

Title New elementary Montessori charter school, St. Augustine, Florida

Keywords Founding Director, Head of School

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A new Elementary Montessori Charter School, St. Augustine Public Montessori School (SAPMS) is accepting applications for Director/Head of School. SAPMS has received approval to open in August 2012, eventually serving a 1-6 grade population of approximately 150 students. The school's Board of Trustees is searching for a leader who models Montessori philosophy and possesses excellent communication and management skills to inspire and strengthen the school community. The ideal candidate for this position will have demonstrated success teaching in and leading a Montessori school, will be Montessori trained, and will be licensed or be eligible to hold valid FL teaching certification. For more information see:

www.staugustinemontessori.com

Please send resume and letter of interest electronically to
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Founding Director Search

The Board of Trustees is seeking a dedicated, high-energy leader with enthusiasm for starting a new Montessori School in St. Augustine to serve as founding Director of the Saint Augustine Public Montessori School. The Director is expected to create an environment that fosters the success of all students by facilitating the development, communication, implementation, and evaluation of a shared vision of excellence in teaching and learning which is firmly grounded in Montessori philosophy. Every aspect of the school -- such as the physical space, the school's governance, interaction within the school community and with members of the broader community -- will be informed and guided by Montessori principles. Therefore, it is vital that the school's leader understands and articulates the essence of Montessori education.

The Director will report to the Saint Augustine Montessori Community, Inc. Board of Trustees. This person will play a key role in all aspects of ensuring a successful launch of SAPMS, including (but not limited to), the planning of the school, hiring of all faculty, and development of the school's policies and procedures. The ideal candidate will have demonstrated the ability to inspire, lead and motivate a team to work together towards academic and financial success, and be someone seeking new challenges in creating and running an exemplary school for the children, teachers, and families of the community.

School Start-Up Responsibilities:

- Understand and share the Board's vision for SAPMS.
- Lead the effective and efficient implementation of the educational and instructional programs in compliance with the Montessori philosophy, the school's charter, and any applicable local, state, and federal regulations.
- Manage the school's resources responsibly, including implementation, and monitoring of both revenues and expenses, to assure the school remains on track fiscally, in a timely fashion, in order to recommend and take corrective action when necessary.
- Ensure Montessori content alignment with state standards.
- Perform all other functions that are reasonable and necessary, including those outlined in the more specific job description for this position, to accomplish the goals of a Founding Director for SAPMS.
- Recruit and develop highest quality instructional and support staff, providing professional development consistent with teachers' instructional goals and students' learning needs.
- Establish a safe and positive school climate, maintaining staff harmony and being an advocate for the children.
- Be able to galvanize the community in support of the school and build a strong partnership with parents and the community by communicating regularly and effectively.

Job Requirements

- Master's degree preferred
- Experience as a principal or head of school preferred
- Educational expertise, including but not limited to knowledge of both Montessori curriculum and State Standards, instructional techniques, student learning styles, and student assessments
- At least ten years of teaching experience in Montessori school
- Leadership experience successfully motivating staff and resources towards a shared goal
- Human Resources experience, especially staff management, including but not limited to the hiring, evaluation, and development of teaching faculty
- Experience working with teachers, parents, and community organizations, as well as strong partnership-building skills
- Administrative skills, including organizational, operational, and fiscal experience
- Excellent oral, written and interpersonal skills
- Strong computer skills

SAPMS is a charter school affiliated with the St. Johns County School District. The Director will be accountable to the school's Board of Trustees of St. Augustine

Montessori Community, Inc.

Interested candidates should provide a letter of intent, curriculum vitae, statement of educational philosophy, and two letters of recommendation. Please send material electronically to jean@staugustinemontessori.com.