

## MEETING 8 - GROUP 24

**Attendance:** Damon, Belal, Brian, Rahul, Disha

**Date:** 28/04/2023

**Progress Report:** Since the last meeting, two milestone reports as well as the risk and cost estimation breakdowns have also been completed. The team is looking on track to finish a little bit earlier than the specified end date of the project if things keep to plan. We plan to use this increased slack to put more development time into the actual product deliverable. Due to not having a high expertise in mobile and web-app development, Damon is using an web-app assistance software to help create the final deliverable, instead of a html/JS website.

**Review:** Progress is going well. Although the team hasn't been able to meet as frequently as we would all like to, the weekly meetings are a good source for us to fill each other in. For next week we are hoping to have a solid prototype of the product and continue working out any bugs within it. The report should also be majoritively completed by next week.

**Potential Problems:** If the web-app software that Damon is using to create the product has any unforeseen problems, it may slow down the speed of development. To counteract, the team has discussed the idea of speaking with shareholders about lowering scope to better suit the teams development expertise.