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Feb 24, 2013

2 Team 19 Process Report

3 Laboratory # 3: Implementation Planning

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12 *Work Product*

13 Report on the project to date including a list of successes, problems, and an approach
14 for process refinement.

16 *Document Revision Information*

17 Feb 24, 2013 - Created

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Approval Sheet

All group members whose names are listed below approve of the document and contributed fairly.

Morgan, Laura
Miaw, Jireh
Dworak, Catherine
Bertoglio, David

Pledge

On my honor, as a student, I have neither given nor received unauthorized aid on this assignment.

Morgan, Laura
Miaw, Jireh
Dworak, Catherine
Bertoglio, David

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List of Successes

- Specifications document completed
- Verification of specifications completed
- Draft communications protocol specifications document completed
- Made contact with partner group
- Have a consistent meeting time every week

List of Problems

- Partner group does not complete work in a timely manner
- Difficult to manage what work needs to be done and what has been completed
- Full meeting attendance is getting harder to achieve

Process Refinement

We believe we are currently at a “defined” stage of maturity based on the SEI Capability Maturity Model. Our work is documented and we have templates and standardized formats for documenting our work. These templates and formats are being applied to all aspects of our project as it develops. We are currently improving our process by developing methods and standardizations for measuring the quality of our work. We are also creating methods to manage and schedule our work