

Juan De la Cruz

1234 Taal Street, Singalong,
Malate, Manila 1004
(02) 123-4567; 123-4567
+63917891234
juancruz@yahoo.com

23 Maison Road, Malinta,
Valenzuela City 1440
(02) 123-4567

**OBJECTIVE**

To join an organization where I can use my skills in personnel administration and attain a high level of performance in personnel recruitment and training.

EDUCATION

YEAR	UNIVERSITY
	Degree and academic related awards
YEAR	HIGHSCHOOL
	academic related awards

**WORK
EXPERIENCE**

Month Year - Month Year	PRACTICUM TRAINEE, FEDERAL EXPRESS Assisted the Research and Development Supervisor in gathering data.....
Month Year - Month Year	ACCOUNT EXECUTIVE, CITIBANK Handled the accounts of new customers and advised them on their financial endeavors.

**CO-CURRICULAR
ACTIVITIES**

YEAR-YEAR	RESEARCH AND DEVELOPMENT HEAD, DLSU-COUNCIL OF STUDENT ORGANIZATIONS(CSO) Initiated the following projects: CSO budget defense proposal.....
-----------	--

**SEMINARS
ATTENDED**

MONTH YEAR	RELATIONSHIPS SEMINAR Student Development Office, De La Salle University
------------	--

**SEMINARS
CONDUCTED**

MONTH YEAR

FACILITATOR, RELATIONSHIPS SEMINAR
Student Development Office, De La Salle University

**RESEARCH PAPERS
PREPARED**

MONTH YEAR

AN ORDERED PROBIT MODEL OF APPLICATIONS TO DLSU'S
BUSINESS.....
Estimated a utility function that discusses the probabilities of highschool
graduates.....

**PERSONAL
BACKGROUND**

Fluent in English and Filipino. Knowledgeable in MS programs.....

REFERENCES

PAMELA S. SANTOS
PSYCHOLOGY PROFESSOR
987-6543; +63917876543;pamela.santos@dlsu.edu.ph
2401 Taft Ave, Malate, Manila, 1004 Metro Manila