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Feb 15, 2013

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## Team 19 Management Report

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### Laboratory # 2: Requirements and Specification

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Morgan, Laura

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Miaw, Jireh

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Hauser, Steven

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Dworak, Catherine

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Bertoglio, David

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### *Work Product*

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Weekly management report containing the responsibilities of each member over the course of the week and his/her contributions to the weekly tasks. Also includes tasks completed during the meeting, a schedule for the upcoming week, and any significant unresolved problems encountered.

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### *Document Revision Information*

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Feb 15, 2013 - Created

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## Approval Sheet

All group members whose names are listed below approve of the document and contributed fairly.

Morgan, Laura  
Miaw, Jireh  
Hauser, Steven  
Dworak, Catherine  
Bertoglio, David

## Pledge

On my honor, as a student, I have neither given nor received unauthorized aid on this assignment.

Morgan, Laura  
Miaw, Jireh  
Hauser, Steven  
Dworak, Catherine  
Bertoglio, David

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## **Management Responsibilities**

Laura Morgan:	Document preparation
Jireh Miaw:	Scheduling and task assignment
Steven Hauser:	Configuration management and file system control
Catherine Dworak:	Web site development
David Bertoglio:	Presentation preparation

## **Contributions**

- Laura Morgan:
- Discussed details about base station functions and requirements for specifications document
- Jireh Miaw:
- Documented tasks completed during the management meeting in the report
  - Discussed details about base station functions and requirements for specifications document
- Steven Hauser:
- Discussed details about base station functions and requirements for specifications document
- Catherine Dworak:
- Discussed details about base station functions and requirements for specifications document
- David Bertoglio:
- Discussed details about base station functions and requirements for specifications document

## 105 Meeting Overview

### 106 Attendees:

107 Laura Morgan  
108 Jireh Miaw  
109 Steven Hauser  
110 Catherine Dworak  
111 David Bertoglio

### 112 Meeting Location:

113 Rice Hall: Third Floor

### 114 Meeting Time:

115 Friday, 1:00 p.m. to 4:30 p.m.

### 116 Agenda:

#### 117 Meeting with Partner Group

- 118 • Discuss details on debugging system and robot onboard system
- 119 • Present details on robot base station and GUI
- 120 • Discuss details and methods for communications protocol
- 121 • Determine specifications of communications protocol

#### 122 Postlab 2:

- 123 • Define modes for base station system
- 124 • Discuss details on functions and requirements of base station
- 125 • Split work for specification between group members

#### 126 List of Completed Tasks

- 127 • Determined the details for the communications protocol
- 128 • Discussed details on debugging system and robot onboard system
- 129 • Presented details on robot base station and GUI
- 130 • Discussed details and methods for communications protocol
- 131 • Determined specifications of communications protocol
- 132 • Defined modes for base station system
- 133 • Discussed details on functions and requirements of base station
- 134 • Split work for specification between group members

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137 **Schedule for Upcoming Week**

138 **Additional Meeting:**

139 Feb 18, 2013 at 3:30 p.m in Rice 3<sup>rd</sup> floor

140 **Tasks to be Completed:**

141 Laura Morgan

142 • Write “Awaiting Signal mode” for specifications document Feb 18

143 Jireh Miaw

144 • Write “No Signal mode” for specifications document Feb 18

145 Steven Hauser

146 • Write “Normal Op mode” for specifications document Feb 18

147 Catherine Dworak

148 • Manage documents on and update website Feb 18

149 David Bertoglio

150 • Write “Normal Op mode” for specifications document Feb 18

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152 **Unresolved Problems**

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