



September 2018 Newsletter

Hello and welcome to the September 2018 Capital RDA newsletter. Here's a preview of what we've got to share this month:

- RDA Changes are in Effect
- Free CPR Certification & Renewal
- Free CE Courses
- Employment Tip
- Pro Tip of the Month
- Upcoming Training
- Referrals

RDA Changes are in Effect

Changes to the Registered Dental Assistants requirements by the The Texas State Board of Dental Examiners (TSBDE) went into effect September 1, 2018.

Notable changes include three main areas:

- The initial registration will be staggered between 18 to 30 months, determined by the registrant's birthday. The following registration periods will be biennial (every 2 years). This also applies to current RDAs on their next renewal.
- A high school diploma or General Equivalency Diploma (GED) is now required and proof must be submitted with the RDA Application.
- Fingerprinting submission for the retrieval of criminal history is now required. Fingerprinting will be requested after the initial RDA Application submission.

The TSBDE website has not been updated with these requirements, but they are clearly outlined on page 4 of the latest RDA Application dated August 16,

2018:

- Proof of Graduation from an accredited high school or proof of certificate of high school equivalency, General Equivalency Diploma (GED);
- Fingerprint submission for the retrieval of criminal history record information – This information will be emailed to the applicant once a completed application has been received. Once you have completed the fingerprint session, applicants will be required to email a copy of their receipt to licensinghelp@tsbde.texas.gov.

These rules also apply if your RDA permit has been cancelled, but if you are renewing your registration, it seems that only the biennial requirement applies.

RDA Application

Free CPR Certification & Renewal

Capital RDA is now providing free hands-on Basic Life Support (BLS) Cardiopulmonary Resuscitation (CPR) classes for all past and current students of Capital RDA.

Our classes are *American Heart Association* certified and offered through *Easy Street CPR*.

Note: Remember the Texas State Board of Dental Examiners requires **hands-on** certification. Online certifications are **not** allowed.



Free Continuing Education

Registered Dental Assistants must obtain **6 Continuing Education (CE) hours** each year or **12 CE hours if you hold 2 or more certifications**. That means if you are an RDA and you have the Nitrous Oxide Monitoring Certification, you will need 12 CE hours.

CE courses can be taken online or in person. The good news is that there are a lot of opportunities for **free online training** available.

Here's another great opportunity. It seems like Infection Control is a theme

here, but seriously, it really is **that** important, This month's recommendation is from *Viva Learning*. You will have to register if you don't already have an account, or login if you do. Search for **Protect Your Practice Against Infection Part 1: Clean Hands, Healthy Staff, Healthy Patients**. It's a free 1-hour CE and has a lot of good information about infection control.

Hint: You can probably expect Part 2 as next month's recommendation.

Infection Control

Employment Tip - First Impressions

Your resume serves only one purpose - **to get an interview**. When you get that opportunity, there are a few things to remember to maximize your chances:

- Look your best
- Get a good night's rest
- Wear clean, non-wrinkled, well-fitting scrubs
- Look showered and fresh, not just out of bed
- Fix your hair and make-up
- Bring along a couple of extra copies of your resume

These are just a few tips, but remember, you only have **one chance to make a great first impression**.

Pro Tip of the Month

September is National Gum Care Month. A few tips to give your patients include:

- Brush along the gum line
- Floss
- Use antiseptic mouthwash to minimize bacteria
- **Schedule** and **keep** cleaning appointments

And remember, you would see a doctor immediately if any part of your body just started bleeding on its own. Why should your gums be any different?



Upcoming Training

The next **Technical Registered Dental Assistant class** will begin October 7, 2018, running through November 11, 2018. The location will be at Aloft, 14020 US-183, Austin, TX 78717, near Lakeline Mall.

Currently, the class is full but call or text us at 512-956-0428 to be added to a waiting list. You can also email us at admin@capitalrda.com.

Because of the holidays, the next class is anticipated to begin early January 2019.

Training

Referral Bonus

Capital RDA offers a **referral bonus** for dental assistant students. If you send a student our way, be sure they give you credit for the referral! There's a spot on the application for them to put your name down as a referral.

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