Sprint 1 Retrospective Meeting

Date: 1st October 2021

Attendees:

@ Dylan Leon

@ Pak Ho Wong

@ Junkai Xing

@ Mattias Andersen

@ Kritnand Suwanna-Arj

Agenda:

Time	Item	Notes
16:30	Review sprint tasks completed + general sentiment about the sprint	
16:45	Go over the sprint artefacts required for submission.	
17:00	Review tasks that are required to be completed before the client meeting on the 3rd of October.	

Sprint Overview:

- Generally happy with how the sprint went.
- Failed to complete a few of the sprint tasks, however the team is confident that we have acquired the required skills to implement these features soon.
- Main missing feature has to do with contact tags.

Sprint tasks:

ID	As a	I want to	So that	Priority	Corresponded Epic	Completion Status
04	Freelance Web Developer	Add a new contact with tags and details	I can keep their contact information for future use	**MUST HAVE**	Manage	**PARTIAL**
06	Freelance Web Developer	Add tags to a contact	I can recall who it is based on the tags	**MUST HAVE**	Manage	**PARTIAL**
07	Freelance Web Developer	Remove tags from a contact	I can keep only necessary tags	**MUST HAVE**	Manage	**PARTIAL**
08	Freelance Web Developer	Update tags of a contact	I can make change to their tags if necessary	**MUST HAVE**	Manage	**PARTIAL**
10	Freelance Web Developer	Create customizable lists of contacts	I can categorize my contacts	**MUST HAVE**	Manage	**COMPLETE**
11	Freelance Web Developer	Remove a list	I can delete unnecessary lists	**MUST HAVE**	Manage	**COMPLETE**
12	Freelance Web Developer	Update the name of a list	I can keep my list names up-to-date and organized	**MUST HAVE**	Manage	**PARTIAL**
17	Freelance Web Developer	View a contact's name, phone, business industry on their contact card	I can identify each contact faster	**MUST HAVE**	View	**COMPLETE**

18	Freelance Web Developer	View a detailed description of a contact by clicking on their contact card	I can identify the contact	MUST HAVE	View	COMPLETE
19	Freelance Web Developer	Sort contacts by their names	I can browse through the contacts in order	SHOULD HAVE	View	COMPLETE

Sprint Retrospective Board:

https://easyretro.io/publicboard/K1ZMm2KvJzPvWdQOoqje5YULjGv2/372bc021-d0f8-4c01-a0d2-ec00671a01b3

Went Well

- progress is good, most tasks are done
- good divide of tasks, there is no overlap between tasks
- Good tasks assignment, everyone knows what they need to do

To Improve

- Github merging
- Understanding other peoples code / dependencies being used
- Making sure we are all coding using the same standards

Action Items

- Only update small portion of codes for each pull request. Do smaller but more frequently merge. Get them reviewed as soon as possible.
- Do "peer programming/peer review" meetings on codes so that everyone is on the same page
- Regularly refer to the kotlin style guide in order to keep coding standards uniform