section 1: Technical Requirements
 - iv. Section 2: Commercial offer
 - v. Site Visit Form

Bidders are expected to examine all instructions, forms, terms and specification in the tender documents. Failure to furnish all information required or to submit a tender not substantially responsive in every respect will be at the bidders' risk and may result in the rejection of the tender. The Standard Group Plc reserves the right to wholly or partially reject or award this contract to any Bidder and has no obligation to award the contract.

5. **Clarification of Tender Documents:** A candidate making inquiries of the tender document may notify SG Plc by email address procurement@standardmedia.co.ke. SG Plc will respond in writing to any request for clarification of tender documents which it receives not later than three (3) days prior to the deadline for the submission of tenders. The response (including an explanation of the query may be posted on the website.
6. **Amendments to Documents:** At any time prior to the deadline for submission of tenders, The Group for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the tender documents by amendment. The company may at its sole discretion extend the deadline for the submission of bids based on the nature of the amendments.
7. **Tender Prices and Currencies:** Bidders shall indicate on the appropriate Commercial Price Schedule the total price for the lot they propose to purchase. **All prices MUST**

be indicated in Kenya Shilling (KES). Prices quoted by the Bidders shall be fixed during the tender validity period and are not subject to a variation on any account. Bids submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

8. **Validity of Tenders:** Tenders shall remain valid for a period of 90 days. Tenders valid for a shorter period shall be rejected as non-responsive.

9. **Viewing of Tender Items:** Prospective bidders are advised to view the items and schedule a **Mandatory site visit. Site visits are Monday to Friday 9.00am to 4.00pm. starting Monday 6th November 2017 (weekends and public holiday excluded).** Items will be sold on “AS IS WHERE IS” basis and the conditions of the items are not warranted by the seller.

10. **Sealing and Marking of Tenders:**

Completed tender documents should be submitted in 2 (two) separate plain and sealed envelopes.

Clearly marked:-

**Tender No. SGL/OC/GEN-001/2017 “Technical requirements” (Section 1)
DISPOSAL OF ASSORTED ICT EQUIPMENT AND OTHER SCRAP MATERIAL**

**Tender No. SGL/OC/GEN-001/2017 “Commercial offer” (Section 2)
DISPOSAL OF ASSORTED ICT EQUIPMENT AND OTHER SCRAP MATERIAL**

11. **Deadline of Submission of Tenders:** Tenders must be received at Tender Box, Main Gate Reception, Standard Group Center, along Mombasa Road not later than **17.00hrs (5pm) Thursday 16th November 2017** They may also be posted to “The Procurement Manager, P. O. Box 30080-00100, Nairobi” to be received not later than date and time indicated. SG Plc may at its discretion extend this deadline.

12. **Award of Tenders:** Bidders whose tender is accepted will be notified of the award prior to expiry of the tender validity period. Award will be made based on bid determined to be substantially responsive and highest evaluated, provided further that the Bidder is determined to be technically qualified to purchase the items.

13. **Notification of Award:** The Standard Group Plc reserves the right to verify the references and documents submitted prior to the expiry of the tender validity period. SG Plc will notify the successful Bidders in writing that their bid has been

accepted. The signed Notification of Award will constitute acceptance of the offer and enable the successful bidder to pay the offer price.

14. **Payment Terms:** Successful bidders will be required to accept by signing and returning the Notification of Award letter, pay for and collect materials within **seven (7) working days** of its issue. Bidders shall pay the full bid price to bank account details provided in the Award letter. Materials will only be collected after SG Plc confirms receipt of funds. Failure to take up the offer at terms prescribed above shall lead to automatic cancellation of the award.
15. **Canvassing:** Any effort by a Bidder to influence SG Plc in its decisions on tender evaluation or contract award will result in the disqualification of that Bid.

Section 1: Technical Requirements**Minimum requirements for Dealers in scrap ICT Equipment, Tyres and Metals and other materials**

	Required	(Attached) ✓ Yes x No	Remarks
1.	Certificate of Company/Business Registration		Attach copy
2.	Taxpayer Registration Certificate		Attach copy
3.	Current/Valid Tax compliance Certificate from KRA		Attach copy
4.	Valid License from County authority to carry out scrap metal business		Attach copy
5.	NEMA Certificate (tires and scrap metal dealers)		Attach copy
6.	Duly filled, signed and stamped Confidential Business Questionnaire Form (Appendix A)		Attach original
7.	Duly filled, signed and stamped Site Visit Form (Appendix B)		Attach original

Appendix A: STANDARD GROUP LIMITED- BUSINESS QUESTIONNAIRE
(CONFIDENTIAL)

DETAILS OF THE APPLICANT [FILL IN CAPITAL LETTERS]

1. Name of Entity/ Business:
2. Physical Address: (Building, Street, (Floor, Door, Gate or House No)
.....
3. P.O. BoxCode..... County/Town.....
Country.....
4. Website: Email Address:
5. Telephone Details:
Landline: 1).....2).....
Mobile No. 1).....2).....
7. PIN Registration Number (attach copy).....
6. VAT Registration Number (attach copy).....

8. Contact Persons

Designation	Surname	First Name/Middle Name	Phone Number	Email Address

9. Nature of Goods or Services provided:

.....
*NB: Standard Group Ltd payment terms are 30 days statement

10. Supplier invoice/transaction Currency:

11. Maximum value of business which you can handle at any one time:
Kshs.....

12. TYPE OF OWNERSHIP DETAILS [FILL IN CAPITAL LETTERS]

(Select as applicable **A**, **B** or **C**)

A. Sole Proprietorship

Title: Mr/Ms.....Name in full.....

Identity Card No/Passport No.....Age.....

Nationality.....BY.....
(Birth/Naturalization/Registration)

B. Partnership Details

No.	Names(Surname/First name/Middle name)	Nationality	ID/ Passport No.

C. Registered Company

State the Nominal and Issued Share Capital of the Company

Nominal Kshs..... Issued Kshs.....

Directors' Details

No.	Names (Surname/First name/Middle name)	ID/ Passport No.	% of Shareholding

13. OVERVIEW OF THE ENTERPRISE

Type of Ownership [Sole Proprietorship] [Partnership]
[Limited Liability]

Number of Employees [0-5] [6-25] [26-49] [50-99] [100-250]

Total Annual Sales (Turn Over in Kshs.)_____

Experience in the Sector in Years_____

Name of insurance company that provides the liability risk for
your activities?

14. BANK DETAILS

*NB: Standard Group Ltd payment to suppliers is via EFT or RTGS only.

Account Name:

Bank Name:

Branch: Branch Code:

--	--	--	--	--

Account Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Swift CODE

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Bank Key:

--	--	--	--	--	--	--

Bank Key:

DECLARATION:

Suppliers are required to sign the declaration below:

“The Company is not insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing. The company or its directors have not been debarred from participating in public procurements or ineligible on account of corruption or fraudulent practices. The items offered are not in breach of any patent rights or copyright laws whatsoever. Finally, the company has the necessary qualifications, capabilities, experience, resources, equipment and facilities to provide what is being pre-qualified”

Name.....

Signature..... **Position**.....

Date.....

Official Rubber Stamp.....

Section 2: Commercial Offer -Schedule of ICT Equipment and Other Scrap Material

Item#	Item Description	Location	Unit of Sale	Bidders Offer Price (KES)
1	Assorted obsolete ICT equipment, computers, phones, laptops (as per attached List#1 schedule)	Standard Group Center Mombasa Rd	Lot	
2	Assorted scrap broken furniture, fridges, cookers, metal cabinets (as per attached List#2 schedule)	Standard Group Center Mombasa Rd	Lot	
	Assorted scrap vehicle spare parts (as per attached List #3 schedule)	Standard Group Center Mombasa Rd	Lot	
3	CAR WASH MACHINE 1pc (scrap)	Standard Group Center Mombasa Rd	each	
4	ASSORTED USED TYRES	Standard Group Center Mombasa Rd	lot	
5	ASSORTED USED VEHICLE PARTS 995kg (spares, rims, batteries)	Standard Group Center Mombasa Rd	lot	
6	KBD 659G-TOYOTA SINGLE CABIN (scrap)	Standard Group Center Mombasa Rd	each	
7	KBH 358H-TOYOTA SINGLE CABIN (scrap)	Standard Group Center Mombasa Rd	each	
8	KAT 312S-NISSAN B140 (scrap)	Standard Group Center Mombasa Rd	each	

* Site visit is Mandatory

Name: _____ Date: _____ Signature: _____ Company Stamp: _____

List Item# 1: Assorted obsolete ICT equipment, computers, phones, laptops schedule

Description	Model/Make	Serial Number	Asset Tag
CPU	HP dc5800 SFF	CZC9430GM8	
CPU	HP dc7600 SFF	HUB62408C0	T00316C
CPU	HP dc7600 SFF		T00331C
CPU	HP dc7600	HU862408CN	T00283C
CPU	HP dc7600 SFF	HU862408BP	B000176
CPU	HP 8300 SFF	TRF2340F27	T01542C
CPU	HP xw4400 B Unit	CZC74411BU	B00617P
CPU	HP xw4400 B Unit	CZC74411BR	
CPU			B00884P
CPU			T01015C
CPU			T01505C
CPU			T00171C
CPU			T00764C
CPU			T00167C
CPU			T01149C
CPU			T01020C
CPU			T01698C
CPU	Apple iMac		T00263C
CPU	FUJITSU Esprimo	YKQB023328	T003558P
CPU	Apple		T00662C
CPU	FUJITSU Esprimo	YKQB023337	T01050C
CPU	HP Compaq dc7600	HUB62408DQ	T00161C
CPU	HP xw8400 Workstation	CZC6442R0Y	
CPU	HP Compaq dc7600	HUB62408CD	T00173C
CPU	HP Compaq dc7600	HUB62408D5	
CPU	HP Compaq dc7900	CZC8462Y2X	
CPU	HP Compaq dc5800	CZC9191TGR	T00731C
CPU	HP Compaq dc7900	CZC8462Y2V	T00857C
CPU	Apple iMac	CK7100YRUPZ	B00063C
CPU	HP EliteDesk 8200	CZC5112165	T02365C
CPU	HP ELiteDesk 8000	CZC0064J01	T00921C
CPU	HP EliteDesk 8200		
CPU	HP COMPAQ DC5100	CZC55225GD	
CPU	CASING		
CPU	HP COMPAQ DC7600	CZC60915GS	T00321C
CPU	HP COMPAQ DC5100	MXL62600DX	
CPU	Apple iMac	CK7100YYUPZ	B00059C
Mstream		1901074753	B00055C
iMac	Apple	W874418HWX86	T00794C
iMac	Apple	W81012VAHJX	T01083C
iMac	Apple	VM81993DZE2	T00858C
Server		CZJ94006H2	T00995C

Server	HP ProLiant DL360	CZJ64708EP	
AV S-Video Switcher	Matrix Max 1301	SS-SVCV15VA-12-E	
Switch	Apantac 8 Port KVM		B00940P
Switch	3COM Baseline Switch 2024	LNZQP30399415	
Switch	3COM SuperStack 3 Switch 4400 PWR	L6LV4AB653020	T00514C
Switch	3COM SuperStack 3 Switch 4400 PWR	L6LV4AB653060	
Switch	D-Link DGS-1024D	DRC2774000549	
Switch	3COM SuperStack 3 Switch 4400 SE	L6DV58D6C2B60	T00514C
Switch	3COM SuperStack 3 Switch 4400	L3AV3GA3E88C0	T00403C
Switch	3COM Superstack 3 Switch 4400	L3AV3GA3F8240	T00442C
Switch	Cisco	F0C1314W3HX	
Switch	3COM	L6DV5JDWERE0	T00622C
Switch	3COM	L3AV3GA3F7E40	
Switch	Cisco 1760	FCZ090421CT	T00640C
Switch	Cisco 1760	FCZ090411CF	T00450C
Switch	3COM	L6LV4AB652D20	T00349C
Switch	Cisco	FCZ1514C5HS	
Switch	CNet PowerSWITCH CNSH-1600	AHD1211005375	
Monitor	HP L1706	CNC6083V2P	
Monitor	Lenovo L1940wA	V145593	
Monitor	HP Compaq LE1711	3CQ038BDSS	
Monitor	Apple	2A7010URUFZ	
Monitor	HP LI506	CNC5481P23	
Monitor	HP 1502	CNC52316P5	
Monitor	HP L1706	CNC618176H	
Monitor	HP Compaq LE1711	3CQ2432GL8	
Monitor	Apple		
Monitor	HP LE1901w	3CQ05137WW	
Monitor	HP L1706	CNC6083V71	
Monitor	HP LV1911	6CM4092C4D	
Monitor	HP L1706	CNC6091LSK	
Monitor	HP Compaq LE1711	3CQ2432GLN	
Mouse	HP Mouse		QTY-4
Keyboards	HP		QTY-15
Mouse	Sony Mouse		QTY-1
Monitor	HP L1710	3CQ9364Y0G	
Monitor	HP LV1911	6CM4084C0P	
Monitor	Mac	2A70217UFZ	
Monitor	Mac	2A0331GZ6JL	T00996C
Monitor	Lenovo think vision	154434ab1va146280	

Monitor	Dell E197FPf	CN-0HM070-72872-71A-OOKL	
Router	Cisco Series 800A	6CTDL01B83791	
Terminal	Ericsson F250M	S6930474BN	T00547C
Power Adapter	Apple Cinema Display 65w		
Internal Hard Disk	Hitachi		QTY-3
Internal Hard Disk	Samsung		QTY-9
Internal Hard Disk	Western Digital		QTY-17
Internal Hard Disk	Maxtor		QTY-20
Internal Hard Disk	Seagate		QTY-30
CD/DVD Drive			QTY-9
CD ROM Drive			QTY-5
Server Hard Disk	HP 300GB 10K SAS		QTY-4
Network Cabinet	40U		
Network Cabinet	42U		
Server Hard Disk	Dell Enterprise Class HDD	PCVB1U8E	
Phone	Huawei ETS2251	FB7AD10791108127	
Power Adapter			QTY-3
Printer	HP Laserjet 3015	CNBF110238	T00482C
Mouse	Apple		QTY-1
Power Adapter	Cycled	DLB0049	NO TAG
MFI maintenance kit			NO TAG
Deskphone	Avaya Phone	10WZ06152277	T03775F
Deskphone	Avaya Phone	10WZ06152474	T04137F
Deskphone	Avaya Phone	10WZ06152262	T04063F
Deskphone	Avaya Phone	10WZ06152511	T03812F
Deskphone	Avaya Phone	10WZ06152356	T03788F
Deskphone	Avaya Phone	10WZ06152444	T03890F
Deskphone	Avaya Phone	12WZ513703FY	T01945C
Deskphone	Avaya Phone	10WZ06152353	T03792F
Deskphone	Avaya Phone	10WZ06152339	T03783F
Deskphone	Avaya Phone	10WZ06152415	T03755F
Deskphone	Avaya Phone	10WZ06152400	NO TAG
Deskphone	Avaya Phone	10WZ06152408	T01935C
Deskphone	Avaya Phone	10WZ06152433	T03748F
Deskphone	Avaya Phone	10WZ06152118	T03771F
Deskphone	Avaya Phone	10WZ06152442	T04100F
Deskphone	Avaya Phone	10WZ06152280	T03776F
Deskphone	Avaya Phone	10WZ06152348	T03787F
Deskphone	Avaya Phone	10WZ13554700	NO TAG
Deskphone	Avaya Phone	10WZ06152343	NO TAG
Deskphone	Avaya Phone	10WZ06152429	T03888F
Deskphone	Avaya Phone	10WZ13554716	NO TAG
Deskphone	Avaya Phone	12WZ064601GH	NO TAG
Deskphone	Avaya Phone	10WZ13554654	T04071F

Deskphone	Avaya Phone	10WZ106152303	T03904F
Deskphone	Avaya Phone	10WZ06152238	NO TAG
Deskphone	Avaya Phone	10WZ06152360	T03911F
Deskphone	Avaya Phone	10WZ06152217	T04030F
Deskphone	Avaya Phone	10WZ06152487	T03811F
Deskphone	Avaya Phone	10WZ06152369	T03792F
Deskphone	Avaya Phone	ELDORET	T03644F
Deskphone	Avaya Phone	ELDORET	T03642F
Deskphone	Avaya Phone	10WZ06152349	T03909F
Deskphone	Avaya Phone	10WZ06150679	T03738F
Deskphone	Avaya Phone	10WZ06152327	T04093F
Deskphone	Avaya Phone	10WZ06152505	T03914F
Deskphone	Avaya Phone	10WZ06152486	NO TAG
Deskphone	Avaya Phone	10WZ.6152318	T03931F
Deskphone	Avaya Phone	10WZ06152374	NO TAG
Deskphone	Avaya Phone	10WZ06152334	T03534F
Deskphone	Avaya Phone	10WZ06152409	T03945F
Deskphone	Avaya Phone	10WZ13554640	T03946F
Deskphone	Avaya Phone	10WZ06152370	T03944F
Deskphone	Avaya Phone	10WZ06152163	T04059F
Deskphone	Avaya Phone	10WZ06152415	T03755F
Deskphone	Avaya Phone	10WZ06152386	T03877F
Deskphone	Avaya Phone	10WZ06152395	T03817F
Deskphone	Avaya Phone	10WZ06150047	T03768F
Deskphone	Avaya Phone	10WZ06152403	T04032F
Deskphone	Avaya Phone	10WZ06152413	T03844F
Deskphone	Avaya Phone	10WZ06152163	T04059F
Deskphone	Avaya Phone	10WZ06152301	T03780F
Deskphone	Avaya Phone	10WZ06152299	T04046F
Deskphone	Avaya Phone	10WZ13554714	NO TAG
Deskphone	Avaya Phone	10WZ13554721	T03828F
Deskphone	Avaya Phone	10WZ06152507	T04041F
Deskphone	Avaya Phone	10WZ37250954	NO TAG
Deskphone	Avaya Phone	10WZ13554667	NO TAG
Deskphone	Avaya Phone	10WZ06152263	NO TAG
Deskphone	Avaya Phone	10WZ06152421	T04052F
Deskphone	Avaya Phone	10WZ06152336	T03964F
Deskphone	Avaya Phone	10WZ06152344	T03785F
Deskphone	Avaya Phone	10WZ06152272	NO TAG
Deskphone	Avaya Phone	10WZ06152313	T03842F
Deskphone	Avaya Phone	10WZ13554888	NO TAG
Deskphone	Avaya Phone	10WZ13554722	NO TAG
Deskphone	Avaya Phone	10WZ06152504	NO TAG
Deskphone	Avaya Phone	FB1AD107A2700060	NO TAG
Laptop	HP 620	CNU1070H25	T01041C
Laptop	HP 650	5CB2480PWM	T01437C

Laptop	HP Elitebook 8440p	5CB22512Q6	T01516C
Laptop	HP 630	CZC0141QS1	No tag
Laptop	HP 630	5CB2081997	No tag
Laptop		SC132081997	No tag
Break Box	788844		
Break Box	788461		
Break Box	739123		
Break Box	788454		
Power Supply	1118194		
Deskphone	Avaya Phone	10WZ06152346	T03786F
Deskphone	Avaya Phone	10WZ06152374	NO TAG
Deskphone	Avaya Phone	10WZ06152327	T04093F
Deskphone	Avaya Phone	10WZ06152349	T03909F
Deskphone	Avaya Phone	10WZ06152318	T03913F
Deskphone	Avaya Phone	10WZ06152486	NO TAG
Deskphone	Avaya Phone	10WZ06152505	T03919F
Deskphone	Avaya Phone	10WZ06150679	T03738F
Deskphone	Avaya Phone	10WZ06152418	T04096F
Deskphone	Avaya Phone	10WZ06152346	T03786F
Deskphone	Avaya Phone	10WZ06152406	T03914F
IMAC	CPU	CK03090FJH2N	T00966C
IMAC	SCREEN	W8809HMMZE2	T00680C
IMAC	SCREEN	2A0331GZ6JL	T00996C
IMAC	SCREEN	2A70217TUFZ	NO TAG
LENOVO	SCREEN	V146280	NO TAG
HP	SCREEN	CNC52316PS	NO TAG
HP	SCREEN	CNC5481P23	NO TAG
IMAC	CPU	CK7100YWUPZ	T00712C
HP COMPAQ 8200	CPU	TR1410WD7	NO TAG
HP COMPAQ 8000	CPU	CZC0064J01	T00921C
HP COMPAQ 7600	CPU	CZC55225JD	NO TAG
HP COMPAQ 7600	CPU	CZC5411LGB	NO TAG
HP COMPAQ 5100	CPU	MXL62600DX	NO TAG
HP LAPTOP	COMPAQ	USH52200H8	
TOSHIBA	LAPTOP	13038976P	B00039C
HP 4520s	LAPTOP		T01059C
HP Probook 4540s	LAPTOP		T01759C
HP Probook 4520s	LAPTOP		T00927C
Toshiba Tecra A8	LAPTOP		NO TAG
HP EliteBook 8440P	LAPTOP		NO TAG
HP 620	LAPTOP		T01160C
Toshiba	LAPTOP		B00039C
DLINK		TF0H2412302	
3 COM		LNZQ930399415	
HP SERVER	HP		T00995C
KEYBOARD	MAC	4	

KEYBOARD	HP	4	
Audio Card	Clyde Deskmate		T01077C
Audio Card	Clyde Deskmate		T01079C
Audio Card	Clyde Deskmate		T01038C

*Site Visit is Mandatory

List Item #2 : Assorted scrap broken furniture, fridges, cookers, metal cabinets

Description	Unit of Sale
TWO FRIDGES – (COMMERCIAL)	lot
STEEL/BOARDS - LOT	lot
TWO DRAWER STEEL CABINETS –(9)	lot
BROKEN SEATS – LOT	lot
COOKER – (COMMERCIAL)	lot

*Site Visit is Mandatory

List Item #3 : Assorted scrap car wash machine, spare parts, tires, vehicles

Item	Description	unit of sale
Car Wash Machine	scrap	each
ASSORTED TYRES	used tyres	lot
ASSORTED OLD VEHICLE PARTS	Vehicle parts	lot
KBD 659G-TOYOTA SINGLE CABIN	Scrap vehicle	each
KBH 358H-TOYOTA SINGLE CABIN	Scrap vehicle	each
KAT 312S-NISSAN B140	Scrap vehicle	each

*Site Visit is Mandatory

Appendix B: SITE VISIT FORM

NOTE: *FAILURE BY BIDDER TO HAVE THIS FORM DULY FILLED BY THE STANDARD GROUP PLC REPRESENTATIVE WILL BE GROUNDS FOR REJECTION OF SUCH TENDERS.*

I..... (Name of The Standard Group Plc representative) do hereby certify that

.....(Name of Bidders's representative)

Of.....
(Name of bidding Firm and address) have actually visited the storage site yard as per tender

SGL/OC/GEN_001/2017: DISPOSAL OF ASSORTED ICT EQUIPMENT AND OTHER SCRAP MATERIAL

This day Of Month 2017

.....
Signature

.....
Official Stamp

Declaration by the Bidders

I (Name of Bidders) do hereby declare that I have viewed the scrap materials as required in tender.

.....
Signature

.....
Date

.....
Official Company Stamp

FOR CLARIFICATIONS AND SITE VISIT CO-ORDINATION

Contact:

Telephone. 020-3222111,0719012116/7/8

Email: procurement@standardmedia.co.ke