**MEMO**

On behalf of the management board of Mother Providencia International School, I write to officially inform you about the management and Parent – Teacher Association (PTA) decision to allow two children of each teacher in this great institution to enjoy free tuition without paying tuition fee. Thank you

Recorded by Endorsed by

Signed signed

Emmanuel N. Kwesi David Klogo

(Assist. P.T.A Secretory) (Vice P.T.A Chairman)

Approved by

Signed

Sis. Mary Patricia

(Headmistress)