

# 2021-08-10 Team Meeting #1

## Date

11 Aug 2021, 20:00-20:30

## Attendees

- Dylan Leon
- Junkai Xing
- Kritnand Suwanna-Arj
- Pak Ho Wong
- Mattias Anderson

## Goals

- Go over and review information from the client meeting.
- Establish a rough project timeline for the semester.
- Establish a plan for the coming week.
- Initial allocation of tasks.

## Agenda

### Discussion items

Time	Item	Notes
20:00	Client Meeting Review	<ul style="list-style-type: none"><li>• Clarified project requirements.</li></ul>
20:15	Project Planning	<ul style="list-style-type: none"><li>• Made decision to research potential technology stack for another week before choosing.</li></ul>
20:25	Next Meeting Organisation	<ul style="list-style-type: none"><li>• Decided to meet again as a group at the same time next week.</li></ul>
20:30	Planning Upcoming Week	<ul style="list-style-type: none"><li>• Chose most important tasks for coming week.</li><li>• Allocated tasks based on preference</li></ul>

### Action items

- User stories: Junkai Xing, Pak Ho Wong
- Goal model: Mattias Anderson
- Database design: Dylan Leon, Mattias Anderson, Kritnand Suwanna-Arj