

VB Lab Instruction for Subjects

Drafted by the VB Lab Founding Committee at the Duke Kunshan University, approved by the VB Lab founding director on the date of 10/18/2020.

Instruction for use of the VB Lab includes “Preparation before Registration” and “Usage Rules”. Please carefully read through both sections before registering and conducting research on our platform. Notice that you will be subject to all the terms and rules set forth in this document once registered.

Read before Registration

You may need to make the required preparations below before registering on our platform:

1. A Valid Email Address

All communication from the VB Lab server (invites, updates, notices, etc.) will be sent to this email address.

We strongly recommend using your Duke University email address/Duke Kunshan University address if you have one. Other services (especially Gmail) might flag the VB Lab invitation and confirmation emails as spam.

2. Your Subject ID Number

If you are a member of Duke Kunshan University or Duke University, the Subject ID number and name on your VB Lab account must match your Duke ID (i.e., Net ID). If you don't have a Duke ID, please use the ID number of the higher education institution that you are enrolled in as your Subject ID number on your VB Lab account. If you do not have a student ID, please contact dku-vblab@dukekunshan.edu.cn in advance to register.

3. No Duplicate Registrations Allowed

Please note that under no circumstances should you register more than once with the VB Lab website— see point one of the Rules that you agree to before registration. For example:

- If you are experiencing problems with your account, please contact us by dku-vblab@dukekunshan.edu.cn for assistance. Do not register a new account instead.
- If you have previously registered with the VB Lab website and closed your account, but would like to register again (for example, if you closed your account after finishing your Bachelor's program but are returning for a Master's program and would like to reopen your account), please contact us dku-vblab@dukekunshan.edu.cn for assistance. Do not register a new account instead.

Usage Rules

In order to participate in experiments conducted by researchers of the Virtual Behavioral Lab of Duke Kunshan University, you have to register online. By clicking on "Yes" you agree to the rules and our data policy.

1. Registering more than once is strictly forbidden.
2. By registering on this website, you indicate your intention to take part in experiments conducted by VB Lab. The registration is without any obligation.
3. For each experiment, a certain number of registered persons will get an invitation email. Only invited persons may participate.
4. If you get an invitation email, you may choose to participate. If you want to participate, you have to respond positively to the invitation email (by clicking the given link and selecting one of the time slots offered). If you are not interested in participation in this specific experiment, you may ignore the invitation email.
5. If you accepted an invitation and committed to participating in a specific experimental session you have to turn up at the given time and/or place. Absenteeism records would occur if there are no-shows or late-comers. If you have an absenteeism record, you are not eligible for experiment participation for one month. Two absenteeism records would result in a 6-month ban from taking part in experiments. You would be classified into VB Lab's blacklist if three absences are recorded, which means you are permanently blocked from any experiments. Notably, the more unreliable a candidate is (according to the records), the less likely he/she will be invited for further experiments in VB Lab.
6. Usually, your participation in an experiment will be compensated in cash. In some cases, also shopping vouchers are given away. The amount you earn varies. It may depend on your decisions, on other participants' decisions, as well as on random events. If the payment method is different from cash, you will be notified before committing to participate.
7. During an experiment, you receive detailed instructions from the experimenters. You are supposed to comply with the instructions. Otherwise, you may be expelled from the experiment without financial compensation. You can rely on the information given in the instructions. You will not be deceived.
8. During an experiment, your participation is voluntary. That is, you may withdraw at any time. However, if you withdraw before the end of the study, you will receive no financial compensation. Withdrawal will not affect your grades or academic standing and will not affect your ability to participate in future experiments.
9. To ensure that only those people who have been invited and who positively answered the invitation email take part in the experiment, participants are asked to carry an identity paper (with a picture on it) with them. A participant who does not carry an identity paper will not be able to participate.

By registering you agree to comply with the rules above.