

23<sup>rd</sup> October 2017

**Re: SGL/OC/TRANS/Admin/S003-006/2017: Disposal of Motorbikes and various Furniture**

The Standard Group Plc is pleased to offer you the opportunity to purchase the below indicated motor bikes, furniture and various materials.

You are hereby requested to submit your offer in writing by **10.00am Friday 3<sup>rd</sup> November 2017**.

**Category 1: Used Motorbikes**

Item	Description	Reserve Price (Ksh)	Staff Offer Price (Ksh)
KMCM 567Y	Motorbike	21,000.00	
KMCL 267B	Motorbike	21,000.00	
KMCM 568Y	Motorbike	21,000.00	
KMCP 774C	Motorbike	21,000.00	
KMCL 270B	Motorbike	21,000.00	
KMCL 269B	Motorbike	21,000.00	
KMCL 266B	Motorbike	21,000.00	
KMCP 768C	Motorbike	21,000.00	
KMCV 156H	Motorbike	21,000.00	
KMDK 683S	Motorbike	21,000.00	
WBPCJIFIBI007055	Motorbike	21,000.00	

\*Contact Transport Department for viewing

**Category 2: Various Furniture and Materials**

Item	Quantity	Staff Offer Price (Ksh)
BROKEN STOOLS	offer per piece x quantity required	
LONG WOODEN CABINETS – (3 available)	offer per piece x quantity required	
SEATS	offer per piece x quantity required	
CABINETS - (9 available)	offer per piece x quantity required	
USED ALUMINIUM RODS	lot	
USED CEILING BOARDS	lot	

\*Contact Admin Department in charge for viewing and further information

**Conditions of sale:**

1. **Prices and Currencies:** All prices in offer are to be indicated in Kenya Shilling (KES).
2. **Payment:** Shall be made to the Standard Group PLC as per account details below. Proof of payment (original Bank Deposit slip) duly presented and SGL official receipt issued. Gate Pass will be issued by Security Dept on presentation of appropriate supporting documents.

**Account Name: The Standard Group PLC**

**Bank Name: CFC Stanbic Bank**

**Branch: Chiromo**

**Account Number: 0100000025156**

3. **Collection of Materials:** Purchase will be based on “AS IS WHERE IS” basis and the conditions of the items are not warranted by the seller.
4. **Motorbikes:** Logbook transfer process begins immediately full payment is received and is subject to completion of Tender Form and Form C.
5. **Taxes/Levies:** Any levies/taxes payable to the Government, physical removal, loading onto vehicles of the equipment are the responsibility of the buyer.
6. **Bids Submission:** Bids are to be deposited in the Tender box at Standard Group Centre, Main Gate Reception to be received on or before 10.00am Friday 3<sup>rd</sup> November 2017 2017.  
Bids should be submitted in this Tender Form and enclosed in plain, sealed envelopes clearly marked ‘SGL/OC/TRANS/Admin/S003-006/2017: Disposal of motorbikes and various furniture and addressed to ‘The Procurement Manager, The Standard Group Plc, P.O. Box 30080-00100,Nairobi Kenya.’
7. Opening of bids will follow immediately thereafter at the Canteen Gazebo.
8. Successful bidders will be required to pay for and collect the material by **Friday 10<sup>th</sup> November 2017**, failure to which the offer shall be considered null and void.
9. Kindly contact [procurement@standardmedia.co.ke](mailto:procurement@standardmedia.co.ke) in case of any queries or clarifications

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I (Name) \_\_\_\_\_

**Submit my offer to purchase the items indicated above.**

My National ID number: \_\_\_\_\_

My Staff number: \_\_\_\_\_

Official Email address: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_