

EXPERIMENT ENVIRONMENT

Experiment Room Management Manual

The management of experiment environment should follow all the terms below:

1. Prepare Experiment Room
VB Lab mainly offer online based experiments. However, for exceptional cases, VB Lab can also provide experiment rooms, according to the requests of researchers in advance.
2. Safety and Cleanliness
If the experiment room is offline, researchers will hold the responsibility to ensure the safety and cleanliness of the experiment room once the room is assigned. Researchers need to report incidents and clear-ups before and after each experiment in 3 weekdays. Missed or late submission might lead to restrictions on laboratory use. Researches' capability of maintaining safety and cleanliness reflected in the report might also lead to restrictions on penalties and laboratory use.
3. Provide Environmental Conditions
VB Lab will satisfy the experiment conditions within its capability, according to the requests of researchers.
4. Cancellation Right
In case of force majeure, VB Lab managers hold the right to cancel the reservation of an experiment or an experiment room.

Subject Pool Manual

The management of subject pool should follow all the terms below:

1. Register
If you are a student, only Student ID and email address are necessary for registration in VB Lab. The Subject ID number and name on your VB Lab account must match your Student ID number. If you don't have a Student ID, please contact dku-vblab@dukekunshan.edu.cn in advance to register.
2. Information Update & Unregistering
Subjects can update their information at any time. The account of a subject can be written off at any time, without the permission of VB Lab.
3. Subject Recruitment
Researchers can recruit subjects for the experiment in the subject pool. All communications, advertisements, invitations will be sent via email or the official website of VB Lab.
4. Subjects Analysis
As an official lab, we also offer a regular report in which the accumulative and necessary information (e.g., age distribution, gender distribution, education level, etc.) of the subjects in the pool will be summarized. No individual information will be disclosed.