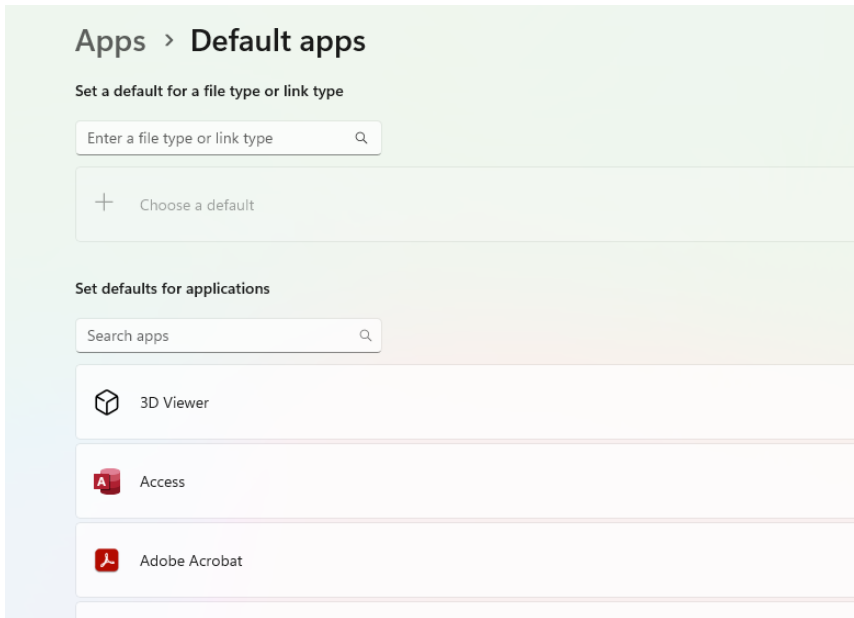


## How To Activate Email For MultifamilyOS Through Your Web Browser

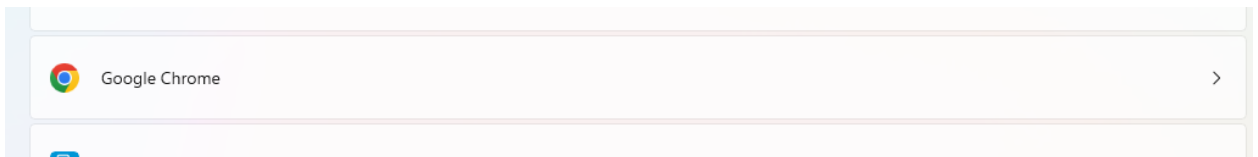
1. From your computer's search bar, type in 'Apps'



2. From Apps, choose the 'Default Apps' option



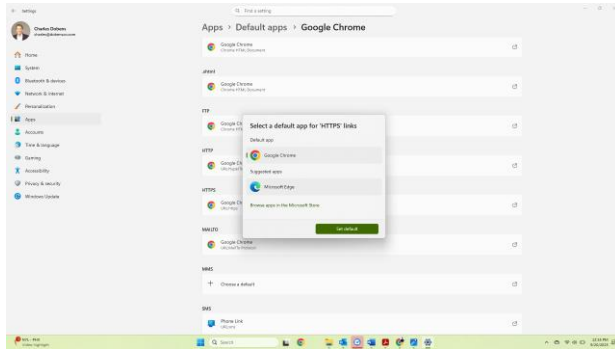
3. Scroll down to your web browser and select that option. For the sake of this demonstration we will be choosing Google Chrome but if you use another browser like Microsoft Edge, look for that browser in your applications and complete these instructions.



4. Scroll down to “Mailto:” option and click



5. Choose your browser as your default.



6. You should now be all set to start sending emails to Property Owners in MultifamilyOS