

DANIELLE L. SCHIEBER

4301 W North Pinebrook Lane, Columbia, MO 65203 · (706) 833-7999
dlscx3@umsystem.edu

EXPERIENCE

MAY 2018 – NOVEMBER 2019

MISSION MANAGER, UNITED STATES NAVY

Managed overall situational awareness of mission posture and operational tempo, to include status of tasking, collection, processing, and reporting systems. Ensured successful and accurate execution of leadership directives. Conducted daily briefings to office and department level leadership, providing updates on situation awareness and regional operations.

NOVEMBER 2013 – MAY 2018

LANGUAGE ANALYST, UNITED STATES NAVY

Responsible for collecting, translating, and reporting time-sensitive information to national customers by utilizing a variety of collection systems and tools supporting geolocation and direction-finding functions. Learned multiple dialects of Arabic with only on-the-job training at a professional level and was trusted with quality controlling peers reports prior to product finalization.

AUGUST 2010 – MAY 2012

GRADUATE TEACHER/RESEARCH ASSISTANT, TRUMAN STATE UNIVERSITY

Taught approximately 80 students over four semesters in entry level ENG-190 Writing as Critical Thinking course as part of Graduate Assistantship. Mentored students in writing fundamentals and academic style guides with a focus in tailoring their work to their intended audience and purpose while emphasizing the importance of peer response and revision.

EDUCATION

CURRENTLY ENROLLED

MASTER OF LIBRARY AND INFORMATION SCIENCE, UNIVERSITY OF MISSOURI

Library and Information Science, Cumulative GPA: 4.00/4.00

MAY 2012

MASTER OF ARTS, TRUMAN STATE UNIVERSITY

MA in English, Cumulative GPA: 3.77/4.00

MAY 2009

BACHELOR OF ARTS, TRUMAN STATE UNIVERSITY

BA in English with Minors in Art and German, Cumulative GPA: 3.59/4.00, Honors: Cum Laude

SKILLS

- Interpersonal, communication, and collaboration
- Public service minded with extensive customer service experience
- Time management
- Proficient in Microsoft Office applications and troubleshooting

ACTIVITIES

Completed 63-week Levantine Arabic Basic Course, Defense Language Institute, Monterey, California with Defense Language Proficiency Test scores of 2 in Levantine listening and 2+ in Modern Standard Arabic reading.